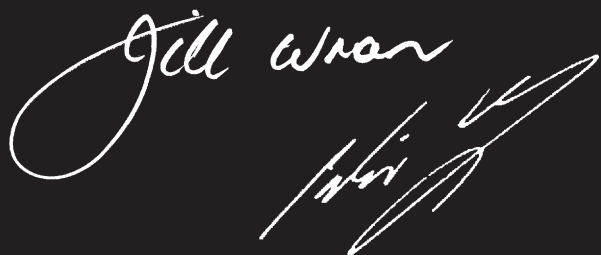


## Report of the Trustees of the Historic Houses Trust of New South Wales

Minister, in accordance with the  
requirement of the *Annual Report (Statutory  
Bodies) Act 1984*, we have the honour of  
submitting to you as Minister for the Arts,  
this report for the year ending 30 June  
2006 for presentation to Parliament.



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Chairman

Peter Watts  
Director

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# At a glance

In this financial year 2005–2006 we significantly advanced the goals and strategies of the organisation in our final year of reporting using our Corporate Plan 2001–2006.

## Our standing

The Historic Houses Trust of New South Wales (HHT) was established under the *Historic Houses Act 1980* to manage, conserve and interpret the properties vested in it for the education and enjoyment of the public. We are a statutory authority of the state government of New South Wales funded through the Department of the Arts, Sport and Recreation. We are one of the largest state museum bodies in Australia and a leader in conservation and management of historic places in this country.

## Our mission

To inspire appreciation of Australia's diverse histories and cultural heritage for present and future generations by conserving, interpreting and managing, with integrity, places of cultural significance, in the care of the Historic Houses Trust.

## What we manage

We manage sites of historical and cultural importance that tell a story about the history and development of New South Wales. Moving into our 26th year we manage a portfolio of properties valued at more than \$201m that has grown from two properties in 1980 to 14 properties to date.

The collections held at our museums are valued at \$26.6m and include 250,000 archaeological artefacts and as well as more than 43,000 objects of cultural importance to the history of New South Wales.

## Our commitment

Our goals are influenced by our mission, which balances the twin objectives of conservation and interpretation with public access. We are committed to the highest standards of conservation of our sites to preserve them for future generations. We are also committed to the highest standards of interpretation of our sites for the education and enjoyment of the public. We aim to educate without being didactic, to embrace cultural diversity, and produce relevant and contemporary programs which relate to a wide range of communities. We welcome everyone and do our best to provide services that will attract all sectors of the community.

## Recognition

This year HHT projects won 11 awards and four commendations:

### Awards

- EnergyAustralia National Trust Heritage Awards 2006 for Interpretation and Presentation Corporate/Government Category for *Frozen music* at Rose Seidler House
- EnergyAustralia National Trust Heritage Awards 2006 for Interpretation and Presentation Corporate/Government Category for *City of shadows: Sydney police photographs 1912–1948*
- Interior Design Awards 2006 Public/Institutional Interior Design Award for The Mint
- Museums Australia Publication Design Awards 2006 Book Category for *City of shadows: Sydney police photographs 1912–1948*
- Australasian Annual Report Awards 2006 Silver Award for *HHT Annual Report 2004–2005*
- National Association of Women in Construction (Australia) Stockland Award for Achievement in Design 2005 for Elizabeth Carpenter (fjmt), Project Architect, The Mint
- Master Builders Association 2005 Award Restoration \$10m – \$25m Category for The Mint
- The Lighting Society 2005 Lighting Design Award of Excellence for The Mint
- Royal Australian Institute of Architects National Lachlan Macquarie Award for Conservation 2005 for The Mint
- Australian Institute of Building NSW Chapter Professional Excellence Award 2005 Category Heritage Construction \$10m – \$50m for The Mint
- Australian Institute of Building National Awards 2005 Professional Excellence Award Project of the Year Award Category Commercial Construction \$10m – \$50m for The Mint

## Commendations

- Museums Australia Publication Design Awards 2006 Corporate Category for *HHT Annual Report 2004–2005* Highly Commended
- Australian Publisher's Association Annual Book Design Award Best Exhibition Catalogue or Book Category for *City of shadows: Sydney police photographs 1912–1948* Highly Commended
- Timber Development Association 2005 Best Use of Western Red Cedar Category (fjmt) for The Mint Highly Commended
- NSW Premier's Public Sector Awards 2005 The Environment and Natural Resources for Conservation/Adaptation Category for The Mint Commendation

## Properties

Acquired	Property	Opened
1980	Vaucluse House	1980
1980	Elizabeth Bay House	1980
1984	Elizabeth Farm	1984
1984	Lyndhurst	(sold 2005)
1985	Meroogal	1988
1987	Rouse Hill estate	1999
1988	Rose Seidler House	1991
1990	Hyde Park Barracks Museum	1991
1990	Justice & Police Museum	1991
1990	Museum of Sydney on the site of first Government House	1995
1990	Susannah Place Museum	1993
1993	Walter Burley Griffin House	(sold 1995)
1996	Government House	1996
1998	The Mint	1998
2002	Young Street Terraces	2002
2003	Former Rouse Hill Public School	–

# Chairman's review



A significant milestone was reached on 1 July 2005 when the HHT celebrated its 25th anniversary. The occasion gave us pause to reflect on the organisation's achievements while providing an opportunity to think about our long-term goals. A dinner for past and present curatorial staff was held at Government House to mark the anniversary.

Coincident with this celebration, Trustees adopted a revised HHT Mission Statement and developed a new Corporate Plan. Discussion of the former involved taking a good hard look at what it is that we do and how we convey that message to the public. Meanwhile, staff representing every division, unit and property participated in working up the Corporate Plan, which will guide the operations of the HHT from now

through until 2010. Through this process we identified seven goals accompanied by a range of strategies that will enable us to meet them. It provided a rare opportunity for Trustees and senior staff to engage with the organisation at a micro level. The goals and strategies we developed are printed in full on page 24 of this report.

Several fundamental changes occurred this year as a result of Premier Iemma's Economic and Financial Statement in February 2006. The HHT will no longer receive a direct annual allocation from Parliament, but a grant allocated through the Department of the Arts, Sport and Recreation. This change in status from a budget dependent agency to a non-budget dependent agency is likely to have a number of implications including flexibility in mixing capital and recurrent funding.

Two new standing committees have been established this year, both in critical areas of our operations. The Endangered Houses Fund Committee advises the Board on five key areas concerning the Endangered Houses Fund: potential acquisitions; financial management; development strategies including conservation options; project management; and property disposal. With the pending transfer of Exeter Farm, Glenwood from the Heritage Office to the HHT's portfolio, the role of this committee will be vital in ensuring that the acquisition of such properties is managed effectively.

A Commercial Lease Committee was established to advise both the Board and senior management on the issues associated with the provision of food and beverage services at HHT properties.

The HHT continued in its negotiations with a range of state and local government agencies and other interested parties in order to bring about positive heritage outcomes for Rouse Hill estate, particularly the long-anticipated expansion of Rouse Hill Regional Park. The deviation of Windsor Road was completed and re-unification of the estate with the former Rouse Hill Public School begun. I would especially like to compliment the Deputy Director, Helen Temple, on the skill and persistence with which she has led this process.

At the board's Annual Planning Day Trustees agreed that the Board's performance as a whole should be evaluated with the aim of identifying its operational strengths and inhibitors. Several improvements resulted and it was agreed that similar reviews would be undertaken triennially.

Dr Janis Wilton was awarded an OAM in the Queen's Birthday Honours for '*service to the community as an historian, researcher and author, to history organisations, and through the preservation of Chinese heritage in New South Wales*'.

Congratulations to Janis who was appointed a Trustee on 1 January 1999.

Last year the HHT received a donation of \$1.2m from the children of the late Caroline Simpson OAM by way of enhancement of their earlier and most generous contribution to the Caroline Simpson Library & Research Collection. Our warmest thanks to Louise Dobson, Alice, Emily and Edward Simpson for their continued support of the work of the HHT.

This year we said farewell to the Hon Bob Carr who had served as our Minister for over 10 years. Under his tenure the HHT successfully negotiated a period of rapid expansion including the relocation of our head office to The Mint.

The present Minister for the Arts, the Hon Bob Debus MP, is an old friend to the HHT and the Board is indebted to him, as it is to the staff of the Department of the Arts, Sport and Recreation and in particular ArtsNSW for their advocacy and appreciation of the role of the HHT as a world leader in conservation and museum practice.

The individual and collective contributions of my fellow Trustees, the people who make up the Foundation and the Members organisations, our volunteers, donors and sponsors, not to mention a loyal and hardworking staff are each and all highly valued and I thank them most sincerely.

Jill Wran, Chairman  
30 June 2006

# Snapshot of the year

*Thank you for transporting us to another dimension, time, place.*

Margot McGregor, Sydney October 2005



## July

The HHT celebrated its 25th anniversary.

The *House music* series at Government House, featuring performances by the Sydney Symphony Chamber Ensemble, sold out.

NAIDOC week (National Aboriginal and Islander Day Observance Committee) was celebrated at the Museum of Sydney with a free open day attracting 743 visitors.

## August

Our first MEMBERSeNEWS in the new html format allowing images and links to be incorporated was sent to Members.

*Cook's sites* opened at the Museum of Sydney.

*Sydney Ancher: an Australian modernist* seminar was held at Rose Seidler House. Presented in association with DOCOMOMO (Documentation and Conservation of the Modern Movement) it focused on the work of this pioneer of the modern architectural movement.

*People, price and place – sustaining museums in the 21st century* seminar series was held at the Museum of Sydney.

*Pyjama girl murder case* and *Bushrangers & barristers* exhibitions from the Justice & Police Museum travelled to Forbes and Parkes in northern NSW and were seen by 245 primary and secondary school students.

## September

Illawarra artist Jade Pegler won the eighth annual *Meroogal women's arts prize* for her sculpture *Round the double bind*.

A new walking tour, *Words on The Rocks*, was launched at Susannah Place Museum.

## October

*Art of flowers* was held at Government House and, inspired by the exotic flowers of Asia, attracted over 7,000 visitors.

*Changing spaces* opened at Elizabeth Bay House.

*The making of The Mint* was an inspiring conversation between the collaborators on The Mint project detailing its genesis, development and completion.

## November

Meroogal celebrated its 120th birthday with a visit from former owner Mrs June Wallace and her daughter Margaret.

*Festival of the olive*, celebrating Mediterranean music, food and dance, was held in the gardens of Elizabeth Farm and attracted 3,974 visitors.

*Cloud*, an exhibition of digital media and photographs by the late Indigenous artist Michael Riley, closed after a successful run at the Museum of Sydney.

*City of shadows: inner city crime and mayhem 1912–1948* opened at the Justice & Police Museum.

Our new Corporate Plan 2006–2010 was adopted.

## December

*Bondi: a biography* opened at the Museum of Sydney.

The Mint and Hyde Park Barracks Museum were lit as part of the NSW Premier's Department initiative *Macquarie Night Lights*.

*Law and order: regional police and court buildings 1850–1920* toured to the Parkes Library.

## January

*Four little mice* was premiered at Meroogal by Wollongong based troupe Circus Solaris.

*tenant by tenant*, a display of photographic portraits taken of and by the residents of the high-rise Northcott estate in Surry Hills, opened at the Museum of Sydney.

*Eat drink talk art*, a series of debates and discussions with a range of artists and guests, was held at The Mint in partnership with Sydney Festival and Sydney Writers' Festival and attracted a diverse audience.

*Convicts: sites of punishment* opened at the Hyde Park Barracks Museum.

We attracted 26,502 visitors to our properties when we offered free entry on Australia Day.

After many years of discussions a Deed of Transfer from the NSW Commissioner of Police transferred ownership of the Justice & Police Museum Collection from NSW Police to the HHT.

## February

*Textstyle 2005* was launched at Vaucluse House by the Hon Carmel Tebbutt and fashion designer Alex Perry, and attracted 2,800 visitors.

*State of play: 100 years of tourism in New South Wales* opened at the Museum of Sydney.

## March

The seminar series *New museum models transforming communities* examining international examples of creative facility development began at the Museum of Sydney.

A virtual reality tour of the woolshed and interiors at Rouse Hill estate was installed at the Visitor Centre providing access to rarely seen interiors.

## April

*Joseph Lycett: convict artist* opened at the Museum of Sydney.

*Utzon(n)ites*, a series of night-time talks celebrating the work and influence of Jörn Utzon, were held at The Mint and the Museum of Sydney.

We supported the 2006 Tom Roberts festival in Inverell by running a one-day seminar *Understanding and caring for late 19th-century and early 20th-century interiors and collections*.

*Ask the experts*, a weekend of antique appraisals and conservation, was held at The Mint and Hyde Park Barracks Museum.

## May

*20th-century house* program examining homes from the Federation period sold out.

## June

Radio personality Angela Catterns talked about what it meant to be a Sydneysider as part of the *A night on the town* series held at the Museum of Sydney.

*The golden age of jazz* at Vaucluse House and Tearooms featured Sydney's top vocal performers interpreting jazz standards of the 1920s to 1950s.



# Director's overview



## Significant Issues

### Awards

Having been in our new head office at The Mint for 18 months we continue to enjoy the wonderful amenity the building offers. The deck chairs in the courtyard now attract a regular daily clientele be it guests from a corporate function or city workers. The building won a further seven awards and two commendations this year. We were delighted that Elizabeth Carpenter, Project Architect for The Mint, won the National Association of Women in Construction (Australia) Stockland Award for Achievement in Design. We also received awards for our publication *City of shadows: Sydney police photographs 1912–1948*, the Rose

Seidler House interpretative DVD *Frozen music* and our *Annual Report 2004–2005*.

### New administrative arrangements

An order under the *Public Sector Employment and Management Act 2002* established the Department of the Arts, Sport and Recreation on 3 March 2006. The Ministry for the Arts was abolished on the same date and all branches of the Ministry (including staff attached to the HHT) were removed from the Ministry and added to the Department of the Arts, Sport and Recreation. After 10 years we farewelled the Hon Bob Carr as our Minister and welcomed the Hon Bob Debus MP.

Following a government restructure the Heritage Office was incorporated into the Department of Planning with some of its

functions transferred to the HHT. As a result we have agreed in principle to have two properties transferred to us from the Heritage Office. These are: Exeter Farm, Glenwood, and Tusculum, Potts Point. The coming year will provide many challenges for the organisation to ensure that these properties are effectively incorporated into our portfolio.

### Endangered Houses Fund

The work of our Endangered Houses Fund continues to advance and several properties are being examined with a view to acquisition.

### Government House

In January 2006 Government House was the venue for the inaugural ministerial meeting of the Asia-Pacific Partnership on Clean Development and Climate hosted by the Commonwealth Government. Our successful management of the event has provided valuable experience that will aid us in hosting similar events in the future.

### Exhibitions

This year we ran a very strong program of exhibitions, extending our research to new areas. Joseph Lycett's (c1775–1828) works in watercolour and oil are among the most important visual records of early New South Wales and Tasmania. Our exhibition *Joseph Lycett: convict artist* which opened at the Museum of Sydney in April was the first exhibition on the life and work of Lycett and presented new interpretations of this prolific but elusive figure of early Australian art. It was accompanied by a very fine publication of the same title edited by the exhibition's guest curator John McPhee.

We literally changed spaces at Elizabeth Bay House during the year by inviting two of Sydney's most cutting-edge design teams, Freedman Rembel and Durbach Block, to create a contemporary studio apartment in the dining room and drawing room at Elizabeth Bay House. The aptly titled *Changing spaces* was a thought-provoking and contentious show that engaged people from design, architecture and arts communities.

## Collections

After many years of discussions with the Police Department of NSW a Deed of Transfer was obtained from the NSW Commissioner of Police in January 2006 handing over the Justice & Police Museum Collection to the HHT. The deed includes the NSW Police forensic glass plate negative archive that formed the core of our hugely successful *City of shadows* exhibition and publication. Issues associated with the long-term management of this collection will now be able to be effectively resolved.

We continue to maintain an active acquisitions program across all our museums and collections. Through the generous support of the Members we acquired a rare four-post mahogany campaign bed and a marble-topped cedar centre table for Elizabeth Bay House.

Another significant acquisition was a pair of claret jugs and silver coasters that were acquired and reunited with a silver presentation tray that had come to the HHT as part of the Caroline Simpson donation. The suite of items, made to honour colonial philanthropist Thomas Barker who had a close association with Alexander Macleay, make an important addition to the collection at Elizabeth Bay House.

## Volunteers

This year we undertook a review of our Volunteer Program with the two-fold aim of increasing growth in Project Volunteers while maintaining our current base of Volunteer Guides. As the organisation grows, particularly in areas outside traditional museums, we need to ensure that the blend between HHT staff and volunteers continues to be mutually beneficial.

## Regional

Since 1995 the HHT has been delivering a variety of outreach education programs to audiences unable to visit our museums. Working outside the museum environment creates an opportunity for staff to re-examine ideas and attitudes, helping to keep our thinking fresh and relevant to a statewide audience.

This year staff from the Caroline Simpson Library & Research Collection supported the Tom Roberts festival in Inverell in northwestern New South Wales using early 20th-century photographs of interiors from the district as the focus of a one-day seminar. Guides from the Justice & Police Museum conducted two highly successful outreach programs.

During the year I continued to play a role in guiding the redevelopment of the Maitland Art Gallery who have been given a council grant of \$4.5m to extend and upgrade. This is one of a number of involvements HHT staff have been asked to have in the redevelopment of cultural facilities in NSW. The expertise the HHT has developed, through The Mint, the Museum of Sydney and the conservation of many buildings and gardens, is one that seems to be increasingly sought after.

## Finances

Venue hire across the HHT continues to deliver an increasing proportion of the number of visitors interacting with our properties, while at the same time contributing to our commercial revenue. The Mint remains very attractive to the corporate market with the number of regular clients steadily increasing. This year we adjusted resources to the Venues Unit to accommodate the current level of growth.

## Collaborations

In May we hosted a joint meeting of the Councils of the HHT, National Trust and Heritage Council at The Mint. The meeting was an opportunity to hear about projects from each organisation with the discussion ranging from our own Endangered Houses Fund program, to issues of community engagement and strategic planning. Several initiatives for joint action were agreed to at the meeting in support of our common objectives.

## Vale

Everyone at the HHT was saddened by the death of Harry Seidler AC OBE who was a very special friend and donor to the HHT and a generous supporter of our work across a range of fields. I was very pleased to give one of the tributes at his memorial service held at

the Theatre Royal on 6 April 2006 where I was able to acknowledge his generosity towards the HHT in gifting the Rose Seidler House and its collection to us. Rose Seidler House was opened free of charge over the weekend following his death and attracted 1,070 visitors. This spontaneous public response was a fitting tribute to Harry and the house that began his distinguished career in Australia.

The HHT lost another special supporter with the death of the Hon John Lockhart AO QC in January.

## Thank you

There are a myriad of people who have contributed to the success of the HHT over the past 25 years. The diversity of the HHT's portfolio and interests mean that we interact with a wide variety of people and organisations and many of them are exceptionally generous. Our Trustees, Members, Foundation, Volunteers, staff at ArtsNSW and HHT staff never fail to deliver way beyond what we should reasonably expect of them and I thank them all.

I would like to especially record my thanks to our former Minister, the Hon Bob Carr, who was such a great supporter of our work, and welcome our new Minister, the Hon Bob Debus MP.

This year I again offer thanks to Louise Dobson, Alice, Emily and Edward Simpson for their continued generosity to the HHT.

I would like to particularly thank Trustee Neville Allen who, after serving the maximum three terms retired in January 2006. Over the years Neville offered us advice on an array of legal issues and was unstintingly generous with his time.



Peter Watts, Director  
30 June 2006



# Corporate governance

The Historic Houses Trust of New South Wales is a statutory body established by the *Historic Houses Act 1980*. The legislation defines the objectives, powers and functions of the HHT and underpins our mission: *to inspire appreciation of Australia's diverse histories and cultural heritage for present and future generations by conserving, interpreting and managing, with integrity, places of cultural significance, in the care of the Historic Houses Trust.*

## Trustees

The NSW Governor, on the recommendation of the Minister for the Arts, appoints nine Trustees. One Trustee must have a background in history and one a background in architecture. Trustees are appointed for a term of up to three years and may be appointed for more than one term, but for no more than three consecutive terms of office. The Trustees represent a diversity of expertise and experience in business, law, architecture, social history, conservation, curatorship, education and management. The Trustees met ten times during the year and also held a planning day to focus on long-term strategic issues.

## Executive

The Director manages the day-to-day business of the organisation and is responsible for implementing the policies of the government and the HHT. The Chair and the Director work to an annual Performance Agreement held with the Director-General, Department of the Arts, Sport and Recreation. A four-member Executive steers the direction of the organisation. The Executive meets fortnightly.

## Delegations

The occupants of key managerial positions are authorised by the Minister for the Arts under Section 12 of the *Public Finance and Audit Act 1983* to exercise financial delegation to specific limits. The Director also holds delegation from the Director-General, Department of the Arts, Sport and Recreation, in relation to personnel and administrative matters.

## Committees

We have ten standing committees that help make decisions on both policy and management. The Trustees and the Director form ad hoc committees from time to time. Standing committees operating at the close of the year are:

### Commercial Lease Committee

The Commercial Lease Committee comprises Trustees and senior staff and meets as required to give advice concerning the leases of HHT properties for food services.

### Endangered Houses Fund Committee

The Endangered Houses Fund Committee comprises Trustees and Foundation representatives and meets a minimum of three times per year to provide advice on potential acquisitions, financial management, development strategies including conservation options, project management and property disposal.

### Exhibitions Advisory Committee (EAC)

The EAC comprises Trustees, staff and external experts and meets quarterly to give broad-based advice on our exhibition program.

### Finance & Audit Committee

The Finance & Audit Committee comprises Trustees and senior staff and meets quarterly to monitor issues relating to finance, audit, risk management, OH&S, insurance, investments and other relevant issues.

### Finance Committee

The Finance Committee comprises the Executive and the Manager, Finance & Systems and meets monthly to monitor all financial issues.

### Occupational Health & Safety (OH&S) Committee

The OH&S Committee comprises 16 members of staff and meets every two months to conduct workplace inspections and act as the consultant group on OH&S issues.

### Publications Committee

The Publications Committee comprises staff and external experts and meets quarterly to give broad-based advice on our publishing program.

### Public Programs Committee

The Public Programs Committee comprises staff and meets quarterly to give broad-based advice on our events program.

### Security Committee

The Security Committee comprises staff and meets as required to identify general property risks, develop plans for managing risks and develop emergency strategies to manage risks for each museum and site.

### Staff and Management Participatory and Advisory Committee (SAMPAC)

SAMPAC comprises six elected staff from various employee categories, two management representatives, one union representative and an ex officio member and meets monthly. SAMPAC participates in the discussion of issues such as flexible working hours and the Code of Conduct, and acts as the Classification and Grading Committee in reviewing the grading of staff positions.

(See page 63 for a list of committee members.)

## Admission charges

Admission fees were revised on 1 January 2006. Tickets to the Museum of Sydney and the Hyde Park Barracks Museum are: general entry \$10, concession/child \$5 and family \$20. All other HHT museums are: general entry \$8, concession/child \$4 and family \$17. All formal education programs run by the HHT are \$7 per student with the exception of Meroogal, which charges \$4 per student, and Government House where education programs are free.

Entry is free to Government House and grounds, and to Vacluse House's garden, parkland and beach paddock. No fee is charged for access to a number of significant urban spaces including The Mint courtyard, Hyde Park Barracks Museum forecourt and First Government House Place.

## Risk management and insurances

We are responsible for the conservation and management of 14 historic properties, some of which have limitations on building works due to their heritage status, giving rise to possible risk exposure when necessary works have to be carried out.

Formal policies and procedures are in place for our collections and properties to address various risk management issues:

- Disaster Preparedness Plans
- Occupational Health and Safety
- Total Assets Management Strategy

These policies and procedures are reviewed every three years and the next review will be in 2007–08.



During the reporting year the Internal Audit Bureau (IAB) carried out an organisation wide business risk assessment review aimed at identifying risks within the operational and policy areas of the HHT. The IAB identified moderate and low risks within a scale ranging from extreme to low risk. The areas of moderate risk identified included:

- Collections management and security of assets
- Records management and stock accounts
- Retail operations
- Financial management practices
- HR policies and procedures
- IT planning, organisation and management

We use the Treasury Managed Fund's risk management advisory service to help inform staff involved in our financial management.

The Finance & Audit Committee, chaired by Trustee Martyn Mitchell, has risk management and insurances as a standing agenda item at its meetings and has responsibility for overseeing this area and providing advice to the Board.

### Audit reviews

As part of the ongoing management of the HHT's operations, a series of audit reviews were undertaken by the Internal Audit Bureau (IAB):

### Collection management and security of assets review

The purpose of this review was to follow up the IAB report of February 2003 and ensure that the recommendations had been satisfactorily addressed by the HHT. These included maintaining reliable records, acquisition and movement of collection objects, maintenance of appropriate inventories and the minimisation of fraud opportunities. The findings of the audit were positive and areas identified for specific correction are being addressed.

# Corporate governance



## Retail operations review

This review was undertaken to ensure that there were adequate managerial controls over retail inventory, including stock held values and average stock turnovers, frequent and appropriate independent stock counts and adequate retail reporting to management. The audit found effective internal management controls and recommended some areas where internal controls could be further enhanced which are being addressed.

## Business continuity plan

A business continuity plan was developed to enable the HHT to restore its services as soon as possible following an incident and to assist us in responding effectively to an incident to minimise its impact.

## Environment and waste reduction management

We are committed to the NSW Government's Waste Reduction and Purchasing Policy and have developed our policy in line with it. We continue to maintain a rigorous recycling program including:

- use of re-manufactured toner cartridges for printers and fax machines
- return of all toner cartridges for recycling
- an increase in the range and quantity of recycled materials purchased
- composting materials from gardens and kitchens
- use of a wide range of recycled fertilisers such as fish, seaweed and pelletised chicken manure
- use of pruned and dead timber as firewood for wood heaters or as compost
- use of off cuts from carpenters' operations as kindling for wood heaters
- use of ashes from wood heaters as compost
- ensuring the new 2005 energy provision contract included 6% green energy

## Energy management

We achieved the Government's objective of reducing energy costs by 25% by 2005 compared to the base year 1995. Despite the dramatic growth of the HHT with the addition of large properties such as Museum of Sydney (1995), Government House (1996), Rouse Hill estate (1999) and The Mint offices (1999) we continued to decrease our energy costs. Relocation of our head office to The Mint (2004), and the follow on increase in commercial venue hire increased our energy costs.

Base Year 1995 \$'000	2003 \$'000	2004 \$'000	2005 \$'000	2006 \$'000
261	241	233	254	307

In the reporting year, the 20% increase in energy cost compared to the previous year is primarily attributed to the dramatic growth of venue hire bookings at The Mint as well as flow-on bookings at other HHT properties. Venue hire contributes 35% of the HHT's sale of services revenue.

## Ethical Standards

Our Code of Conduct was adopted in 2000 and remains unchanged. It is included in the package of material new staff receive, is required reading on our new staff induction checklist and is an integral part of any staff and management training that we undertake.

There have been no incidents of staff breaching the Code of Conduct in this reporting year.

Our Trustees adopted a Code of Conduct in 2003 that is specific to Board members and is required reading for new Trustees as part of their induction.

## Freedom of information

No freedom of information requests were received in the reporting year.

To access documents under the *Freedom of Information Act 1989*, please apply in writing to:

Colleen Kremer  
Records Manager  
Historic Houses Trust  
The Mint  
10 Macquarie Street  
Sydney, NSW 2000  
T 02 8239 2288 F 02 8239 2299  
colleenk@hht.net.au

A \$30 (GST included) fee will be charged for the service. Arrangements can be made to obtain copies or inspect documents by contacting the above officer.

## Guarantee of service

Our guarantee of service pledges that: 'The Historic Houses Trust of New South Wales serves the community by conserving and presenting its properties to the highest possible standard by exploring, through its many programs, the history of people and places of New South Wales.' The guarantee of service and general customer service information is a topic of discussion at staff inductions.

## Consumer response

As a service-based organisation, customer feedback is of prime importance to us and is closely monitored. We keep visitor books and evaluation forms at each property and monitor them regularly.

In addition, a general file is maintained for compliments and complaints. Each complaint is dealt with in writing: minor complaints by the museum where the complaint was received, and major complaints by the Director or a member of the Executive.

### Compliments:

· Venues/functions	70
· Properties	27
· Events and public programs	10
· Exhibitions	6
· Miscellaneous	6
· Publications	4
· Website	1
<b>Total</b>	<b>124</b>

### Complaints:

· Events/public programs	3
· Properties	2
· Exhibitions	1
· Publications	1
· Miscellaneous	1
<b>Total</b>	<b>8</b>

## Privacy Management Plan

We have a Privacy Management Plan modelled on other New South Wales museum plans and our Records Manager is the Privacy Officer. We have had no complaints regarding non-compliance with the plan.

## Associated organisations

### Foundation for the Historic Houses Trust of New South Wales

The Trustees approve the appointment of non-executive Directors to the Foundation, which is constituted as a private company.

The Foundation's task is to raise money through corporate donations and fundraising. One Trustee, Jill Wran, and the Director, Peter Watts, are Directors of the Foundation. The Foundation is chaired by Howard Tanner and employs its own staff.

### Members of the Historic Houses Trust of New South Wales

Members of the Historic Houses Trust is an incorporated body, officially known as the Friends of the Historic Houses Trust of New South Wales Inc, and is run by an Executive Committee elected by the membership. A Trustee, Penelope Pike, and the Director, Peter Watts, and/or Assistant Director, Marketing & Business Development, Charmaine Moldrich, represent the HHT on the Members Executive

Committee. The Members is chaired by Graham Spindler and employs its own staff.

### Rouse Hill Hamilton Collection Pty Ltd

Rouse Hill Hamilton Collection Pty Ltd is a private company that was formed in October 1994 as Trustee for the Hamilton Rouse Hill Trust. It holds property in and about Rouse Hill estate, which was formerly part owned by the Hamilton family. Its Board is comprised of three HHT representatives and two representatives from the family. The Chairman of the company is the Director, Peter Watts. The company complies with the requirements of the Australian Securities and Investments Commission.

### Volunteers Forum

The Volunteers Forum comprises eight elected representatives chosen from among the 149 volunteers who work for the HHT.

(See page 62 for a list of organisation members.)

## Grants given

No grants were given in the reporting year.

## Land disposal

No land was disposed of during the reporting year.

## Major works in progress

### Government House

A major program of stone repair, replacement and re-pointing on the western side of Government House was completed this year through the Department of Commerce Centenary Stonework Program. The Chalet was repainted in its original Arts & Crafts Movement influenced scheme and work on the verandahs has continued with the replacement of the eastern verandah floor and American redwood shakes being re-instated on the upper floor verandah.

'Biscuit' stonework c1940 was removed from the subsiding 1860s balustrade walls on the eastern terrace in preparation for their stabilisation. This work is in progress as part of the program to lift and relay the eastern terrace paving.



## Strategic outcomes

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# Audience

Expand audiences for properties and programs



## Strategies

### Provide improved access to products and services to virtual audiences

Access to the HHT's resources through our website continues to increase at a considerable rate.

An online exhibition of trade catalogues from the Caroline Simpson Library & Research Collection has attracted 1,600 hits since it went live in May. Catalogues in the online exhibition include: Chance Bros & Co, *Designs for coloured ornamental windows*, Smethwick, England, 1853; James Shoobred & Co, *Illustrated catalogue*

*of furniture and interior decorations*, London, c1895 and Morley Johnson Ltd, *Everything for the home*, Sydney, 1958.

Selected items from the Caroline Simpson Collection were also published on the website along with associated research undertaken by HHT staff.

We published selected articles from the HHT's quarterly *Insites* magazine on our website and have attracted almost 7,000 hits to all articles since going live in February. Images from our exhibition launches and major public programs were published in an online gallery and attracted almost 2,000 hits.

VISITOR BREAKDOWN	2006	% DIFFERENCE	2005	2004
<b>Paid admission*</b>				
General public	155,077	-1	156,247	152,881
Education	50,702	-8	54,986	56,839
Public programs	26,285	-4	27,312	38,882
Venue hire	64,372	16	55,637	51,347
Outreach	5,045	-28	7,030	3,473
<b>Subtotal</b>	<b>301,481</b>	<b>0</b>	<b>301,212</b>	<b>303,422</b>
<b>Free entry</b>				
Complimentary tickets	52,970	10	48,144	48,603
Free public programs	17,939	-5	18,945	32,292
Government House	122,646	-6	130,512	86,166
Other	497,953	-9	548,720	546,261
<b>Subtotal</b>	<b>691,508</b>	<b>-7</b>	<b>746,321</b>	<b>713,322</b>
<b>Touring exhibitions</b>				
Meroogal women's arts prize	15,333		1,996	14,099
Leunig animated	-		-	141,046
Law and order	29,541		-	-
Cook's sites	15,893		-	-
Cops on the box	-		2,759	12,967
John Horbury Hunt	-		-	23,398
Crime scene	125		11,022	10,471
Getting married	1,276		-	-
Rex & Max Dupain's Sydney	-		7,623	-
Drugs: a social history	8,838		1,201	-
<b>Subtotal</b>	<b>71,006</b>		<b>24,601</b>	<b>201,981</b>
<b>Total</b>	<b>1,063,995</b>		<b>1,072,134</b>	<b>1,218,725</b>
<b>Grounds (through traffic)</b>				
Hyde Park Barracks Museum forecourt	222,143	-57	518,272	475,351
First Government House Place – Museum of Sydney	667,800	2	657,000	658,800
Vaucluse House – parklands and beach paddock	5,029	18	4,277	4,444
<b>Subtotal</b>	<b>894,972</b>	<b>-24</b>	<b>1,179,549</b>	<b>1,138,595</b>
<b>GRAND TOTAL</b>	<b>1,958,967</b>	<b>-13</b>	<b>2,251,683</b>	<b>2,357,320</b>

\*Paid admission also includes education visits, public programs and venue hire at Government House (16,617).

General admission to Government House is free so these numbers are reported as Government House under free entry (excluding free public programs).

MP3s from selected exhibition launches and public programs were made available for free download and attracted almost 1,000 hits since going live in February. They included public programs *The making of The Mint*, *A night with a crime writer* and *Utzon(n)ites*; speeches from exhibition launches *Bondi: a biography* and *Joseph Lycett: convict artist* and the press conference for The Ashes Exhibition.

We created *Art at the properties*, an online exhibition of 38 works that are the result of ventures and collaborations with a range

of visual artists who have responded to our properties, collections and people. *Art at the properties* has received over 5,600 hits since launching in March.

We received 2,500 email inquiries, requests, announcements and feedback via [info@hht.net.au](mailto:info@hht.net.au)

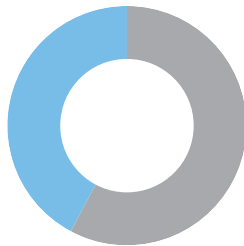
Media coverage			
	2006	2005	2004
Broadsheet pages	255	214	171
Radio interviews	120	161	265
Television stories	21	29	26

Where did our web visitors come from?	
2006	
1.	Australia
2.	US
3.	UK
4.	NZ
5.	Japan
6.	Netherlands
7.	Canada
8.	Germany
9.	France
10.	Italy

**Where did our museum visitors come from?**

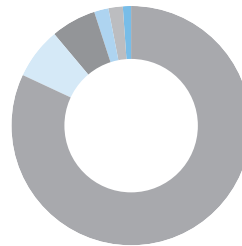
**Australia/Overseas**

- Australia 58%
- Overseas 42%

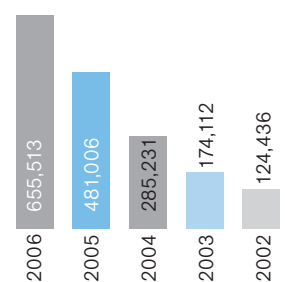


**Australia**

- New South Wales 82%
- Victoria 7%
- Queensland 6%
- Western Australia 2%
- South Australia 2%
- Tasmania 1%

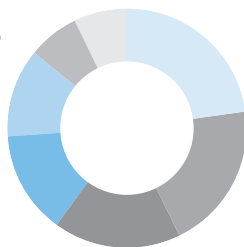


**Web visits**



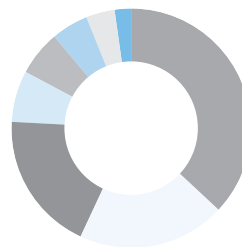
**New South Wales**

- Northern Sydney 23%
- Eastern Suburbs 20%
- Rural NSW 17%
- Western Sydney 14%
- Inner City 12%
- Inner West 7%
- South Sydney 7%

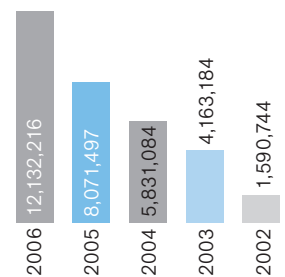


**Overseas**

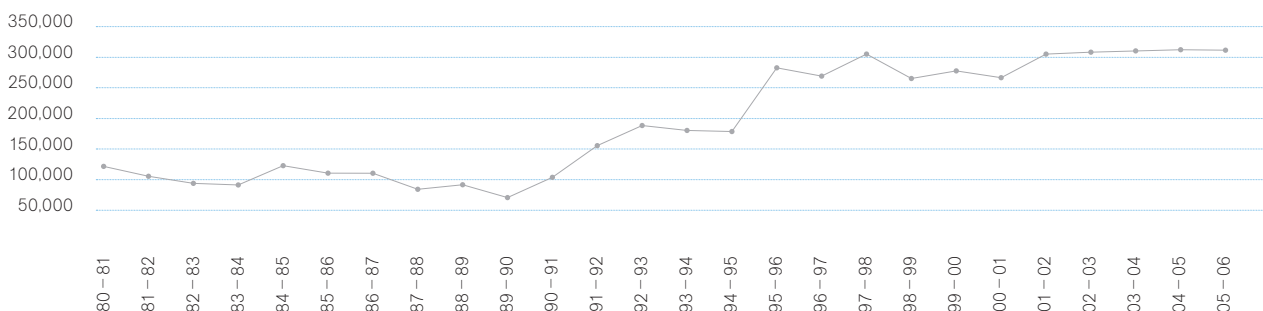
- United Kingdom 37%
- Europe 20%
- United States 19%
- Japan 7%
- Asia 6%
- New Zealand 5%
- Canada 4%
- Other 2%



**Web hits**

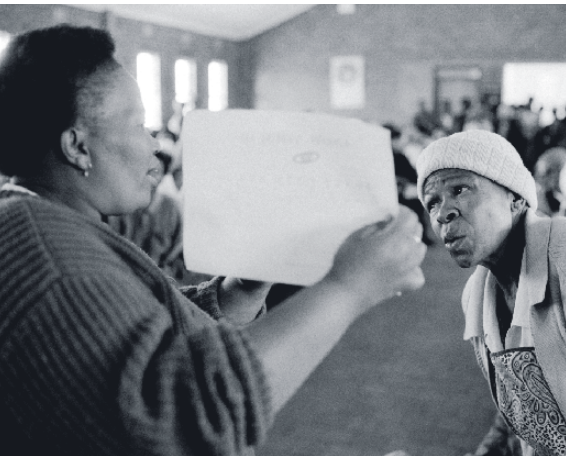


**All properties paid admission 1980–2006** (includes general admission, public programs, venue hire, education and GH tours)



# Conservation and interpretation

Communicate the HHT's mission of conservation and interpretation of the state's cultural heritage using a diversity of mediums



## Strategies

Broaden the range of HHT products and services on offer to the public

In addition to our wide and changing program of exhibitions and events we offered the following products and services to the public:

### Venue hire

We delivered 850 commercial events across all HHT properties catering to 81,000 patrons.

### Rouse Hill estate

In the Visitor Centre we installed a virtual reality tour of the woolshed and interiors at Rouse Hill estate, including the rarely seen upstairs bedrooms.

### The Mint

*Eat drink talk art* in association with Sydney Festival and Sydney Writers' Festival attracted a diverse audience to hear a range of artists and guests speak about their work and lives.

We created a new major public program *Ask the experts* where more than 25 specialist antique experts appraised family treasures alongside talks, demonstrations, live music, food and children's activities.

### Susannah Place

In conjunction with the Sydney Harbour Foreshore Authority we broadened our *Archaeology in The Rocks* program to incorporate Parbury Ruins and The Rocks Discovery Museum and attracted over 300 students.

### Justice & Police Museum

*etre: the face of human rights* was a photographic exhibition documenting both respect for, and violation of, human rights around the world developed in collaboration with the Swiss Consulate, Sydney.

### Elizabeth Farm

We developed an MP3 audio version of the Elizabeth Farm sensory tour which can be downloaded from the HHT website and are continuing our research on further applications of MP3 audio in our museums.

### Art at the properties

We added an on-line catalogue of our contemporary art collection to our website.

Pursue partnerships with other institutions with particular emphasis on building relationships in regional New South Wales

We continue to develop and implement a diverse program throughout NSW. In addition to our touring exhibitions program other highlights included:

### Inverell

We ran a one-day seminar *Understanding and caring for late 19th-century and early 20th-century interiors and collections* to support the 2006 Tom Roberts festival held in Inverell in April. The seminar utilised resources and curatorial staff from the Caroline Simpson Library & Research Collection and the Collections Management Unit.

Guiding staff from the Justice & Police Museum conducted two week-long regional education outreach programs in the Parkes and Inverell districts with 595 students participating.

The Director continued his involvement with the long-term plan for the future of Newstead homestead following its sale by the Bruderhof Communities to the Neil Statham Group. The \$120,000 of funding secured by the HHT, to implement the first stage of the plan that had been developed with the former owners in consultation with a range of stakeholders, has been held over pending the outcome of discussions with the new owners.

### Shoalhaven

The *Meroogal women's arts prize* with the theme *Patterns stitches and threads* attracted 155 entries. Wollongong-based artist Jade Pegler won both the \$2,000 first prize and the Bundanon Trust Regional Artist-in-Residence Scholarship for her mixed media sculpture *Round the double bind*. Selected works toured to Bega, Wollongong, Bowral and the Members Lounge at The Mint. We acquired three of the works for our *Art at the properties* collection.

For the ninth year we sponsored the Shoalhaven International Women's Day awards. In a ceremony held in the Meroogal garden, twenty-three women received awards recognising their work in the community.

### Other regional work

The exhibition *Joseph Lycett: convict artist* attracted over 5,000 visitors in its first ten days at Newcastle Region Art Gallery.

As part of the Museum Standards Review program run by Museums & Galleries NSW, staff from the Collections Management Unit participated in on-site reviews of the Canowindra & District Historical Society, The Age of Fishes Museum and the Forbes Historical Society. The Collections Manager also participated in the Queensland pilot of the review program.

Staff from the Justice & Police Museum assisted the Department of Corrective Services with research for their new museum at Cooma and provided advice



and assistance to the Police Library at the NSW Police Training Academy, Goulburn.

We continued working in partnership with the National Parks & Wildlife Service providing advice on conservation and management issues at a number of its properties.

We loaned material from the Caroline Simpson Library & Research Collection to The Australian Fossil and Mineral Museum in Bathurst.

Continue to research and develop relevant and contemporary exhibitions, events, publications, education programs and other projects

#### Exhibitions

We researched and developed the following exhibitions:

##### Justice & Police Museum

*City of shadows: inner city crime and mayhem 1912–1948* drew on the Justice & Police Museum's extensive collection of police forensic negatives of crime scenes and their environment. The exhibition explored the cultural geography of inner Sydney between the wars, offering an intimate, raw and often hauntingly beautiful record of the mysterious people and dark places of a lost Sydney.

##### Museum of Sydney

*Cook's sites*, curated by acclaimed anthropologist and writer Nicholas Thomas, acknowledged both the violence of Cook's encounters as well as the moments of cross-cultural discovery and reciprocity. The exhibition included contemporary images by New Zealand photographer Mark Adams that evoked places central to Cook's life and voyages.

*Bondi: a biography* explored the history and culture of this famous Sydney suburb through the people, ideas and institutions that have shaped it.

*Joseph Lycett: convict artist* was an authoritative exploration of Lycett's life and work by scholar and guest curator John McPhee. The exhibition presented fresh interpretations of the images created by Lycett that form one of the most important visual records of early New South Wales and Tasmania.



##### Elizabeth Bay House

*Changing spaces* was the response of cutting edge contemporary design teams Durbach Block and Freedman Rembel to our brief to transform the drawing room and dining room at Elizabeth Bay House into self-contained studio apartments. Their dynamic contemporary designs proposed bold ideas for using historic buildings and explored innovative forms of urban dwelling. *Changing spaces* was linked to an interpretative display exploring the history of Elizabeth Bay House when it was divided into 15 flats.

##### Publications

We produced the following publications: *City of shadows: Sydney police photographs 1912–1948* by Peter Doyle with Caleb Williams, published in conjunction with the exhibition *City of shadows: inner city crime and mayhem 1912–1948*;

*Joseph Lycett: convict artist* edited by John McPhee, published in conjunction with the exhibition *Joseph Lycett: convict artist*; and

*Talking about Sydney: population, community and culture in contemporary Sydney* edited by Robert Freestone, Bill Randolph and Caroline Butler-Bowdon, published following the *Sydney Directions* seminars presented by the Museum of Sydney in collaboration with the University of NSW.

# Conservation and interpretation

Exhibitions					
Exhibition	Location	Dates	Total visitors 2006	Total days	Average daily visitors
Changing spaces	Elizabeth Bay House	5 October 2005 – 30 April 2006	9,107	183	50
Convicts: sites of punishment*	Hyde Park Barracks Museum	1 July 2005 – 30 June 2006	62,670	362	173
Jailed: penitentiary to private prison 1840–2000*	Justice & Police Museum	1 July 2005 – 10 October 2005	6,818	106	64
City of shadows: inner city crime and mayhem 1912–1948**	Justice & Police Museum	19 November 2005 – 30 June 2006	34,611	194	178
Cape Town: halfway to Sydney 1788–1870*	Museum of Sydney	1 July 2005 – 7 August 2005	8,305	38	219
Cook's sites	Museum of Sydney	20 August 2005 – 4 December 2005	16,836	107	157
Bondi: a biography	Museum of Sydney	18 December 2005 – 4 June 2006	28,015	92	305
Joseph Lycett: convict artist	Museum of Sydney	1 April 2006 – 18 June 2006	13,143	78	169

(Exhibition figures include paid, education, free, public programs and exclude hirings, other, cafe and grounds, and functions.)

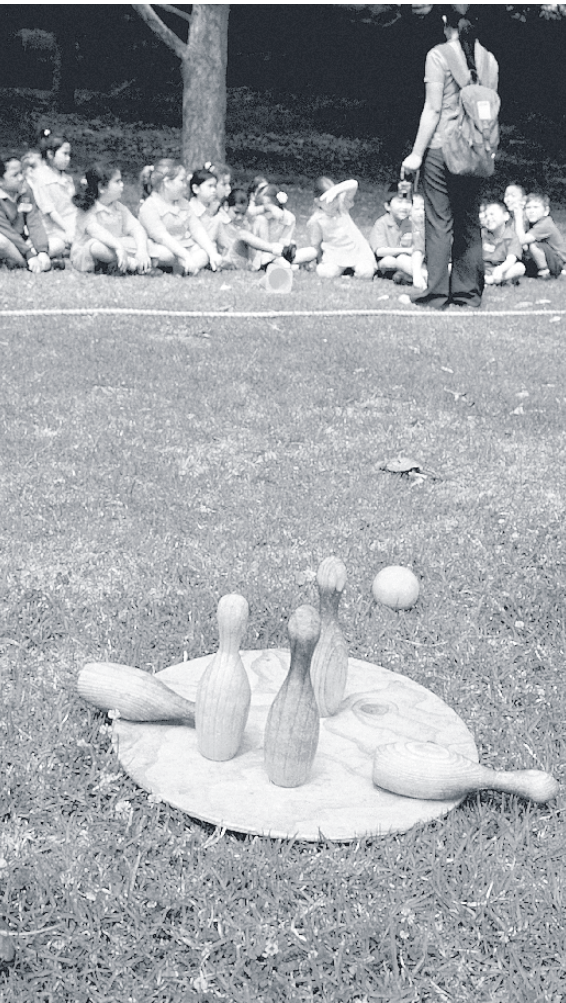
\*These exhibitions were produced in 2004–2005 and exhibited over two financial years.

\*\*continues into 2007 financial year – statistics to 30 June 2006

Travelling Exhibitions					
Exhibition	Location	Dates	Attendance	Days	Average daily visitors
Cook's sites	National Library of Australia, Canberra	16 March 2006 – 18 June 2006	15,893	95	167
Crime scene*	St George Regional Museum	17 May 2005 – 7 July 2005	1,216	37	33
Drugs: a social history	South Australian Museum, Adelaide	28 May 2005 – 24 July 2005	2,049	58	35
Drugs: a social history	Broken Hill Geocentre, Broken Hill	5 August 2005 – 20 September 2005	1,409	47	30
Drugs: a social history	Shear Outback, Hay	1 October 2005 – 28 November 2005	3,561	61	58
Drugs: a social history	Dubbo Regional Gallery, Dubbo	9 January 2006 – 12 March 2006	3,020	46	66
Drugs: a social history**	Orange Regional Gallery, Orange	9 June 2006 – 6 August 2006	913	20	46
Getting married	Griffith Regional Gallery, Griffith	5 July 2005 – 23 July 2005	1,276	18	71
Meroogal women's arts prize exhibition 2005	Shoalhaven City Arts Centre, Nowra	4 September 2005 – 28 September 2005	1,495	24	62
Meroogal women's arts prize exhibition 2005	Spiral Gallery, Bega	8 October 2005 – 27 October 2005	565	18	31
Meroogal women's arts prize exhibition 2005	Wollongong City Gallery, Wollongong	4 February 2006 – 2 April 2006	13,018	52	250
Meroogal women's arts prize exhibition 2005	Berrima District Arts Society Gallery, Bowral	27 April 2006 – 7 May 2006	255	11	23
Law and order	Parkes Library, Parkes	19 December 2005 – 28 February 2006	11,241	66	170
Law and order	Southern Tablelands Regional Library	1 March 2006 – 1 April 2006	7,408	30	247
Law and order	New South Wales Police College	1 April 2006 – 31 May 2006	5,568	54	103
Law and order**	Bega Library, Bega	1 June 2006 – 1 August 2006	5,324	21	254
		TOTAL	74,211		

\*includes previous year

\*\*continues into 2007 financial year – statistics to 30 June 2006



**Education**

The Education Unit offers a diverse range of programs to a wide audience. This year we ran 60 different education programs that were attended by 50,702 students of all ages. They included:

- *Make art with an artist* at Elizabeth Bay House and Meroogal
- *Transported in time* at Elizabeth Farm
- *Let's celebrate!* at Government House
- *RATS* at the Hyde Park Barracks Museum
- *A trial run* at the Justice & Police Museum
- *Whose place is it anyway?* at the Museum of Sydney
- *Design for living* at Rose Seidler House
- *Archaeology week* at Susannah Place Museum
- *Childsplay* at Vaucluse House

We convened a conference *Designs on education* for teachers of Visual Design in November 2005. We held five professional development sessions for teachers and Elizabeth Farm was the venue for the Annual General Meeting of the History Teachers Association of NSW.

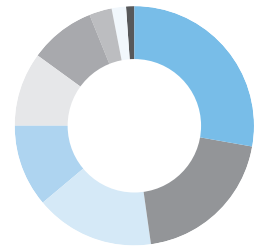
Two adult education programs were run in conjunction with the Eastern Suburbs Regional College: *Masters servants & convicts* at the Hyde Park Barracks Museum, Elizabeth Bay House and Vaucluse House

in June and September; and *Blood & guts: medicine in 19th-century colonial Australia* at Vaucluse House in November 2005.

*Texstyle 2005* at Vaucluse House, an exhibition of HSC textiles technology students' major works, was run in conjunction with the Technology Educators Association and attracted 2,800 visitors. We also ran two tertiary student design projects and one exhibition with the College of Fine Arts (COFA).

**Education audience**

- Western Sydney 28%
- Rural NSW 20%
- Northern Sydney 16%
- Inner City 11%
- South Sydney 10%
- Eastern Sydney 9%
- Inner West 3%
- Interstate 2%
- Overseas 1%



# Conservation and interpretation



## Events

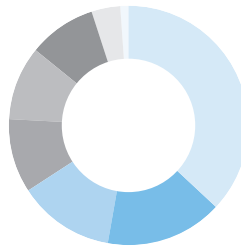
This year the HHT ran a broad-based and dynamic program of 436 events, which attracted 47,000 participants. Alongside our five major events we offered a wide range of programs reflecting a diverse audience. Several of our programs regularly sell out including the *House music* series of classical concerts at Government House, *Dawn chores* and *Evening round up* family programs at Rouse Hill estate, *Living inner city* walking tours around Sydney, the *Tank Stream* tours, *Time travellers – meet the Macarthurs* at Elizabeth farm and *Time travellers – meet the Wentworths* at Vaucluse House.

*Jazz in the Gardens* at Vaucluse House was cancelled due to heavy rain.



**Fifties fair**

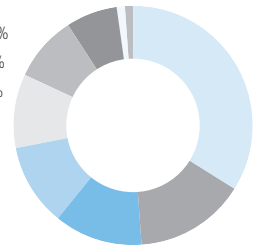
- Northern Sydney 37%
- Western Sydney 16%
- Inner City 13%
- Eastern Suburbs 10%
- Inner West 10%
- Rural NSW 9%
- South Sydney 4%
- Interstate 1%



*Fifties fair* 28 August 2005. A popular annual event held at Rose Seidler House featuring fifties-style DJs, dancers, cars, stalls and memorabilia attracted 3,320 visitors.

**Art of flowers**

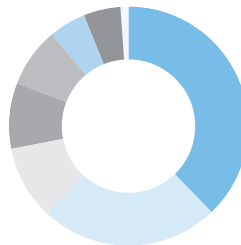
- Northern Sydney 34%
- Eastern Suburbs 15%
- Western Sydney 12%
- Inner City 11%
- South Sydney 10%
- Inner West 9%
- Rural NSW 7%
- Interstate 1%
- ACT 1%



*Art of flowers* 8 & 9 October 2005. Inspired by the exotic colours of Asia this unique garden party included floral demonstrations, talks by gardening experts, plant displays and a range of music entertainment in the grounds and State Rooms at Government House attracting 6,920 visitors.

**Festival of the olive**

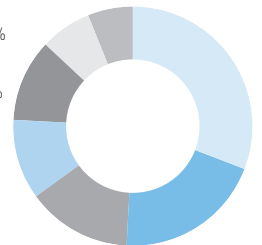
- Western Sydney 38%
- Northern Sydney 24%
- South Sydney 10%
- Eastern Suburbs 9%
- Inner West 8%
- Inner City 5%
- Rural NSW 5%
- Interstate 1%



*Festival of the olive* 5 & 6 November 2005. A celebration of Australia's oldest olive tree at Elizabeth Farm drawing on the vibrant mix of Mediterranean cultures that colour the Parramatta and Rosehill communities attracted 3,974 visitors.

**Ask the experts**

- Northern Sydney 37%
- Western Sydney 16%
- Eastern Suburbs 10%
- Inner City 13%
- Rural NSW 9%
- South Sydney 4%
- Inner West 10%



*Ask the experts* 22 & 23 April 2006. A new weekend event at The Mint and the Hyde Park Barracks Museum where more than 25 specialist antique experts appraised family treasures alongside talks, demonstrations, live music, food and children's activities attracted 1,529 visitors.

# Portfolio

Examine the portfolio and programs and explore opportunities to develop a balanced portfolio of properties and projects that better represents the diversity of New South Wales cultural heritage



## Strategies

Develop and respond to opportunities for changes to the HHT's property portfolio, including exploration of ways to provide short-term, appropriate and effective solutions to conservation and interpretation issues without long-term ownership

The work of the Endangered Houses Fund continued to advance and a dedicated staff member was employed by the HHT in October 2005. A number of potential candidates for the fund are being investigated.

As part of a restructure of administrative arrangements resulting from Premier Iemma's Economic and Financial Statement in February 2006, the HHT has agreed in principle to have two properties transferred to it from the Heritage Office. These are Exeter Farm, Glenwood, and Tusculum, Potts Point. Options for the sustainable long-term conservation, interpretation and ownership of both properties are being examined through the work of the Endangered Houses Fund.

We continued our involvement with Newstead homestead in Inverell, working with various stakeholder groups to find a long-term solution to its conservation. We offered conservation and management advice to the National Parks & Wildlife Service at Throsby Park and Hartley Village and through our continuing partnership at Hill End we worked towards establishing a benchmark for ongoing housekeeping at the site and provided training for volunteers.

Continue a rigorous program of operations reviews and internal audits of all areas of activity including annual audits of assets at individual properties

We concluded an operations review for Elizabeth Bay House, Elizabeth Farm and Vaucluse House aimed at better utilising resources at these properties.

We undertook an operations review of design activity across the HHT. As a result we have implemented a consolidated staff structure combining our corporate and exhibition-related areas of design.

Our Volunteer Program was reviewed and a new Volunteer Policy and Program, including operational guidelines, was drafted.

We undertook a stocktake of the objects formats in the Caroline Simpson Library & Research Collection, the Hyde Park Barracks Museum and The Mint collections and our *Art at the properties* collection as well as 'A' list items from all properties.

Through the Internal Audit Bureau we carried out the following audits (see page 9 for full description):

- Business risk assessment
- Collection management and security of assets review
- Retail operations review
- Business continuity plan

# Public responsibility

Responsibly manage the public resources used by the HHT in conserving and interpreting the significant places in its care

## Strategies

Emphasise ongoing professional research to sustain high conservation and interpretation standards and utilise this research in the public arena

### Research

At any time there are multiple research projects being undertaken for the purposes of exhibitions, publications, conservation and interpretation. Some of these are listed below.

#### Caroline Simpson Library & Research Collection

Our garden ornament collection was added to the museum collections database. It comprises fountains, urns, sundials, garden furniture and edging tiles dating from the mid 19th-century to the present day.

We continued our development work on the Colonial Plants database adding new listings. The database now comprises more than 11,000 individual plant listings derived from several sources including printed nursery catalogues from 1843 to 1861 and manuscript lists from 1828 to 1843. More than 10% of these listings have been enhanced by the addition of botanical illustrations derived from publications that are contemporaneous with the plant lists.

#### Justice & Police Museum

We launched a travelling exhibition *Law and order: regional courthouses and police buildings 1850–1920* that showcases late 19th- and early 20th-century regional police and court architecture. The exhibition includes a searchable database of 700 images of buildings, people and places in regional NSW.



Our exhibition *City of Shadows: inner city crime and mayhem 1912–1948* and major publication *City of Shadows: Sydney police photographs 1912–1948* used the extensive collection of glass plate police forensic negatives held at the Justice & Police Museum to examine the shadowy underworld of Sydney between the wars.

#### Museum of Sydney

Extensive consultation with the Arwarbukarl Cultural Resource Association, representing Aboriginal communities from the Newcastle/Hunter Valley region, in the development of the exhibition *Joseph Lycett: convict artist* resulted in new research into the representation of Aboriginal people in early colonial paintings.

Shane Frost of Awabakal Descendants Traditional Owners Aboriginal Corporation contributed an essay to our major publication *Joseph Lycett: convict artist* that accompanied the exhibition.



#### Elizabeth Farm

We developed a visual curtilage study for Elizabeth Farm that researched the vista and views at Elizabeth Farm from 1792 to the present and produced data and recommendations to inform planning and development decisions affecting the property.

#### Hyde Park Barracks Museum

We researched the beginnings of Australian Catholicism in colonial New South Wales and the building of the first St Mary's Cathedral, particularly its relationship with Irish Catholic convicts who lodged at Hyde Park Barracks, for the display *Convicts, Catholics and St Mary's*.

# Management

Develop a more effective, flexible and creative management structure



## Strategies

Encourage enhanced teamwork across divisions, properties and units

The HHT would not achieve what it does without a strong focus on teamwork across different parts of the organisation. It is one of our great strengths and enables staff at all levels in the organisation to make contributions beyond their own disciplines and properties.

We continue to encourage teamwork throughout the organisation and we demonstrated this commitment by ensuring cross-organisational representation on the Staff and Management Participation and Advisory Committee (SAMPAC)..

We completed the implementation of a Senior Management Review by introducing two General Manager positions which are each responsible for half the HHT property portfolio.

Commission the development of a long-term information technology strategic plan  
We established an Information Management & Technology Strategic Planning Committee with cross organisational representation to develop a long-term IT strategic plan for the HHT. The IT plan will be a driver and catalyst for governance through the provision of insight and advice to management, and will aid in establishing an appropriate IT governance framework for the HHT.

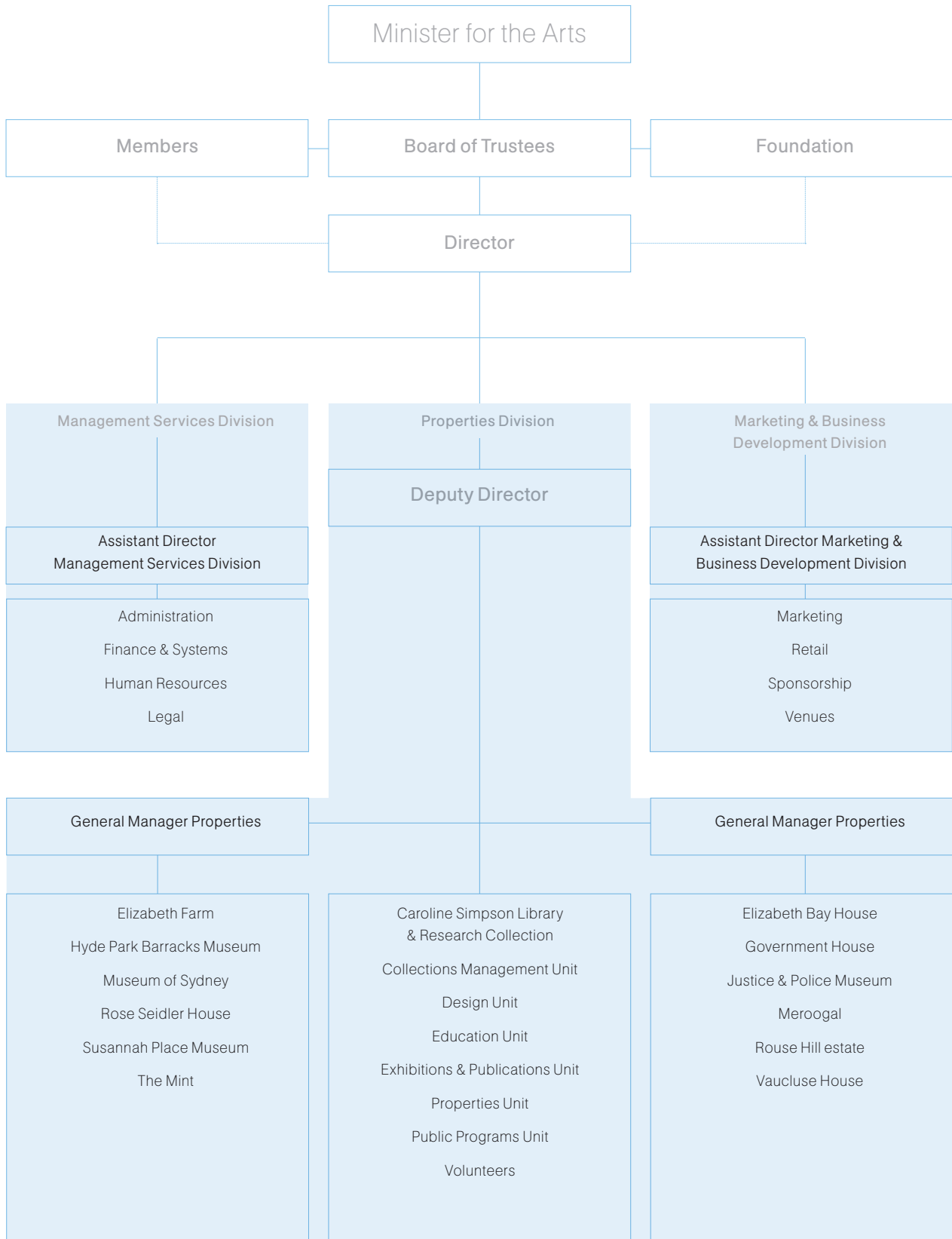
## Strategic goals 2006–2010

A new Corporate Plan was formulated during the year to drive the organisation through to 2010. The development of the plan drew on input from a wide range of staff representing all divisions, properties and units across the HHT.

Strategic goals	Key strategies
1. Maintain our core properties and collections and continue to deliver associated programs	Research, develop and deliver relevant and contemporary exhibitions, events, publications, education programs and other projects.
	Provide public access to our properties, expertise and collections.
	Develop and implement intellectual content on the web.
	Conserve, manage and interpret our properties and collections.
	Build on our collections where appropriate.
	Encourage research as it relates to our core business.
	Investigate and develop the most effective delivery mechanisms for core programs including on-line access to intellectual property and resources.
2. Continue to develop our public profile and audience	Develop audiences, particularly in western Sydney and regional NSW.
	Actively pursue partnerships.
	Develop and implement family and child orientated initiatives.
	Build the profile of the HHT to commercial audiences.
	Engage with diverse communities especially Indigenous groups.
3. Develop and maintain staff expertise	Encourage publication of HHT generated research.
	Facilitate staff development through training programs.
	Provide career development and succession planning opportunities for staff.
	Develop, promote and utilise Volunteers more widely in the activities of the HHT.
4. Develop and manage the Endangered Houses Fund program as a new initiative	Develop informal and formal opportunities to discuss, exchange and nurture ideas.
	Develop a framework for the EHF's overall operation.
	Identify, assess, conserve, protect and return properties back into the marketplace.
	Monitor completed projects.
5. Develop major capital works projects	Use the EHF to demonstrate best practice conservation, design and environmentally sustainable initiatives.
	Promote the activity of the EHF.
	Investigate options for long term HHT storage.
	Plan for a new Visitor Centre at Rouse Hill estate that offers a range of facilities and income streams.
6. Increase our earned revenue through commercial activity and philanthropy to maintain core activities	Implement a range of projects at Government House responding to key existing policies.
	Review all areas of revenue to identify new opportunities.
	Further develop commercial hire opportunities as a means to attract revenue and alternative visitation.
	Investigate and capitalise on intellectual property.
	Expand and develop merchandise opportunities.
7. Responsibly and efficiently manage our finances and public resources to improve our operational effectiveness	Maintain focus on sponsorship opportunities.
	Support and encourage the Members and Foundation.
	Develop and implement an IT Strategic Plan.
	Improve analysis, accountability and subsequent monitoring of costs and benefits (including non financial benefits) of programs.
	Improve management and efficiency of systems and communication within the organisation.
	Increase utilisation of technology and innovation.
Review operations and programs on a regular basis.	



# Organisational chart



# Trustees

Nine Trustees are appointed by the NSW Governor, on the recommendation of the Minister for the Arts and of these one must have a background in history and one a background in architecture. Trustees are appointed for a term of up to three years and may be appointed for more than one term, but for no more than three consecutive terms of office. The Trustees represent a diversity of expertise and experience in business, law, architecture, social history, conservation, curatorship, education and management and met ten times during the year.



**Jill Wran BA MBA, Chairman**

Jill Wran has given many years of honorary service to the cultural life of New South Wales while maintaining strong business interests in the community. Currently on the board of SMEC Holdings Ltd, she also served as Chairman of the Foundation for the Historic Houses Trust for five years from June 2000. Formerly a member of the board of the NSW State Conservatorium of Music, the Sydney Symphony Orchestra, the Centennial and Moore Parks Trust and the Sydney Opera House Trust, she became a member of the inaugural board of management of the new Sydney Theatre in July 2003. She is Patron of Greening Australia (NSW) and involved in a number of other community organisations. Appointed a Trustee on 1 January 2001, and Chairman on 1 January 2002, her current term expires on 31 December 2006.

**Bruce Hambrett LLM**

Bruce Hambrett is a partner with Baker & McKenzie. He is currently a director of the Pacific Opera Company Limited and chair of the Media and Communications Law Committee, Business Law Section, with the Law Council of Australia. Appointed as a Trustee on 1 January 2006, his current term expires on 31 December 2008.

**Neville Allen LLB**

Neville Allen is a partner in the law firm Holding Redlich, and Chair of the NSW Casino Control Authority. He is on the Board of the Foundation for the Historic Houses Trust. Neville was appointed as a Trustee on 1 January 1997 and his final three-year term expired on 31 December 2005.

**Elaine Lawson BA (Hons)**

Elaine Lawson lives near Nimmitabel, south of Cooma, NSW, and is a conservation and curatorial consultant. From 1989 to 2001 Elaine was the senior curator with the ACT Government's Cultural Facilities Corporation. Elaine has also lectured in heritage and curatorship at the University of Canberra, Australian National University, Curtin University and Canberra Institute of Technology. Since 1990 she has been a curatorial and interpretation advisor on various conservation projects. She has been a member of the Official Establishments Trust since 1999. Elaine is a member of the Council of the Australiana Fund and has recently retired as a member of the board of Australia's Open Garden Scheme. She was appointed as a Trustee on 1 January 2003 and her current term expires on 31 December 2008.

**Bruce McWilliam BEc LLB (Hons)**

Bruce McWilliam is an executive director of Seven Network Limited. Bruce also worked as the General Counsel of News International PLC based in London. He worked for the News Corp group for nine years in the international television area.

Bruce was on the Board of Directors for BSKyB from 1995 to 2000. He has also been on boards of several other News Corp group television interests including Vox and tm-3 in Germany. Bruce was appointed as a Trustee on 1 January 2003 and his current term expires on 31 December 2008.

**Martyn Mitchell BscChemEng ICAEW ICAA**

Martyn Mitchell, a senior partner in PricewaterhouseCoopers (PwC), is a chartered accountant who has over 25 years experience as an auditor and business adviser. Martyn has held a number of senior management positions within PwC, and has extensive experience with major public companies in Australia and Asia. He is currently Vice Chairman of the Australia China Business Council. Martyn is the Chair of the Finance & Audit Committee. He was appointed as a Trustee on 1 January 2005 and his current term expires on 31 December 2006.



**Penelope Pike BA DipTownCountry**

Penelope Pike is a conservation planner who specialises in heritage studies for local government areas and in preparing and implementing local environmental plans and detailed control plans for historic towns, precincts and suburbs. Penelope has served on the Urban Conservation Committee of the National Trust, was Founding Chairman of its Cemeteries Committee and represented the National Trust on the Heritage Council. She is currently on the Board of Trustees for Eryldene and Parramatta Park. She was appointed as a Trustee on 1 January 2002 and her current term expires on 31 December 2007.

**Philip Thalys BScArch BArch (Hons) CEAAUrbArch (Paris) Chartered Architect**  
Philip Thalys is founding director of Hill Thalys Architecture + Urban Projects, established in 1992. The practice has won a range of architectural competitions and many professional awards. Philip has lectured widely on Sydney's architecture and urban form, and has held a fractional lecturership in architecture and urban studies at the University of Technology, Sydney since 1994. He has served as a member of a number of expert and advisory committees, including the NSW Government's Urban Design Advisory Committee and as the RAlA appointee to the Heritage Council of NSW. He was appointed as a Trustee on 1 January 1998 and his final term expires on 31 December 2006.

**Peter Tonkin BScArch (Hons) BArch (Hons) FRAIA**

Peter Tonkin graduated as an architect with first class honours from the University of Sydney in 1977. He joined Brian Zulaikha in 1987 to form Tonkin Zulaikha Greer (TZG) Architects, known for its strong urban design. TZG's projects include a specialist library for the Royal Blind Society, which won a merit award in 1991 from the RAlA; the Hyde Park Barracks Museum, winner of two RAlA awards; the National Memorial to the Australian Vietnam Forces; and the Tomb of an Unknown Australian Soldier in Canberra. TZG also worked on the refurbishment of Customs House, the multi-award winning solar-powered Plaza Lighting Towers for the Sydney Olympics; and, in collaboration with artist Janet Laurence, the Australian War Memorial in London. Peter has taught architecture and lectured extensively in Australia and New Zealand. He has been published widely. He was appointed as a Trustee on 1 January 2005 and his current term expires on 31 December 2007.

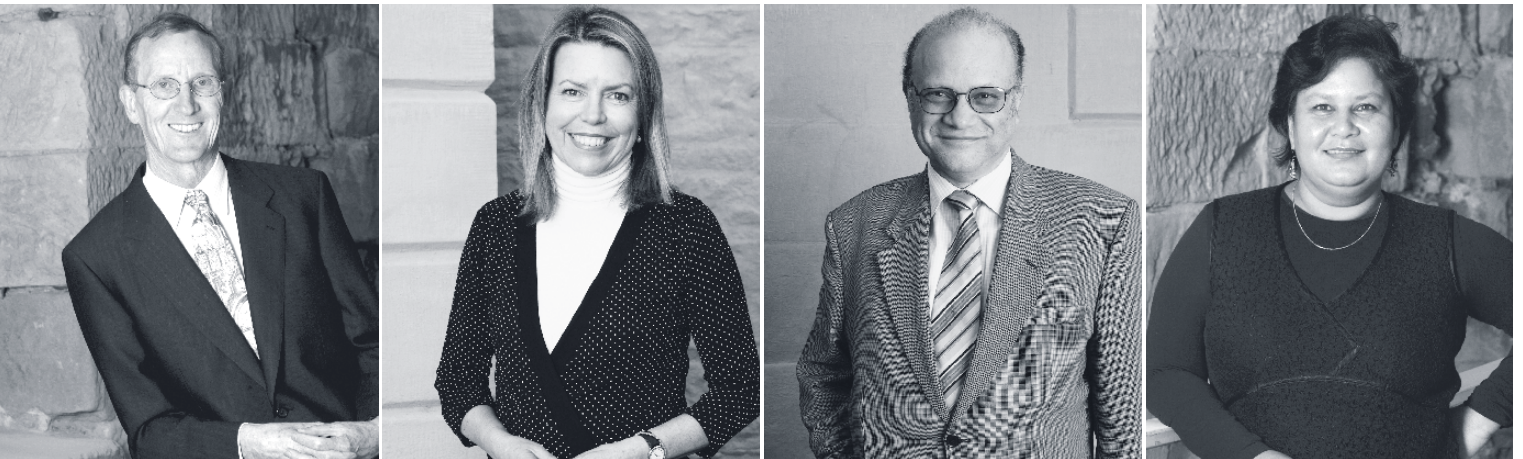
**Janis Wilton BA (Hons) PhD OAM**

Janis Wilton is an Associate Professor in the School of Classics, History and Religion at the University of New England, Armidale. Her research, teaching and community work focus particularly on oral history, ethnic community history, and history and museums. She was a member of the Council and then President of the International Oral History Association (1998–2006),

convener of the 14th International Oral History Conference (Sydney, July 2006), and a member of the National Committee of the Oral History Association of Australia. Her recent projects include *Golden Threads: the Chinese in regional NSW* which won an EnergyAustralia National Trust Heritage Award in 2005, and *Family Ties*, a collaborative project with the Inverell District Family History Group researching the families and stories of Newstead and Paradise stations. She was appointed as a Trustee on 1 January 1999 and her current term expires on 31 December 2007.

# Staff

The Director manages the day-to-day business of the organisation and is responsible for implementing the policies of the government and the HHT. The Chairman and the Director work to an annual Performance Agreement held with the Director-General, Department of the Arts, Sport and Recreation. A four-member Executive steers the direction of the organisation. The Executive meets fortnightly.



## Executive

**Peter Watts BArch DipLDes**  
Director

Peter Watts became the first Director of the HHT soon after its inception in 1980 and has guided its growth since that time. Peter is a member of the Council of Australian Museum Directors, the Official Establishments Trust and is a non-judicial member of the Administrative Decisions Tribunal. He serves on the governing bodies of the HHT's Foundation and Members. Peter is the immediate past Chair of the Australian Garden History Society, Chair of Rouse Hill Hamilton Collection Pty Ltd and Deputy Chair of Company B Belvoir Street Theatre. His publications include *The gardens of Edna Walling*, *Historic gardens of Victoria: a reconnaissance*, and co-authorship of *An exquisite eye: the Australian flora and fauna drawings 1801–1820 of Ferdinand Bauer*

**Helen Temple BA (Hons)**  
DipHistArch MA (Hons)  
Deputy Director

Helen Temple joined the HHT in 1990 during the organisation's first major period of expansion. With 26 years experience in the field of conservation, management and the interpretation of historic buildings, sites, landscapes and objects, she has played a significant role in the development of the organisation and its growing portfolio. With an academic background in archaeology and fine arts, Helen has lectured in architectural history and tutored in classical archaeology.

Prior to working with the HHT she worked for the Heritage Council of NSW, first as state archaeologist and then as an administrator. Helen has served on the board of the National Trust of Australia (NSW). She is a Churchill Fellow and is widely published.

**Nicholas Malaxos BA (Econ) AFAIM JP**  
Assistant Director, Management Services  
Nicholas Malaxos joined the HHT in 1995 from the Earth Exchange Museum and prior to that Film Australia. Nicholas is an Associate Fellow of the Australian Institute of Management and a member of the Institute of Public Administration in Australia. He is Chairman of the Greek-Australian Museum Foundation and has assisted with the exchange of major exhibitions between Greece and Australia, including *1000 years of Olympic Games* at the Powerhouse Museum in 2000, *Our Place* a contemporary Indigenous exhibition at the Benaki Museum, Athens in 2004 and *Greek treasures* at the Powerhouse Museum in 2005.

**Charmaine Moldrich**  
Assistant Director, Marketing & Business Development

Charmaine Moldrich joined the HHT in 1997 with 20 years arts industry experience, having worked in radio, film, festivals and the performing arts as an events manager, publicist, general manager and marketer. Charmaine has worked for the Australian Elizabethan Theatre Trust, the Adelaide Festival, the Adelaide Fringe Festival, the Australian Film Commission, the State Theatre Company of South Australia and

the Australian Chamber Orchestra. She serves on the Board of Performing Lines.

## Senior Staff

**Susan Hunt BA (Hons) MA (Hons)**  
General Manager Properties

Susan Hunt has worked as a curator in various roles of historic site management, arts administration and cultural programming with the HHT for over 20 years. In 1999 she established the Public Programs Unit initiating major signature public events for the HHT such as *Sydney open*, *The kitchen garden* and *Festival of the olive*. From 2000 to 2005 Susan was Head Curator of the Museum of Sydney. During that time she curated many exhibitions including *Encountering India: colonial photography 1850–1911*; *Terre Napoléon: Australia through French eyes*; *Lure of the southern seas: the voyages of Dumont d'Urville 1826–1840* and *Cape Town: halfway to Sydney*. In 2006 she was appointed General Manager Properties and is currently responsible for Elizabeth Farm, Hyde Park Barracks Museum, Museum of Sydney, Rose Seidler House, Susannah Place Museum and The Mint.

**Caroline Mackaness BA**  
Dip Museum Studies  
General Manager Properties

Caroline Mackaness joined the HHT in 1990 and has contributed to the development of several of the HHT's museum projects including the Hyde Park Barracks Museum, the Justice & Police Museum in preparation



for its opening in 1991 and the Museum of Sydney leading up to its opening in 1995. Caroline was also the coordinator of the HHT's exhibitions program from 1992 and Head of the Exhibitions and Publications Unit from 1999. Prior to joining the HHT Caroline worked as a curator for the Australian Bicentennial Authority and as the Collection Manager for the Robert Holmes à Court Collection. She has curated and contributed to numerous exhibitions on Sydney's social and urban history and is co-author of *Sydney Then and Now* (2005). In 2006 she was appointed General Manager Properties and is currently responsible for Elizabeth Bay House, Government House, Justice & Police Museum, Meroogal, Rouse Hill estate and Vaucluse House.

### Staff

Staff are involved in the management of the organisation through the Staff and Management Participatory and Advisory Committee (SAMPAC), which meets monthly and comprises six elected staff from the various employee categories, two management representatives and one union representative.

### Staff representation

We employ 26 members of staff from non-English speaking backgrounds (NESB), 19 of whom spoke a language other than English as a child.

We employ seven members of staff with a disability, of whom two require some form of adjustment to the workplace.

### Focus on Design Team

In November 2005 our two Design Units, Corporate and Exhibitions and Publications were successfully merged into one unit. The newly formed Design Unit is a multi-disciplined team responsible for developing, designing and producing all exhibitions, publications, corporate and marketing material for HHT properties, events and public programs. All members of the unit are now involved in a greater variety of work from major publications such as *City of shadows: Sydney police photographs 1912-1948* and *Joseph Lycett: convict artist* to collaborations like *Changing spaces* at Elizabeth Bay House.

### Training

One hundred and twenty-seven staff attended a variety of training programs including skills-based courses, conferences and seminars.

Staff representation by occupation group	2006	2005	2004
Managers and administrators	16.6	14.6	16.5
Professionals	42.4	35.81	42.06
Associate professionals	28.3	25.40	22.86
Tradespersons and related workers	11.7	10.66	7.07
Advanced clerical and service workers	2	3	3
Intermediate clerical and service workers	74.4	72.68	70.81
Intermediate production and transport workers	1.4	1.43	2.43
Elementary clerical sales and service workers	2.6	2.71	2.56
Labourers and related workers	7.3	6.33	7.29
Other	2	2	0
TOTAL	188.66	174.63	174.58

Staff representation by salary	Women	NESB
Salary level		
< \$32,606	3	0
\$32,606 - \$42,824	40	11
\$42,825 - \$47,876	26	3
\$47,877 - \$60,583	40	5
\$60,584 - \$78,344	22	3
\$78,345 - \$97,932	6	2
> \$97,932 (non SES)	1	2
> \$97,932 (SES)	1	0
TOTAL	139	26



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Meroogal	46
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Rouse Hill estate	52
Susannah Place Museum	54
The Mint	56
Vaucluse House	58

# Caroline Simpson Library & Research Collection

*established as the Lyndhurst Conservation Resource Centre 1984, renamed 2004*

*My paper on the Macarthur palm has been accepted for publication. It has drawn extensively from your collection and from other references provided by library staff.*

Dr John Dowe, Australian Centre for Tropical Freshwater Research, James Cook University, Townsville, June 2006



The Mint

10 Macquarie Street

Sydney NSW 2000

T 02 8239 2233 F 02 8239 2433

E [library@hht.net.au](mailto:library@hht.net.au) <http://library.hht.net.au>

Open Monday to Friday 9am – 5pm

The Caroline Simpson Library & Research Collection is open to anyone with an interest in the history of house and garden design and interior furnishing in New South Wales.

The collection supports the HHT's work of interpreting and managing places of cultural significance in New South Wales and provides a specialist research resource for scholars, heritage and conservation practitioners and museum professionals. The scope of the collection is broad, covering houses and gardens of all kinds and ranging from the 19th century to the present day.

It includes material across a wide range of formats: architectural pattern books, manufacturers' trade catalogues and sample books, wall coverings, floor coverings, garden ornament, curtain and blind hardware, door and window furniture, soft furnishings and trimmings, personal papers and manuscripts, pictures, books and periodicals.

## Highlights

We had a steady growth in research visits and inquiries this year, both in person and to the Caroline Simpson Library & Research Collection's web page. More than 4,000 people visited in person, 60% of whom were members of the public. We hosted 23 group visits including professional historians, TAFE students from Lidcombe, Enmore and Wollongong, and students from the University of Sydney, the University of NSW and the University of Technology Sydney.

We received almost 8,000 visits to our web page. Since the catalogue of the Caroline Simpson Library & Research Collection went online in February 2005 we have been reaching a new audience with researchers around Australia finding rare publications in our special collections.

## Strategies

### Maintain existing collection displays at a rate of three to four changeovers per year

We curated three small displays for the wall niche showcase near the entrance to the library. The first display featured a selection of window blinds dating from c1890 to 2003, together with some examples of blind fittings. The second display centred on a dining chair designed and made c1958 by Paul Kafka for a house in Vaucluse. The HHT commissioned a photographic recording of the interiors of the house on the eve of its refurbishment in 1991 and acquired the dining chair when the contents were dispersed at auction.

The third display centred on a pendant light fitting designed by Walter Burley Griffin for the Greater Sydney Development Association (GSDA) Dwelling No 1, Castlecrag, Sydney. The house was acquired by the HHT in 1993, conserved, and then sold in 1995 with appropriate heritage protection.

Extend collection displays with the installation of display drawers in the Scholars' Gallery; the development of small, portable bench-top showcases; and the location of a free-standing display case. Eight display drawers were installed in the Scholars' Gallery. The drawers house semi-permanent displays of collection objects including door furniture, a Marengo rug sample, curtain tie-backs, curtain hardware, a

marquetry sample board, felt floor covering, laminex/formica samples and graining tools.

A free-standing showcase was installed in the Scholars' Gallery in September. The inaugural display was of material provenanced to Gilkes & Co (1905–48), Sydney-based hand-made wallpaper manufacturers and fabric printers whose best known client was Marion Best Pty Ltd. The second display featured a selection of trade catalogues and ephemera provenanced to Simpson Lee and Co Ltd, a department store trading at 414–418 Pitt Street, Sydney, from 1910 to c1953. While the store supplied English, European, Australian and other goods, a particular focus was on a wide range of imported Chinese products including carpets, furniture, soft furnishings, manchester, lacquerware, brassware and porcelain.

### Publish a collection development brochure on *Furnishing textiles in Australia 1850–1950*

This project was deferred until 2006–2007.

### Extend electronic presence of the collection on the HHT's web site through the addition of extra collection formats to the Museum Collections database and through further development of the Colonial Plants database

In March an additional collection format, garden ornament, was added to our Museum Collections database. Our garden ornament collection comprises fountains, urns, sundials, gardening furniture and edging tiles, dating from the mid 19th century to the present day. In addition to the garden ornament held in the Caroline Simpson Library & Research Collection, this database includes items from Government House and Elizabeth Bay House.

Our development work on the Colonial Plants database involved the systematic addition of historical and taxonomical notes and the addition of new listings. The database now comprises more than 11,000 individual plant listings. Sources include printed nursery catalogues from 1843 to 1861 and manuscripts lists from 1828 to 1843. Around 10% of these listings have been enhanced by the addition of botanical illustrations derived from publications contemporaneous with the plant lists.

## Strategies 2006–07

- Extend the electronic presence of the collection on the web through development of on-line exhibitions and electronic finding aids to archival collections
- Maintain changeovers of collection displays
- Publish a collection development brochure on *Furnishing textiles in Australia 1850–1950*





# Elizabeth Bay House

*Beautifully maintained and a wonderfully knowledgeable guide.*

Kerrie Shakells, Ingleburn, Sydney NSW December 2005



7 Onslow Avenue  
Elizabeth Bay NSW 2011  
T 02 9356 3022 F 02 9357 7176  
E info@hht.net.au www.hht.net.au

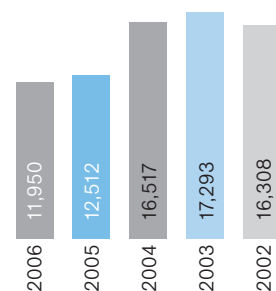
Open Tuesday to Sunday and public holiday Monday's 10am – 4.30pm

The fashionable architect John Verge built Elizabeth Bay House for the Colonial Secretary Alexander Macleay and his family. It is a superb example of Greek revival architecture in a magnificent setting overlooking Sydney Harbour. Furnished to the period 1839 to 1845 the interiors present an evocative picture of early 19th-century life before the depression of the 1840s forced Macleay to leave the house.

Breakdown of visitor numbers

	2006	2005	2004	2003
<b>Paid admissions</b>				
General public	9,705	8,930	13,089	13,233
Education	736	1,857	1,507	1,140
Public programs	324	328	374	753
Venue hire	1,185	1,397	1,547	2,167
<b>Subtotal</b>	<b>11,950</b>	<b>12,512</b>	<b>16,517</b>	<b>17,293</b>
<b>Free entry</b>				
Complimentary tickets	2,514	2,328	2,993	3,238
Other (site visits)	531	695	442	291
<b>Subtotal</b>	<b>3,045</b>	<b>3,023</b>	<b>3,435</b>	<b>3,529</b>
<b>TOTAL</b>	<b>14,995</b>	<b>15,535</b>	<b>19,952</b>	<b>20,822</b>

Paid admission five year trend



## Highlights

Two significant additions were made to the collection this year through the generous support of the Members. We purchased a c1790–1800 campaign bed for the dressing room off the principal bedroom and a marble-topped cedar table c1845 for the saloon.

## Strategies

Continue to refine the house museum's displays with reference to the 1845 inventory

Several key acquisitions made significant additions to our interpretation of the interiors as we continued to refine the house displays. A hob grate c1820 was purchased for the maid's room, an Anglo-Indian micro-mosaic jewellery box c1820 for the dressing table in the principal bedroom, and a pair of cedar and horsehair footstools c1820 for the breakfast room.

### Focus on the *Changing spaces* exhibition

*Changing spaces*, an exhibition in the dining room and drawing room of Elizabeth Bay House from October to May, featured installations by cutting edge contemporary designers George Freedman and Ralph Rembel from Freedman Rembel, and Neil Durbach and Camilla Block from Durbach Block. They were invited to design a contemporary self-contained apartment for one or more occupants within a room cleared of all but key furnishings and were

unable to touch any of the surfaces apart from the floor. They brought modern ideas of space, light, lifestyle and Sydneysiders' interest in harbour views to the property.

In the exhibition rooms upstairs we linked an interpretive display using pictorial and written material and recent oral histories of former tenants that explored the history of the house for the 33 years (1941–1974) when it was divided into 15 flats.

We also undertook a collaborative project with students from the University of NSW's Faculty of the Built Environment Architecture Program and the Architecture School of Barcelona that explored, in a series of models and drawings, ideas about historic buildings, landscape and contemporary dwelling.

### Continue to undertake staged maintenance programs

The drawing room ceiling and the dining room walls and ceiling were painted. Existing sacrificial render was removed and a replacement applied in the cellars. The external timber blinds in the morning room were replaced, as was the solar window tinting on the sash windows and French doors.

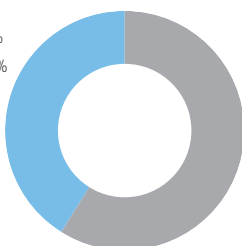
## Strategies 2006–07

- Focus on the *Ten[d]ancy* installation and other artistic interventions within the house
- Prepare a visual curtilage study



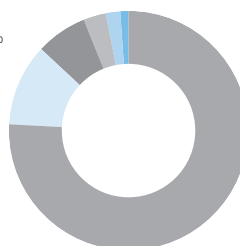
### Australia/Overseas

- Australia 59%
- Overseas 41%



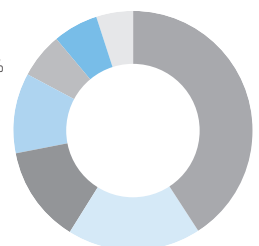
### Australia

- New South Wales 76%
- Victoria 11%
- Queensland 7%
- Western Australia 3%
- South Australia 2%
- Tasmania 1%



### New South Wales

- Eastern Suburbs 41%
- Northern Sydney 18%
- Rural NSW 13%
- Inner City 11%
- Inner West 6%
- Western Sydney 6%
- South Sydney 5%



# Elizabeth Farm

*Really enjoyed it. A great presentation ... just as museums should be.*

Chris and Barbara Muir, Bateau Bay NSW June 2006



70 Alice Street  
Rosehill NSW 2142  
T 02 9635 9488 F 02 9891 3740  
E info@hht.net.au www.hht.net.au

Open daily 10am – 5pm

Elizabeth Farm contains part of the oldest European building in Australia and is among the nation's most important historic sites. Standing on Dharug land, the farmhouse was commenced in 1793 on grants and purchases comprising almost 1000 acres of agricultural, grazing and uncleared country. The first family home of John and Elizabeth Macarthur, Elizabeth Farm was purchased by the Swann family in 1904 who occupied and protected the property until 1968. The NSW Government acquired the site in 1979 and oversaw conservation works until 1984 when it was transferred to the HHT. Today Elizabeth Farm is a 'hands-on' museum and recalls the stories of those who built it and lived in it for over 200 years. Visitors are given access to almost all areas, objects and furniture.

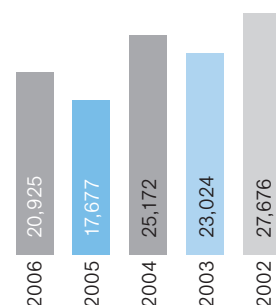
## Highlights

We continued our pioneering use of irrigation technology to manage building movement. A 'water charging' device was installed controlling ground water levels surrounding the main house. Geotechnical specialists can now analyse and subsequently control how the building

Breakdown of visitor numbers

	2006	2005	2004	2003
<b>Paid admissions</b>	<b>20,925</b>	<b>17,677</b>	<b>25,172</b>	<b>23,024</b>
General public	7,033	7,981	9,857	10,992
Education	8,617	8,521	9,440	9,546
Public programs	4,864	132	5,026	1,374
Venue hire	411	1,043	849	1,112
<b>Subtotal</b>	<b>20,925</b>	<b>17,677</b>	<b>25,172</b>	<b>23,024</b>
<b>Free entry</b>	<b>5,079</b>	<b>4,386</b>	<b>4,386</b>	<b>4,550</b>
Complimentary tickets	3,046	3,430	3,206	4,206
Free public programs	640	593	538	-
Other (site visits)	1,393	363	642	344
<b>Subtotal</b>	<b>5,079</b>	<b>4,386</b>	<b>4,386</b>	<b>4,550</b>
<b>TOTAL</b>	<b>26,004</b>	<b>22,063</b>	<b>29,558</b>	<b>27,574</b>

Paid admission five year trend



responds to changes in soil water levels leading to a reduction in structural damage.

Prolonged drought has placed the garden under serious pressure. Watering and mulching regimes have been adapted to address the severe conditions and heightened attention is being given to monitoring and documenting overall garden conditions.

A visual curtilage study was completed by consultant Robyn Conroy. The study researched vistas and views at Elizabeth Farm from 1792 until the present.

### Strategies

Investigate and source provenanced collection items relevant for interpretation and possible reproduction at Elizabeth Farm

The provenance of a privately owned campaign style, extendable, mahogany dining table was investigated revealing links to the Macarthur household of the 1820s and planning is now underway to manufacture a high quality replica table for the dining room.

An authentic reproduction chintz, *Tropicale Hermitage*, was used to recreate a c1830s soft furnishings scheme in the drawing room. The chintz pattern is an accurate copy of a fabric 'document' with an American provenance.

Develop and undertake interpretative initiatives to highlight the history of female occupation and assemble new research

Several projects were initiated this year exploring the history of women at Elizabeth Farm. New resource files were created and old material revisited which brought a fresh perspective to this field and resulted in the development of two innovative public programs, *The trouble with John* and *Is this Elizabeth Macarthur?*

Material from these two projects has been incorporated into our increasingly popular tertiary-level education program *A woman's place*.

Run *Festival of the olive* and repeat the success and popularity of previous festivals

Our signature event *Festival of the olive* was an overwhelming success. We celebrated the origins of olive cultivation in Australia and the oldest surviving European olive trees that continue to thrive at Elizabeth Farm with gourmet food tasting, music, art and history. A wide range of Mediterranean and Middle Eastern communities supported the event and we attracted 70 new HHT Members.

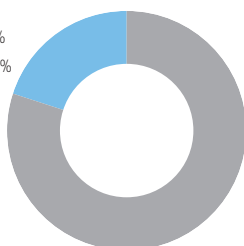


### Strategies 2006–07

- Continue to manage building conservation works
- Continue to manage and implement high quality education and interpretive programs
- Determine strategies to implement the principal recommendations of the curtilage study in association with Parramatta Council and other relevant government departments

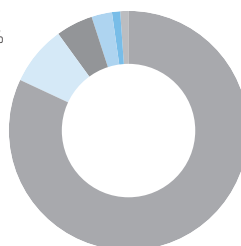
Australia/Overseas

■ Australia 80%  
■ Overseas 20%



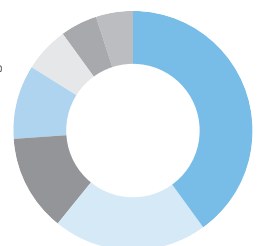
Australia

■ New South Wales 82%  
■ Victoria 8%  
■ Queensland 5%  
■ Western Australia 3%  
■ Tasmania 1%  
■ South Australia 1%



New South Wales

■ Western Sydney 40%  
■ Northern Sydney 21%  
■ Rural NSW 13%  
■ Inner City 10%  
■ South Sydney 6%  
■ Eastern Suburbs 5%  
■ Inner West 5%



# Government House

*A spectacular old style building. All Australians should see it.*

Caroline Ross-Smith, Canberra ACT August 2005



Macquarie Street  
 Sydney NSW 2000  
 T 02 9931 5222 F 02 9931 5208  
 E info@hht.net.au www.hht.net.au

House open Friday to Sunday 10:30am – 3pm  
 Access by guided tour only  
 Grounds open daily 10am – 4pm

Romantically sited on Bennelong Point, Government House was built between 1837 and 1845 in the Gothic revival style. The building of Government House was seen as reflecting the colony's maturity as it reached the end of convict transportation and moved towards responsible government. The State Rooms were decorated in 1879 by Lyon, Cottier & Co to coincide with the Sydney International Exhibition. The house is sited within an important historic garden with exotic trees, shrubs, carriageways, paths and terraces. The interiors display an exceptional collection of NSW colonial furniture, portraiture and gubernatorial memorabilia. Decorative arts, such as silver and glass, are commissioned from leading New South Wales craftspeople, continuing this tradition of patronage. The house continues to host many vice-regal, government and community events.

## Highlights

Government House was a venue for the inaugural ministerial meeting of the Asia-Pacific Partnership On Clean Development and Climate in January with participants from the United States, Japan, China, India and South Korea.

We were successful in our bid for enhanced Treasury funding to accelerate maintenance programs to ensure Government House is presented at an appropriate standard and work will commence in the coming financial year.

Several significant additions were made to our collection of works by contemporary artists including a glass vase by Keith Rowe, and a glass charger by Deborah Cocks. A pair of tallowwood garden benches was commissioned for the grounds recreating benches that appear in photographs of the eastern terrace taken in 1870.

## Strategies

Continue to implement the recommendations of the Conservation and Management Plan

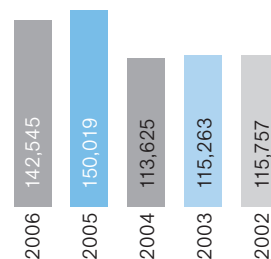
A major program of stone repair and replacement on the western side of the house was completed through the Department of Commerce Centenary Stonework Program. The Chalet (1890–1891) was repainted and works on the verandahs continued.

### Breakdown of visitor numbers

Admissions	2006	2005	2004	2003
Education*	1,268	1,685	2,336	1,418
Public programs	8,957	6,448	14,827	19,845
Free public programs*	3,282	4,790	4,304	–
Venue hire	6,392	6,584	5,992	8,319
House tours*	17,736	23,411	15,776	17,019
Grounds*	94,307	96,380	58,553	57,611
Vice-regal functions*	10,603	10,721	11,837	11,051
<b>TOTAL</b>	<b>142,545</b>	<b>150,019</b>	<b>113,625</b>	<b>115,263</b>

\*free entry

### Paid admission five year trend



The windows of the eastern facade were repainted with an extensive overhaul of their metal and timber frames, sash cords and weights, and paint was removed from the stone mullions. The Gatehouse exterior joinery was repainted and casement windows repaired and the western service wing's slate roof and lead flashings underwent repairs.

**Continue to implement the Garden Masterplan**

The Governor of New South Wales, Her Excellency Professor Marie Bashir AC CVO, undertook a ceremonial planting of a pair of Black Jack trees completing the planting of the western terrace.

The southern end of the western terrace retaining wall was rebuilt following the evidence of historic photographs and the rondel at the southern end of the terrace was provided with a rockwork border and planted with a Norfolk Island pine. A timber trellis over the stairway leading from The Chalet to the western verge was replaced.

'Biscuit' stonework was removed from the subsiding balustrade walls on the eastern terrace allowing stabilisation work to be carried out facilitating the relaying of the paving.

**Continue to implement the recommendations of the To Furnish a Future policy**

In November proposals for the upgrading of the State Rooms were approved by the



Governor. Dr Grace Cochrane, former Senior Curator of Contemporary Decorative Arts and Design at the Powerhouse Museum, has been engaged as a consultant to the To Furnish a Future project in conjunction with Bruce Carnie and George Freedman.

Work to develop textile and carpet designs for the State Rooms continues. Textile artist Jennifer Robertson has been commissioned to design a silk velvet fabric for upholstery use.

**Continue to reinvigorate and give emphasis to the cultural program, broadening from a music focus**

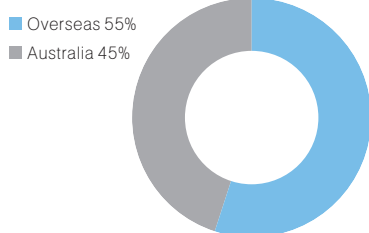
We staged the third *Art of flowers* festival in October with over 7,000 attending. The festival had an Asian theme, with contemporary Sydney and Melbourne based floral artists interpreting aspects of the cultural

and spiritual traditions of Bali, India, Japan and Tibet, and a performance by Tibetan buddhist monks from Gyuto House, Australia.

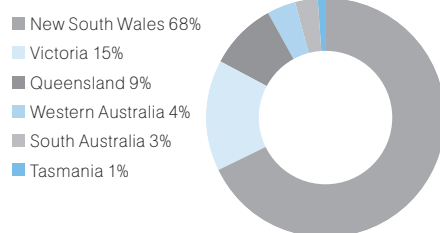
**Strategies 2006–07**

- To implement major capital projects
- Continue to implement the recommendations of the To Furnish a Future policy
- Continue to implement the Garden Masterplan

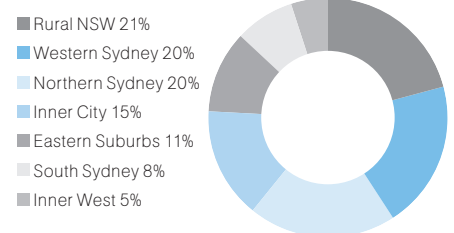
Australia/Overseas



Australia



New South Wales



# Hyde Park Barracks Museum

*Fantastic – we have learnt more in two hours about convicts than in all our history lessons.*

Sue and Harry, Newcastle, United Kingdom November 2005



Queens Square  
Macquarie Street  
Sydney NSW 2000  
T 02 8239 2311 F 02 8239 2322  
E info@hht.net.au www.hht.net.au

Open daily 9.30am – 5pm

Hyde Park Barracks was built between 1817 and 1819 by convict workers acting under the direction of convict architect Francis Greenway. Its construction had been ordered by Governor Lachlan Macquarie who wanted a building suitable for the housing of government employed and privately assigned male convicts. The barracks was used for the accommodation of convicts until 1848, when it was converted into the Female Immigration Depot.

The upper level of the main barracks building was further altered in 1862 to accommodate the government asylum for aged, infirm and destitute women and continued in this role until 1886. In 1887 the site was converted to house law courts, judge's chambers and myriad government offices until 1979, when its role changed again to become a museum.

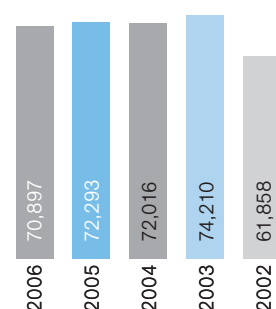
Hyde Park Barracks is a museum that uses the fabric of the building, its rich archaeology collection, documents and spaces to tell the many stories about its occupants and uses over the past 187 years.

Breakdown of visitor numbers

	2006	2005	2004	2003
<b>Paid admissions</b>				
General public	38,516	39,062	43,984	45,386
Education	13,474	15,903	13,691	11,084
Public programs	2,123	1,755	1,159	578
Venue hire	16,784	15,573	13,182	17,162
<b>Subtotal</b>	<b>70,897</b>	<b>72,293</b>	<b>72,016</b>	<b>74,210</b>
<b>Free entry</b>				
Complimentary tickets	8,557	7,526	9,271	7,923
Other*	74,994	134,273	130,012	136,709
<b>Subtotal</b>	<b>83,551</b>	<b>141,799</b>	<b>139,283</b>	<b>144,632</b>
<b>TOTAL</b>	<b>154,448</b>	<b>214,092</b>	<b>211,299</b>	<b>218,842</b>
<b>Grounds</b>				
Forecourt	222,143	518,272	475,351	509,964

\*site visits, cafe, shop and visits to the 'Australian Monument to the Great Irish Famine' grounds, cafe and shop figures are as accurate as possible, calculations are based on estimated numbers

Paid admission five year trend



## Highlights

In January we hosted Sydney Festival *Becks Festival Bar* with record numbers attending.

*Departures and arrivals*, a temporary installation in the southern courtyard by artist Christina Henri, featured 900 christening bonnets in the shape of a cross reflecting on the grief suffered by convict women at the loss of infants in female factories across Van Diemen's Land.

## Strategies

Develop a display and brochure on the Immigration Depot phase at the Barracks

We opened a new display *A place for the friendless female: Sydney's female immigration depot* in September and produced a brochure to accompany the display.

Submit for public tender the operations/ leasehold of the Hyde Park Barracks Cafe

In late 2005 we submitted for public tender the operations of the Hyde Park Barracks Cafe and after an exhaustive selection process we chose Sparkling Catering and Events Pty Ltd as the successful tenderer. The cafe was closed for three months while the premises were refurbished and re-opened to the public on 1 May 2006.

Develop and upgrade the existing convicts database

We undertook the complex task of upgrading the convicts database interactive display and three new touch screen 'kiosks' were installed in the museum to host the updated database.

Undertake a review of staffing and position descriptions

We undertook a review of guide positions and rosters and finalised recruitment action in relation to a number of vacancies. The review has resulted in a more streamlined and equitable roster process that allows us to accept more group bookings.

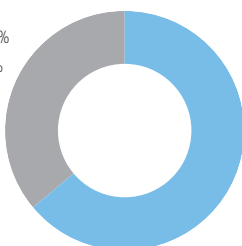
## Strategies 2006–07

- Convert Court 25 into a seminar/class room
- Develop a new exhibition for the Greenway Gallery, *Convict Hulks*, to open in July 2007
- Manage Sydney Festival *Becks Festival Bar*
- Continue to develop and implement children's special activities



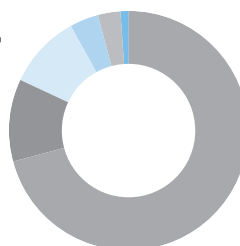
### Australia/Overseas

- Overseas 64%
- Australia 36%



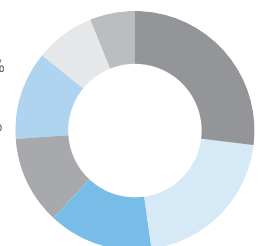
### Australia

- New South Wales 71%
- Queensland 11%
- Victoria 10%
- Western Australia 4%
- South Australia 3%
- Tasmania 1%



### New South Wales

- Rural NSW 27%
- Northern Sydney 21%
- Western Sydney 14%
- Eastern Suburbs 12%
- Inner City 12%
- South Sydney 8%
- Inner West 6%





# Justice & Police Museum

*The [City of] Shadows exhibition is excellent, a great celebration of old school mafia glam.*

Andi and Bibi, Dresden and Erfurt, Germany February 2006



Cnr Albert and Phillip Streets  
Circular Quay NSW 2000

T 02 9252 1144 F 02 9252 4860

E info@hht.net.au www.hht.net.au

Open weekends 10am – 5pm

Monday to Friday for booked groups only

Open daily in January and during

NSW school holidays

Originally the Water Police Court (1856), Water Police Station (1858) and Police Court (1886), the Justice & Police Museum now features a Magistrates Court, a police charge room, a remand cell, a gallery of mug shots of Sydney's early criminals, and an array of spine-chilling weapons, forensic evidence from notorious crimes, and displays exploring police history, bushrangers and punishment in society.

The museum presents a lively program of changing exhibitions, special events and educational activities that explore the significance of the site and policing, punishment, social history and popular culture in New South Wales.

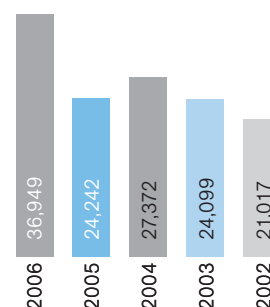
## Highlights

We opened a new exhibition, *City of shadows: inner city crime and mayhem 1912 – 1948* which used part of the extensive collection of police forensic negatives held at the museum. The exhibition's raw images accompanied by guest curator Peter Doyle's audio-visual narration made it a popular and critical success, producing the best visitation figures in the museum's 15 year history.

Breakdown of visitor numbers

Paid admissions	2006	2005	2004	2003
General public	25,587	12,254	14,410	12,752
Education	7,576	7,562	8,354	8,327
Public programs	480	1,355	865	359
Venue hire	3,306	3,071	3,743	2,661
<b>Subtotal</b>	<b>36,949</b>	<b>24,242</b>	<b>27,372</b>	<b>24,099</b>
<b>Free entry</b>				
Complimentary tickets	8,547	5,846	7,094	6,787
Free public programs	–	201	–	–
Other (site visits)	236	1,157	2,509	886
<b>Subtotal</b>	<b>8,783</b>	<b>7,204</b>	<b>9,603</b>	<b>7,673</b>
<b>TOTAL</b>	<b>45,732</b>	<b>31,446</b>	<b>36,975</b>	<b>31,772</b>

Paid admission five year trend



The accompanying publication *City of shadows: Sydney police photographs 1912–1948* sold out its first print run and was reviewed internationally. It received both the EnergyAustralia National Trust Heritage Award for Interpretation and Presentation and the Museums Australia Publication Design Award in the Book Category.

We launched a travelling exhibition titled *Law and order: regional police and court buildings 1850–1920* which showcased late 19th and early 20th century regional police and court architecture and included a searchable database of 600 locations.

Two photographic exhibitions were held during the year: *etre: the face of human rights* was a collaboration with the Swiss Consulate and drew on the archives of Magnum Photos; and *Court in the act* displayed the photography of NSW Crown Prosecutor Mark Tedeschi, offering an intimate and sometimes wry insight into Sydney's contemporary legal world.

Extensive maintenance was successfully completed on the museum's Albert Street facade where sandstone was consolidated and replaced. The building also received new external banner signs and lights on the Phillip Street facade and footpath. The front of the building can now be illuminated at night, creating a bold city presence.

Guides conducted two highly successful week-long regional outreach programs

to the Parkes and Inverell districts. Guides also introduced outreach to St Vincent's Hospice for those undergoing palliative care for terminal illness.

We extended opening hours to the general public this year to include all NSW school holidays.

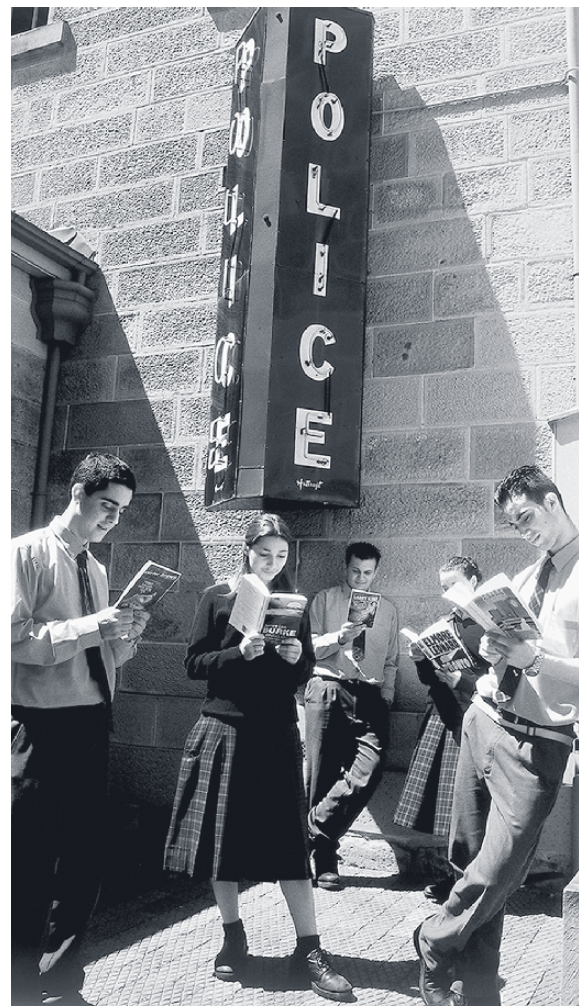
### Strategies

**Work with NSW Police to resolve all outstanding legal ownership and intellectual property rights issues affecting the museum's collection**

We successfully resolved legal ownership issues this year in regard to the most significant part of the museum's collection that was created in 1910 by the NSW Police. Known as the 'Police Collection', it includes an extensive police forensic archive that contains over 100,000 images. The Police Commissioner Ken Moroney signed a deed of transfer to the HHT effectively ending 15 years of ambiguity about ownership and intellectual property rights to do with this collection.

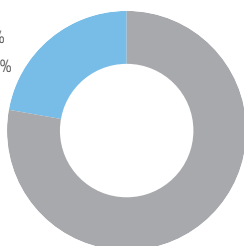
### Strategies 2006–07

- Work with State Records NSW to resolve issues to do with the care, management and storage of the museum's extensive NSW Police forensic photographic archive and bring about a shared management agreement for this collection



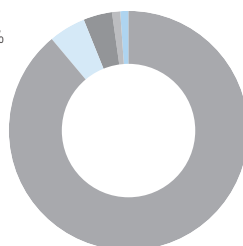
Australia/Overseas

■ Australia 78%  
■ Overseas 22%



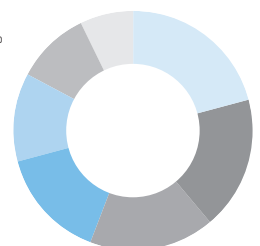
Australia

■ New South Wales 89%  
■ Victoria 5%  
■ Queensland 4%  
■ South Australia 1%  
■ Western Australia 1%



New South Wales

■ Northern Sydney 21%  
■ Rural NSW 18%  
■ Eastern Suburbs 17%  
■ Western Sydney 15%  
■ Inner City 12%  
■ Inner West 10%  
■ South Sydney 7%



# Meroogal

*Really beautiful. Bigger and more interesting than I expected. Very charming guide. Thank you.*

Puri Tonge, Woodford, NSW April 2006



Cnr Worrigee and West Streets  
 Nowra NSW 2541  
 T 02 4421 8150 F 02 4421 2747  
 E info@hht.net.au www.hht.net.au  
 Open Saturday 1 – 5pm and Sunday  
 10am – 5pm by guided tour only, on the hour  
 Open Thursday to Sunday  
 10am – 5pm during January  
 Booked groups by arrangement

Located in the south coast town of Nowra and built in 1885, this fascinating timber house was home to four generations of women from the same family. Their daily routines, domestic chores and social lives have moulded its intimate rooms. Meroogal's rich collection of personal objects provides an insight into the private lives and daily world of this family for nearly a century.

## Highlights

We acknowledged Meroogal's 120th birthday with a small celebration in the garden in November. Former owner and great niece of the original owners Mrs June Wallace attended with her daughter Margaret.

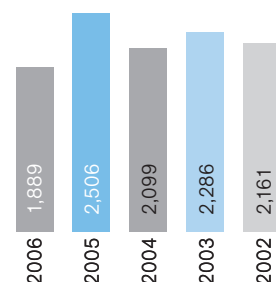
The reconstruction of the 1885 underground tank at Meroogal was completed and modern pumping equipment installed. Water stored in the tank will now be available for use on the Meroogal garden making it more resistant during drought.

The eighth annual *Meroogal women's arts prize* with the theme *Patterns, stitches and*

Breakdown of visitor numbers

	2006	2005	2004	2003
<b>Paid admissions</b>				
General public	1,030	1,303	1,115	1,354
Education	728	832	740	547
Public programs	131	371	244	385
<b>Subtotal</b>	<b>1,889</b>	<b>2,506</b>	<b>2,099</b>	<b>2,286</b>
<b>Free entry</b>				
Complimentary tickets	505	467	578	585
Free public programs	20	160	121	–
Other (site visits)	–	–	–	–
<b>Subtotal</b>	<b>525</b>	<b>627</b>	<b>699</b>	<b>585</b>
<b>TOTAL</b>	<b>2,414</b>	<b>3,133</b>	<b>2,798</b>	<b>2,871</b>

Paid admission five year trend



*threads* received a record 155 entries. Jade Pegler of Wollongong won the \$2,000 first prize and the Bundanon Trust Regional Artist-in-Residence Scholarship with her mixed media sculpture *Round the double bind*. Selected works toured to Spiral Gallery in Bega, the Members Lounge at The Mint in Sydney, Wollongong City Gallery and Berrima District Arts Society Gallery in Bowral. We acquired three works for the *Art at the properties* collection.

For the ninth year we sponsored the Shoalhaven International Women's Day awards where 23 women were recognised for their work in the community.

### Strategies

Continue to interpret the history of the property using a diversity of mediums  
 The *Heritage tanks and wells in the 21st century* seminar added to the knowledge of the history of water usage at Meroogal. Guest speakers included Graham Clegg from the Powerhouse Museum, Bill Tomkinson from Shoalhaven Water and HHT staff.

The Australian premiere of *Four little mice*, a performance by Wollongong-based troupe *Circus Solarus*, was held in the grounds at Meroogal.

Continue to develop the Meroogal *Old wares fair* and *Garden fair* to attract a new and broader audience

To ensure an even spread of events occurs across the HHT, supported by an appropriate level of resources, the *Old wares fair* was deferred due to our major public program *Ask the experts* being held at The Mint and Hyde Park Barracks Museum.

Preparations for the Meroogal *Garden fair* were begun including the establishment of a volunteer program developed by the Meroogal gardener to support the fair.

Continue to implement the recently reviewed Meroogal Conservation and Management Plan

The reconstruction of the underground tank followed the principles set out in the Conservation and Management Plan.

Reinstate the back bedroom for public viewing

Research continues concerning the interpretation of the back bedroom and the development of the project will be connected to the Year 7–12 history syllabus.

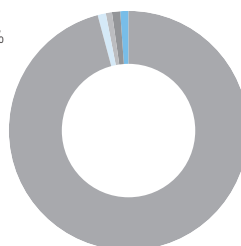
### Strategies 2006–07

- Continue the *Meroogal women's arts prize*
- Complete water conservation strategies including installing a water tank
- Complete video documentation of the water tank project



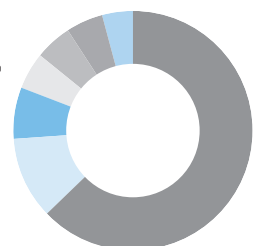
Australia

- New South Wales 96%
- Victoria 1%
- South Australia 1%
- Queensland 1%
- Tasmania 1%



New South Wales

- Rural NSW 63%
- Northern Sydney 11%
- Western Sydney 7%
- South Sydney 5%
- Inner West 5%
- Eastern Suburbs 5%
- Inner City 4%



# Museum of Sydney

on the site of first Government House

*A wonderful collection of personal experiences ... highlights Sydney's 'spectacular achievements'.*

Eleanor Kershaw, United Kingdom February 2006



Cnr Bridge and Phillip Streets  
 Sydney NSW 2000  
 T 02 9251 5988 F 02 9251 5966  
 E info@hht.net.au www.hht.net.au  
 Open daily 9.30am – 5pm

A modern museum built on a historic site, the Museum of Sydney takes you on a journey exploring Sydney's people, places and cultures, then and now.

It is a place of many layers: from the archaeological remains of the colony's first Government House built in 1788 to the award-winning contemporary sculpture *Edge of the trees*. From stories of the First Fleet to exhibitions about contemporary Sydney, the museum explores the evolution of Sydney over two centuries.

## Highlights

During the year we produced three major exhibitions.

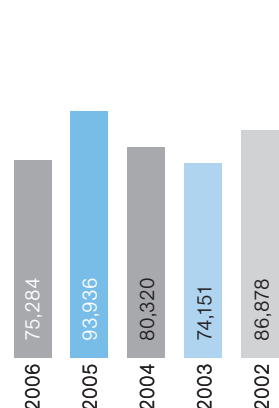
*Bondi: a biography* chronicled the stories and significance of this iconic Sydney suburb. *Joseph Lycett: convict artist* was the first exhibition to examine Joseph Lycett's life and work, presenting fresh interpretations of his accomplishments, and was accompanied by a scholarly publication edited by guest curator John McPhee. *Cook's sites* revisited significant locations from the life and journeys of Captain James Cook, including contemporary images by New Zealand photographer Mark Adams.

Breakdown of visitor numbers

	2006	2005	2004	2003
<b>Paid admissions</b>				
General public	52,243	63,531	48,389	40,388
Education	5,741	8,019	7,987	7,618
Public programs	2,249	4,433	3,180	1,519
Venue hire	15,051	17,953	20,764	24,626
<b>Subtotal</b>	<b>75,284</b>	<b>93,936</b>	<b>80,320</b>	<b>74,151</b>
<b>Free entry</b>				
Complimentary tickets	8,226	7,022	8,006	5,140
Free public programs	4,176	5,420	25,121	5,210
Other*	334,423	328,512	329,422	328,500
<b>Subtotal</b>	<b>346,825</b>	<b>340,954</b>	<b>362,549</b>	<b>338,850</b>
<b>TOTAL</b>	<b>422,109</b>	<b>434,890</b>	<b>442,869</b>	<b>413,001</b>
Grounds				
Forecourt	667,800	657,000	658,800	657,000

\*site visits, cafe, shop and visits to the 'Edge of the trees' sculpture grounds, cafe and shop figures are as accurate as possible, calculations are based on estimated numbers

Paid admission five year trend



We published *Talking about Sydney: population, community and culture in contemporary Sydney* edited by Robert Freestone, Bill Randolph and Caroline Butler-Bowdon, which consolidated three years of very successful *Sydney Directions* seminars presented by the museum in collaboration with the University of NSW.

We collaborated with Tourism NSW to mark a century of tourism promotion in NSW through a small exhibition called *State of play* that explored changes to leisure and travel over the past 100 years.

As part of the 2006 Sydney Biennale, we hosted *Pixel: wish space and other minute areas of illumination*, an installation by Hong Kong artists Laurent Gutierrez and Valerie Portefaix in our viewing cube and video wall.

## Strategies

Reassess the audiovisual displays, which are now ten years old – in particular, re-purposing the Panorama Gallery on level 3 and re-planning the Visitors Centre. We commissioned a report on the available options for upgrading operating systems for the Panorama Gallery audiovisual display and implemented some minor modifications to the existing systems to allow it to continue operating. New audiovisual technologies continue to be investigated to secure the future of this popular interpretation.

The content and design were completed for the new exhibition in the Visitors Centre, to include an interactive audiovisual component.

## Consolidate the interpretation of Sydney people and place through photographic installations

We featured a number of photographic exhibitions about Sydney in the Panorama Gallery and Visitors Centre during the year, including *The lights* by Jennifer Watson and Vincent Leahy, depicting Christmas-lit suburban homes.

*Speakers corner* featured the work of two Sydney photographers, Raymond de Berquelle and Trevern Dawes, who documented Sydney's popular soapbox forum in the Domain in its heyday during the Vietnam War. The museum acquired a series of ten photographs from the exhibition.

As part of the 2006 Sydney Festival, we showed *tenant by tenant*, a series of evocative portraits taken by public housing tenants of one another. Organised in conjunction with Big hART it was paired with a performance at the Northcott housing estate in Surry Hills and both received considerable media and public attention.

## Effectively monitor and manage the museum building and Young Street Terraces, assets and operations, and in particular oversee the commercial lease of the terraces

As part of an HHT-wide program, we worked with independent consultants to review existing maintenance and facilities management arrangements at the museum.



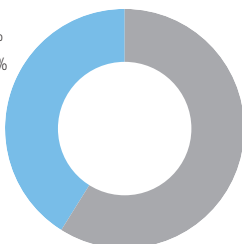
We executed a lease with a new tenant for the remaining space in the Young Street Terraces and the building is now fully tenanted.

## Strategies 2006–07

- Redevelop the Visitors Centre as an interactive audiovisual experience for visitors
- Establish a dedicated education resource room
- Implement a program of changing exhibitions including *Bridging Sydney*
- In collaboration with the Marylebone Cricket Club, host the touring exhibition *The Ashes Exhibition*
- Develop a new semi-permanent exhibition in the Theme Gallery
- Review performance planning and develop individual development plans for all staff

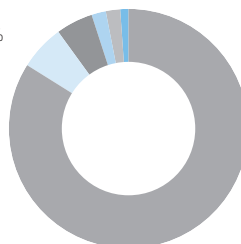
### Australia/Overseas

■ Australia 59%  
■ Overseas 41%



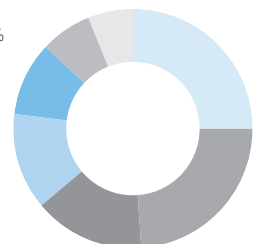
### Australia

■ New South Wales 84%  
■ Victoria 6%  
■ Queensland 5%  
■ Western Australia 2%  
■ South Australia 2%  
■ Tasmania 1%



### New South Wales

■ Northern Sydney 25%  
■ Eastern Suburbs 24%  
■ Rural NSW 15%  
■ Inner City 13%  
■ Western Sydney 10%  
■ Inner West 7%  
■ South Sydney 6%



# Rose Seidler House

*Timeless and durable, like all Harry's works.*

Petra Haus, Germany February 2006



71 Clissold Road  
Wahroonga NSW 2078  
T 02 9989 8020 F 02 9487 2761  
E info@hht.net.au www.hht.net.au  
Open Sunday 10am – 5pm

Built between 1948 and 1950, the house was designed by internationally renowned architect Harry Seidler for his parents, Max and Rose Seidler. Its use of open planning, bold colours and modern technology promoted the modernist movement in Australia and its original furniture forms one of the most important post-war design collections in the country. Nestled in natural bushland, Rose Seidler House has panoramic views of the Ku-ring-gai Chase National Park through its glass walls and from its sunny deck.

Harry Seidler died on 9 March 2006, a very sad occasion for the HHT and an enormous loss for the architectural world. Rose Seidler House was opened free to the public on the weekend following his death and attracted over 1,000 visitors. A condolence book was placed at Rose Seidler House and many visitors contributed comments about Harry's life and work. We also provided film material to the Australian Architecture Association for the memorial service.

## Highlights

We launched *20th-century house*, a new series of bi-monthly site tours and specialist presentations focused on different styles, periods and decades in 20th-century domestic architecture, design, interiors and gardens.

We ran our eleventh *Fifties fair* with a variety of fifties-themed entertainment, stalls and displays. Record crowds were well managed in both the house and garden.

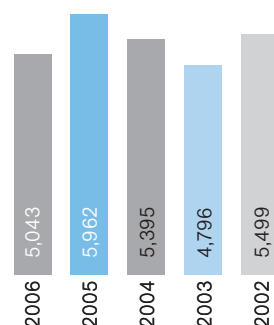
The interpretive DVD *Frozen music*, featuring one of the last interviews with Harry Seidler, has established itself as a valuable resource. It received the EnergyAustralia National Trust Heritage Award for Interpretation and Presentation.

Education programs have attracted Year 9 and 10 history syllabus students which has been encouraging, but there was no increase in tertiary and high school visual arts numbers.

Breakdown of visitor numbers

	2006	2005	2004	2003
<b>Paid admissions</b>				
General public	907	860	701	671
Education	348	308	346	389
Public programs	3,541	4,584	4,063	3,452
Venue hire	247	210	285	284
<b>Subtotal</b>	<b>5,043</b>	<b>5,962</b>	<b>5,395</b>	<b>4,796</b>
<b>Free entry</b>				
Complimentary tickets	1,399	546	417	433
Other (site visits)	–	–	6	–
<b>Subtotal</b>	<b>1,399</b>	<b>546</b>	<b>423</b>	<b>433</b>
<b>TOTAL</b>	<b>6,442</b>	<b>6,508</b>	<b>5,818</b>	<b>5,229</b>

Paid admission five year trend



## Strategies

To review and replace soft furnishings

All curtains in the house, with the exception of the playroom curtain, have been replaced with a translucent fabric that is more in keeping with the early photographs of the interiors.

To undertake a program of conservation work on the suite of furniture designed by Harry Seidler and built by Paul Kafka

As part of the research and development phase of the conservation project for the in-built Kafka furniture the structure of the living room wall cabinet was stabilised.

Review and update the museum's Conservation and Museum Plans

To follow up on the actions recommended in the curtilage study

These strategies have been deferred until 2006–2007.

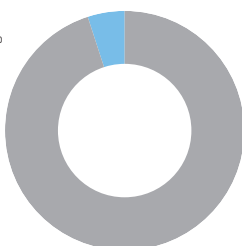
## Strategies 2006–07

- Research and develop new interpretive material on the garden, grounds and interiors as additional inserts in the interpretive guide
- Complete the conservation work on the suite of Paul Kafka furniture and undertake some internal painting of the house to refresh the interior
- Mark the first anniversary of Harry Seidler's death with an event
- Consolidate the new public program series *20th-century house* with more site tours and dedicated lectures at Rose Seidler House on Sunday afternoons



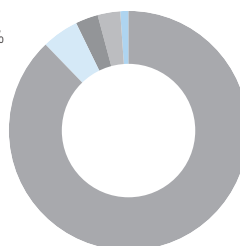
Australia/Overseas

■ Australia 95%  
■ Overseas 5%



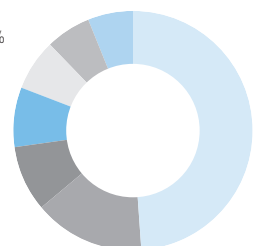
Australia

■ New South Wales 88%  
■ Victoria 5%  
■ Queensland 3%  
■ South Australia 3%  
■ Western Australia 1%



New South Wales

■ Northern Sydney 49%  
■ Eastern Suburbs 15%  
■ Rural NSW 9%  
■ Western Sydney 8%  
■ South Sydney 7%  
■ Inner West 6%  
■ Inner City 6%





# Rouse Hill estate

*Very enjoyable and informative tour. Very important to keep 'time capsules' like this.*

Pattie, Elizabeth and Michael Powell, May 2006



Guntawong Road (off Windsor Road)  
Rouse Hill NSW 2155  
T 02 9627 6777 F 02 9627 6776  
E info@hht.net.au www.hht.net.au  
Open Wednesday, Thursday and Sunday  
10am – 2pm for guided tours only  
Closed December to February

This property resonates with nearly two centuries of Rouse family and rural New South Wales life. Its 19th-century buildings, paddocks, garden, furnishings and belongings, well leavened by the relics of later generations, stand as a virtually unedited and surprisingly complete record of its experience. The heart of this old farm cum 'country seat' has always been the sandstone Rouse Hill house, built between 1813 and 1818 by convict workers assigned to Richard Rouse, Superintendent of Public Works and Convicts at Parramatta.

## Highlights

Conservation maintenance of buildings continued, with measures taken to prevent overflows from the internal box gutter and repairs to hail-shredded roofs. Loose masonry at the annex of the cottage was secured, and archaeological investigations were undertaken on the potting shed prior to conservation work being undertaken.

A range of new visitor programs were developed and presented, and a virtual reality tour of Rouse Hill house was introduced to the visitor centre.

The introduction of a regular property newsletter and positive local press coverage markedly improved our links with the local community while boosting local interest in Rouse Hill estate activities, and creating a demand for a widening range of visitor programs.

Ongoing research on the outbuildings has yielded fresh insights into Rouse Hill estate when it was a working farm during the 19th century.

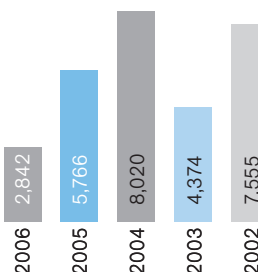
It was decided not to proceed with the establishment of a storage facility for the HHT at Rouse Hill estate following an assessment of the likely impact the facility would have on the character of the property.

The diversion of Windsor Road was completed.

Breakdown of visitor numbers

	2006	2005	2004	2003
<b>Paid admissions</b>				
General public	925	1,053	1,324	1,310
Education	1,008	1,841	2,611	1,398
Public programs	873	2,814	3,983	1,564
Venue hire	36	58	102	102
<b>Subtotal</b>	<b>2,842</b>	<b>5,766</b>	<b>8,020</b>	<b>4,374</b>
<b>Free entry</b>				
Complimentary tickets	467	548	605	888
Other (site visits)	251	313	483	609
<b>Subtotal</b>	<b>718</b>	<b>861</b>	<b>1,088</b>	<b>1,497</b>
<b>TOTAL</b>	<b>3,560</b>	<b>6,627</b>	<b>9,108</b>	<b>5,871</b>

Paid admission five year trend



### Strategies

Commence planning for the future interpretation of Rouse Hill estate and development of the former Rouse Hill Public School site

Planning for the development and incorporation of the former Rouse Hill Public School with the existing Rouse Hill estate advanced although discussions are still pending the outcome of negotiations over the future stewardship of adjoining land fragments cut off by the Windsor Road diversion.

Continue liaison with state and local government agencies and other parties on the various issues affecting the property  
Negotiation with key agencies over issues associated with the Windsor Road diversion continued throughout the year as did discussions concerning stage 2 of the regional park. The year ended at a critical stage with the highway diversion about to open, urbanisation work on the nearby Rouse Hill regional centre ongoing and the future of the regional park under review.

Renew the museum and conservation policies in light of the impending expansion of the estate, advancing degradation and decay, and the dictates of a decade's experience

A review of existing museum and conservation policies was undertaken with a focus on incorporating issues associated with the conservation and management of the former Rouse Hill Public School.

### Strategies 2006–07

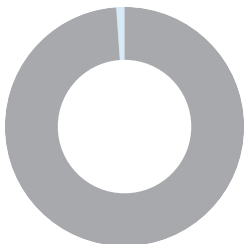
- Continue planning associated with Rouse Hill estate, the diversion of Windsor Road and the former Rouse Hill Public School, and the integration of the two sites
- Develop and open the Rouse Hill visitor centre on a six day a week basis
- Further develop a virtual reality tour



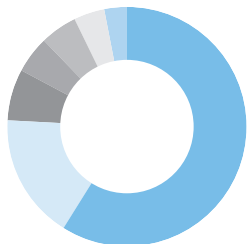
Australia

New South Wales

■ New South Wales 99%  
 ■ Victoria 1%



■ Western Sydney 59%  
 ■ Northern Sydney 17%  
 ■ Rural NSW 7%  
 ■ Eastern Suburbs 5%  
 ■ Inner West 5%  
 ■ South Sydney 4%  
 ■ Inner City 3%



# Susannah Place Museum

*I have never been encouraged to 'make myself at home' before in a museum  
... a truly fascinating opportunity to look into the past! Thank you.*

Ann Johnson Laurencekirk, Scotland February 2006



58-64 Gloucester Street  
The Rocks NSW 2000  
T 02 9241 1893 F 02 9241 2608  
E info@hht.net.au www.hht.net.au  
Open weekends 10am – 5pm  
Open daily in January and Tuesday,  
Wednesday and Thursday during  
NSW school holidays

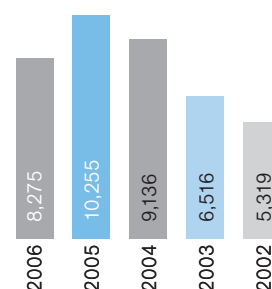
Built in 1844 and located in the heart of The Rocks, Susannah Place Museum is a terrace of four houses incorporating a recreated corner grocer shop. Continually occupied from 1844 to 1990, the terrace is an example of inner-city working-class housing and the community life that existed in The Rocks. The houses are rich in evidence of lives and attitudes of their owners and occupants – the modest interiors, surviving layers of paint, wallpapers and linoleums and outside laundry and bathrooms illustrate 19th and 20th century living conditions.

Breakdown of visitor numbers

	2006	2005	2004	2003
<b>Paid admissions</b>				
General public	5,508	5,947	4,308	3,664
Education	2,355	2,636	3,693	2,511
Public programs	390	1,567	1,110	337
Venue hire	22	105	25	4
<b>Subtotal</b>	<b>8,275</b>	<b>10,255</b>	<b>9,136</b>	<b>6,516</b>
<b>Free entry</b>				
Complimentary tickets	2,219	2,215	2,043	2,112
Free public programs	–	–	–	310
Other*	13,708	13,799	11,120	10,641
<b>Subtotal</b>	<b>15,927</b>	<b>16,014</b>	<b>13,163</b>	<b>13,063</b>
<b>TOTAL</b>	<b>24,202</b>	<b>26,269</b>	<b>22,299</b>	<b>19,579</b>

\*site and shop visits

Paid admission five year trend



## Highlights

This year we increased our paid admissions during our daily opening in January and our joint seasonal education program *Archaeology in The Rocks* in association with Sydney Harbour Foreshore Authority attracted students from 17 different schools.

NSW Maritime granted us ongoing access to Parbury Ruins archaeological site in Millers Point to facilitate our monthly public walking tours to the site, which have been a sell out.

As part of the 2006 Sydney Writers' Festival we presented two *Words on The Rocks* walking tours.

Our ongoing research program has uncovered information about ten of our 19th-century tenants that has aided in establishing connections between different families and other sites in The Rocks.

## Strategies

Initiate stage 1 of opening No 62 to the public

Research was carried out with two former residents about their life at Susannah Place. Furniture and soft furnishings were purchased to recreate a 1940s bedroom and a 1970s kitchen/dining room and it is anticipated that No 62 will be opened to the public in late 2006.

### Recreate the basement kitchen in No 58

The basement kitchen of No 58 has been recreated to 1950–1960 when it was home to the Andersen family based on a photograph and interviews with the family.

### Initiate a 12-month monitoring study of external paint surfaces

This ongoing study monitors the rate of paint loss on the external surfaces of the terraces. Eight areas were identified and photographed bi-monthly over the past 12 months.

### Develop a community outreach program for aged care facilities

A reminiscence kit with the theme of shopping has been assembled from the museum's

collection and we will pursue outreach visits to aged care facilities in the future.

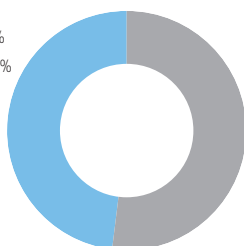
## Strategies 2006–07

- Implement stage 2 of the interpretation of No 62
- Continue research into 19th-century tenants
- Produce a book on Susannah Place
- Pursue potential opportunities with the development of the Dig Site



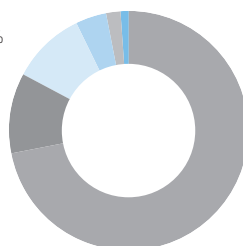
Australia/Overseas

■ Australia 52%  
■ Overseas 48%



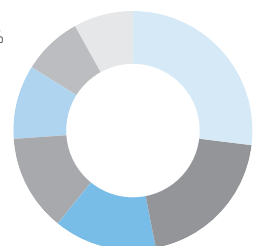
Australia

■ New South Wales 72%  
■ Queensland 11%  
■ Victoria 10%  
■ Western Australia 4%  
■ South Australia 2%  
■ Tasmania 1%



New South Wales

■ Northern Sydney 27%  
■ Rural NSW 20%  
■ Western Sydney 14%  
■ Eastern Suburbs 13%  
■ Inner City 10%  
■ Inner West 8%  
■ South Sydney 8%



# The Mint

*The venue was beautiful and the perfect example for our course on good design.*

Louise Holt, Green Building Council of Australia, April 2006



10 Macquarie Street  
 Sydney NSW 2000  
 T 02 8239 2288 F 02 8239 2299  
 E info@hht.net.au www.hht.net.au  
 Open Monday to Friday 9am – 5.30pm  
 Closed public holidays

The Mint building on Macquarie Street is one of the oldest buildings in central Sydney. It was constructed between 1811 and 1816 as the southern wing of Governor Lachlan Macquarie’s General Hospital.

In 1854 the site was transformed into the first overseas branch of the Royal Mint, when the former hospital building was converted into offices and the Coining Factory was constructed at the rear of the site.

The Mint operated until 1926. The site was then used to house a succession of government departments until 1982 when The Mint was converted into a museum.

In 1998 the site was transferred to the Historic Houses Trust.

An extensive redevelopment and conservation plan was established in 2001 to provide accommodation as the head office of the HHT and the site was occupied in September 2004. The Mint now houses the head office of the HHT as well as the Caroline Simpson Library & Research Collection, Sydney Mint Cafe and function spaces.

## Breakdown of visitor numbers

	2006	2005	2004	2003
<b>Paid admissions</b>				
General	457	175	–	–
Education	29	15	–	–
Public programs	1,347	862	840	463
Venue hire	16,332	5,335	591	1,732
<b>Subtotal</b>	<b>18,165</b>	<b>6,387</b>	<b>1,431</b>	<b>2,195</b>
<b>Free entry</b>				
Free	13,771	11,489	9,904	9,104
Free public programs	7,571	6,485	–	–
<b>Subtotal</b>	<b>21,342</b>	<b>17,974</b>	<b>9,904</b>	<b>9,104</b>
<b>TOTAL</b>	<b>39,507</b>	<b>24,361</b>	<b>11,335</b>	<b>11,299</b>
Mint Cafe	9,254	7,497	7,004	7,773

## Highlights

The Mint continued its popularity as a venue and we hosted 235 commercial events throughout the year ranging from wedding receptions, conferences and seminars to corporate dinners, cocktail functions and product launches.

The Mint received seven awards bringing to 11 the number of awards the building has won since its completion in September 2004.

## Strategies

**Continue to implement the recommendations of the Conservation and Management Plan**

We completed a number of projects as part of the recommendations of the Conservation and Management Plan including revealing and analysing original paint schemes in The Mint offices and re-pointing and conservation of original sandstone walls.

**Complete outstanding works associated with the head office project**

During the year, works continued as part of the development of the head office including the installation of additional louvres to the design studio and mezzanine and installation of a motorised screen in the auditorium.

**Manage the site effectively as a model project as the head office for the HHT**

A Mint Project Committee was established to oversee the day-to-day management of the site and to complete outstanding works associated with the head office project.



We hosted a number of VIP tours for those interested in seeing the conservation and adaptation of the coining factory buildings and our use of the site.

**Continue with the development and delivery of new interpretative programs and displays**

Staff from Hyde Park Barracks Museum continued to assist in the interpretation of The Mint and conducted a number of tours that will continue to be promoted throughout 2007.

We enhanced our interpretive displays with the installation of new display cases and the upgrading of light fittings. A signage plan for the site was also developed and we installed a number of new directional and interpretive signs.

## Strategies 2006–07

- Complete outstanding works associated with the head office project
- Develop a plan for the replacement of The Mint building air conditioning plant and re-design the kitchen
- Release for tender the operations of Sydney Mint Cafe and associated catering rights

# Vaucluse House

*It has a happy feel to it ... you can almost hear the children laughing.*

Sue and David Millington James, United Kingdom, January 2006



Wentworth Road  
 Vaucluse NSW 2030  
 T 02 9388 7922 F 02 9337 4963  
 E info@hht.net.au www.hht.net.au  
 Open Tuesday to Sunday and public  
 holiday Mondays 10am – 4.30pm

Set in ten hectares of its original 208 hectares, Vaucluse House survives as the only 19th-century harbour-side estate in Sydney with house, stables and outbuildings, set in parklands, pleasure gardens and kitchen garden.

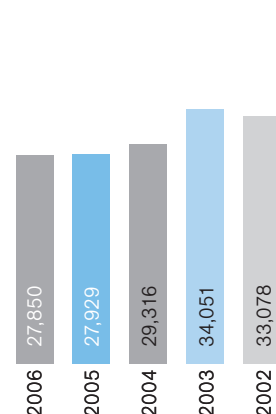
From 1827 to 1862, Vaucluse House was the home of William Charles Wentworth – explorer, barrister, patriot and agitator for self-government – his wife Sarah and their large family. Many of the Wentworth family possessions are displayed throughout the house.

Breakdown of visitor numbers

	2006	2005	2004	2003
<b>Paid admissions</b>				
General public	13,166	15,151	15,704	15,112
Education	8,822	5,807	6,134	5,027
Public programs	1,006	2,663	3,211	7,898
Venue hire	4,606	4,308	4,267	6,014
<b>Subtotal</b>	<b>27,600</b>	<b>27,929</b>	<b>29,316</b>	<b>34,051</b>
<b>Free entry</b>				
Complimentary tickets	3,719	6,727	4,486	3,450
Free public programs	2,250	1,296	2,208	–
Other*	63,163	62,112	64,621	68,536
<b>Subtotal</b>	<b>69,132</b>	<b>70,135</b>	<b>71,315</b>	<b>71,986</b>
<b>TOTAL</b>	<b>96,732</b>	<b>98,064</b>	<b>100,631</b>	<b>106,037</b>
<b>Grounds</b>				
Local traffic	5,029	4,277	4,444	5,328

\*site visits to the Tearooms, shop and a percentage of people visiting the parklands and beach paddock grounds, figures are as accurate as possible, calculations are based on estimated numbers

Paid admission five year trend



## Highlights

We entered into a partnership with the Technology Educators Association to host *Texstyle 2005*, a display of HSC works from the Textiles and Design course which attracted close to 3,000 visitors.

We developed a new program to attract groups from school holiday and vacation care centres.

A Douglas Dundas watercolour of Vaucluse House c1938 was acquired for the collection and conservation work has been carried out on the Coalbrookdale fireplace in the drawing room.

Due to poor weather *Jazz in the garden* was cancelled.

## Strategies

Consolidate and explore opportunities for various forms of interpretation of the site, for a range of visitors, focusing particularly on the landscape, the gardens and grounds. *Wisteria day* celebrated the Chinese heritage of wisteria and featured film footage of *Wisteria day* from the 1920s to 1950s as well as garden tours, tai chi, calligraphy demonstrations and tea tastings.

The Members event *Carols by candlelight* attracted over 1,800 guests.

Guiding staff developed information brochures on the trees and birdlife of the estate.

Construction of a kitchen garden shed has allowed for further interpretation of the kitchen garden.

Revise and develop a new guidebook for the site

Text has been completed for the new guidebook and editing and photography is currently underway in preparation for publication.

Review and upgrade site signage in conjunction with revised conditions of entry to the site.

Site signage has been reviewed in the beach paddock and signs erected with the new conditions of entry to this area. The review also resulted in the removal of some signs around the site.

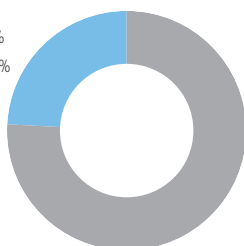
## Strategies 2006–07

- Publish a new guidebook for the site
- Complete the extension to the gardeners' compound
- Continue to explore and develop opportunities for public program events and education programs that attract a broader range of audiences including *Wisteria day* and the *Texstyle* display



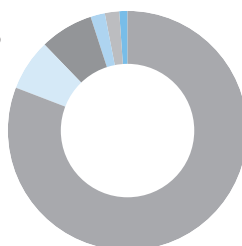
### Australia/Overseas

■ Australia 76%  
■ Overseas 24%



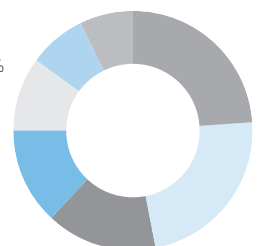
### Australia

■ New South Wales 81%  
■ Victoria 7%  
■ Queensland 7%  
■ Western Australia 2%  
■ South Australia 2%  
■ Tasmania 1%



### New South Wales

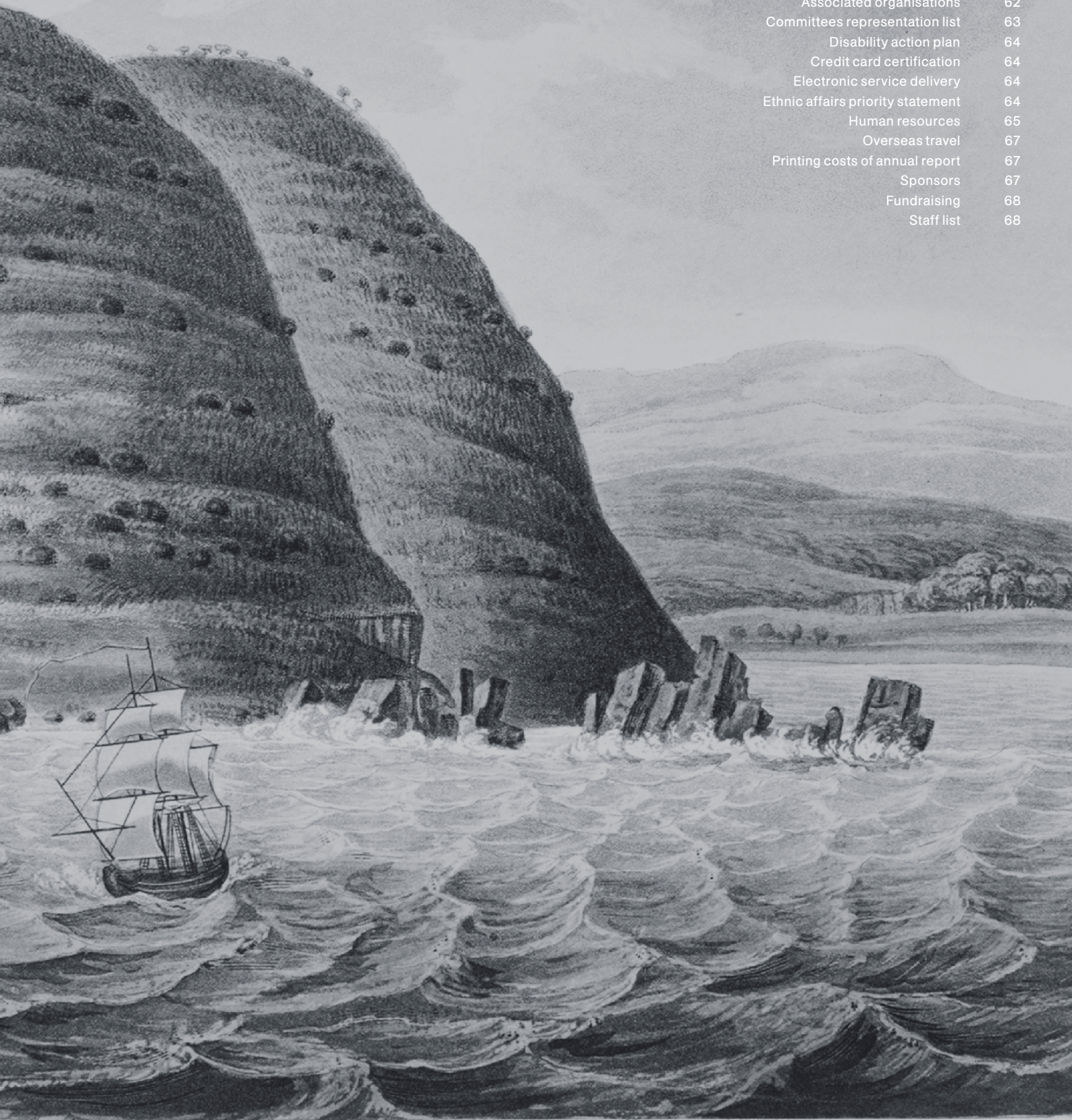
■ Eastern Suburbs 24%  
■ Northern Sydney 23%  
■ Rural NSW 15%  
■ Western Sydney 13%  
■ South Sydney 10%  
■ Inner City 8%  
■ Inner West 7%





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PILLAR,  
the River Derwent.  
ENS LAND.

## Action plan for women

### Whole of government approach

We are committed to the advancement of women in cultural and artistic life and we are aware of the need to identify and redress discrimination against women when delivering services and programs. We acknowledge the needs and interests of women as a distinct occupational group and are supportive of strategies and initiatives that assist the advancement of women in the workplace.

### Women's interests and the arts

The eighth annual *Meroogal women's arts prize* with the theme *Patterns, stitches and threads* attracted 155 entries. The purpose of the award is to encourage local women artists, raise the profile of art and craft in the local community and increase awareness of women's history. The works were exhibited at the Shoalhaven City Arts Centre in Nowra with selected works touring to Bega, Wollongong, Bowral and the Members Lounge at The Mint in Sydney. Filmed talks by some of the artists accompanied the exhibition at the Berrima District Arts Society Gallery in Bowral and a group of artists spoke to Members about their work at a coffee morning in the Members Lounge at The Mint. We acquired three works for our *Art at the properties* collection.

Twenty-three women were recognised for their work in the community at the Shoalhaven International Women's Day awards presentation held at Meroogal.

Artist and part-time guide Jade Oakley was invited to respond to the story of 'Rocky', a white gelding agisted by the Swann family at Elizabeth Farm from the early 1960s through to the early 1970s. She created a sculpture of a horse using white buttons strung on fishing line and suspended from an articulated mobile structure under the Elm tree in the garden at Elizabeth Farm.

### Achievements under relevant key objectives

#### Promoting workplaces that are equitable, safe and responsive to all aspects of women's lives

The performance under this key objective is documented in the equal

employment opportunity achievements in the Human Resources section of this report (see page 65).

#### Promoting the position of women in all aspects of society

We are committed to promoting the position of women in all aspects of society through interpretation programs at our museums, exhibitions, publications and events. Many of these programs incorporate themes relating to the lives and experiences of women in Australian society, and are targeted at, and attract female audiences.

#### Elizabeth Farm

One of the interpretive initiatives to highlight the history of female occupation was the *Is this Elizabeth Macarthur?* public program that we ran in February. Using theatre and cartoons in the context of a candlelit tour, the program analysed the story of Elizabeth Macarthur.

#### Meroogal

Artist Sharon Peoples ran a workshop *Remake: recycling and reassembling garments* demonstrating how to transform recycled clothing into new garments.

#### Rouse Hill estate

Consultant curator Lindie Ward presented two programs examining late 19th-century women's costume.

#### Susannah Place Museum

As part of International Women's Day the *Women of substance* walking tour focused on the lives and achievements of women in The Rocks.

#### The Mint

Elizabeth Carpenter, Project Architect, fjmt and recipient of the 2005 National Association of Women in Construction (Australia) Stockland Award for Achievement in Design for her work on The Mint head office project, led a tour of the site for the National Association of Women in Construction.

#### Specific commitments under the Action Plan for Women

There are no specific commitments in the plan that refer to us.

## Associated organisations

Foundation for the Historic Houses Trust of New South Wales

### Company Directors:

Howard Tanner (Chair)

Neville Allen

Zeny Edwards

Lynn Fern

John Kehoe

Beat Knoblauch

Clive Lucas OBE

Susan Rothwell

Stephen Wall

Peter Watts

Jill Wran

**General Manager:** Natalia Bradshaw

Members of the Historic Houses Trust of New South Wales

Patron: Jack Munday AO

Graham Spindler (Chair)

Kathy Trelease (Deputy Chair)

Gaye Gleeson OAM

Teri McMillan

Jennifer Noble

Penelope Pike, Trustees representative

Peter Watts/Charmaine Moldrich, HHT representative

Elinor Wrobel OAM

**General Manager:** Judy Pittaway

Rouse Hill Hamilton Collection Pty Ltd

### Company Directors:

Peter Watts, HHT representative (Chair)

Nanette Ainsworth, Hamilton family representative

Andrew Chalmers, HHT representative

Miriam Hamilton, Hamilton family representative

Elaine Lawson, HHT representative

Volunteers Forum	Elaine Lawson, Trustee	Vladimir Blagonic, Guide, Elizabeth Farm
Karen Griffiths, Volunteers Coordinator (Chair)	Caro Llewellyn, Director, Sydney Writers' Festival	Nerida Campbell, Assistant Curator, Justice & Police Museum
Ruth Dornan, Vaucluse House representative	Caroline Mackaness, General Manager Properties	Stewart Campbell, Guide, Government House
Helen Foster, Government House representative	Megan Martin, Head, Caroline Simpson Library & Research Collection	Steven Collyer, Guide, Vaucluse House
Marion Gibbeson, Hyde Park Barracks Museum representative	Tim McCormick, antiquarian bookseller	Kate Harris, Collections Officer, Collections Management Unit
Robin Guthrie, Rouse Hill estate representative	Charmaine Moldrich, Assistant Director, Marketing & Business Development	Tewe Henare, Museum Assistant, Museum of Sydney
Mollie Lenthall, Elizabeth Bay House representative	Judith O'Callaghan, Senior Lecturer, Faculty of the Built Environment, University of NSW	Fran Jackson, Farm Manager, Rouse Hill estate
Anne Watson, Elizabeth Farm representative	Susan Sedgwick, Manager, Exhibitions & Publications	Tony Katsigiannis, Manager, Human Resources
Janet Whitten, Justice & Police Museum representative	Helen Temple, Deputy Director	Barbara Konkolowicz, Curator, Meroogal
	Peter Tonkin, Trustee	Graeme Lloyd, Gardener, Vaucluse House
<b>Committees</b>	Jacky Troy, colonial historian, linguist and anthropologist	Geoff Marsh, Guide, Susannah Place Museum
<b>Commercial Lease Committee</b>		Damian Poole, Venues Manager
Neville Allen, former Trustee (Chair)	<b>Finance and Audit Committee</b>	Deborah Ward, Cultural Programs Officer
Jill Wran, Chairman	Martyn Mitchell, Trustee (Chair)	Tony Wilkinson, Guide, Hyde Park Barracks Museum
Bruce Hambrett, Trustee	Andrew Chalmers, Manager, Finance & Systems	Karen Young, Assistant Exhibitions Officer
Martyn Mitchell, Trustee	Bruce McWilliam, Trustee	<b>Publications Committee</b>
Peter Watts, Director, ex-officio	Nicholas Malaxos, Assistant Director, Management Services	Peter Watts, Director (Chair)
<b>Endangered Houses Fund Committee</b>	Peter Watts, Director, ex-officio	Peter Barnes, Retail Manager
Jill Wran, Chairman (Chair)	Jill Wran, Chairman	Louise Cornwall, Design Manager
Neville Allen, former Trustee	<b>Finance Committee</b>	Rebecca Kaiser, Editorial Manager, Allen & Unwin
Bruce Hambrett, Trustee	Andrew Chalmers, Manager, Finance & Systems (Chair)	Margaret McAllister, Publications Officer
Howard Tanner, Chairman, Foundation	Nicholas Malaxos, Assistant Director, Management Services	Caroline Mackaness, General Manager Properties
Stephan Wall, Director, Foundation	Charmaine Moldrich, Assistant Director, Marketing & Business Development	Charmaine Moldrich, Assistant Director, Marketing & Business Development
Peter Watts, Director, ex-officio	Helen Temple, Deputy Director	Vani Sripathy, Publications Officer
<b>Exhibitions Advisory Committee</b>	Peter Watts, Director	Robert Stapelfeldt, Business Development Manager, McPherson's Printing Group
Peter Watts, Director (Chair)	<b>Occupational Health &amp; Safety Committee</b>	Helen Temple, Deputy Director
Paul Berkemeier, architect and former Trustee	Andrew Mitchell, Manager, Rose Seidler House (Chair)	
Dinah Dysart, arts writer, former gallery director and former Trustee		
Dr Shirley Fitzgerald, City Historian, City of Sydney and former Trustee		
Sue Hunt, General Manager Properties		

**Public Programs Committee**

Peter Watts, Director (Chair)

Sue Hunt, General Manager Properties

Caroline Mackaness, General Manager Properties

Charmaine Moldrich, Assistant Director, Marketing & Business Development

Judy Pittaway, General Manager, Members

Helen Temple, Deputy Director

Mark Viner, Head of Public Programs

**Security Committee**

Nicholas Malaxos, Assistant Director, Management Services (Chair)

Dayn Cooper, Manager, Hyde Park Barracks Museum and The Mint

Steve Dawkins, Manager, Government House

Michael McGrath, Administration Manager

**Staff and Management Participatory and Advisory Committee (SAMPAC)**

Matthew Holle, Building Manager, Museum of Sydney (Chair)

Anna Cossu, Curator/Manager, Susannah Place Museum (PSA delegate)

Scott Cumming, Chief Guide, Museum of Sydney

Fran Jackson, Farm Manager, Rouse Hill estate

Tony Katsigiannis, Manager, Human Resources

Michael Larkin, Stores Manager

Nicholas Malaxos, Assistant Director, Management Services

Fabienne Virago, Senior Education Officer (Acting)

Inara Walden, Curator, Museum of Sydney

Peter Watts, Director

## Disability Action Plan

We adopted a revised Disability Policy in June 2005. We are in the process of finalising our Disability Action Plan (DAP) that addresses priority areas identified in the government's Disability Policy Framework, through quarterly progress reports. The DAP is designed to remove barriers for people with a disability and to help the HHT, as employers and providers of goods, facilities and services, to meet our obligations to visitors and staff under the State and Federal anti-discrimination legislation. The HHT supports the rights of people with disabilities and aims to provide both physical and intellectual access to our properties, programs and services.

Outcomes for 2005–2006 include:

- 15 staff attended a professional learning in disability awareness program conducted by Accessible Arts.
- Students from Thomas Pattison School for the hearing impaired participated in origami workshops during *Art of flowers* at Government House.
- We participated in International Day of People with Disabilities by hosting a *Sensory sunrise tour* at Elizabeth Farm.
- We conducted a pilot access employment skills program at Government House in consultation with the Sydney Employment Development Service (The Spastic Centre).
- People with disabilities participated in the Volunteer Program as part of a three-week museum skills placement.
- We continued our involvement with inter-agency networks to address disability issues within the Arts sector including Accessing the Arts Group (ATAG) and accessible programming in cultural institutions.
- The tele-typeprinter (TTY) central number was relocated from Susannah Place to our head office at The Mint and was more widely advertised.
- *Different rhythms*, a program of music performances and workshops for young people at Government House, was conducted with the cooperation of the Sydney Conservatorium of Music Access Centre.

- Vaucluse House installed new signs for disabled parking.

## Credit card certification

The HHT has a policy for the use of credit cards by senior staff, which is in accordance with Premier's Memoranda and Treasurer's Direction.

## Electronic service delivery

The following services are available electronically via the Internet:

- the website at [www.hht.net.au](http://www.hht.net.au)
- all appropriate government publications (for reference only and not sales over the internet)
- HHT annual reports from 2001 to 2006

## Ethnic affairs priority statement

We are committed to the principles of cultural diversity as outlined in Section 3 of the *Ethnic Affairs Commission Act 1979* and participated in the following activities to achieve the goals:

### Social justice – key result area one

Our English as Second Language (ESL) tours are available at every property and this year attracted 6,192 students.

We offer free printed language guides to eight of our 12 museums in:

- Chinese
- French
- German
- Italian
- Japanese
- Korean
- Spanish

There are no printed guides for Meroogal, Rose Seidler House and Rouse Hill estate where access is via guided tour only.

A self-guided worksheet is available to enrich the experience for Japanese students visiting Hyde Park Barracks Museum and the Museum of Sydney.

### Future directions

Continue to provide these services.

**Community Harmony – key result area two**

**Elizabeth Farm**

*Festival of the olive* celebrated the mix of Mediterranean cultures that are part of the Parramatta and Rosehill communities.

**Government House**

We drew on the cultural and spiritual traditions of Bali, India, Japan and Tibet as the theme for *Art of flowers*. Tibetan Buddhist monks from Gyuto House, Australia performed tantric rituals designed to create harmony in the world.

**Hyde Park Barracks Museum**

We hosted a citizenship ceremony in conjunction with the Department of Immigration and Multicultural and Indigenous Affairs where 30 people received Australian citizenship. The Hon Malcolm Turnbull MP and the Hon Tanya Plibersek MP were official guests for the event.

**Museum of Sydney**

As part of the program of activities supporting the *Cook's sites* exhibition, the museum hosted a community consultation forum to provide an opportunity for the Indigenous cultures represented in the exhibition to comment on Cook. Participants included representatives of the Aboriginal, Maori and Tongan communities.

Consultation with staff from the La Perouse Land Council incorporated a contemporary perspective on the Indigenous significance of the suburb in the *Bondi: a biography* exhibition.

The Arwarbukarl Cultural Resource Association representing Aboriginal communities from the Newcastle / Hunter Valley region participated with the HHT's Aboriginal advisor Jakelin Troy, from the Department of Aboriginal Affairs, in the development of the content of the book *Joseph Lycett: convict artist*.

Shane Frost of the Awabakal Descendants Traditional Owners Aboriginal Corporation contributed a short essay and much of the caption text for the *Joseph Lycett: convict artist* exhibition.

We continued our relationship with the Gadigal Information Service and Koori Radio developing Indigenous programming for NAIDOC Week.

The monthly *Sunday live music at MOS* focused on musicians that have recently migrated to Australia, particularly from the Middle East and Asia.

**Education Unit**

A secondary education banner project was undertaken with Holroyd Intensive English Centre for students of non-English speaking backgrounds.

**Future directions**

To continue to program for culturally diverse audiences.

**Economic and cultural opportunities – key result area three**

We spent \$12,500 to advertise programs to various non-English speaking background (NESB) communities.

We have 26 members of staff from NESBs, 19 of whom spoke a language other than English as a child.

**Future directions**

Continue to advertise in the NESB print and electronic media.

To recruit more NESB staff and ensure they have equal opportunities and access to staff development and training.

**Human resources**

*The Public Sector Employment Legislation Amendment Act 2006*, which commenced on 17 March 2006, made amendments to the definition of Director and the employment arrangements for the Director and staff of the HHT.

**Monetary amount of recreation leave and long service leave entitlements**

	Liability	Taken
Recreation leave as at 30 June 2006	\$1,097,826	\$475,190
Extended leave at 30 June 2006	\$1,598,946	\$32,570

**Exceptional movements in employee wages, salaries and allowances**

From 1 July 2005 a 4% salary increase came into effect.

**Policies and practices**

- We updated our employee handbook and distributed it to all staff members.
- Our staff newsletter *Hot property* is now distributed electronically.
- We implemented a system of monthly salary expenditure reports to provide a better management tool for staff.
- We organised and ran a successful two-day management development program for 12 staff members with management responsibilities.
- We assisted with restructures in the Design Unit and Exhibitions & Publications Unit.
- Our Performance appraisal system was reviewed and a report provided to the Executive.
- We upgraded our payroll system by purchasing a new software package CHRIS 21.
- Revision and updating of our Code of Conduct is ongoing.

**Future directions**

- Complete the revision and updating of our Code of Conduct.

**Equal employment opportunity (EEO)**

Our self-assessed outcomes for the year:

- Implemented an anti-bullying policy.
- Undertook an ongoing review of the HHT's performance appraisal system.

**Future directions**

- Identify an appropriate Indigenous employment strategy and review joint initiatives with other agencies.
- Revise recruitment and EEO data collection within the HHT.
- Establish a mentoring program.

% of Total Staff <sup>1</sup>				
EEO groups	Benchmark or Target	2006	2005	2004
Women	50%	65	65	66
Aboriginal and Torres Strait Islanders	2%	0	0	0
People whose first language was not English	20%	9	5	9
People with a disability	12%	3	5	5
People with a disability requiring work-related adjustment	7%	1.1	0	1

Distribution index <sup>2</sup>				
EEO groups	Benchmark or Target	2006	2005	2004
Women	100	89	73	87
Aboriginal and Torres Strait Islanders	100	n/a	3	n/a
People whose first language was not English	100	n/a	96	n/a
People with a Disability	100	n/a	n/a	n/a
People with a disability requiring work-related adjustment	100	n/a	n/a	n/a

1. Excludes casual staff

2. A distribution index of 100 indicates that the centre of the distribution of the EEO group across salary levels is equivalent to that of other staff. Values less than 100 mean that the EEO group tends to be more concentrated at lower salary levels than is the case for other staff. The more pronounced this tendency is, the lower the index will be. In some cases the index may be more than 100, indicating that the EEO group is less concentrated at lower salary levels. The distribution index is automatically calculated by the software provided by ODEOPE. The distribution index is not calculated where EEO group or non-EEO group numbers are less than 20.

OCCUPATIONAL HEALTH AND SAFETY (OH&S)	2006	2005	2004	2003
Number of work related injuries	31	28	29	30
Number of work related injuries per employee	0.16	0.16	0.16	0.18
Number of work related illnesses	Nil	nil	nil	nil
Number of workers compensation claims	12	15	12	10
Number of workers compensation claims per employee	0.06	0.08	0.07	0.06
Average cost per workers compensation claim	\$4,633.50	\$1081.86	\$1,599.42	\$853.80
Average workers compensation claim per employee	\$294.72	\$92.92	\$108.37	\$50.14
Prosecution under the OH&S Act	nil	nil	nil	nil

2006		2005		2004		2003	
Male	Female	Male	Female	Male	Female	Male	Female
1	1	1	1	1	1	1	1

**Occupational Health & Safety (OH&S)**

**Elections**

Elections were held under the terms of the new constitution that requires the entire committee stand for re-election every two years. New representatives were elected at the Museum of Sydney, Government House, Justice & Police Museum and the Exhibitions & Publications Unit.

**Risk Assessments**

Members of the OH&S committee, in conjunction with property managers, developed risk assessments for schools in accordance with the requirements of the Department of Education. These have been placed on the HHT's website.

**Inspections**

Inspections continued using the 'buddy system' in which representatives from different areas of the organisation team up to conduct inspections.

**Checking and tagging of electrical leads**

A subcommittee was established to develop an HHT-wide policy on the checking and tagging of electrical leads. Following their recommendation that staff undertake this work, two staff members have been trained and are assisted by external contractors as required.

**Training**

Three staff attended a WorkCover Accredited OH&S Committee Consultation Course held at the Opera House. Seventeen staff attended a two-day first aid course and six staff undertook training on working safely from roofs.

**Resources**

The OH&S library was extended by adding material safety data sheets for Rouse Hill estate with the information also stored electronically at the property and on the OH&S shared drive.

## Overseas travel

Louise Cornwall, Design Manager, travelled from 27 February to 3 March 2006 to Singapore to press check the reprinting of our major publication, *City of shadows: Sydney police photographs 1912–1948*.

Anna Cossu, Curator/Manager, Susannah Place Museum, recipient of the Phillip Kent Staff Development Fund Award (offered through the Members), travelled from 10 April to 10 May 2006 to the United Kingdom and the United States on a study tour of museums of working-class people – their houses, lives and material culture.

Robert Griffin, Supervising Curator, The Mint, travelled to Athens from 30 April to 5 May 2006 to meet with the Department of Restoration of Newer and Contemporary Buildings, Hellenic Ministry of Culture concerning compatible new uses for historic buildings using the HHT head office at The Mint as a model project. Robert then travelled to the United Kingdom from 6 May to 5 August 2006 on the National Trust UK exchange program to work with Regional Building Advisers in Herefordshire, Devon and Surrey.

Susan Hunt, General Manager Properties travelled from 28 March to 13 April 2006 to the United Kingdom and Singapore to research and develop two exhibitions for the Museum of Sydney and to establish a future collaborative project with the Singapore History Museum.

Bruce Smythe, Senior Display Planner travelled from 4 to 11 March 2006 to Seoul, South Korea, to press check the printing of our major publication, *Joseph Lycett: convict artist*.

## Printing costs of the Annual Report

Five hundred copies of this report were printed at a total cost of \$15,862 ie \$31.72 per unit. This included printing costs of \$13,754.40 and photography costs of \$2,107.60 (including GST). The report was written and designed by staff. It is available from our website at [www.hht.net.au](http://www.hht.net.au) under 'About us'.

## Sponsors

### Cash and in-kind

**AGL:** naming rights sponsor of the AGL Theatre at the Museum of Sydney

**Angove's:** wine sponsor for the exhibition openings of *City of shadows: inner city crime and mayhem 1912–1948* at the Justice & Police Museum, *Bondi: a biography*, and *Joseph Lycett: convict artist* at the Museum of Sydney

**Boags Beer:** beer sponsor for the exhibition opening of *Joseph Lycett: convict artist* at the Museum of Sydney

**Bondi Beer:** beer sponsor for the exhibition opening of *Bondi: a biography* at the Museum of Sydney

**Captain Cook Cruises:** in-kind sponsor of the exhibition *Cook's sites* at the Museum of Sydney

**City of Sydney:** in-kind sponsor of the city banners for the exhibition *Bondi: a biography*

**Culinary Edge:** catering sponsor for the opening of the exhibition *Changing spaces* at Elizabeth Bay House

**European Catering:** catering sponsor for the exhibition opening of *City of shadows: inner city crime and mayhem 1912–1948* at the Justice & Police Museum

**Fisher Fitouts:** in-kind installation sponsor for the exhibition *Changing spaces* at Elizabeth Bay House

**Goanna Print:** in-kind print sponsor for the exhibition *Changing spaces* at Elizabeth Bay House

**IPAC:** sponsor of the exhibition *Cook's sites* at the Museum of Sydney, *Art of flowers* at Government House and *Jazz in the garden* at Vaucluse House

**Printpoint:** in-kind print sponsor of the publication *City of shadows: Sydney police photographs 1912–1948*

**Pearsons School of Floristry:** in-kind sponsor of *Art of flowers* at Government House

**Penfold Buscombe:** in-kind print sponsor of the exhibition *Cook's sites* at the Museum of Sydney

**Raleigh Paper:** in-kind paper sponsor of the publication *City of shadows: Sydney police photographs 1912–1948*

**Rosemount Wines:** wine sponsor for the exhibition opening of *Cook's sites* at the Museum of Sydney

**Signature Prints:** in-kind sponsor of *Art of flowers* at Government House

**Sofitel Wentworth Sydney:** hotel sponsor of the HHT

**Sydney Airport:** sponsor of the exhibition *Cook's sites* at the Museum of Sydney

**Toast Food:** in-kind catering sponsor for a number of sponsorship functions

**Trippas White:** in-kind catering sponsor for a number of sponsorship functions

**Waverley Council:** in-kind sponsor of the exhibition *Bondi: a biography* at the Museum of Sydney

### Media sponsors

**Adshel:** in-kind outdoor media sponsor of the exhibitions *Cook's sites*, *Bondi: a biography* and *Joseph Lycett: convict artist* and *Art of flowers*

**Avant Card Postcards:** in-kind sponsor of *Australia Day*, *Art of flowers* and *Ask the experts* and the exhibitions *City of shadows: inner city crime and mayhem 1912–1948* and *Joseph Lycett: convict artist* plus the distribution of the annual events and exhibition calendars

**Inside Out magazine:** in-kind media sponsor of the exhibition *Changing spaces* at Elizabeth Bay House

**Streetvision:** in-kind media sponsor

**The History Channel:** in-kind media sponsor for the exhibition *Changing spaces* at Elizabeth Bay House and *Ask the experts*

**The Sydney Morning Herald:** media sponsor of the exhibition *Joseph Lycett: convict artist* as well as in-kind media sponsor

**Time magazine:** in-kind media sponsor

## Fundraising

### Foundation for the Historic Houses Trust of New South Wales

#### Macquarie Governors (\$100,000)

Anonymous

#### King Governors (\$50,000)

Geoff O'Connor

#### Hunter Governors (\$25,000)

Antoinette Albert

Robert Albert AO

Julian Beaumont

Zeny Edwards

John Fairfax AM

Lynn Fern

Maple-Brown Family Charitable Foundation Ltd

Peter Tyree

#### Phillip Governors (\$10,000)

Anonymous

Anonymous

David Adams

Neville Allen

Kate Armati

Edwina Baillieu

Sir Ron Brierley

Andrew Cameron

Tim Casey

Greg Crone

Michael Crouch AO

Genevieve David

Robert Domabyl

Edward Griffin

Evelyn Hawkins

Peter Keel

John Kehoe

Clive Lucas OBE

John Matheson

Jane McAloon

Leonie McKillop

Michael Morgan

Jack Ritch

Margaret Rose

Penelope Seidler

Marlene Simmons

Kerry Stokes AO

Colin Sullivan

Howard Tanner

Nola Tegel

Eleonora Triguboff

Stephen Wall

Patrick Wilde

Jill Wran

#### Corporate Partners

Macquarie Private Bank

Macquarie Bank Foundation

#### Endangered Houses Fund

##### Gold (\$200,000)

Garry Rothwell

##### Silver (\$100,000)

Macquarie Bank Foundation

Guy Paynter

Harry Triguboff AO

Walker Corporation Pty Limited

Westfield Group

##### Bronze (\$50,000)

Tim Ambler

David Baffsky AO

Brendan Crotty

Robert Whyte

## Special Appeals

*Joseph Lycett: convict artist* publication

Anonymous

Robert Albert AO

Luca Belgiorno-Nettis

Graham Bradley

Robert Domabyl

Zeny Edwards

John Valder AO, CBE

Neville Wran AC and Jill Wran

## Staff List

### Directorate

Peter Watts, Director

Sally Webster, Executive Officer P/T

Denise Wilkie, Executive Officer P/T

Richard Silink, Manager

Portfolio Development

Dianne Russell-Smith, Personal Assistant

### Management Services Division

Nicholas Malaxos, Assistant Director, Management Services

Rita Kaine, Project Officer

### Administration

Michael McGrath, Administration Manager

Colleen Kremer, Records Manager

Merrin Marks, Assets & Procurement Manager

Michael Larkin, Stores Manager

Robyn Quartullo, Administration Assistant P/T

Bruce Crowther, Driver/General Assistant P/T

### Legal

John Morgan, Legal Officer

### Finance & Systems

Andrew Chalmers, Manager, Finance & Systems



Alan Sanderson, Senior Finance Officer  
 Vimala Jayadevan, Accounts Clerk  
 Kenneth Webb, Accounts Clerk  
 Christopher Rea, Systems Manager  
 Anthony Boros, IT Support Officer

#### Human Resources

Tony Katsigiannis, Manager,  
 Human Resources  
 Ashley Jacob, HR/Payroll Supervisor  
 Stacey Cornwell, HR/Payroll Officer P/T  
 Denis Loos, HR/Payroll Officer  
 Ruth Stig, Project Officer P/T

#### Marketing & Business Development Division

Charmaine Moldrich, Assistant Director,  
 Marketing & Business Development  
 Emily Besser, Project Officer (Acting)

#### Marketing

Charlotte Grant, Marketing Manager  
 Janine Huan, Assistant Marketing Manager  
 Nina Pogosso, Marketing Assistant  
 Pascale Hastings, Box Office Administrator  
 Ruth Williams, Publicist  
 Melanie Flanigan, Tourism Coordinator  
 Angela Stengel, Web Editor

#### Design Unit

Louise Cornwall, Design Manager  
 Bruce Smythe, Senior Display Planner  
 Trudi Fletcher, Display Planner P/T  
 Cathy Osborne, Display Planner P/T  
 Hana Rocak, Display Planner  
 Julie Baker, Designer  
 Anne-Louise Falson, Designer P/T  
 Clemens Habicht, Designer P/T  
 Dodo Sin, Designer

Beau Vandenberg, Designer

#### Retail

Peter Barnes, Retail Manager  
 Rachel Burton, MOS Shop Manager (Acting)  
 Corinne Perkin, Merchandise Supervisor

Irene Karageorgiou, Merchandising Officer

Jessica Cootes, MOS Shop Assistant P/T

Michelle Down, MOS Shop Assistant P/T

Gemma O'Brien, MOS Shop Assistant

Charlotte Greene, Casual  
 Stock & Sales Assistant

Georgina Hutchinson, Casual  
 Stock & Sales Assistant

Daniel McCready, Casual  
 Stock & Sales Assistant

Anna Wong, Casual Stock & Sales Officer

#### Sponsorship

Natasha Dochniak, Sponsorship Manager  
 Naomi Morris, Sponsorship Assistant P/T

#### Venues

Damian Poole, HHT Venues Manager  
 Angela Sanfilippo, Events Coordinator  
 Irene Toynbee, Events Coordinator  
 Joe Binder, Casual Event Supervisor  
 Chris Burke, Casual Event Supervisor  
 Brendan O'Connell, Casual Event Supervisor

Mason Dean, Audio-Visual Coordinator

Richard Boxhall, Casual Audio-  
 Visual Technician

Simon Branthwaite, Casual  
 Audio-Visual Technician

Michael Davies, Casual Audio-  
 Visual Technician

Lindsay Dugan, Casual Audi-  
 Visual Technician

Michael Hanlon, Casual Audi-  
 Visual Technician

Rob Joyner, Casual Audio-Visual Technician

Ian Shadwell, Casual Audio-Visual Technician

Caroline Mackie, Reception Team Leader

Vicky Tycho, Reception P/T

Elizabeth Wickham, Reception P/T

#### Properties Division

Helen Temple, Deputy Director

Sue Hunt, General Manager Properties

Caroline Mackaness, General  
 Manager Properties

David Wilson, Building Trades  
 & Maintenance Manager

Caroline Butler-Bowden, Project Curator

Matthew Jones, Project Curator P/T

Louise Ruddock, Project Curator P/T

Karen Griffiths, Volunteers Coordinator

Virginia Eales, Clerical Officer

#### Collections Management

Tamara Lavrencic, Collections Manager

Caroline Lorentz, Loans Manager

Bronwyn McKenzie, Loans Officer

Jennifer Olman, Database Manager

Jennifer Exton, Collections Officer

Kate Harris, Collections Officer

Fiona Hercus, Clerical Officer P/T

Shana Satyanand, Project Officer

#### Education

Fabienne Virago, Senior  
 Education Officer (Acting)

Rebecca Guerrero, Education Officer

Ross Heathcote, Education Officer P/T

Geoff Marsh, Education Officer P/T

Janet Rentz, Education Officer P/T

Tabitha Charles, Clerical Officer P/T

**Exhibitions & Publications**

Susan Sedgwick, Manager, Exhibitions & Publications

Tim Girling-Butcher, Exhibitions Officer

Beth Hise, Exhibitions Officer P/T

Marc O'Carroll, Exhibitions Officer

Richard Taylor, Exhibitions Officer

Peter Burne, Assistant Exhibitions Officer

Joanna Gilmour, Assistant Exhibitions Officer

Kieran Larkin, Coordinator Exhibition Design and Documentation

Wendy Osmond, Coordinator Exhibition Design and Documentation P/T

Margaret McAllister, Publications Officer P/T

Vani Sripathy, Publications Officer P/T

Alice Livingstone, Rights and Permissions Officer P/T

Justin Maynard, Multimedia Coordinator

Ben Crosby, Office Manager

**Caroline Simpson Library & Research Collection**

Megan Martin, Head

Joanna Nicholas, Curator

Matthew Stephens, Reference Librarian

Michael Lech, Assistant Curator

Penny Gill, Library Technician

**Public Programs**

Mark Viner, Head of Public Programs

Carmel Aiello, Cultural Programs Officer

Mark Lillis, Cultural Programs Officer

Julie Ryan, Cultural Programs Officer

Deborah Ward, Cultural Programs Officer

Gillian Redman-Lloyd, Sydney Open Project Manager

Paul Sabatier, Sydney Open Volunteers Coordinator

Bella Binder, Administrative Assistant

**Elizabeth Bay House**

Suzanne Bravery, Curator/Manager

Ian Trounson, Office Manager P/T

Gordon Fehross, Guide P/T

Taline Kalaidjian, Guide P/T

Helen Richards, Guide P/T

Jennifer Christie, Casual Guide

Stephen Gapps, Casual Guide

Robin McHugh, Casual Guide

Diana Noyce, Casual Guide

Catherine Reynolds, Casual Guide

Ana-Lia Washington, Casual Guide

**Elizabeth Farm**

Gary Crockett, Curator/Manager

Hannah Gordon, Chief Guide

Renee Fryer, Assistant Manager

Ann Steng, Gardener P/T

Vladimir Blagonic, Guide

Jade Boys, Guide P/T

Melanie Eagleston, Guide P/T

Karina Hanemann, Guide P/T

Llynden Singh, Guide

Robyn Whight, Guide P/T

Diane Bahmad, Casual Guide

Sally Biskupic, Casual Guide

Lisa-Maree Botticelli, Casual Guide

Carolyn Croker, Casual Guide

Stephen Hanson, Gardener/Labourer P/T

Katie Di Mauro, Contract Tearoom Manager P/T

Helen Reynolds, Contract Tearoom Assistant P/T

Heidi Zimmerman, Casual Contract Tearoom Assistant

**Government House**

Ann Toy, Supervising Curator P/T

Scott Carlin, Curator

Steve Dawkins, Property Manager

Melissa Avgenicos, Assistant Property Manager P/T

Peter Francis, Building Services Manager

Sharon Howe, Chief Guide

Cornelia Gartner, Hospitality Coordinator

Asoka Ekanayake, Functions Supervisor

Mary Antonios, Administration Assistant

Linda Drew-Smith, Guide P/T

Mark Hamilton, Guide

Mark Yabsley, Guide P/T

Nicole Forsyth, Casual Guide

Gail Philpott, Casual Guide

Rick Santucci, Museum Assistant

Stewart Campbell, Museum Assistant

**Hyde Park Barracks Museum**

Dayn Cooper, Manager Hyde Park Barracks Museum and The Mint

Bridget Berry, Assistant Curator P/T

Alex Bray, Office Manager

Penny O'Hara, Chief Guide P/T

Leonie Smallwood, Chief Guide

Coralie Augustesen, Guide P/T

Carole Best, Guide P/T

Sienna Brown, Guide P/T

Dianne Corry, Guide

Carlin De Montfort, Guide

Michael Lozinski, Guide

Jennifer White, Guide P/T

Tony Wilkinson, Guide

Aimee Falzon, Casual Guide

Sacha Sata, Museum Assistant

Julius Medgyessy, Casual General Assistant

**Justice & Police Museum**

Caleb Williams, Curator/Manager

Rebecca Bower, Assistant Curator P/T

Nerida Campbell, Assistant Curator	Nicola Sinclair, Guide P/T	Annie Evers, Guide P/T
Antonio Valdes, Building Services Manager	Toshie Swift, Guide P/T	Wendy Freidman, Casual Guide
Cassandra Morgan, Office Manager	Elizabeth Tyson, Guide P/T	Geoff Marsh, Guide P/T
David Openshaw, Chief Guide	Jonathon Brown, Casual Guide	Alda Scofield, Guide P/T
Maureen Clack, Guide P/T	Russell Garbutt, Casual Guide	Margaret Shain, Guide P/T
Victor Johnson, Guide	Sabina Kruzejilenan, Casual Guide	Sara Lennon, Casual Guide
Katherine Spinks, Guide P/T	Jemima Mowbray, Casual Guide	Luisa Vasile, Casual Guide
<b>Meroogal</b>	Tewe Henare, Museum Assistant	<b>Vaucluse House</b>
Barbara Konkolowicz, Curator	<b>Rose Seidler House</b>	Scott Hill, Assistant Curator
Sandra Lee, Manager	Andrew Mitchell, Manager	Larissa Anstee, Manager
Cheryl Scowen, Gardener P/T	Brian Sear, Casual Guide	Heather Gill, Office Assistant
Jen Saunders, Guide P/T	<b>Rouse Hill estate</b>	Meredith Symonds, Chief Guide
Jessica Bates, Casual Guide	Fergus Clunie, Curator	Steven Collyer, Guide
Gwen Chappelow, Casual Guide	Monica Leach, Manager/Chief Guide (Acting)	Nicholas Hobbs, Guide
Sally Gjedsted, Casual Guide	Maria Martin, Assistant Curator	Gareth Malone, Guide
Gabe Hart, Casual Guide	Stephen Hanson, Museum Assistant	Karen Reiner, Guide P/T
Alexandra Orr, Casual Guide	Erin Kuch, Office Manager	Philippa Reynolds, Guide P/T
Martin Parkinson, Casual Guide	Fran Jackson, Farm Manager	Shinae Stowe, Guide
Ruth Sykes, Casual Guide	Matthew Scott, Housekeeper	Katie Ahern, Casual Guide
Michael Webster, Casual Guide	John Daujotis, Carpenter	Adrian Hohenzollern, Casual Guide
Nick Powell, Maintenance	Margaret Lewis, Guide P/T	Melinda Kirwin, Casual Guide
<b>The Mint</b>	Belinda Mitrovich, Guide P/T	Dave Gray, Head Gardener
Robert Griffin, Supervising Curator	Rebecca Turnbull, Guide P/T	Naomi Jeffs, Gardener
<b>Museum of Sydney</b>	Karlene Dimbrowsky, Casual Guide	Graeme Lloyd, Gardener
Louise Doyle, Head Curator	Angela Donald, Casual Guide	Alfred Greco, Garden Labourer
John Hoey, Manager	Jennifer Hill, Casual Guide	Sheridan Hurst, Garden Labourer
Jan Conti, MOS Venues Manager	David Joy, Casual Guide	<b>Foundation for the Historic Houses Trust</b>
Inara Walden, Curator	Pam Keirs, Casual Guide	Natalia Bradshaw, General Manager P/T
Katinka Kemp, Assistant Manager	Ngaire McCubben, Casual Guide	David Hely, Events Coordinator
Annie Campbell, Assistant Curator	Isa Menzies, Casual Guide	<b>Members of the Historic Houses Trust</b>
Matthew Holle, Building Manager	Marianne Rhydderch, Casual Guide	Judy Pittaway, General Manager
Kate Ermacora, Receptionist	Shirley Seale, Casual Guide	Katerina Skoumbas, Events Coordinator
Scott Cumming, Chief Guide	Kathy Porter, Casual General Assistant	Rachael MacNamara, Administration / Members Services Officer
Ruth Hessey, Guide P/T	<b>Susannah Place Museum</b>	
Mark Sanfilippo, Guide P/T	Anna Cossu, Curator/Manager	

Nerida Campbell, Assistant Curator	Nicola Sinclair, Guide P/T	Annie Eyers, Guide P/T
Antonio Valdes, Building Services Manager	Toshie Swift, Guide P/T	Wendy Freidman, Casual Guide
Cassandra Morgan, Office Manager	Elizabeth Tyson, Guide P/T	Geoff Marsh, Guide P/T
David Openshaw, Chief Guide	Jonathon Brown, Casual Guide	Alda Scofield, Guide P/T
Maureen Clack, Guide P/T	Russell Garbutt, Casual Guide	Margaret Shain, Guide P/T
Victor Johnson, Guide	Sabina Kruzejilenan, Casual Guide	Sara Lennon, Casual Guide
Katherine Spinks, Guide P/T	Jemima Mowbray, Casual Guide	Luisa Vasile, Casual Guide
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Louise Doyle, Head Curator	Angela Donald, Casual Guide	Alfred Greco, Garden Labourer
John Hoey, Manager	Jennifer Hill, Casual Guide	Sheridan Hurst, Garden Labourer
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Inara Walden, Curator	Pam Keirs, Casual Guide	Natalia Bradshaw, General Manager P/T
Katinka Kemp, Assistant Manager	Ngaire McCubben, Casual Guide	David Hely, Events Coordinator
Annie Campbell, Assistant Curator	Isa Menzies, Casual Guide	<b>Members of the Historic Houses Trust</b>
Matthew Holle, Building Manager	Marianne Rhydderch, Casual Guide	Judy Pittaway, General Manager
Kate Ermacora, Receptionist	Shirley Seale, Casual Guide	Katerina Skoumbas, Events Coordinator
Scott Cumming, Chief Guide	Kathy Porter, Casual General Assistant	Rachael MacNamara, Administration / Members Services Officer
Ruth Hessey, Guide P/T	<b>Susannah Place Museum</b>	
Mark Sanfilippo, Guide P/T	Anna Cossu, Curator/Manager	



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## DISCUSSION AND ANALYSIS OF FINANCIAL STATEMENTS AND RESULTS OF OPERATIONS

### Overall commentary

The HHT's net cost of services increased by \$6.135 million to \$17.035 million over the previous financial year. This increase was due mainly to a very significant donation of objects received in the previous year from the family of the late Caroline Simpson OAM. Our net asset position in 2005 – 2006 has increased by \$1.129 million to \$237.56 million due to revaluations of collections and a cash donation from the Simpson family. Below is a summary of the HHT's income and expenditure for the current year and four previous years. The numbered notes discuss the significant movements.

	Notes	2006 \$'000	%	% Increase	2005	%	2004	%	2003	%	2002	%
<b>Income</b>												
Government	1	17,653	67.3	-9.3	19,462	65.5	26,083	84.9	19,241	76.6	18,436	79.7
Sale of goods and services	2	4,194	16	19.8	3,501	11.8	3,414	11.1	3,384	13.5	2,987	12.9
Investment income	3	493	1.8	40.5	351	1.2	289	0.9	320	1.3	263	1.1
Grants and contributions	4	3,904	14.9	-39	6,400	21.5	949	3.1	1,593	6.3	1,454	6.3
Other revenue		0	0		0	0	0	0	575	2.3	0	0
		<b>26,244</b>	<b>100</b>	<b>-11.7</b>	<b>29,714</b>	<b>100</b>	<b>30,735</b>	<b>100</b>	<b>25,113</b>	<b>100</b>	<b>23,140</b>	<b>100</b>
<b>Expenditure</b>												
Personnel services	5	14,267	55.7	6.9	13,340	54.9	12,432	55.7	11,472	52.9	10,251	51.4
Other operating expenses	6	9,860	38.5	4.7	9,416	38.8	8,363	37.4	8,724	40.2	8,268	41.4
Depreciation and amortisation	7	1,403	5.5	-6.3	1,497	6.2	1,378	6.2	1,355	6.2	1,283	6.4
Other expenses	8	83	0.3	232	25	0.1	156	0.7	151	0.7	167	0.8
		<b>25,613</b>	<b>100</b>	<b>5.5</b>	<b>24,278</b>	<b>100</b>	<b>22,329</b>	<b>100</b>	<b>21,702</b>	<b>100</b>	<b>19,969</b>	<b>100</b>

- Government sourced funding decreased from the previous year by 9.3% overall from \$19.5 million in 2005 to \$17.7 million. Recurrent appropriation funding increased from \$16.0 million in 2005 to \$17.4 million as a result of general public sector pay increases. Acceptance by the Crown Entity of employee benefits and other liabilities decreased from \$1.2 million in 2005 to \$0.5 million.
- Sale of goods and services increased from \$3.5 million in 2005 to \$4.2 million. The increase was due mainly to higher admission and function revenues.
- Investment income increased from \$351,000 in 2005 to \$493,000 as a result of an increase in investment balances held through the year. Higher investment returns were also generated by an increase in interest rates during the year.
- Grants and contributions revenue decreased from \$6.4 million in 2005 to \$3.9 million. The HHT received a significant gift of the Caroline Simpson Collection valued at \$4.54 million during 2005. The HHT received a further significant gift of \$1.2 million to support the Caroline Simpson Library & Research Collection.
- Personnel services expenditure increased from \$13.3 million in 2005 to \$14.3 million principally as a result of general public service pay increases during the year and additional event and function staffing requirements.
- Other operating expenses increased from \$9.4 million in 2005 to \$9.9 million principally as a result of increased maintenance expenditure.
- Depreciation decreased from \$1.5 million in 2005 to \$1.4 million in 2006 primarily as a result of a number of significant plant and equipment items being fully depreciated during 2005.
- Other expenses increased from \$25,000 in 2005 to \$83,000 as a result of increased publication and merchandise inventory write-offs.

## ECONOMIC AND OTHER FACTORS AFFECTING THE ACHIEVEMENT OF OPERATIONAL ACTIVITIES

There were no economic factors that had a significant effect on operational activities.

## CONSULTANTS

Type of consultant	Service	Amount \$
General < \$30,000		
Two projects were undertaken by consultants in the following categories	Planning Information technology	35,354

## PAYMENT OF ACCOUNTS

Aged analysis at the end of each quarter						
Quarter	Current \$'000	Less than 30 days \$'000	31 – 60 days overdue \$'000	61 – 90 days overdue \$'000	More than 90 days \$'000	Total \$'000
September 2005	64	93	15	2	1	175
December 2005	17	135	40	4	3	199
March 2006	7	7	0	17	1	32
June 2006	13	314	24	1	5	357

Quarter	Total accounts paid on time			Total amount paid \$'000
	Target %	Actual %	\$'000	
September 2005	100	94.3	3,343	4,011
December 2005	100	92.2	3,811	4,111
March 2006	100	96.6	3,651	3,945
June 2006	100	89.0	4,212	4,407

The HHT's policy is to endeavour to ensure that all payments to suppliers are made promptly and in line with government guidelines. In some instances, certain issues relating to claims for payment require further clarification with suppliers. In such cases payment is made promptly once agreement is reached. There were no instances where interest was paid on overdue accounts.



## BUDGETED 2007 OPERATIONS STATEMENT

	Budget 2007 \$'000	Actual 2006 \$'000
<b>EXPENSES EXCLUDING LOSSES</b>		
Operating expenses		
– Personnel services	14,000	14,426
– Other operating expenses	8,384	9,860
Depreciation and amortisation	1,485	953
Other expenses	–	83
<b>Total expenses excluding losses</b>	<b>23,869</b>	<b>25,163</b>
Less:		
<b>RETAINED REVENUE</b>		
Sale of goods and services	4,130	4,194
Investment income	100	493
Grants and contributions	780	3,904
<b>Total retained revenue</b>	<b>5,010</b>	<b>8,591</b>
Gain/(loss) on disposal	9	(13)
<b>NET COST OF SERVICES</b>	<b>18,850</b>	<b>16,585</b>
<b>Government Contributions</b>		
Recurrent appropriation	17,827	17,422
Capital appropriation	1,631	231
<b>Total government contributions</b>	<b>19,458</b>	<b>17,653</b>
<b>SURPLUS/(DEFICIT) FOR THE YEAR</b>	<b>608</b>	<b>1,068</b>

## BUDGETED 2007 BALANCE SHEET

	Budget 2007 \$'000	Actual 2006 \$'000
<b>ASSETS</b>		
<b>Current assets</b>		
Cash and cash equivalents	8,403	8,808
Receivables	316	355
Inventories	701	653
Financial assets at fair value	–	–
Other financial assets	1,326	1,368
<b>Total current assets</b>	<b>10,746</b>	<b>11,184</b>
<b>Non-current assets</b>		
Property, plant and equipment		
– Land and buildings	201,453	201,662
– Plant and equipment	678	1,005
– Collections	26,287	26,652
Total property, plant and equipment	228,418	229,319
Intangible assets	201	124
<b>Total non-current assets</b>	<b>228,619</b>	<b>229,443</b>
<b>TOTAL ASSETS</b>	<b>239,365</b>	<b>246,027</b>
<b>LIABILITIES</b>		
<b>Current liabilities</b>		
Payables	1,963	2,608
<b>Total current liabilities</b>	<b>1,963</b>	<b>2,608</b>
<b>Non-current liabilities</b>		
Payables	142	8
Other	28	1
<b>Total non-current liabilities</b>	<b>170</b>	<b>9</b>
<b>TOTAL LIABILITIES</b>	<b>2,133</b>	<b>2,617</b>
<b>NET ASSETS</b>	<b>237,232</b>	<b>238,010</b>
<b>EQUITY</b>		
Reserves	102,504	103,015
Accumulated funds	134,728	134,995
<b>TOTAL EQUITY</b>	<b>237,232</b>	<b>238,010</b>

## UNDERSTANDING OUR FINANCIAL STATEMENTS

This information is to assist readers to understand our financial statements, which are made up of five reports and accompanying notes:

- Operating statement
- Statement of changes in equity
- Balance sheet
- Cash flow statement
- Summary of compliance with financial directives

The statements include the consolidation of all of the entities which fall under our control:

- Foundation for the Historic Houses Trust of New South Wales
- Foundation for the Historic Houses Trust of New South Wales Limited
- Rouse Hill Hamilton Collection Pty Ltd
- The Hamilton Rouse Hill Trust

The financial statements and related notes of our operational entity, the Foundation for the Historic Houses Trust of New South Wales, have also been included and follow the conclusion of the HHT's consolidated financial statement and notes.

The New South Wales Auditor-General audits New South Wales public sector agencies such as the HHT and its controlled entities. The Auditor-General's audit certificate is included with the financial statements and it states the Auditor-General's audit opinion on the HHT's consolidated entities.

### 1. Operating statement

The statement of financial performance looks at our performance over the financial year (1 July 2005 to 30 June 2006) and is reported as a surplus/deficit in delivering our services. The statement enables readers to identify the cost of goods and services provided and the extent to which these costs were recovered as well as the source of the funding. It also allows the reader to compare the result against the previous financial year to see the change in resources as a result of operations. The statement is prepared on an accruals basis, which means it accounts for income and expenditure when it is earned/ incurred and not when money is received or paid. Accrual accounting also recognises non-cash items such as depreciation of assets.

### 2. Statement of changes in equity

The statement of changes in equity describes the movement in equity and the source of those movements during the reporting period.

### 3. Balance sheet

The balance sheet sets out the net accumulated financial worth at a point in time, in this case, the end of the financial year. It shows the assets held as well as liabilities or claims against these assets. The statement is also prepared on an accruals basis. Assets and liabilities are expressed as current or non-current. Current assets are expected to be realised within 12 months after the reporting date or it is cash or a cash equivalent. Current liabilities are expected to be settled within the HHT's normal operating cycle and where the HHT does not have an unconditional right to defer settlement of the liability for more than 12 months after the reporting date. Non-current assets/liabilities are those assets and liabilities which are not current and usually are unlikely to be paid or converted to cash within the next 12 months. The difference between total assets and total liabilities is expressed as net assets, which equals total equity – that is, the net worth of the organisation at the end of the financial year.

### 4. Cash flow statement

The cash flow statement shows the nature and amount of cash inflows/ outflows. It reflects a recording of cash (as opposed to accruals as in the balance sheet) when it is received or paid.

This cash flow statement has only two sections:

- The cash flows from operating activities: summarises those cash flows which relate to the provision of goods and services. In our statement this includes cash flows from government.
- The cash flows from investing activities: summarises those activities which relate to the acquisition and disposal of non-current assets and other productive assets and investments not falling under the definition of cash, for example the sale of plant and equipment.

A resulting net increase or decrease in cash results from the total of the cash flows from operating and investing activities. This is then added or subtracted to the opening cash position to arrive at the closing cash position for the year.

### 5. Summary of compliance with financial directives

The summary of compliance discloses the components of the total recurrent appropriation, capital appropriation and other appropriations from government. It is a cash (not accrual) statement. Therefore expenditure refers to cash payments.

The government appropriations received by the HHT are recognised as revenue in the financial statements. An exception to this is if the funding remains unspent at the end of the financial year, in which case the authority to spend the allocated funds lapses and they must then be repaid to the government's consolidated fund in the following financial year. As a result, unspent government funding is accounted for as a liability rather than income.

### 6. Notes to and forming part of the financial statements

The notes provide further information in relation to the rules and assumptions used to prepare the financial statements, as well as giving more specific information and detail about items within the financial statements. If there are changes to accounting standards, policy or legislation this will be disclosed in the notes. The 'Notes' column indicates which note the reader can refer to for further information.

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# AUDITOR GENERAL'S REPORT

HISTORIC HOUSES TRUST OF NEW SOUTH WALES



DPG BOX 12  
SYDNEY NSW 2001

## INDEPENDENT AUDIT REPORT HISTORIC HOUSES TRUST OF NEW SOUTH WALES

To Members of the New South Wales Parliament

### Audit Opinion Pursuant to the *Public Finance and Audit Act 1983*

In my opinion, the financial report of the Historic Houses Trust of New South Wales (the Trust):

- presents fairly the Trust's financial position as at 30 June 2006 and its performance for the year ended on that date, in accordance with Accounting Standards and other mandatory financial reporting requirements in Australia, and
- complies with section 41B of the Public Finance and Audit Act 1983 (the PF&A Act) and the Public Finance and Audit Regulation 2005.

### Audit Opinion Pursuant to the *Charitable Fundraising Act 1991*

In my opinion:

- the financial report of the Trust shows a true and fair view of the financial result of fundraising appeals for the year ended 30 June 2006
- the ledgers and associated records of the Trust have been properly kept during the year in accordance with the Charitable Fundraising Act 1991 (the CF Act) and the Charitable Fundraising Regulation 2003 (the CF Regulation)
- money received as a result of fundraising appeals conducted during the year has been properly accounted for and applied in accordance with the CF Act and the CF Regulation, and
- there are reasonable grounds to believe that the Trust will be able to pay its debts as and when they fall due.

My opinions should be read in conjunction with the rest of this report.

### Scope

#### The Financial Report and Trustees' Responsibility

The financial report comprises the balance sheet, operating statement, statement of changes in equity, cash flow statement and accompanying notes to the financial statements for the Trust, for the year ended 30 June 2006.

The Trustees of the Historic Houses Trust of New South Wales are responsible for the preparation and true and fair presentation of the financial report in accordance with the PF&A Act. This includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the financial report.

#### Audit Approach

I conducted an independent audit in order to express opinions on the financial report. My audit provides *reasonable assurance* to Members of the New South Wales Parliament that the financial report is free of *material* misstatement.

My audit accorded with Australian Auditing Standards and statutory requirements, and I:

- assessed the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by the Trustees in preparing the financial report,
- examined a sample of evidence that supports:
  - (i) the amounts and disclosures in the financial report,
  - (ii) compliance with accounting and associated record keeping requirements pursuant to the CF Act, and
- obtained an understanding of the internal control structure for fundraising appeal activities.

An audit does *not* guarantee that every amount and disclosure in the financial report is error free. The terms 'reasonable assurance' and 'material' recognise that an audit does not examine all evidence and transactions. However, the audit procedures used should identify errors or omissions significant enough to adversely affect decisions made by users of the financial report or indicate that the Trustees had not fulfilled their reporting obligations.

My opinions do *not* provide assurance:

- about the future viability of the Trust,
- that it has carried out its activities effectively, efficiently and economically, or
- about the effectiveness of its internal controls.

#### Audit Independence

The Audit Office complies with all applicable independence requirements of Australian professional ethical pronouncements. The PF&A Act further promotes independence by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General, and
- mandating the Auditor-General as auditor of public sector agencies but precluding the provision of non-audit services, thus ensuring the Auditor-General and the Audit Office are not compromised in their role by the possibility of losing clients or income.

G J Gibson, FCPA  
Assistant Auditor - General  
SYDNEY  
20 October 2006

## STATEMENT BY THE MEMBERS OF THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES

Pursuant to Section 41C(1C) of the *Public Finance and Audit Act 1983*, we state that:

- (i) The accompanying financial report for the year ended 30 June 2006 has been prepared in accordance with the requirements of, applicable Australian Accounting Standards which include Australian equivalents to International Financial Reporting Standards (AIFRS), the requirements of the *Public Finance and Audit Act 1983* and its regulations, the Financial Reporting Code for Budget Dependent Government Sector Agencies and Treasurer's Directions;
- (ii) In our opinion, the financial report shows a true and fair view of the balance sheet and transactions of the HHT;
- (iii) There are no circumstances, which would render any particulars in the financial report to be misleading or inaccurate;
- (iv) The financial report has been properly drawn up and the associated records have been properly kept for the period from 1 July 2005 to 30 June 2006, in accordance with the *Charitable Fundraising Act 1991* and regulations; and
- (v) The internal controls exercised by the HHT are appropriate and effective in accounting for all income received and applied by the Trust from any of its fundraising appeals.



Jill Wran  
Chairman



Peter Watts  
Director

Dated this day 19 October 2006

## OPERATING STATEMENT

FOR THE YEAR ENDED 30 JUNE 2006

	Notes	Actual 2006 \$'000	Budget 2006 \$'000	Actual 2005 \$'000
<b>EXPENSES EXCLUDING LOSSES</b>				
<b>Operating expenses</b>				
– Personnel services	2(a)	14,267	13,519	13,340
– Other operating expenses	2(b)	9,860	8,368	9,416
Depreciation and amortisation	2(c)	1,403	1,921	1,497
Other expenses	2(d)	83	–	25
<b>Total expenses excluding losses</b>		<b>25,613</b>	<b>23,808</b>	<b>24,278</b>
Less:				
<b>REVENUE</b>				
Sale of goods and services	3(a)	4,194	3,719	3,501
Investment income	3(b)	493	330	351
Grants and contributions	3(c), 6	3,904	275	7,580
<b>Total revenue</b>		<b>8,591</b>	<b>4,324</b>	<b>11,432</b>
Gain/(loss) on disposal	4	(13)	–	1,946
<b>NET COST OF SERVICES</b>	24	<b>17,035</b>	<b>19,484</b>	<b>10,900</b>
<b>GOVERNMENT CONTRIBUTIONS</b>				
Recurrent appropriation	5	17,422	17,422	16,005
Capital appropriation	5	231	231	2,277
<b>Total government contributions</b>		<b>17,653</b>	<b>17,653</b>	<b>18,282</b>
<b>SURPLUS FOR THE YEAR</b>		<b>618</b>	<b>(1,831)</b>	<b>7,382</b>

The accompanying notes form part of these financial statements.

## STATEMENT OF CHANGES IN EQUITY

FOR THE YEAR ENDED 30 JUNE 2006

Net increase in asset revaluation reserve		511	–	85,684
<b>TOTAL INCOME AND EXPENSE RECOGNISED DIRECTLY IN EQUITY</b>		<b>511</b>	<b>–</b>	<b>85,684</b>
Surplus for the year		618	(1,831)	7,382
<b>TOTAL INCOME AND EXPENSE RECOGNISED FOR THE YEAR</b>	19	<b>1,129</b>	<b>(1,831)</b>	<b>93,066</b>

The accompanying notes form part of these financial statements.

## BALANCE SHEET

AS AT 30 JUNE 2006

	Notes	Actual 2006 \$'000	Budget 2006 \$'000	Actual 2005 \$'000
<b>ASSETS</b>				
<b>Current assets</b>				
Cash and cash equivalents	8	8,808	6,928	6,918
Receivables	9	355	316	316
Inventories	10	653	701	701
Other financial assets	12	1,368	1,326	1,326
<b>Total current assets</b>		<b>11,184</b>	<b>9,271</b>	<b>9,261</b>
<b>Non-current assets</b>				
Property, plant and equipment				
– Land and buildings	13(a)	201,212	201,388	202,173
– Plant and equipment	13(b)	1,005	390	1,016
– Collections	13(c)	26,652	26,076	25,867
<b>Total property, plant and equipment</b>		<b>228,869</b>	<b>227,854</b>	<b>229,056</b>
Intangible assets	14	124	–	251
<b>Total non-current assets</b>		<b>228,993</b>	<b>227,854</b>	<b>229,307</b>
<b>TOTAL ASSETS</b>		<b>240,177</b>	<b>237,125</b>	<b>238,568</b>
<b>LIABILITIES</b>				
<b>Current liabilities</b>				
Payables	16, 17	2,608	1,967	1,967
<b>Total current liabilities</b>		<b>2,608</b>	<b>1,967</b>	<b>1,967</b>
<b>Non-current liabilities</b>				
Payables	17	8	142	142
Other	18	1	28	28
<b>Total non-current liabilities</b>		<b>9</b>	<b>170</b>	<b>170</b>
<b>TOTAL LIABILITIES</b>		<b>2,617</b>	<b>2,137</b>	<b>2,137</b>
<b>NET ASSETS</b>		<b>237,560</b>	<b>234,988</b>	<b>236,431</b>
<b>EQUITY</b>				
Reserves	19	103,015	102,504	102,504
Accumulated funds	19	134,545	132,484	133,927
<b>TOTAL EQUITY</b>		<b>237,560</b>	<b>234,988</b>	<b>236,431</b>

The accompanying notes form part of these financial statements.



## CASH FLOW STATEMENT

FOR THE YEAR ENDED 30 JUNE 2006

	Notes	Actual 2006 \$'000	Budget 2006 \$'000	Actual 2005 \$'000
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
<b>Payments</b>				
Personnel services		(14,428)	(13,141)	(12,841)
Other		(6,868)	(9,175)	(8,984)
<b>Total payments</b>		<b>(21,296)</b>	<b>(22,316)</b>	<b>(21,825)</b>
<b>Receipts</b>				
Sale of goods and services		5,569	3,718	3,412
Interest received		488	330	351
Other		–	1,083	1,946
<b>Total receipts</b>		<b>6,057</b>	<b>5,131</b>	<b>5,709</b>
<b>Cash flows from government</b>				
Recurrent appropriation	5	17,422	17,422	16,005
Capital appropriation	5	231	231	2,277
Cash reimbursements from the Crown Entity		–	–	775
<b>Net cash flows from government</b>		<b>17,653</b>	<b>17,653</b>	<b>19,057</b>
<b>NET CASH FLOWS FROM OPERATING ACTIVITIES</b>	24	<b>2,414</b>	<b>468</b>	<b>2,941</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
Proceeds from sale of land and buildings, plant and equipment		19	10	3,301
Purchases of land and buildings, plant and equipment and collections		(501)	(468)	(3,796)
Purchases of investments		(42)	–	(228)
<b>NET CASH FLOWS FROM INVESTING ACTIVITIES</b>		<b>(524)</b>	<b>(458)</b>	<b>(723)</b>
<b>NET CASH FLOWS FROM FINANCING ACTIVITIES</b>				
<b>NET INCREASE/(DECREASE) IN CASH</b>		<b>1,890</b>	<b>10</b>	<b>2,218</b>
Opening cash and cash equivalents		6,918	6,918	4,700
<b>CLOSING CASH AND CASH EQUIVALENTS</b>	8	<b>8,808</b>	<b>6,928</b>	<b>6,918</b>

The accompanying notes form part of these financial statements.

## SUPPLEMENTARY FINANCIAL STATEMENTS

## SUMMARY OF COMPLIANCE WITH FINANCIAL DIRECTIVES

	2006				2005			
	Recurrent Approp \$'000	Expenditure/ net claim on Consolidated Fund \$'000	Capital Approp \$'000	Expenditure/ net claim on Consolidated Fund \$'000	Recurrent Approp \$'000	Expenditure/ net claim on Consolidated Fund \$'000	Capital Approp \$'000	Expenditure/ net claim on Consolidated Fund \$'000
<b>ORIGINAL BUDGET APPROPRIATION/ EXPENDITURE</b>								
Appropriation Act	17,422	17,422	231	231	15,897	15,897	2,277	2,277
<b>OTHER APPROPRIATIONS/ EXPENDITURE</b>								
Treasurer's advance	–	–	–	–	10	10	–	–
Transfer from another agency (Section 28 of Appropriation Act)	–	–	–	–	98	98	–	–
<b>Total appropriations / expenditure / net claim on Consolidated Fund (includes transfer payments)</b>	<b>17,422</b>	<b>17,422</b>	<b>231</b>	<b>231</b>	<b>16,005</b>	<b>16,005</b>	<b>2,277</b>	<b>2,277</b>
<b>Amount drawn down against appropriation</b>	–	17,422	–	231	–	16,005	–	2,277
Liability to Consolidated Fund	–	–	–	–	–	–	–	–

Note: The summary of compliance is based on the assumption that Consolidated Fund moneys are spent first (except where otherwise identified or prescribed).

# NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2006

## 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### (a) Reporting Entity

The Historic Houses Trust of New South Wales (HHT), as a reporting entity, comprises the following entities under its control:

#### (i) The Rouse Hill Hamilton Collection Pty Ltd

The sole purpose of the Rouse Hill Hamilton Collection Pty Ltd is to act as the Trustee of the Hamilton Rouse Hill Trust and has never traded in its own right.

The Company has issued two \$1 fully paid shares. The HHT holds one share and Peter Watts in his capacity of Director of the HHT holds the other share. There were no financial transactions in this financial year.

#### (ii) The Hamilton Rouse Hill Trust

The Hamilton Rouse Hill Trust was established on 27 October 1994 and holds collection items in and about Rouse Hill House. There were no financial transactions during the year.

#### (iii) Foundation for the Historic Houses Trust of New South Wales Limited

The Foundation for the Historic Houses Trust of New South Wales Limited was established for the sole purpose of the Foundation for the Historic Houses Trust of New South Wales Limited to act as Trustee to the Foundation for the Historic Houses Trust of New South Wales and has never traded in its own right. There were no financial transactions during the year.

#### (iv) Foundation for the Historic Houses Trust of New South Wales

The Foundation for the Historic Houses Trust of New South Wales was established for the purpose of the promotion, advancement and development of the museums under the care, custody and control of the HHT. A summary of the Foundation's financial statements can be found at note 28.

In the process of preparing the consolidated financial statements for the economic entity consisting of the controlling and controlled entities, all inter-entity transactions and balances have been eliminated. The presentation adopted does not include a separate column for the parent entity in view of the immateriality of the controlled entities.

The HHT is a statutory authority of the state government of New South Wales. The HHT is a not-for-profit entity (as profit is not its principal objective) and it has no cash generating units. The reporting entity is consolidated as part of the NSW Total State Sector Accounts.

These consolidated financial statements have been authorised for issue by the Trust on 16 October 2006.

### (b) Basis of preparation

The HHT financial statements are a general-purpose financial report, which has been prepared on an accruals basis and in accordance with:

- applicable Australian Accounting Standards (which include Australian equivalents to International Financial Reporting Standards (AEIFRS))
- the requirements of the *Public Finance and Audit Act 1983* and regulations
- the Financial Reporting Directions published in the Financial Reporting Code for Budget Dependent General Government Sector Agencies or issued by the Treasurer.

Property, plant and equipment, investment property, assets (or disposal groups) held for sale and financial assets at 'fair value through profit or loss' and available for sale are measured at fair value. Other financial statement items are prepared in accordance with the historical cost convention.

Judgements, key assumptions and estimations management has made are disclosed in the relevant notes to the financial report.

All amounts are rounded to the nearest one thousand dollars and are expressed in Australian currency.

### (c) Statement of compliance

The consolidated financial statements and notes comply with Australian Accounting Standards, which include AEIFRS.

This is the first financial report prepared based on AEIFRS and comparisons for the year ended 30 June 2005 have been restated accordingly, except as stated below.

In accordance with AASB 1 *First-time Adoption of Australian Equivalents to International Financial Reporting Standards and Treasury Mandates*, the date of transition to AASB 132 *Financial Instruments: Disclosure and Presentation* and AASB 139 *Financial Instruments: Recognition and Measurement* has been deferred to 1 July 2005. As a result, comparative information for these two Standards is presented under the previous Australian Accounting Standards which applied to the year ended 30 June 2005.

The basis used to prepare the 2004–2005 comparative information for financial instruments under previous Australian Accounting Standards is discussed in note 1(z). The financial instrument accounting policies for 2005–2006 are specified in notes 1(t), (u) and (w).

Reconciliations of AEIFRS equity and profit or loss for 30 June 2005 to the balances reported in the 30 June 2005 financial report are detailed in note 27.

### (d) Income recognition

Income is measured at the fair value of the consideration or contribution received or receivable. Additional comments regarding the accounting policies for the recognition of income are discussed below.

**(i) Parliamentary appropriations and contributions from other bodies**

Parliamentary appropriations and contributions from other bodies (including grants and donations) are generally recognised as income when the HHT obtains control over the assets comprising the appropriations and contributions. Control over appropriations and contributions is normally obtained upon the receipt of cash.

An exception to the above is when appropriations are unspent at year-end. In this case, the authority to spend the money lapses and generally the unspent amount must be repaid to the Consolidated Fund in the following financial year. As a result, unspent appropriations are accounted for as liabilities rather than revenue.

The HHT has spent all its appropriations in the financial year and there are no amounts owing to the Consolidated Fund at year-end.

**(ii) Sale of goods and services**

Revenue from sale of goods is recognised as revenue when the agency transfers the significant risks and rewards of ownership of the assets.

**(iii) Rendering of services**

Revenue is recognised when the service is provided or by reference to the stage of completion (based on labour hours incurred to date).

**(iv) Investment revenue**

Interest revenue is recognised using the effective interest method as set out in AASB 139 *Financial Instruments: Recognition and Measurement*. Rental revenue is recognised in accordance with AASB 117 *Leases* on a straight-line basis over the lease term. Royalty revenue is recognised in accordance with AASB 118 *Revenue* on an accrual basis in accordance with the substance of the relevant agreement.

**(e) Personnel services and other provisions**

The HHT has prepared its financial statements in relation to prior periods on the basis that the HHT had been provided with employment powers via the *Historic Houses Act 1980*. It has come to the attention of management that the *Public Sector Employment and Management Act 2002* only provides the Director-General of the Ministry for the Arts up until 3 March 2006 and the Director-General, Department of the Arts, Sport and Recreation after 3 March 2006 with the power to employ. As such, staff working at the HHT were employees of the Ministry for the Arts up to 3 March 2006 and are currently employees of the Department of the Arts, Sport and Recreation.

Under direction from NSW Treasury, the HHT has assumed that a management agreement was in place in relation to the provision of personnel services from the employing department, and has restated 'Employee related expenses' for the year ended 30 June 2005 as 'Personnel services expenses' in accordance with AASB 108 *Accounting Policies, Changes in Accounting Estimates and Errors*. There has been no effect on the value of the amounts previously presented as 'Employee related expenses' on the operating statement.

The components and accounting policy treatment of personnel services are outlined as follows:

**(i) Salaries and wages, annual leave, sick leave and on-costs**

Liabilities for salaries and wages (including non-monetary benefits), annual leave and vesting sick leave that fall due wholly within 12 months of the reporting date are recognised and measured in respect of employees' services up to the reporting date at undiscounted amounts based on the amounts expected to be paid when the liabilities are settled.

Long-term annual leave is measured at present value in accordance with AASB 119 *Employee Benefits*. Market yields on government bonds of 5.8% are used to discount long-term annual leave.

Unused non-vesting sick leave does not give rise to a liability, as it is not considered probable that sick leave taken in future will be greater than the benefits accrued in the future.

The outstanding amounts of payroll tax, workers' compensation insurance premiums and fringe benefits tax, which are consequential to employment, are recognised as liabilities and expenses where the employee benefits to which they relate have been recognised.

**(ii) Long service leave and superannuation**

The HHT's liabilities to the former Ministry for the Arts and the Department of the Arts, Sport and Recreation for long service leave and superannuation are assumed by the Crown Entity. These Departments accounted and account for the liability as having been extinguished resulting in the amount assumed being shown as part of the non-monetary revenue item described as 'Acceptance by the Crown Entity of employee benefits and other liabilities' in their financial reports. Prior to 2005 – 2006 the Crown Entity also assumed the defined contribution superannuation liability. In turn the departments provided and provide (respectively) their components of personnel services free of charge. The expenses and notional revenue are accounted for by the HHT under 'Personnel services' and 'Grants and contributions' respectively.

Long service leave is measured at present value in accordance with AASB 119 *Employee Benefits*. This is based on the application of certain factors (specified in NSWTC 03/08) to employees with 5 or more years of service, using current rates of pay. These factors were determined based on an actuarial review to approximate present value.

The superannuation expense for the financial year is determined by using the formulae specified in the Treasurer's Directions. The expense for certain superannuation schemes (ie Basic Benefit and First State Super) is calculated as a percentage of the employee's salary. For other superannuation schemes (ie State Superannuation Scheme and State Authorities Superannuation Scheme), the expense is calculated as a multiple of the employee's superannuation contributions.

**(f) Insurance**

The HHT's insurance activities are conducted through the NSW Treasury Managed Fund Scheme of self-insurance for Government Agencies. The expense (premium) is determined by the Fund Manager based on past claim experience.

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2006

**(g) Accounting for the Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where:

- the amount of GST incurred by the HHT as a purchaser that is not recoverable from the Australian Taxation Office is recognised as part of the cost of acquisition of an asset or as part of an item of expense
- receivables and payables are stated with the amount of GST included

**(h) Acquisitions of assets**

The cost method of accounting is used for the initial recording of all acquisitions of assets controlled by the agency. Cost is the amount of cash or cash equivalents paid or the fair value of the other consideration given to acquire the asset at the time of its acquisition or construction or, where applicable, the amount attributed to that asset when initially recognised in accordance with the specific requirements of other Australian Accounting Standards.

Assets acquired at no cost, or for nominal consideration, are initially recognised at their fair value at the date of acquisition.

Fair value is the amount for which an asset could be exchanged between knowledgeable, willing parties in an arm's length transaction. Where payment for an item is deferred beyond normal credit terms, its cost is the cash price equivalent, ie the deferred payment amount is effectively discounted at an asset-specific rate.

**(i) Capitalisation thresholds**

Property, plant and equipment and intangible assets costing \$5,000 and above individually (or forming part of a network costing more than \$5,000) are capitalised.

**(j) Revaluation of property, plant and equipment**

Physical non-current assets are valued in accordance with the 'Guidelines for the valuation of physical non-current assets at fair value' (TPP 05-3). This policy adopts fair value in accordance with AASB 116 *Property, plant and equipment*.

Property, plant and equipment is measured on an existing use basis, where there are no feasible alternative uses in the existing natural, legal, financial and socio-political environment. However, in the limited circumstances where there are feasible alternative uses, assets are valued at their highest and best use.

Fair value of property, plant and equipment is determined based on the best available market evidence, including current market selling prices for the same or similar assets. Where there is no available market evidence, the asset's fair value is measured at its market buying price, the best indicator of which is depreciated replacement cost.

The HHT revalues each class of property, plant and equipment at least every five years or with sufficient regularity to ensure that the carrying amount of each asset in the class does not differ materially from its fair value at reporting date. Details of the last valuation for each class of property, plant and equipment is disclosed in note 13 and was based on an independent assessment.

Non-specialised assets, (eg plant and equipment) with short useful lives are measured at depreciated historical cost, as a surrogate for fair value.

When revaluing non-current assets by reference to current prices for assets newer than those being revalued (adjusted to reflect the present condition of the assets), the gross amount and the related accumulated depreciation is separately restated.

For other assets, any balances of accumulated depreciation existing at revaluation date in respect of those assets are credited to the asset accounts to which they relate. The net asset accounts are increased or decreased by the revaluation increments or decrements.

Revaluation increments are credited directly to the asset revaluation reserve, except that, to the extent that an increment reverses a revaluation decrement in respect of that class of asset previously recognised as an expense in the surplus/deficit, the increment is recognised immediately as revenue in the surplus/deficit.

Revaluation decrements are recognised immediately as expenses in the surplus/deficit, except that, to the extent that a credit balance exists in the asset revaluation reserve in respect of the same class of assets, they are debited directly to the asset revaluation reserve.

As a not-for-profit entity, revaluation increments and decrements are offset against one another within a class of non-current assets, but not otherwise.

Where an asset that has previously been revalued is disposed of, any balance remaining in the asset revaluation reserve in respect of that asset is transferred to accumulated funds.

**(k) Impairment of property, plant and equipment**

As a not-for-profit entity with no cash generating units, the HHT is effectively exempted from AASB 136 *Impairment of assets and impairment testing*. This is because AASB 136 modifies the recoverable amount test to the higher of fair value less costs to sell and depreciated replacement cost. This means that, for an asset already measured at fair value, impairment can only arise if selling costs are material. Selling costs are regarded as immaterial.

**(l) Depreciation of property, plant and equipment**

Except for a limited number of heritage assets, depreciation is provided for on a straight-line basis for all depreciable assets so as to write off the depreciable amount of each asset as it is consumed over its useful life to the HHT.

All material, separately identifiable, component assets are recognised and depreciated over their shorter useful lives. Land is not a depreciable asset.

Certain heritage assets have an extremely long useful life, including original artworks, collections and heritage buildings. Depreciation for these items cannot be reliably measured because the useful life and the net amount to be recovered at the end of the useful life cannot be reliably measured. In these cases, depreciation is not recognised. The decision not to recognise depreciation for these assets is reviewed annually.

The estimated useful life of items are as follows:

- Non-heritage buildings 40 to 50 years
- Computer equipment and major software 4 years
- Mechanical and electronic office equipment 7 years
- Electronic equipment 7 years

- Radio communication equipment 7 years
- Telephone installations 10 years
- Office fittings 10 years
- Miscellaneous tools and equipment 7 years
- Mobile plant 10 years

#### **(m) Major inspection costs**

The labour cost of performing major inspections for faults is recognised in the carrying amount of an asset, as a replacement of a part, if the recognition criteria are satisfied.

#### **(n) Restoration costs**

The estimated cost of dismantling and removing an asset and restoring the site is included in the cost of an asset, to the extent it is recognised as a liability.

#### **(o) Maintenance**

The costs of day-to-day servicing or maintenance are charged as expenses as incurred, except where they relate to the replacement of a component of an asset, in which case the costs are capitalised and depreciated.

#### **(p) Leased assets**

A distinction is made between finance leases, which effectively transfer from the lessor to the lessee substantially all the risks and benefits incidental to ownership of the leased assets, and operating leases under which the lessor effectively retains all such risks and benefits. The HHT has no finance leases.

Operating lease payments are charged to the operating statement in the periods in which they are incurred.

#### **(q) Intangible assets**

The HHT recognises intangible assets only if it is probable that future economic benefits will flow to the agency and the cost of the asset can be measured reliably. Intangible assets are measured initially at cost. Where an asset is acquired at no or nominal cost, the cost is its fair value as at the date of acquisition.

The useful lives of intangible assets are assessed to be finite. Intangible assets are subsequently measured at fair value only if there is an active market. As there is no active market for the HHT's intangible assets, the assets are carried at cost less any accumulated amortisation.

The HHT's intangible assets (software) are amortised using the straight line method over a period of four years.

In general, intangible assets are tested for impairment where an indicator of impairment exists. However, as a not-for-profit entity with no cash generating units, the HHT is effectively exempted from impairment testing (see note 1(k)).

#### **(r) Loans and receivables**

Loans and receivables are non-derivative financial assets with fixed and determined payments that are not quoted in an active market. Loans and receivables are recognised initially at fair value, usually based on the transaction cost or face value. Subsequent measurement is at amortised cost using the effective interest method, less an allowance for any impairment of receivables. Any changes are accounted for in the operating statement when

impaired derecognised or through the amortisation process. Short-term receivables with no stated interest rate are measured at the original invoice amount where the effect of discounting is immaterial. An allowance for impairment of receivables is established when there is objective evidence that the entity will not be able to collect all amounts due. The amount of the allowance is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the effective interest rate. Bad debts are written off as incurred.

#### **(s) Inventories**

Inventories held for distribution are stated at the lower of cost and current replacement cost. Inventories (other than those held for distribution) are stated at the lower of cost and net realisable value. Cost is calculated using the weighted average cost or "first in first out" method.

The cost of inventories acquired at no cost or for nominal consideration is the current replacement cost as at the date of acquisition. Current replacement cost is the cost the agency would incur to acquire the asset. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

#### **(t) Investments – year ended 30 June 2006 (see note 1(z) for 2004–2005 policy)**

Investments are initially recognised at fair value plus in the case of investments not at fair value through profit or loss, transaction costs. The HHT determines the classification of its financial assets after initial recognition and, when allowed and appropriate, re-evaluates this at each financial year-end.

##### **Fair value through profit or loss**

The HHT subsequently measures investments classified as 'held for trading' or designated 'at fair value through profit or loss' at fair value. Financial assets are classified as 'held for trading' if they are acquired for the purpose of selling in the near term. Derivatives are also classified as held for trading. Gains or losses on these assets are recognised in the operating statement.

##### **Held to maturity investments**

Non-derivative financial assets with fixed or determinable payments and fixed maturity that the agency has the positive intention and ability to hold to maturity are classified as 'held to maturity'. These investments are measured at amortised cost using the effective interest method. Changes are recognised in the operating statement when impaired, derecognised or through the amortisation process.

##### **Available for sale investments**

Any residual investments that do not fall into any other category are accounted for as available for sale investments and measured at fair value directly in equity until disposed or impaired, at which time the cumulative gain or loss previously recognised in equity is recognised in the operating statement. However, interest calculated using the effective interest method and dividends are recognised in the operating statement.

The fair value of investments that are traded at fair value in an active market is determined by reference to quoted current bid prices at the close of business on the balance sheet date.

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2006

**(u) Impairment of financial assets**

All financial assets, except those measured at fair value through profit and loss, are subject to an annual review for impairment. An allowance for impairment is established when there is objective evidence that the entity will not be able to collect all amounts due.

For financial assets carried at amortised cost, the amount of the allowance is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the effective interest rate. The amount of the impairment loss is recognised in the operating statement.

When an available for sale financial asset is impaired, the amount of the cumulative loss is removed from equity and recognised in the operating statement, based on the difference between the acquisition cost (net of any principal repayment and amortisation) and current fair value, less any impairment loss previously recognised in the operating statement.

Any reversals of impairment losses are reversed through the operating statement, where there is objective evidence, except reversals of impairment losses on an investment in an equity instrument classified as 'available for sale' must be made through the reserve. Reversals of impairment losses of financial assets carried at amortised cost cannot result in a carrying amount that exceeds what the carrying amount would have been had there not been an impairment loss.

**(v) Equity transfers**

The transfer of net assets between agencies as a result of an administrative restructure, transfers of programs / functions and parts thereof between NSW public sector agencies is designated as a contribution by owners and recognised as an adjustment to 'accumulated funds'. This treatment is consistent with Urgent Issues Group (UIG) Interpretation 1038 *Contributions by owners made to wholly owned public sector entities*.

Transfers arising from an administrative restructure between government departments are recognised at the amount at which the asset was recognised by the transfer or government department immediately prior to the restructure. In most instances this will approximate fair value. All other equity transfers are recognised at fair value.

**(w) Payables – year ended 30 June 2006 (see Note 1(z) for 2004–2005 policy)**

These amounts represent liabilities for goods and services provided to the HHT and other amounts, including interest. Payables are recognised initially at fair value, usually based on the transaction cost or face value. Subsequent measurement is at amortised cost using the effective interest method. Short-term payables with no stated interest rate are measured at the original invoice amount where the effect of discounting is immaterial.

**(x) Budgeted amounts**

The budgeted amounts are drawn from the budgets as formulated at the beginning of the financial year and with any adjustments for the effects of additional appropriations, s21A, s24 and/or s 26 of the *Public Finance and Audit Act 1983*.

The budgeted amounts in the operating statement and the cash flow statement are generally based on the amounts disclosed in the NSW Budget papers (as adjusted above). However, in the balance sheet, the amounts vary from the Budget papers, as the opening balances of the budgeted amounts are based on the carried forward actual amounts ie per the audited financial statements (rather than carried forward estimates).

**(y) Comparative information**

Comparative figures have been restated based on AEIFRS with the exception of financial instruments information, which has been prepared under the previous AGAAP Standard (AAS 33) as permitted by AASB 1.36A (see note (z) below). The transition to AEIFRS for financial instruments information was 1 July 2005. The impact of adopting AASB 132/139 is further discussed in note 27.

**(z) Financial instruments accounting policy for 2004–2005 comparative period****Investment income**

Interest revenue is recognised as it accrues. Royalty revenue is recognised on an accrual basis in accordance with the substance of the relevant agreement.

**Receivables**

Receivables are recognised and carried at cost, based on the original invoice amount less a provision for any uncollectable debts. An estimate for doubtful debts is made when collection of the full amount is no longer probable. Bad debts are written off as incurred.

**Other financial assets**

'Other financial assets' are generally recognised at cost with the exception of TCorp Hour-Glass Facilities and Managed Fund Investments, which are measured at market value.

For non-current 'other financial assets', revaluation increments and decrements are recognised in the same manner as physical non-current assets. For current 'other financial assets', revaluation increments and decrements are recognised in the operating statement.

**Payables**

These amounts represent liabilities for goods and services provided to the agency and other amounts, including interest. Interest is accrued over the period it becomes due.

	2006 \$'000	2005 \$'000
<b>2. EXPENSES EXCLUDING LOSSES</b>		
<b>(a) Personnel services expense</b>		
Personnel services are acquired from the Department of the Arts, Sport and Recreation and the cost comprises:		
Salaries and wages (including recreation leave)	11,802	11,141
Superannuation – defined benefit plans	168	145
Superannuation – defined contribution plans	842	737
Long service leave	295	273
Workers compensation insurance	264	184
Payroll tax and fringe benefits tax	896	860
	<b>14,267</b>	<b>13,340</b>
<b>(b) Other operating expenses</b>		
Advertising and publicity	921	765
Auditor's remuneration – audit of the financial reports	48	40
Bad debts	5	–
Books, publications and subscriptions	55	50
Contract cleaning	544	484
Cost of sales	472	478
Entertainment and catering	58	46
Exhibitions	602	565
Fees for services rendered	611	551
Freight	26	45
Gas and electricity	310	261
Insurance	146	176
Maintenance*	3,248	2,864
Maintenance contracts*	42	48
Marketing	253	313
Motor vehicle running costs	146	128
Other expenses	549	635
Post and telephone	334	321
Printing	186	227
Public programs	372	450
Rates	41	31
Operating lease rental expense – minimum lease payments	142	145
Security	183	219
Stores	455	473
Travel	111	101
	<b>9,860</b>	<b>9,416</b>
*Reconciliation		
Maintenance expense, as per note 2(b)	3,248	
Maintenance related employee expenses included in note 2(a)	720	
<b>Total maintenance expenses included in note 2(a)+2(b)</b>	<b>3,968</b>	
<b>(c) Depreciation and amortisation expense</b>		
Depreciation :		
Buildings	536	682
Plant and equipment	354	790
	<b>890</b>	<b>1,472</b>

	2006 \$'000	2005 \$'000
Amortisation:		
Software	63	25
	<b>953</b>	<b>1,497</b>

**(d) Other expenses**

Obsolete stock write-off	83	25
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This represents stock that was either written off or written down to net realisable value due to it being stock that was no longer able to be sold or sold at existing prices. The stock that has been written off has been or will be, donated to schools and councils or destroyed where it could not be donated.

**3. REVENUES****(a) Sale of goods and services****Sale of goods :**

Merchandise, book and publication sales	864	850
Rendering of services :		
Admissions and functions	2,284	1,717
Rentals	521	412
Special activities and openings	318	400
Filming and photography	55	55
Miscellaneous	152	67
	<b>3,330</b>	<b>2,651</b>
	<b>4,194</b>	<b>3,501</b>

**(b) Investment income**

Interest	493	351
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**(c) Grants and contributions**

Sponsorships	211	171
Statutory authorities	23	28
Donation of collections	109	4,638
Other donations	1,531	274
Services provided at no charge (see note 25)	1,558	1,289
Personnel services provided at no charge (see note 6)	472	1,180
	<b>3,904</b>	<b>7,580</b>

**4. GAIN/(LOSS) ON DISPOSAL**

Gain/(loss) on disposal of land and buildings		
Proceeds from disposal	–	3,300
Written down value of assets disposed	–	(1,355)
<b>Net gain/(loss) on disposal of land and buildings</b>	<b>–</b>	<b>1,945</b>
Gain/(loss) on disposal of plant and equipment		
Proceeds from disposal	11	1
Written down value of assets disposed	(24)	–
<b>Net gain/(loss) on disposal of plant and equipment</b>	<b>(13)</b>	<b>1</b>
	<b>(13)</b>	<b>1,946</b>



## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2006

	2006 \$'000	2005 \$'000
<b>5. APPROPRIATIONS</b>		
Recurrent appropriations		
Total recurrent drawdowns from Treasury (per summary of compliance)	17,422	16,005
Comprising :		
Recurrent appropriations (per operating statement)	17,422	16,005
Capital appropriations		
Total capital drawdowns from Treasury (per summary of compliance)	231	2,277
Comprising :		
Capital appropriations (per operating statement)	231	2,277

The HHT had no transfer payments during the year.

**6. PERSONNEL SERVICES PROVIDED AT NO CHARGE**

The following liabilities and/or expenses have been assumed by the Crown Entity through the Department of the Arts, Sport and Recreation:

Superannuation	122	879
Long service leave	295	247
Payroll tax on superannuation	55	54
	<b>472</b>	<b>1,180</b>

The provision of these personnel services by the Department of the Arts, Sport & Recreation is recognised as part of grants and contributions revenue.

**7. PROGRAMS/ACTIVITIES OF THE HHT**

The HHT operates under one program which is to develop, conserve and manage the museums in its care, and, to provide facilities for the visiting public, including exhibitions, educational programs and specialist advice.

The objectives of the program are to inspire appreciation of Australia's diverse histories for present and future generations by conserving, interpreting and managing, with integrity, places of cultural significance in the care of the HHT.

All revenues, expenses, assets and liabilities of the HHT are directly attributable to this program.

**8. CURRENT ASSETS – CASH AND CASH EQUIVALENTS**

Cash at bank and on hand	1,125	816
TCorp Hour-Glass Cash Facility	7,683	5,513
	<b>8,808</b>	<b>6,329</b>

For the purposes of the cash flow statement, cash and cash equivalents include cash on hand, cash at bank and TCorp Hour-Glass Facilities. The HHT does not have any bank overdraft facility.

	2006 \$'000	2005 \$'000
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Cash and cash equivalent assets recognised in the balance sheet are reconciled at the end of the financial year as shown in the cash flow statement as follows :

Cash and cash equivalents (per balance sheet)	8,808	6,329
Closing cash and cash equivalents (per cash flow statement)	8,808	6,918

**9. CURRENT ASSETS – RECEIVABLES**

Sale of goods and services	304	274
Less: allowance for impairment	(2)	–
Pre-payments	46	40
Accrued interest on deposit	7	2
	<b>355</b>	<b>316</b>

**10. CURRENT ASSETS – INVENTORIES**
**Held for resale**

Publications in progress	17	3
Merchandise in progress	1	–
Merchandise	389	421
Publications	178	244
	<b>585</b>	<b>668</b>

**Held for resale**

Publications	68	33
	<b>68</b>	<b>33</b>

<b>Total inventories</b>	<b>653</b>	<b>701</b>
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**11. CURRENT ASSETS – FINANCIAL ASSETS AT FAIR VALUE**
**Designated at fair value through profit/loss**

TCorp Hour-Glass Bond Market Facility	–	589
	–	<b>589</b>

In terms of AASB 139, it is the HHT's view that measuring TCorp Hour-Glass Bond Market Facility investments at 'fair value through profit/loss' results in more relevant information because these assets by their nature can only be managed and their performance can only be evaluated on a fair value basis.

**12. CURRENT ASSETS – OTHER FINANCIAL ASSETS**
**At amortised cost**

TCorp term deposit	428	405
Other term deposits	940	921
	<b>1,368</b>	<b>1,326</b>

These assets represent term deposits held with financial institutions and are not quoted in an active market and as such are classified as loans and receivables in accordance with AASB 139. They are measured at amortised cost.

	Land and buildings \$'000	Plant and equipment \$'000	Collections \$'000	Total \$'000
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## 13. NON-CURRENT ASSETS – PROPERTY, PLANT AND EQUIPMENT

**At 1 July 2005**

Gross carrying amount	210,305	8,154	25,867	244,326
Accumulated depreciation and impairment	(8,132)	(7,067)	–	(15,199)
<b>Net carrying amount at fair value</b>	<b>202,173</b>	<b>1,087</b>	<b>25,867</b>	<b>229,127</b>

**At 30 June 2006**

Gross carrying amount	210,330	8,095	26,652	245,077
Accumulated depreciation and impairment	(8,668)	(7,090)	–	(15,758)
<b>Net carrying amount at fair value</b>	<b>201,662</b>	<b>1,005</b>	<b>26,652</b>	<b>229,319</b>

**Reconciliation**

A reconciliation of the carrying amount of each class of property, plant and equipment at the beginning and end of the current reporting period is set out below.

**Year ended 30 June 2006**

Net carrying amount at start of year	202,173	1,087	25,867	229,127
Additions	25	276	302	603
Disposals	–	(4)	(28)	(32)
Net revaluation increment less revaluation decrements recognised in reserves	–	–	511	511
Depreciation expense	(536)	(354)	–	(890)
<b>Net carrying amount at end of year</b>	<b>201,662</b>	<b>1,005</b>	<b>26,652</b>	<b>229,319</b>

**At 1 July 2004**

Gross carrying amount	117,065	7,918	20,079	145,062
Accumulated depreciation and impairment	(5,323)	(6,348)	–	(11,671)
<b>Net carrying amount at fair value</b>	<b>111,742</b>	<b>1,570</b>	<b>20,079</b>	<b>133,391</b>

**At 30 June 2005**

Gross carrying amount	210,305	8,154	25,867	244,326
Accumulated depreciation and impairment	(8,132)	(7,067)	–	(15,199)
<b>Net carrying amount at fair value</b>	<b>202,173</b>	<b>1,087</b>	<b>25,867</b>	<b>229,127</b>

**Reconciliation**

A reconciliation of the carrying amount of each class of property, plant and equipment at the beginning and end of the current reporting period is set out below.

**Year ended 30 June 2005**

Net carrying amount at start of year	111,742	1,570	20,079	133,391
Additions	3,290	237	4,780	8,307
Increase in net assets from equity transfers (see note 20)	4,440	–	–	4,440
Disposals	(1,200)	–	(82)	(1,282)
Net revaluation increment less revaluation decrements recognised in reserves	84,594	–	1,090	85,684
Depreciation expense	(693)	(720)	–	(1,413)
<b>Net carrying amount at end of year</b>	<b>202,173</b>	<b>1,087</b>	<b>25,867</b>	<b>229,127</b>

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2006

(i) Accredited valuers from the State Valuation Office and Theo Stamoulis and Associates have valued the land and buildings at their fair market value as at June 2005.

(ii) The major collection items at each property have been valued by accredited valuers, at their fair market value. The remaining collection items were valued internally by curatorial staff. The summary below lists the individual property collection and the date last valued with the accredited valuer who valued the collection.

Collection	Date Valued	Accredited Valuer
Hyde Park Barracks Museum	June 2006	Adrienne Carlson
Caroline Simpson Library & Research Collection	June 2006	Various Valuers
Rose Seidler House	June 2005	Andrew Shapiro
Museum of Sydney	June 2005	Adrienne Carlson
Justice & Police Museum	June 2005	Rushton Valuers Pty Ltd
Rouse Hill estate	March 2004	Anthony Palmer
Susannah Place Museum	March 2004	Anthony Palmer
Archaeology collections	June 2004	Simon Storey
Meroogal	June 2003	Anthony Palmer
Government House	June 2003	Anthony Palmer
Elizabeth Bay House	June 2002	Various Valuers
Elizabeth Farm	June 2002	Various Valuers
Vaucluse House	June 2002	Various Valuers

14. INTANGIBLE ASSETS

	Software \$'000	Total \$'000
<b>At 1 July 2005</b>		
Cost (gross carrying amount)	888	888
Accumulated amortisation and impairment	(708)	(708)
<b>Net carrying amount</b>	<b>180</b>	<b>180</b>
<b>At 30 June 2006</b>		
Cost (gross carrying amount)	675	675
Accumulated amortisation and impairment	(551)	(551)
<b>Net carrying amount</b>	<b>124</b>	<b>124</b>

Reconciliation

A reconciliation of the carrying amount of each class of property, plant and equipment at the beginning and end of the current reporting period is set out below.

	Software \$'000	Total \$'000
<b>Year ended 30 June 2006</b>		
Net carrying amount at start of year	180	180
Additions (from internal development or acquired separately)	7	7
Disposals	-	-
Amortisation (recognised in 'depreciation and amortisation')	(63)	(63)
<b>Net carrying amount at end of year</b>	<b>124</b>	<b>124</b>

<b>At 1 July 2004</b>		
Cost (gross carrying amount)	839	839
Accumulated amortisation and impairment	(624)	(624)
<b>Net carrying amount</b>	<b>215</b>	<b>215</b>

<b>At 30 June 2005</b>		
Cost (gross carrying amount)	888	888
Accumulated amortisation and impairment	(708)	(708)
<b>Net carrying amount</b>	<b>180</b>	<b>180</b>

Reconciliation

A reconciliation of the carrying amount of each class of property, plant and equipment at the beginning and end of the current reporting period is set out below.

	Software \$'000	Total \$'000
<b>Year ended 30 June 2005</b>		
Net carrying amount at start of year	215	215
Additions (from internal development or acquired separately)	49	49
Amortisation (recognised in 'depreciation and amortisation')	(84)	(84)
<b>Net carrying amount at end of year</b>	<b>180</b>	<b>180</b>

	2006	2005
	\$'000	\$'000

## 15. RESTRICTED ASSETS

The consolidated financial statements include the shown assets which are restricted by externally imposed conditions, eg donor requirements. The assets are only available for application in accordance with the terms of the donor restrictions.

Controlled entities	3,001	2,859
Specific purpose	6,640	5,157
Security deposits	1	27
	<b>9,642</b>	<b>8,043</b>

The major categories included in the consolidation are:

Category	Brief details of externally imposed conditions
Controlled entities	The assets of the Foundation for the Historic Houses Trust of New South Wales and The Hamilton Rouse Hill Trust may only be applied by the Trustee in accordance with the Trust Deed in furthering the objectives of the Trust.
Specific purpose	Donations and contributions held for the benefit of specific museums or activities.
Security deposits	Funds invested and held as security deposits for leased premises.

## 16. CURRENT LIABILITIES – PAYABLES

Accrued personnel services	214	3
Creditors	449	716
Revenue received in advance	352	138
Accrued expenses	342	158
	<b>1,357</b>	<b>1,015</b>

	2006	2005
	\$'000	\$'000

## 17. CURRENT/NON-CURRENT LIABILITIES

## Current personnel services

Recreation leave	1,101	937
Long service leave oncosts (not assumed by Crown)	51	5
Payroll tax on long service leave (not assumed by Crown)	99	10
<b>Total current provisions</b>	<b>1,251</b>	<b>952</b>

## Non-current personnel services

Long service leave oncosts (not assumed by Crown)	3	48
Payroll tax on long service leave (not assumed by Crown)	5	94
<b>Total non-current provisions</b>	<b>8</b>	<b>142</b>

**Total provisions**

## Aggregate personnel services

Current	1,251	952
Non-current	8	142
Accrued personnel services (see note 16)	214	3
	<b>1,473</b>	<b>1,097</b>

## 18. NON-CURRENT LIABILITIES – OTHER

Security deposits	1	28
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## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2006

## 19. CHANGES IN EQUITY

	Accumulated funds		Asset revaluation reserve		Total equity	
	2006	2005	2006	2005	2006	2005
<b>Balance at the beginning of the financial year</b>	<b>133,927</b>	<b>121,805</b>	<b>102,504</b>	<b>17,120</b>	<b>236,431</b>	<b>138,925</b>
<b>Changes in equity – transactions with owners as owners</b>						
Increase/(decrease) in net assets from equity transfers	–	4,440	–	–	–	4,440
<b>TOTAL</b>	<b>–</b>	<b>4,440</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>4,440</b>
<b>Changes in equity – other than transactions with owners as owners</b>						
Surplus for the year	618	7,382	–	–	618	7,382
Increment on revaluation of :						
– Collections	–	–	511	1,090	511	1,090
– Land and buildings	–	–	–	84,594	–	84,594
<b>TOTAL</b>	<b>618</b>	<b>7,382</b>	<b>511</b>	<b>85,684</b>	<b>1,129</b>	<b>93,066</b>
<b>Transfers within equity</b>						
Asset revaluation reserve balance transferred to accumulated funds on disposal of asset	–	300	–	(300)	–	–
<b>TOTAL</b>	<b>–</b>	<b>300</b>	<b>–</b>	<b>(300)</b>	<b>–</b>	<b>–</b>
<b>BALANCE AT THE END OF THE FINANCIAL YEAR</b>	<b>134,545</b>	<b>133,927</b>	<b>103,015</b>	<b>102,504</b>	<b>237,560</b>	<b>236,431</b>

The asset revaluation reserve is used to record increments and decrements on the revaluation of non-current assets. This accords with the agency's policy on the 'Revaluation of Physical Non-Current Assets' as discussed in note 1.

	2006 \$'000	2005 \$'000
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## 20. INCREASE IN NET ASSETS FROM EQUITY TRANSFERS

Increase/(decrease) in net assets from equity transfers see (note 19)	–	4,440
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The Young Street Terraces land and buildings worth \$4,440,000 was transferred from the Ministry of the Arts as directed by the Minister in the year ending 30 June 2005.

## 21. COMMITMENTS FOR EXPENDITURE

### (a) Capital commitments

Aggregate capital expenditure contracted for at balance date and not provided for:

– Not later than one year	70	24
– Later than one year and not later than five years	–	–
– Later than five years	–	–
<b>Total (including GST)</b>	<b>70</b>	<b>24</b>

### (b) Other expenditure commitments

Aggregate other expenditure for the acquisition of goods and services contracted for at balance date and not provided for:

– Not later than one year	438	176
– Later than one year and not later than five years	–	–
– Later than five years	–	–
<b>Total (including GST)</b>	<b>438</b>	<b>176</b>

### (c) Operating lease commitments

Future non-cancellable operating lease rentals not provided for and payable

– Not later than one year	86	86
– Later than one year and not later than five years	30	19
– Later than five years	–	–
<b>Total (including GST)</b>	<b>116</b>	<b>105</b>

Commitments include input tax credits of \$56,727 (2005 – \$27,752) that are expected to be recoverable from the Australian Taxation Office.

## 22. CONTINGENT LIABILITIES AND CONTINGENT ASSETS

The Trustees are not aware of any contingent liabilities or contingent assets.

## 23. BUDGET REVIEW

### (a) Net cost of services

The actual net cost of services for the 2005–2006 financial year was lower than budgeted by \$2.449 million.

This was primarily due to the following:

- An increase in donations (see note 3c)
- The receipt of services which were provided at no charge (see note 25)

	2006 \$'000	2005 \$'000
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## (b) Assets and Liabilities

Net assets were higher than the budget by \$2.572 million primarily due to the following:

- An increase in restricted assets as a result of a donation from the family of the late Caroline Simpson OAM
- An increase in the value of collections due to scheduled revaluations (see note 13)

## (c) Cash Flows

The cash position increased from the previous year by \$1.88 million principally as a result of a cash donation received from the family of the late Caroline Simpson OAM.

## 24. RECONCILIATION OF CASH FLOWS FROM OPERATING ACTIVITIES TO NET COST OF SERVICES

Total net cash flow from operating activities	2,414	2,941
Depreciation	(1,403)	(1,497)
Decrease/(increase) in payables	134	(161)
Net gain/(loss) on sale of plant and equipment	(13)	1,946
Donations of collections	109	4,637
(Increase)/decrease in other liabilities	27	(2)
Increase/(decrease) in receivables	39	(364)
Increase/(decrease) in inventories	(48)	(78)
Decrease/(increase) in payables	(641)	(40)
Recurrent appropriation	(17,422)	(16,005)
Capital appropriation	(231)	(2,277)
<b>Net cost of services</b>	<b>(17,035)</b>	<b>(10,900)</b>

## 25. NON-CASH FINANCING AND INVESTING ACTIVITIES

The following non-cash transactions are included in the financial accounts for the year.

Donations of collections – brought to account by creating an asset and crediting non-cash donations	–	4,638
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The following items are brought to account as expenses in the operating statement and are credited as income in the form of non-cash sponsorships, non-cash donations or services provided free of charge.

Advertising	136	51
Maintenance ( Department of Commerce )	1,558	1,289

The HHT received maintenance services free of charge as shown from the Heritage Buildings Program of the Department of Commerce for the maintenance of Government House.

The HHT received advertising free of charge in 2006 as shown from Fairfax Ltd as sponsorship.

The HHT's work was also assisted by the Friends of the Historic Houses Trust and Volunteers. These services were provided free of charge and it is not considered possible to estimate their value.

Non - cash financing and investing activities represented the acceptance of personnel services of \$472,000 (\$1.18 million in 2005) by NSW Government.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2006

	2006 \$'000	2005 \$'000
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26. FINANCIAL INSTRUMENTS

**Cash**

Cash comprises cash on hand and bank balances within the Treasury Banking System and Westpac. Interest is earned on daily bank balances at the monthly average NSW Treasury Corporation (TCorp) 11am unofficial cash rate, adjusted for a management fee to Treasury. The TCorp Hour-Glass cash facility is discussed below.

**Receivables**

All trade debtors are recognised as amounts receivable at balance date. Collectability of trade debtors is reviewed on an ongoing basis. Debts which are known to be uncollectible are written off. An allowance for impairment is raised when there is objective evidence that the entity will not be able to collect all amounts due. The credit risk is the carrying amount (net of any allowance for impairment). No interest is earned on trade debtors. The carrying amount approximates fair value. Sales are made on 30 day terms.

**Hour-Glass investment facilities**

The HHT has investments in TCorp's Hour-Glass investment facilities. The HHT's investments are represented by a number of units in managed investments within the facilities. Each facility has different investment horizons and comprises a mix of asset classes appropriate to that investment horizon. TCorp appoints and monitors fund managers and establishes and monitors the application of appropriate investment guidelines.

The HHT's investments are:

Cash Facility	7,683	5,513
Bond Market Facility	–	589
	<b>7,683</b>	<b>6,102</b>

These investments are generally able to be redeemed with up to five business days notice (dependent upon the facility). The value of the investments held can decrease as well as increase depending upon market conditions. The value that best represents the maximum credit risk exposure is the fair value. The value of the above investments represents the HHT's share of the value of the underlying assets of the facility and is stated at fair value, based on the market value.

**Authority deposits**

The HHT has placed funds on deposit with TCorp, which has been rated 'AAA' by Standard and Poor's. These deposits are similar to money market or bank deposits and can be placed 'at call' or for a fixed term. The interest rate payable by TCorp is negotiated initially and is fixed for the term of the deposit. The HHT has other funds placed in term deposits with Westpac, Macquarie Bank and St George. The interest rate is fixed for the term of the security and the securities are held to maturity.

	2006 Carrying Amount \$'000	2006 Fair Value \$'000	2005 Carrying Amount \$'000	2005 Fair Value \$'000
At call	–	–	–	–
Less than one year	1,368	1,368	1,326	1,326
	<b>1,368</b>	<b>1,368</b>	<b>1,326</b>	<b>1,326</b>

The deposits at balance date were earning an average interest rate of 5.8% (2005 – 5.57%), while over the year the weighted average interest rate was 5.6% (2005 – 5.6%) on a weighted average balance during the year of \$1,333,028 (2005 – \$1,228,121).

**Authority deposits**

The HHT does not have any bank overdraft facility.

**Trade creditors and accruals**

The liabilities are recognised for amounts due to be paid in the future for goods or services received, whether or not invoiced. Amounts owing to suppliers (which are unsecured) are settled in accordance with the policy set out in Treasurer's Direction 219.01. If trade terms are not specified, payment is made no later than the end of the month following the month in which an invoice or a statement is received. Treasurer's Direction 219.01 allows the Minister to award interest for late payment. No ministerial direction was given, nor did the HHT incur any interest expense in relation to the late payment of invoices for the financial years 2005 and 2006.

27. IMPACT OF ADOPTING AUSTRALIAN EQUIVALENTS TO IFRS (AEIFRS)

The HHT has determined the key areas where changes in accounting policies

The impacts of adopting AEIFRS on total equity and surplus/(deficit) as reported under previous AGAAP are nil: there are no material impacts on the HHT's cash flows.

The HHT has determined that the only change in accounting policies so far is from the adoption of AASB 138 which has resulted in certain reclassifications from property, plant and equipment to intangible assets (eg computer software). As shown by the reconciliation above there are no changes to equity or the surplus/(deficit).

**(a) Financial instruments**

In accordance with NSW Treasury's mandates, the HHT has applied the exemption provided in AASB 1 *First-time Adoption of Australian Equivalents to International Financial Reporting Standards* not to apply the requirements of AASB 132 *Financial Instruments: Presentation and Disclosures* and AASB 139 *Financial Instruments: Recognition and Measurement* for the 2004–05 comparative information. Therefore the comparative information for 2004–05 for financial instruments has been presented in accordance with previous AGAAP. These standards have been applied from 1 July 2005.

There is no 1 July 2005 AEIFRS opening equity adjustment for the adoption of AASB 139 for the HHT.

(i) *Movements in fair value recognised in the asset revaluation reserve rather than through P&L* – Under AASB 139, net gains on 'available for sale' financial assets are recognised through the asset revaluation reserve. Previously, where these assets

were classified as 'current' assets, movements in fair value were recognised through P&L. For the comparative information to have complied with AASB 139, similar types of adjustments would have been required.

(ii) *Interest-free loans (recognised in 'Other financial assets')* – Under AASB 139, these types of loans must initially be recognised at fair value rather than nominal amount or the face value. The fair value of a long-term loan that carries no interest is estimated as the present value of all future cash receipts, discounted using the prevailing market rates of interest (X%) for a similar instrument with a similar credit rating. Amortisation of the loan is recognised in investment income. For the comparative information to have complied with AASB 139, similar types of adjustments would have been required.

(iii) *Medium and long term hour-glass growth facilities – change to bid price* – Under AASB 139, these facilities are measured using the 'bid' price, rather than 'mid-point' market prices. This results in an opening balance on 1 July 2005 being slightly lower than the closing balance on 30 June 2005, under previous AGAAP. For the comparative information to have complied with AASB 139, similar types of adjustments would have been required.

For the above changes, it is not practicable for the HHT to detail the amounts of the adjustments to the operating result and opening accumulated funds for the comparative period had the new accounting policies been applied from the beginning of the comparative period.

In addition, it is not practicable for the HHT to detail for the current period, the amounts of the adjustments resulting to each financial statement line items.

#### (b) Grant recognition

As a not-for-profit entity, the HHT has applied the requirements in AASB 1004 *Contributions regarding contributions of assets (including grants) and forgiveness of liabilities*. There are no differences in the recognition requirements between the new AASB 1004 and the previous AASB 1004. However, the new AASB 1004 may be amended by proposals in Exposure Draft (ED) 125 Financial Reporting by Local Governments. If the ED 125 approach is applied, revenue and/or expense recognition will not occur until either the HHT supplies the related goods and services (where grants are in-substance agreements for the provision of goods and services) or until conditions are satisfied. ED 125 may therefore delay revenue recognition compared with AASB 1004, where grants are recognised when controlled. However, at this stage, the timing and dollar impact of these amendments is uncertain.

## 28. CONTROLLED ENTITIES

The Foundation for the Historic Houses Trust of New South Wales was the only controlled entity with financial transactions this financial year.

The following is a summary of the Foundation for the Historic Houses Trust of New South Wales financial statements for the financial year.

A separate financial report is prepared for the Foundation for the Historic Houses Trust of New South Wales.

	2006 \$'000	2005 \$'000
Revenues	377	386
Expenses	167	189
<b>Surplus for the year</b>	<b>210</b>	<b>197</b>
Total assets	2,268	2,126
Total liabilities	30	18
<b>Net assets</b>	<b>2,238</b>	<b>2,108</b>
<b>Accumulated funds</b>	<b>2,238</b>	<b>2,108</b>
<b>Distributions to beneficiary; the Historic Houses Trust of New South Wales amounted to :</b>	<b>80</b>	<b>100</b>

The following is a summary of the Hamilton Rouse Hill Trust financial statements for the financial year. A separate financial report is prepared for the Hamilton Rouse Hill Trust.

Revenues	–	–
Expenses	–	–
<b>Surplus for the year</b>	<b>–</b>	<b>–</b>
Total assets	733	733
Total liabilities	–	–
Net assets	733	733
<b>Accumulated funds and reserves</b>	<b>733</b>	<b>733</b>

The balances for the controlled entities reported above are included in the consolidated financial report prepared by the HHT within the relevant line items.

## 29. CHARITABLE FUNDRAISING ACTIVITIES CONDUCTED BY THE CONTROLLED ENTITY FOUNDATION FOR THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES

### Results of fundraising activities

Gross proceeds from fundraising appeals	71	95
Less: costs of fundraising appeals	32	40
<b>Net surplus obtained from fundraising appeals</b>	<b>39</b>	<b>55</b>
Contributions to the Historic Houses Trust of New South Wales	80	100
Transferred to/(from) accumulated funds	( 41)	(45)
	<b>39</b>	<b>55</b>

### List of all forms of appeals – Events

#### How appeal monies are applied

As at 30 June 2006 the Foundation had paid a distribution of \$80,000 to the HHT.

Comparative figures and ratios	2006		2005	
	\$	%	\$	%
Total costs of fundraising /	32/	45	40/	42
Gross income from fundraising	71		95	
Net surplus from fundraising /	39/	55	55/	58
Gross income from fundraising	71		95	
Total costs of services /	–/	–	–/	–
Total expenditure	167		189	
Total costs of services provided /	–/	–	–/	–
Total income received.	377		386	

END OF AUDITED FINANCIAL STATEMENTS



# REPORT BY THE DIRECTORS OF THE FOUNDATION FOR THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES LIMITED

BEING TRUSTEE FOR THE FOUNDATION FOR THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES

The names and particulars of the Directors of the Foundation of the Historic Houses Trust of New South Wales Limited during or since the end of the financial year are:

Name	Particulars
Marylyn Abbott	Company Director (Resigned 22/8/05)
Victoria Alexander	Arts student (Resigned 9/3/06)
Neville Allen	Solicitor, Property Partner, Holding Redlich
Zeny Edwards	Architectural historian and author
Lynn Fern	Author
Michael Heraghty	Solicitor, Partner, TressCox (Resigned 9/2/06)
John Ingram	Company Director (Resigned 30/9/05)
John Kehoe	Solicitor, Special Counsel, Gadens
Beat Knoblauch	Company Director, Beat Knoblauch & Associates
Rod Leaver	MD of Ronin Partnerships Limited, Fund Manager (Resigned 9/11/05)
Clive Lucas OBE	Heritage Architect and Director, Clive Lucas Stapleton & Partners
Bill McLaughlin	Marketing & Advertising consultant (Resigned 14/7/05)
Susan Rothwell	Architect, Principal Partner, Susan Rothwell & Associates
Howard Tanner	Architect and Director Tanner Architects – <b>Foundation Chairman</b>
Stephen Wall	Co-founder and Chairman, HWW Limited – <b>Foundation Deputy Chairman</b>
Peter Watts	Director, Historic Houses Trust of New South Wales
Jill Wran	Chairman, Historic Houses Trust of New South Wales

The above named Directors held office during and since the end of the financial year.

## Principal activities

The principal activity of the Foundation during the financial year is to act as the Trustee of the Foundation for the Historic Houses Trust of New South Wales and to do all things such as are necessary, incidental, and conducive to acting as the Trustee of the Foundation for the Historic Houses Trust of New South Wales.

There was no change in the principal activity of the Foundation during the financial year.

## Review of operations

The net surplus of the Foundation for the financial year ended 30 June 2006 was \$209,831.

The Foundation is a non-profit organisation and is exempt from the payment of income tax under Subdivision 50-5 of the *Income Tax Assessment Act 1997*.

## Changes in state of affairs

Several resignations were accepted during the year, which will enable new Directors to be appointed in the foreseeable future.

The Endangered Houses Fund Committee was disbanded. The Historic Houses Trust of New South Wales formed a new Endangered Houses Fund Committee, including several Foundation Directors on the new body.

During the financial period there was no significant change in the state of affairs of the Foundation other than that referred to in the financial statements or notes thereto.

## Subsequent events

There has not been any matter or circumstance, other than that referred to in the financial statements or notes thereto, that has arisen since the end of the financial year, that has significantly affected, or may significantly affect, the operations of the Foundation, or the state of affairs of the Foundation in future financial years.

## Future developments

Disclosure of information regarding likely developments in the operations of the Foundation in future financial years and the expected results of those operations is likely to result in unreasonable prejudice to the Foundation. Accordingly this information has not been disclosed in this report.

## Distributions

A distribution of \$80,000 was paid to the Historic Houses Trust of New South Wales during the financial period.

## Indemnification of officers

The Historic Houses Trust of New South Wales (the controlling entity) has included the Foundation within its Treasury Managed Fund indemnity coverage. The Treasury Managed Fund is a self-insurance scheme owned and underwritten by the New South Wales Government. Such inclusion of the Foundation confers upon it 'protected entity' status within the Treasury Managed Fund. The contract of coverage is an indemnification for any and all actions leading to a claim against the covered entity subject to the contract of coverage. Each Board Member, Trustee, officer and employee of the 'protected entity' is covered by the contract of coverage for any 'legal liability', alleged or actual, as long as the action is not based on an illegal and/or criminal act or outside the scope of their duties.

### Directors' meetings

The following tables set out the number of Directors' meetings held (including meetings of committees of Directors) during the financial year and the number of meetings attended by each Director (while they were a Director or a committee member). During the financial year the following meetings were held: four Board, five Planning, Legal and Finance Committee, four Events Committee and two Executive. Directors on the Historic Houses Trust of New South Wales Endangered Houses Fund Committee attended the one and only meeting held for this body. The Endangered Houses Fund Committee and the Communications Committee were disbanded. Two Foundation Directors were members of the Historic Houses Trust's Endangered Houses Fund Committee.

BOARD OF DIRECTORS		
Directors	Held	Attended
Howard Tanner (Chairman)	4	4
Marylyn Abbott	1	0
Victoria Alexander	3	0
Neville Allen	4	1
Zeny Edwards	4	4
Lynette Fern	4	2
Michael Heraghty	2	2
John Ingram	1	0
John Kehoe	4	3
Beat Knoblauch	4	3
Rod Leaver	1	0
Clive Lucas OBE	4	4
Bill McLaughlin	1	0
Susan Rothwell	4	3
Stephen Wall (Deputy Chairman)	4	2
Peter Watts	4	4
Jill Wran	4	4

PLANNING, LEGAL AND FINANCE COMMITTEE		
	Held	Attended
Beat Knoblauch (Chairman)	5	5
Howard Tanner	5	3
Michael Heaghty	3	2
John Kehoe	5	3
Stephen Wall	5	5
Jill Wran	5	1

EVENTS COMMITTEE		
	Held	Attended
Jill Wran (Chairman)	4	4
Victoria Alexander	4	3
Zeny Edwards	4	4
Lynette Fern	4	3
Clive Lucas OBE	4	3
Susan Rothwell	4	3

EXECUTIVE COMMITTEE		
Directors	Held	Attended
Howard Tanner (Chairman)	2	2
Neville Allen	2	2
Lynette Fern	1	1
Rod Leaver	2	2
Stephen Wall	2	1

# FINANCIAL STATEMENTS FOR THE CONTROLLED ENTITY



GPO BOX 12  
SYDNEY NSW 2001

## INDEPENDENT AUDIT REPORT FOUNDATION FOR THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES

To Members of the New South Wales Parliament

### Audit Opinion Pursuant to the *Public Finance and Audit Act 1983*

In my opinion, the financial report of the Foundation for the Historic Houses Trust of New South Wales (the Trust):

- presents fairly the Foundation for the Historic Houses Trust of New South Wales' financial position as at 30 June 2006 and its performance for the year ended on that date, in accordance with Accounting Standards and other mandatory financial reporting requirements in Australia, and
- complies with section 41B of the Public Finance and Audit Act 1983 (the PF&A Act) and the Public Finance and Audit Regulation 2005.

### Audit Opinion Pursuant to the *Charitable Fundraising Act 1991*

In my opinion:

- the financial report of the Foundation for the Historic Houses Trust of New South Wales shows a true and fair view of the financial result of fundraising appeals for the year ended 30 June 2006
- the ledgers and associated records of the Foundation for the Historic Houses Trust of New South Wales have been properly kept during the year in accordance with the Charitable Fundraising Act 1991 (the CF Act) and the Charitable Fundraising Regulation 2003 (the CF Regulation)
- money received as a result of fundraising appeals conducted during the year has been properly accounted for and applied in accordance with the CF Act and the CF Regulation, and
- there are reasonable grounds to believe that the Foundation for the Historic Houses Trust of New South Wales will be able to pay its debts as and when they fall due.

My opinions should be read in conjunction with the rest of this report.

### Scope

#### The Financial Report and Trustees' Responsibility

The financial report comprises the balance sheet, income statement, statement of changes in equity, cash flow statement and accompanying notes to the financial statements for the Foundation for the Historic Houses Trust of New South Wales, for the year ended 30 June 2006.

The Trustees of the Foundation for the Historic Houses Trust of New South Wales are responsible for the preparation and true and fair presentation of the financial report in accordance with the PF&A Act. This includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the financial report.

#### Audit Approach

I conducted an independent audit in order to express opinions on the financial report. My audit provides *reasonable* assurance to Members of the New South Wales Parliament that the financial report is free of *material* misstatement.

My audit accorded with Australian Auditing Standards and statutory requirements, and I:

- assessed the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by the Trustees in preparing the financial report,
- examined a sample of evidence that supports:
  - the amounts and disclosures in the financial report,
  - compliance with accounting and associated record keeping requirements pursuant to the CF Act, and
- obtained an understanding of the internal control structure for fundraising appeal activities.

An audit does *not* guarantee that every amount and disclosure in the financial report is error free. The terms 'reasonable assurance' and 'material' recognise that an audit does not examine all evidence and transactions. However, the audit procedures used should identify errors or omissions significant enough to adversely affect decisions made by users of the financial report or indicate that the Trustees had not fulfilled their reporting obligations.

My opinions do *not* provide assurance:

- about the future viability of the Foundation for the Historic Houses Trust of New South Wales,
- that it has carried out its activities effectively, efficiently and economically, or
- about the effectiveness of its internal controls.

#### Audit Independence

The Audit Office complies with all applicable independence requirements of Australian professional ethical pronouncements. The PF&A Act further promotes independence by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General, and
- mandating the Auditor-General as auditor of public sector agencies but precluding the provision of non-audit services, thus ensuring the Auditor-General and the Audit Office are not compromised in their role by the possibility of losing clients or income.

P Carr, FCPA  
Director, Financial Audit Services  
SYDNEY  
17 October 2006

## STATEMENT BY THE DIRECTORS OF THE FOUNDATION FOR THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES LIMITED

BEING TRUSTEE FOR THE FOUNDATION FOR THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES

The Directors of the Foundation for the Historic Houses Trust of New South Wales Limited, the Trustee of the Foundation for the Historic Houses Trust of New South Wales, declare that:

- a) The attached financial statements and notes thereto comply with Australian Accounting Standards, *Public Finance and Audit Act 1983* and regulations, UIG consensus views and other authoritative pronouncements.
- b) The attached financial statements and notes thereto give a true and fair view of the financial position and performance of the Trust.
- c) In the Directors' opinion, the attached financial statements and notes thereto are in accordance with the Trust Deed.
- d) In the Directors' opinion, there are reasonable grounds to believe that the Trust will be able to pay its debts as and when they become due and payable.
- e) The Directors are not aware of any circumstances which would render any particulars included in the financial report to be misleading or inaccurate.
- f) The financial report has been properly drawn up and the associated records have been properly kept for the period from 1 July 2005 to 30 June 2006, in accordance with the *Charitable Fundraising (NSW) Act 1991* and regulations.
- g) Money received as a result of fundraising activities conducted during the period from 1 July 2005 to 30 June 2006 has been properly accounted for and applied in accordance with the *Charitable Fundraising (NSW) Act 1991* and regulations.

Signed in accordance with a resolution of the Directors.

On behalf of the Directors



Howard Tanner  
Chairman



Beat Knoblauch  
Director

Dated this day 13 October 2006

## INCOME STATEMENT

FOUNDATION FOR THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES FOR THE YEAR ENDED 30 JUNE 2006

	Notes	2006 \$	2005 \$
<b>REVENUE</b>	<b>2</b>	<b>377,228</b>	<b>385,672</b>
<b>EXPENSES</b>			
Administration expenses		115,813	101,803
Marketing expenses		34,076	51,828
Audit fees	3	6,000	5,000
Other		11,508	30,132
<b>Total expenses</b>		<b>167,397</b>	<b>188,763</b>
<b>SURPLUS FOR YEAR</b>	<b>10(c)</b>	<b>209,831</b>	<b>196,909</b>

The accompanying notes form part of these financial statements.

## STATEMENT OF CHANGES IN EQUITY

FOR THE YEAR ENDED 30 JUNE 2006

Net increase in asset revaluation reserve		-	-
<b>TOTAL INCOME AND EXPENSE RECOGNISED DIRECTLY IN EQUITY</b>		<b>-</b>	<b>-</b>
Surplus for the year		209,831	196,909
<b>TOTAL INCOME AND EXPENSE RECOGNISED FOR THE YEAR</b>	<b>8</b>	<b>209,831</b>	<b>196,909</b>

The accompanying notes form part of these financial statements.

## BALANCE SHEET

FOUNDATION FOR THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES AS AT 30 JUNE 2006

	Notes	2006 \$	2005 \$
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalents	4	890,193	820,004
Receivables	5	8,747	6,602
Other financial assets	6	1,368,817	1,298,983
<b>Total current assets</b>		<b>2,267,757</b>	<b>2,125,589</b>
<b>TOTAL ASSETS</b>		<b>2,267,757</b>	<b>2,125,589</b>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Payables	7	30,069	17,732
<b>Total current liabilities</b>		<b>30,069</b>	<b>17,732</b>
<b>TOTAL LIABILITIES</b>		<b>30,069</b>	<b>17,732</b>
<b>NET ASSETS</b>		<b>2,237,688</b>	<b>2,107,857</b>
<b>EQUITY</b>			
Accumulated funds	8	2,237,688	2,107,857
<b>TOTAL EQUITY</b>		<b>2,237,688</b>	<b>2,107,857</b>

The accompanying notes form part of these financial statements.

## CASH FLOW STATEMENT

FOUNDATION FOR THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES FOR THE YEAR ENDED 30 JUNE 2006

	Notes	2006 \$	2005 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
<b>Payments</b>			
Suppliers/employee		(126,613)	(177,908)
Other		(44,108)	(156,065)
<b>Total payments</b>		<b>(170,721)</b>	<b>(333,973)</b>
<b>Receipts</b>			
Interest received		120,065	115,002
Donations and sponsorship		270,679	286,975
<b>Total receipts</b>		<b>390,744</b>	<b>401,977</b>
<b>NET CASH FLOWS FROM OPERATING ACTIVITIES</b>	<b>10(c)</b>	<b>220,023</b>	<b>68,004</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Purchases of investments		(69,834)	(226,870)
<b>NET CASH FLOWS (USED IN) INVESTING ACTIVITIES</b>		<b>(69,834)</b>	<b>(226,870)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Distribution paid		(80,000)	(100,000)
<b>NET CASH FLOWS FROM FINANCING ACTIVITIES</b>		<b>(80,000)</b>	<b>(100,000)</b>
<b>NET INCREASE IN CASH</b>		<b>70,189</b>	<b>(258,866)</b>
Opening cash and cash equivalents		820,004	1,078,870
<b>CLOSING CASH AND CASH EQUIVALENTS</b>	<b>10(a)</b>	<b>890,193</b>	<b>820,004</b>

The accompanying notes form part of these financial statements.

# NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOUNDATION FOR THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES FOR THE YEAR ENDED 30 JUNE 2006

## 1. SUMMARY OF ACCOUNTING POLICIES

### Reporting entity

The Foundation for the Historic Houses Trust of New South Wales was formed on 14 November 2001 and commenced operating in October 2002.

The Foundation for the Historic Houses Trust of New South Wales was established for the purpose of the promotion, advancement and development of the museums under the care, custody and control of the Historic Houses Trust of New South Wales.

The financial report has been authorised for issue by the Directors of the Trustee on 13 October 2006.

### Basis of accounting

The financial report is a general purpose financial report which has been prepared in accordance with the Public Finance and Audit Act 1983 and regulations, the Treasurer's Directions, applicable Australian Accounting Standards (which include Australian equivalents to International Financial Reporting Standards (AIFRS)) and other authoritative pronouncements of the AASB, Urgent Issues Group Interpretations.

The financial report has been prepared on an accruals basis and is based on historical costs modified by the revaluation of selected non-current assets, financial assets and financial liabilities for which the fair value basis of accounting has been applied.

All amounts are expressed in Australian currency.

### Statement of compliance

The financial report complies with Australian Accounting Standards, which include AIFRS.

The Foundation for the Historic Houses Trust of New South Wales has prepared the financial statements in accordance with the AIFRS from 1 July 2005.

In accordance with the requirements of AASB 1: First-time Adoption of Australian Equivalents to International Financial Reporting Standards, adjustments to the entity accounts resulting from the introduction of AIFRS have been applied retrospectively to 2005 comparative figures excluding cases where optional exemptions under AASB 1 have been applied. These accounts are the first financial statements of The Foundation for the Historic Houses Trust of New South Wales to be prepared in accordance with AIFRS. The accounting policies set out below have been consistently applied to all years presented.

### Significant accounting policies

Accounting policies are selected and applied in a manner which ensures that the resulting financial information satisfies the concepts of relevance and reliability, thereby ensuring that the substance of the underlying transactions or other events is reported. The following significant accounting policies have been adopted in the preparation and presentation of the financial report

#### a) Revenue recognition

Interest revenue – interest revenue is recognised on an accruals basis. Donations – donations are recognised as and when it is received in cash or in kind.

#### b) Acquisition of assets

Assets acquired are recorded at the cost of acquisition, being the purchase consideration determined as at the date of acquisition plus costs incidental to the acquisition.

#### c) Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST except where:

- the amount of GST incurred by the Foundation as a purchaser that is not recoverable from the Australian Taxation Office is recognised as part of the cost of acquisition of an asset or as part of an item of expense
- receivables and payables are stated with the amount of GST included

#### d) Receivables

Trade receivables and other receivables are recorded at amounts due less any allowance for doubtful debts.

#### e) Income tax

The Foundation is exempt from income tax under Subdivision 50-B of the *Income Tax Assessment Act 1997*.

#### f) Accounts payable

Trade payables and other accounts payable are recognised when the Foundation becomes obliged to make future payments resulting from the purchase of goods and services.

#### g) Service provider arrangements

The Foundation does not have any employees. The Historic Houses Trust of New South Wales provides administration services for a charge on the basis of cost recovery.

#### h) Cash

Cash comprises cash on hand and bank balances. Interest is earned on daily bank balances and paid monthly at the normal commercial rate

#### i) Financial assets and liabilities

Financial instruments give rise to positions that are a financial asset of either the Trust or its counterparty and a financial liability (or equity instrument) of the other party. For the Trust these include investments, receivables and payables.

In accordance with AASB132 Financial Instruments: Disclosure and Presentation, the information is disclosed in Note 11 in respect of the credit risk and interest rate risk of financial instruments. All such amounts are carried in the accounts at net fair value unless otherwise stated. The specific accounting policy in respect of each class of such financial instruments is stated below.

(i) Financial assets at fair value through profit or loss

Investments are initially recognised at fair value plus transaction costs. The Foundation determines the classification of its financial assets after initial recognition when allowed and appropriate evaluations will be undertaken each financial year. For 30 June 2006, the Foundation has classified the investments at fair value through profit or loss. The measurement of financial assets are classified at fair value through profit or loss. Gains or losses emanating from mark to market on these assets are recognised in the Income Statement. Investments in financial assets are units in TCorp - Hour Glass facilities.

(ii) Financial instruments at cost

Receivables and payables are non derivative financial instruments with fixed or determinable payments that are not quoted in an active market. These instruments are recorded at cost.

(iii) Financial instruments at market value

There are no financial instruments at market value.

#### j) Impact of adoption of AIFRS

The Foundation has applied the AIFRS for the first time in the 2005-06 financial report. The key areas where changes in accounting policies have impacted the financial report are disclosed in the accounting policies. Some of these impacts arise because AIFRS requirements are different from previous AASB requirements (AGAAP). Other impacts arise from options in AIFRS that were not available or not applied under previous AGAAP.



## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

## FOUNDATION FOR THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES FOR THE YEAR ENDED 30 JUNE 2006

There are no impacts on total equity and surplus/(deficit) as reported under previous AGAAP. There are also no material impacts on the Foundation's cash flows.

**k) New Accounting Standards and UIG Interpretation**

Certain new accounting standards and UIG interpretations have been published that are not mandatory for 30 June 2006 reporting periods. However, the Trust has early adopted the following Accounting Standards from 1 July 2005:

- AASB 2005-04 regarding the revised AASB 139 fair value option
- AASB 7 regarding financial instruments disclosure
- UIG 9 regarding the reassessment of embedded derivatives

There were no impacts as a result of first time adoption of these standards. Other amending accounting standards and UIG interpretations have not been applied and are not yet effective. The impact is not known or reasonably estimable.

	2006 \$'000	2005 \$'000
<b>2. REVENUE</b>		
Donations	252,400	271,150
Interest	124,828	114,522
	<b>377,228</b>	<b>385,672</b>
<b>3. REMUNERATION OF AUDITORS</b>		
Audit of the financial report Foundation for the Historic Houses Trust of New South Wales	4,000	3,500
Foundation for the Historic Houses Trust of New South Wales Limited	2,000	1,500
	<b>6,000</b>	<b>5,000</b>
<b>4. CASH AND CASH EQUIVALENTS</b>		
Cash on hand and at bank	30,226	19,393
TCorp Hour-Glass Cash Facility Trust	859,967	800,611
	<b>890,193</b>	<b>820,004</b>
<b>5. CURRENT RECEIVABLES</b>		
GST	2,081	3,124
Prepayments	–	1,575
Accrued interest on deposit	6,666	1,903
	<b>8,747</b>	<b>6,602</b>
<b>6. OTHER CURRENT FINANCIAL ASSETS</b>		
TCorp term deposit	428,425	405,162
Macquarie Bank Limited term deposit	940,392	893,821
	<b>1,368,817</b>	<b>1,298,983</b>
<b>7. CURRENT PAYABLES</b>		
Trade payables – Historic Houses Trust of New South Wales (the controlling entity)	20,580	9,223
Other	9,489	8,509
	<b>30,069</b>	<b>17,732</b>
<b>8. ACCUMULATED FUNDS</b>		
Balance at the beginning of the financial period	2,107,857	2,010,948
Surplus for year	209,831	196,909

	2006 \$'000	2005 \$'000
<b>Transactions with owners as owners</b>		
Less: distribution paid to the Historic Houses Trust of New South Wales	(80,000)	(100,000)
<b>Balance at the end of the financial period</b>	<b>2,237,688</b>	<b>2,107,857</b>

**9. RELATED PARTY TRANSACTIONS**

Transactions between related parties are on normal commercial terms and conditions no more favourable than those available to other parties unless otherwise stated.

**(a) Transactions with related entities**

Contribution to the Historic Houses Trust of New South Wales	80,000	100,000
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During the financial period the Trustee of the Foundation for the Historic Houses Trust of New South Wales was the Foundation for the Historic Houses Trust of New South Wales Limited. This company's ultimate parent entity is The Historic Houses Trust of New South Wales. Transactions with the Historic Houses Trust of New South Wales for services provided are fully reimbursed by the Foundation.

Aggregate amounts receivable from and payable to related entities at balance date are as follows.

Current receivables – controlling entity	–	–
Current payables – controlling entity	20,580	9,223

**(b) Transactions with the Trustee**

There were no transactions between the Trustee and the Foundation.

No Director of the Trustee receives remuneration for his/her duties as a Director of the Foundation of the Historic Houses Trust of New South Wales Limited.

**10. NOTES TO CASH FLOW STATEMENT**
**(a) Reconciliation of cash and cash equivalents**

For the purposes of the cash flow statement, cash and cash equivalents includes cash on hand and in banks and TCorp Hour-Glass deposits. Cash and cash equivalents at the end of the financial period as shown in the cash flow statement are reconciled to the related items in the balance sheet as follows:

<b>Cash and cash equivalents</b>	<b>890,193</b>	<b>820,004</b>
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**(b) Non-cash financing and investing activities**

The Foundation receives administration assistance from the Historic Houses Trust of New South Wales at no charge. The value of these services is unable to be estimated.

**(c) Reconciliation of surplus from ordinary activities to net cash flows from operating activities**

Surplus for the year	209,831	196,909
<b>(Increase)/decrease in assets</b>		
Current receivables	(2,145)	(3,606)
<b>Increase/(decrease) in liabilities</b>		
Current payables	12,337	(124,353)
Provisions	–	(946)
<b>Net cash from operating activities</b>	<b>220,023</b>	<b>68,004</b>

## 11. FINANCIAL INSTRUMENTS

**(a) Significant accounting policies**

Details of the significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which revenues and expenses are recognised, in respect of each class of financial asset, financial liability and equity instrument are disclosed in note 1 to the financial statements.

**(b) Interest rate risk**

The table below details the Foundation's exposure to interest rate risk as at 30 June 2006:

	Average interest rate %	Variable interest rate \$	Fixed interest rate maturity < 1 Year \$	Non-interest bearing \$	Total \$
<b>Financial Assets</b>					
Cash	5.6	889,993	–	200	890,193
Receivables	–	–	–	8,747	8,747
Other financial assets	5.8	–	1,368,817	–	1,368,817
<b>Financial liabilities</b>					
Payables	–	–	–	30,069	30,069

The table below details the Foundation's exposure to interest rate risk as at 30 June 2005:

	Average interest rate %	Variable interest rate \$	Fixed interest rate maturity < 1 Year \$	Non-interest bearing \$	Total \$
<b>Financial Assets</b>					
Cash	5.5	819,804	–	200	820,204
Receivables	–	–	–	6,602	6,602
Other financial assets	5.6	–	1,298,983	–	1,298,983
<b>Financial liabilities</b>					
Payables	–	–	–	17,732	17,732

**(c) Credit risk**

Credit risk refers to the risk that a counterparty will default on its contractual obligations resulting in financial loss to the Foundation.

The Foundation has adopted the point of only dealing with creditworthy counterparties as a means of mitigating the risk of financial loss from defaults. The Foundation measures credit risk on a fair value basis.

The Foundation does not have any significant credit risk exposure to any single counterparty or any group of counterparties having similar characteristics.

**(d) Net fair value**

The carrying value of financial assets and liabilities recorded in the financial statements approximates their net fair values.

## 12. CHARITABLE FUNDRAISING ACTIVITIES

Results of fundraising activities	2006 \$	2005 \$
Gross proceeds from fundraising appeals	71,100	94,650
Less: costs of fundraising appeals	(32,286)	(39,549)
Net surplus obtained from fundraising appeals	38,814	55,101
Contributions to the Historic Houses Trust of New South Wales	80,000	100,000
Transferred to/(from) accumulated funds	(41,186)	(44,899)
	<b>38,814</b>	<b>55,101</b>

**List of all forms of appeals: Events****How appeal monies are applied**

As at 30 June 2006 the Foundation had paid a distribution of \$80,000 to the Historic Houses Trust of New South Wales.

Comparative figures and ratios	2006 \$	%	2005 \$	%
Total costs of fundraising /	32,286	45	39,549	42
Gross income from fundraising	71,100		94,650	
Net surplus from fundraising /	38,814	55	55,101	58
Gross income from fundraising	71,100		94,650	
Total costs of services /	–/	–	–/	–
Total expenditure	167,397		188,763	
Total costs of services provided /	–/	–	–/	–
Total income received	377,228		385,672	

END OF AUDITED FINANCIAL STATEMENTS

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Louise Cornwall

Anna Cossu

Gary Crockett

Steve Dawkins

Natasha Dochniak

Virginia Eales

Charlotte Grant

Karen Griffiths

Robert Griffin

Pascale Hastings

David Hely

John Hoey

Matthew Holle

Susan Hunt

Tony Katsigiannis

Barbara Konkolowicz

Rachel Kousal

Tamara Lavrencic

Sandra Lee

Caroline Lorentz

Caroline Mackaness

Nicholas Malaxos

Megan Martin

Merrin Marks

Andrew Mitchell

Charmaine Moldrich

Cassandra Morgan

Joanna Nicholas

Jenny Olman

Judy Pittaway

Damian Poole

Louise Ruddock

Dianne Russell-Smith

Alan Sanderson

Susan Sedgwick

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Matthew Stephens

Helen Temple

Ann Toy

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**info**line 02 8239 2442

**TTY** 02 8239 2377

info@hht.net.au      www.hht.net.au

### Caroline Simpson Library & Research Collection

#### The Mint

10 Macquarie Street  
Sydney

**T** 02 8239 2233

Open Monday to Friday 9am – 5pm

### Elizabeth Bay House

7 Onslow Ave  
Elizabeth Bay

**T** 02 9356 3022

Open Tuesday to Sunday  
and public holiday Mondays  
10am – 4.30pm

### Elizabeth Farm

70 Alice Street  
Rosehill

**T** 02 9635 9488

Open daily 10am – 5pm

### Government House

Macquarie Street  
Sydney

**T** 02 9931 5222

House open Friday to Sunday 10.30am – 3pm  
Access by guided tour only  
Grounds open daily 10am – 4pm

### Hyde Park Barracks Museum

Queens Square  
Macquarie Street  
Sydney

**T** 02 8239 2311

Open daily 9.30am – 5pm

### Justice & Police Museum

Cnr Albert and Phillip Streets  
Circular Quay

**T** 02 9252 1144

Open weekends 10am – 5pm  
Monday to Friday for booked groups only  
Daily in January and during  
NSW school holidays

### Meroogal

Cnr Worrigee and West Streets  
Nowra

**T** 02 4421 8150

Open Saturday 1 – 5pm  
and Sunday 10am – 5pm  
Access by guided tour only, on the hour  
Open Thursday to Sunday  
10am – 5pm during January  
Booked groups by arrangement

### Museum of Sydney

*on the site of first Government House*  
Cnr Bridge and Phillip Streets  
Sydney

**T** 02 9251 5988

Open daily 9.30am – 5pm

### Rose Seidler House

71 Clissold Road  
Wahroonga

**T** 02 9989 8020

Open Sunday 10am – 5pm

### Rouse Hill estate

Guntawong Road (off Windsor Road)  
Rouse Hill

**T** 02 9627 6777

Open Wednesday, Thursday and Sunday  
10am – 2pm Access by guided tour only  
Bookings essential  
Closed December to February

### Susannah Place Museum

58–64 Gloucester Street  
The Rocks

**T** 02 9241 1893

Open weekends 10am – 5pm  
Daily in January and Tuesday, Wednesday  
and Thursday during NSW school holidays

### Vaucluse House

Wentworth Road  
Vaucluse

**T** 02 9388 7922

Open Tuesday to Sunday  
and public holiday Mondays 10am – 4.30pm