



GUNNEDAH SHIRE COUNCIL

The minutes of the Ordinary Meeting of
Gunnedah Shire Council
held on

Wednesday 18 April 2018

Consisting of Pages 1 to 11

(Minute No 1.04/18 to 25.04/18)

are confirmed as a true and correct record of the meeting
as per Minute No 1.05/18 of the
Ordinary Meeting held on 16 May 2018.

GUNNEDAH

Mayor Jamie Chaffey
CHAIRPERSON

ORDINARY COUNCIL MEETING MINUTES

Meeting of Gunnedah Shire Council held on Wednesday 18 April 2018 in the
Council Chambers, Elgin Street, Gunnedah commencing at 4:30pm

1.	COUNCILLOR	PRESENT	APPROVED LEAVE OF ABSENCE	ABSENT
	J Chaffey (Chair	X		
	RG Swain		X	
	JR Campbell	X		
	C Fuller	X		
	OC Hasler	X		
	R Hooke	X		
	A Luke	X		
	D Moses	X		
	M O'Keefe	X		
	STAFF			
	General Manager (E Groth)	X		
	Acting General Manager (C Formann)	X		
	Director Planning and Environmental Services (A Johns)	X		
	Director Infrastructure Services (W Kerr)	X		
	Chief Financial Officer (D Connor)	X		

Council Resolution

Moved Councillor R HOOKE

Seconded Councillor D MOSES

2. PRAYER

The Mayor opened the meeting with the customary prayer.

3. BEREAVEMENTS

The Mayor read off the list of bereavements being Gloria June Smith, Beverley Jean Hickman, Valerie May Fearby, Robert Lee Wells, Raymond Keith Walters, Patricia Ellen Antaw, James Mervyn Coe, Colin Robert White and Stanley George Matthews.

It was RESOLVED that Council pay their respects to the deceased and extend their condolences to the family and friends of the deceased with a minute's silence.

4. DECLARATIONS OF INTEREST

COUNCILLOR	ITEM	REPORT	P	SNP	LSNP	RC	REASON
NIL							
STAFF	ITEM	REPORT	P	SNP	LSNP	RC	REASON
NIL							

P – Pecuniary

SNP – Significant Non Pecuniary

LSNP – Less than Significant Non Pecuniary

RC – Remain in Chamber during consideration/discussion of item

5. COMMUNITY PRESENTATIONS/CONSULTATIONS

Ms Rebecca Ryan representing the Gunnedah Conservatorium was in attendance to make a presentation in relation to the Arts and Cultural Grant Funds.

6. PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

*Council Resolution
Moved Councillor J CAMPBELL
Seconded Councillor C FULLER*

1.04/18 COUNCIL RESOLUTION:

The Minutes of the Ordinary Meeting held on Wednesday 21 March 2018 were received and it was RESOLVED that the minutes be adopted as a true and correct record of that meeting.

6.2 CONFIRMATION OF PREVIOUS MINUTES

*Council Resolution
Moved Councillor R HOOKE
Seconded Councillor D MOSES*

2.04/18 COUNCIL RESOLUTION:

The Minutes of the Extraordinary Meeting held on Wednesday 21 March 2018 were received and it was RESOLVED that the minutes be adopted as a true and correct record of that meeting.

7. NOTICE OF MOTION

Nil.

8. MAYORAL MINUTE

Nil.

9. GENERAL MANAGER'S OFFICE

Nil.

10. CORPORATE AND COMMUNITY SERVICES

10.1 ARTS AND CULTURAL GRANTS FUND

AUTHOR Arts and Cultural Officer

*Council Resolution
Moved Councillor A LUKE
Seconded Councillor M O'KEEFE*

3.04/18 COUNCIL RESOLUTION:

That Council endorse the allocation of \$16,751.00 under the Arts and Cultural Grants Policy as detailed in the report.

10.2 **ENERGY INNOVATION AND MINING EXPO (eIMEx)**

AUTHOR Director Corporate and Community Services

Council Resolution

Moved Councillor OC HASLER

Seconded Councillor C FULLER

4.04/18 **COUNCIL RESOLUTIONS:**

Should Council determine to support the event:

1. That Council endorse the provision of up to \$15,000 of in-kind support in relation to the eIMEx event.
2. That Council make a \$20,000 contribution toward the eIMEx event with the cost to be drawn from the Unrestricted Revenue Reserve.

10.3 **OPERATIONAL PLAN ADJUSTMENTS – BILLBOARD AND DISPLAY TECHNOLOGY**

AUTHOR Director Corporate and Community Services

Council Resolution

Moved Councillor OC HASLER

Seconded Councillor A LUKE

5.04/18 **COUNCIL RESOLUTIONS:**

1. That the Shire Billboards Reskin Project (\$8,000) be deferred to the 2018/19 financial year.
2. That the Display Technology Replacement Project (\$3,500) be abandoned.

10.4 **PROPOSED CIVIC THEATRE WORKS**

AUTHOR Director Corporate and Community Services

Council Resolution

Moved Councillor R HOOKE

Seconded Councillor D MOSES

6.04/18 **COUNCIL RESOLUTIONS:**

1. That the Civic Kiosk Refurbishment Project be deferred until 2018/19 following the completion of the Cultural Precinct Master Plan.
2. That the Civic Carpet Replacement Project be deferred until 2020/21 to align with the seating replacement.

10.5 **2018 CAMPERVAN AND MOTORHOME CLUB OF AUSTRALIA RALLY – EARLY ARRIVAL STAGING AREA**

AUTHOR Director Corporate and Community Services

Council Resolution

Moved Councillor OC HASLER

Seconded Councillor A LUKE

7.04/18 COUNCIL RESOLUTION:

That Council waive all ground hire, camping and planning application fees associated with the planned temporary staging area on the marked vacant block of land near Donnelly Fields to provide a staging area for the CMCA Rally.

10.6 OUTSTANDING RESOLUTION REGISTER

AUTHOR Director Corporate and Community Services

Council Resolution

Moved Councillor R HOOKE

Seconded Councillor J CAMPBELL

8.04/18 COUNCIL RESOLUTION:

That the information be received and noted.

11. PLANNING AND ENVIRONMENTAL SERVICES

11.1 ECONOMIC DEVELOPMENT WORKING GROUP NOMINATIONS

AUTHOR Manager Economic Development

Council Resolution

Moved Councillor A LUKE

Seconded Councillor R HOOKE

9.04/18 COUNCIL RESOLUTION:

That the following appointments be made to the Economic Development Working Group:

- Mr Scott Davies
- Mr Jarad Ewing
- Mr Stuart Dolbel
- Ms Treena Daniels
- Mr Scott McCalman
- Ms Kate Gunn
- Ms Tracy Reid
- Mr Glenn Many

11.2 REALLOCATION OF FUNDS IN DEVELOPMENT AND PLANNING OPERATIONAL PLAN

AUTHOR Manager Development and Planning

OFFICER'S RECOMMENDATIONS:

1. That the following project funds be moved from the 2017/18 Operational Plan to the 2018/19 Operational Plan:
 - Online Certificates - \$42,680

2. That the following project funds be moved from the 2017/18 Operational Plan to the 2019/20 Operational Plan:
 - LEP Land Use Strategies - \$40,000
3. That the following project funds be removed from the 2017/18 Operational Plan and returned to the General Fund:
 - Koala Management Plan Implementation - \$20,015
 - Carparking Strategy - \$30,000
 - Contributions Plan - \$33,643

A Motion was Moved Councillor OC HASLER, Seconded Councillor A LUKE:

1. That the following project funds be moved from the 2017/18 Operational Plan to the 2018/19 Operational Plan:
 - Online Certificates - \$42,680
2. That the following project funds be moved from the 2017/18 Operational Plan to the 2019/20 Operational Plan:
 - LEP Land Use Strategies - \$40,000
3. That the \$20,015 fund for the Koala Management Plan be reallocated as seed funding for the potential provision of koala sculptures by Tanya Bartlett on the crossings in Conadilly Street, pending community consultation and a report from staff in relation to possible location and costings at a future Council meeting.
4. That the following project funds be removed from the 2017/18 Operational Plan and returned to the General Fund that:
 - Carparking Strategy - \$30,000
 - Contributions Plan - \$33,643

The Motion on being Put to the meeting was Carried.

10.04/18 COUNCIL RESOLUTIONS:

1. **That the following project funds be moved from the 2017/18 Operational Plan to the 2018/19 Operational Plan:**
 - **Online Certificates - \$42,680**
2. **That the following project funds be moved from the 2017/18 Operational Plan to the 2019/20 Operational Plan:**
 - **LEP Land Use Strategies - \$40,000**
3. **That the \$20,015 fund for the Koala Management Plan be reallocated as seed funding for the potential provision of koala sculptures by Tanya Bartlett on the crossings in Conadilly Street, pending community consultation and a report from staff in relation to possible location and costings at a future Council meeting.**
4. **That the following project funds be removed from the 2017/18 Operational Plan and returned to the General Fund that:**
 - **Carparking Strategy - \$30,000**
 - **Contributions Plan - \$33,643**

11.3 **VOLUNTARY PLANNING AGREEMENT – CARROLL COTTON COMPANY PTY LTD – DA 2017/084 – CONSTRUCTION OF NEW COTTON GIN – LOT 1 DP878018, 1875 CLIFTON ROAD, CARROLL**

AUTHOR Town Planner

Council Resolution

Moved Councillor C FULLER

Seconded Councillor M O'KEEFE

11.04/18 **COUNCIL RESOLUTION:**

That Council endorse the General Manager and a Councillor to execute the Voluntary Planning Agreement, as exhibited.

11.4 **GUNNEDAH SHIRE CRIME PREVENTION PLAN 2018-2022**

AUTHOR Community and Social Planner

Council Resolution

Moved Councillor D MOSES

Seconded Councillor C FULLER

12.04/18 **COUNCIL RESOLUTION:**

That the Gunnedah Shire Crime Prevention Plan 2018-2022 be endorsed and adopted by Council.

11.5 **ADDITIONAL ACCOMMODATION FOR AGQUIP 2018 – TENT CITY**

AUTHOR Manager Economic Development

Council Resolution

Moved Councillor M O'KEEFE

Seconded Councillor R HOOKE

13.04/18 **COUNCIL RESOLUTIONS:**

1. That Council confirm Tent City can provide accommodation on Council land during AgQuip 2018.
2. Council waive the ground hire fees for AgQuip 2018.
3. That Council require Tent City as a condition of supporting the project and waiving the fees applicable, to engage with local service with the intent of those organisations being able to provide services (eg breakfasts) on site within Tent City.
4. That Council encourage Tent City to utilise the services of local businesses with regard to Council's Local Preference Policy.

11.6 **DRAFT PLANNING AGREEMENT POLICY**

AUTHOR Director Planning and Environmental Services

OFFICER'S RECOMMENDATIONS:

1. That Council endorse the Draft Planning Agreement Policy for public exhibition for a period of 28 days.
2. That following completion of the public exhibition process, a further report be provided to Council for consideration.

A Motion was Moved Councillor OC HASLER, Seconded Councillor C FULLER:

That the item be deferred for consideration until after a Councillor Workshop to discuss the matter is organised prior to the May or June Council Meeting where a Draft Policy be workshopped and presented.

The Motion on being Put to the meeting be Carried.

14.04/18 **COUNCIL RESOLUTION:**

That the item be deferred for consideration until after a Councillor Workshop to discuss the matter is organised prior to the May or June Council Meeting where a Draft Policy be workshopped and presented.

Mayor J Chaffey requested his vote against the Motion be recorded.

11.7 **REALLOCATION OF FUNDS FOR PROJECTS RELATING TO BRANDING, POSITIONING AND MARKETING STRATEGY**

AUTHOR Manager Economic Development

Council Resolution

Moved Councillor C FULLER

Seconded Councillor D MOSES

15.04/18 **COUNCIL RESOLUTIONS:**

1. That \$35,000 identified for the Electronic Sign from the Economic Development budget be moved from FY2017/18 to FY2018/19.
2. That \$20,000 identified for the Gunnedah Gateway project from the Economic Development budget be moved from FY2017/18 to FY2018/19.

12. INFRASTRUCTURE SERVICES

12.1 **DOG OFF LEASH AREA**

AUTHOR Manager Public Facilities

Council Resolution

Moved Councillor A LUKE

Seconded Councillor M O'KEEFE

16.04/18 COUNCIL RESOLUTIONS:

1. That the information be received and noted;
2. That a public consultation process is developed as per the advice from Council's Media Department as indicated in the report; and
3. A report be presented to Council on the outcome of the consultation process prior to project commencement.

12.2 RAILWAY AVENUE PARKLAND

AUTHOR Manager Public Facilities

Council Resolution

Moved Councillor OC HASLER

Seconded Councillor C FULLER

17.04/18 COUNCIL RESOLUTIONS:

1. That the information be received and noted;
2. That State Rail is contacted and notified of the project; and
3. That Council allocate \$11,800 from General Revenue to the 2018/19 Parks and Gardens capital budget for the project once acceptance has been received from State Rail.

12.3 WATER SERVICES STAFF TRAINING

AUTHOR Manager Water Services

Council Resolution

Moved Councillor J CAMPBELL

Seconded Councillor R HOOKE

18.04/18 COUNCIL RESOLUTION:

That Council allocate an additional \$13,000 for staff training in the 2017/18 Operational Plan from the Gunnedah Water Restricted Fund to meet the costs associated with training Water Services staff to be appropriately skilled and trained in the management and operation of water supply systems.

12.4 REQUEST CHANGES TO 2017/18 OPERATIONAL PLAN – WATER SERVICES

AUTHOR Manager Water Services

Council Resolution

Moved Councillor A LUKE

Seconded Councillor M O'KEEFE

19.04/18 COUNCIL RESOLUTIONS:

That Council approve:

1. Farrer Road water main replacement allocation of \$125,000 be transferred to the Draft 2018/19 Operational Plan for main replacements;

2. South Street Reservoir roof replacement allocation of \$50,000, transfer \$36,000 to the Draft 2018/19 Operational Plan and be added to the capital works budget for South Street Reservoir renewal works;
3. South Street Reservoir roof replacement allocation of \$50,000, transfer \$14,000 to the South Street Reservoir external ladder upgrade in the 2017/18 Operational Plan;
4. Remove the Curlewis bore transducer installation from the 2017/18 Operational Plan and return \$4,600 to the Water Supply restricted assets fund.

12.5 PROPOSED NEW ROAD NAME – PART WILKINSON ROAD, OXLEY HIGHWAY, GUNNEDAH

AUTHOR Director Infrastructure Services

Council Resolution

Moved Councillor D MOSES

Seconded Councillor C FULLER

20.04/17 COUNCIL RESOLUTIONS:

That Council

1. Endorse the proposed road name “*Eather Drive*” and in accordance with Clause 7 of the *Roads Regulations 2008*;
 - a) Publicly exhibit the proposed road name for a period of twenty eight (28) days at Council’s Administration Building, 63 Elgin Street, Gunnedah, and also on Council’s website,
 - b) Advertise the proposed road name in a local newspaper,
 - c) Notify the following organisations of the proposed road name;
 - (i) Australia Post,
 - (ii) The Registrar-General,
 - (iii) The Surveyor-General,
 - (iv) The Chief Executive of the Ambulance Service of NSW,
 - (v) New South Wales Fire Brigades,
 - (vi) The NSW Rural Fire Service,
 - (vii) The NSW Police Force,
 - (viii) The State Emergency Service,
 - (ix) The New South Wales Volunteer Rescue Association Incorporated, and
 - (x) In the case of a classified road—the RTA, and
2. Following successful completion of the notification period and assessment of any submissions; Council proceed to adopt and publish the adopted road name in the Government Gazette, local newspaper, and notify the following organisations in accordance with the requirements of the *Roads Regulation 2008*;
 - (i) Australia Post,
 - (ii) The Registrar-General,
 - (iii) The Surveyor-General,
 - (iv) The Chief Executive of the Ambulance Service of NSW,
 - (v) New South Wales Fire Brigades,
 - (vi) The NSW Rural Fire Service,
 - (vii) The NSW Police Force,
 - (viii) The State Emergency Service, and
 - (ix) New South Wales Volunteer Rescue Association Incorporated, and
 - (x) In the case of a classified road – the RTA

13. BUSINESS AND FINANCE

13.1 INVESTMENTS

AUTHOR Financial Accountant

Council Resolution

Moved Councillor M O'KEEFE

Seconded Councillor A LUKE

21.04/17 COUNCIL RESOLUTION:

That the principal investment of \$60.6 million for all funds to date be received and noted.

14. AUDIT COMMITTEE REPORT

14.1 AUDIT COMMITTEE MEETING REPORT

AUTHOR Director Corporate and Community Services

Council Resolution

Moved Councillor J CAMPBELL

Seconded Councillor A LUKE

22.04/18 COUNCIL RESOLUTION:

That the minutes of the Audit Committee Meeting held on Wednesday 21 March 2018 be received and noted.

CLOSED COUNCIL

Council Resolution

Moved Councillor R HOOKE

Seconded Councillor D MOSES

23.04/18 A Motion was Moved into Closed Council for consideration of the following matters and that members of the press and public be excluded from the meeting, the reason being that the matters to be discussed concerned personnel and contractual matters, as detailed below:

a) Director Planning and Environmental Services Report to Closed Council.

15. PLANNING AND ENVIRONMENTAL SERVICES

18.1 SIGNIFICANT INVESTOR VISIT TO GUNNEDAH

AUTHOR Manager Economic Development

Council Resolution

Moved Councillor A LUKE

Seconded Councillor R HOOKE

24.04/18 COUNCIL RESOLUTIONS:

That Council:

- 1. Host the Chinese delegation during their visit to Gunnedah Shire during 21-23 May 2018.**
- 2. Agree to fund \$3,000 for transportation costs and welcome dinner during their stay in Gunnedah.**
- 3. That additional funds be allocated to the Economic Development budget to cover these expenses.**

This item is classified CONFIDENTIAL under Section 10A(2)(d) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:*
- i) prejudice the commercial position of the person who supplied it.*

This matter is classified confidential as it contains commercial information. It is not in the public interest to reveal information that could prejudice a commercial position, confer a commercial advantage, or reveal a trade secret.

RESOLUTION OUT OF CLOSED COUNCIL

*Council Resolution
Moved Councillor R HOOKE
Seconded Councillor D MOSES*

25.04/18 COUNCIL RESOLUTION:

On the resumption of the Ordinary business of the meeting, the Chairperson reported that the previous resolutions were adopted in Closed Council.

There being no further business, the meeting closed at 6:30pm.

**Mayor J Chaffey
CHAIRPERSON**