



GUNNEDAH SHIRE COUNCIL

The minutes of the Ordinary Meeting of
Gunnedah Shire Council
held on

Wednesday 15 March 2017

Consisting of Pages 1 to 9
(Minute Nos 1.03/17 to 22.03/17)

are confirmed as a true and correct record of the meeting
as per Minute No 1.04/17 of the
Ordinary Meeting held on 19 April 2017.

GUNNEDAH

Mayor Jamie Chaffey
CHAIRPERSON

ORDINARY COUNCIL MEETING MINUTES

Meeting of Gunnedah Shire Council held on Wednesday 15 March 2017 in the
Council Chambers, 63 Elgin Street, Gunnedah commencing at 4:30pm

1. COUNCILLOR	PRESENT	APPROVED LEAVE OF ABSENCE	ABSENT
J Chaffey	X		
RG Swain	X		
JR Campbell	X		
C Fuller	X		
OC Hasler	X		
R Hooke	X		
A Luke	X		
D Moses	X		
M O'Keefe		X	
STAFF			
General Manager (E Groth)	X		
Executive Manager Business Systems and Governance (C Formann)	X		
Director Planning and Environmental Services (A Johns)	X		
Director Infrastructure Services (W Kerr)	X		

Leave of Absence – Councillor M O'Keefe

Leave of Absence – Councillor RG Swain (18/04/17 to 02/05/17 inclusive)

Council Resolution

Moved Councillor C FULLER

Seconded Councillor D MOSES

2. PRAYER

The Mayor opened the meeting with the customary prayer.

3. BEREAVEMENTS

The Mayor read off the list of bereavements being Phyllis Edna Hewett, Greta Haggart, Shane Erwin Gimbert, Robyn Lesley McAdam and Robert James Ball.

This list indicates those that have passed and been buried in Gunnedah during the period. However, Council staff member, Bryan Ironmonger, very sadly passed away on Friday 10 March 2017, and it would be appropriate to also pay our respects and send our condolences to his family and friends at this time.

It was RESOLVED that Council pay their respects to the deceased and extend their condolences to the family and friends of the deceased with a minute's silence.

4. DECLARATIONS OF INTEREST

COUNCILLOR	ITEM	REPORT	P	SNP	LSNP	RC	REASON
JR CAMPBELL	12.2	Gunnedah Jockey Club Council Contribution		X		X	Close relationship with Committee members of the Jockey Club
STAFF	ITEM	REPORT	P	SNP	LSNP	RC	REASON
NIL							

P – Pecuniary

SNP – Significant Non Pecuniary

LSNP – Less than Significant Non Pecuniary

RC – Remain in Chamber during consideration/discussion of item

5. COMMUNITY PRESENTATIONS/CONSULTATIONS

Nil.

6. PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

*Council Resolution
Moved Councillor R HOOKE
Seconded Councillor RG SWAIN*

1.03/17 COUNCIL RESOLUTION:

The Minutes of the Ordinary Meeting held on Wednesday 15 February 2017 were received and it was **RESOLVED** that the minutes be adopted as a true and correct record of that meeting.

7. NOTICE OF MOTION

Nil.

8. MAYORAL MINUTE

8.1 FRIENDLY EXCHANGES RELATIONSHIP – YINZHOU DISTRICT

AUTHOR Mayor Chaffey

*Council Resolution
Moved Councillor J CHAFFEY
Seconded Councillor A LUKE*

2.03/17 COUNCIL RESOLUTIONS:

That Council:

1. Authorise the Mayor's signature of the Friendly Exchanges Relationship Agreement between Gunnedah Shire Council and Yinzhou District, Ningbo, China;
2. Authorise the Mayor's signature on any other similar agreements which may be proposed by and with destination districts within China during the March delegation; and
3. Agree in principal to the financial support of reciprocal delegations from parties with which Council enters into Friendly Exchange Relationship agreements, noting that such support would be limited to the funding of Civic events and gifts.

9. GENERAL MANAGER'S OFFICE

9.1 2017 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT

AUTHOR General Manager

Council Resolution

Moved Councillor C FULLER

Seconded Councillor D MOSES

3.03/17 COUNCIL RESOLUTIONS:

1. That Councillors give consideration to any proposed motions they wish included in the National General Assembly business Paper, and advise the General Manager of them prior to Friday 7 April 2017 to enable them to be considered by Council at its April Ordinary Meeting.
2. That Council authorise the attendance of the Mayor, Councillor Jamie Chaffey, at the 2017 National General Assembly of Local Government.

9.2 SPONSORSHIP OF THE 2017 DROVER'S RUN 4WD OUTBACK ADVENTURE – WESTPAC RESCUE HELICOPTER SERVICE

AUTHOR General Manager

Council Resolution

Moved Councillor C FULLER

Seconded Councillor RG SWAIN

4.03/17 COUNCIL RESOLUTION:

That Council provides a Level 3 Sponsorship totaling \$500 to support fundraising for the Westpac Rescue Helicopter Service New England North West.

9.3 INVESTMENTS

AUTHOR Financial Accountant

Council Resolution

Moved Councillor D MOSES

Seconded Councillor A LUKE

5.03/17 COUNCIL RESOLUTION:

That the principal investment of \$57.9 million for all funds to date be received and noted.

10. BUSINESS SYSTEMS AND GOVERNANCE

10.1 DONATION – FACILITY HIRE SUPPORT FUND

AUTHOR Executive Manager, Business Systems and Governance

Council Resolution

Moved Councillor RG SWAIN

Seconded Councillor C FULLER

6.03/17 COUNCIL RESOLUTION:

That a donation of \$921 be provided from the Facility Hiring Support fund for the upcoming Gunnedah Combined Catholic Schools Parents and Friends Association.

10.2 POLICY – RELATED PARTY DISCLOSURES

AUTHOR Executive Manager, Business Systems and Governance

Council Resolution

Moved Councillor RG SWAIN

Seconded Councillor J CAMPBELL

7.03/17 COUNCIL RESOLUTION:

That the attached draft Related Party Disclosures Policy be adopted.

10.3 POLICY – ASBESTOS MANAGEMENT

AUTHOR Executive Manager, Business Systems and Governance

Council Resolution

Moved Councillor A LUKE

Seconded Councillor R HOOKE

8.03/17 COUNCIL RESOLUTIONS:

1. That Council's current Policy on Asbestos Waste Disposal be rescinded; and
2. That the attached draft Asbestos Management Policy be adopted.

10.4 OUTSTANDING RESOLUTION REGISTER

AUTHOR Executive Manager, Business Systems and Governance

Council Resolution

Moved Councillor RG SWAIN

Seconded Councillor C FULLER

9.03/17 COUNCIL RESOLUTION:

That the information be received and noted.

SUSPENSION OF STANDING ORDERS IN COMMITTEE OF THE WHOLE

A Motion was Moved Councillor RG SWAIN, Seconded Councillor OC HASLER that Council consider the Executive Manager Business Systems and Governance Report on the 2017 Australian Local Government Women's Association Conference.

10.5 2017 AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION CONFERENCE

AUTHOR Executive Manager, Business Systems and Governance

Council Resolution

Moved Councillor OC HASLER

Seconded Councillor D MOSES

10.03/17 COUNCIL RESOLUTION:

That Council approve up to three Councillors' attendance at the 2017 Australian Local Government Women's Association NSW Conference.

11. PLANNING AND ENVIRONMENTAL SERVICES

11.1 DRAFT NEW ENGLAND NORTH WEST REGIONAL PLAN

AUTHOR Manager Development and Planning

*Council Resolution
Moved Councillor OC HASLER
Seconded Councillor A LUKE*

11.03/17 COUNCIL RESOLUTION:

That a submission be prepared for the Draft New England North West Regional Plan.

11.2 FOUNDATION FOR REGIONAL DEVELOPMENT LIMITED – BUILDING REGIONAL AUSTRALIA SUMMIT 2017

AUTHOR Director Planning and Environmental Services

*Council Resolution
Moved Councillor C FULLER
Seconded Councillor D MOSES*

12.03/17 COUNCIL RESOLUTION:

That Mayor Chaffey attend the Building Regional Australia Summit 2017 from 26-28 April 2017 in Nambucca Heads.

11.3 ACCESS WORKING GROUP NOMINATIONS

AUTHOR Director Planning and Environmental Services

*Council Resolution
Moved Councillor A LUKE
Seconded Councillor C FULLER*

13.03/17 COUNCIL RESOLUTION:

That the following appointments be made to the Access Working Group:

- **Ms Sharne Turpin**
- **Mrs Julie Frend**
- **Mr Gerry McDonald**
- **Mr Steven Betts**
- **Mr Peter Jones (Gunnedah and District Chamber of Commerce)**

11.4 **INCLUSIVE PLAYGROUND WORKING GROUP NOMINATIONS**

AUTHOR Director Planning and Environmental Services

Council Resolution

Moved Councillor RG SWAIN

Seconded Councillor R HOOKE

14.03/17 **COUNCIL RESOLUTION:**

That the following appointments be made to the Inclusive Playground Working Group:

- Ms Rebecca Ryan
- Ms Allison West

SUSPENSION OF STANDING ORDERS IN COMMITTEE OF THE WHOLE

A Motion was Moved Councillor R HOOKE, Seconded Councillor RG SWAIN that Council consider the Director Planning and Environmental Services Late Report in relation to the Crime Prevention Working Group Nominations.

11.5 **CRIME PREVENTION WORKING GROUP NOMINATIONS**

AUTHOR Director Planning and Environmental Services

Council Resolution

Moved Councillor RG SWAIN

Seconded Councillor R HOOKE

15.03/17 **COUNCIL RESOLUTION:**

That the following appointments be made to the Crime Prevention Working Group:

- Ms Aleasha Brown
- Mrs Rhonda Smith (PCYC)
- Ms Kate Mackley
- Mr Neville Mammen

12. INFRASTRUCTURE SERVICES

12.1 **CAROLS IN THE PARK**

AUTHOR Manager Public Facilities

Council Resolution

Moved Councillor RG SWAIN

Seconded Councillor A LUKE

16.03/17 **COUNCIL RESOLUTIONS:**

1. That the 2017 Carols by Candlelight become a Council event, with the Ministers Fraternal volunteering their assistance and covering the cost of the event.
2. That Council negotiate a Memorandum of Understanding with the Gunnedah Ministers Fraternal in order to provide clarity around the conduct of the event.

12.2 GUNNEDAH JOCKEY CLUB COUNCIL CONTRIBUTION

Councillor J Campbell declared an interest, left the Chamber and took no part in discussion or consideration of this item.

AUTHOR Manager Public Facilities

Council Resolution

Moved Councillor OC HASLER

Seconded Councillor C FULLER

17.03/17 COUNCIL RESOLUTION:

That Council contributes \$15,600 towards the Gunnedah Jockey Club's 2016/17 operational costs, funding to be allocated from the Reserve Management Fund.

Councillor J Campbell returned to the meeting.

12.3 CURLEWIS WATER SUPPLY PIPELINE PROJECT FUNDING REQUEST

AUTHOR Manager Water Services

Council Resolution

Moved Councillor C FULLER

Seconded Councillor D MOSES

18.03/17 COUNCIL RESOLUTION:

That Council allocate \$130,000 from the Curlewis Water Supply Restricted Asset to undertake a concept design and delivery support for the Curlewis Water Supply Pipeline Project in the 2016/17 Operational Plan.

12.4 PEDESTRIAN ACCESS AND MOBILITY PLAN AND BIKE PLAN

AUTHOR Director Infrastructure Services

Council Resolution

Moved Councillor OC HASLER

Seconded Councillor C FULLER

19.03/17 COUNCIL RESOLUTIONS:

- 1. That Council adopt the Pedestrian Access and Mobility Plan November 2016 and Bike Plan November 2016.**
- 2. That a letter of appreciation be prepared and forwarded to Ms Yigman noting the value of her submission in relation to the Plans.**

13. PLANNING ENVIRONMENT AND DEVELOPMENT COMMITTEE

Nil for March.

14. QUESTIONS ON NOTICE

Nil.

CLOSED COUNCIL

Council Resolution

Moved Councillor RG SWAIN

Seconded Councillor D MOSES

20.03/17 A Motion was Moved into Closed Council for consideration of the following matters and that members of the press and public be excluded from the meeting, the reason being that the matters to be discussed concerned personnel and contractual matters, as detailed below:

a) Director Infrastructure Services Report to Closed Council.

17. INFRASTRUCTURE SERVICES

17.1 TENDER T1617-09 – DESIGN AND CONSTRUCTION OF SIMPSON BRIDGE REPLACEMENT

AUTHOR Works Manager

Council Resolution

Moved Councillor RG SWAIN

Seconded Councillor R HOOKE

21.03/17 COUNCIL RESOLUTION:

That Tender T1617-09 – Design and Construction of Simpson Bridge Replacement be awarded to Murray Construction Pty Ltd in accordance with RMS specifications for concrete bridges and that the contract includes the demolition of the existing bridge and design of preliminary vertical and horizontal alignment for the tie-ins to existing roads.

This item is classified CONFIDENTIAL under Section 10A(2)(d) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (d) *commercial information of a confidential nature that would, if disclosed:*
- i) prejudice the commercial position of the person who supplied it, or*
 - ii) confer a commercial advantage on a competitor of the Council, or*
 - iii) reveal a trade secret.*

This matter is classified confidential because of commercial information of a confidential nature. It is not in the public interest to reveal information that could prejudice a commercial position, confer a commercial advantage, or reveal a trade secret.

RESOLUTION OUT OF CLOSED COUNCIL

Council Resolution

Moved Councillor C FULLER

Seconded Councillor D MOSES

22.03/17 COUNCIL RESOLUTION:

On the resumption of the Ordinary business of the meeting, the Chairperson reported that the previous resolution was adopted in Closed Council.

There being no further business, the meeting closed at 5:26pm.

**Mayor J Chaffey
CHAIRPERSON**