

# 2019

ORDINARY BUSINESS PAPER

CAMPBELLTOWN CITY COUNCIL



INGLEBURN ALIVE 2 MARCH

12 February

## COMMON ABBREVIATIONS

ACF	Animal Care Facility
AEP	Annual Exceedence Probability
AHD	Australian Height Datum
BASIX	Building Sustainability Index Scheme
BC	Building Certificate
BCA	Building Code of Australia
BPB	Buildings Professionals Board
CLEP	Campbelltown Local Environmental Plan
CBD	Central Business District
CPTED	Crime Prevention Through Environmental Design
CSG	Coal Seam Gas
DA	Development Application
DCP	Development Control Plan
DDA	Disability Discrimination Act 1992
DPE	Department of Planning and Environment
EIS	Environmental Impact Statement
EPA Act	<i>Environmental Planning and Assessment Act 1979</i>
EPA	Environmental Protection Authority
EPI	Environmental Planning Instrument
FA	NSW Food Authority
FPL	Flood Planning Level
FFTF	Fit for the Future
FSR	Floor Space Ratio
GRCCC	Georges River Combined Councils Committee
GSC	Greater Sydney Commission
HIS	Heritage Impact Statement
IDO	Interim Development Order
IHAP	Independent Hearing and Assessment Panel
IPR	Integrated Planning and Reporting
JRPP	Joint Regional Planning Panel
KPoM	Koala Plan of Management
LEC	Land and Environment Court
LEC Act	<i>Land and Environment Court Act 1979</i>
LEP	Local Environmental Plan
LEP 2002	Local Environmental Plan 2002
LGA	Local Government Area
LG Act	<i>Local Government Act 1993</i>
LPP	Local Planning Panel
LTFP	Long Term Financial Plan
MACROC	Macarthur Regional Organisation of Councils
MSB	Mine Subsidence Board
NGAA	National Growth Areas Alliance
NOPO	Notice of Proposed Order
NSWH	NSW Housing
OEH	Office of Environment and Heritage
OLG	Office of Local Government, Department of Premier and Cabinet
OSD	On-Site Detention
OWMS	Onsite Wastewater Management System
PCA	Principal Certifying Authority
PoM	Plan of Management
POEO Act	<i>Protection of the Environment Operations Act 1997</i>
PMF	Probable Maximum Flood
PN	Penalty Notice
PP	Planning Proposal
PPR	Planning Proposal Request
REF	Review of Environmental Factors
REP	Regional Environment Plan
RFS	NSW Rural Fire Service
RL	Reduced Levels
RMS	Roads and Maritime Services (incorporating previous Roads and Traffic Authority)
SEE	Statement of Environmental Effects
SEPP	State Environmental Planning Policy
SREP	Sydney Regional Environmental Plan
SSD	State Significant Development
STP	Sewerage Treatment Plant
TCP	Traffic Control Plan
TMP	Traffic Management Plan
TNSW	Transport for NSW
VMP	Vegetation Management Plan
VPA	Voluntary Planning Agreement
SECTION 149 CERTIFICATE - Certificate as to zoning and planning restrictions on properties	
SECTION 603 CERTIFICATE - Certificate as to Rates and Charges outstanding on a property	
SECTION 73 CERTIFICATE - Certificate from Sydney Water regarding Subdivision	



05 February 2019

You are hereby notified that the next Ordinary Council Meeting will be held at the Civic Centre, Campbelltown on Tuesday 12 February 2019 at 6.30pm.

Lindy Deitz  
General Manager

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## **1. ACKNOWLEDGEMENT OF LAND**

I would like to acknowledge the Traditional Custodians, the Dharawal people, whose Lands we are now meeting on. I would like to pay my respects to the Dharawal Elders, past and present and all other Aboriginal people who are here today.

## **2. APOLOGIES**

Nil at time of print.

### **3. CONFIRMATION OF MINUTES**

#### **3.1 Minutes of the Ordinary Meeting of Council held 11 December 2018**

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##### **Officer's Recommendation**

That the Minutes of the Ordinary Meeting of Council held 11 December 2018, copies of which have been circulated to each Councillor, be taken as read and confirmed.

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##### **Report**

That the Minutes of the Ordinary Meeting of Council held 11 December 2018 are presented to Council for confirmation.

##### **Attachments**

1. Minutes of the Ordinary Meeting of Council held 11 December 2018 (contained within this report)

# CAMPBELLTOWN CITY COUNCIL

## Minutes Summary

**Ordinary Council Meeting held at 6.30pm on Tuesday, 11 December 2018.**

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## Minutes of the Ordinary Meeting of the Campbelltown City Council held on 11 December 2018

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**Present**

The Mayor, Councillor G Brticevic  
 Councillor M Chivers  
 Councillor M Chowdhury  
 Councillor R George  
 Councillor B Gilholme  
 Councillor G Greiss  
 Councillor K Hunt  
 Councillor P Lake  
 Councillor D Lound  
 Councillor R Manoto  
 Councillor B Moroney  
 Councillor W Morrison  
 Councillor M Oates

### 1. ACKNOWLEDGEMENT OF LAND

An Acknowledgement of Land was presented by the Chairperson Councillor Brticevic.

#### Council Prayer

The Council Prayer was presented by the Acting General Manager.

### 2. APOLOGIES

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It was **Moved** Councillor Greiss, **Seconded** Councillor Gilholme:

That the apology from Councillor B Thompson be received and accepted.

Note: Councillor T Rowell has been granted a leave of absence from Council incorporating all meetings until further notice.

**295** The Motion on being Put was **CARRIED**.

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### 3. CONFIRMATION OF MINUTES

#### 3.1 Minutes of the Ordinary Meeting of Council held 13 November 2018

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It was **Moved** Councillor Gilholme, **Seconded** Councillor Chowdhury:

That the Minutes of the Ordinary Council Meeting held 13 November 2018, copies of which have been circulated to each Councillor, be taken as read and confirmed.

**296** The Motion on being Put was **CARRIED**.

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#### **4. DECLARATIONS OF INTEREST**

Declarations of Interest were made in respect of the following items:

##### **Pecuniary Interests**

Nil

##### **Non Pecuniary – Significant Interests**

Nil

##### **Non Pecuniary – Less than Significant Interests**

Councillor Gilholme – Item 8.1 No 2 Kent Street Minto – St James Anglican Church – Heritage Listing. Councillor Gilholme advised he is an associate of a Member of the Board on the Property Trust and that he will leave the Chamber.

Councillor Greiss – Item 8.6 Planning Proposal – Request to rezone land for urban and conservation purposes – Appin Road Gilead. Councillor Greiss advised that he is a member of Sydney South West Planning Panel and that as this item may come to the panel in the future, he will leave the Chamber.

Councillor Lound – Item 8.6 Planning Proposal – Request to rezone land for urban and conservation purposes – Appin Road Gilead. Councillor Lound advised that he is a member of Sydney South West Planning Panel and that as this item may come to the panel in the future, he will leave the Chamber.

Councillor Brticevic – Item 8.6 - Planning Proposal – Request to rezone land for urban and conservation purposes – Appin Road Gilead. Councillor Brticevic advised that the land is owned by the Brticevich family, whilst the Brticevich family are of no relation to him, to avoid any perception issues, he will leave the Chamber.

Councillor Greiss – Item 8.8 Planning Proposal – 194 Campbelltown Road Denham Court App No. 35/2018. Councillor Greiss advised that he is a member of Sydney South West Planning Panel and that as this item may come to the panel in the future, he will leave the Chamber.

Councillor Lound – Item 8.8 Planning Proposal – 194 Campbelltown Road Denham Court App No. 35/2018. Councillor Lound advised that he is a member of Sydney South West Planning Panel and that as this item may come to the panel in the future, he will leave the Chamber.

Councillor Moroney – Item 11.7 Greater Macarthur 2040 Interim Plan. Councillor Moroney advised he is an employee of the Department of Education.

##### **Other Disclosures**

Nil

## 5. MAYORAL MINUTE

### 5.1 Director City Growth and Economy Retirement

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It was **Moved** Councillor Lound, **Seconded** Councillor Moroney:

That the information be noted.

**297** The Motion on being Put was **CARRIED**.

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## 6. PETITIONS

## 7. CORRESPONDENCE

Nil

## 8. REPORTS FROM OFFICERS

Having declared an interest in item 8.1 Councillor Gilholme left the Chamber at 7.16pm and did not take part in the discussion or vote on the matter.

### 8.1 No. 2 Kent Street, Minto - St James Anglican Church - Heritage Listing

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**Meeting note:** Ms Joan Cootes addressed the meeting. Mr Andrew Clarke addressed the meeting.

It was **Moved** Councillor Lound, **Seconded** Councillor Chowdhury:

1. That Council adopt Amendment No.14 to the Campbelltown Local Environmental Plan 2015 (the CLEP 2015) as proposed by this Planning Proposal which lists the St James Anglican Church as an item of (local) environmental heritage under Schedule 5 of the CLEP 2015.
  2. That Council's delegate, the General Manager, make Amendment No 14 to the Campbelltown Local Environmental Plan 2015 under delegation, pursuant to Section 3.36 of the *Environmental Planning and Assessment Act 1979* as authorised by the Minister for Planning and Environment.
  3. That Council inform the Department of Planning and Environment of its decision to adopt and make Amendment No 14 to the CLEP 2015.
  4. That the residents who made a submission on the Proposal during the public exhibition period be notified of Council's decision.
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- 
5. That the landowner be notified of Council's decision.

**298** The Motion on being Put was **CARRIED**.

A Division was recorded in regard to the Resolution for Item 8.1 with those voting for the Motion being Councillors G Bricevic, M Oates, M Chowdhury, K Hunt, D Lound, R Manoto, M Chivers, B Moroney, W Morrison, G Greiss and R George.

Voting against the Resolution were Councillor P Lake.

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**Meeting note:** At the conclusion of the discussion regarding item 8.1 Councillor Gilholme returned to the Chamber at 7.22pm.

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## **8.2 Outcome of the Mobile Education Van launch during National Organic Week**

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It was **Moved** Councillor Hunt, **Seconded** Councillor Chivers:

That the information be noted.

**299** The Motion on being Put was **CARRIED**.

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## **8.3 Animal Care Facility Companion Animal Adoption Fees**

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It was **Moved** Councillor Chowdhury, **Seconded** Councillor Moroney:

1. That Council reaffirm its current practice of applying a 50 percent discounted sale/adoption fee to assist with the adoption of difficult to rehome animals from the Animal Care Facility, which is to be applied at the discretion of delegated staff.
2. That in light of reduced veterinary contractor costs for desexing cats and dogs sold from the Animal Care Facility, companion animal adoption fees be reduced as follows:
  - Purchase of Cat or Kitten \$170 (inclusive of GST)
  - Purchase of Dog or Puppy \$320 (inclusive of GST)
3. That Council adopt the proposed fee changes at the conclusion of the exhibition period provided that no objections are received.

**300** The Motion on being Put was **CARRIED**.

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## 8.4 Quarterly Legal Status Report 1 July to 30 September 2018

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It was **Moved** Councillor Hunt, **Seconded** Councillor Lound:

That the information be noted.

**301** The Motion on being Put was **CARRIED**.

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## 8.5 Draft City Wide Contributions Plan - Post Exhibition Report

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It was **Moved** Councillor Lound, **Seconded** Councillor Moroney:

1. That the draft Campbelltown Local Infrastructure Contributions Plan 2018 be adopted.
2. That Council give public notice of its decision in a local newspaper within 28 days after the decision is made. The date of the public notice will become the effective date in which the Plan will come into force.

**302** The Motion on being Put was **CARRIED**.

A Division was recorded in regard to the Resolution for Item 8.5 with those voting for the Motion being Councillors G Bricevic, M Oates, M Chowdhury, K Hunt, D Lound, R Manoto, B Gilholme, M Chivers, P Lake, B Moroney, W Morrison, G Greiss and R George.

Voting against the Resolution were Nil.

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### Meeting note:

Having declared an interest in item 8.6 Councillor Bricevic left the Chamber at 7:44pm and did not take part in the discussion or vote on the matter. Councillor Oates assumed the Chair.

Having declared an interest in item 8.6 and item 8.8 Councillor Lound and Councillor Greiss left the Chamber at 7:44pm and did not take part in the discussion or vote on the matters.

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## 8.6 Planning Proposal - Request to rezone land for urban and conservation purposes - Appin Road Gilead

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**Meeting note:** Mr Gary Prattley addressed the meeting.

It was **Moved** Councillor Hunt, **Seconded** Councillor Morrison:

1. That Council not proceed with the Planning Proposal Request (PPR) as provided for property Nos. 880, 894, 900 and 880A-900A Appin Road, Gilead for the following reasons:
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- 
- a. The Planning Proposal Request is inconsistent with the recently released Department of Planning and Environment vision – Greater Macarthur 2040: An Interim Plan for the Greater Macarthur Structure Plan (land release areas) (GM 2040) which is seeking to reserve the subject land as a primary Koala movement corridor and remove its previous classification as urban capable.
  - b. The proposal would be inconsistent with metropolitan, district and local planning outcomes, objectives and strategies.
  - c. The capacity of Appin Road to accommodate additional traffic growth is limited to current zoned land.
  - d. The Campbelltown City Local Planning Panel do not support the proposal on the ground that it has insufficient strategic and site specific merit.
2. That the proponent and Department of Planning and Environment be advised of Council's decision.
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An Amendment was **Moved** Councillor Lake, **Seconded** Councillor Morrison:

That the decision for the Planning Proposal Request (PPR) as provided for property Nos. 880, 894, 900 and 880A-900A Appin Road, Gilead be deferred.

## LOST

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A Division was recorded in regard to the Resolution for Item 8.6 with those voting for the Motion being Councillors M Oates, M Chowdhury, K Hunt, R Manoto, B Gilholme, M Chivers, B Moroney and W Morrison.

Voting against the Resolution were Councillors P Lake and R George.

**303** The Motion on being Put was **CARRIED**.

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**Meeting note:** At the conclusion of the discussion regarding item 8.6 Councillor Brticevic returned to the Chamber and reassumed the Chair at 7.54pm.

## 8.7 Status of Applications

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It was **Moved** Councillor Morrison, **Seconded** Councillor Hunt:

That the information be noted.

**304** The Motion on being Put was **CARRIED**.

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## 8.8 Draft Planning Proposal - 194 Campbelltown Road Denham Court (App No. 35/2018)

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**Meeting note:** Mr Josh Hollis addressed the meeting.

It was **Moved** Councillor Brticevic, **Seconded** Councillor Oates:

That Council not support the Planning Proposal request (Application No. 35/2018) to amend the Schedule 1 'additional permitted uses' provisions of Campbelltown Local Environmental Plan 2015 for 194 Campbelltown Road, Denham Court.

**305** The Motion on being Put was **CARRIED**.

A Division was recorded in regard to the Resolution for Item 8.8 with those voting for the Motion being Councillors G Brticevic, M Oates, M Chowdhury, K Hunt, R Manoto, B Gilholme, M Chivers, B Moroney, W Morrison and R George.

Voting against the Resolution were Councillor P Lake.

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**Meeting note:** At the conclusion of the discussion regarding item 8.8 Councillor Lound and Councillor Greiss returned to the Chamber at 8.15pm.

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## 8.9 Use of Drone Technology to Monitor Koala Movement

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It was **Moved** Councillor Lake, **Seconded** Councillor Moroney:

That Council monitor and track koala movement as outlined in the draft Campbelltown Comprehensive Koala Plan of Management.

**306** The Motion on being Put was **CARRIED**.

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## 8.10 Community Capacity Building Grants Program 2018/19

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It was **Moved** Councillor Oates, **Seconded** Councillor Chowdhury:

1. That Council approve funding under the Community Grants Capacity Building Program to each of the six applications received during the 2018 grants round.
2. That Council approve the expenditure of the remaining funds for a pilot community cultural grant round to be implemented by June 2019 to build capacity of new and emerging cultural groups.

**307** The Motion on being Put was **CARRIED**.

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### 8.11 Reports and Letters Requested

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It was **Moved** Councillor Chivers, **Seconded** Councillor Hunt:

That the information be noted.

**308** The Motion on being Put was **CARRIED**.

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### 8.12 Investment and Revenue Report - October 2018

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It was **Moved** Councillor Moroney, **Seconded** Councillor Morrison:

That the information be noted.

**309** The Motion on being Put was **CARRIED**.

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### 8.13 Cost Shifting Survey

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It was **Moved** Councillor Moroney, **Seconded** Councillor Lound:

That the information be noted.

**310** The Motion on being Put was **CARRIED**.

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### 8.14 Revised Policy - Investment

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It was **Moved** Councillor Manoto, **Seconded** Councillor Gilholme:

1. That the revised investment policy attached to this report be adopted.
2. That the Investment Policy review date be set at 31 December 2019.

**311** The Motion on being Put was **CARRIED**.

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### 8.15 2019 Council Meeting Calendar

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It was **Moved** Councillor Lound, **Seconded** Councillor Gilholme:

1. That the 2019 Council meeting calendar be noted and adopted.
2. That the General Manager be delegated authority to amend the meeting calendar in consultation with Councillors provided notice of a meeting has not been given.

**312** The Motion on being Put was **CARRIED**.

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### 8.16 T18/31 Design and Construct Lift at Civic Centre

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It was **Moved** Councillor Gilholme, **Seconded** Councillor Chivers:

That Council enter into negotiations with suitably experienced and qualified companies for the design and construct of a lift at the Civic Centre.

**313** The Motion on being Put was **CARRIED**.

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### 8.17 Minutes of the Audit Risk and Improvement Committee Report

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It was **Moved** Councillor Morrison, **Seconded** Councillor Gilholme:

That the minutes of the Audit Risk and Improvement Committee held 24 September 2018 be noted.

**314** The Motion on being Put was **CARRIED**.

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### 8.18 Campbelltown Destination Management Plan

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It was **Moved** Councillor Lound, **Seconded** Councillor Hunt:

That Council endorses the Campbelltown Destination Management Plan.

**315** The Motion on being Put was **CARRIED**.

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## 8.19 Western Parkland City Regional Collaboration

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It was **Moved** Councillor Brticevic, **Seconded** Councillor Hunt:

1. That Council notes the proposed Memorandum of Understanding between the eight Western City Councils; and
2. That Council adopts, in principle, the framework for regional collaboration described in the Memorandum of Understanding.

**316** The Motion on being Put was **CARRIED**.

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## 9. QUESTIONS WITH NOTICE

Nil

## 10. RESCISSION MOTION

Nil

## 11. NOTICE OF MOTION

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### 11.1 Improvements to Minto Sports Centre

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It was **Moved** Councillor Chowdhury, **Seconded** Councillor Lound:

1. That a report be presented on the feasibility of improvements to the exterior of Minto Sports Centre.
2. That the report should include options to improve the exterior facade and entrance, such as new signage and flags to enhance the visual appeal of the facility to the community, and the associated costs.
3. That the exterior wall facing the railway line should be included in any enhancement works.

**317** The Motion on being Put was **CARRIED**.

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## 11.2 Quiet Hour at Multi Day Community Events

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It was **Moved** Councillor Chivers, **Seconded** Councillor Gilholme:

1. That where feasible, all multi day community events, including the upcoming Water Wonderland, incorporate a 'Quiet Hour' or similar to enable inclusive participation for people with disability, and their families and carers.

**318** The Motion on being Put was **CARRIED**.

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## 11.3 Citizenship Ceremonies

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It was **Moved** Councillor Chivers, **Seconded** Councillor Chowdhury:

1. That Council include the singing of the Australian National Anthem in Dharawal language at each of its Citizenship Ceremonies.

**319** The Motion on being Put was **CARRIED**.

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## 11.4 Refurbishing of Beersheba and Gallipoli Bridges, Ingleburn

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It was **Moved** Councillor Lound, **Seconded** Councillor Morrison:

1. That a briefing be presented to Council regarding the planned beautification landscaping and signage works for the Beersheba and Gallipoli bridges at Ingleburn.

The upgrades include opportunities, to improve the overall appearance of both bridges, upgrading of fencing and footpaths, and the addition of more prominent plaques/signage to achieve a more respectful and presentable appearance.

2. That Council note Councillor Thompson's previous representations on the issue.

**320** The Motion on being Put was **CARRIED**.

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## 11.5 Defibrillators in Campbelltown LGA

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It was **Moved** Councillor Lound, **Seconded** Councillor Manoto:

1. That an audit be conducted on all sporting Associations in the Campbelltown LGA to
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ascertain if they currently have a defibrillator within their premises.

2. That, post audit, Council assists clubs to seek funding opportunities through State funding grants.

**321** The Motion on being Put was **CARRIED**.

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## **11.6 Development of the Georges River Recreation Trail**

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It was **Moved** Councillor Oates, **Seconded** Councillor Chowdhury:

1. That Council includes within its long term financial plans, the planning, development and delivery of the Georges River Recreation Trail, linking Glenfield to Wedderburn as an active transport link for walkers and cyclists, commencing with the detailed design for the trail to be included as part of the preparation of Council's 2019-2020 budget.

**322** The Motion on being Put was **CARRIED**.

It was noted that Councillor Greiss voted against this item.

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## **11.7 Greater Macarthur 2040 Interim Plan**

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It was **Moved** Councillor Moroney, **Seconded** Councillor Morrison:

1. That Council notes the serious deficits in the interim plan for the Greater Macarthur 2040 for the provision of necessary infrastructure and protection of unique local wildlife and biodiversity.
2. That Council prepare a submission to the Department of Planning and Environment taking into account previous positions of Council relevant to the Greater Macarthur growth area and the suitability of the special infrastructure contribution
3. That Council request an extension to the Department of Planning to Friday 15 February 2019 in order to submit the draft submission be circulated to all Councillors and a briefing be scheduled on 29 January 2019

**323** The Motion on being Put was **CARRIED**.

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## **12. URGENT GENERAL BUSINESS**

Nil



### **13. PRESENTATIONS BY COUNCILLORS**

1. Councillor George Greiss passed on his thanks to Council and wished everyone a Merry Christmas.
2. Councillor Warren Morrison thanked the community for the support for 24 Hour Fight Against Cancer Macarthur which was held on 20 October at Campbelltown Sports Stadium which was attended by the Federal Member for Macarthur Dr Mike Freeland MP and State Member for Campbelltown Greg Warren MP.
3. Councillor Masood Chowdhury passed on his congratulations to Council for achieving White Ribbon Accreditation.
4. Councillor Masood Chowdhury on 24 November attended to the 35th anniversary for the Tharawal Aboriginal Corporation.
5. Councillor Ben Moroney passed on his congratulations to Councillor Morrison on the opening of his new refurbished store which was also attended by the Mayor.
6. Councillor Ben Moroney wished everyone a happy Hanukkah and safe holiday season.
7. Councillor Paul Lake wished the Council and staff a happy Christmas.
8. Councillor Margaret Chivers attended Airds High School on 14 November for the presentation night. Councillor Chivers noted that there were happy parents, happy students and happy staff.
9. Councillor Margaret Chivers on 21 November was invited to celebrate the 40th anniversary of Campbellfield Public School. Councillor Chivers shared that she was a former teacher at Campbellfield Public School and was invited to speak at the celebrations.
10. Councillor Margaret Chivers on 28 November attended Beverly Park School for their presentation assembly. Councillor Chivers noted the students who were presented with awards.
11. Councillor Margaret Chivers also on 28 November attended the 25th anniversary of Zonta Club of Macarthur Inc with its purpose to take a stand against domestic violence by providing support and awareness.
12. Councillor Margaret Chivers on 30 November attended the HJ Daley Library. Library monitors from Minto Public School, Campbelltown Public School, Sarah Redfern Public School and The Grange Public School came to spend time with the library staff. Councillor Chivers noted how excited the students were and passed on her thanks to the teachers, library and Council staff who embraced the idea.
13. Councillor Margaret Chivers on 1 December attended the Campbelltown City Police Community Aboriginal Debutantes Ball, where 10 Aboriginal debutantes, accompanied by a member of the Campbelltown Police Command were presented.
14. Councillor Ben Gilholme on 18 November attended the Ingleburn Public School fete. Councillor Gilholme shared that the day brought back many memories of school as he was a former student.

15. Councillor Ben Gilholme celebrated the International Day of People with Disability on 3 December. Councillor Gilholme attended the HJ Daley Library and joined in the Christmas card workshops. Councillor Gilholme then went to Campbelltown Civic Hall where David Sexton, the CEO of Variety NSW spoke about Variety's aim for the area to have accessible, inclusive care for everyone.
16. Councillor Ben Gilholme on 3 December attended St Peter's Anglican Primary School with Bishop Haywood for their end of year presentations. Councillor Gilholme noted that all the students receiving awards were well deserved.
17. Councillor Ben Gilholme on 11 December attended Ingleburn Public School and represented Dr Mike Freelander MP to help The Silver Coin Project which celebrated the first scholarships for year six students entering year seven in 2019 providing them with student with starter packs. Councillor Gilholme thanked Ms Scocco, Ms Nair and Ms Thompson.
18. Councillor Rey Manoto on 20 November attended Ingleburn Sub Branch Book Launch. The launch was for the book, The Victoria Cross: Australia Remembers by Michael Madden. The book has the profiles of all the Australian Victoria Cross recipients. Councillor Manoto advised he met the families of two of the recipients and one Kevin Wheatley VC ('Dasher') was from Campbelltown and there is a stone marker and plaque in Mawson park to remember him.
19. Councillor Rey Manoto, along with Councillor Morrison and Dr Mike Freelander on 21 November attended the 10th anniversary of Headspace Campbelltown which provides networking and opportunities with other organisations for youth in the area encountering difficulties in their lives.
20. Councillor Rey Manoto on 23 November attended the wreath laying ceremonies and commemorative tree planting organised by the Order of the Knights of Rizal, which aims to uphold and honour the ideals of the Philippine national hero Dr José Rizal. Councillor Manoto thanked the Council staff for ensuring that Rizal Park is presentable.
21. Councillor Darcy Lound with Councillor Chowdhury on 18 November attended the Harmony Day - Moving Forward Together Festival. This was the first year the event has been held, but aims to create understanding and bring all Australians together to build an inclusive society. Councillor Lound noted that there was a great representation from community groups with the police liaison officer and state and federal members. Councillor Lound hopes the event will grow next year.
22. Councillor Darcy Lound wished everyone a Merry Christmas.
23. Councillor Karen Hunt on 23 November along with Councillor Oates, Councillor Chowdhury and Councillor Lound attended the White Ribbon convoy starting at Minto. Councillor Hunt noted how this was well attended by the community with Sarah Redfern High School being in attendance. Thanks to Senior Sargent Blom for getting the message out to the community to raise awareness and stop domestic violence.
24. Councillor Karen Hunt with Councillor Chowdhury and Councillor Morrison on 24 November attended the 35th anniversary of Tharawal Aboriginal Corporation at The Cube. Councillor Hunt passed on her congratulations to all involved, noting there was a great dance presentation by all children.

25. Councillor Karen Hunt with Councillor Chowdhury and Councillor Brticevic on 25 November attended the Create Harmony in Life event which aims to stop domestic violence organised by the Multicultural Society of Campbelltown Inc and held at The Grange Public School.
26. Councillor Karen Hunt with Councillor Chowdhury on 3 December attended Al-Faisal College, Campbelltown for the end of year presentations. Councillor Hunt shared how the Australian National Anthem was sung in the Dharawal language by a student and how wonderful that was.
27. Councillor Karen Hunt passed on her best wishes for a Merry Christmas to everyone.
28. Councillor Masood Chowdhury on 23 November attended the White Ribbon Day convoy to Koshigaya Park. Councillor Chowdhury shared the statistic that in Australia one woman dies each week because of domestic violence and how wonderful it is that Council support White Ribbon. Councillor Chowdhury encouraged people to stand up and speak out.
29. Councillor Masood Chowdhury with Councillor Manoto on 11 December attended Campbelltown Public School for their end of year presentation. Councillor Chowdhury passed on his congratulations to all the students for their achievements.
30. Councillor Masood Chowdhury wished everyone a Merry Christmas and a happy new year.
31. Councillor Meg Oates on 11 December attended Leumeah Public School, Campbelltown Public School and Campbelltown North Public School for their end of year celebrations. Councillor Oates commented on the diversity of talent and the amazing work done by the teachers also noting the respect all the students had for the teachers.
32. Councillor Meg Oates on 20 November attended Eagle Vale High School for the year 12 graduation. Councillor Oates noted that the school is rebranding itself to have a strong focus on the Aboriginal community. Councillor Oates noted the genuine respect, affection and gratitude the students showed their teachers.
33. Councillor Meg Oates on 23 November attended the Handpicked 2018 Annual Makers Market at Campbelltown Arts Centre. The event featured displays from local artist to show their talent to the community, there were also origami and jewellery making workshops. The markets were really successful and Councillor Oates hopes there will be more as they get bigger and better.
34. Councillor Meg Oates on 23 November attended the National Art School where Campbelltown Arts Centre won the 'Exhibition Projects – Galleries 11+ Paid Staff' for the exhibition Lisa Reihana/ Cinemania. Councillor Oates noted that this is the third year in a row that Campbelltown Arts Centre has won this award.
35. Councillor Meg Oates passed on her wishes for a Merry Christmas and best wishes for peace and happiness.
36. Councillor George Brticevic attended the celebration to acknowledge the long serving staff at Campbelltown Council. Awards were presented for 10, 15, 20 and 30 years of service.

37. Councillor George Brticevic acknowledged The Shepherd Centre's outreach program. Councillor Brticevic advised that The Shepherd Centre have announced plans to relocate to Campbelltown. Councillor Brticevic noted that while the Campbelltown centre was being built, the outreach program was able to use the Ron Moore Community Centre to provide services for the Campbelltown and Macarthur residents.
38. Councillor George Brticevic on 14 November attended the Victor Chang School Science Awards at Campbelltown Arts Centre. Councillor Brticevic noted the awards are from the Victor Chang Cardiac Research Institute and are to celebrate young, gifted students and stimulate growth in science, technology, engineering and mathematics (STEM) subject areas.
39. Councillor George Brticevic expressed his thanks to the events team for the Christmas Carols held on 1 December. The Carols had special guests Nathan Foley formerly from Hi-5, the CareFlight helicopter and Santa.
40. Councillor George Brticevic on 28 November attended the opening of the refurbished Sleeping Giant and James Lane store opening. Councillor Brticevic spoke at the opening and thanked to the store for providing employment in Campbelltown.
41. Councillor George Brticevic and Councillor Chivers on 8 December visited Help Save the Wildlife Bushlands in Campbelltown rescue property at Ingleburn. Councillor Brticevic passed on his thanks to Riccardo Lonza and Deborah Kerr for the opportunity and sharing their time while also allowing them to meet wombats and koalas.
42. Councillor George Brticevic wished a Merry Christmas to the Councillors, staff and journalists. Councillor Brticevic wished a safe new year to the regular community members who attend Council meetings each month, Riccardo, Debbie and Nea.

## Confidentiality Recommendation

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It was **Moved** Councillor Gilholme, **Seconded** Councillor Hunt:

That the Council in accordance with Section 10A of the *Local Government Act 1993*, resolve to exclude the public from the meeting during discussions on the items in the Confidential Agenda, due to the confidential nature of the business and the Council's opinion that the public proceedings of the Committee would be prejudicial to the public interest.

**324** The Motion on being Put was **CARRIED**.

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**The Ordinary Meeting of Council was adjourned at 9.56pm and reconvened as a meeting of the Confidential Committee at 9.57pm.**

## 14. CONFIDENTIAL REPORTS FROM OFFICERS

### 14.1 Sale of Surplus Land

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It was **Moved** Councillor Gilholme, **Seconded** Councillor Chowdhury:

1. That Council approve the sale of the surplus land identified in the body of the report, via auction and otherwise on the terms and conditions outlined in the report.
2. If the reserve price is not achieved following the auction, the General Manager be authorised to sell the property on the terms outlined in the report.
3. That all documentation associated with the sale of the property be executed under the Common Seal of Council, if required.

**325** The Motion on being Put was **CARRIED**.

A Division was recorded in regard to the Resolution for Item 14.1 with those voting for the Motion being Councillors G Brticevic, M Oates, M Chowdhury, K Hunt, D Lound, R Manoto, B Gilholme, M Chivers, P Lake, B Moroney, W Morrison, G Greiss and R George.

Voting against the Resolution were Nil.

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### 14.2 Tender for Sale of Council Property

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It was **Moved** Councillor Oates, **Seconded** Councillor Morrison:

1. That Council approve a request for Ministerial Consent (if needed) to subdivide Council's land described below, to create three new lots, as outlined in the body of this report.
2. That the sale of the front subdivided lot, at not less than the minimum price outlined in this report.
3. That all documentation associated with the subdivision and sale of the front lot be executed under the Common Seal of Council, if required.
4. That if the sale process does not achieve the desired result a further report be presented to Council.

**326** The Motion on being Put was **CARRIED**.

A Division was recorded in regard to the Resolution for Item 14.2 with those voting for the Motion being Councillors G Brticevic, M Oates, M Chowdhury, K Hunt, D Lound, R Manoto, B Gilholme, M Chivers, P Lake, B Moroney, W Morrison, G Greiss and R George.

Voting against the Resolution were Nil.

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### 14.3 Lease of Council Land, Macquarie Fields

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It was **Moved** Councillor Gilholme, **Seconded** Councillor Lound:

1. That Council deals with the land described in this report, on the terms and conditions outlined below.
2. That Council undertakes community consultation for the proposed lease on the terms and conditions outlined in this report.
3. That if no major negative or adverse responses are received, the General Manager finalises the lease on the terms and conditions outlined in this report.
4. That if the community consultation results in major negative or similar adverse responses, a fresh report is provided to Council, with updated recommendations at that time.

**327** The Motion on being Put was **CARRIED**.

A Division was recorded in regard to the Resolution for Item 14.3 with those voting for the Motion being Councillors G Brticevic, M Oates, M Chowdhury, K Hunt, D Lound, R Manoto, B Gilholme, M Chivers, P Lake, B Moroney, W Morrison, G Greiss and R George.

Voting against the Resolution were Nil.

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### 14.4 Engagement of Architects for Construction of a New Childcare Centre

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It was **Moved** Councillor Moroney, **Seconded** Councillor Morrison:

1. That Council approves the engagement of the preferred Architects based on their fee proposal submitted to Council – subject to legal confirmation that the negotiated contract terms are satisfactory
2. That the scope of works and risk mitigation strategies are undertaken in accordance with this report and within the cost estimates
3. That a further report be submitted to Council once a Development Approval has been obtained consistent with the analysis contained in this report.

**328** The Motion on being Put was **CARRIED**.

A Division was recorded in regard to the Resolution for Item 14.4 with those voting for the Motion being Councillors G Brticevic, M Oates, M Chowdhury, K Hunt, D Lound, R Manoto, B Gilholme, M Chivers, P Lake, B Moroney, W Morrison, G Greiss and R George.

Voting against the Resolution were Nil.

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### 14.5 Carpark Licence - Wickfield Circuit, Ambarvale

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It was **Moved** Councillor Morrison, **Seconded** Councillor Lound:

1. That Council enters into a license on the terms and conditions outlined below, with the entity named in this report.
2. That all documentation associated with the license be executed under the Common Seal of Council, if required.

**329** The Motion on being Put was **CARRIED**.

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### 14.6 Michael and Marilyn Reardon-Small Bequest

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It was **Moved** Councillor Oates, **Seconded** Councillor Chowdhury:

1. That Council thank Michael and Marilyn Reardon-Small for their previous donations to the Campbelltown City Council's collection for the benefit of Macarthur residents and for sponsorship to the Fisher's Ghost Art Award for the James Gleeson Surrealism Award.
2. That Council write to Michael and Marilyn Reardon-Small outlining that it is unable to accept the terms of the proposed amendments to their Will due to the financial implications for Council in running the Trust over the nominated period of 80 years.

**330** The Motion on being Put was **CARRIED**.

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It was **Moved** Councillor Gilholme, **Seconded** Councillor Hunt:

That the Council in accordance with Section 10 of the Local Government Act 1993, move to re-open the meeting to the public.

**331** The Motion on being Put was **CARRIED**.

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**At the conclusion of the meeting of the Confidential Committee the Open Council Meeting was reconvened at 10.12pm.**

It was **Moved** Councillor Gilholme, **Seconded** Councillor Hunt:

That the reports of the Confidential Committee and the recommendations contained therein be adopted.

**332** The Motion on being Put was **CARRIED**.

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There being no further business the meeting closed at 10.13pm.

Confirmed by Council on

..... General Manager ..... Chairperson



**4. DECLARATIONS OF INTEREST**

**Pecuniary Interests**

**Non Pecuniary – Significant Interests**

**Non Pecuniary – Less than Significant Interests**

**Other Disclosures**

**5. MAYORAL MINUTE**

**6. PETITIONS**

## **7. CORRESPONDENCE**

### **7.1 Paediatric Intensive Care Units**

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#### **Officer's Recommendation**

That the letter be received and the information be noted.

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Letter from Leslie Williams MP, on behalf of the Hon Gladys Berejiklian MP in response to Council request regarding Paediatric Intensive Care Units at Campbelltown Hospital.

#### **Attachments**

1. Copy of letter from Greg Warren MP enclosing the response from Leslie Williams MP on behalf of the Hon Gladys Berejiklian MP regarding Paediatric Intensive Care Units (contained within this report)
2. Copy of letter to Greg Warren MP regarding Paediatric Intensive Care Units (contained within this report)



# Greg Warren MP

Member for Campbelltown



Ms Lindy Deitz  
General Manager  
Campbelltown City Council  
PO Box 57  
Campbelltown NSW 2560

Dear Ms ~~Deitz~~, *Lindy*

I write to advise that I have received a response from the Parliamentary Secretary for Regional and Rural Health, Ms Leslie Williams MP, on behalf of the Premier, The Hon Gladys Berejiklian MP, to representations I made on behalf of Council as a result of the following resolution passed on 14 August 2018:

*That Council write to the State Member for Campbelltown, Greg Warren, to make appropriate representations to the Premier, Gladys Berejiklian, and the leader of the Opposition, Luke Foley, with the intention to secure support for Paediatric Intensive Care Units at Campbelltown Hospital.*

Please find a copy of the Parliamentary Secretary's response attached, which I ask that you arrange to be tabled at the next Council meeting.

If I can assist you with any other matter relating to the NSW Government, please do not hesitate to contact me on **(02) 4625 3344**.

Yours sincerely,

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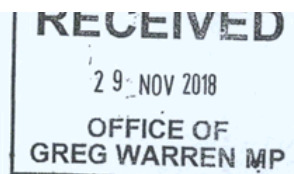
Greg Warren MP  
Member for Campbelltown

- 3 DEC 2018

**Office:** Shop 3, 72 Queen Street, Campbelltown 2560 **Mail:** PO Box 895, Campbelltown 2560  
**Phone:** (02) 4625 3344 **Fax:** (02) 4626 3640 **Email:** [Campbelltown@parliament.nsw.gov.au](mailto:Campbelltown@parliament.nsw.gov.au)  
**f** [facebook.com/GregWarrenCampbelltown](https://www.facebook.com/GregWarrenCampbelltown) **t** [@gregwarren\\_](https://twitter.com/gregwarren_)

**Leslie Williams MP**

Parliamentary Secretary for Regional and Rural Health

**COPY**

Mr Greg Warren MP  
Member for Campbelltown  
PO Box 895  
CAMPBELLTOWN NSW 2560

Our ref M18/5851

Dear Mr Warren

*Greg*

Thank you for your representations to the Hon Gladys Berejiklian MP, Premier, on behalf of Campbelltown City Council, regarding paediatric services to meet the future needs of the Macarthur region. As this matter is part of the responsibilities of the Minister for Health, your letter was forwarded to the Hon Brad Hazzard MP. Minister Hazzard has asked me to respond.

I acknowledge the reasons that prompted the Council to contact you and appreciate your advocacy on their behalf.

Ms Amanda Larkin, Chief Executive, South Western Sydney Local Health District, has advised that the number of paediatric beds at Campbelltown Hospital will almost triple from 22 to 60 under the \$632 million Stage 2 redevelopment. The redevelopment, one of the largest health infrastructure projects in the state, will allow for an additional 4,000 children to be treated locally, including those with complex medical and surgical conditions.

Ms Larkin advises that, for the first time, paediatric nuclear medicine will be available locally. A new outpatient rehabilitation clinic with specialised therapy teams to treat children with disabilities, such as cerebral palsy and developmental conditions, will also be available. This means these children and their families will no longer have to travel outside of the area for these services.

Work has begun on a new paediatric speciality area in the emergency department at the hospital. This will be staffed by an additional team of health professionals, including medical, nursing and allied health. Further to this, a close observation bed in the paediatric unit has already commenced, with another two planned.

Local specialists and the Sydney Children's Hospitals Network support the development of a close observation unit. This will allow infants and children to be cared for locally, except for those who are critically ill and require care such as a liver transplant or very complex surgery for life threatening heart defects.

Paediatric intensive care services are highly specialised and NSW has three Paediatric Intensive Care Units, which are located within the state's specialist children's hospitals. NSW's Chief Paediatrician, Dr Matt O'Meara, has been involved in the planning process and has advised me that, with just 0.1 per cent of children from Campbelltown needing these services, the current arrangement of transferring children to one of these specialist Paediatric Intensive Care Units continues to be clinically appropriate.

The paediatric service at Campbelltown Hospital is being enhanced this financial year and will be progressively enhanced over the next five years to ensure the demands are met for the growing population of south western Sydney.

Thank you again for bringing the Council's concerns to the NSW Government's attention. If your office or the Council require more information, please contact Ms Alison Derrett, General Manager, Camden and Campbelltown Hospitals, on 4634 3949.

Yours sincerely

*SIGNATURE HAS BEEN REMOVED*

**Leslie Williams MP**

21 NOV 2018



31 August 2018

Mt Greg Warren MP  
Member for Campbelltown  
P.O. Box 895  
Campbelltown NSW 2560

Dear Mr. Warren

**Paediatric Units Campbelltown Hospital**

At the Council meeting of the 14<sup>th</sup> August Council resolved the following –

“That Council write to the state Member for Campbelltown, Greg Warren, to make appropriate representations to the Premier, Gladys Berejiklian, and the leader of the Opposition, Luke Foley, with the intention to secure support for Paediatric Intensive Care Units at Campbelltown Hospital.”

Council would appreciate if you would make the appropriate representations.

If you require any further information please contact Lindy Deitz General Manager on 0246454659.

Yours sincerely

*SIGNATURE HAS BEEN REMOVED*

Lindy Deitz  
General Manager

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## **7.2    Spraying of Noxious Weeds on the M31**

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### **Officer's Recommendation**

That the letter be received and the information be noted.

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Letter from the Hon Melissa Price MP, the Minister for the Environment, in response to Council request regarding spraying of noxious weeds on the M31.

### **Attachments**

1.    Copy of letter from the Hon Melissa Price MP regarding the spraying of noxious weeds on the M31. (contained within this report)
2.    Copy of letter to the Hon Melissa Price MP regarding the spraying of noxious weeds on the M31. (contained within this report)





**THE HON MELISSA PRICE MP  
MINISTER FOR THE ENVIRONMENT**

MC18-022453

Ms Lindy Deitz  
General Manager  
Campbelltown City Council  
PO Box 57  
CAMPBELLTOWN NSW 2560

27 NOV 2018

Dear Ms Deitz

Thank you for your letter concerning the management of African Olive and Blackberry along the Hume Highway (M31) in the Campbelltown Local Government Area. I have sought advice from other parts of the Australian Government (the Government), as the issues you have raised do not fall directly under my portfolio.

The Department of Infrastructure, Regional Development and Cities has advised that the section of the M31 between Brooks Road and St Andrews Road is part of the National Land Transport Network, as per the *National Land Transport Network Determination 2014*. The Government contributes towards maintenance of the road component of the Network through an annual allocation to each jurisdiction. The *National Land Transport Act 2014* defines maintenance, in relation to a road, railway or inter modal transfer facility, as including works and repairs to keep the road, railway or facility in a safe and useable condition.

Ownership and responsibility for those parts of the Network, that are within the boundaries of a jurisdiction remain with that jurisdiction, including legislative and policy responsibility for weed management. The Government recognises the extensive impact of weeds on the environment, social amenity and the economy, and understands that each jurisdiction has finite resources to allocate for weed management and must do so according to its priorities.

You may wish to refer further enquiries regarding weed management along the M31 in the Campbelltown Local Government Area Council to the New South Wales Roads and Maritime Services. If you have not already done so, you may also wish to seek advice from your state weed management agency, the Department of Primary Industries, and alert the Office of Environment and Heritage to the risk these weeds pose to listed threatened ecological communities.

Thank you again for writing on this matter.

Yours sincerely

*SIGNATURE HAS BEEN REMOVED*

MELISSA PRICE

CC: The Hon Michael McCormack MP, Deputy Prime Minister, Minister for Infrastructure, Transport and Regional Development





23 October 2018

The Hon Melissa Price MP  
Parliament House  
CANBERRA ACT 2600

Dear Madam,

**African Olive and Blackberry along Hume Hwy (M31)**

I refer to Council's letter in December 2017 requesting the spraying of Blackberry and African Olive along both sides of M31 from Brooks Road to St Andrews Road in the Campbelltown Local Government Area (LGA).

African Olive and Blackberry are widespread weeds within the Campbelltown Local Government Area and are present in high densities within the Hume Hwy road corridor. The spread of these weed species is impacting on surrounding lands including Critically Endangered Cumberland Plain Woodland and Endangered River-flat Eucalypt Forest vegetation. Whilst Council understands that these weed species are not high priorities within the Greater Sydney Strategic Weed Management Plan 2017-2022, land managers still have a responsibility to ensure that weeds on their land do not impact on surrounding properties.

Council would like to understand the management practices in place to control these weeds in terms of both their visual impacts and the control of the spread to surrounding lands.

If you require any further information please contact Council's Director City Delivery, Kevin Lynch on (02) 4645 4636.

Yours sincerely

*SIGNATURE HAS BEEN REMOVED*

Lindy Deitz  
**General Manager**

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## **7.3 Parking at Campbelltown Hospital**

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### **Officer's Recommendation**

That the letter be received and the information be noted.

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Letter from the Hon Brad Hazzard MP, the Minister for Health, in response to Council's correspondence regarding the introduction of paid parking at Campbelltown Hospital.

### **Attachments**

1. Copy of letter from the Hon Brad Hazzard MP regarding the induction of paid parking at Campbelltown Hospital. (contained within this report)
2. Copy of letter to the Hon Brad Hazzard MP regarding the induction of paid parking at Campbelltown Hospital. (contained within this report)



**The Hon Brad Hazzard MP**  
Minister for Health  
Minister for Medical Research

Ms Lindy Deitz  
General Manager  
Campbelltown City Council  
PO Box 57  
CAMPBELLTOWN NSW 2560

19DEC'18 07:55 RCVD

Our ref M18/6907

*Lindy*  
Dear Ms Deitz

Thank you for your letter regarding the introduction of paid parking at Campbelltown Hospital.

I acknowledge the reasons that prompted you to write and appreciate Campbelltown City Council's concerns.

Ms Amanda Larkin, Chief Executive, South Western Sydney Local Health District, has advised that the Campbelltown Hospital Redevelopment includes the construction of a new multi-storey car park with eight levels and about 800 spaces. The car park will be located on the south eastern side of the hospital near Appin Road and easily accessible from both entries.

Expanding the car park will address the projected increase in demand driven by population growth and significant service expansion under the redevelopment. The car park will provide patients, carers, staff and visitors convenient access to the hospital and clinical services.

Car parking fees support the funding, construction and operation of new hospital car parks. Fees arising from the new car park will be used in the first instance to repay the capital cost of construction. This funding model for the investment in new car parking capacity enables capital works funds to be dedicated to delivering health services.

Concession rates will be available for eligible patients and their carers, who attending the hospital and parking for under three hours. There will be a minimal fee for a single entry and exit over three hours.

Those eligible for concessional car parking include patients and carers attending hospital for treatment lasting more than a week, or attending more than twice a week, and holders of an Roads and Maritime Services' issued Mobility Parking Scheme permit, Pensioner Concession Card, Gold Veterans Affairs Card or Health Care Card. Additionally, concessional car parking is available for patients or their carers experiencing financial hardship.

Public transport options from the hospital are also available, with bus services that run every 15 to 30 minutes to surrounding suburbs, Liverpool and Wollongong. These services run from 4:00am or 6:00am to 10:00pm, seven days a week.

The new services and state of the art facility are expected to attract an experienced and qualified workforce. Staff parking will be available at a reasonable rate. Parking fees may be deducted from an employee's pre-tax earnings, to minimise the impost to the employee.

Thank you again for bringing the Council's concerns to my attention. If you would like more information, please contact Ms Alison Derrett, General Manager, Camden and Campbelltown Hospitals, on 4634 3949.

Yours sincerely

*SIGNATURE HAS BEEN REMOVED*

**BRAD HAZZARD MP**      13 DEC 2018



5 November 2018

The Hon Brad Hazzard MP  
Minister for Health  
Locked Mail Bag 961  
NORTH SYDNEY NSW 2059

Dear Mr Hazzard

**Objection to introduction of paid parking at Campbelltown Hospital**

Council acknowledges the significant level of expenditure the NSW Government has committed in the funding of the much needed expansion of the Campbelltown Hospital. Being located at the southern extremities of the Sydney, the hospital's location provides an incredibly vital medical facility to not only those who live within the Campbelltown/Macarthur area, but importantly to those that travel longer distances from the Southern Highlands and wider afield. These people (including hospital employees) rely for the most part on private transport in accessing the services of the hospital, and as such, issues such as the provision of free and convenient parking, is extremely important to all users of the hospital.

In this regard, I bring to your attention the issue of paid parking at the hospital and the fact that the conversation of paid parking, whether articulated in the local media or discussed within the community, is causing significant concern to the Council, its community and those people from outside of the Campbelltown Local Government Area.

The introduction of paid parking for patients, visitors and staff at Campbelltown Hospital is expected to have an adverse impact on the ability of the community to access the hospital, will have an adverse impact on the surrounding local public road network and the availability of Council provided free parking facilities, and as such, the Council strongly opposes the introduction of any paid parking arrangement for patients, their visitors and/or staff parking at the Campbelltown Hospital site.

Often access to the hospital by visitors is required at times when public transport is not regular. Understandably, hospital visiting hours are set to suit patient care and the efficient running of the hospital rather than public transport timetables. However, where the majority of people in our community commute long distances away from the Campbelltown/Macarthur area to their places of work during normal hours, their only opportunity to visit family and/or friends at the hospital occurs at night, when many people are reluctant to use public transport.

Given this, most if not all evening visitors will arrive by private transport, and the need to pay for parking has the potential to have a significant impact on the frequency of visitation due to the

Civic Centre: 91 Queen Street, Campbelltown Mail: PO Box 57, Campbelltown NSW 2560 DX5114  
Telephone: 02 4645 4000 Facsimile: 02 4645 4111  
Email: [council@campbelltown.nsw.gov.au](mailto:council@campbelltown.nsw.gov.au) Website: [www.campbelltown.nsw.gov.au](http://www.campbelltown.nsw.gov.au)



additional cost associated with parking at the hospital. It is therefore of high concern to the Council that an additional financial impost such as paid parking, will result in a reduction in visitation and therefore an adverse impact on the welfare of the sick and injured people of our district due to the reduction in visitation by their family and friends.

Further to this, in many medical fields it is difficult to attract suitably qualified staff to outer metropolitan hospitals such as Campbelltown, due to its geographical location relative to Sydney. Hospital shifts are determined so as to maintain the efficient running of the hospital, and those shifts are not aligned with constantly changing public transport timetables. It is the Council's concern that in addition to its geographical location and relatively poor access to regular and convenient public transport, the introduction of paid parking will serve as a further disincentive to the attracting of highly experienced staff into permanent positions working in specialised fields at the hospital.

Equally important and of no less significance, is the potential for paid parking to have a direct and substantially adverse impact on the net incomes for lower income earners working at the hospital.

Further to this, it is the Council's understanding that the level of private vehicle use at Campbelltown Hospital is higher than any other hospital in Sydney. This is considered to be a phenomena directly related to our particular geographical circumstances, the wider regional and rural catchment that the hospital services, as well as the lack of frequent, safe and convenient public transport relative to that which services inner city metropolitan communities and hospitals. Parking arrangements at Campbelltown Hospital should not be considered in the same way as inner metropolitan hospitals.

Council acknowledges and appreciates the Government's commitment to the expansion of the Campbelltown Hospital, but for the reasons articulated above, the Council objects to any thought or proposal by the Government to introduce paid parking arrangements on the Campbelltown Hospital site as part of the current upgrades to the hospital.

I appreciate your consideration of the above and look forward to your response. Should you or your staff require any further information or explanation of the issues please contact Council's Director City Development, Jim Baldwin on (02) 4645 4656.

Yours sincerely

*SIGNATURE HAS BEEN REMOVED*

**Lindy Deitz**  
**General Manager**

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## **7.4 Council Purchase of The Coaching House and The Railway Hotel**

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### **Officer's Recommendation**

That the letter be received and the information be noted.

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A letter of appreciation from Ms Kay Hayes, President of the Campbelltown and Airds Historical Society Inc. acknowledging the recent purchases by Council of The Coaching House and The Railway Hotel as heritage buildings in Campbelltown.

The Campbelltown and Airds Historical Society Inc. have respectfully requested that they be consulted about any developments or any historical redevelopment of The Coaching House and The Railway Hotel.

### **Attachments**

1. Copy of letter from Ms Kay Hayes, President of the Campbelltown and Airds Historical Society Inc. regarding the purchase of The Coaching House and The Railway Hotel. (contained within this report)



# Campbelltown and Airds Historical Society Inc.

- Founded 1947 -

*1947-2017 Celebrating 70 years*

11<sup>th</sup> December 2018

Ref: CH/LD 33/18

Ms Lindy Deitz  
General Manager  
Campbelltown City Council  
PO Box 57  
CAMPBELLTOWN 2560

13DEC'18 07:56 RCVD

Dear Ms Deitz

Re: Purchase of The Coaching House and The Railway Hotel

On behalf of the members of Campbelltown and Airds Historical Society Inc. I would like to thank the Campbelltown City Council for your recent purchase of some of Campbelltown's heritage buildings.

It is pleasing to know the preservation and perhaps restoration of these buildings will be with an organisation that cares and considers our past heritage and history.

The Historical Society would also be pleased if we could be consulted about any developments, or be privy to viewing any historical redevelopment.

Yours Sincerely,

*A*

*SIGNATURE HAS BEEN REMOVED*

Kay Hayes  
President

CAHS

ABN 68 199 688 264 | Website: [www.cahs.com.au](http://www.cahs.com.au) | Email: [president@cahs.com.au](mailto:president@cahs.com.au) | [secretary@cahs.com.au](mailto:secretary@cahs.com.au)

8 Lithgow Street, PO Box 257, Campbelltown NSW 2560 | Phone: 024625 1822

16/9/13



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## **7.5 Proposed Legal Precinct in the Campbelltown CBD**

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### **Officer's Recommendation**

That the letter be received and the information be noted.

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Letter from the Hon Christian Porter MP and the Greater Sydney Commission, in response to Council request regarding a multi-jurisdictional justice precinct in Campbelltown CBD.

### **Attachments**

1. Copy of letter from the Hon Christian Porter MP regarding Council request to discuss a Justice and Legal Precinct in Campbelltown. (contained within this report)
2. Copy of letter from the Greater Sydney Commission regarding correspondence sent to Lucy Turnbull AO and Ms Sarah Hill regarding support for a multi-jurisdictional justice precinct in Campbelltown. (contained within this report)



**The Hon Christian Porter MP**  
Attorney-General

MC18-014900

06 DEC 2018

Ms Lindy Deitz  
General Manager  
Campbelltown City Council  
PO Box 57  
CAMPBELLTOWN NSW 2560

13DEC'18 07:55 RCVD

Dear Ms Deitz

Thank you for your letter of 31 October 2018 regarding the development of a multi-jurisdictional justice precinct in Campbelltown to serve the people of Western Sydney. I understand that you have also written to the Minister for Cities, Urban Infrastructure and Population, the Hon Alan Tudge MP. I appreciate the time you have taken to bring this matter to my attention.

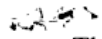
As set out in your letter, the Campbelltown City Council seeks consideration by the Australian Government and the New South Wales (NSW) Government of its proposal for a multi-jurisdictional justice precinct in the Campbelltown CBD. It has also requested a meeting with me to discuss this issue.

The Australian Government remains committed to investing in Western Sydney, to foster innovation, support growth and create jobs. As you note, this includes the Western Sydney City Deal which has been developed in partnership between the Australian Government, the NSW Government and local governments, including the Campbelltown City Council. The Australian Government appreciates the continued leadership role played by the Campbelltown City Council.

I have instructed my Department to consider the proposal for a multi-jurisdictional precinct in the Western Sydney area. This review will inform the Government's response to the matters you have raised. As you will no doubt appreciate, any consideration of providing additional resourcing to establish a multi-jurisdictional justice precinct would need to be carefully balanced against other Government priorities.

I regret that I will be unable to meet you and the Mayor of Campbelltown, Councillor George Brticevic, at this time, due to my portfolio and electoral commitments.

2



Thank you again for raising this matter with me.

Yours sincerely

*SIGNATURE HAS BEEN REMOVED*

**The Hon Christian Porter MP**  
Attorney-General

## Greater Sydney Commission



Ref: 18/801158

Ms Lindy Deitz  
General Manager  
Campbelltown City Council  
PO Box 57  
CAMPBELLTOWN NSW 2560

13NOV'18 07:46 RCUD

Dear Ms Deitz

Thank you for your letters of 15 October 2018 to Ms Lucy Turnbull AO, Chief Commissioner, Mr Geoff Roberts, Deputy Chief Commissioner, Economic Commissioner and Chief Coordinator for Western Sydney, and Ms Sarah Hill seeking support from the Greater Sydney Commission (the Commission) for the proposal for a multi-jurisdictional justice precinct in Campbelltown.

As your letter highlights, the establishment of a multi-jurisdictional justice precinct in Campbelltown aligns with the objectives of the Western City District Plan and helps to underpin the strategic directions of the Western Sydney City Deal.

The Commission actively supports projects like the proposed multi-jurisdictional justice precinct that are city shaping and transformative and encourages collaboration across the three levels of Government.

The Commission is supportive of exploring opportunities to undertake a strategic business case to assess the viability of a multi-jurisdictional justice precinct in Campbelltown and would welcome the opportunity for you and members of your team to brief us on your proposal.

Please contact Mr. Greg Woodhams, Executive Director City Planning Projects at the Commission on (02) 8289 6135 to arrange a suitable time to meet.

Yours sincerely

*SIGNATURE HAS BEEN REMOVED*

**Danielle Smalley**  
**A/Chief Executive Officer**

08 NOV 2018

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## 7.6 Emergency Veterinary Care for Injured Koalas

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### Officer's Recommendation

That the letters be received and the information be noted.

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Letters from Mr Damian Callachor representing the Hon Michael McCormack MP, Ms Trish Harrup from the Office of Environment and Heritage responding on behalf of the Hon Gabrielle Upton MP, Mr Brett Whitworth representing the Hon Anthony Roberts MP and Ms Anne Stanley MP in response to Council's correspondence regarding emergency veterinary care for injured koalas.

### Attachments

1. Copy of Letter from Mr Callachor representing the Hon Michael McCormack MP regarding emergency veterinary care for injured koalas. (contained within this report)
2. Copy of Letter from Ms Harrup, from the Office of Environment and Heritage responding on behalf of the Hon Gabrielle Upton MP regarding emergency veterinary care for injured koalas. (contained within this report)
3. Copy of Letter from Mr Whitworth representing the Hon Anthony Roberts MP regarding emergency veterinary care for injured koalas. (contained within this report)
4. Copy of Letter from Ms Anne Stanley MP regarding emergency veterinary care for injured koalas. (contained within this report)
5. Copy of Letter sent to the State and Federal government ministers regarding emergency veterinary care for injured koalas. (contained within this report)
6. Copy of Letter sent to Ms Anne Stanley MP regarding emergency veterinary care for injured koalas. (contained within this report)



14DEC'18 08:11 RCVD

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**Office of the Hon Michael McCormack MP**

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**Deputy Prime Minister  
Minister for Infrastructure, Transport and Regional Development  
Leader of The Nationals  
Federal Member for Riverina**

Ref: MC18-008215

06 DEC 2018

Ms Lindy Deitz  
General Manager  
Campbelltown City Council  
PO Box 57  
CAMPBELLTOWN NSW 2560

Dear Ms Deitz

Thank you for your letter of 5 November 2018 to the Deputy Prime Minister and Minister for Infrastructure, Transport and Regional Development, the Hon Michael McCormack MP, regarding the welfare of koalas on major roads. The Deputy Prime Minister has asked me to reply on his behalf.

I acknowledge Campbelltown City Council's (Council) concerns about the welfare of koalas in the Campbelltown Local Government Area, particularly in relation to the need for suitable measures to protect native animals as part of major road upgrades. The Australian Government has committed \$50 million toward the upgrade of Appin Road between Mount Gilead and Appin, with a focus on improving safety for road users.

The Review of Environmental Factors (REF) for the upgrade of Appin Road is on display until 14 December 2018. The REF identifies additional measures to protect koalas and their habitat. To discourage koalas from crossing Appin Road a fencing strategy has been developed and will be implemented on both sides of the road in the identified koala movement corridors. The fencing strategy will support the objectives of the NSW Koala Strategy 2018 and will be further developed as project planning progresses. Other measures proposed include minimising vegetation clearing and engaging an ecologist to inspect the work areas before and during construction. I encourage the Council to provide feedback on the REF at [www.rms.nsw.gov.au/projects/sydney-west/appin-road/index.html#Haveyoursay](http://www.rms.nsw.gov.au/projects/sydney-west/appin-road/index.html#Haveyoursay).

---

The Hon Michael McCormack MP  
Parliament House Canberra | (02) 6277 7520 | [minister.mccormack@infrastructure.gov.au](mailto:minister.mccormack@infrastructure.gov.au)

In relation to the provision of financial assistance to local veterinary clinics that care for injured koalas, I note the NSW Government Office of Environment and Heritage (OEH) is responsible for the NSW Koala Strategy 2018. The OEH provides funding and support for a number of environmental purposes and I encourage the Council to contact OEH to determine whether the funding assistance to veterinary clinics is a possibility.

Thank you again for your correspondence and I trust this information is of assistance.

Yours sincerely

*SIGNATURE HAS BEEN REMOVED*

Damian Callachor  
**Chief of Staff**



## Office of Environment & Heritage

MD18/5262

14DEC'18 08:11 RCUD

Ms Lindy Deitz  
General Manager  
Campbelltown City Council  
PO Box 57  
CAMPBELLTOWN NSW 2560

Dear Ms Deitz

I refer to your letter to the Minister for the Environment, the Hon Gabrielle Upton MP, about koalas. Your correspondence was referred to the Office of Environment and Heritage (OEH) and I have been asked to reply.

As you are aware, on 6 May 2018 the NSW Government released the NSW Koala Strategy, committing \$44.7 million towards securing the future of koalas in the wild. This is the biggest commitment by any state government to koalas. The strategy will support a range of conservation actions over three years. It also sets the foundation for the government's longer-term vision to stabilise and increase koala populations across NSW.

A core pillar of the strategy is to improve safety and health of koala populations. One way we will achieve this is by installing koala protection measures to address vehicle strike hotspots across NSW. The strategy commits \$3.3 million to support this. Picton Road, in Wollondilly, is the first hotspot to be addressed under the strategy. New fencing, to complement existing structures, will help to prevent koalas getting onto the road. The new fencing will direct koalas and other wildlife to existing culverts, so the animals can pass under the road safely. Variable message signage has been installed to encourage drivers to look out for koalas and drive with care, until the fencing is in place.

I am aware that Roads and Maritime Services (RMS) is also taking additional action to protect koalas along Picton Road. In August this year, RMS installed koala fencing on a separate section of Picton Road. Additionally, RMS is delivering a fauna underpass, which is planned and due for completion before the end of this year.

OEH is working with RMS, local councils and the community to identify additional priority road kill hotspots and effective mitigation responses.

I note your request for increased assistance to local veterinary clinics. I am pleased to let you know that we are working with Taronga Zoo and tertiary institutions to develop and deliver professional development training for veterinarians and veterinary nurses in native wildlife care, as well as working to ensure wildlife care is part of the curriculum for vets and other wildlife care professionals.

The strategy also commits to support koala rehabilitators across the state with equipment and access to transport for injured koalas, protocols for triage and treatment, post-release monitoring, and

PO Box A290 Sydney South NSW 1232  
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ABN 30 841 387 271  
[www.environment.nsw.gov.au](http://www.environment.nsw.gov.au)



training on genetic sampling and data collection protocols. OEH will work with the NSW Wildlife Council and WIRES to develop a fair and equitable process for allocating funds to improve carers' access to equipment and transport. A single wildlife rescue call number will also make it easier for people to find the right person to help them if they find a sick or injured koala. OEH is working with an experienced telecommunications provider to deliver this single wildlife rescue number.

Under the strategy, the NSW Government is working with local communities to identify priority local koala conservation actions that could be delivered in partnership with communities. I understand that agency staff have been meeting with your staff, as well as other southwest Sydney councils over the last few months to better understand the priorities for your local area. I encourage Campbelltown Council to continue to participate in these sessions and raise the needs of the local veterinarians as priorities through these discussions.

As you may know, *Greater Macarthur 2040: An Interim Plan for the Greater Macarthur Growth Area* is currently on exhibition on the Department of Planning and Environment website. This plan sets out the proposed strategic planning framework for the growth area. It includes proposals to protect koala movement corridors, and for a \$1 million grant program to support local koala conservation actions and research. These proposals will further support koala outcomes in your local area. I encourage you to provide feedback during the consultation period, which is open until 8 February 2019. I see from your letter that you have written directly to the Minister for Planning, who may respond separately.

I note you are establishing a Greater Macarthur Koala Partnership Forum to investigate establishing a koala care program for the area. OEH would be happy to participate in the forum, if invited.

In three years, we will evaluate our progress and reassess our priorities for further actions under the NSW Koala Strategy. We will consider the lessons learned and how they could apply to the management of other threatened species. Further information about the NSW Koala Strategy can be found at [www.environment.nsw.gov.au/animals/nsw-koala-strategy.htm](http://www.environment.nsw.gov.au/animals/nsw-koala-strategy.htm).

If you have any further questions about the NSW Koala Strategy, please contact me on 9995 6964 or at [trish.harrup@environment.nsw.gov.au](mailto:trish.harrup@environment.nsw.gov.au).

Yours sincerely

***SIGNATURE HAS BEEN REMOVED***

**TRISH HARRUP**  
**Director Land and Water Policy**

10/12/18



Planning &  
Environment

MDPE18/4276

Ms Lindy Deitz  
General Manager  
Campbelltown City Council  
PO Box 57  
CAMPBELLTOWN NSW 2560

02JAN'19 08:36 RCVD

Dear Ms Deitz

Thank you for your correspondence to the Hon Anthony Roberts MP, Minister for Planning, about emergency veterinary care for injured koalas. The Minister has asked me to respond on his behalf.

The Department of Planning and Environment shares your goal to ensure adequate strategic conservation planning to protect Campbelltown and the region's koala colonies.

The Minister for Planning recently released the *Greater Macarthur 2040: An interim plan for the Greater Macarthur Growth Area* in November 2018. This plan places koala conservation at the heart of land use planning for the growth area.

In addition to the announcement of koala corridors and putting aside 800 hectares of Government land for a koala park, the draft Plan identified a \$1M grant program for koala awareness and research.

The two-year program aims to ensure koala friendly planning and actions are values held by the new communities of the area. The money will fund community groups, landowners and Councils to undertake koala research and build greater community awareness.

The proposed grant funding requirements will be set out in guidelines (to be released early in 2019) that will identify opportunities for funding for:

- Koala research and awareness raising activities across the Greater Macarthur and adjoining areas;
- Dedicated koala feed tree replanting on public and private lands to restore and rebuild koala movement corridors; and
- Improved pest and feral animal management to help reduce the risk of predation on koalas.

When this grant program is in place, Council, or local koala groups may wish to apply for assistance to support local veterinary clinics that currently care for injured koalas.

The Department is also happy to continue working with Council on better measures to identify and protect koalas. We very much appreciate Council's involvement in the various koala round tables we have held, and look forward to continued discussions.

If you have any more questions, please contact Bruce Colman, Director, South West Land Release, at the Department of Planning and Environment on 9860 1529.

Yours sincerely

SIGNATURE HAS BEEN REMOVED

19 December 2018

**Brett Whitworth**  
**Acting Deputy Secretary**  
**Planning and Design**



# ANNE STANLEY MP

FEDERAL MEMBER FOR WERRIWA



29JAN'19 07:50 RCUD

Ms Lindy Deitz  
General Manager  
Campbelltown City Council  
PO Box 57  
Campbelltown NSW 2560

25<sup>th</sup> January 2019

Dear Lindy

I am writing in response to your letter dated 20<sup>th</sup> December 2018.

I am very aware of the importance of the koala population in our region. You may be aware that commitments have already been made by the NSW State Opposition to establish and save the koalas by establishing a Koala National Park along the banks of the Georges River.

This is a plan I fully support. I enclose the press release that further explains the commitments.

I look forward to discussing this issue with you and your councillors in the future.

Yours sincerely

*SIGNATURE HAS BEEN REMOVED*

Anne Stanley MP  
Federal Member for Werriwa



# Labor's plan to save Sydney's koalas

In Parliament | 30.09.18

About 400 koalas live along the Georges River in southwest Sydney. It is the only colony of koalas free from disease in NSW.

They are threatened by loss of habitat and traffic on increasingly busy roads that has resulted from major residential development.

Labor's three point plan will:

## **1. Establish an iconic Koala National Park in southwest Sydney.**

- Setting aside approximately 4,000 hectares from Glenfield to Appin along the Georges River. The land is currently owned and managed by the state government and Campbelltown City Council.
- Protecting the koala habitat and allowing koalas to move freely along this bushland corridor.

## **2. Ensure that infrastructure in surrounding areas is built with safeguards to protect the koala population.**

- Including requiring the construction of wildlife protection measures along roads like Appin Road and Heathcote Road. This will include overpasses, underpasses and fences.

## **3. Provide \$3 million to establish a koala care centre in the Macarthur region.**

- Based on the successful models of koala care centres in Lismore and Port Macquarie.
- Labor will work with the local Georges River Koala Network, local councils and local koala carers.
- Currently, the local community is reliant on the generosity of local veterinary services providing their services for free and volunteer rescuers and carers, trying to care for koalas in their homes.

On Friday, the WWF released a report stating that koalas will be extinct in NSW by 2050 on current trends. It identified expanding protected areas and reducing tree clearing as two ways to help save the koalas.

The Berejiklian Government has a dismal record on koalas. Its so-called Koala Strategy, released in May 2018, does not provide funding to protect the koalas of southwest Sydney.

The Government's own 2016 report from the NSW Chief Scientist found that the state's koala population has dropped by a quarter over the last 20 years, down from a

population of millions at the time of European settlement. NSW is now home to fewer than ten percent of the nation's koalas, with just 20,000 remaining in the wild.

**Quotes attributable to Shadow Minister for the Environment Penny Sharpe**

*"It's do or die time for the koala colony in Campbelltown."*

*"The decisions we make today will determine the future of the koala."*

*"Labor's plan will give the koalas of southwest Sydney the trees and protection they need as well as helping to keep them safe into the future."*

**Quotes attributable to Member for Campbelltown Greg Warren**

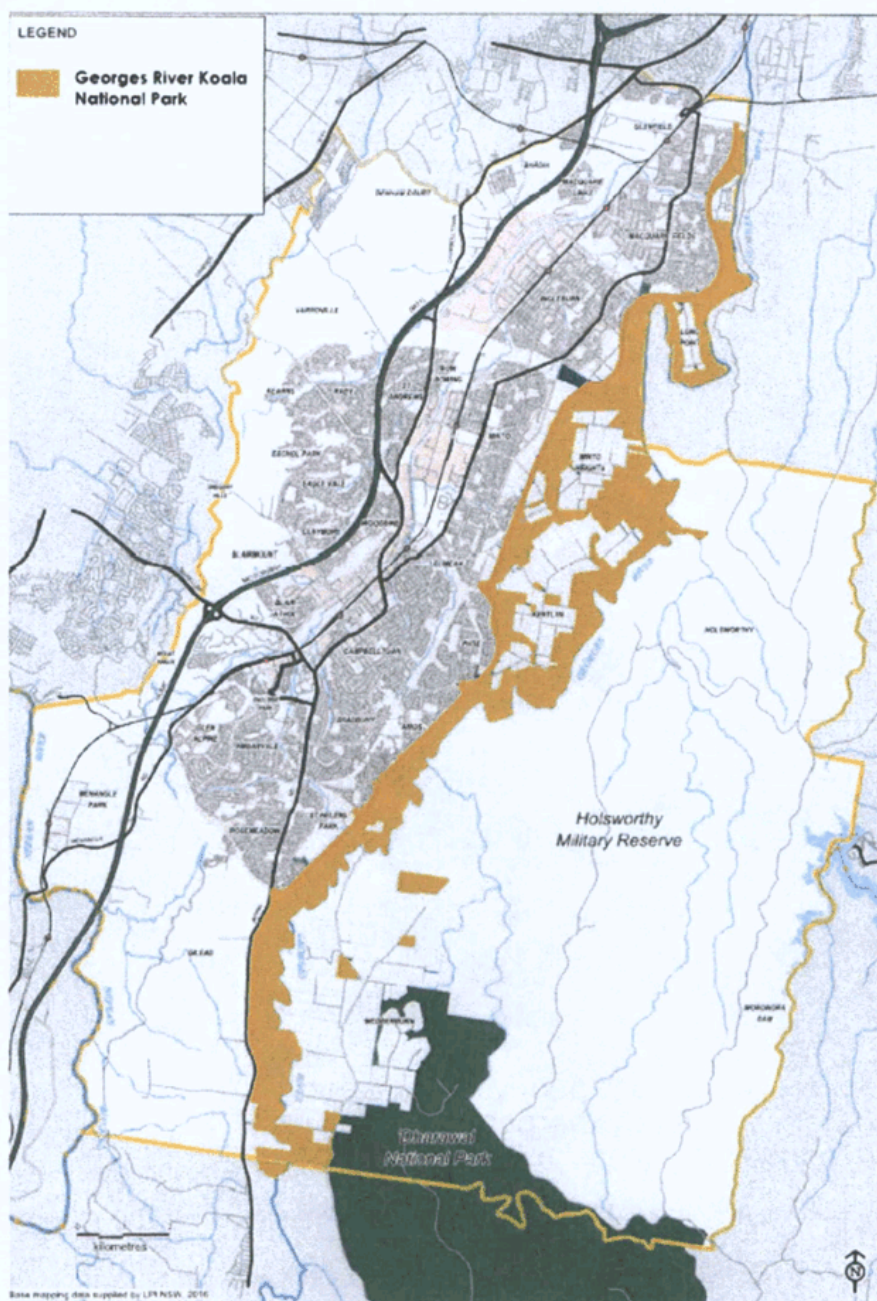
*"Unique, precious and invaluable – these are all words that describe Campbelltown's koala colony."*

*"The population is the last disease-free koala colony in NSW which makes it arguably the most important colony in the state. That is why this NSW Labor will save our local koala."*

*"A 4,000 hectare koala national park is huge and it will ensure our local population thrive and survive."*

1/24/2019

Labor's plan to save Sydney's koalas - Penny Sharpe MLC



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HOME

1/24/2019

Labor's plan to save Sydney's koalas - Penny Sharpe MLC

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5 November 2018

The Hon Michael McCormack MP  
Minister for Infrastructure, Transport and Regional Development  
PO Box 6022  
House of Representatives  
Parliament House  
CANBERRA ACT 2600

Dear Minister McCormack,

#### **Emergency Veterinary Care for Injured Koalas**

I am writing to you in response to a resolution of Council seeking urgent intervention and provision of financial assistance to local veterinary clinics that care for injured koalas.

Koalas in the Campbelltown Local Government Area (LGA) are considered to be the only disease free koala colony within the Sydney Basin. In the Campbelltown area, koala mortality rates due to disease or predation are low when compared to the incidence of trauma caused by vehicle strike. In fact, vehicle related trauma is considered to be the highest known cause of koala mortality in this area. As such, adequate strategic conservation planning including the provision of safe and viable wildlife movement corridors, particularly in areas where core koala habitat is dissected by arterial roads such as Appin Road; would arguably have the most positive effect on the local koala population in reducing current koala mortality rates.

The Council considers it extremely important that suitable measures be put in place as part of major road upgrades to ensure the safety of road users and native animals. It also continues to advocate for the provision of adequate levels and means of separation between transport corridors and the surrounding bushland, such as but limited to, the installation of wildlife-friendly fencing, fauna crossing underpasses and overpasses. These initiatives would reduce the potential for human injury or death caused by vehicle collisions related to wildlife accessing the roadway, whilst ensuring wildlife is safely funnelled towards road crossing structures.

However, in addition to the need for suitable infrastructure/measures that prevent or reduce the chance of vehicle/koala strike, appropriately targeted financial assistance to local veterinary clinics that care for injured wildlife, should be a matter of priority for both the State and Federal Governments.

Appin Road in the southern part of Campbelltown is known to be a hotspot for koala fatalities cause by vehicle strike. This road traverses a key movement corridor for koalas in the Campbelltown area, as well as other fauna species moving between the Georges River and

Nepean River catchments. With the ever expanding koala population, and the significant increase in traffic volumes along Appin Road, resulting from the strong growth across emerging development fronts within the Campbelltown, Wollondilly and Illawarra areas, the frequency of koala/vehicle interaction and the number of koalas requiring emergency veterinary treatment due to vehicle strike is increasing at a rapid rate. The level of specialist care required to be provided to injured wildlife, and the increase in its frequency, has become a serious and unreasonable financial burden on local veterinary clinics.

Given the occurrence of a koala/vehicle strike usually results in the death or serious injury of the koala, the subsequent level of veterinary care required to treat the serious injuries of surviving koalas can be very expensive, and sometimes prohibitive depending on the nature of the injuries. It is important to recognise that although veterinarians are obliged to review and provide appropriate care for injured wildlife presented to them (such as a koala), this care comes at a substantial and unbudgeted financial personal burden, or to their clinics.

The financial consideration of whether or not, an iconic Australian animal such as the koala should be saved, should be significantly reduced or removed entirely from the decision train.

Having regard to the above, I would like to bring your attention to a resolution of the Council whereby it has recently resolved that a forum be organised with key local stakeholders including local veterinarians, representatives of koala and rescue groups including WIRES, and relevant State and Commonwealth agencies, to identify a viable and sustainable care program for injured koalas.

In addition to the above resolution, the Council has now further resolved to establish a Greater Macarthur Koala Partnership Forum, which would seek to include (in addition to the above stakeholders), Wollondilly Shire Council; key landholders from within the Greater Macarthur Priority Growth Area within both the Campbelltown and Wollondilly Local Government Areas; Local State and Federal Members; and members of the Georges River Combined Council's Committee (GRCCC) Riverkeeper, to investigate developing a koala care program involving among other things, the establishment of a koala hospital, research and rehabilitation sanctuary.

To this end, Council staff are currently undertaking the pre-planning work to develop the structure and membership for this forum, with the inaugural meeting date of the forum to be decided on soon.

I must stress that the issue of koala safety and preservation of the same within our local area is considered of very high importance to the Council and its community, and as such it is respectfully requested that ongoing funding or other suitable means of financial assistance be urgently allocated to veterinary clinics within the Campbelltown Local Government Area to assist with the recovery of costs incurred by local veterinary clinics, stemming from the delivery of emergency medical treatment for injured koalas and other wildlife.

Please note that in accordance with the resolution of the Council, I have also written to the following Ministers on this issue:

The Hon Melissa Price MP  
Minister for the Environment (Cth)

The Hon Gabrielle Upton MP  
Minister for the Environment and Minister for Local Government (NSW)

The Hon Anthony Roberts MP  
Minister for Planning (NSW)

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The Hon Melinda Pavey MP  
Minister for Roads, Maritime and Freight (NSW)

The Hon Andrew Constance MP  
Minister for Transport and Infrastructure (NSW)

Your full consideration and assistance with the above is appreciated, and if you require any further information please contact Mr Jim Baldwin, Director City Development on (02) 4645 4575.

Yours sincerely

*SIGNATURE HAS BEEN REMOVED*

Lindy Deitz  
**General Manager**





20 December 2018

Ms Anne Stanley MP  
Member for Werriwa  
PO Box 88  
HOXTON PARK NSW 2171

Dear Ms Stanley

**Emergency Veterinary Care for Injured Koalas**

Please find attached a copy of the letter that was sent to the following Federal and State MP's in relation to the above matter:

- The Hon. Michael McCormack MP - Deputy Prime Minister; Minister for Infrastructure, Transport and Regional Development (Cwlth)
- The Hon. Melissa Price MP - Minister for the Environment (Cwlth)
- The Hon. Melinda Pavey MP - Minister for Roads, Maritime and Freight (NSW)
- The Hon. Gabrielle Upton MP - Minister for the Environment, Minister for Local Government, and Minister for Heritage (NSW)
- The Hon. Anthony Roberts MP - Minister for Planning, Minister for Housing, and Special Minister of State (NSW)
- The Hon. Andrew Constance MP - Minister for Transport and Infrastructure (NSW)

The attached correspondence was sent as per Council resolution requesting the following:

1. Council write to relevant State and Federal government ministers seeking urgent intervention and provision of financial assistance to local veterinary clinics that care for injured koalas; and
2. A forum be organised with local key stakeholders including local veterinarians, representatives of WIRES and other local koala rescue groups, and relevant State and Commonwealth agencies, to identify a viable and sustainable care program for injured koalas; and

Civic Centre: 91 Queen Street, Campbelltown Mail: PO Box 57, Campbelltown NSW 2560 DX5114  
Telephone: 02 4645 4000 Facsimile: 02 4645 4111  
Email: [council@campbelltown.nsw.gov.au](mailto:council@campbelltown.nsw.gov.au) Website: [www.campbelltown.nsw.gov.au](http://www.campbelltown.nsw.gov.au)

3. The above correspondence be forwarded to all Local State and Federal members within the Campbelltown Local Government Area seeking their support with this issue.

As per the resolution of the Council, this document is now forwarded for your information and support in your capacity as a local member within the Campbelltown Local Government Area.

If you require any further information regarding the above, please contact Council's Director City Development – Mr Jim Baldwin on (02) 4645 4575.

Yours sincerely

*SIGNATURE HAS BEEN REMOVED*

Lindy Deitz  
General Manager

## **8. REPORTS FROM OFFICERS**

### **8.1 Development Application Status**

#### **Reporting Officer**

Director City Development  
City Development

#### **Community Strategic Plan**

<b>Objective</b>	<b>Strategy</b>
1 Outcome One: A Vibrant, Liveable City	1.8 - Enable a range of housing choices to support different lifestyles

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#### **Officer's Recommendation**

That the information be noted.

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#### **Purpose**

To advise Council of the status of development applications within the City Development Division.

#### **Report**

In accordance with the resolution of the Council meeting held 13 March 2018, that:

Councillors be provided with monthly information detailing the status of each report considered by the (IHAP), now known as the Local Planning Panel (LPP), South Western City Planning Panel and approved by the General Manager under delegation of a value of more than \$1m, the attachment to this report provides this information as requested.

#### **Attachments**

1. List showing status of Development Applications (contained within this report)

## Development Application Register

## DAs to be considered by the Regional Panel

DA No.	Address	Description	Value	Authority Criteria	Status	Determination
1585/2015/DA-MP	Lot 1097 Goldsmith Ave, Campbelltown	Masterplan for Macarthur Gardens North and construction of stages 1 and 2 of Macarthur Gardens North, involving the construction of 72 dwellings, civil works and subdivision	\$19,640,000	>\$5million Crown	Completed	Withdrawn by applicant December 2018
206/2016/DA-RS	Lot 1097 Goldsmith Ave, Campbelltown	Subdivision into nine superlots, a residue allotment, construction of 86 residential dwellings and associated Torrens and Strata subdivision and minor alterations to masterplan	\$19,600,000	>\$5million Crown	Completed	Withdrawn by applicant December 2018
726/2016/DA-RS	Lot 1097 Goldsmith Ave, Campbelltown	Masterplan amendments, medium density housing and associated subdivision within stages 7, 8 and 9 in Macarthur Gardens north	\$20,640,000	>\$5million Crown	Completed	Withdrawn by applicant December 2018
4204/2016/DA-RA	6-12 Dumaresq Street, Campbelltown	Demolition of existing structures and construction of a 15 storey mixed use residential flat building comprising of 85 residential units, four levels of basement car parking, one level of retail, two levels of commercial and a communal rooftop open space area	\$28,000,000	>20million (registered prior to \$30mil threshold)	Completed	Application approved at Panel meeting held in December 2018
389/2017/DA-RA	'Raith' 74 Fern Avenue, Campbelltown	Construction of a residential development containing 134 residences and alterations to and use of the existing heritage building.	\$26,000,000	>20million (registered prior to \$30mil threshold)	Assessing	

## Development Application Register

DA No.	Address	Description	Value	Authority Criteria	Status	Determination
497/2017/DA-SW	Riverside Drive, Cheviot Place, Ryeland Place, Southdown Place and Deans Road, Airds	Airds Bradbury Stage 4 subdivision to create 180 residential lots and associated civil works	\$11,200,000	>\$5million Crown	Assessment completed; reporting to Planning Panel commenced	
2138/2017/DA-SW	Briar Road, Waterhouse Place, Kingston Place, Merino Crescent and Dorchester Park, Airds	Airds Bradbury Stage 6 subdivision to create 144 residential lots and associated civil works	\$9,088,028	>\$5million Crown	Assessment completed; reporting to Planning Panel commenced	
3652/2017/DA-RS	Passiflora Ave and Wiregrass Ave, Denham Court	Construction of 76 attached dwellings and one detached dwelling and subdivision into 77 Torrens title allotments	\$23,179,218	>20million (registered prior to \$30mil threshold)	Panel determination meeting scheduled. Determination outcome not available at time of preparing this report	To be advised
3293/2017/DA-C	166 - 176 St Andrews Road Varroville	Construction and use of a new cemetery and parklands	\$38,077,510	>\$5million Crown	Referred by Planning Minister to Independent Planning Commission for assessment and determination	
3280/2016/DA-RA	12 & 28 Cordeaux Street, Campbelltown	Demolition of existing structures, construction of a 10 storey residential apartment building consisting of 105 residential units, basement car parking, 2 retail/commercial units	\$29,900,000	>20million (registered prior to \$30mil threshold)	Completed	Court upheld appeal and amended building was approved in December 2018.
3511/2018/DA-C	Farrow Road, Campbelltown	Construction of a commercial building for use as a hardware and building supplies outlet with associated signage, earthworks and landscaping	\$35,860,000	>\$5 million Council owned land	On public exhibition	



## Development Application Register

DA No.	Address	Description	Value	Authority Criteria	Status	Determination
4435/2018/DA-SL	Lot 1 Pembroke Road, Minto	Construction of a seniors living development comprising 315 independent living units, 100 bed residential aged care facility and 32 villas, associated car parking, site works and landscaping in stages	\$157,872,000	>\$30 million capital investment value	Preparing for public exhibition	
130/2019/DA-SL	Farrow Road, Campbelltown	Construction of a 144 bed residential aged care facility with onsite parking for 48 cars, loading facility and associated site and landscaping works	\$39,051,242	>\$30 million capital investment value	Forwarded to Planning Panel Secretariat	

## DAs to be considered by the Local Planning Panel

DA No.	Address	Description	Value	Authority Criteria	Status	Determination
2238/2017/DA-RA	37 Cumberland Road, Ingleburn	Demolition of an existing dwelling and construction of a five storey residential apartment building containing 30 units, basement carparking	\$8,712,418	Residential Flat Building - more than 3 storeys	Assessing	
3598/2017/DA-SL	1 Reddall Street, Campbelltown	Demolition of existing dwelling and construction of a three storey senior living building consisting of 14 independent living units	\$2,400,000	Residential Flat Building – more than 3 storeys	Assessing	
3885/2017/DA-SW	Lot 3 Menangle Rd, Menangle Park	Stage 1 – Menangle Park Urban Release Area – civil works and subdivision of land to create 255 residential lots and seven superlots	\$19,330,000	VPA	Assessing	

## Development Application Register

559/2018/DA-RS	10 Wickfield Circuit, Ambarvale	Construction of a mixed use development consisting of 27 residential units, 9 retail premises with basement car parking and strata s' division	\$8,026,960	Residential Flat Building – more than 3 storeys	Assessing	
736/2017/DA-S	2 & 5 Culverston Street, Minto	Subdivision of Culverston Road and the construction of a cul-de-sac head	\$414,639	Council land	Deferred for more information	
743/2018/DA-SW	901 & 913 Appin Road, Campbelltown	Subdivision into 333 residential allotments, 5 residue allotments with associated civil works including road construction, stormwater management facilities and tree removal. Stage 1	\$19,072,587	VPA	Assessing	
1361/2016/DA-C	7/4 Grange Road, Leumeah	Fit out and use of premises as a brothel – 7/4 Grange Road, Leumeah	\$80,000	Number of objections	Deferred for more information	
1623/2016/DA-SW	39, 41A, 41B & 43 Sebastian Avenue, Rosemeadow	Demolition of existing dwelling and structures and subdivision to create 35 lots residential allotments in stages	\$910,000.00	Number of objections	Deferred for more information	
1700/2017/DA-SW	Lots 1, 6, 8, 9 and 12 (DP 258940), Dobell Reserve, Burdekin Park, Eldred Park and Tate Park, Gidley Crescent, Claymore	Subdivision into 113 residential lots and one residue lot for future development and associated civil works, Stages 3A and 3B Claymore Urban Renewal Project	\$4,616,000	VPA	Completed	Approved by Panel in December 2018
3493/2017/DA-RS	Lot 1 Linum and Lot 143 Lantana Streets, Macquarie Fields	Construction of 12 two storey dwellings and subdivision into 12 torrens title allotments	\$3,200,000	Council land	Assessing	
1698/2017/DA-M	2 Albert Street, Ingleburn	Demolition of existing dwelling and construction of two x two storey semi attached dwelling	\$400,000	CLEP variation	Deferred for more information	

## Development Application Register

DA No.	Address	Description	Value	Authority Criteria	Status	Determination
774/2018/DA-C	111 Oxford Road, Ingleburn	Partial demolition of existing heritage-listed dwelling and alterations and additions to the existing dwelling for use as a childcare centre for 150 children and associated car parking	\$1,250,000	Heritage	Deferred for more information	
3909/2018/DAAL	2 Greenway Street, Ruse	Alterations and additions to an existing dwelling	\$70,000	Council staff	Completed	Approved by Panel November 2018
2321/2018/DA-S	Farrow Road, Campbelltown	Subdivision of one lot into two Torrens titled lots	Nil (subdivision only, no works)	Council-owned land and Council applicant	Completed	Approved by Panel November 2018
1998/2018/DA-I	20 Williamson Road, Ingleburn	Alterations and additions to an existing industrial building that is used for warehousing and distribution	\$447,700	Variation of development standard by more than 10%	Completed	Approved by Panel November 2018
48/2009/DA-I	1 Magnum Place, Minto	Construction of 5 flour silos and other minor additions used in association with an existing bakery	\$366,000	Variation of development standard by more than 10%	Assessing	

## DAs with a stated value of \$1 million or more approved under Delegated Authority by the General Manager since last Council meeting

DA No.	Address	Description	Value	Authority Criteria	Status	Determination
2616/2018/DA-C	36 Moore Street, Campbelltown	Construction of a two storey building with car parking and use as a health service facility	\$3,449,519	Nil	Completed	Approved December 2018
523/2018/DA-C	11 Willowdale Drive, Denham Court	Construction of a child care centre and associated car parking, landscaping and signage	\$2,556,000	Nil	Completed	Approved January 2018

## **8.2 Draft Bow Bowing Bunbury Curran Creek Strategic Floodplain Risk Management Study and Plan**

### **Reporting Officer**

Director City Delivery  
City Delivery

### **Community Strategic Plan**

<b>Objective</b>	<b>Strategy</b>
4 Outcome Four: A Successful City	4.2 - Support and advocate for infrastructure solutions that meet the needs of our city and which pay an economic and liveability dividend

### **Officer's Recommendation**

That Council adopt the Draft Bow Bowing Bunbury Curran Creek Strategic Floodplain Risk Management Study and Plan.

### **Purpose**

To update Council following the completion of the community consultation phase of the Draft Bow Bowing Bunbury Curran Strategic Floodplain Risk Management Study and Plan (the plan) and for Council to consider the plan for adoption.

### **History**

The Bow Bowing Bunbury Curran (BBBC) Flood Study is comprised of 11 individual flood studies and encompasses approximately 85 percent of the urban areas in the Campbelltown LGA. The BBBC Flood Study was adopted by Council at the end of 2014. Following this, a consultant was engaged to develop materials for the community consultation which occurred in early 2016. While the Flood Study was on community consultation, a small amount of feedback was received by Council.

The information from the flood study has been used to complete the plan. The plan was presented at the Council briefing night, 7 August 2018 prior to the community consultation of the document.

The plan was then placed on public exhibition, seeking the community's feedback on the document.

## Report

### The Campbelltown Floodplain Risk Management Committee

The Campbelltown Floodplain Risk Management Committee (The Committee) has been involved in the completion of the plan, and has reviewed and provided feedback on the document at multiple stages of the process.

The Committee is made up of numerous Council staff, the NSW SES, community representatives as well as Campbelltown and Ingleburn Chambers of Commerce. The Committee is currently chaired by Councillor Morrison.

### Community Consultation Period

The plan was on public exhibition during the month of September. During this period the document was available on Council's website, at each Council operated library and in the Council foyer.

Two community information sessions were held on 20 September, one in the day and one in the evening. These sessions were advertised in both local papers as well as on Council's website. Letters were also sent to residents identified in the plan as being impacted by frequent flood events (20 percent AEP Flood) and by the mitigation options identified in the document. It should be noted; while the addresses of these properties are known to Council they are not listed in the document and will not be made public, due to the sensitive nature of the information. Instead a base map which highlights the general area referenced in the document has been provided for each area requiring flood mitigation works.

The community information sessions were held in the Civic Hall, with two Council officers being present as well as the Consultant's community engagement specialist. The NSW SES also attended and provided an information stall with materials detailing what the community should do during a flood event. The SES were available to assist anyone who attended the sessions with preparing Home and Business Emergency Plans. These plans provide a starting point for home or business owners in preparing a detailed action plan to follow if at risk of flooding.

The plan received only a small amount of interest throughout the community consultation period. The following outlines the community response through attendance at the information sessions or feedback provided to Council:

1. Day time information session:

No community attendance.

2. Evening information session:

There were four attendees at this session. Three attendees had general interest regarding flooding at various areas throughout the LGA. One attendee was a resident who received a letter regarding his property, seeking clarification about what the plan was addressing. He had no concern and made no comment following this clarification.

3. Submitted feedback:

One email was received by Council enquiring about the impact flooding would have on property value and insurance price. No further correspondence was received from the resident following Council's response.

The Committee was then updated on the community response to the plan. A representative from NSW SES raised four items to the Committee, Council will now actively work with NSW SES to address the issues identified.

**Finalisation of the Bow Bowing Bunbury Curran Strategic Floodplain Risk Management Study and Plan**

Following the completion of the community consultation period, the consultant has finalised the document.

Following the adoption of the plan, grant funding can be sought for projects recommend in the document. This includes flood mitigation works in various locations, as well as detailed Floodplain Risk Management Study and Plans (FRMSPs) for the sub-catchments which make up the BBBC Catchment.

Flood Studies, Floodplain Risk Management Studies and Plans for the catchments outside of the BBBC catchment are still outstanding. This should be completed to ensure that potential flood mitigation works can be consistently identified and evaluated throughout the LGA. This would also allow flood advice and information to be provided in the same format and with similar accuracy for all areas of the LGA. The grant application made in 2017 to OEH to begin this process was not approved, and as such no funding is currently available.

**Attachments**

1. Draft Bow Bowing Bunbury Curran Strategic Floodplain Risk Management Study and Plan (distributed under separate cover)

## 8.3 Policy - Asset Capitalisation

### Reporting Officer

Executive Manager Corporate Services and Governance  
City Governance

### Community Strategic Plan

Objective	Strategy
3 Outcome Three: A Thriving, Attractive City	3.7 - Public funds and assets are managed strategically, transparently and efficiently

### Officer's Recommendation

1. That the Asset Capitalisation Policy as attached to this report be adopted.
2. That the Asset Capitalisation Policy review date be set at 1 March 2021.

### Purpose

To seek Councils endorsement of the Asset Capitalisation Policy.

### History

Following discussions with Council's external auditors, it was identified that Council should have a written policy in place to inform the capitalisation of Council assets.

This policy has been created to provide a framework to guide the identification, recognition and measurement of non-current assets at Campbelltown City Council, whilst also ensuring compliance with relevant legislation and Australian Accounting Standards.

### Report

The above mentioned policy has been developed in accordance with Council's Record Management Policy and the adopted procedure for Policy Development and Review.


The policy defines the differing types of expenditure on Council assets and provides clear recognition thresholds for each class of non-current assets.

In addition to the policy, an Asset Capitalisation Thresholds information sheet has been created to provide further clarification on the capitalisation thresholds for each asset class.

Consultation has taken place with the NSW Audit Office.

### Attachments

1. Asset Capitalisation Policy (contained within this report)

		<b>POLICY</b>
Policy Title	Asset Capitalisation Policy	
Related Documentation	Asset Management Plan Asset Management Policy Asset Management Strategy Long Term Financial Plan Asset Capitalisation Thresholds Information Sheet Portable and Attractive Items Information Sheet Disposal Policy	
Relevant Legislation	<i>Local Government Act 1993</i> <i>Local Government (General) Regulation 2005</i> AASB 116 – Property, Plant & Equipment AASB 13 – Fair Value Measurement	
Responsible Officer	Executive Manager Corporate Services & Governance Executive Manager Infrastructure	

Policy details may change prior to review date due to legislative changes, therefore this document is uncontrolled when printed.

### Objectives

This policy oversees the accounting and capitalisation (recognition) of assets for Campbelltown City Council.

This policy defines expenditure on Council assets and provides recognition thresholds for each asset class of non-current assets.

### Policy Statement

This policy provides a framework to guide the identification, recognition and measurement of non-current assets at Campbelltown City Council. This policy is necessary to ensure compliance with Australian Accounting Standards and relevant legislation.

### Scope

This policy applies to all physical assets of Council including but not limited to infrastructure, property, plant and equipment. This Policy does not apply to cash or inventory.

### Definitions

DATA AND DOCUMENT CONTROL		
Division: [Enter Division] Section: [Enter Section] DocSet:	Adopted Date: 00/00/00 Revised Date: 00/00/00 Minute Number: 000 Review Date: 00/00/00	Page: 1 of 4



### Campbelltown City Council

**Asset:** is a resource controlled by the entity as a result of past events and from which future economic benefits are expected to flow to the entity. Assets include physical assets which provide future economic benefits for more than 12 months.

**Recurrent Expenditure:** is expenditure which has benefits expected to last less than 12 months and does not meet the recognition criteria for an asset. Recurrent expenditure includes operational and maintenance expenditure.

**Operational Expenditure:** is recurrent expenditure which is continuously required. Examples include electricity, fuel, staff costs, on-costs and overheads, etc.

**Maintenance Expenditure:** is recurrent expenditure which is periodically or regularly required as part of the anticipated schedule of works to ensure that an asset achieves its useful life. Maintenance expenditure includes reactive maintenance and repair, planned maintenance and minor part replacement.

**Capital Expenditure:** is material expenditure which provides benefits that are expected to last for more than 12 months. Capital expenditure includes capital renewal/replacement, capital upgrade and capital expansion.

**Capital Renewal/Replacement:** is expenditure on an existing asset which returns the service potential or the life of the asset up to that which it had originally. It is periodically required expenditure and is relatively material in value compared with the value of the components or sub-components of the asset being renewed. As it reinstates existing service potential, it may reduce future operating and maintenance expenditure if completed at the optimum time e.g. resurfacing or re-sheeting part of a road network, replacing a section of a drainage network with pipes of the same capacity, resurfacing an oval, etc.

**Capital Upgrade:** is expenditure which enhances an existing asset to provide a higher level of service, or expenditure that will increase the life of the asset beyond that which it had originally. Capital Upgrades increase operational and maintenance expenditure in the future because of the increase in the Council's asset base e.g. widening the sealed area of an existing road, replacing drainage pipes with pipes of a greater capacity, enlarging a grandstand at a sporting facility, etc.

**Capital Expansion:** is expenditure that extends an existing asset at the same standard as is currently enjoyed by resident to a new group of users. It is discretionary expenditure which increases future operational and maintenance costs as it increases Council's asset base e.g. extending drainage or road network, the provision of an oval or park in a new suburb for new residents, etc.

### Recognition Principles

In accordance with Section 7 of AASB 116 – Property Plant and Equipment:

*The cost of an item of property, plant and equipment shall be recognised as an asset if, and only if:*  
*(a) it is probable that future economic benefits associated with the item will flow to the entity; and*  
*(b) the cost of the item can be measured reliably.*

Council measures the cost of an asset at recognition in accordance with Section 15 of AASB 116 – Property Plant and Equipment:

*An item of property, plant and equipment that qualifies for recognition as an asset shall be measured at its cost.*

*Notwithstanding paragraph 15, in respect of not-for-profit entities, where an asset is acquired at no cost, or for a nominal cost, the cost is its fair value as at the date of acquisition.*

DATA AND DOCUMENT CONTROL		
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### Campbelltown City Council

Distinction between the recognition of recurrent expenditure and capital expenditure associated with the acquisition/creation of new assets is detailed as follows:

Recurrent Expenditure	Capital Expenditure
<p>All activities prior to a decision made to proceed with investment including:</p> <ul style="list-style-type: none"> <li>• Strategic planning reports</li> <li>• Project scoping and investigation, valuation reports, planning approvals</li> </ul>	<p>All activities following a decision made to proceed with investment including:</p> <ul style="list-style-type: none"> <li>• Survey and design</li> <li>• Professional fees</li> <li>• Site preparation</li> <li>• Construction</li> <li>• Contract payments</li> <li>• Council direct costs, wages, salaries, plant hire, materials, on-costs</li> <li>• Overheads</li> <li>• Supervision</li> <li>• Transport, installation, assembly and testing</li> <li>• Project Management</li> <li>• Future dismantling and removing item and site restoration (where applicable)</li> </ul>

Recognition of capital expenditure associated with the renewal of existing assets is as follows:

- Complete renewal is recognised as a new asset with the old asset being retired from the Fixed Asset Register
- Partial renewal is recognised by adding the renewal cost to the existing asset value and reviewing the remaining/useful life of the renewed asset to recognise the restored benefits to the entity

A detailed listing of the recognition thresholds for each asset class can be found at Appendix A.

### Provisions

Minor Assets are items acquired for a cost less than \$1,000. The materiality of a minor asset can be examined against capitalisation thresholds in isolation or the asset can be treated as being part of a homogenous group. The manner in which the materiality of minor assets of a particular kind as assessed is dependent on:

- If a significant proportion of these assets are replaced each year;
- If these assets become obsolete or are superseded in a relatively short space of time; and
- If the aggregate value of these minor assets is insignificant when compared to the total value of the category to which they belong.

The presence of one or more of these conditions would usually indicate that the cost of minor assets of a particular kind should be fully expensed in the year in which they are incurred. In this case minor assets will be examined against capitalisation thresholds individually.

Minor assets that are not capitalised are recorded in Council's Portable and Attractive Items Register. Attractive Items Registers are subject to periodic internal audit.

### Responsibility

DATA AND DOCUMENT CONTROL		
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### Campbelltown City Council

- The Executive Manager Corporate Services and Governance and the Executive Manager Infrastructure are responsible to ensure that the acquisition and capitalisation of assets are in accordance with relevant legislation and Council Policies.
- All Directors and Managers are responsible for implementing this Policy.
- Council Officers with financial delegation and delegation to authorise work activity are responsible for ensuring that purchase, acquisition, creation, renewal of non-current assets complies with this Policy.
- The Coordinator Asset Management and Assets and Systems Accountant are responsible for maintaining the fixed assets register, including uploading of capitalisation information.

#### Policy Review

This policy will be reviewed annually by the Responsible Officer.

#### APPENDIX A: Asset Recognition Thresholds

Asset Class	Capitalisation Threshold	
	Capital New	Capital Renewal
Plant & Equipment	\$1,000	\$1,000
Office Equipment	\$1,000	\$1,000
Furniture & Fittings	\$1,000	\$1,000
Operational Land	\$1	N/A
Community Land	\$1	N/A
Land Under Roads	\$1	N/A
Land Improvements – Non Depreciable	\$10,000	\$10,000 and/or > 10% Asset Value
Buildings	All	\$10,000 and/or > 10% Asset Value
Roads	All	Refer to Information Sheet
Road Furniture	\$1,000	\$1,000
Kerb & Gutter	All	> 15m
Bridges	All	\$10,000 and/or > 10% Asset Value
Footpaths	All	> 15m <sup>2</sup>
Stormwater	All	\$10,000 and/or > 10% Asset Value
Other Structures	All	> \$5,000
Open Space/Recreational Assets	All	> \$5,000
Swimming Pools	All	\$10,000 and/or > 10% Asset Value

The above table should be read in conjunction with the Asset Capitalisation Thresholds Information Sheet.

### END OF POLICY STATEMENT

DATA AND DOCUMENT CONTROL		
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## 8.4 Investment and Revenue Report - November and December 2018

### Reporting Officer

Executive Manager Corporate Services and Governance  
City Governance

### Community Strategic Plan

Objective	Strategy
3 Outcome Three: A Thriving, Attractive City	3.7 - Public funds and assets are managed strategically, transparently and efficiently

### Officer's Recommendation

That the information be noted

### Purpose

To provide a report outlining activity in Council's financial services portfolio for the month of November and December 2018.

### Report

Council's investment portfolio as at 31 December 2018 stood at approximately \$227m. Funds are currently being managed by both Council staff and fund managers and are in accordance with the *Local Government Act 1993*, Local Government (General) Regulation 2005 and Council's Investment Policy.

All investments are placed with approved deposit taking institutions and no funds are placed with any unrated institutions.

The return on Council's investments is tracking in accordance with budget expectations and continues to outperform the benchmark of the AusBond Bank Bill Index.

The portfolio is diversified with maturities ranging between three months and five years.

The official cash rate has remained steady, with no movement since August 2016, at its present level of 1.50 percent.

### Rates and charges

Rates and Charges levied for the period ending 31 December 2018 totalled \$114,718,909 representing 102 percent of the current budget estimate.

The rates and charges receipts collected to the end of December totalled \$62,970,771. In percentage terms 54.6 percent of all rates and charges due to be paid have been collected, representing a decrease in the amount collected in the same period last year of 55.1 percent.

Debt recovery action during the month involved the issue of eight Statements of Claim to ratepayers with two or more instalments outstanding and a combined balance exceeding \$500. Further recovery on accounts with previous action resulted in six Judgments and 10 Writs being served on defaulters that have not made suitable payment arrangements or failed on multiple occasions to maintain an agreed payment schedule.

Council staff continue to provide assistance to ratepayers experiencing difficulty in settling their accounts. This includes the monitoring of 412 ratepayers with a total arrears balance of \$721,958, who have made suitable payment arrangements.

Ratepayers who purchased property since the November instalment notices are issued with a 'Notice to new owner' letter. During the month, 53 of these notices were sent to ratepayers advising them of the amount unpaid on their account and the amount levied in annual rates and charges.

### **Sundry Debtors**

Debts outstanding to Council as at 31 December 2018 are \$1,428,923 reflecting a decrease of \$658,216 since November 2018. During the month, 1003 invoices were raised totalling \$590,750.

The majority of these are paid within a 30 day period. Those that are not paid within the 30 day period are reflected in the ageing report in attachment 5. Debts exceeding 90 days of age totalled \$206,395 as at 31 December 2018. A significant portion of this debt relates to Various Sundry Items with an amount of \$30,447 outstanding for road and footpath occupancy fees for a development in Broughton Street where the debtor is disputing costs. Council staff continue to assist debtors to resolve their outstanding debts, however this account will be referred to Council's recovery agents in February 2019 if unresolved.

An amount of \$15,500 has been raised for costs from a motor vehicle accident and damage to Council property (bus shelter) in Ambarvale. This debt is to be put forward for write-off as uneconomical to pursue, debtor was uninsured and cannot be located. Public hall hire fees of \$48,198 are a result of debts that have been raised in advance and in accordance with council policy do not need to be finalised until two weeks prior to function.

Debt recovery action is undertaken in accordance with Council's Sundry Debtors Recovery Procedures Policy and commences with the issue of a tax invoice. A person or entity may be issued any number of invoices during the calendar month for any business, services or activities provided by Council. At the conclusion of each calendar month, a statement of transactions is provided with details of all invoices due and how payments or credit notes have been apportioned. Once an invoice is paid, it no longer appears on any subsequent statement.

All debts that age by 90 days or more are charged a statement administration fee of \$5.50 per statement. Debtors are contacted by telephone, email or in writing to make suitable arrangements for payment of the overdue debt. Where a suitable arrangement is not achieved or not maintained as agreed, a seven day letter is issued referencing referral to Council's debt recovery agents.

Matters referred to Council's recovery agent are conducted in accordance with relevant legislation and the *Civil Procedures Act 2001*. Formal legal recovery commences with a letter of demand (or letter of intent) providing debtors with at least 14 days to respond. In the event that no response is received, instructions are given to proceed to Statement of Claim allowing a further 28 days to pay or defend the action. Failing this, the matter will automatically proceed to judgment and continue through the *Civil Procedures Act 2001* process.

All costs associated with formal legal recovery are payable by the debtor and staff continue to make every effort to assist debtors to resolve their outstanding debt before escalating it through the local court.

During the month, seven accounts were issued a letter of demand on Council's letterhead, advising that if the account was not settled or an appropriate arrangement was not made, the account will escalate to formal legal action through Council's agent.

Council's agents were instructed to issue Statement of Claims on two accounts relating to unpaid Health Licence inspection fees, a payment arrangement has been accepted for one of these accounts. No further legal action was taken.

Council officers continue to provide assistance to debtors experiencing difficulties in paying their accounts. Debtors are encouraged to clear their outstanding debts through regular payments where possible, to avoid any further recovery action.

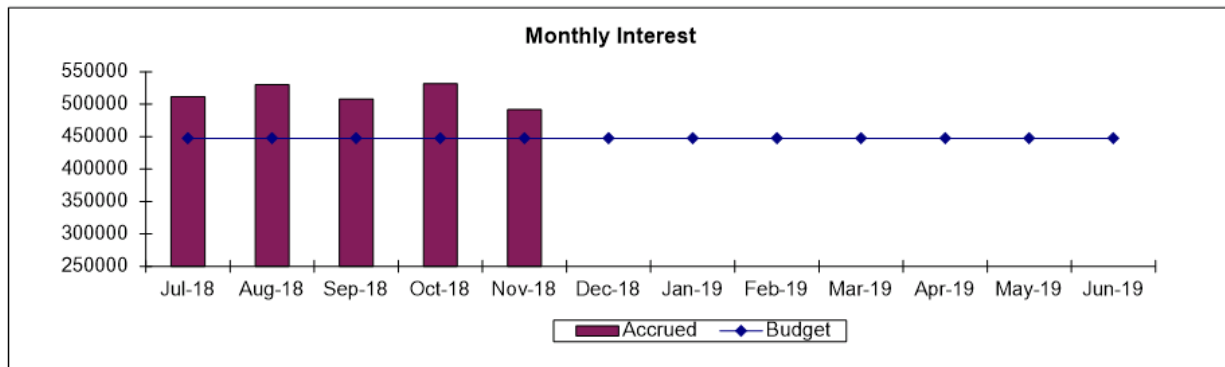
## Attachments

1. Investment Portfolio - November 2018 (contained within this report)
2. Investment Portfolio - December 2018 (contained within this report)
3. Monthly Rates Summary - December 2018 (contained within this report)
4. Rates Statistics - December 2018 (contained within this report)
5. Sundry Debtor Summary and Ageing Report - December 2018 (contained within this report)

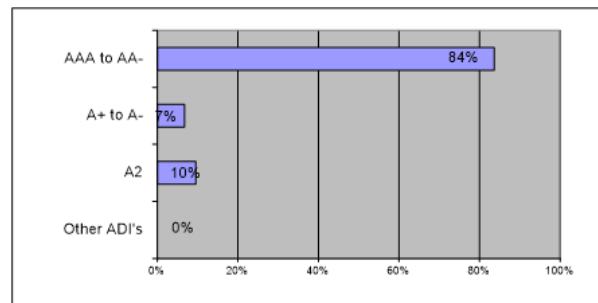
**CAMPBELLTOWN CITY COUNCIL INVESTMENT PORTFOLIO****Nov-2018**

Benchmark AusBond Bank Bill Index  
 Portfolio Balance 224,572,259.83

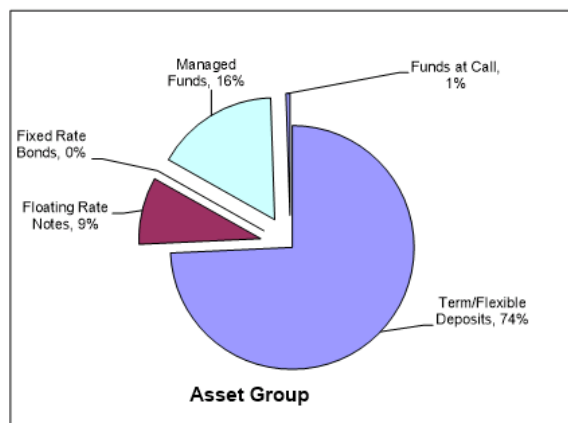
Monthly Performance	Return (mth)	Return (pa)
AusBond Bank Bill Index	0.15%	1.85%
Portfolio - Direct Investments	0.23%	2.85%
<i>Performance to Benchmark</i>	<i>+</i> 0.08%	<i>+</i> 1.00%
Short Term Call Accounts	0.14%	1.75%
Managed Funds	0.15%	1.85%

**Year to Date Performance****Credit Exposure (S&P Long Term Rating)**

*Rolling 12 Month Period*  
 2.76% Council Managed Funds  
 1.89% Benchmark



*Interest Budget to Actual*  
 Budget to Period \$2,237,500  
 Actual Accrued to Period \$2,572,448

**Portfolio Diversity**

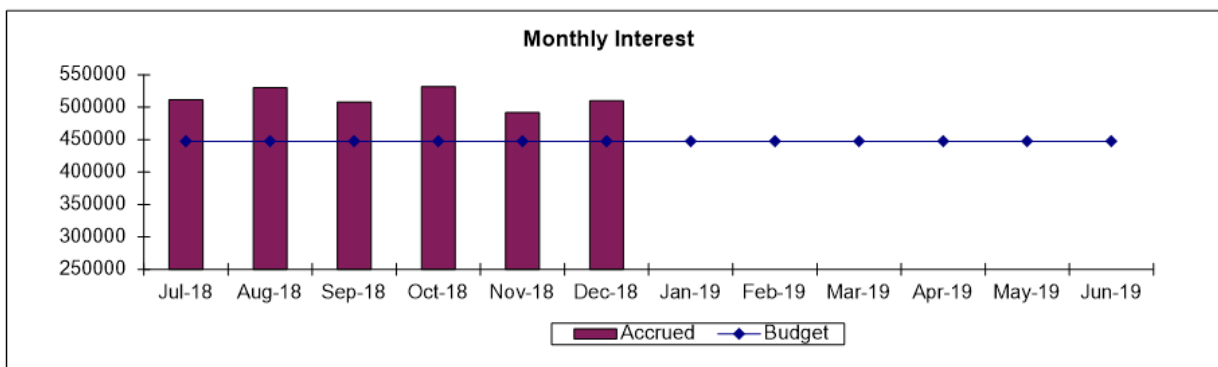
			%
Funds at Call	\$ 1,182,450.14	AA-	1%
NSW Treasury	\$ 40,346,137.78	AA+	18%
National Australia Bank	\$ 47,577,698.59	AA-	21%
Westpac Bank	\$ 62,207,828.79	AA-	28%
Commonwealth Bank	\$ 25,211,375.58	AA-	11%
Bank Western Australia	\$ 11,350,365.08	AA-	5%
AMP Bank	\$ 8,000,000.00	A	4%
Suncorp Metway	\$ 4,147,029.75	A+	2%
ING Bank	\$ 3,120,655.31	A-	1%
Members Equity Bank	\$ 4,000,000.00	A2	2%
Rural Bank	\$ 6,133,921.54	A2	3%
Bank of Queensland	\$ 7,119,388.32	A2	3%
Credit Union Aust	\$ 4,175,408.94	A2	2%
	<u>\$ 224,572,259.83</u>		<u>100%</u>

**CAMPBELLTOWN CITY COUNCIL INVESTMENT PORTFOLIO**

**Dec-2018**

Benchmark AusBond Bank Bill Index  
Portfolio Balance 226,710,563.51

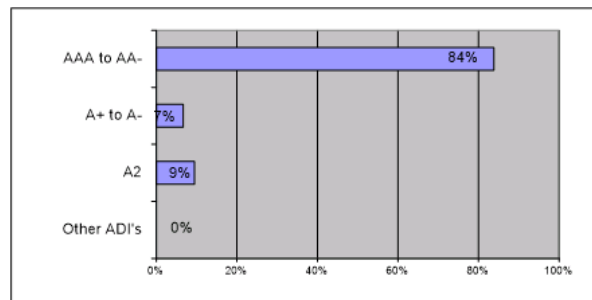
Monthly Performance	Return (mth)	Return (pa)
AusBond Bank Bill Index	0.16%	1.83%
Portfolio - Direct Investments	0.24%	2.84%
<i>Performance to Benchmark</i>	<i>+</i> 0.09%	<i>+</i> 1.02%
Short Term Call Accounts	0.15%	1.75%
Managed Funds	0.15%	1.82%



**Year to Date Performance**

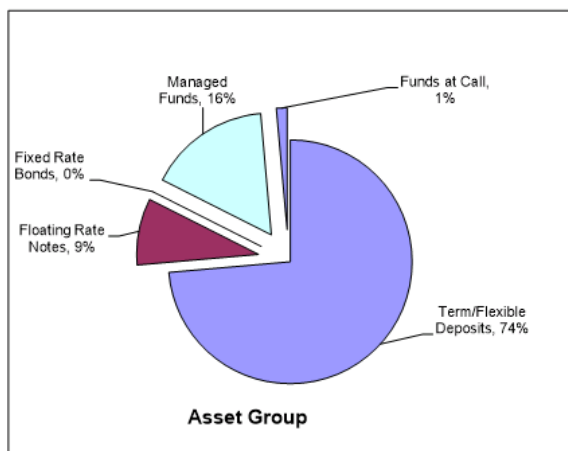
**Credit Exposure (S&P Long Term Rating)**

*Rolling 12 Month Period*  
2.77% Council Managed Funds  
1.90% Benchmark



*Interest Budget to Actual*  
Budget to Period \$2,685,000  
Actual Accrued to Period \$3,082,153

**Portfolio Diversity**



			%
Funds at Call	\$ 3,186,087.72	AA-	1%
NSW Treasury	\$ 40,402,659.03	AA+	18%
National Australia Bank	\$ 42,577,698.59	AA-	19%
Westpac Bank	\$ 62,207,828.79	AA-	27%
Commonwealth Bank	\$ 30,211,375.58	AA-	13%
Bank Western Australia	\$ 11,428,509.93	AA-	5%
AMP Bank	\$ 8,000,000.00	A	4%
Suncorp Metway	\$ 4,147,029.75	A+	2%
ING Bank	\$ 3,120,655.31	A-	1%
Members Equity Bank	\$ 4,000,000.00	A2	2%
Rural Bank	\$ 6,133,921.54	A2	3%
Bank of Queensland	\$ 5,119,388.32	A2	2%
Credit Union Aust	\$ 4,175,408.94	A2	2%
Heritage Bank	\$ 2,000,000.00	A2	1%
<b>Total</b>	<b>\$ 226,710,563.51</b>		<b>100%</b>



## RATES SUMMARY

### STATEMENT OF ALL OUTSTANDING RATES AND EXTRA CHARGES

RATE - CHARGE	NET ARREARS 1/7/2018	NET LEVY FOR YEAR	PENSION REBATES	EXTRA CHARGES	TOTAL RECEIVABLE	CASH COLLECTED	NET AMOUNT DUE	POSTPONED RATES & INTEREST	GROSS AMOUNT DUE
RESIDENTIAL	2,322,157.05	63,585,415.23	1,381,303.32	374,125.89	64,900,394.85	34,254,816.36	30,645,578.49	273,957.09	30,919,504.94
BUSINESS	327,431.34	19,049,802.84		14,463.65	19,391,697.83	11,551,444.96	7,840,252.87		7,840,252.87
FARMLAND	0.00	491,554.39	459.05	519.76	491,615.10	297,840.70	193,774.40	219,763.27	413,537.67
MINING	0.00	27,126.00		0.00	27,126.00	27,126.00	0.00		0.00
SR - LOAN	0.00	0.00		133.67	133.67	0.00	133.67	658.79	0.00
SR - INFRASTRUCTURE	284,463.25	6,287,981.59		4,381.05	6,576,825.89	3,482,007.24	3,094,818.65	50,066.55	3,145,677.66
TOTAL	\$2,934,051.64	\$89,441,880.05	\$1,381,762.37	\$393,624.02	\$91,387,793.34	\$49,613,235.26	\$41,774,558.08	\$544,445.70	\$42,318,973.14
GARBAGE	682,743.31	23,890,850.55	899,735.78	18,853.64	23,692,711.72	12,575,745.52	11,116,966.20		11,116,966.20
STORMWATER	52,436.22	1,386,177.98		216.94	1,438,831.14	781,790.59	657,040.55		657,040.55
GRAND TOTAL	\$3,669,231.17	\$114,718,908.58	\$2,281,498.15	\$412,694.60	\$116,519,336.20	\$62,970,771.37	\$53,548,564.83	\$544,445.70	\$54,092,979.89

Total from Rates Financial Transaction Summary	53,508,157.56
Overpayments	-584,822.33
Difference	0.00

### ANALYSIS OF RECOVERY ACTION

Rate accounts greater than 6 months less than 12 months in arrears 225,432.24

Rate accounts greater than 12 months less than 18 months in arrears 58,117.87

Rate accounts greater than 18 months in arrears 34,856.24

TOTAL rates and charges under instruction with Council's agents \$318,406.35

**RATES STATISTICS**

No. of documents Issued	July	August	September	October	November	December	January	February	March	April	May	June	Dec-17
Rate Notices	50,402			608									
Electronic - DoH	5,190												
Instalment Notices				42,092									
Electronic - DoH				4,939									
Missed Instalment Notices			8,136			6,504							6,957
- Pensioners > \$15.00			719			723							675
Notice to new owner	149	47	27	18	22	53							49
7-day Letters - Council issued			2,105			2,310							1,944
- Pensioners > \$500.00			184			201							246
7-day Letters - Agent Issued			576										
Statement of Claim	108	16	12	156	13	8							10
Judgments	6	31	19	9	23	6							9
Writs	12	20	21	6	0	10							11
Electronic - eRates & BPAYView	4,316	4,629	4,679	4,820	4,941	4,966							3,777
Arrangements	311	259	425	223	301	412							455

**AGEING OF SUNDRY DEBTOR ACCOUNTS - 31 December 2018**

	Current Charges	Total 30 Days	Total 60 Days	Total 90+ Days	Balance Due	Previous Month 90+ days
Corporate Administration	17,540	21,258	65,662	18,208	122,667	14,570
Abandoned Items	0	0	0	1,068	1,068	1,068
Education and Care Services	18,710	0	0	0	18,710	0
Community Bus	89	0	0	0	89	0
Sportsground and Field Hire	-1,703	700	16,056	21,935	36,988	21,935
Government and other Grants	45,600	44,300	500,000	0	589,900	330,000
Public Hall Hire	37,464	31,188	12,318	48,198	129,167	46,339
Health Services	0	0	0	350	350	350
Land and Building Rentals	105,601	7,316	0	0	112,917	0
Healthy Lifestyles	7,545	8,767	3,195	6,072	25,580	4,791
Licence Fees	12,972	6,573	4,206	21,088	44,839	24,509
Pool Hire	10,231	19,322	0	0	29,553	0
Private Works	1,189	0	0	1,423	2,612	1,423
Road and Footpath Restoration	2,489	77,441	247	10,444	90,621	3,128
Shop and Office Rentals	17,419	802	0	0	18,221	0
Various Sundry Items	114,896	3,030	23,781	77,610	219,316	59,153
Waste Collection Services	25,003	0	0	0	25,003	0
	376,367	220,696	625,465	206,395	1,428,923	507,266

**DEBTORS SUMMARY 1 December 2018 to 31 December 2018**

DEBTOR TYPE/DESCRIPTION	ARREARS AT 30/11/2018	RAISED THIS PERIOD	RECEIVED THIS PERIOD	BALANCE AT 31/12/2018	% DEBT RATIO
Corporate Administration	395,487	19,313	292,133	122,667	29.49%
<i>Converted Data</i>	0	0	0	0	0.00%
Abandoned Items	1,068	0	0	1,068	0.35%
Education and Care Services	18,710	0	0	18,710	0.98%
<i>dwelling</i>	0	0	0	0	0.00%
<i>comm activities</i>	0	0	0	0	0.00%
Community Bus	89	0	0	89	0.01%
<i>Tennis Court Hire</i>	757	0	0	757	0.04%
Sportsground and Field Hire	39,835	0	2,847	36,988	5.46%
Government and other Grants	1,014,300	66,100	490,500	589,900	12.87%
Public Hall Hire	129,313	82,215	82,362	129,167	1.39%
Health Services	350	0	0	350	0.02%
Land and Building Rentals	86,438	156,614	130,136	112,917	5.63%
Healthy Lifestyles	28,376	44,311	47,107	25,580	0.15%
Library Fines and Costs	0	0	0	0	0.00%
Licence Fees	51,935	14,396	21,492	44,839	1.85%
Pool Hire	52,284	10,596	33,326	29,553	0.39%
Private Works	2,612	0	0	2,612	0.52%
Road and Footpath Restoration	93,040	1,849	4,268	90,621	28.17%
<i>S530A</i>	0	0	0	0	0.00%
Shop and Office Rentals	36,456	42,582	60,817	18,221	2.17%
Various Sundry Items	139,451	127,441	47,575	219,316	6.42%
<i>Trust</i>	-39,435	0	0	-39,435	-2.07%
<i>Vehicle Crossings</i>	0	0	0	0	0.00%
Waste Collection Services	36,075	25,333	36,405	25,003	6.17%
<i>Deferred Debtors</i>	0	0	0	0	0.00%
	2,087,139	590,750	1,248,967	1,428,923	100%

## 8.5 National General Assembly of Local Government Motions

### Reporting Officer

Manager Governance and Risk  
City Governance

### Community Strategic Plan

Objective	Strategy
4 Outcome Four: A Successful City	4.5 - Work in partnership with the State Government to achieve positive planning outcomes

### Officer's Recommendation

1. That Council determine the Councillors attending the 2019 National General Assembly of Local Government in Canberra between 16-19 June 2019.
2. That Council endorse the attendance of the General Manager or delegate/s to the 2019 National General Assembly of Local Government in Canberra between 16-19 June 2019.

### Purpose

To provide Council information on the criteria related to the Motions that may be submitted for discussion and consideration at the 2019 National General Assembly.

### History

Council Representatives have attended the Australian Local Government Association National General Assembly infrequently in previous years depending on the availability Councillors.

### Report

The 2019 National General Assembly of Local Government (NGA) is to be held in Canberra between 16-19 June 2019. It provides an opportunity for council to influence the national policy agenda with the theme for the 2019 conference being 'Future Focused'.

A short discussion paper prepared by the Australian Local Government Association (ALGA) is attached to assist with the identification of motions that address the 'Future Focused' theme of the NGA. Motions can address one or all of the issues identified in the discussion paper.

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally
2. be consistent with the themes of the NGA
3. complement or build on the policy objectives of your state and territory local government association
4. be submitted by a council which is a financial member of their state or territory local government association
5. propose a clear action and outcome
6. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

### **Councillor Lodgement of Motions**

Councillors wishing to lodge a motion should do so by way of submitting a notice of motion to the Council meeting to be held on 12 March 2019. Notices of motion for this meeting need to be lodged by 9am Tuesday 5 March 2019 via [motions@campbelltown.nsw.gov.au](mailto:motions@campbelltown.nsw.gov.au).

Motions should generally be in a form that seeks the NGA's support for a particular action or policy change at the Federal level which will assist local governments to meet local community needs. For example: that this National General Assembly call on the Federal Government to restore funding for local government financial assistance grants to a level equal to at least one percent of Commonwealth taxation revenue.

### **Attachments**

1. Future Focused - Call for Motions Discussion Paper 2019 (contained within this report)
2. Australian Local Government Association 2019 Conference - Call for Motions (contained within this report)



# Future Focused

Call for Motions  
Discussion Paper 2019

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National General Assembly  
of Local Government **2019**

16—19 June 2019



AUSTRALIAN  
LOCAL GOVERNMENT  
ASSOCIATION

## KEY DATES

**End of November 2018**

Opening of Call for Motions

**29 March 2019**

Acceptance of motions close

**16 - 19 June 2019**

National General Assembly

## SUBMITTING MOTIONS

The National General Assembly of Local Government (NGA) is an important opportunity for you and your council to influence the national policy agenda.

To assist you to identify motions that address the theme of the NGA, the Australian Local Government Association (ALGA) Secretariat has prepared the short discussion paper. You are encouraged to read all of the sections of the paper, but are not expected to respond to every question. Your motion/s can address one or all of the issues identified in the discussion paper.

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally
2. be consistent with the themes of the NGA
3. complement or build on the policy objectives of your state and territory local government association
4. be submitted by a council which is a financial member of their state or territory local government association
5. propose a clear action and outcome
6. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

Motions should generally be in a form that seeks the NGA's support for a particular action or policy change at the Federal level which will assist local governments to meet local community needs. For example: That this National General Assembly call on the Federal Government to restore funding for local government financial assistance grants to a level equal to at least 1% of Commonwealth taxation revenue.

Motions should be lodged electronically using the online form available on the NGA website at: [www.alga.asn.au](http://www.alga.asn.au). All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council. Motions should be received no later than 11:59pm on Friday 29 March 2019.

Please note that for every motion it is important to complete the background section on the form. Submitters of motions should not assume knowledge.

The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion.

All motions submitted will be reviewed by the ALGA Board's NGA Sub-Committee as well as by state and territory local government associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Sub-Committee considers the importance and relevance of the issue to local government. Please note that motions should not be prescriptive in directing how the matter should be pursued. With the agreement of the relevant council, motions may be edited before inclusion in the NGA Business Papers to ensure consistency. If there are any questions about the substance or intent of a motion, ALGA will raise these with the nominated contact officer. Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state or territory local government association, and will not be included in the NGA Business Paper.



## INTRODUCTION

The purpose of this discussion paper is to provide guidance to councils developing Motions for Debate at the 2019 National General Assembly. This will be the 25th National General Assembly and will focus on the future of local government and local communities. It will consider what Councils can do today to get ready for the challenges, opportunities and changes that lie ahead.

Local governments across Australia already face a host of challenges including financial constraints, adapting to rapidly evolving technologies and community expectations of access to 24/7 services via websites, mobiles and call centres, changes in demographics and population size and preferred means of community engagement. It is unlikely that these challenges will disappear. In some cases, they will be compounded by climate change, the ageing population and further advances in disruptive technologies including artificial intelligences.

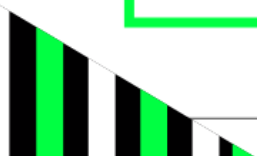
The challenges may also be exacerbated by increasing community expectations about the level and types of services and infrastructure provided by councils and the community's willingness to pay. The community, as council's customers, are increasingly growing accustomed to steadily falling prices for better products and services such as cars, computers, overseas travels. Exceptions to this are housing and in many cases government services such as health care and tertiary education. Another exception is council rates. While a number of states have capped rates, rates across the nation typically continue to rise.

In the case of rates, local communities can perceive that they are being asked to pay more money for the same product. The community may feel that they are paying enough and are therefore unlikely to be supportive of rate rises or swing behind the call for increased federal funding for local government ( $\geq 1\%$  FAGs).

### KEY QUESTIONS

This therefore raises the questions of:

1. What can local governments do differently now, and in the future, to deliver more for less?
  - o Are there new business models and new partnerships, new technologies and the willingness to reduce, phase out or change existing practices, opportunities for more sophisticated service planning and more efficient procurement?
2. How can local governments collaborate, be entrepreneurial and embrace disruption and innovation?
3. How can the Commonwealth Government help local governments prepare for the future and why should they care?
  - o What are the opportunities for leveraging regional, state and national partnerships?





# THE PRESENT

## Demographics

In 2018 the Australian population reached the 25 million mark.

73% of the population lives in stand-alone houses, while 27% of the population live in homes such as flats, apartments, semi-detached, row houses and town houses. 38% of occupied apartments are in high rise blocks with four or more storeys. That's up from 18% in 2006.

67% of Austalians live in capital cities, 23% in other urban areas and 10% live in rural Australia. In total more than 90% of our population lives within 100km of the coast making us one of the world's most urbanised coastal dwelling populations. 86% of all Aussie households have internet access at home.

Australia has an aging population and we're also living longer with almost 4,000 people over the age of 100. In 2017, 308,000 babies were born. As a population, we're made up of more than six million families and they come in all shapes and sizes<sup>1</sup>.

## Diversity and culture

Australia has one of the most multicultural populations in the world with more than 300 different ancestries and 28% of our resident population born overseas – nearly 7 million people. Across the country more than 300 languages are spoken.

At the 2016 Census 50.7% of the population was female. However, gender equality advances have stalled across the local government sector. The rates of women in senior positions are far lower than any other tier of government. At the last round of local government elections, women accounted for just 32 per cent of all candidates and were elected to 30 per cent of positions. Even fewer (24 per cent) mayoral candidates were women but almost all were elected. Women account for 46 per cent of staff positions but this falls as the management level rises. Only 11 per cent of council chief executives are women<sup>2</sup>.

At the 2016 Census Aboriginal and Torres Strait Islander people made up 2.8 per cent of the Australian population (approximately 649,000 out of 23.4 million people). Only eight politicians who identify as Indigenous have served in the Federal Parliament with six of those having been elected since 2010<sup>3</sup>. With the exception of a small number of local governments it is expected that there are very few Aboriginal and Torres Strait Islanders holding elected or senior executive positions in local government (data is not available for this issue).

According to the 2016 Census, almost 50 per cent of Australians were born overseas or had a parent born overseas. Census data also indicates that almost one quarter of Australians speak languages other than English in their homes. State and federal parliaments and local governments should reflect contemporary Australia but fail to do so.

A 2016 report by the Australian Human Rights Commission revealed that 1.61 per cent of federal and state public service heads of department, and 0 per cent of federal Ministers and Assistant Ministers come from a non-European background. In the federal parliament 79 per cent of the 226 elected members in the Australian Parliament have an Anglo-Celtic background, 16 per cent have a European background and those from a non-European background make up less than four per cent of the total<sup>4</sup>. There are no statistics available about cultural diversity in local government.

Fair Work Australia statistics indicate that workers compensation claims involving alleged bullying in local government were among the second highest of all sectors in 2017, with 42.2 claims per 100 million hours worked in 2017, up from being the third highest in 2016<sup>5</sup>.

## Roles and funding

The scale and functional scope of local government spending has been subject to significant change over the last two decades. According to a report by the McKell Institute there has been a fourfold increase in spending by local governments in nominal terms (7.3% p.a. compound growth rate) from total outlays of A\$8.2 billion in 1994-95 to A\$33.6 billion in 2014-15 and \$35.9 billion in 2016-17 despite the fact that in some jurisdictions significant public service responsibilities (such as water and sewerage) have been stripped out from local government.

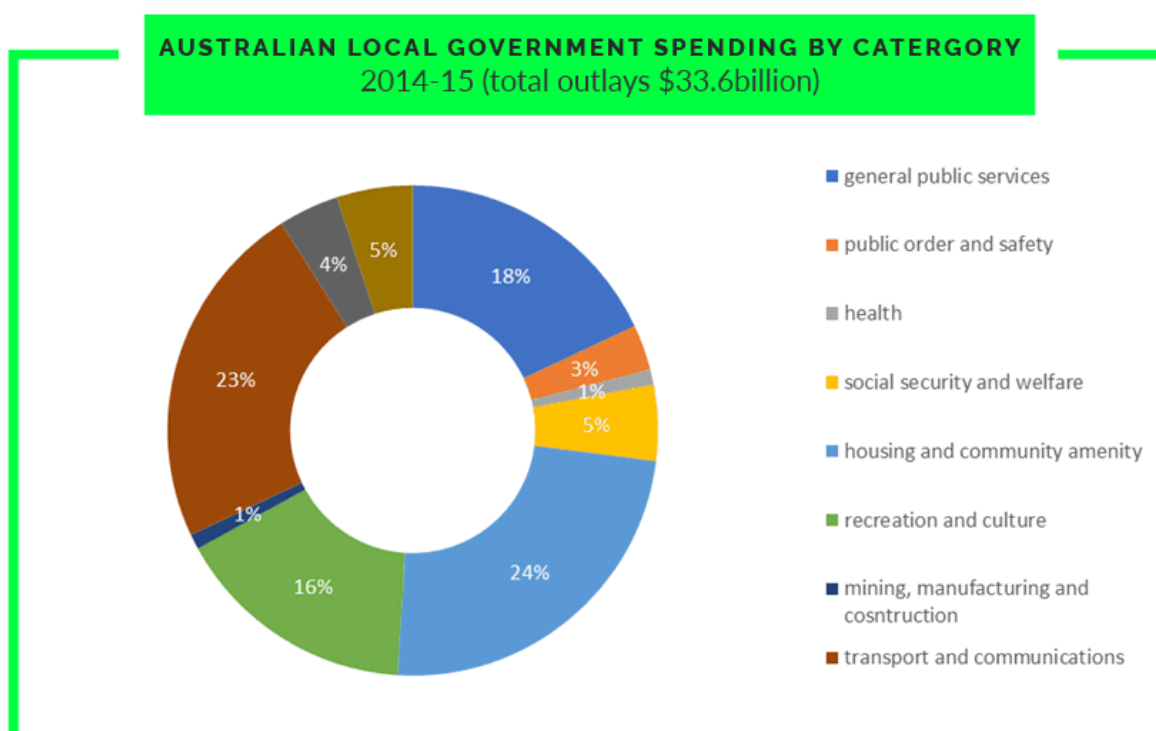
Causes for the increase in functions undertaken by local government<sup>6</sup> include cost shifting, the need to address market failure (particularly in rural areas where it is commonly not financially viable for the private sector to provide essential goods and services such as aged care or childcare) and increasing community demand which has been rising steeply over the past two decades.

A gap has emerged between the community's propensity to pay for various amenities and the cost to council in providing those services. This has resulted in local governments under-charging and failing to effectively demonstrate the cost to consumers.

## KEY QUESTION

*What can local governments do differently?*



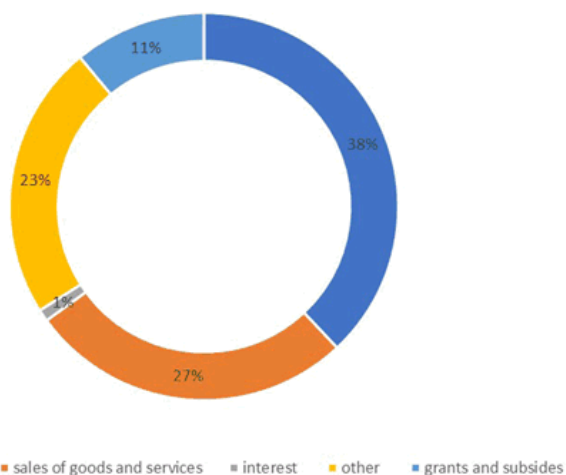


The following table demonstrates some of the key changes in local government expenditure between 2011-12 to 2016-17

Expense by purpose	Proportion of total expenditure	
	2011-12	2016-17
Transport and communications	23.7%	21.5%
Housing and community services	22.3%	24.2%
General public service	18.3%	17.6%
Recreation and culture	15%	16.6%
Social security and welfare	5.3%	4.8%
Other purpose	3.9%	4.2%
Other economic affairs	3.6%	3.6%
Public order and safety	2.6%	2.5%
Public debt transaction	2.1%	1.8%
Health	1.3%	1.2%
Mining, manufacturing and construction	1.2%	1.0%
Education	0.5%	0.6%
Fuel and energy	0.1%	0%
Agriculture, forestry and fishing	0.1%	0.1%
Total in \$\$	\$30.6b	\$35.9b

Between 2011-12 and 2016-17 local government revenue increased from \$36 billion to \$45.5 billion. Of this 88% (in 2011-12) and 89% (in 2016-17) was own source revenue<sup>7</sup>. Funding from the Commonwealth Government in the form of Financial Assistance Grants (FAGs) was \$2.14 billion in 2011-12 and \$2.29 billion (following the end on the freeze to indexation).

#### LOCAL GOVERNMENT REVENUE BY SOURCE 2016-17



#### KEY QUESTIONS

*How can the Commonwealth Government help local governments?*

*Why should they care?*

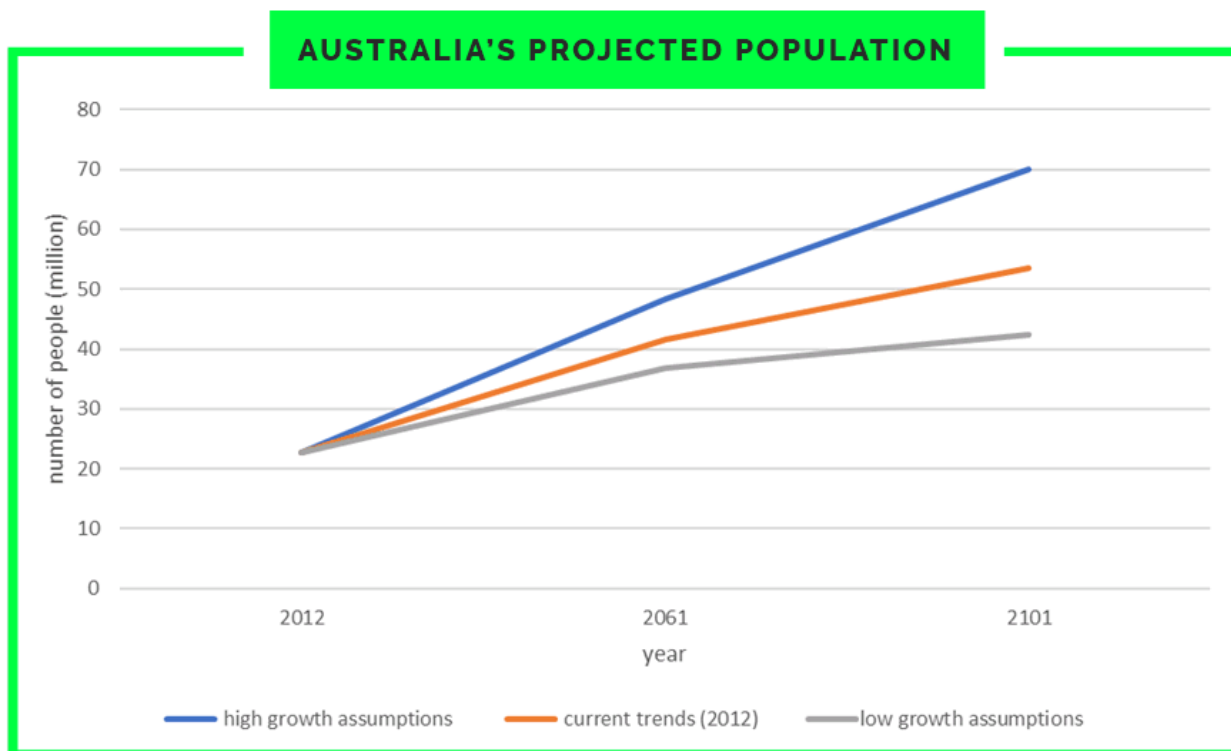
Total assets increased from \$350 billion in 2011-12 to \$467 billion in 2017-18. It has been estimated that the gross replacement value of local government infrastructure for all Australian councils was \$438 billion in 2014. 11% or \$47 billion of assets are in poor or very poor condition and require renewal or upgrade. Seven per cent or \$31 billion of the asset stock has poor function requiring upgrading to meet current or emerging local and regional service level targets for safety, compliance, social, environmental and economic performance. A further seven per cent or \$31 billion of assets have poor capacity and require augmenting to support growth and meet service needs<sup>8</sup>.

## THE FUTURE

### Demographics

Population projections by the Australian Bureau of Statistics illustrate the growth and change in population which would occur if certain assumptions about the future level of fertility, mortality, internal and overseas migration were to prevail over a projection period. Based on an estimated resident population of 22.7 million people at 30 June 2012 the population has been projected to increase to between 36.8 and 48.3 million people by 2061 and to between 42.4 and 70.1 million by 2101.

The median age of Australia's population (37.3 years at 30 June 2012) is projected to increase to between 38.6 years and 40.5 years in 2031 (high growth and low growth respectively) and to between 41.0 years and 44.5 years in 2061.



Source: ABS Population projections, Australia 2012 3222.0

Assuming the current (2012) trends continuing, the population will grow in all states and territories except Tasmania. All capital cities except Darwin are projected to experience higher percentage growth than their respective state or territory balances, resulting in a further concentration of Australia's population within the capital cities. In 2012, 66% of Australians lived in a capital city. By 2061 this proportion is projected to increase to 74%.

## KEY QUESTIONS

*What partnerships, business models  
can help local Government  
deliver more with less?*

State	2012	2061		
		Low growth scenarios (C)	Current trend (B)	High growth scenario
<b>NSW total</b>	7.3 million	10.8 million	11.5 million	12.6 million
Sydney	4.7 million	8.0 million	8.5 million	8.9 million
Balance	2.6 million	2.9 million	3 million	3.7 million
<b>Victoria Total</b>	5.6 million	9.0 million	10.3 million	12.1 million
Melbourne	4.2 million	7.6 million	8.6 million	9.8 million
Balance	1.4 Million	1.4 million	1.7 million	2.3 million
<b>Queensland total</b>	4.6 million	7.9 million	9.3 million	11.1 million
Brisbane	2.2 million	3.8 million	4.8 million	5.6 million
Balance	2.4 million	4.1 million	4.5 million	5.5 million
<b>Western Australia total</b>	2.4 million	5.4 million	6.4 million	7.7 million
Perth	1.9 million	4.4 million	5.4 million	6.6 million
Balance	500,000	975,000	950,800	1.1 million
<b>South Australia total</b>	1.7 million	2.1 million	2.3 million	2.6 million
Adelaide	1.3 million	1.7 million	1.9 million	2.2 million
Balance	377,900	373,700 *	387,400	451,200
<b>Tasmania Total</b>	512,200	460,900 #	565,700 #	714,000
Hobart	217,000	228,700	270,600	339,300
Balance	295,400	232,200	295,100	374,700
<b>Northern Territory total</b>	235,200	455,700	453,000	457,800
Darwin	131,900	254,800	225,900	182,000
Balance	103,200	203,000	227,100	273,700
<b>ACT Total</b>	375,100	612,400	740,900	904,100

\* In the low growth scenario, the population for the balance of South Australia is projected to increase marginally over the next twenty years, peaking at 398,100 in 2033, before declining to 373,700 in 2061.

# In the current trend scenario (2012) Tasmania's population increases slowly before levelling out by around 2046 and then decreasing marginally from 2047 onwards. In the low growth scenario Tasmania's population increases only slightly over the first 15 years and begins to decline from 2028 onwards<sup>9</sup>.

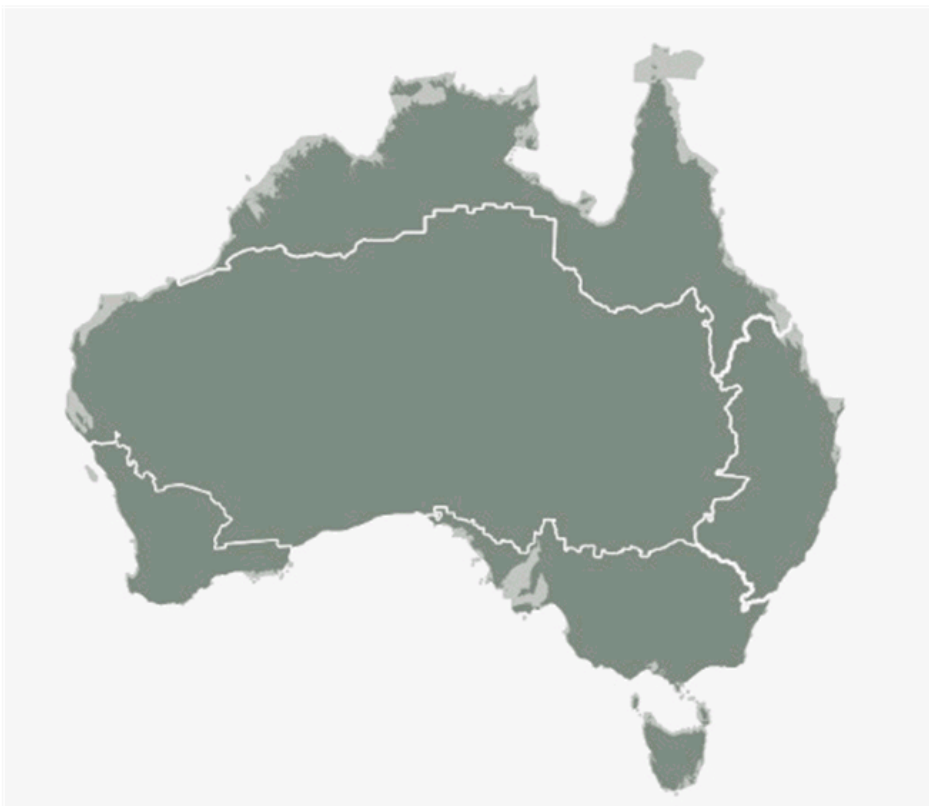
In the high growth scenario, Australia's growth rate initially increases to 1.9% per year and remains above the 20-year average (1.3%) until the middle of the century. Over the second half of the century, growth rates gradually decline, reaching 1.0% in 2071 and 0.8% in 2101. In the current (2012) trend scenario Australia's annual growth rate decreases from 1.7% in 2012 to 1.0% in 2045, and to 0.5% in 2101. In the low growth scenario Australia's annual growth rate decreases at a faster rate, reaching 1.0% in 2031 and 0.2% in 2101.



## Climate Change

The CSIRO and Bureau of Meteorology have compiled different models for predicting the outcome of climate change in Australia. According to this work, droughts are predicted to increase in a large portion of southern Australia, ("medium" level of confidence). It is predicted that in the main the southern half of Australia will experience less rainfall in winter, spring or both (high or medium confidence). Every part of Australia will continue to experience increases in average temperature, and will have a higher frequency of hot days. This will also result in higher evaporation across Australia, which will continue to make drought conditions worse in the future.

People living in large cities can be more susceptible than non-urban dwellers to the effects of heatwaves as a result of the urban heat island effect. This is caused by the prevalence in cities of heat absorbing materials such as dark coloured pavements and roofs, concrete, urban canyons trapping hot air, and a lack of shade and green space in dense urban environments. It can result in substantially higher temperatures (particularly overnight) than surrounding non-urban areas.



<https://www.climatechangeinaustralia.gov.au/en/climate-projections/future-climate/regional-climate-change-explorer/super-clusters/>

### Northern Australia

- Average temperatures will continue to increase in all seasons (very high confidence).
- More hot days and warm spells are projected with very high confidence.
- Changes to rainfall are possible but unclear.
- Increased intensity of extreme rainfall events is projected, with high confidence.
- Mean sea level will continue to rise and height of extreme sea-level events will also increase (very high confidence).
- With medium confidence, fewer but more intense tropical cyclones are projected.

### The Rangelands

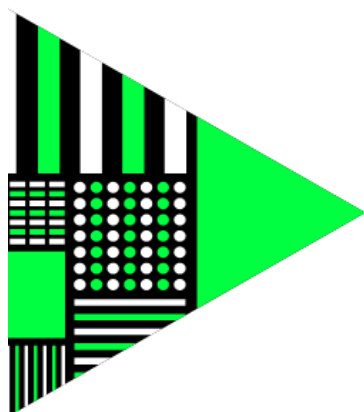
- Average temperatures will continue to increase in all seasons (very high confidence).
- More hot days and warm spells are projected with very high confidence. Fewer frosts are projected with high confidence.
- Changes to summer rainfall are possible but unclear. Winter rainfall is projected to decrease in the south with high confidence.
- Increased intensity of extreme rainfall events is projected, with high confidence.
- Mean sea levels will continue to rise and height of extreme sea-level events will also increase (very high confidence).

### Eastern Australia

- Average temperatures will continue to increase in all seasons (very high confidence).
- More hot days and warm spells are projected with very high confidence. Fewer frosts are projected with high confidence.
- Average winter and spring rainfall is projected to decrease with medium confidence. Changes in summer and autumn are possible but unclear.
- Increased intensity of extreme rainfall events is projected, with high confidence.
- Mean sea level will continue to rise and height of extreme sea-level events will also increase (very high confidence).
- A harsher fire-weather climate in the future (high confidence).

### Southern Australia

- Average temperatures will continue to increase in all seasons (very high confidence).
- More hot days and warm spells are projected with very high confidence. Fewer frosts are projected with high confidence.
- A continuation of the trend of decreasing winter rainfall is projected with high confidence. Spring rainfall decreases are also projected with high confidence. Changes to summer and autumn rainfall are possible but less clear.
- Increased intensity of extreme rainfall events is projected, with high confidence.
- Mean sea level will continue to rise and height of extreme sea-level events will also increase (very high confidence).
- A harsher fire-weather climate in the future (high confidence).



### KEY QUESTIONS

*How can local governments collaborate, build partnerships to address climate change?*



Table 1 Climate Change Projections for selected Australian Cities

Variable	2030 (intermediate emission scenario)	2090 (intermediate emission scenario)	2090 (high emission scenario)
<b>Adelaide</b>			
Temperate	0.7	1.5	2.9
Rainfall (%)	-4	-7	-9
Days over 35°C (currently 20)	26	32	47
<b>Alice Springs</b>			
Temperate	1	2.1	4.4
Rainfall (%)	-2	-5	-4
Days over 35°C (currently 94)	113	133	168
<b>Brisbane</b>			
Temperate	0.9	1.8	3.7
Rainfall (%)	-4	-9	-16
Days over 35°C (currently 12)	18	27	55
<b>Cairns</b>			
Temperate	0.7	1.4	2.9
Rainfall (%)	0	-2	-2
Days over 35°C (currently 3)	5.5	11	48
<b>Canberra</b>			
Temperate	0.8	1.8	3.8
Rainfall (%)	-2	-6	-5
Days over 35°C (currently 20)	7.1	12	29
<b>Darwin</b>			
Temperate	0.9	1.8	3.7
Rainfall (%)	0	-1	+4
Days over 35°C (currently 11)	43	111	265
<b>Dubbo</b>			
Temperate	1	2.1	4.2
Rainfall (%)	-2	-4	-6
Days over 35°C (currently 22)	31	44	65
<b>Hobart</b>			
Temperate	0.6	1.4	2.9
Rainfall (%)	1	-1	-2
Days over 35°C (currently 1.6)	2	2.6	4.2
<b>Melbourne</b>			
Temperate	0.6	1.5	3
Rainfall (%)	-2	-7	-9
Days over 35°C (currently 11)	13	16	24
<b>Perth</b>			
Temperate	0.8	1.7	3.5
Rainfall (%)	-6	-12	-18
Days over 35°C (currently 28)	36	43	63
<b>Sydney</b>			
Temperate	0.9	1.8	3.7
Rainfall (%)	-3	-2	-3
Days over 35°C (currently 3.1)	4.3	6	11

Source: Webb, L.B. and Hennessy, K. 2015, Projections for selected Australian cities, CSIRO and Bureau of Meteorology, Australia.

## Employment

Into the future, some of the most significant factors influencing employment will include change in industry structure, technological advances and globalisation. The trend towards employment requiring skills and training is also set to continue. The CSIRO estimates that while 44 per cent of Australian jobs are potentially at high risk of automation, this technology will also be responsible for the creation of new jobs. A projected growth area for regional economies is in the human services-related industries, particularly health care and social assistance for an ageing population. This will have significant implications for regional populations as service industries are more likely to cluster in regional centres than in smaller towns and rural areas. Tourism and related industries such as accommodation, food services and retail trade are also expected to continue to deliver economic growth in regional areas with help from the low Australian dollar. The knowledge economy, science, technology and finance will drive employment growth in urban areas.

## Technology

The pace of technological change at present is increasing and almost daily we hear of new technologies that will disrupt existing markets and change the way our communities live, work, play and travel. It is difficult to predict which of these new technologies will come to fruition, let alone the full impact that they will have. It is also difficult to predict what is likely to occur in the future in terms of the type of technological changes and the speed of change. Forward planning is therefore problematic but it is reasonably safe to assume that drones and electric vehicles and semi-or fully autonomous vehicles (self-driving cars) will be part of our future. These will have dramatic impact on the look and feel of our communities and the services and infrastructure needed to support them.

Local government services that utilise Artificial Intelligence (AI) are already emerging. AI has the ability to tap into social media to learn about problems in real time. When people post or tweet about issues in the local area AI powered systems can improve council response times and reduce costs. Predictive elements in AI help councils analyse infrastructure issues and fix small problems before they grow larger. Modern systems can track water pressure and alert workers to fix pipes before they burst. The application of blockchain should allow local councils to reduce a great amount of transaction costs in the delivery of local services, while also providing greater transparency and participation for citizens.

Contact centre chat bots ( virtual customer service assistants) can help the public to pay parking fines and rates, or apply for a permit at any time. Customer service AI can help community members find the information they need. Website AI can help individuals navigate online services. Some AI can even help residents with applications, guiding them through the process and suggesting additional services.

## KEY QUESTIONS

*How can local government embrace disruption and innovation?*



AI technology is an opportunity to reimagine how future services can be delivered as well as gain value in:

- Reducing demand on services
- Improving efficiencies
- Enhancing the customer experience
- Driving better decision making from data insights

AI technology will not displace a team or service but complement it to truly be user-centric. It can reduce the burden of administrative tasks enabling staff to put their skills to more strategic and creative tasks and gain faster access to valuable insights. In doing so, the council is empowered to make better decisions for citizens.

AI has benefits for the workplace and citizens alike helping solve a problem and improving the lives of citizens. AI can have an enabling role in achieving this for local government today and for the 'council of the future.'

## REFERENCES

### PAGE FIVE - THE PRESENT:

<sup>1</sup> Interesting Facts about Australia's 25,000,000 population <http://www.abs.gov.au/websitedbs/D3310114.nsf/home/Interesting+Facts+about+Australia%E2%80%99s+population>

<sup>2</sup> Evans, M and Haussegger, V (2017) why are women so poorly represented in local government administrative leadership and what can be done about it? <http://www.5050foundation.edu.au/assets/reports/documents/online-gender-diversity-co-design-workshop-1-.pdf>

<sup>3</sup> Joint select committee on constitutional recognition relating to the Aboriginal and Torres Strait Islander Peoples (2018) Interim report. The Parliament of the Commonwealth of Australia.

<sup>4</sup> Australian Human Rights Commission (2016) The 'Leading for Change' blueprint

<sup>5</sup> Clark, G (2018) Bullying endemic in councils, Fair Work turns staff away. Government News [https://www.governmentnews.com.au/bullying-endemic-in-councils-fair-work-turns-staff-away/?utm\\_medium=email&utm\\_campaign=Newsletter%20-%2011th%20September%202018&utm\\_content=Newsletter%20-%2011th%20September%202018+Version+B+CID\\_250d36654e64011424c76af2e32234e8&utm\\_source=Campaign%20Monitor&utm\\_term=Bullying%20endemic%20in%20councils%20Fair%20Work%20turns%20staff%20away](https://www.governmentnews.com.au/bullying-endemic-in-councils-fair-work-turns-staff-away/?utm_medium=email&utm_campaign=Newsletter%20-%2011th%20September%202018&utm_content=Newsletter%20-%2011th%20September%202018+Version+B+CID_250d36654e64011424c76af2e32234e8&utm_source=Campaign%20Monitor&utm_term=Bullying%20endemic%20in%20councils%20Fair%20Work%20turns%20staff%20away)

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<sup>6</sup> The McKell Institute (2016) Giving local governments the reboot: improving the financial sustainability of local governments.

<sup>7</sup> Australian Bureau of Statistics (2018) Government Finance Statistics, Australia, 2016-17 Catalogue No: 55120 <http://www.abs.gov.au/ausstats/abs@.nsf/mf/5512.0>

<sup>8</sup> Australian Local Government Association (2015) National State of the Assets Report

### PAGE SEVEN - POPULATION

<sup>9</sup> Source: ABS Catalogue 3222.0 - Population Projections, Australia, 2012 (base) to 2101 (LATEST ISSUE Released at 11:30 AM (CANBERRA TIME) 26/11/2013 ) [http://www.abs.gov.au/ausstats/abs@.nsf/Products/3222.0Main%20Features52012%20\(base\)%20to%202101?opendocument&tabname=Summary&prodno=3222.0&issue=2012%20\(base\)%20to%202101&num=&view=](http://www.abs.gov.au/ausstats/abs@.nsf/Products/3222.0Main%20Features52012%20(base)%20to%202101?opendocument&tabname=Summary&prodno=3222.0&issue=2012%20(base)%20to%202101&num=&view=) (downloaded 4 September 2018)



AUSTRALIAN  
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29 November 2018

Campbelltown City Council  
PO Box 57  
CAMPBELLTOWN NSW 2560

To the Mayor, Councillors and CEO (please distribute accordingly)

The Australian Local Government Association (ALGA) is now calling for Notices of Motions for National General Assembly 2019 (NGA).

The NGA will be celebrating 25 years in 2019! Over the last 25 years, the NGA has provided a platform for Local Government to address national issues and lobby the federal government on critical issues facing our sector.

The theme for the 2019 NGA is *'future focused'*, this theme acknowledges that the assembly will be held after a federal election and we need to come together as a sector to ensure our voice is heard by the incoming government to deliver in collaboration for our communities.

ALGA received significant feedback on the motions process and topics from the 2018 NGA. In response to the feedback received, ALGA has prepared a discussion paper that explores data which identify critical areas local government needs to consider now and into the future.

To inform the submission of motions, please read the discussion paper (included with this letter) and ensure motions meet the identified criteria.

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally;
2. be consistent with the themes of the NGA;
3. complement or build on the policy objectives of your state and territory local government association;
4. be from a council which is a financial member of their state or territory local government association;
5. propose a clear action and outcome; and
6. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council. Motions should be lodged online at [alga.asn.au](http://alga.asn.au) no later than 11:59pm on Friday 29 March 2019.

Any administrative inquiries can be directed to ALGA by calling 02 6122 9400.

*SIGNATURE HAS BEEN REMOVED*

Adrian Beresford-Wylie  
ALGA CEO

## 8.6 Conduct of the 2020 Local Government Election

### Reporting Officer

Manager Governance and Risk  
City Governance

### Community Strategic Plan

Objective	Strategy
3 Outcome Three: A Thriving, Attractive City	3.8 - Provide strong governance for all Council activities

### Officer's Recommendation

1. That Campbelltown City Council resolves:
  - a) pursuant to s. 296(2) and (3) of the *Local Government Act 1993 (NSW)* ("the Act") that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council.
  - b) pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council.
  - c) pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.
2. That the NSW Electoral Commission be advised of Council's decision.

### Purpose

The purpose of this report is to discuss the requirement pursuant to section 296 of the *Local Government Act 1993* (the Act), whereby council elections (and, by operation of section 18 of the Act, constitutional referendums and polls) are to be administered by the General Manager or by entering into an arrangement with the New South Wales Electoral Commissioner to administer elections of Council.

This report explores the options available to Council in the conduct of the 2020 Local Government election.

### Report

Pursuant to section 296 of the Act, Council elections are to be either administered by the General Manager or by entering into an arrangement with the Electoral Commissioner to administer elections of Council.

## 1. Administration of Council elections

### 1.1 Administration of Council elections by the General Manager

The administration of Local Government elections by the General Manager of Campbelltown City Council confers ultimate accountability for all issues that arise throughout the administration of the election and any subsequent challenges on the General Manager.

An election plan must be developed and submitted to the Minister for Local Government by 11 March 2019, which demonstrates Council's capacity to conduct a successful election.

The alternatives available under the General Manager administered model are:

- to conduct the election entirely in-house
- to conduct the election in-house and work collaboratively with a private company
- to conduct the election by tendering out to a private company.

The in-house administration of the election is not recommended as Council is not resourced to conduct elections. The complexity of the voting system would require access to an electronic voting system, the engagement of a Returning Officer and the development of all procedural and training material necessary to support the conduct of a lawful election. Additionally, external legal expertise would be engaged to assist with any legal queries. It is unlikely that this course of action would be cost effective.

The other alternative under the General Manager administered model is to conduct the election by tendering out to a private company. In 2016-2017, six councils elected to administer their own elections, with Penrith City Council and Fairfield City Council the only Sydney region councils that administered their own elections by tendering out to a private company.

The table below provides a brief comparison of the 2016 election results of Penrith City Council, Fairfield City Council and Campbelltown City Council. The data for Penrith City Council is drawn from the 2016 post-election report to the Minister required by section 393A(2) of the Local Government (General) Regulation 2005. The 2016 election post-election report for Fairfield City Council is not available, therefore 2012 data was used.

Council area	No electors	Total cost	Cost per elector	Date of Declaration
Campbelltown	105,648	\$654,533	\$6.19	13 Sept 2016
Penrith	133,892	\$651,194	\$4.86	19 Sept 2016
Fairfield*	108,739*	\$820,024*	\$7.54*	23 Sept 2016

\*2012 data

By way of comparison, the reported election cost for Penrith City Council was marginally lower than that of Campbelltown City Council for a larger number of electors, whilst the 2012 data for Fairfield reported a significantly higher cost per elector.

Campbelltown City Council's poll was the first declared on 13 September 2016.



## **1.2 Administration of Council elections by the New South Wales Electoral Commission**

The NSW Electoral Commission (NSWEC) conducted the 2016-2017 Local Government Elections in 121 council areas including Campbelltown City Council.

Section 55(3) of the Act provides that a Council need not invite tenders before entering into a contract with the Electoral Commissioner.

The main benefit of the NSWEC administering the election is that the Electoral Commissioner is sufficiently independent to maintain high levels of integrity with the election process and is fully accountable for any issues that arise throughout the administration of the election and any subsequent challenges.

A key provision under section 296(2) provides that Council can enter into an arrangement with the Electoral Commission, by contract or otherwise, for the Electoral Commission to administer elections of the council. If such an arrangement is entered into, the Electoral Commission is to administer elections of the council in accordance with the arrangement. This provision essentially enables Council to enter into an arrangement with the NSWEC and allows Council to negotiate the level of service required by, and fees to be paid to, the NSWEC. This provision provides Council greater control over election costs.

## **2. Amendments to the election provisions of the Local Government (General) Regulation 2005**

On 14 December 2018, the Local Government (General) Amendment (Elections) Regulation 2018 was made by the Governor of NSW. The object of this Regulation is to make amendments to the Local Government (General) Regulation 2005 with respect to local government elections and gives effect to the 2014 recommendations of the Joint Standing Committee on Electoral Matters.

The amendment:

- a) provides that the Weighted Inclusive Gregory proportional representation method is to be used if 2 or more councillors are to be elected at an election, and*
- b) specifies that all votes are to be counted for the purposes of transfers under that method (rather than a random sampling of votes), and*
- c) removes the cap of four digits for a decimal fraction when calculating transfer values under that method, and*
- d) removes a provision giving a candidate the ability require a recount of ballot-papers by payment of a specified deposit amount, and*
- e) prescribes the manner for the conduct of countback elections to fill certain casual vacancies, and*
- f) prescribes the manner that exclusive postal voting elections are to be conducted, and*
- g) makes amendments consequential on the enactment of the Electoral Act 2017 and the Electoral Funding Act 2018 (including amendments to make the electoral provisions of the Local Government (General) Regulation 2005 consistent with the Electoral Act 2017), and*
- h) makes other amendments of a machinery nature.*

### **2.1 Preference counting and allocation**

The new counting rules take effect on 11 September 2020, immediately before the next ordinary council elections.

The amendments are designed to make the counting of votes at council elections fairer and more accurate and transparent by removing the random sampling method of preference allocation and replacing it with a fractional transfer system known as the weighted inclusive Gregory method. In a fractional transfer system, all ballot papers of the elected candidate are used to distribute the surplus. The ballot papers are distributed at a reduced rate by applying a transfer value.

The prescription of the weighted inclusive Gregory method and the removal of the cap of four digits for a decimal fraction when calculating transfer values mean that it will no longer be possible to use manual counts for council elections.

The prescription of the weighted inclusive Gregory method also means that the count will now be reproducible on a recount making countback elections possible.

## **2.2 Countback**

The recent amendments to the Regulation prescribe the administrative requirements for countback elections and finally give effect to the 2014 amendments to the *Local Government Act 1993* which provide councils the option of holding a countback election to fill casual vacancies in the first 18 months of a Council term instead of holding a costly by-election. In the last 18 months of councils' terms, they retain the option of applying to the Minister for Local Government to dispense with a by-election.

In order to exercise the option of filling casual vacancies in the first 18 months using a countback election, Council must resolve at the first meeting following the 2020 ordinary election to fill vacancies using countback elections.

## **2.3 Postal voting**

The administrative requirements for universal postal voting elections have now been prescribed, currently only the City of Sydney has the option of holding elections exclusively by postal voting because of its high number of non-residential electors who, unlike other council elections, are required to vote at council elections.

## **Conclusion**

Having regard to the success of the 2016 elections and the favourable performance in key indicators against comparative Councils adopting the General Manager administered model, and the recent amendments to the method of vote preference counting and allocation it is recommended that the NSWEC be again retained to conduct the 2020 election for the Campbelltown Local Government Area.

The NSW Electoral Commission will safeguard Council by ensuring an independent and impartial election is conducted in accordance with the legislation and accept all responsibility. Furthermore the ability to negotiate the level of service required by, and fees to be paid to NSWEC under section 296(2) provides Council greater control over cost. The NSW Electoral Commission's level of expertise, experience and technological advantage will again ensure that the elections are carried out to the satisfaction of all stakeholders.

## **Attachments**

Nil

## 8.7 Quarterly Budget Review Statement as at 31 December 2018

### Reporting Officer

Executive Manager Corporate Services and Governance  
City Governance

### Community Strategic Plan

Objective	Strategy
3 Outcome Three: A Thriving, Attractive City	3.7 - Public funds and assets are managed strategically, transparently and efficiently

### Officer's Recommendation

That the adjustments recommended in the Quarterly Budget Review Statement be adopted.

### Purpose

To advise Council that the quarterly financial review has been conducted on the original income and expenditure estimates presented in the 2018-2019 budget. The adjustments relating to the review of the original budget allocations are presented for Council's consideration.

### Introduction

The current planning and reporting framework for NSW Local Government has a greater focus on financial sustainability. In an effort to achieve consistency in reporting between councils, the Office of Local Government introduced a set of minimum requirements and predefined templates to assist councils in meeting their legislative obligations. Collectively, these documents are known as the quarterly budget review statement (QBRS). The latest QBRS under the reporting framework is attached.

### Report

In accordance with Clause 203 of the Local Government (General) Regulations 2005, the responsible Accounting Officer is required to prepare a quarterly budget review of income and expenditure estimates and submit a report to Council. The QBRS must also include an opinion of the Responsible Accounting Officer concerning the financial position of Council. This report provides an overview of the results of the financial review for the quarter ended 31 December 2018.

In June 2018, Council adopted a balanced budget for 2018-2019. There is no proposed change to the budget result in this review.

The recommended movements relating to income and expenditure are summarised in the attachment and details of significant items are listed in the body of this report for Council's consideration.

The following items are detailed with corresponding adjustments recommended following the completion of the quarterly financial review:

**Adjustments to salaries across the following functions:**

Environmental Health - \$80,000 decrease in expenditure  
Development and Environmental Compliance - \$50,000 decrease in expenditure  
Ranger Services General Duties - \$20,600 decrease in expenditure  
City Lifestyle Directorate - \$30,000 decrease in expenditure  
Asset Services - \$25,000 decrease in expenditure  
Technical Services Administration - \$45,000 decrease in expenditure  
City Governance Directorate - \$125,000 increase in expenditure  
People & Performance Management - \$30,000 increase in expenditure  
Learning & Development - \$20,000 increase in expenditure  
PC & LAN Support - \$86,000 decrease in expenditure  
General Manager - \$128,000 decrease in expenditure  
Office of General Manager - \$199,000 increase in expenditure

As part of the budget preparation process the organisational salary structure is fully funded. The above salary movements have resulted from budgeted positions being vacant or the movement of staff between sections resulting from the restructure. Any savings have been utilised to fund other programs and requests. There are some areas of increased expenditure resulting from short term contract appointments to fill vacancies however these are fully offset by savings.

**Adjustments to hired personnel and consultants across the following functions:**

City Lifestyle Directorate - \$30,000 increase in expenditure  
Other Development - \$102,200 increase in expenditure  
Plans of Management Parks & Reserves - \$30,000 increase in expenditure  
City Governance Directorate - \$125,000 decrease in expenditure  
Organisation Development - \$25,000 decrease in expenditure  
PC & LAN Support - \$70,000 increase in expenditure  
Records - \$16,000 increase in expenditure

The above consulting and hired personnel costs have resulted from the use of agencies and contracted staff to fill budgeted positions. These costs have been offset by salary savings.

**Legal Costs - \$115,000 increase in expenditure**

There has been an increase in legal activity relating to Development and Contribution planning, as compared to normal operations. These funds will cover expenditure to date. The legal budget will be monitored with further adjustments being made as required.

**Rangers Services - \$20,600 increase in expenditure**

As part of improving operations of the City Standards and Compliance Section, new equipment will be purchased for staff working alone or in remote locations to enable better and safer service delivery. This adjustment will fund the equipment purchases and will be offset by salary savings in the section.

**Rezoning Application Fees - \$123,500 increase in income**

There has been an increase in the number of rezoning applications received by the Planning Section this financial year. This additional income will be utilised to offset other increases in expenditure and new initiatives outlined in this report.

**Outdoor Environment Upgrades - \$60,000 increase in expenditure**

This adjustment reflects the matching funding required for a grant under the Community Building Partnership program. The funds will enable six of Councils child care services to complete outdoor environment upgrades to their existing facilities.

**Container Deposit Scheme - \$150,000 increase in income**

Council is in the process of finalising a refund sharing agreement with its waste service provider to receive a share of the income generated from kerbside collected recyclable containers received by the waste service provider under the government's Container Deposit Scheme. The agreement will continue until end of the contract in 2024. Some professional fees were incurred in the negotiation of this agreement. The net income received will be included in the Domestic Waste Reserve with future income to reduce the Domestic Waste Management Charge.

**Contribution to Emergency Services- \$117,000 decrease in expenditure**

Council budgets annually for its contribution to the operational costs of the three emergency services bodies. The budget is greater than the contribution due in this financial year resulting in this saving, which will be utilised to offset other increases in expenditure and new initiatives outlined in this report.

**Road Opening Permit and Occupancy Fees - \$50,000 increase in income**

Additional income has been generated from road opening and occupancy fees as a result of the increased development activity in the City.

**Property Management & Administration - \$180,000 increase in income**

The Strategic Property section has generated additional income via a deed of agreement for compensation for a pumping station in Willowdale situated on Council land. This income will be transferred to the Community Facilities Reserve to fund future community works.

**Workers Compensation-Self Insurance - \$263,500 increase in expenditure**

Council forecasts annually Workers Compensation costs based on historic average trends. There a number of Workers Compensation Cases that have recently submitted lump sum claims and as such Council will likely see a spike in costs this financial year. This adjustment has been funded by savings in salaries across the organisation.

**Finance & Tax - \$198,000 increase in income**

This budget amendment results from a successful retrospective four-year claim entitlement under the Fuel Tax Credits Rebate Scheme. Fuel Tax credits relate to Council's vehicle plant and as such this additional income will be allocated to Council's Plant Reserve.

**Interest on Investments - \$250,000 increase in income**

It is anticipated that the income generated from Council's investments will be greater than the budgeted amount due to a conservative original budget forecast on funds held in the portfolio.

**Summary**

As reported to Council in previous years, the financial objective has been to budget a surplus to improve Council's liquidity ratio. The liquidity ratio has improved to a satisfactory level and as such, a balanced budget is proposed for the 2018-2019 financial year.

As per the Responsible Accounting Officer's statement, the 2018-2019 results continue to support Council's sound financial position in the short to medium term. During 2018-2019, Council will further refine its financial strategy in line with the development of the ten year Long Term Financial Plan, required by the Integrated Planning and Reporting Framework and determine the most appropriate and financially responsible action for future periods.

**Attachments**

1. Quarterly Budget Review Statement as at 31 December 2018 (contained within this report)

Campbelltown City Council

**Quarterly Budget Review Statement**  
for the period 01/10/18 to 31/12/18

**Report by Responsible Accounting Officer**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005: as at 31 December 2018.

It is my opinion that the Quarterly Budget Review Statement for Campbelltown City Council for the quarter ended 31/12/18 indicates that Council's projected financial position at 30/6/19 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

**Signed:** SIGNATURE HAS BEEN REMOVED

**date:** 23/01/2019

Corinne Mears  
Responsible Accounting Officer

## Campbelltown City Council

**Quarterly Budget Review Statement**  
for the period 01/10/18 to 31/12/18

**Income & Expenses Budget Review Statement**

Budget review for the quarter ended 31 December 2018

**Income & Expenses - Council Consolidated**

(\$000's)	Original Budget 2018/19	Approved Changes				Revised Budget 2018/19	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRs	Sep QBRs	Dec QBRs					
<b>Income</b>										
Rates and Annual Charges	109,397	-	32	-	-	109,429	-		109,429	112,220
User Charges and Fees	13,231	-	0	207	-	13,438	(133)	1	13,305	7,006
Interest and Investment Revenues	5,457	-	-	-	-	5,457	250	2	5,707	1,921
Other Revenues	5,900	-	1	117	-	6,019	638	3	6,657	3,924
Grants & Contributions - Operating	24,772	234	(4,946)	665	-	20,726	281	4	21,006	12,983
Grants & Contributions - Capital	12,250	445	81	(200)	-	12,576	-		12,576	9,821
Net gain from disposal of assets	-	-	-	-	-	-	-		-	-
Share of interests in Joint Ventures	-	-	-	-	-	-	-		-	-
<b>Total Income from Continuing Operations</b>	<b>171,007</b>	<b>679</b>	<b>(4,832)</b>	<b>789</b>	<b>-</b>	<b>167,644</b>	<b>1,036</b>		<b>168,680</b>	<b>147,875</b>
<b>Expenses</b>										
Employee Costs	72,298	714	73	(553)	-	72,532	247	5	72,779	35,111
Borrowing Costs	754	-	-	-	-	754	-		754	286
Materials & Contracts	27,256	5,462	(1,540)	318	-	31,496	155	6	31,651	12,765
Depreciation	21,293	-	-	-	-	21,293	-		21,293	11,868
Legal Costs	1,085	-	0	57	-	1,142	18	7	1,160	489
Consultants	3,963	1,676	(95)	762	-	6,306	12	8	6,318	1,367
Other Expenses	33,226	1,048	(581)	209	-	33,902	389	9	34,291	17,096
Interest & Investment Losses	-	-	-	-	-	-	-		-	-
Net Loss from disposal of assets	-	-	-	-	-	-	-		-	-
Share of interests in Joint Ventures	-	-	-	-	-	-	-		-	-
<b>Total Expenses from Continuing Operations</b>	<b>159,875</b>	<b>8,900</b>	<b>(2,143)</b>	<b>792</b>	<b>-</b>	<b>167,424</b>	<b>821</b>		<b>168,245</b>	<b>78,982</b>
<b>Net Operating Result from Continuing Operation</b>	<b>11,132</b>	<b>(8,221)</b>	<b>(2,689)</b>	<b>(3)</b>	<b>-</b>	<b>219</b>	<b>215</b>		<b>434</b>	<b>68,893</b>
Discontinued Operations - Surplus/(Deficit)	-	-	-	-	-	-	-		-	-
<b>Net Operating Result from All Operations</b>	<b>11,132</b>	<b>(8,221)</b>	<b>(2,689)</b>	<b>(3)</b>	<b>-</b>	<b>219</b>	<b>215</b>		<b>434</b>	<b>68,893</b>
<b>Net Operating Result before Capital Items</b>	<b>(1,118)</b>	<b>(8,665)</b>	<b>(2,770)</b>	<b>197</b>	<b>-</b>	<b>(12,356)</b>	<b>215</b>		<b>(12,141)</b>	<b>59,072</b>

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/12/18 and should be read in conjunction with the total QBRs report



Campbelltown City Council

**Quarterly Budget Review Statement**  
for the period 01/10/18 to 31/12/18

**Income & Expenses Budget Review Statement**  
**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

Notes	Details
1	Ground lease income included in the original budget will not be received, partly offset by increased income from road occupancy fees.
2	The amount of funds held on investment has remained at a higher level than was anticipated when the budget was set, mainly due to a conservative original budget forecast on funds held in the portfolio.
3	Various items of additional income including commission from the container deposit scheme, property compensation for use of Council land, and additional rebates from the fuel tax credits.
4	Various adjustments, including new grant funds received for plans of management and collective impact funding, and an increase in rezoning applications.
5	Variations in employee costs due to staff vacancies which in some case have been transferred to fund contract staff, or used to offset costs incurred in other sections.
6	Increases in operational costs for buildings, matching funding for the collective impact program and various events and projects.
7	Minor adjustments to legal costs budget.
8	Engagement of consultants to progress various property development works and matching funding for the plans of management grant, offset by savings in other consulting budgets.
9	Various increases and decreases across a number of areas, the majority being for hired personnel used due to staff vacancies.

## Campbelltown City Council

## Capital Budget Review Statement

Budget review for the quarter ended 31 December 2018

## Capital Budget - Council Consolidated

Quarterly Budget Review Statement  
for the period 01/10/18 to 31/12/18

	Original Budget 2018/19	Approved Changes				Revised Budget 2018/19	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRs	Sep QBRs	Dec QBRs					
(\$000's)										
<b>Capital Expenditure</b>										
New Assets										
- Plant & Equipment	2,117	5,028	-	-	-	7,145	-		-	-
- Land & Buildings									7,145	2,511
- Other									-	-
Renewal Assets (Replacement)										
- Plant & Equipment	3,869	-	-	78	-	3,947	-		3,947	1,698
- Office Equipment/Furniture & Fittings	233	2,637	33	10	-	2,914	17	1	2,931	813
- Land & Buildings	18,746	11,990	2,326	(70)	-	32,991	60	2	33,051	3,367
- Roads, Bridges, Footpaths	19,904	1,666	766	(200)	-	22,136	-		22,136	8,683
- Stormwater/Drainage	100	1,585	-	-	-	1,685	-		1,685	5,305
- Other Assets	310	-	-	-	-	310	-		310	89
Loan Repayments (Principal)	3,275	-	-	-	-	3,275	-		3,275	1,909
<b>Total Capital Expenditure</b>	<b>48,553</b>	<b>22,906</b>	<b>3,126</b>	<b>(181)</b>	<b>-</b>	<b>74,403</b>	<b>77</b>		<b>74,480</b>	<b>24,375</b>
<b>Capital Funding</b>										
Rates & Other Untied Funding	28,777	-	2,120	8	-	30,905	66	3	30,971	12,951
Capital Grants & Contributions	12,250	445	81	(200)	-	12,576	-		12,576	9,821
Reserves:										
- External Restrictions/Reserves	-	6,173	728	-	-	6,901	-		6,901	245
- Internal Restrictions/Reserves	4,068	16,288	196	10	-	20,562	11	4	20,573	769
New Loans									-	
Receipts from Sale of Assets										
- Plant & Equipment	1,353	-	-	-	-	1,353	-		1,353	589
- Land & Buildings	2,100	-	-	-	-	2,100	-		2,100	-
- Other Assets	6	-	-	-	-	6	-		6	1
<b>Total Capital Funding</b>	<b>48,553</b>	<b>22,906</b>	<b>3,125</b>	<b>(181)</b>	<b>-</b>	<b>74,403</b>	<b>77</b>		<b>74,480</b>	<b>24,375</b>
<b>Net Capital Funding - Surplus/(Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/12/18 and should be read in conjunction with the total QBRs report

Campbelltown City Council

**Quarterly Budget Review Statement**  
for the period 01/10/18 to 31/12/18**Capital Budget Review Statement**  
**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

**Notes   Details**

1	Purchase of new office equipment to furnish new positions.
2	Matching funding for outdoor environment upgrades at several Family Education and Care facilities.
3	Reconciliation of untied funds as a result of capital movements utilised to fund capital works.
4	Funding of office equipment from unspent reserve funds.

## Campbelltown City Council

Quarterly Budget Review Statement  
for the period 01/10/18 to 31/12/18

## Cash &amp; Investments Budget Review Statement

Budget review for the quarter ended 31 December 2018

## Cash &amp; Investments - Council Consolidated

(\$000's)	Original Budget 2018/19	Movement in Reserves		Current Balance 2018/19	Projected Movement Dec Qtr	Notes	Projected Year End Balance	Actual YTD figures
		Income/ Expenses	Transfers to/from					
<b>Externally Restricted <sup>(1)</sup></b>								
Stormwater Management	2,066	-	(19)	2,047	(2,000)		47	2,047
Specific Purpose Grants	13,845	-	(5,510)	8,335	(4,500)		3,835	8,335
Specific Purpose Contributions	3,594	-	(440)	3,153	(750)		2,403	3,153
Developer Contributions - S94	17,594	835	-	18,429	-		18,429	18,429
Developer Contributions - Other	1,214	-	-	1,214	-		1,214	1,214
Domestic Waste Management	7,437	-	-	7,437	-		7,437	7,437
Self Insurance Workers Compensation Claims	3,200	-	-	3,200	-		3,200	3,200
<b>Total Externally Restricted</b>	<b>48,950</b>	<b>835</b>	<b>(5,969)</b>	<b>43,816</b>	<b>(7,250)</b>		<b>36,566</b>	<b>43,816</b>
(1) Funds that must be spent for a specific purpose								
<b>Internally Restricted <sup>(2)</sup></b>								
Property Development	80,479	-	-	80,479	-		80,479	80,475
Committed Works	13,231	-	50	13,281	(5,000)		8,281	12,370
Self Insurance Workers Compensation Claims	2,410	-	-	2,410	-		2,410	2,410
Replacement of Plant and Vehicles	4,986	-	45	5,031	(2,000)		3,031	4,960
Committed Works funded by Loans	3,789	-	-	3,789	(1,500)		2,289	3,882
Employee Leave Entitlements	9,600	-	-	9,600	(1,000)		8,600	9,600
Environmental Sustainability	265	-	37	302	-		302	275
Asset Replacement	6,727	-	884	7,611	-		7,611	7,685
Infrastructure Replacement Fund	29,836	-	-	29,836	-		29,836	29,836
Olympic Ambassador	115	-	5	120	-		120	120
Insurance Claims - Excess	6,050	-	1,150	7,200	-		7,200	7,139
Local Government Elections	430	-	200	630	-		630	630
Other	137	-	-	137	-		137	137
<b>Total Internally Restricted</b>	<b>158,056</b>	<b>-</b>	<b>2,370</b>	<b>160,427</b>	<b>(9,500)</b>		<b>150,927</b>	<b>159,519</b>
(2) Funds that Council has earmarked for a specific purpose								
<b>Unrestricted (i.e. available after the above Restricti-</b>	<b>16,621</b>			<b>29,932</b>	<b>-</b>		<b>29,932</b>	<b>30,840</b>
<b>Total Cash &amp; Investments</b>	<b>223,628</b>			<b>234,174</b>	<b>(16,750)</b>		<b>217,424</b>	<b>234,174</b>

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/12/18 and should be read in conjunction with the total QBRs report

Campbelltown City Council

**Quarterly Budget Review Statement**  
for the period 01/10/18 to 31/12/18

**Cash & Investments Budget Review Statement****Comment on Cash & Investments Position**

Not Applicable

**Investments**

Investments have been invested in accordance with Council's Investment Policy.

**Cash**

The Cash at Bank figure included in the Cash &amp; Investment Statement totals \$224,613,238

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.  
The date of completion of this bank reconciliation is 31/12/2018.

**Reconciliation Status**

The YTD Cash &amp; Investment figure reconciles to the actual balances held as follows:

		<b>\$ Amount</b>
Cash at Bank (as per bank statements)		7,294,520
Investments on Hand		224,613,238
less: Unpresented Cheques	(Timing Difference)	72,723
add: Undeposited Funds	(Timing Difference)	66,293
less: Identified Deposits (not yet accounted in Ledger)	(Require Actioning)	2,127,284
add: Identified Outflows (not yet accounted in Ledger)	(Require Actioning)	391
<b>Reconciled Cash at Bank &amp; Investments</b>		<b>234,174,448</b>
<b>Balance as per Review Statement:</b>		<b>234,174,448</b>
Difference:		-

**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

**Notes   Details**

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## Campbelltown City Council

# Quarterly Budget Review Statement

for the period 01/10/18 to 31/12/18

## Key Performance Indicators Budget Review Statement - Industry KPI's (OLG)

Budget review for the quarter ended 31 December 2018

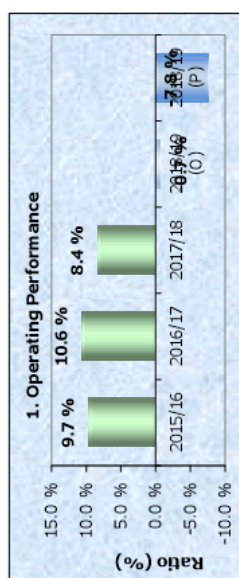
(\$000's)	Current Projection Amounts	Indicator	Original Budget	Actuals Prior Periods
	18/19	18/19	18/19	17/18 16/17

NSW Local Government Industry Key Performance Indicators (OLG):

### 1. Operating Performance

Operating Revenue (excl. Capital) - Operating Expenses	-12,141	-7.8 %	-0.7 %	8.4 %	10.6 %
Operating Revenue (excl. Capital Grants & Contributions)	156,104				

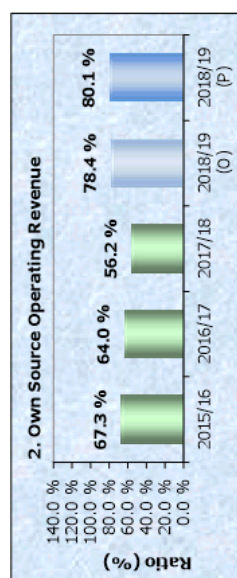
This ratio measures Council's achievement of containing operating expenditure within operating revenue.



### 2. Own Source Operating Revenue

Operating Revenue (excl. ALL Grants & Contributions)	135,097	80.1 %	78.4 %	56.2 %	64.0 %
Total Operating Revenue (Incl. Capital Grants & Cont)	168,680				

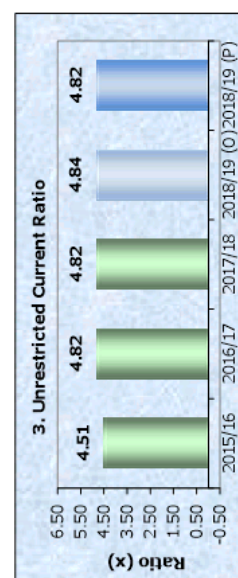
This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants & contributions.



### 3. Unrestricted Current Ratio

Current Assets less all External Restrictions	114300	4.82	4.84	4.82	4.82
Current Liabilities less Specific Purpose Liabilities	23700				

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.



## Campbelltown City Council

Quarterly Budget Review Statement  
for the period 01/10/18 to 31/12/18

## Key Performance Indicators Budget Review Statement - Industry KPI's (OLG)

Budget review for the quarter ended 31 December 2018

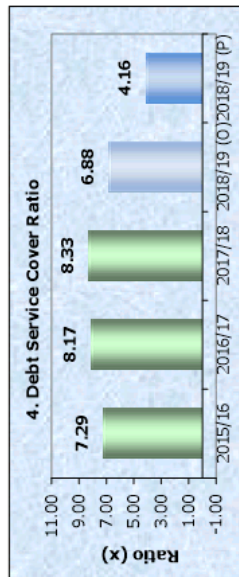
(\$000's)	Current Projection		Original Budget	Actuals	
	Amounts	Indicator	18/19	Prior Periods	
	18/19	18/19	18/19	17/18	16/17

NSW Local Government Industry Key Performance Indicators (OLG):

**4. Debt Service Cover Ratio**

Operating Result before Interest & Dep. exp (EBITDA)	16,774
Principal Repayments + Borrowing Interest Costs	4,028

8.33	8.17
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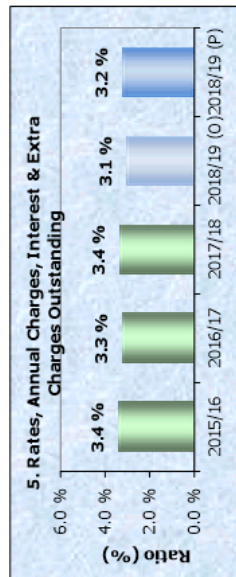


This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.

**5. Rates, Annual Charges, Interest & Extra Charges Outstanding**

Rates, Annual & Extra Charges Outstanding	3,600
Rates, Annual & Extra Charges Collectible	111,400

3.4 %	3.3 %
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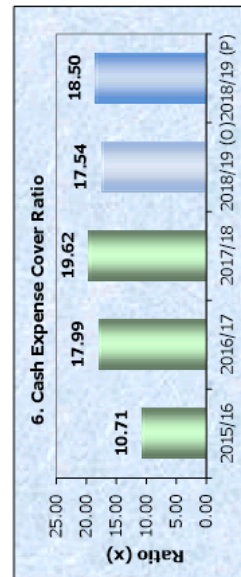


To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.

**6. Cash Expense Cover Ratio**

Current Year's Cash & Cash Equivalents (incl. Term Deposits)	223,600
Operating & financing activities Cash Flow payments	145,000

19.62	17.99
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This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.



**Quarterly Budget Review Statement**  
for the period 01/10/18 to 31/12/18

Campbelltown City Council

**Contracts Budget Review Statement**

Budget review for the quarter ended 31 December 2018  
**Part A - Contracts Listing** - contracts entered into during the quarter

Contractor	Contract detail & purpose	Procurement Process Undertaken	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
<b>EXPENDITURE \$50,000 - \$150,000</b>						
Toolijooa Pty Ltd	Q18/14 Aquatic Weed Mapping and Control	Public Quotation	12/10/18	2 years with 1 x 12 month option	Y	2
Environmental Partnership (NSW) Pty Ltd	Q18/36 Glenfield Precinct Public Domain Plan	LGP Vendor Panel	09/11/18	Until completion	Y	3
<b>EXPENDITURE \$150,000 - \$300,000</b>						
Access Programs Australia Ltd	T18/10 Employee Assistance Program	Public Tender	21/11/18	2 years with 2 x 12 month options	Y	1
Garwood International Pty Ltd	Q18/25 Waste Compactor Truck	LGP Vendor Panel	26/09/18	Until completion	Y	3
<b>EXPENDITURE &gt; \$300,000</b>						
DragonFly Environmental Pty Ltd Southern Habitat (NSW) Pty Ltd Toolijooa Pty Ltd	T18/13 Bush Regeneration and Bush Fire Mitigation	Public Tender	19/10/18	2 years with 2 x 12 month options	Y	1
Barry David Millwood DFP Planning Pty Ltd ATF DFP Planning Trust GLN Planning Pty Ltd ATF FLN Planning Unity Trust Julia Mabel Kaul Square Link Pty Ltd	T18/25 Contributions Planning Consultant	Public Tender	10/10/18	3 years	Y	1
LG Software Solutions Pty Ltd	T18/18 Integrated Corporate Planning and Enterprise Risk Software (Select Tender)	Select Tender	17/10/18	5 years	Y	3
Macarthur Vet Group Glenfield Veterinary Hospital Pty Ltd	T18/14 Veterinary Services	Public Tender	01/11/18	3 years with 2 x 12 month options	Y	1
Urbis Pty Ltd	T18/15 Reimagining Campbelltown CBD Phases2+	Public Tender	28/11/18	Until completion	Y	3

Notes:

\*\* Contract Values are commercial in confidence

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

This statement forms part of Council's Quarterly Budget Review Statement (QBR) for the quarter ended 31/12/18 and should be read in conjunction with the QBR/RS report.



**Quarterly Budget Review Statement**  
for the period 01/10/18 to 31/12/18

Notes Details

[illegible]

Campbelltown City Council

**Quarterly Budget Review Statement**  
for the period 01/10/18 to 31/12/18

**Consultancy & Legal Expenses Budget Review Statement**

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	1,365,605	Y
Legal Fees	489,415	Y

**Definition of a consultant:**

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

**Comments**

Expenditure included in the above YTD figure but not budgeted includes:

**Details**

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## **8.8 Minutes of the Audit Risk and Improvement Committee meeting held 20 November 2018**

### **Reporting Officer**

Executive Manager Corporate Services and Governance  
City Governance

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### **Officer's Recommendation**

That the minutes of the Audit Risk and Improvement Committee held 20 November 2018 be noted.

### **Purpose**

To seek Council's endorsement of the minutes of the Audit Risk and Improvement Committee meeting held 20 November 2018.

### **Report**

Detailed below are the recommendations of the Audit Risk and Improvement Committee. Council officers have reviewed the recommendations and they are now presented for Council's consideration.

### **Reports listed for consideration**

#### **5.1 Internal Audit Progress Report on 2018-2019 Audit Plan**

That the Committee receive and note the progress report of 2018-2019 Audit Plan.

#### **5.2 Beverages and Snack Management Follow Up Review**

That the Committee receive and note the Beverages and Snack Management follow up report and be updated on the progress of the report at the next meeting.

#### **5.3 Sign Shop Process Management Follow Up Review**

That the Committee receive and note the Sign Shop Process Management follow up review.

#### **5.4 Strategic Audit Plan 2019-2021**

That the approved Strategic Audit Plan 2019-2021 be subject to further reviews by the Committee.

#### **5.5 Report on revisions to Audit, Risk and Improvement Committee Charter**

That the Committee approve the revisions to Council's Audit, Risk and Improvement Committee Charter.

**5.6 Report on revisions to Internal Audit Charter**

That the Committee approve the revisions to Council's Internal Audit Charter.

**5.7 Update on Enterprise Risk Management**

That the committee note the information in this report.

**5.8 Business Excellence Pilot Program**

That the information be noted

**5.9 Management Letter for the 2017-2018 Audit**

That the information be noted.

**5.10 Outstanding Actions**

That the information be noted.

**5.11 Draft 2019 ARIC Meeting Calendar**

That the proposed future dates of ARIC be accepted.

**Attachments**

1. Minutes of the Audit Risk and Improvement Committee held 20 November 2018  
(contained within this report)

# CAMPBELLTOWN CITY COUNCIL

## Minutes Summary

**Audit Risk and Improvement Committee Meeting held at 4.00pm on Tuesday, 20 November 2018.**

ITEM	TITLE	PAGE
1.	<b>ACKNOWLEDGEMENT OF LAND</b>	<b>2</b>
2.	<b>APOLOGIES</b>	<b>2</b>
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---

**Minutes of the Audit Risk and Improvement Committee Meeting held on 20 November 2018**

---

<b>Present</b>	Mr Bruce Hanrahan - Independent Member (Chairperson) Mr Robert Rofe - Independent Member Mr Jim Mitchell - Independent Member Councillor Warren Morrison - Elected Council Representative
<b>In attendance</b>	Ms Lindy Deitz - General Manager Mr Sam Helweh - Internal Auditor Mr Phu Nguyen - Director City Governance Mr Kevin Lynch - Director City Delivery Ms Corinne Mears - Executive Manager Corporate Services and Governance Ms Somaiya Ahmed - Director, Financial Audit Services - Audit Office of NSW Mr Kenneth Leung - Audit Leader - Audit Office of NSW Ms Monique Dunlop - Manager Governance and Risk Ms Cathy Gavin - Senior Financial Accountant Ms Melinda Champion - Senior Business Excellence Officer Mr Warren Kear - Risk Coordinator Ms Erin Austin - Executive Support

**1. ACKNOWLEDGEMENT OF LAND**

An Acknowledgement of Land was presented by the Chairperson Mr Hanrahan.

**2. APOLOGIES**

Nil

**3. CONFIRMATION OF MINUTES****3.1 Minutes of the Ordinary Meeting of the Audit Risk and Improvement Committee held 24 September 2018**

---

**Committee's Recommendation: (Hanrahan/Rofe)**

That the Minutes of the Ordinary Audit Risk and Improvement Committee Meeting held 24 September 2018, copies of which have been circulated to each Councillor, be taken as read and confirmed.

---

**4. DECLARATIONS OF INTEREST**

There were no Declarations of Interest made at this meeting.

## **5. REPORTS**

### **5.1 Internal Audit Progress Report on 2018-2019 Audit Plan**

#### **Purpose**

To provide the Committee an update on the progress of the internal audit work undertaken in accordance with the approved 2018-2019 Audit Plan.

---

#### **Officer's Recommendation**

That the Committee receive and note the progress report of 2018-2019 Audit Plan.

#### **Committee's Recommendation: (Hanrahan/Mitchell)**

That the Committee receive and note the progress report of 2018-2019 Audit Plan.

---

### **5.2 Beverages and Snack Management Follow Up Review**

#### **Purpose**

To report on the progress of the 2018-2019 Audit Plan.

---

#### **Officer's Recommendation**

That the Committee receive and note the Beverages and Snack Management follow up report.

#### **Committee's Recommendation: (Morrison/Rofe)**

That the Committee receive and note the Beverages and Snack Management follow up report and be updated on the progress of the report at the next meeting.

---

### **5.3 Sign Shop Process Management Follow Up Review**

#### **Purpose**

To report on the progress of the 2018-2019 Audit Plan.

---

#### **Officer's Recommendation**

That the Committee receive and note the Sign Shop Process Management follow up review.

#### **Committee's Recommendation: (Mitchell/Rofe)**

That the Committee receive and note the Sign Shop Process Management follow up review.

---

### **5.4 Strategic Audit Plan 2019-2021**

#### **Purpose**

To discuss the plan as proposed by the Audit, Risk and Improvement Committee Chairperson.

---

#### **Officer's Recommendation**

To present and make comment on the approved Strategic Audit Plan 2019-2021

#### **Committee's Recommendation:**

That the approved Strategic Audit Plan 2019-2021 be subject to further reviews by the Committee.

---



## **5.5 Report on revisions to Audit, Risk and Improvement Committee Charter**

### **Purpose**

This report provides a revision Audit, Risk and Improvement Committee Charter. The draft document is designed to improve governance, efficiency and effectiveness of the internal audit function.

---

### **Officer's Recommendation**

That the Committee approve the revisions to Council's Audit, Risk and Improvement Committee Charter.

### **Committee's Recommendation: (Rofe/Mitchell)**

That the Committee approve the revisions to Council's Audit, Risk and Improvement Committee Charter.

---

## **5.6 Report on revisions to Internal Audit Charter**

### **Purpose**

This report provides a revision to Internal Audit Charter. The draft document is designed to improve governance, efficiency and effectiveness of the internal audit function.

---

### **Officer's Recommendation**

That the Committee approve the revisions to Council's Internal Audit Charter.

### **Committee's Recommendation: (Hanrahan/Morrison)**

That the Committee approve the revisions to Council's Internal Audit Charter.

---

## **5.7 Update on Enterprise Risk Management**

### **Purpose**

Following the last update to the Audit Risk and Improvement Committee, Council has been implementing the actions identified in the Strategic Risk Register. The report identified and informed the Committee of the Council's top 10 strategic risks.

---

### **Officer's Recommendation**

That the committee note the information in this report.

### **Committee's Recommendation: (Rofe/Mitchell)**

That the committee note the information in this report.

---

## **5.8 Business Excellence Pilot Program**

### **Purpose**

To provide an update of activity within the Business Excellence function including the official launch of the pilot program.

---

### **Officer's Recommendation**

That the information be noted

### **Committee's Recommendation: (Morrison/Hanrahan)**

That the information be noted

---

## **5.9 Management Letter for the 2017-2018 Audit**

### **Purpose**

To provide the Committee with the management letter from the Audit Office of New South Wales on the final phase of the audit for financial year 1 July 2017 to 30 June 2018.

---

### **Officer's Recommendation**

That the information be noted.

### **Committee's Recommendation: (Mitchell/Rofe)**

That the information be noted.

---

## **5.10 Outstanding Actions**

### **Purpose**

To ensure the Committee is aware of outstanding actions and recently closed actions, that have been completed since the last ARIC meeting.

---

### **Officer's Recommendation**

That the information be noted.

### **Committee's Recommendation: (Morrison/Hanrahan)**

That the information be noted.

---

## **5.11 Draft 2019 ARIC Meeting Calendar**

### **Purpose**

To submit for the Committee's consideration a draft meeting calendar for 2019.

---

### **Officer's Recommendation**

That the proposed future dates of ARIC to be noted and discussed.

### **Committee's Recommendation: (Hanrahan/Rofe)**

That the proposed future dates of ARIC be accepted.

---

## **6. GENERAL BUSINESS**

The next meeting of the Audit Risk and Improvement Committee will be held Tuesday 19 March 2019 at Committee Room 3, Level 3, Campbelltown City Council.

Bruce Hanrahan

**Chairperson**

Meeting Concluded: 4.46pm

## 8.9 Reports and Letters Requested

### Reporting Officer

Director City Governance  
City Governance

### Community Strategic Plan

Objective	Strategy
1 Outcome One: A Vibrant, Liveable City	1.3 - Ensure that Campbelltown is an inclusive city

### Officer's Recommendation

That the information be noted.

### Report

Attached for the information of Councillors is a status list of reports and letters requested from Council as at 5 February 2019.

### Attachments

1. Reports Requested listing (contained within this report)
2. Letters Requested listing (contained within this report)

### Reports Requested effective 5 February 2019

*Date of Decision *Mover *DocSet	Action Item	Comments / updates	Expected completion date
<b>City Lifestyles</b>			
11.12.18 MC	ORD - 11.1 - Improvements to Minto Sports Centre  1. That a report be presented on the feasibility of improvements to the exterior of Minto Sports Centre. 2. That the report should include options to improve the exterior facade and entrance, such as new signage and flags to enhance the visual appeal of the facility to the community, and the associated costs. 3. That the exterior wall facing the railway line should be included in any enhancement works.	<ul style="list-style-type: none"> <li>• Exterior sign has been installed.</li> <li>• Costings on other improvements being collated for inclusion in report.</li> </ul>	June 2019
<b>City Delivery</b>			
21.06.16 FB 4851108	CW1.3 – Flood Study for Bow Bowing Bunbury Curran Creek Catchment 2016  3. - That following completion of the Floodplain Risk Management Study and Plan, a further report be tabled for Council's consideration.	Council is in the process of undertaking community consultation with residents. At the conclusion of the consultation period, this item will be reported back to Council and will be placed on public exhibition.  Report presented to Council at the February 2019 meeting.	February 2019
13.02.18 WM 5787318	ORD - NM - 11.1 Parking at Campbelltown Hospital  3. That a report be presented to Council investigating Council's capacity to secure free or subsidised parking at Campbelltown Hospital for patients, visitors and staff.	Council is currently investigating and liaising with NSW Health and will report back to Council.	March 2019

### Reports Requested effective 5 February 2019

*Date of Decision *Mover *DocSet	Action Item	Comments / updates	Expected completion date
<b>City Delivery</b>			
14.08.18 MC	ORD - NM - 11.5 Badminton Courts  That a report be presented to Council investigating the feasibility of developing outdoor badminton courts for local community use.	Council is currently investigating suitable locations for the courts. At the conclusion of the investigation a report will be presented to Council.	March 2019
<b>City Delivery</b>			
14.08.18 RM	ORD - NM - 11.6 Avenue of Native Trees  1. That Council prepare a feasibility report to consider the development of an avenue of native trees, such as Angophora and Claret Ash or any other appropriate local native species to be planted contiguously on the nature strip and either side of Appin Road, between Narellan Road and Fitzgibbon Lane or other suitable areas, to create a prominent entrance into the City.  2. The report to include the potential to maintain the current road name but to call the new planted area 'Angophora Ave' or 'Claret Ash Lane' or other name appropriate to the selected native species with appropriate signage and well developed wider footpaths to complement the new planting section.	Council is currently liaising with the RMS and investigating native plant species. At the conclusion of the investigation a report will be presented to Council.	March 2019

## Reports Requested effective 5 February 2019

*Date of Decision *Mover *DocSet	Action Item	Comments / updates	Expected completion date
<b>City Governance</b>			
14.10.14 RK 4033794	CG2.3 – Claymore Urban Renewal Project – VPA Land Acquisitions, Transfers and Dedications  4. That a further report will be submitted to Council once a draft VPA/Infrastructure Services Delivery Plan (ISDP) have been finalised which will deal with the compulsory acquisition/land transfer issues concerning the whole of the Claymore Urban Renewal Project.	Still in the process of finalising the VPA/ISDP with Urban Growth. Strategic Property and Urban Release and Engagement currently reviewing.  Matter is currently in exhibition and further clarification may be available post exhibition and subsequent review.	June 2019
11.12.18 BM	ORD - 14.4 - Engagement of Architects for Construction of a New Childcare Centre  1. That Council approves the engagement of the preferred Architects based on their fee proposal submitted to Council – subject to legal confirmation that the negotiated contract terms are satisfactory 2. That the scope of works and risk mitigation strategies are undertaken in accordance with this report and within the cost estimates 3. That a further report be submitted to Council once a Development Approval has been obtained consistent with the analysis contained in this report.	Council has engaged the architect and commenced Stage one of the scope works.	May 2020



### Reports Requested effective 5 February 2019

*Date of Decision *Mover *DocSet	Action Item	Comments / updates	Expected completion date
<b>City Development</b>			
19.04.16 MO 4770730	CS8.1- Old Clinton's development site  That a report be presented outlining any action taken by Council with regards to the dead trees on the old Clinton's development site - Queen Street, Campbelltown.	Further discussions currently being organised with development representatives to discuss financial contribution for street tree damage. Estimate of financial contribution prepared for further consideration and consultation.	June 2019
13.11.18 GB	ORD - 8.3 Household E-Waste Drop Off Event  2. That a further report be provided to Council on the future recycling arrangements for e-waste upon confirmation of the completion timeframe for the construction of the Community Recycling Centre.	This report is subject to the time frame of the Community Recycling Centre.	November 2019
<b>City Growth and Economy</b>			
11.09.18 MC	ORD – 11.3 Campbelltown Arts Centre Shop  1. That a report be returned to council on the feasibility of expanding the shop at Campbelltown Arts Centre. a) The report should consider expanding the retail offering of goods from local artists and makers and consider the size, location and appearance of the current shop as well as social media marketing opportunities to highlight the offerings from the shop. b) The report should also explore the future feasibility of an online retail platform or ecommerce store that acts as an extension of the physical store, highlighting local handmade products and makers and showcasing Campbelltown Arts Centre.	The report is currently being prepared with the anticipation of being presented in March 2019.	March 2019

## Letters requested effective 5 February 2019

*Date of Decision *Mover *DocSet	Action Item	Comments / updates
14.08.18	ORD - 11.2 -Status Resolution Support Services (SRSS) payments  4. That Council write to the Federal Members of Parliament Dr Mike Freeland and Ms Anne Stanley to make appropriate representations to the Minister for Home Affairs, Peter Dutton MP.	Letter sent 07/09/18 and a response was received from Ms Anne Stanley MP on 19/09/18. Awaiting a response from the Minister for Home Affairs, Peter Dutton MP.
26.09.17	NM 11.5 – Spraying of Noxious Weeds on the M31  That Council write to the Minister for the Environment, requesting the spraying of noxious weeds (Blackberry Bush and African Olive) along both sides of M31 from Brooks Road to St Andrews Road in the Campbelltown Local Government Area.	A response was received on 27/11/18 from the the Hon Melissa Price MP, the Minister for the Environment.  The response and our follow up letter have been included in the February 2019 agenda.
14.08.18 PL	ORD - NM - 11.7 - Paediatric Intensive Care Units  1. That Council write to the state Member for Campbelltown, Greg Warren, to make appropriate representations to the Premier, Gladys Berejiklian, and the leader of the Opposition, Luke Foley, with the intention to secure support for Paediatric Intensive Care Units at Campbelltown Hospital.  2. That the General Manager and Mayor lobby on behalf of the Council the Premier, Gladys Berejiklian, and the leader of the Opposition, Luke Foley, with the intention to secure support for Paediatric Intensive Care Units at Campbelltown Hospital.	Letter sent 31/08/18 and a response was received from Greg Warren MP on 5/12/18 which included a response from Ms Leslie Williams MP on behalf of the Hon Gladys Berejiklian MP.  The response and our follow up letter have been included in the February 2019 agenda.

**Letters requested effective 5 February 2019**

<b>*Date of Decision *Mover *DocSet</b>	<b>Action Item</b>	<b>Comments / updates</b>
13.02.18 WM	<p>ORD - NM - 11.1 Parking at Campbelltown Hospital</p> <p>2. That Council write to the Minister for Health, the Hon. Brad Hazzard MP, stating our objection to the introduction of paid parking for patients, visitors and staff at Campbelltown Hospital, and a copy of this letter be sent to the Member for Campbelltown Mr. Greg Warren MP.</p>	Letter sent 5/11/18. A response was received on 19/12/18 from the Hon Brad Hazzard MP and has been included in the February 2019 agenda.
8.05.18 PL	<p>ORD - 11.1 Proposed Legal Precinct in the Campbelltown CBD</p> <p>That the General Manager and Mayor pursue, with the relevant Ministers (State and Federal) and Authorities such as the New South Wales Law Society, the establishment of the following:</p> <ul style="list-style-type: none"> <li>a. Federal Circuit Court in Campbelltown</li> <li>b. a major Justice Precinct in Campbelltown</li> <li>c. Support for the above be obtained from the three Federal and four State members within the Macarthur Region.</li> </ul>	Responses were received on 13/11/18 from the Greater Sydney Commission and 13/12/18 from the Hon Christian Porter MP and have been included in the February 2019 agenda.

### Letters requested effective 5 February 2019

*Date of Decision *Mover *DocSet	Action Item	Comments / updates
11.09.18 KH	<p>ORD – NIM 11.4 – Emergency Veterinary Care for Injured Koalas</p> <p>1. Council write to the relevant State and Federal government ministers seeking urgent intervention and provision of financial assistance to local veterinary clinics that care for injured koalas; and</p> <p>2. a forum be organised with local key stakeholders including local veterinarians, representatives of WIRES and other local koala rescue groups, and relevant State and Commonwealth agencies, to identify a viable and sustainable care program for injured koalas; and</p> <p>3. the above correspondence be forwarded to all Local State and Federal Members with in the Campbelltown Local Government Area, seeking their support with this issue.</p>	<p>1. Letters sent 05/11/18 to the Hon Andrew Constance MP, the Hon Gabrielle Upton MP, the Hon Melissa Price MP, the Hon Melinda Pavey MP, the Hon Michael McCormack MP and the Hon Anthony Roberts MP.</p> <p>Responses were received on 6/12/18 from Mr Damian Callachor representing the Hon Michael McCormack MP, on the 14/12/18 from Ms Trish Harrup from the Office of Environment and Heritage responding on behalf of the Hon Gabrielle Upton MP and on 2/1/19 from Mr Brett Whitworth representing the Hon Anthony Roberts MP and have been included in the February 2019 agenda.</p> <p>2. Initial discussions have been held with key stakeholders.</p> <p>3. Letters sent 20/12/2018 to all Local, State and Federal Members. A response received on 29/1/19 from Ms Anne Stanley MP and has been included in the February 2019 agenda.</p>

**9. QUESTIONS WITH NOTICE**

Nil

**10. RESCISSION MOTION**

Nil

**11. NOTICE OF MOTION**

Nil

**12. URGENT GENERAL BUSINESS**

**13. PRESENTATIONS BY COUNCILLORS**

## **14. CONFIDENTIAL REPORTS FROM OFFICERS**

### **14.1 Update of the Tender for a Licence of Council Property**

#### **Reason for Confidentiality**

This report is **CONFIDENTIAL** in accordance with Section 10A(2)((c)) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following: -

information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

### **14.2 Proposed Tender - Council Land**

#### **Reason for Confidentiality**

This report is **CONFIDENTIAL** in accordance with Section 10A(2)((c)) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following: -

information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.



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20  
19

SUPPLEMENTARY BUSINESS  
PAPER

CAMPBELLTOWN CITY COUNCIL



12 February



## COMMON ABBREVIATIONS

ACF	Animal Care Facility
AEP	Annual Exceedence Probability
AHD	Australian Height Datum
BASIX	Building Sustainability Index Scheme
BC	Building Certificate
BCA	Building Code of Australia
BPB	Buildings Professionals Board
CLEP	Campbelltown Local Environmental Plan
CBD	Central Business District
CPTED	Crime Prevention Through Environmental Design
CSG	Coal Seam Gas
DA	Development Application
DCP	Development Control Plan
DDA	Disability Discrimination Act 1992
DPE	Department of Planning and Environment
EIS	Environmental Impact Statement
EPA Act	<i>Environmental Planning and Assessment Act 1979</i>
EPA	Environmental Protection Authority
EPI	Environmental Planning Instrument
FA	NSW Food Authority
FPL	Flood Planning Level
FFTF	Fit for the Future
FSR	Floor Space Ratio
GRCCC	Georges River Combined Councils Committee
GSC	Greater Sydney Commission
HIS	Heritage Impact Statement
IDO	Interim Development Order
IHAP	Independent Hearing and Assessment Panel
IPR	Integrated Planning and Reporting
JRPP	Joint Regional Planning Panel
KPoM	Koala Plan of Management
LEC	Land and Environment Court
LEC Act	<i>Land and Environment Court Act 1979</i>
LEP	Local Environmental Plan
LEP 2002	Local Environmental Plan 2002
LGA	Local Government Area
LG Act	<i>Local Government Act 1993</i>
LPP	Local Planning Panel
LTFP	Long Term Financial Plan
MACROC	Macarthur Regional Organisation of Councils
MSB	Mine Subsidence Board
NGAA	National Growth Areas Alliance
NOPO	Notice of Proposed Order
NSWH	NSW Housing
OEH	Office of Environment and Heritage
OLG	Office of Local Government, Department of Premier and Cabinet
OSD	On-Site Detention
OWMS	Onsite Wastewater Management System
PCA	Principal Certifying Authority
PoM	Plan of Management
POEO Act	<i>Protection of the Environment Operations Act 1997</i>
PMF	Probable Maximum Flood
PN	Penalty Notice
PP	Planning Proposal
PPR	Planning Proposal Request
REF	Review of Environmental Factors
REP	Regional Environment Plan
RFS	NSW Rural Fire Service
RL	Reduced Levels
RMS	Roads and Maritime Services (incorporating previous Roads and Traffic Authority)
SEE	Statement of Environmental Effects
SEPP	State Environmental Planning Policy
SREP	Sydney Regional Environmental Plan
SSD	State Significant Development
STP	Sewerage Treatment Plant
TCP	Traffic Control Plan
TMP	Traffic Management Plan
TNSW	Transport for NSW
VMP	Vegetation Management Plan
VPA	Voluntary Planning Agreement
SECTION 149 CERTIFICATE - Certificate as to zoning and planning restrictions on properties	
SECTION 603 CERTIFICATE - Certificate as to Rates and Charges outstanding on a property	
SECTION 73 CERTIFICATE - Certificate from Sydney Water regarding Subdivision	



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## Supplementary Council Meeting Agenda

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## **12. URGENT GENERAL BUSINESS**

### **12.1 Request for Leave - Councillor George**

---

#### **Officer's Recommendation**

That Councillor Ralph George be granted a leave of absence incorporating all Council meetings from Tuesday 12 February 2019 until further notice and without pay from 1 March 2019.

---

Councillor Ralph George has requested a leave of absence.

Councillor George intends to be absent from Council from Tuesday 12 February for a period of approximately six months. It should also be noted that Councillor George may return from leave early and if this is the case notice will be provided to the General Manager.

Under Section 234 of the *Local Government Act 1993* and clause 235A of the Local Government Regulations 2005, leave of absence can be granted to a Councillor with Council approval.

In accordance with the relevant legislation and regulations outlined above and having regard to the purpose for which this leave is requested, it is recommended that the application by Councillor George be approved.

#### **Attachments**

Nil



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# CAMPBELLTOWN CITY COUNCIL

## Minutes Summary

Ordinary Council Meeting held at 6.30pm on Tuesday, 12 February 2019.

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	Nil	
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	Nil	
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## Minutes of the Ordinary Meeting of the Campbelltown City Council held on 12 February 2019

---

**Present**

The Mayor, Councillor G Brticevic  
 Councillor M Chivers  
 Councillor M Chowdhury  
 Councillor B Gilholme  
 Councillor G Greiss  
 Councillor K Hunt  
 Councillor P Lake  
 Councillor D Lound  
 Councillor R Manoto  
 Councillor B Moroney  
 Councillor W Morrison  
 Councillor M Oates  
 Councillor B Thompson

### 1. ACKNOWLEDGEMENT OF LAND

An Acknowledgement of Land was presented by the Chairperson Councillor Brticevic.

#### Council Prayer

The Council Prayer was presented by the General Manager.

### 2. APOLOGIES

---

It was **Moved** Councillor Greiss, **Seconded** Councillor Morrison:

That the apology from Councillor R George be received and accepted.

Note: Councillor T Rowell has been granted a leave of absence from Council incorporating all meetings until further notice.

**001** The Motion on being Put was **CARRIED**.

---

### 3. CONFIRMATION OF MINUTES

#### 3.1 Minutes of the Ordinary Meeting of Council held 11 December 2018

---

It was **Moved** Councillor Lound, **Seconded** Councillor Chowdhury:

That the Minutes of the Ordinary Council Meeting held 11 December 2018, copies of which have been circulated to each Councillor, be taken as read and confirmed with an amendment to Presentations by Councillors, point 41.

---

---

**002** The Motion on being Put was **CARRIED**.

---

#### **4. DECLARATIONS OF INTEREST**

Declarations of Interest were made in respect of the following items:

##### **Pecuniary Interests**

Nil

##### **Non Pecuniary – Significant Interests**

Nil

##### **Non Pecuniary – Less than Significant Interests**

Nil

##### **Other Disclosures**

Nil

#### **5. MAYORAL MINUTE**

#### **6. PETITIONS**

#### **7. CORRESPONDENCE**

##### **7.1 Paediatric Intensive Care Units**

---

It was **Moved** Councillor Lake, **Seconded** Councillor Morrison:

That the letter be received and the information be noted.

**003** The Motion on being Put was **CARRIED**.

---

##### **7.2 Spraying of Noxious Weeds on the M31**

---

It was **Moved** Councillor Lake, **Seconded** Councillor Morrison:

That the letter be received and the information be noted.

**004** The Motion on being Put was **CARRIED**.

---



---

### 7.3 Parking at Campbelltown Hospital

---

It was **Moved** Councillor Morrison, **Seconded** Councillor Lound:

That the letter be received and the information be noted.

**005** The Motion on being Put was **CARRIED**.

---

---

### 7.4 Council Purchase of The Coaching House and The Railway Hotel

---

It was **Moved** Councillor Oates, **Seconded** Councillor Morrison:

That the letter be received and the information be noted.

**006** The Motion on being Put was **CARRIED**.

---

---

### 7.5 Proposed Legal Precinct in the Campbelltown CBD

---

It was **Moved** Councillor Lake, **Seconded** Councillor Morrison:

That the letter be received and the information be noted.

**007** The Motion on being Put was **CARRIED**.

---

---

### 7.6 Emergency Veterinary Care for Injured Koalas

---

It was **Moved** Councillor Hunt, **Seconded** Councillor Moroney:

That the letters be received and the information be noted.

**008** The Motion on being Put was **CARRIED**.

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## 8. REPORTS FROM OFFICERS

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### 8.1 Development Application Status

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It was **Moved** Councillor Thompson, **Seconded** Councillor Morrison:

That the information be noted.

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**009** The Motion on being Put was **CARRIED**.

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## **8.2 Draft Bow Bowing Bunbury Curran Creek Strategic Floodplain Risk Management Study and Plan**

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It was **Moved** Councillor Gilholme, **Seconded** Councillor Morrison:

That Council adopt the Draft Bow Bowing Bunbury Curran Creek Strategic Floodplain Risk Management Study and Plan.

**010** The Motion on being Put was **CARRIED**.

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## **8.3 Policy - Asset Capitalisation**

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It was **Moved** Councillor Lound, **Seconded** Councillor Lake:

1. That the Asset Capitalisation Policy as attached to this report be adopted.
2. That the Asset Capitalisation Policy review date be set at 1 March 2021.

**011** The Motion on being Put was **CARRIED**.

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## **8.4 Investment and Revenue Report - November and December 2018**

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It was **Moved** Councillor Hunt, **Seconded** Councillor Lound:

That the information be noted

**012** The Motion on being Put was **CARRIED**.

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## **8.5 National General Assembly of Local Government Motions**

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It was **Moved** Councillor Greiss, **Seconded** Councillor Thompson:

That Council endorse the attendance of the General Manager and/or delegate/s and any interested Councillors to the 2019 National General Assembly of Local Government in Canberra between 16-19 June 2019.

**013** The Motion on being Put was **CARRIED**.

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## 8.6 Conduct of the 2020 Local Government Election

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It was **Moved** Councillor Lound, **Seconded** Councillor Thompson:

1. That Campbelltown City Council resolves:
  - a) pursuant to s. 296(2) and (3) of the *Local Government Act 1993 (NSW)* ("the Act") that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council.
  - b) pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council.
  - c) pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.
2. That the NSW Electoral Commission be advised of Council's decision.

**014** The Motion on being Put was **CARRIED**.

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## 8.7 Quarterly Budget Review Statement as at 31 December 2018

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It was **Moved** Councillor Lake, **Seconded** Councillor Morrison:

That the adjustments recommended in the Quarterly Budget Review Statement be adopted.

**015** The Motion on being Put was **CARRIED**.

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## 8.8 Minutes of the Audit Risk and Improvement Committee Report

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It was **Moved** Councillor Morrison, **Seconded** Councillor Chowdhury:

That the minutes of the Audit Risk and Improvement Committee held 20 November 2018 be noted.

**016** The Motion on being Put was **CARRIED**.

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## 8.9 Reports and Letters Requested

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It was **Moved** Councillor Thompson, **Seconded** Councillor Hunt:

That the information be noted.

**017** The Motion on being Put was **CARRIED**.

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## 9. QUESTIONS WITH NOTICE

Nil

## 10. RESCISSION MOTION

Nil

## 11. NOTICE OF MOTION

Nil

## 12. URGENT GENERAL BUSINESS

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It was **Moved** Councillor Greiss, **Seconded** Councillor Lound:

That the following item of Urgent General Business be accepted.

**018** The Motion on being Put was **CARRIED**.

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### 12.1 Request for Leave - Councillor George

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It was **Moved** Councillor Greiss, **Seconded** Councillor Lound:

That Councillor Ralph George be granted a leave of absence incorporating all Council meetings from Tuesday 12 February 2019 until further notice and without pay from 1 March 2019.

**019** The Motion on being Put was **CARRIED**.

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### 13. PRESENTATIONS BY COUNCILLORS

1. Councillor Meg Oates on 16 January 2019 with the Council leadership team attended a Reconciliation Action Plan Artwork Workshop. The workshop involved participants creating an artwork designed by Aboriginal artist Aunty Jenny Shillingsworth which will be used for the Reconciliation Action Plan document. Councillor Oates appreciated the education gained from the workshop in learning about the meaning behind the artworks. It was a great example of reconciliation in action.
2. Councillor Darcy Lound passed on his thanks to the Executive staff, particularly to Director City Lifestyles and Sally Pratt for their work with the A-League to secure the Wellington Phoenix and Sydney FC to play at Campbelltown Sports Stadium on 23 February 2019. This is a great outcome for the City and builds on the momentum from Campbelltown's successful A-League bid.
3. Councillor Rey Manoto on 20 January attended the 22<sup>nd</sup> anniversary celebration of Sto Nino Festival at St John the Evangelist Church in Campbelltown. Sto Nino Festival is a religious festival celebrated in the Philippines. Councillor Manoto commended the Sto Nino Association of Macarthur for their success in organising this festival and their support of Project HOPE to help children in the Philippines.
4. Councillor Rey Manoto on 7 February attended Mount Carmel Catholic College for the Opening College Mass, to celebrate the start of the 2019 year and welcome the newest students into the community.
5. Councillor Ben Gilholme with Councillor Margaret Chivers on 16 January attended Quiet Hour at Water Wonderland at Bradbury Oval. Councillor Gilholme shared stories of the children and their families attending and expressed his thanks on behalf of the children for the wonderful opportunity they had to enjoy this event. Councillor Gilholme thanked both Council staff and the event staff in a successful event.
6. Councillor Margaret Chivers on 2 February attended a Meet and Greet that was hosted by the 2019 Citizen of the Year, Ricardo Lonza. The Meet and Greet brings local residents up to date with what is happening at all levels of Government regarding care for the local koalas.
7. Councillor Margaret Chivers along with Councillor George Brticevic on 6 February attended the Quota International, Inc. 100th Birthday Dinner at Hermitage Restaurant at Leumeah. The celebration was hosted by Quota International Ingleburn, Campbelltown, Macarthur and Liverpool. Quota International aims to advocate and empower women, improve child development, promote responsibility in youth and support people with hearing impairments. Councillor Chivers spoke about the enthusiasm the Quota clubs have and their support for The Shepherd Centre and making life easier for children and their families.
8. Councillor Margaret Chivers thanked the event staff for the organisation of the New Year's Eve celebrations at Koshigaya Park and commented on how well they handled the added pressures with the weather on the day. The event went really well and was appreciated by all in attendance.
9. Councillor Margaret Chivers attended Water Wonderland and commented to Council on how happy and helpful the staff were even in extreme heat conditions.

10. Councillor Margaret Chivers on 26 January attended the Australia Day Award and Citizenship Ceremony. Councillor Chivers passed on her thanks to the staff for their organisation as the ceremony was wonderful and no problems were encountered.
11. Councillor Paul Lake passed on his thanks to the Director City Governance, Phu Nguyen for taking the role as the acting General Manager over the Christmas period.
12. Councillor Warren Morrison on 7 February attended Club Menangle for the opening of the Miracle Mile which takes place on 16 and 23 February and 2 March. Councillor Morrison expressed how amazing the stables were looking and how wonderful it was to have so many supporters of harness racing. Councillor Morrison commented how good this is for the community and how lucky Campbelltown LGA is to be home to one of the biggest harness racing clubs in Australia.
13. Councillor Bob Thompson passed on his appreciation to the staff for always being keen to solve problems and respond to his requests in a timely manner.
14. Councillor George Greiss wished a Happy New Year to all Councillors and staff, noting that this would be the last full year as Councillors, with Council elections taking place next year and state and federal elections occurring this year.
15. The Mayor, Councillor George Bricevic welcomed everyone back for 2019 including those in the gallery and the media. Councillor Bricevic thanked the event staff for their successful organisation of Australia Day, with the Citizenship Ceremony at Ingleburn and New Year's Eve celebrations. Councillor Bricevic expressed he is looking forward to fantastic year ahead.

## 14. CONFIDENTIAL REPORTS FROM OFFICERS

### Confidentiality Recommendation

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It was **Moved** Councillor Gilholme, **Seconded** Councillor Manoto:

1. That this Ordinary Meeting of Council be adjourned and reconvened as a meeting of the Confidential Committee for discussion of items 14.1 and 14.2 which are considered to be confidential in accordance with Section 10A(2) of the *Local Government Act 1993*, as indicated below:

#### **Item 14.1 Update of the Tender for a Licence of Council Property**

Item 14.1 is confidential in accordance with Section 10A(2)(c) of the *Local Government Act 1993* as the report refers to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

#### **Item 14.2 Proposed Tender - Council Land**

Item 14.2 is confidential in accordance with Section 10A(2)(c) of the *Local Government Act 1993* as the report refers to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

2. Council considers that discussion of the business in open meeting would be, on

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balance, contrary to the public interest.

**020** The Motion on being Put was **CARRIED**.

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**The Ordinary Meeting of Council was adjourned at 7.47pm and reconvened as a meeting of the Confidential Committee at 7.48pm.**

## **Recommendations of the Confidential Committee**

### **14.1 Update of the Tender for a Licence of Council Property**

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It was **Moved** Councillor Lound, **Seconded** Councillor Chowdhury:

1. That Council approve the additional recommended licence term, as outlined in the body of this report.
2. That the matter otherwise proceeds in accordance with the Council endorsement of 11 September 2018.

**021** The Motion on being Put was **CARRIED**.

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### **14.2 Proposed Tender - Council Land**

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It was **Moved** Councillor Lake, **Seconded** Councillor Thompson:

1. That Council approves a tender of the land described below, on the terms and conditions outlined in this report.
2. That a final recommendation is made to Council post completion of the tender process and evaluation of any tenders received.

**022** The Motion on being Put was **CARRIED**.

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It was **Moved** Councillor Gilholme, **Seconded** Councillor Manoto:

That the Council in accordance with Section 10 of the Local Government Act 1993, move to re-open the meeting to the public.

**023** The Motion on being Put was **CARRIED**.

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**At the conclusion of the meeting of the Confidential Committee the Open Council Meeting was reconvened at 7.51pm**

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It was **Moved** Councillor Gilholme, **Seconded** Councillor Manoto:

That the reports of the Confidential Committee and the recommendations contained therein be adopted.

**024** The Motion on being Put was **CARRIED**.

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There being no further business the meeting closed at 7.52pm.

Confirmed by Council on

..... General Manager ..... Chairperson

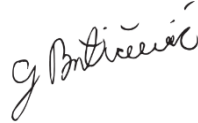


## **CONFIRMATION OF COUNCIL'S ORDINARY MEETING MINUTES**

**At the Council Meeting held 12 March 2019 the following Council minutes were adopted:**

There being no further business at the meeting of 12 February 2019, the meeting closed at 7.52pm.

Confirmed by the Chairperson:

A handwritten signature in black ink, appearing to read 'G. McIntyre', is written above the 'Confirmed by the Chairperson:' text.