



The Historic Houses Trust of NSW,  
incorporating Sydney Living Museums,  
cares for significant historic places,  
buildings, landscapes and collections.  
It is a statutory authority of, and  
principally funded by, the New South  
Wales Government.





# ANNUAL REPORT

2015–2016

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SYDNEY  
**LIVING**  
MUSEUMS



**HISTORIC HOUSES TRUST**  
OF NEW SOUTH WALES











**The Hon Mark Speakman SC MP**

Minister for the Environment, Minister for Heritage,  
and Assistant Minister for Planning  
Level 15, 52 Martin Place  
SYDNEY NSW 2000

Dear Minister

On behalf of the Board of Trustees and in accordance with the provisions of the *Annual Reports (Statutory Bodies) Act 1984*, the *Public Finance and Audit Act 1983* and the Public Finance and Audit Regulation 2015, we submit for presentation to Parliament the Annual Report of Sydney Living Museums under the statutory authority of the Historic Houses Trust of New South Wales for the year ending 30 June 2016.

Yours sincerely



Michael Rose AM  
Chairman



Mark Goggin  
Executive Director



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This report and all our programs are published on our website  
[sydneylivingmuseums.com.au](http://sydneylivingmuseums.com.au)



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## FROM THE CHAIRMAN



At Sydney Living Museums our aim is to create 'A Future for the Past' through the careful custodianship of our museums and our passion for engaging audiences with a deep appreciation of our heritage. Over the past year we have worked hard to achieve our objective and we have reached significant milestones in three key areas: enhancing our properties through effective conservation and interpretation; giving more children, across the state,

a greater understanding of their heritage; and building valuable partnerships to broaden and enrich our audiences.

This year, supported by \$4.542 million in capital funding from the NSW Government, we continued our major conservation and maintenance program. These funds represent the second year of a comprehensive eleven-year program valued at \$30.8 million, marking a new era in heritage investment to secure our places for future generations. So far, 105 individual projects have been completed.

To enhance access for children to our state's most significant heritage sites, the NSW Government provided \$1.1 million over two years for the *Unlocking Heritage* program. In its first year, the Travel Subsidy has benefited 7283 NSW primary students from regional and remote schools, including 1262 students who experienced the *Convict Sleepover* program. For their generous support of these conservation and education initiatives, and their ongoing commitment to the Historic Houses Trust of NSW, I would like to acknowledge the NSW Government, and in particular the Minister for Heritage, The Hon Mark Speakman SC MP.

Critical to understanding the history of our properties, and their cultural landscapes, we endorsed our first Aboriginal Action Plan. This sets out our commitment to Indigenous interpretation, consultation and community involvement. The Plan seeks to build knowledge of, and engagement with, the Aboriginal histories of our sites and create a sustainable cultural program that is meaningful and relevant to Aboriginal and non-Aboriginal communities. Supporting this work, we established an Aboriginal Advisory Committee chaired by Michael McDaniell, Professor of Indigenous Education and Director of Jumbunna Indigenous House of Learning, University of Technology Sydney. In a deepening community partnership, we welcomed Muru Mittigar to Rouse Hill House & Farm, to bring Indigenous programs to school audiences.

Our partnerships with cultural events, corporate sponsors, donors, producers and agencies across government are fundamental to our successful engagement with new audiences. Our collaboration with the Sydney Festival was an outstanding example of a successful partnership. In January, the beautifully revived Vaucluse House

pleasure garden was a perfect setting for an artistic commission from the Sydney Festival's *Pleasure Garden*. The evocative sound installation was inspired by the story and music of blind 17th-century musician and composer Jacob van Eyck, who was paid by the city of Utrecht to wander through the public gardens in the evening playing his recorder. Over three weeks in January, 10,424 visitors experienced the installation.

Since re-launching our Foundation in late 2014, we have doubled our Governors' Circle, to more than 20 generous donors, deeply committed to our conservation, collections and innovative programming. In September, we welcomed Edward Simpson, son of Caroline Simpson, whose family bequest established the Caroline Simpson Library & Research Collection, as the Chair of the SLM Foundation, along with new Foundation directors, Sian Nagle and Susannah Sweeney. The Foundation's Vaucluse House Centenary appeal made a significant contribution towards the refurbishment of the drawing room, one of the finest colonial interiors in Australia, and a new orientation room, to be opened in early 2017.

The sheer scope of our work is made possible through the strengths of the institution: the expertise and innovation of our talented staff; the dedicated workforce of 519 volunteers, delivering over 8100 hours of service; the generosity of our Foundation and Governors' Circle; the investment of our corporate and commercial partners; the creative efforts of our collaborative partnerships; and the steadfast commitment, and funding support, of the NSW Government. I would like to thank and congratulate all those who have contributed to our success.

I would also like to acknowledge the dedication of our nine Trustees and 31 committee members across our five committees, who give so generously of their time and expertise to support the mission and governance of the institution. In particular, I would like to thank two retiring Trustees, Keith Cottier AM and Andrew Tink AM, who provided invaluable service for nine years and four years respectively.

In June 2016 we welcomed new Trustees Sharon Veale, distinguished historian and Principal of GML, a leading heritage specialist consultancy; and, returning to the Board after an initial three-year term (2011–14), Roderick Simpson, planning and urban design specialist and academic, and recently appointed as Environmental Commissioner of the Greater Sydney Commission.

Our exceptional results this year demonstrate that Sydney Living Museums is a strong, vibrant and financially sound institution that is well positioned to engage broader audiences with a deep love of our unique heritage places. I look forward to working with Trustees, the Executive and staff, the NSW Government, our partners and audiences, to continue creating 'A Future for the Past'.

Michael Rose AM, Chairman



## FROM THE EXECUTIVE DIRECTOR



Our purpose is to enhance the heritage values of our houses, museums and gardens for current and future generations, and to interpret our places with passion and creativity. Indeed, capturing the power of the past is as much about memory and emotion as it is about buildings and collections. This year our evocative, interactive and meaningful programming attracted both loyal and new audiences, and, increasingly, engaged with children and families. To achieve sustainable

growth, we have continued to build the solid foundations of our financial stewardship, and strategically considered opportunities for our core sites to be enhanced in the future.

This year, Sydney Living Museums (SLM) welcomed almost 1,011,000 visitors to our exhibitions, programs, museums and properties, representing audience growth of 44% from the previous financial year, and 56% on 2013–14. These results reflect our relevance to contemporary audiences, deepening our connection to local communities and broadening educational access. Our education admissions grew substantially, to nearly 62,000, with the *Unlocking Heritage* subsidies extending our reach to regional, remote and low socioeconomic status schools.

Our audience growth demonstrates our continued commitment to engaging with children and families. Family-focused exhibitions such as *Sydney Harbour Icons with LEGO® Bricks*, *Toys Through Time: From Peg Dolls to Spacemen* and *Ginger Meggs: Australia's Favourite Boy*, together with our school holiday and dedicated family programs such as the *Toy Festival* and *Convict Escapades* and partnership programs with Vivid and the Sydney Festival have all contributed to reaching more than 170,000 children and families.

Our reach is extending more broadly across Australia, with 53% of our onsite visitors travelling from intrastate, interstate or overseas (110,000 property visitors), and a further 280,000 visitors enjoying our touring exhibition program. We toured five exhibitions to audiences in regional and remote centres, from Dubbo to Townsville, visiting 11 venues. The touring exhibitions enable SLM to stimulate public interest in social history, design and architecture across Australia.

In November, the 11th edition of our signature event, *Sydney Open*, marked the climax of public awareness of SLM. This annual event provides the opportunity for SLM to curate the city's most important program of architecture and heritage each year. We opened more

than 50 buildings, and yielded the highest paid visitation to the event since it was first offered in 1997, with 52,022 building visits across Sydney, featuring Ultimo and Broadway precincts.

Our success in audience engagement was mirrored by strong financial outcomes. For a third consecutive year, our net cost of service resulted in a surplus of \$2.9 million, \$0.7 million above budget. Self-generated (non-recurrent) revenue of \$8.8 million (up 14% on the prior year) contributed significantly to this result. Major programs, such as *Sydney Harbour Icons with LEGO® Bricks* and *Sydney Open*, maintained box office revenue at an historic high (\$1.57 million), with a healthy increase in education revenue (\$0.6 million, up 17%). In partnership with Fresh Catering, we opened two new food and retail concepts at The Mint: No.10 Store and No.10 Bistro. With The Governor's Table at the Museum of Sydney, and the tearooms at Vaucluse House, these leaseholds supported a significant uplift in hospitality patrons (up 23%), and a net profit for commercial services of \$0.94 million (up 8%). Several federal and state government grants (\$3.2 million), and growth in membership revenue (up 53%) and corporate partners (up 83%), have all contributed to this solid financial result.

Looking to the future, we conducted substantial planning works aimed at enhancing the significance of our national heritage sites: the UNESCO World Heritage-listed Hyde Park Barracks and the Site of First Government House. This year was the first year of a three-year \$1.8 million grant from the Commonwealth Government, through their Protecting National Historic Sites Programme. We are designing a comprehensive renewal of the visitor experience through audience research, new conservation management plans and interpretation master plans, to be delivered in stages over the coming years.

I would like to thank our dynamic and devoted Chairman, Michael Rose AM; our experienced and conscientious Trustees; and SLM's many partners, visitors, donors, volunteers and collaborators, whose energy and loyalty drive the success of the institution. A special moment this year was the opportunity to acknowledge our eight volunteers who have provided 5, 10 and 20 years of service to SLM, a measure of the long-term enrichment of the visitor experience that our volunteers provide. Finally, heartfelt thanks to our highly skilled and passionate professional staff, and in particular our talented executive team, who collectively embody the creativity and authenticity that underpinned the ambitious program that was successfully delivered this year.

We look forward to the privilege of managing, conserving and interpreting our places for the enjoyment and inspiration of our audiences, and, in the coming year, to realising exciting new opportunities for enhancing the experience of heritage for all of our visitors.

Mark Goggin, Executive Director



# OUR ACHIEVEMENTS





## CORPORATE PLAN

### CORPORATE FRAMEWORK

Our Corporate Plan 2010–2016 is underpinned by six key aims and objectives, each supported by a list of actions that drives our strategic direction.

1

#### INVOLVEMENT

A wider range of people are involved in understanding, interpreting and caring for the past.

2

#### ACCESS & ENJOYMENT

We provide more people and a wider range of people access to our properties, collections, programs and knowledge.

3

#### CONSERVATION & CURATORSHIP

Our properties and collections are handed on to future generations in good heart.

4

#### STABILITY

We become a more resilient organisation with a secure future.

5

#### WELLBEING

The wellbeing of our staff improves.

6

#### KNOWLEDGE

We use our knowledge and expertise, and work with others, to change the way people think about heritage and the past.

### VISION

A future for the past

### MISSION

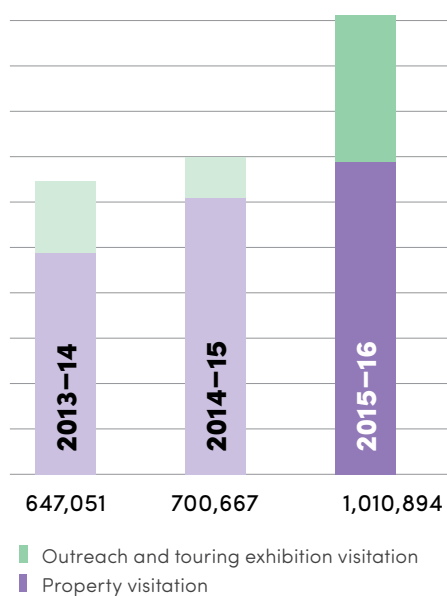
To care for significant historic places, buildings, collections and landscapes with integrity, and enable people to enjoy and learn about them



## PERFORMANCE

### VISITATION

July 2013 – June 2016



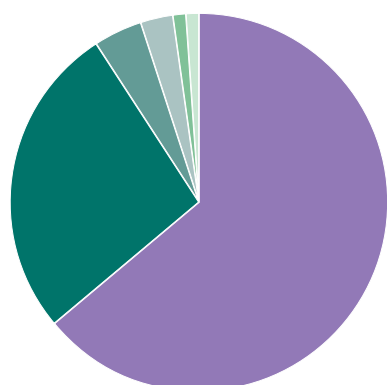
### SELF-GENERATED REVENUE

July 2013 – June 2016



### EXPENDITURE 2015–16

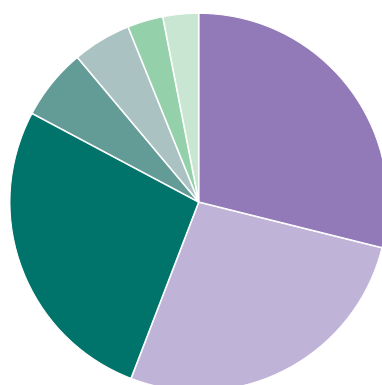
\$29.57 million



- 64% Personnel services
- 27% Other operating costs
- 4% Maintenance
- 3% Depreciation
- 1% Contract staff
- 1% Insurance

### SELF-GENERATED REVENUE 2015–16

\$8.798 million



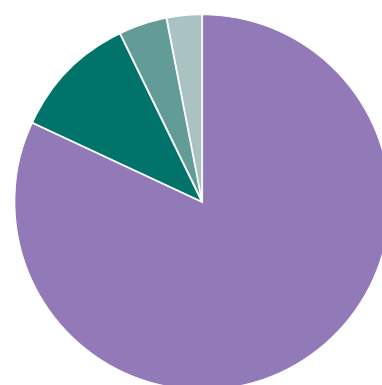
- 29% Commercial services\*
- 27% Donations and sponsorships
- 27% Admissions
- 6% Programs and exhibitions†
- 5% Retail
- 3% Investments
- 3% Other income

\* Commercial services include venue hire, catering, and rental income from commercial leases.

† Programs and exhibitions include public programs such as *Sydney Open*, exhibitions and touring exhibitions.

### TOTAL ASSETS AS AT 30 JUNE 2016\*

\$275.525 million



- 82% Land and buildings
- 11% Collection assets
- 4% Cash and cash equivalents
- 3% Other assets†

\* Total assets include \$16.739m restricted assets, which represent bequests and donations held by us to be used in accordance with the deed of trusts, caveats and other documents governing these funds.

† Other assets include capital work in progress (\$4.074m), intangible assets (\$1.044m), trade and other receivables (\$1.431m), inventories (\$143,000) and plant and equipment (\$652,000).



## KEY ACHIEVEMENTS

### 1 INVOLVEMENT

- In March we endorsed a new Aboriginal Action Plan to identify and expand upon Aboriginal relationships and opportunities, as we work to increase Aboriginal interpretation and community involvement across the organisation.
- Successful program partnerships delivered strong audience engagement, with 6900 visitors attending *Pleasure Garden* at Vacluse House during Sydney Festival, and 70,000 visitors enjoying the *Electric jellyfish* installation on First Government House Place at the Museum of Sydney during Vivid Sydney.
- In November we delivered our 11th *Sydney Open*, its first as an annual event. This year we introduced a *Sydney Open* Membership bundle, which secured 588 new memberships for the organisation. The event saw a 32% increase in visitation on last year.
- We worked with the Museum of Applied Arts and Sciences and the Australian Museum on a new shared storage facility, the Museums Discovery Centre, in Castle Hill, featuring 'open access' to the state's collections.

### 2 ACCESS & ENJOYMENT

- Almost 1,011,000 visitors enjoyed our exhibitions, programs, museums and historic house properties throughout the year, representing audience growth of 44% from last year.
- We have engaged with more than 170,000 families and children through our ongoing commitment to family-focused exhibitions, public programs and house museum tours throughout the year, such as welcoming 41,733 visitors to our *Sydney Harbour Icons with Lego® Bricks* exhibition at the Museum of Sydney.
- More than 94,000 visitors enjoyed a range of free events, including large-scale community-oriented programs such as the Autumn and Spring Harvest Festivals, the Vacluse House Centenary open day and our Indigenous programs.
- Our house museums in particular experienced strong audience growth – 82% at Rouse Hill House & Farm, 23% at Vacluse House and 15% at Elizabeth Farm – boosted by increased education and public program visits.
- Education visits demonstrated strong growth (up 18%), with 61,794 teachers and students attending education programs.
- More than 8200 primary school students from low socioeconomic status schools or in regional and rural areas attended a range of heritage-linked programs at HHT and NSW National Parks and Wildlife Service sites as part of *Unlocking Heritage*, a \$1.1 million travel subsidy program.
- We extended our reach across Australia, with 53% of our onsite visitors (110,000 general admissions) travelling from regional NSW, interstate and overseas, and we toured five exhibitions, viewed by a record 280,981 visitors across 11 venues, supporting regional museums, galleries and libraries.

### 3 CONSERVATION & CURATORSHIP

- A \$4.8 million capital maintenance program of conservation, upgrades and refurbishment of existing assets was undertaken to prolong their serviceable life and to ensure the stability and preservation of the heritage assets consistent with the *Historic Houses Act 1980* (NSW).

- In March a collection of nearly 80 documents relating to the homestead Beulah, on Appin Road south of Campbelltown, was donated to the Caroline Simpson Library & Research Collection. The 19th-century documents included Hume family letters and early land deeds.
- For Christmas we published the book *Eat your history: stories and recipes from Australian kitchens*, which received a Highly Commended at the National Trust 2016 Heritage Awards.

### 4 STABILITY

- We undertook a range of audience research projects to better understand our visitors' experiences across our sites, programs and exhibitions. Overall, 16 separate surveys were implemented, resulting in valuable feedback from more than 3550 visitors.
- We received approval of a grant of \$80,000 through the Protecting National Historic Sites Programme. Over the next year we will create an online resource presenting the history and significance of the convicts' story at the Hyde Park Barracks and will include video, photography and interactive maps.
- In February we launched at The Mint the No.10 Bistro restaurant and No.10 Store, an espresso, fresh flower and gift concept store, attracting an average of 2114 customers per month.
- We welcomed AMP Capital as the major partner for the Museum of Sydney.

### 5 WELLBEING

- In the People Matter Employee Survey 2016, conducted by the Public Service Commission, our staff rated their engagement at 74%, significantly above the sector (65%) and our cluster, Planning & Environment (68%). Our staff believe that we strive to earn and sustain public trust (91%) and treat our customers with respect (97%). Staff agree their work gives them a feeling of personal accomplishment (81%), and are proud to tell others they work for the HHT (84%).
- We formed a new WHS Committee in November, and launched a new Safety Incident Reporting Procedure in April, together with an interactive online report form.
- Providing personal and professional development opportunities, we supported eight staff secondments.
- Two staff – a curator and a horticulturist – were recipients of the inaugural Ruth Pope Bequest Travelling Scholarship. One travelled to Europe and America to investigate forensic photography archives and the other to America to develop his professional skills and expertise in historic gardens.

### 6 KNOWLEDGE

- We launched the 'Recorded for the Future: Documenting NSW Homes' project, which gathers together on one website more than 25 years' worth of photographic commissions by the Caroline Simpson Library & Research Collection of private homes in NSW.
- The Collection Bites online site was launched, providing extended multi-part stories on a selected collection of objects.
- As part of a broader program interpreting the domestic book collections, the Elizabeth Bay House 'Lost' Library Project research team, led by Dr Matthew Stephens, physically located in a number of institutions hundreds of previously unidentified volumes belonging to Alexander Macleay and his family.



# 1 INVOLVEMENT

A wider range of people are involved in understanding, interpreting and caring for the past.

We are dedicated to providing more opportunities for people to become involved with us through a range of programs. Encouraging involvement with and participation in our museums and programs ensures that the sites we manage on behalf of the people of New South Wales are well maintained and enjoyed by all our visitors. The best ways we can do this are through encouraging genuine involvement with our properties, especially by schoolchildren, and supporting our volunteers.

## PARTNERSHIPS

Successful program partnerships delivered strong audience engagement with a diverse range of events across our sites. We worked with over 70 partner and stakeholder groups across the commercial, government, public and tertiary sectors to deliver *Sydney Open* (see pages 10–11).

The endorsement of the Aboriginal Action Plan led to the introduction of an annual Aboriginal Cultural Calendar, and we worked with several Aboriginal partners to develop a number of pilot programs (see pages 12–13). At Vaucluse House, the Sydney Festival installation *Pleasure Garden* attracted 6900 visitors (see pages 14–15).

## VIVID PARTNERSHIP

Two installations were showcased at the Museum of Sydney during Vivid Sydney as part of the Vivid Light program. From 27 May to 18 June the museum hosted the stunning light and sound installation *Electric jellyfish* on First Government House Place, and the elegant moving light display *Les danseuses* in the museum's viewing cube, where it could be seen by passers-by.

Visitation to *Electric jellyfish* across the full 23 nights of Vivid reached around 70,000 people, an outstanding result. The installation proved to be a major drawcard for the whole site and brought in extra diners to The Governors Table, resulting in the restaurant's highest ever nightly attendance.

The museum provided free entry to the public from 6pm to 9pm on four Saturday evenings during Vivid. A total of 2668 visitors took advantage of the free entry to view the museum's regular attractions and the exhibition *Sydney Harbour Icons with LEGO® Bricks*.

## VOLUNTEERS AND INTERNS

Our Volunteer Program has continued to strengthen with the recruitment of more than 60 new museum volunteers who were inducted and successfully assigned to teams across our sites. They assisted at the *Sydney Harbour Icons with LEGO® Bricks* exhibition at the Museum of Sydney, with others placed at Rose Seidler House for the first time. New volunteers also joined the Horticulture Team to help with the presentation of the Vaucluse House kitchen garden, and event volunteers came on board to support logistics and customer service at our public programs. Our soft furnishing volunteers created a host of bespoke pieces, including silk curtains for the Elizabeth Bay House library bookcase and holland blinds for Susannah Place Museum.

*Sydney Open* was successfully delivered in November, with 350 volunteers acting as building and event ambassadors. Volunteer interns assisted with *Sydney Open* marketing and were engaged in other projects such as audience research and collections care.

Volunteers across the program participated in a range of training and development initiatives, from specialist needlework skills for soft furnishing volunteers to safe work methods for our horticulture volunteers. Museum volunteers met regularly with curatorial and specialist staff at the City, Macquarie Street and House Museum portfolios for updates on new research, acquisitions and interpretation.

In May, 90 volunteers and staff gathered for the annual morning tea to recognise the outstanding achievements of volunteers. Length-of-service awards celebrated exceptional commitment for eight volunteers, in particular a team of Elizabeth Farm volunteers who have devoted 20 years of service. A promotional video, available on our website, was produced to showcase the passion and dedication of our volunteers.

(See pages 103–104 for a list of our volunteers in 2015–16.)

## MEMBERS

Our membership program continued to grow, with a 97% increase in members compared to last year.

This year we held a number of exclusive member events designed to highlight our exhibition program and staff expertise. These special events provide a unique and informative experience for our members.

We offered members a number of curator-led exhibition floor talks at the Museum of Sydney, held prior to the exhibition openings. These included *Ginger Meggs: Australia's Favourite Boy* with Anna Cossu (25 July), *Superhouse: Architecture and Interiors Beyond the Everyday* with Karen McCartney (22 October) and *Lloyd Rees: Painting with Pencil 1930–36* with Veronica Kooyman (11 December).

In December, to celebrate the publication of *Eat your history: stories and recipes from Australian kitchens*, we invited members to join author and Curator Jacqui Newling for a special afternoon tea.

In February, members joined Curator Nerida Campbell at the Justice & Police Museum to delve into one of Sydney's most infamous crimes – the Shark Arm Murder of 1935. Nerida presented images from the NSW Police Forensic Photography Archive, held at the museum.

In March, at Vaucluse House, members enjoyed a rare opportunity to view precious objects from the house's collection with Curator Joanna Nicholas; and in May, Jacqui Newling led a culinary tour of the house and kitchen garden, where members learned about heirloom recipes, traditional cooking methods and preserving practices.

In April, 'Convict Collection Close-Ups' with Curator Dr Fiona Starr was held inside the archaeology store at the Hyde Park Barracks Museum. Members viewed some of our most significant collection items not currently on public display, including a rare convict shirt, leather shoe, leg-iron ankle guard and hand-engraved convict love token.

In June, the 'See the Old and New' event at 5 Martin Place Sydney presented a behind-the-scenes viewing of this significant building, which combines original heritage grandeur with ultra-modern design. The viewing was made possible with the support of DEXUS Property Group and Cbus Property.



## MUSEUMS DISCOVERY CENTRE

Our staff have been working with the Museum of Applied Arts and Sciences and the Australian Museum on the design and development of a new shared storage facility, the Museums Discovery Centre (MDC), in Castle Hill. The purpose-built three-storey collection store has been constructed and its fit-out is well underway. A great deal of preparatory work has been completed behind the scenes to ready our collection for the move from our current object store in Pymble and various property stores into this new state-of-the-art facility in late 2016.

The MDC features 'open-access' collection storage, which includes a visitor centre with each institution contributing to a visible storage display. We have curated a selection of objects, including a very large 1870s red cedar timber window cornice from Drummoyne House – a unique and remarkable example of 19th-century Australian carving never before seen by the public. Opening in September 2016, the MDC will offer a range of educational and public programs, promoting interest in and access to the collections of the state's museums and their stories.

## BARRACKS' GIRLS AND FAMINE IMMIGRANTS

On 29 August we hosted the symposium 'Barracks' Girls and Famine Immigrants' at The Mint. The event attracted approximately 70 guests, including descendants and members of the Irish-Australian community. The symposium began

with a live performance by musician and descendant Cameron Mather followed by talks about the history of the famine and orphan emigration by historians Dr Richard Reid and Dr Perry McIntyre. Our Curator Dr Fiona Starr and Megan Martin, Head of Collections and Access, spoke about the *Female Immigration Depot 1848–1886* display at the Hyde Park Barracks Museum and the archaeology of the women's phase of the site.

On 30 August the Great Irish Famine Commemoration Committee held its 16th annual gathering at the Hyde Park Barracks Museum to commemorate the Great Irish Famine at the National Monument on site, attended by over 300 visitors. The event was presented in partnership with the HHT and supported by the Irish Ambassador and the Irish Consulate.

### Above

*Electric jellyfish*, a light installation on the Museum of Sydney forecourt as part of Vivid 2016. Image courtesy Equilibrium Design



## SYDNEY OPEN 2015

On Sunday 1 November we delivered our 11th *Sydney Open*, its first as an annual event. Attracting its highest ever visitation, the program enabled more than 7000 people to engage with the city's architectural heritage by exploring more than 50 buildings across the Sydney CBD and, at the western gateway to the city, at Ultimo and Chippendale.

Program highlights included the Frank Gehry-designed Dr Chau Chak Wing Business School at the University of Technology Sydney and the award-winning adaptive re-use of the old Carlton United Brewery site at the Old Clare Hotel. Mortuary Station was the most visited site, with 3401 people taking the opportunity to experience the railway building designed by colonial architect James Barnet. Also popular was the Golden Ticket competition, which provided more than 400 people with the chance to experience rarely accessible sites such as the tunnels at St James Station and the ghost platforms and clock tower at Central Station.

*Sydney Open* integrated ticket sales, membership acquisition and partnership management, which yielded the highest paid visitation since the program was first offered in 1997, a 32% increase on the 2014 event. The introduction of a *Sydney Open* Membership bundle secured 588 memberships. The total number of event participants was 7247, generating 52,022 individual building visits. A youth ticket was introduced this year, with 667 participants (10%) taking up this option.

To present the program we worked with over 70 partner and stakeholder groups. These included regular participants and partners AMP Capital and Allens, as well as Sydney Trains, the University of Technology Sydney and COX Architecture.

Ambassadors for the program were architectural, heritage and cultural experts and commentators such as performer Tim Ross, media producer Jess Scully and architect Ken Woolley. Sponsors included Architecture Media and the City of Sydney.

Our audience research demonstrated high levels of satisfaction with the program, with 95% of visitors indicating they would be likely to recommend the event to others.



➤ Above

*Sydney Open* visitors inside St James Station tunnels, one of the coveted Golden Ticket spaces in 2015. Photo © Stuart Miller for Sydney Living Museums



**SYDNEY OPEN**

Unlock the city's secret spaces.

SUNDAY  
1 NOV 2015

#SydneyIsOpen

**SYDNEY LIVING MUSEUMS**

**WIN A GOLDEN TICKET**

Buy your tickets by 18 October for your chance to win access to our most exclusive limited capacity spaces including the Central Station Ghost Platform.

**TICKETS NOW ON SALE**  
[slm.is/open](http://slm.is/open)

Part of a series of architectural photography projects. Sydney Open is a joint venture between the Sydney Living Museums and the Sydney Living Museums Trust. Sydney Open is a joint venture between the Sydney Living Museums and the Sydney Living Museums Trust.

Stairway, UTS Science building. Photo © Stuart Miller

⌚ **Clockwise from left**

Sydney Open campaign design, 2015; Sydney Open visitor inside The Great Synagogue; the internal atrium of 50 Martin Place; Amy Burrows, Sydney Open Volunteer Coordinator, and Sophie Lieberman, Head of Programs, with a volunteer after Sydney Open. Photos © James Horan for Sydney Living Museums





## ABORIGINAL ACTION PLAN

We developed an Aboriginal Action Plan to identify and expand on Aboriginal relationships, opportunities and involvement. The Plan is working to increase Aboriginal interpretation and community participation in programs across the organisation. It is a significant and important strategy that will create a strong framework on which to build our knowledge, awareness and public engagement with the Aboriginal stories of our sites.

The Plan identified the need to form an Aboriginal Advisory Committee to provide advice to the Board of Trustees and ensure that we deliver culturally appropriate programming, and business and employment opportunities, and are a supportive network for our Aboriginal employees. The committee held its inaugural meeting on 20 June. An internal working group made up of Aboriginal and non-Aboriginal staff, including representatives from our Executive, was set up to support, monitor, implement and report on progress. The working group meets twice a month,

focusing on key areas of programming, business and partnership opportunities, employment and procurement.

The Aboriginal concept of country is central to the Plan and resonates with our place-based approach to interpreting our museums and heritage sites. Initial work has been undertaken to increase Aboriginal interpretation at the Hyde Park Barracks Museum and the site of first Government House, with significant involvement of and contribution to the Protecting National Historic Sites projects on both sites. (See page 38.)

The Plan seeks to work with Aboriginal partners to create an annual Aboriginal Cultural Calendar of signature events reflecting the history of our sites and the cultural values of Aboriginal people today. Two initial pilot programs were introduced:

- The Whale Ceremony at Vaucluse House (11 October) celebrated rebirth and connection to country as whales and their calves migrate south along the east coast of Australia. Performed on the beach at Vaucluse Bay, this moving ceremony linked to the rock engravings on the Vaucluse House estate.
- The *Eel Festival* at Elizabeth Farm recognised Parramatta's namesake, the eel, and its importance to the local Burramattagal people with a storytelling

night with Uncle Wes Marne on 22 April. This was followed by a family day on 23 April featuring eel trap weaving (*Dgila-Nung*) and sculpture with Galamban, a cultural feast with Fred's Bush Tucker, eel fishing with the Georges River Aboriginal Riverkeeper Team, and a special Blak Markets with stalls selling traditional and contemporary Aboriginal products.

As we have done every year since 2011, we celebrated NAIDOC Week at Rouse Hill House & Farm (11 July) with the local community. Activities included a smoking ceremony with Uncle Wes Marne, storytelling with Uncle Greg Simms, craft activities with Muru Mittigar Aboriginal Cultural and Education Centre and animal presentations by Featherdale Wildlife Park. We were joined by The Hon Mark Speakman SC MP, Minister for Heritage, and Ray Williams MP, Member for Castle Hill.

### Clockwise from left

A koala and a ranger from Featherdale Wildlife Park at NAIDOC Week celebrations at Rouse Hill House & Farm; Aboriginal performers on Vaucluse Beach dancing as part of the Vaucluse House Centenary program; Clive Freeman, Coordinator Aboriginal Interpretation Programs, with participants at the *Eel Festival* at Elizabeth Farm. Photos © James Horan for Sydney Living Museums





📍 **Above and top**

Aboriginal performers on Vaucluse Beach participating in the Whale Ceremony celebration. Photos © James Horan for Sydney Living Museums

📍 **Left**

The Hon Mark Speakman SC MP and SLM Chairman Michael Rose AM listen to a presentation by Uncle Wes Marne during NAIDOC Week 2015, Rouse Hill House & Farm. Photo © James Horan for Sydney Living Museums



## VAUCLUSE HOUSE PLEASURE GARDEN

The Vaucluse House gardens were showcased in the Sydney Festival event *Pleasure Garden* over a three-week period from 7 to 26 January.

Bird calls, rustling leaves and other environmental sounds were woven into a new musical composition by Australian recorder virtuoso Genevieve Lacey and Norwegian musician and recording artist Jim Bang. This moving and magical soundscape, sensitively presented in the gardens in collaboration with artists Jim Atkins, Robin Fox, Pete Brundle and Sera Davies, was accessible from 8am to 8pm. The installation was inspired by the story and music of 17th-century blind musician and composer Jacob van Eyck, who was paid by the city of Utrecht to wander through the public gardens in the evening and entertain with his 'little flute'.

On Friday 8 January, 151 visitors heard Lacey perform 'Pleasure Garden at Dusk', after which Lacey and Bang were interviewed by Dr Sophie Lieberman, our Head of Programs. There were 191 attendees at an early morning concert held the next day, which was followed by a special tactile tour of the installation offered for people with disabilities.

*Pleasure Garden* proved an incredible success, with almost 7000 visitors attending the installation during the festival, and more than 14,000 visitors to the property, an increase of 269% on the same period last year.

In addition to visiting the installation, 3151 patrons took up the opportunity of paid general entry and tours inside Vaucluse House.

During the period, Vaucluse House Tearooms extended their opening hours, resulting in a total of 4027 patrons, an increase in patronage of 77% compared to the previous year.



### Above

The pleasure garden at Vaucluse House.  
Photo © James Horan for Sydney  
Living Museums





🕒 Clockwise from top

The pleasure garden as seen from the roof of Vacluse House; marketing collateral from the *Pleasure Garden* campaign. Photos © James Horan for Sydney Living Museums; Genevieve Lacey. Photo courtesy of the artist



## 2 ACCESS & ENJOYMENT

We provide more people and a wider range of people access to our properties, collections, programs and knowledge.

Through our varied program of exhibitions and events we ensure that all visitors feel welcome and experience something special each time they visit us. We use digital and other media to engage people with our properties and expertise. We continue to learn more about our audiences through audience research projects to better understand our visitors' experiences and engagement with our places and stories.

This year, we welcomed almost 1,011,000 visitors to our exhibitions, programs, museums and historic house properties, representing audience growth of 44% compared to the previous financial year. This growth reflects our commitment to building our relevance to contemporary audiences, especially children and families, broadening our educational access, notably to regional and remote schools, and deepening our connection to local communities.

Outside of central Sydney, our six house museums enjoyed strong audience growth, largely attributable to the expansion of our community-based programs and increasing education visits, supported by the *Unlocking Heritage* travel subsidy program.

With compelling programs, cool collaborations and a thriving restaurant, the Museum of Sydney achieved its highest ever visitation of 198,000 (up 19%), including 104,184 museum visitors, 82,000 patrons to The Governor's Table (up 56%) and a further 126,000 forecourt visitors, including 70,000 participants to see *Electric jellyfish* and *Les danseuses* during Vivid. The Museum sustained a successful mix of content and audiences: intellectually engaging visual art and architecture exhibitions such as *Lloyd Rees: Painting with Pencil 1930–36* and *Superhouse: Architecture and Interiors Beyond the Everyday*; nostalgic social history exhibitions with family appeal, such as *Toys Through Time: From Peg Dolls to Spacemen* and *Ginger Meggs: Australia's Favourite Boy*; and clever, interactive exhibitions for children, with *Sydney Harbour Icons with LEGO® Bricks*.

### CHILDREN & FAMILIES

Our audience growth demonstrates our continued commitment to engaging with children and families. Our family-focused exhibitions such as *Sydney Harbour Icons with Lego® Bricks*, *Toys Through Time: From Peg Dolls to Spacemen*, and *Ginger Meggs: Australia's Favourite Boy*, together with our school holiday and dedicated family programs such as the *Toy Festival*, *Convict Escapades* and our ever-popular *Easter Egg Hunts*, and our partnership programs for Vivid and the Sydney Festival *Pleasure Garden* event at Vaucluse House, have all contributed to reaching more than 170,000 children and family visitors. Encouragingly, we have grown our child members to 1,200 through our commitment to including up to four children free on every Sydney Living Museums membership.

### EDUCATION

Our education admissions have also grown substantially, to nearly 62,000, with the *Unlocking Heritage* travel subsidy and *Convict Sleepover* subsidy ensuring improved access to our education programs for regional students and students from low socioeconomic status schools. (See pages 32–33 for details.) There were significant increases in visitation to our western Sydney properties, Rouse Hill House & Farm and Elizabeth Farm, and visitation was strong across the board.

This growth in education follows an effective review and restructure, and a three-year strategy, implemented from 2013.

### CONNECTED CLASSROOMS

A new program initiative, in collaboration with the NSW Department of Education and Communities' Distance Education Unit and DART Connections, allowed us to reach more than 1000 new students across 31 schools. Our *Live from the Vault* session, a special videoconference event, gave students the opportunity to meet with a curator and see some rare archaeology 'from the vault' at the Hyde Park Barracks Museum and 'virtually' visit a preserved archaeological dig site. Many of the schools were distance education and rural schools such as Lake Cargelligo Central School, Taree West Public School, Wagga Wagga High School and Euabalong West Public School.

### EVENTS

Over 150,000 people attended major programs and events this year. We have focused on deepening our connections with our local communities, with large-scale free events such as our Autumn and Spring Harvest festivals, the Vaucluse House Centenary open day and our Indigenous events such as the *Eel Festival* drawing strong participation among local Sydneysiders. Collectively, our free events have drawn audiences of more than 94,000.

Our food programs, the introduction of the first events in the Cultural Calendar, and a partnership with the Sydney Festival for the *Pleasure Garden* program at Vaucluse House contributed to significant growth in visitation across the House Museums Portfolio, while the *Electric jellyfish* installation for Vivid saw record visitation at the Museum of Sydney.

On Sunday 1 November, we opened more than 50 buildings across the Sydney CBD and Ultimo through the annual *Sydney Open* program, recording its highest participation since it was first offered in 1997.

### HERITAGE WEEK

During Australian Heritage Week, and as part of the National Trust Heritage Festival in April, we opened the doors of two Endangered Houses Fund (EHF) properties, Throsby Park and Beulah. (See also pages 72–73.) The Heritage House Open Days enable the public to experience these significant dwellings and hear expert commentary on the history of the properties and the surrounding landscapes, as well as gain insights into the restoration process. Both open days sold out in advance, with more than 200 people attending.



◀ Left

Megan Martin, Head of Collections & Access, leads a tour at Beulah for Heritage Week. Photo © Sydney Living Museums

## SPECIALIST TOURS

We welcomed a variety of specialist visitors, including: at Elizabeth Bay House, members from the Turkish Chamber of Commerce and the Prince's Foundation for Building Community (London); at the Justice & Police Museum, Thai court officials, the Northern Territory Minister for Arts & Museums, the Hon Garry Higgins MP, the editorial committee of the *Australian Police Journal* and staff from the Museum and Art Gallery of the Northern Territory; at Rose Seidler House, the Te Tuhi Design School from New Zealand and students from the Faculty of Built Environment, University of New South Wales; and at Susannah Place Museum, members of the Blue Mountains Historical Society. These tours highlight the role we play in the cultural sector nationally and internationally, providing for professional audiences and showcasing approaches to heritage preservation and interpretation.

## EXHIBITIONS

Our exhibition program (see table on page 20) included many highlights, from art and architecture to Ginger Meggs and LEGO® bricks. *Superhouse: Architecture and Interiors Beyond the Everyday*, an exhibition by Karen McCartney, featured stunning photographs by Richard Powers of some of the world's most interesting living spaces and awe-inspiring homes. It was accompanied by a sold-out public program series. This exhibition was followed by the well-received *Lloyd Rees: Painting with Pencil 1930–36*, which focused on the artist's pencil drawings of Sydney (see pages 22–25). *Ginger Meggs: Australia's Favourite Boy* showcased more than 100 objects – from original cartoons to ephemera – drawn from private collections, and included

drawing activities for children and lots of memories for older visitors. *Sydney Harbour Icons with LEGO® Bricks* celebrated our great waterway with a series of playful installations. Overall, the popularity of the exhibition program at the Museum of Sydney saw record annual visitation.

## AWARDS

We continued to receive industry accolades for heritage, design and interpretation:

- National Trust Heritage Awards 2016: Multimedia category – Winner for 'Recorded for the Future: Documenting NSW Homes'; Research and Investigation/Analysis category – Winner for 'The Elizabeth Bay House "Lost" Library Project'; and Publications category – Highly Commended for *Eat your history: stories and recipes from Australian kitchens* by Jacqui Newling;
- International Design Communication Awards 2015: Best Temporary Exhibition Communications category – Silver for *Towers of Tomorrow with LEGO® Bricks*;
- Museums and Galleries National Awards (MAGNA) 2015: Interpretation, Learning & Audience Engagement category, Level 4 – Highly Commended for *Unlocking Heritage*.

These awards are testaments to our approach to bringing stories, research and experiences to our audiences.



## PROPERTY VISITATION

	ELIZABETH BAY HOUSE	ELIZABETH FARM	HYDE PARK BARRACKS MUSEUM	JUSTICE & POLICE MUSEUM	MEROOGAL	THE MINT
<b>2016 SUMMARY</b>						
<b>General admissions*</b>	<b>4,700</b>	<b>6,864</b>	<b>51,559</b>	<b>14,704</b>	<b>1,286</b>	<b>1,397</b>
Paid admissions	4,306	6,149	42,531	9,775	855	19
Prepaid admissions	149	182	7,672	4,705	62	–
Free admissions	245	533	1,356	224	369	–
Library non-education visits <sup>†</sup>	–	–	–	–	–	1,378
<b>Education</b>	<b>194</b>	<b>9,441</b>	<b>19,662</b>	<b>4,991</b>	<b>191</b>	<b>646</b>
Education visits	194	9,441	19,662	4,991	191	–
Library education visits <sup>†</sup>	–	–	–	–	–	646
<b>Public programs<sup>‡</sup></b>	<b>431</b>	<b>1,911</b>	<b>8,295</b>	<b>1,049</b>	<b>77</b>	<b>2,336</b>
Paid public programs <sup>§</sup>	431	304	7,983	1,049	77	2,298
Free public programs	–	1,607	312	–	–	38
<b>Hospitality admissions</b>	<b>952</b>	<b>5,778</b>	<b>37,391</b>	<b>2,127</b>	<b>–</b>	<b>35,178</b>
Venue hire	952	746	12,077	2,127	–	20,454
Dining admissions	–	5,032	25,314	–	–	14,724
<b>TOTAL ADMISSIONS</b>	<b>6,277</b>	<b>23,994</b>	<b>116,907</b>	<b>22,871</b>	<b>1,554</b>	<b>39,557</b>
Grounds <sup>  </sup>	–	–	–	–	–	22,210
Touring exhibitions	–	–	–	–	–	–
<b>TOTAL AUDIENCE REACH</b>	<b>6,277</b>	<b>23,994</b>	<b>116,907</b>	<b>22,871</b>	<b>1,554</b>	<b>61,767</b>

## TOTAL VISITATION

	PROPERTY VISITATION			OUTREACH VISITATION			TOTAL VISITATION		
	2016	2015	2014	2016	2015	2014	2016	2015	2014
General admissions*	208,593	202,382	168,959	–	800	1,397	208,593	203,182	170,356
Education	60,277	50,629	51,619	1,517	1,548	1,193	61,794	52,177	52,812
Public programs including <i>Sydney Open</i> <sup>§</sup>	36,696	28,152	19,707	48,039	63,186	22,256	84,735	91,338	41,963
Hospitality admissions	226,192	184,624	141,658	–	–	–	226,192	184,624	141,658
<b>TOTAL ADMISSIONS</b>	<b>531,758</b>	<b>465,787</b>	<b>381,943</b>	<b>49,556</b>	<b>65,534</b>	<b>24,846</b>	<b>581,314</b>	<b>531,321</b>	<b>406,789</b>
Grounds <sup>  </sup>	148,599	79,873	83,086	–	–	–	148,599	79,873	83,086
Touring exhibitions	–	–	–	280,981	89,473	157,176	280,981	89,473	157,176
<b>TOTAL AUDIENCE REACH</b>	<b>680,357</b>	<b>545,660</b>	<b>465,029</b>	<b>330,537</b>	<b>155,007</b>	<b>182,022</b>	<b>1,010,894</b>	<b>700,667</b>	<b>647,051</b>

\* General admissions include paid and free general entry (for 2016 this includes 1566 shop-only visits).

† The total number of Caroline Simpson Library & Research Collection visits is 2024. This comprises 1378 general admission visits and 646 tertiary student visits.

‡ Public programs include paid and free public program admissions and include house tours of Government House in 2014–15 and 2013–14.

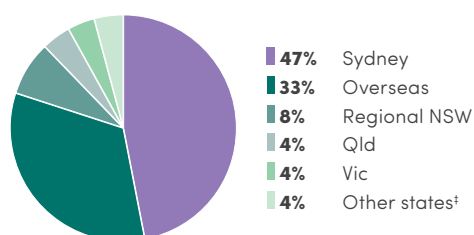
§ *Sydney Open* visits and tours at each participating HHT property are included in paid public programs for each property. *Sydney Open* visits and tours of all participating non-HHT properties are included in Outreach paid public programs. *Sydney Open* visitation is reported as total property and tour visits to all *Sydney Open* participating properties.

|| Grounds visitation includes The Mint and forecourt programs at First Government House Place (such as Vivid events).

¶ Total education participation for 2015–16 equated to 58,633 students comprising 57,632 student admissions plus a further 1001 education program participants among schools that booked multiple programs during a single visit. Prior to 2016, teacher admissions were not separately recorded.

MUSEUM OF SYDNEY	ROSE SEIDLER HOUSE	ROUSE HILL HOUSE & FARM	SUSANNAH PLACE MUSEUM	VAUCLUSE HOUSE	OUTREACH	2016 TOTAL	2016 SUMMARY
93,283	2,389	5,649	9,649	17,113	–	208,593	General admissions*
81,601	1,750	4,105	5,736	15,892	–	172,719	Paid admissions
7,914	125	136	3,845	498	–	25,288	Prepaid admissions
3,768	514	1,408	68	723	–	9,208	Free admissions
–	–	–	–	–	–	1,378	Library non-education visits†
5,504	279	8,402	2,771	8,196	1,517	61,794	Education
5,504	279	8,402	2,771	8,196	1,517	61,148	Education visits
–	–	–	–	–	–	646	Library education visits†
5,397	–	7,925	19	9,256	48,039	84,735	Public programs‡
1,644	–	635	14	851	47,636	62,922	Paid public programs§
3,753	–	7,290	5	8,405	403	21,813	Free public programs
93,908	154	396	7	50,301	–	226,192	Hospitality admissions
11,935	154	396	7	5,933	–	54,781	Venue hire
81,973	–	–	–	44,368	–	171,411	Dining admissions
198,092	2,822	22,372	12,446	84,866	49,556	581,314	TOTAL ADMISSIONS
126,389	–	–	–	–	–	148,599	Grounds
–	–	–	–	–	280,981	280,981	Touring exhibitions
324,481	2,822	22,372	12,446	84,866	330,537	1,010,894	TOTAL AUDIENCE REACH

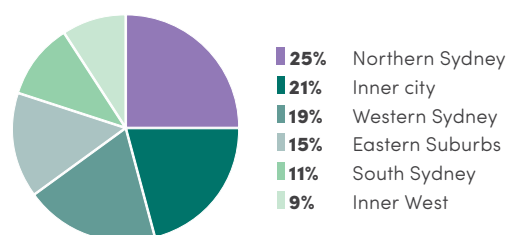
## WHERE VISITORS CAME FROM\*



\* Includes general admissions, public programs and complimentary tickets.

† Other states include ACT, NT, SA, Tas and WA.

## WHERE SYDNEY VISITORS CAME FROM\*



EDUCATION†	2016	2015	2014
Primary total	44,471	36,894	37,940
Secondary total	8,811	10,083	10,572
Outreach (Connected Classrooms)	1,517	1,548	1,193
Tertiary	2,427	3,124	2,403
Adult	406	528	704
Teachers	4,162	–	–
<b>TOTAL</b>	<b>61,794</b>	<b>52,177</b>	<b>52,812</b>



## EXHIBITIONS

### EXHIBITIONS 2015–16

TITLE	LOCATION	EXHIBITION DATES	TOTAL VISITORS
Towers of Tomorrow with LEGO® Bricks	Museum of Sydney	13 Dec 2014 – 12 Jul 2015	43,886
Toys Through Time: From Peg Dolls to Spacemen	Museum of Sydney	28 Mar – 9 Aug 2015	43,510
Ginger Meggs: Australia's Favourite Boy	Museum of Sydney	25 Jul – 25 Oct 2015	14,763
Superhouse: Architecture and Interiors Beyond the Everyday	Museum of Sydney	29 Aug – 29 Nov 2015	18,831
Sydney Harbour Icons with LEGO® Bricks	Museum of Sydney	7 Nov 2015 – 31 Jul 2016	41,733
Lloyd Rees: Painting with Pencil 1930–36	Museum of Sydney	12 Dec 2015 – 17 Apr 2016	49,873
Head On Photography Awards 2016	Museum of Sydney	30 Apr – 5 Jun 2016	8,127
Female Immigration Depot 1848–1886	Hyde Park Barracks Museum	28 Jun 2014 – ongoing	ongoing
Notorious Criminals: A Snapshot of Sinister Sydney	Justice & Police Museum	18 Oct 2014 – ongoing	ongoing
Breakers: The Dying Art of Safebreaking	Justice & Police Museum	18 Oct 2014 – ongoing	ongoing



**Above**  
Toys Through Time: From Peg Dolls to Spacemen exhibition. Photo © James Horan for Sydney Living Museums



**Above**  
Sydney Harbour Icons with LEGO® Bricks. Photo © James Horan for Sydney Living Museums



**Above**  
*HighScroller – Lauren Winzer, Head On Portrait*  
 Prize 2016. Photo © Kristian Taylor-Wood

**Top**  
*Superhouse: Architecture and Interiors Beyond the Everyday*  
 at Museum of Sydney. Photo © James Horan for Sydney Living Museums

**Above**  
*Ginger Meggs: Australia's Favourite Boy*  
 at Museum of Sydney. Photo © James Horan for Sydney Living Museums



## LLOYD REES PAINTING WITH PENCIL 1930–36

'*Lloyd Rees: Painting with Pencil 1930–36 ...* celebrates a unique moment in local art history, and a crucial period in the oeuvre of one of Australia's best-loved artists. In a long sequence of landscape drawings Lloyd Rees produced a vision of Sydney and surrounds that can only be compared with the works of the Old Masters.'

John McDonald, *Sydney Morning Herald*, 17 March 2016

We partnered with Richard Nagy Ltd, a London-based art dealer, to bring together for the first time a specialised collection of Lloyd Rees's meticulous and stunning pencil drawings of Sydney from the 1930s. On display at the Museum of Sydney between 12 December 2015 and 17 April 2016, the exhibition *Lloyd Rees: Painting with Pencil 1930–36* was seen by 49,873 visitors.

Around one-third of the 97 original works on display came from Richard Nagy's personal collection, with some never before seen in public. Others were borrowed from private lenders and public collections across Australia. The Rees family provided significant support, assisting with research and lending original drawings, a few of the artist's tools, a bronze bust of Rees and family photographs.

The exhibition featured works created in just six years of an artistic career that spanned seven decades. The artworks were accompanied by a distinct narrative commencing with the tragic death of Rees's first wife and child. This tight focus allowed for an in-depth study of the artist's personal relationship with Sydney, his beloved adopted home, as well as the development of his artistic technique.

A major publication, co-published with Richard Nagy Ltd, was produced with contributions by Dr Caroline Butler-Bowdon, our Director of Curatorial and Public Engagement, Georgia Connolly, Dr Nicola Teffer, Lou Klepac, Renée Free and Alan Rees. A short film was created for the exhibition, featuring interviews with family, friends and former students of Lloyd Rees such as architects Richard LePlastrier and Philip Cox AO, Wendy Whiteley OAM, heritage expert Joan Domicelj AM, artist Guy Warren, former curator Hendrik Kolenberg, and Alan and Jancis Rees.

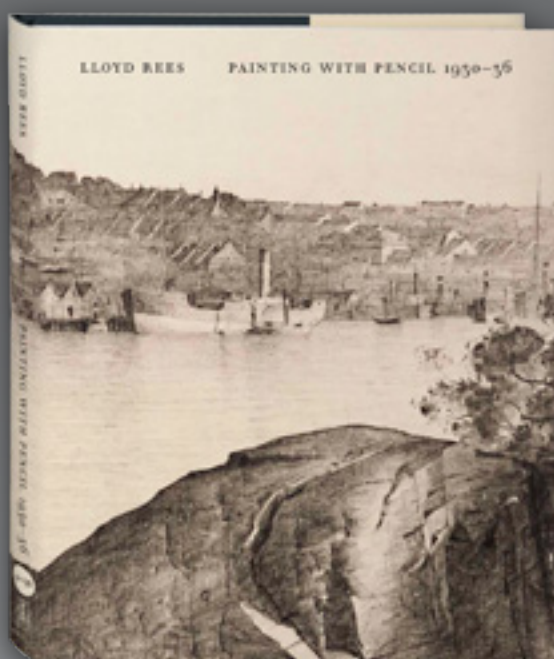


### From top

Lloyd Rees with his son Alan. Photo courtesy Alan and Jancis Rees; gallery view of *Lloyd Rees: Painting with Pencil 1930–36*; Philip Cox AO, Alan and Jancis Rees, and exhibition partner Richard Nagy at the exhibition launch. Photos © James Horan for Sydney Living Museums. Artworks © Lloyd Rees Estate/ Licensed by Viscopy, 2015



🕒 **Clockwise from top**  
Exhibition banners outside the Museum of Sydney. Photo © James Horan for Sydney Living Museums; Lloyd and Marjory Rees, photographer unknown, c1931. Courtesy Alan and Jancis Rees; cover of exhibition catalogue. Artworks © Lloyd Rees Estate/Licensed by Viscopy, 2015





## LLOYD REES

### PAINTING WITH PENCIL 1930–36



'A wonderful assemblage of Lloyd Rees works. It has been a privilege to view these amazing and beautiful pencil drawings of such an Australian icon. Thank you to the organiser of this truly inspiring exhibition.'

Margaret Williams, 18 January 2016

'We have loved visiting this wonderful exhibition – it really does his genius and qualities as a teacher justice ... thank you for bringing Rees' genius and works to the attention of so many. The video is a great addition.'

KD, 1 March 2016

'... good drawing is expressive drawing. It reveals what the artist is thinking and feeling concerning his subject, and is a creation separate and apart from the subject which inspired it.'

Lloyd Rees, *Art in Australia*, 1940



**Clockwise from top**  
Portrait of Lloyd Rees, c1930s, photographer unknown. Courtesy Alan and Jancis Rees; Sydney skyline from McMahon's Point, Lloyd Rees, 1932. Private collection, courtesy Richard Nagy Ltd; The Anchorage [Goat Island, Sydney Harbour], Lloyd Rees, 1933. Private collection. Drawings © Lloyd Rees Estate/ Licensed by Viscopy, 2015



'I had a great sense of belonging with the figs and Balls Head. I felt like embracing them to me. The fig tree was like a favourite model.'

Lloyd Rees in Renée Free,  
*Lloyd Rees*, 1972

🕒 **Above**

*The giant fig tree*, Lloyd Rees, 1933.  
Private collection © Lloyd Rees  
Estate/Licensed by Viscopy, 2015

🕒 **Left**

*Balls Head*, Lloyd Rees, 1931.  
Private collection, courtesy  
Richard Nagy Ltd © Lloyd Rees  
Estate/Licensed by Viscopy, 2015



## TOURING EXHIBITIONS

We toured five exhibitions to regional towns and major cities across Australia, visiting 11 venues and seen by a record 280,981 people. Our touring exhibitions program achieved a new 'first', with simultaneous shows in Australia's northernmost and southernmost capital cities.

The popular *Towers of Tomorrow with LEGO® Bricks* exhibition launched its national tour at the Museum and Art Gallery of the Northern Territory (MAGNT) in Darwin in November, following a record-breaking season at the Museum of Sydney. It then travelled to the Museum of Tropical Queensland in Townsville, the first stop on the Queensland leg of the tour. The show, featuring astonishing skyscrapers from Asia and Australia constructed from LEGO® bricks, some over 3 metres in height, is one of the largest and most complex we have ever toured. Included in the 12 crates required to move the exhibition from venue to venue are more than 200,000 loose LEGO® bricks for children to build their own 'towers of tomorrow'.

Meanwhile, over 4000 kilometres to the south, *A Convict in the Family?* was on display at Port Arthur Historical Site and the Cascades Female Factory Site in South Hobart from 4 November. Here it was viewed by more than 166,000 visitors. This photographic exhibition has traversed the country, covering more than 12,000 kilometres from Albany in Western Australia to Wagga Wagga in NSW.



Our touring exhibitions enable us to reach wider audiences across Australia, stimulating public interest in social history, design and architecture and supporting regional museums, galleries and libraries.

**Above**  
*Iconic Australian Houses: an Exhibition by Karen McCartney* at the Museum of the Riverina. Photo courtesy of the Museum of the Riverina

### TOURING EXHIBITIONS

KEY	TITLE	LOCATION	EXHIBITION DATES	VISITORS*
■	52 Suburbs Around the World	New England Regional Art Museum	1 May – 12 July 2015	756
		Albury Regional Library/Museum	26 Sept – 22 Nov 2015	8,195
◆	A Convict in the Family?	Liverpool Regional Museum	20 Jun – 6 Oct 2015	1,303
		Port Arthur Historic Site	3 Nov 2015 – 28 Feb 2016	166,269
		Albury Regional Library/Museum	26 Mar – 5 Jun 2016	9,359
▲	Built for the Bush: The Green Architecture of Rural Australia	Yarra Ranges Regional Museum	20 Feb – 15 May 2016	1,637
●	Iconic Australian Houses: an Exhibition by Karen McCartney	JamFactory, Adelaide	30 Apr – 4 Jul 2015	630
		Western Plains Cultural Centre, Dubbo	8 Aug – 1 Nov 2015	23,925
		Newcastle Regional Museum	10 Mar – 5 Jun 2016	38,294
★	Towers of Tomorrow with LEGO® Bricks	Museum and Art Gallery of the Northern Territory	28 Nov 2015 – 10 Apr 2016	15,121
		Museum of Tropical Queensland, Townsville	7 May 2016 – ongoing	15,492
<b>TOTAL</b>				<b>280,981</b>

\* All visitation figures are to 30 June 2016.



🕒 **Clockwise from top**

*A Convict in the Family?* installation, Port Arthur Historical Site. Photo courtesy Port Arthur Historical Site; *Towers of Tomorrow with LEGO® Bricks* installation, Museum of Tropical Queensland, Townsville. Photo courtesy Museum of Tropical Queensland; Samuel Hodgkinson, photographed with items similar to those stolen by his convict ancestor William Bellamy, at the *A Convict in the Family?* exhibition. Photo © Mine Konacki



KEY EVENTS

KEY EVENTS

TITLE	LOCATION	DATE	TOTAL VISITORS
NAIDOC Event	Rouse Hill House & Farm	9 Jul 2015	645
Toy Festival	Rouse Hill House & Farm	25–26 Jul 2015	4,981
Convict Escapades	Hyde Park Barracks Museum	25–27 Sept 2015	1,203
Spring Harvest	Elizabeth Farm	1 Oct 2015	1,138
Vaucluse Centenary (and Whale Ceremony)	Vaucluse House	11 Oct 2015	1,553
Sydney Open*	Various	1 Nov 2015	7,247
Christmas Fare	Hyde Park Barracks Museum	17 Dec 2015	5,653
Pleasure Garden	Vaucluse House	7–26 Jan 2016	6,934
Eel Festival	Elizabeth Farm	22–23 Apr 2016	469
Electric jellyfish (Vivid)	Museum of Sydney	27 May–18 Jun 2016	70,000
Autumn Harvest	Rouse Hill House & Farm	29 May 2016	2,309

\* 7247 participants with 52,022 visits to Sydney Open participating properties.



**Above**  
*Eel Festival at Elizabeth Farm.*  
Photo © James Horan for Sydney Living Museums



**Right**  
*Convict Escapades at Hyde Park Barracks Museum.*  
Photo © James Horan for Sydney Living Museums



🕒 **Clockwise from top**

*Christmas Fare at Hyde Park Barracks Museum; Autumn Harvest at Rouse Hill House & Farm; Spring Harvest at Elizabeth Farm.*  
Photos © James Horan for Sydney Living Museums



## TOY FESTIVAL AT ROUSE HILL HOUSE & FARM

To complement the *Toys Through Time: From Peg Dolls to Spacemen* exhibition (Museum of Sydney, 28 March–9 August 2015), we hosted the *Toy Festival* at Rouse Hill House & Farm on the weekend of 25–26 July. An engaging family event, the program included a display of collectable toys, doll-making workshops, billycart racing and old-fashioned games and rides, as well as roving musicians and performers.

The event, which was supported by a grant from the Hills Shire Council, attracted 4981 visitors over the two days, exceeding its visitation target by 149%. Audience research showed that the festival met its objectives of engaging the local community, introducing families to the Sydney Living Museums brand and experiences, and creating a family day out. On the strength of this success, the *Toy Festival* will be a major program in our annual calendar of events.

### 🕒 Clockwise from right

*Toy Festival* campaign photo, 2015; young visitors at Rouse Hill House & Farm for *Toy Festival*. Photos © James Horan for Sydney Living Museums





🕒 **Clockwise from top**

The Lollipops Brass Trio roamed the grounds of Rouse Hill House & Farm for *Toy Festival*; a vintage toy collector; a performer on stilts greets the much smaller visitors. Photos © James Horan for Sydney Living Museums



## UNLOCKING HERITAGE TRAVEL SUBSIDY & CONVICT SLEEPOVER

*Unlocking Heritage* is a major initiative of the HHT in partnership with the NSW National Parks and Wildlife Service and is supported by the Office of Environment and Heritage. Launched in June 2015 by The Hon Mark Speakman SC MP, Minister for Heritage, the program provides schoolchildren access to heritage experiences by removing cost barriers for NSW schools.

The program has two streams: a Travel Subsidy of up to \$20 per student for eligible schools to attend more than 30 curriculum-linked programs at 17 sites, and the *Convict Sleepover* program at the World Heritage-listed Hyde Park Barracks Museum for schools from regional and rural NSW.

A key goal of *Unlocking Heritage* is to ensure that over the life of the project (June 2015–June 2017) 20,000 eligible students will have accessed heritage and cultural assets and participated in learning programs managed by the HHT and the NSW National Parks and Wildlife Service.

In its first year *Unlocking Heritage* assisted more than 8200 primary schoolchildren in NSW to participate in learning experiences. The *Convict Sleepover* program reached 1262 students, providing a travel subsidy and a free program that was designed to engage them with the heritage of the Hyde Park Barracks Museum. The *Unlocking Heritage* Travel Subsidy benefited 6945 students (across HHT and NSW National Parks and Wildlife Service education

programs), with 68% of the schools located in the western suburbs of Sydney and the remaining 32% from regional NSW.

*Convict Sleepover* and the Travel Subsidy are supported by an audience research program designed to evaluate the effectiveness of the promotion, delivery and impact of the project against its objectives of access and inclusion. The research, involving 280 participating teachers and more than 660 students, focused on assessing the program's overall performance against defined key performance indicators, including student engagement, increased awareness and appreciation of heritage, and participant satisfaction. Research findings indicated that all KPIs were exceeded. The success of the program in meeting these objectives is also evidenced in qualitative teacher feedback, such as:

*Our school community consists of 40% Aboriginal students and families from a low socio economic background. Our students do not often get the opportunity to explore the world outside the local areas. This opportunity will provide them with an experience that will be remembered for life. [Kingswood Park Public School]*

*Unlocking Heritage* is meeting its objectives of increasing access to and participation in heritage learning experiences for under-served audiences and is providing much-needed evidence about the positive effects of inclusion strategies and the value of promoting engagement with the heritage and cultural sector. Since launching the program, we have been recognised as a leader in the field, with a commendation in the Museums & Galleries of NSW IMAGinE Awards and the acceptance of a paper by Dr Sophie Lieberman, Head of Programs, at the Inclusive Museums conference in Cincinnati in September 2016

Right  
Students from  
Cudgegong Valley  
Public School  
participating in  
*Expanding the  
Colony* at Rouse Hill  
House & Farm.  
Photo © James  
Horan for Sydney  
Living Museums





#### Left and below

Students from Athelstone Public School participating in *Life at the Barracks: Convicts and Migrants* at the Hyde Park Barracks Museum. Photos © James Horan for Sydney Living Museums



#### Left and above

Students from Cudgegong Valley Public School participating in *Expanding the Colony* at Rouse Hill House & Farm and *Bailed Up!* at the Justice & Police Museum. Photos © James Horan for Sydney Living Museums





## DIGITAL ENGAGEMENT

Audience engagement across our website and social media channels has continued to show growth. Total website visits are up by 15% and there are healthy increases in numbers of followers on our social media channels.

### WEBSITE

#### INTERPRETATIVE CONTENT

Staff generated 234 news articles and stories over the reporting period. This saw a 40% increase in the number of people entering our site via interpretative content and 35% entering via our news content.

The average time spent on story pages increased by 21 seconds to 4 minutes and 47 seconds. Once again, convict material was among the most popular content, with two convict-related stories ranked in the ten most popular landing (or entry) pages on the website.

#### EVENTS AND EXHIBITIONS

There was a 20% increase in page views across all our event and exhibition content pages. *Sydney Open* saw significant growth with a 43% increase. Exhibition page views also grew by 26%, while page views of general event content experienced a decline of 3.5%, likely due to a reduction in the number of event pages published (down by 22%).

While event page views dipped, event programming created a lift in visitation to some of our museum pages, with Vaucluse House pages experiencing an increase in page views of 27%, due to the museum's centenary celebrations in October and the Sydney Festival installation in the pleasure garden in January. Page views were up by 84% during the month of January compared to the same period the previous year.

### TECHNOLOGY

Growth in our website visitation is largely device-driven, with mobile usage increasing by 43%, tablet by 10.4% and desktop by 7.2%. We now have more web visits from Apple iOS devices (37%) than from any other platform. Windows comes in next (34%), followed by OSX (14%) and Android (13%). Mobile access to our Facebook content is now at 60%.

### SOCIAL MEDIA HIGHLIGHTS

#### YOUTUBE

The total number of YouTube plays increased by 49.7%, while the total number of minutes watched increased by 36% on the previous year. Longer form content also did well: the *Sydney Harbour Icons with LEGO® Bricks* film (27 minutes long) had an average view time of 6 minutes, and *Making Iconic Houses* (55 minutes long) had an average view time of 7 minutes 29 seconds.

#### FACEBOOK

Our Facebook followers have grown by 40% to more than 41,000.

#### TWITTER

Twitter followers have increased by 28% to 3001, with profile visits ranging between 800 and 2000 a month.

#### INSTAGRAM

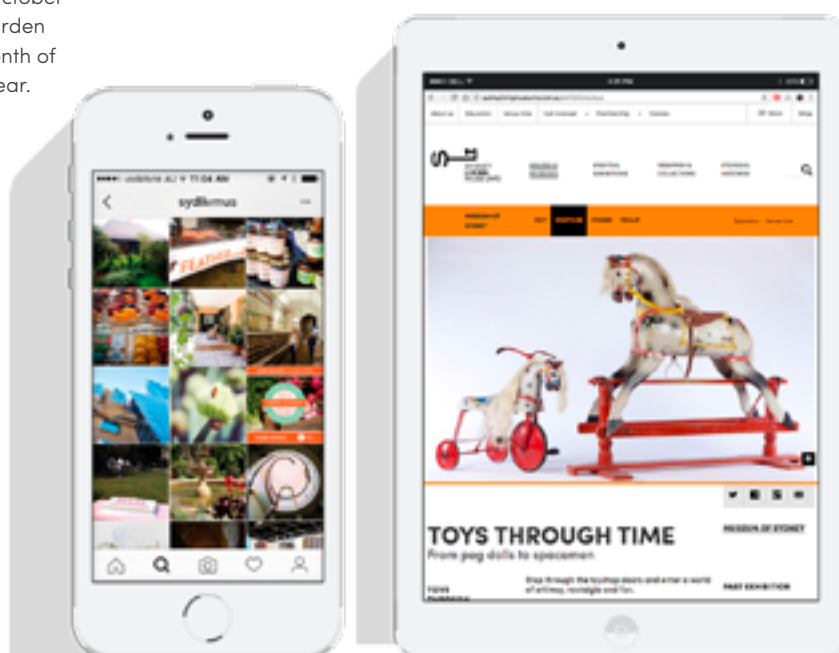
For the second year running, Instagram has seen the greatest increase of all our social media channels, growing by 126% to 6121.

#### Left to right

Images from the Sydney Living Museums instagram page; the *Toys Through Time* exhibition web page

#### Opposite page

*Sydney Open* 2015 website

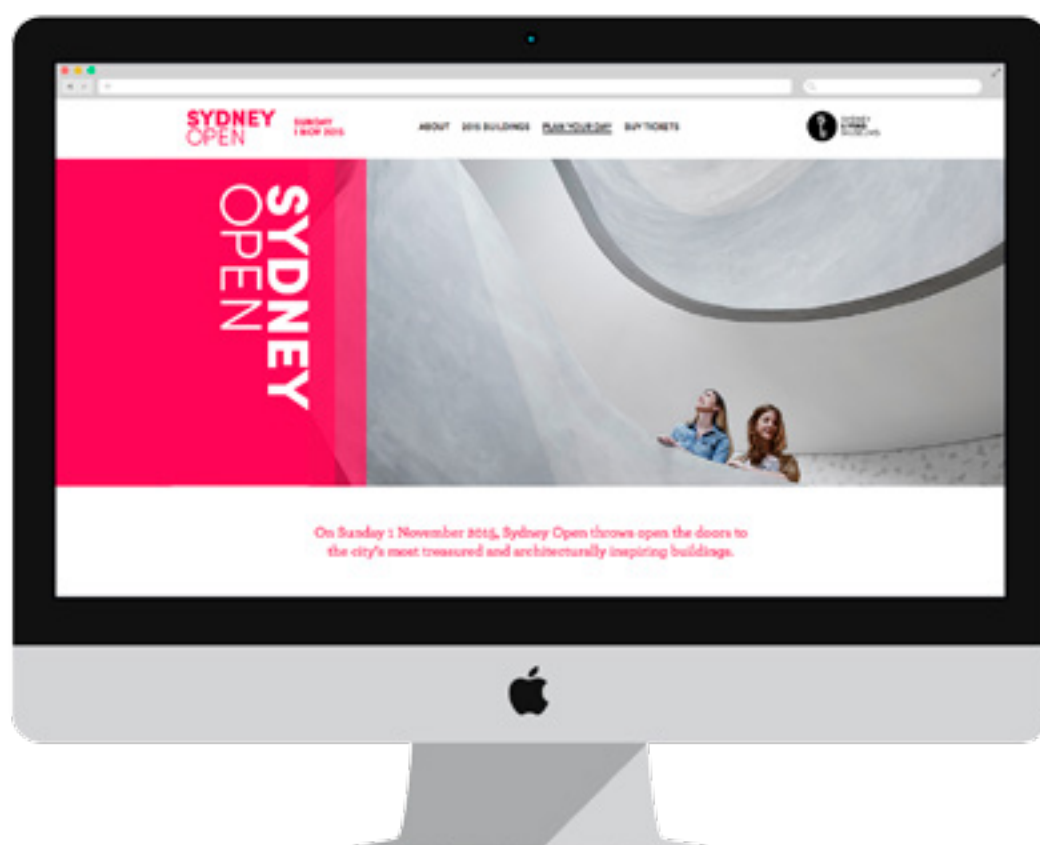


## DIGITAL ENGAGEMENT

	2015–16	2014–15	2013–14
<b>TOTAL WEBSITE VISITS</b>	1,358,345	1,178,859	929,194
<b>Page views</b>			
Main website	3,211,723	2,902,017	2,385,788
E-commerce	90,000	132,214	172,822
Microsites/blogs*	70,864	85,888	145,604
Collections	132,186	174,828	283,641
<b>Page views total</b>	<b>3,504,773</b>	<b>3,294,947</b>	<b>2,987,855</b>
<b>eNEWS SUBSCRIBERS†</b>	22,000	27,000	45,203
<b>SOCIAL MEDIA</b>			
Twitter followers	3,001	2,318	1,610
Facebook followers	41,328	29,425	17,101
Instagram followers	6,121	2,700	960
<b>VIDEOS</b>			
Video plays (Vimeo and YouTube)	101,967	71,687	37,887
Minutes watched on YouTube	208,585	153,053	47,155

\* From 2014–15 onwards, Sydney Open visitation has been recorded on the event site part of the main SLM website rather than a separate microsite used in 2013–14.

† Decreased subscriber numbers in 2014–15 were due to a database cleansing conducted at the start of the year. The current definition of an active eNews subscriber is someone who has opened at least one eNews during the reporting period.





# 3 CONSERVATION & CURATORSHIP

Our properties and collections are handed on to future generations in good heart.

We use research from primary historical sources and physical evidence to guide decision-making about the best types of intervention to ensure the integrity and durability of our places. We present and interpret our sites with reference to the unique history and authentic story of each place. We make good use of our curatorial expertise to make informed decisions to properly maintain our properties and collections.

## CAPITALISED MAINTENANCE PROGRAM

This year we completed a number of maintenance projects valued at \$3.8 million and an additional \$1 million of minor works projects related to plant, equipment, business systems and ICT (see pages 40–43). This was the second year of a three-year maintenance program (2014–15 to 2016–17), supplemented by additional capital funding of the first year of a ten-year program (2015–16 to 2024–25) of maintenance and conservation works. The focus is to improve the public safety and accessibility of our sites; ensure ongoing statutory compliance, such as with fire safety and electrical code requirements; replace ageing infrastructure and obsolete or unsupported plant and equipment; and undertake works to protect our revenue, including improvements to venue facilities and equipment. The ongoing preservation of the historic fabric of our buildings also features prominently in this program.

We completed 60 separate projects, ranging from limewashing and mortar repairs to state-of-the-art LED gallery lighting. The program required the coordination of diverse trades and specialist consultancy services for works including:

- Museum of Sydney – complete refurbishment of Gallery 2, redesign of the front entrance for accessibility and better air-conditioning control, installation of workshop dust extraction equipment, refurbishment of ground-floor service areas and major fire detection system upgrade;
- The Mint – repair and repainting of original colonial-era ceilings, major fire detection system upgrade, supply of new audiovisual equipment, and carpeting offices;
- Hyde Park Barracks Museum – repairs to timber floors, painting of main gates and toilets, repointing brick and stone joints on chimneys, painting rooftop bellcote, and major fire detection system upgrade;
- Vaucluse House – upgrades to gardeners' works compound and workroom, fire detection upgrade and kitchen fire suppression to Vaucluse House Tearooms, and structural and stonework repairs to the gardener's cottage;
- Rose Seidler House – upgrade of fire detection system, new electrical board and re-paving the driveway;
- Rouse Hill House & Farm – ongoing program of structural repairs to the c1855 barn, stabilisation of the 1930s milking shed and 1850s caretaker's cottage, purchase of new tractor

and farm equipment, construction of a new machinery storage shed, upgraded fire detection system, regraded 1920s driveway and new fences;

- Elizabeth Bay House – joinery repairs and painting first-floor windows;
- Elizabeth Farm – upgraded fire detection system;
- Meroogal – new galvanised sheet metal roof, new gutters and downpipes, and new fire detection system;
- Justice & Police Museum – replaced obsolete fire detection system and installed new projector screen in Water Police Court.

## ACQUIRING NEW COLLECTION MATERIAL

This year we acquired items through cultural gifts, donations and purchases for the Caroline Simpson Library & Research Collection (CSL&RC), Hyde Park Barracks Museum, The Mint, Museum of Sydney, Susannah Place Museum and Vaucluse House.

### THE GHOST TRAIN

This timber construction, acquired for the Museum of Sydney collection, was made by well-known Sydney artist Peter Kingston between 1990 and 2015 and is a re-creation of the facade of the historic ride that was a feature of Sydney's iconic Luna Park from 1935 until 1979. The Ghost Train was originally designed and constructed in 1931 for Luna Park in Glenelg, Victoria, but was transported to Sydney, along with other rides, for the opening of Luna Park at Milsons Point in October 1935. It was one of the park's most popular rides until the night of 9 June 1979, when a fire broke out inside the train, killing six children and one adult and completely destroying the ride. Luna Park closed its doors until 1982. Luna Park is an iconic landmark on Sydney Harbour, and the acquisition of this item contributes to our existing collection of Luna Park memorabilia.

### 'TERRACE HOUSES' FURNISHING FABRIC

In 1962 textile designer and manufacturer John Kaldor commissioned ten Australian artists to produce designs for a range of furnishing textiles to be manufactured by his company Sekers Limited. The series was called 'Australian Artists Originals' and included designs from Donald Friend, Russell Drysdale, John Olsen, Elaine Haxton, John Coburn, Clement Meadmore, Judy Cassab, Ian Van Wieringen, James Gleeson and Cedric Flower. A sample of Flower's design 'Terrace Houses' was acquired for the CSL&RC and brings to seven the total number of examples of Australian Artists Originals now held by us.

### OTHER ACQUISITIONS

We acquired a 19th-century gentleman's long purse for the Vaucluse House collection because of its association with Sir Henry Browne Hayes, the colourful convict adventurer who was the original builder of the house. Other key acquisitions for the CSL&RC included a portfolio of architectural photography by well-regarded architectural photographer Richard Stringer. The 55 finely printed images were specially commissioned by the CSL&RC and represent a bespoke selection spanning Stringer's work from 1968 to 2003. We also acquired a set of eight hand-coloured architectural drawings for a grand Sydney suburban villa, created in 1884 by Henry Czerwonka-Ledez (c1836–1909), a German-born engineer and architect who arrived in Australia via New Zealand in 1879.

### BEULAH ARCHIVAL MATERIAL

In March a collection of nearly 80 historical documents relating to the 19th-century homestead Beulah, on Appin Road south of Campbelltown, was donated to the CSL&RC. Beulah is currently owned by us through our Endangered Houses Fund.

The documents include early deeds relating to the 1830s formation of the Beulah estate and many items of correspondence addressed to well-known early Australian explorer Hamilton Hume (1797–1873). Beulah was owned by members of the Hume family from 1846 until the death in 1936 of Ellen Hume, great-niece of the explorer and the last private owner of the property. The donated collection also includes an inventory of the books in the house at the time of Ellen Hume's death. The papers had been salvaged from the property in the late 1960s, a time when much Hume family material found in the house was being dispersed, and relate closely to existing Beulah material already held at the CSL&RC. The collection will be digitised and made available to the public in 2016–17.

### CARING FOR OUR COLLECTIONS

Our collection care activities include conservation of significant collection items, preventive conservation (such as pest management, mould remediation and environmental management) and the storage and handling of the collection. Within this role we support other teams by enabling access to collection items for key events, moving and protecting collection material to enable capital infrastructure projects, preparing objects for photography shoots, providing specialist input into conservation management plans and preparing collection material for loan to other institutions.

Conservation specialists were engaged to conserve 77 objects across nine collections; Sarah-Jane Rennie, our Head of Collections Care, participated in a University of Melbourne seminar on gaps in preventive conservation research; and we hosted two interns and three work experience students. These activities provide an invaluable opportunity to connect with peers and students and contribute to the ongoing development of the profession.

### MUSICAL INSTRUMENTS

We have been assessing the status and condition of musical instruments within our house collections, in particular the Collard and Collard piano at Vaucluse House. Originally from the historic house Camelot near Camden, the piano is similar to one owned by the Wentworths of Vaucluse House. As the piano is in working condition, it was decided that it should be maintained to ensure it provides a good musical experience for the player and audience while maintaining its historic integrity. To this end, we replaced a masking tape hinge with vellum, replaced felts that had been



severely attacked by pests and undertook a careful alignment process of the hammers. During the work, we recorded the marks made by previous tuners and the makers of the piano.

### DISPLAY PREPARATIONS FOR THE MUSEUMS DISCOVERY CENTRE

We undertook conservation work on 17 items for the Museums Discovery Centre display. These include various architectural elements such as fanlights, and plaster ceiling elements and columns, many of which were collected from significant historic buildings – Burdekin House, Macquarie Street, and the Vineyard, Rydalmere – at the point of demolition. Most items are in a weathered condition, with cracked glass in windows and worn paint surfaces. With the aim of conserving existing material rather than undertaking restoration work, we treated deterioration, such as dry rot, and strengthened weakened areas where necessary without replacing any existing components. These items are now in place and will be on display alongside similar material from the collections of the Museum of Applied Arts and Sciences and the Australian Museum.

#### Above

'Terrace Houses' furnishing fabric, designed by Cedric Flower for John Kaldor Sekers Fabrics, Sydney, c1962. Caroline Simpson Library & Research Collection, Sydney Living Museums



## LOANS

We loaned 70 objects to ten museums and galleries, four of which are located interstate. Several important items from the Justice & Police Museum collection travelled to the National Portrait Gallery in Canberra for inclusion in the exhibition *Sideshow Alley: Infamy, the Macabre & the Portrait*, an in-depth examination of criminal portraiture. Locally, the Hazelhurst Regional Gallery & Arts Centre received record visitation to their *Labours of Love* exhibition, exploring the history of quilting in Australia, which included a selection of items from the CSL&RC. From 5 March until 31 July 2016, costume items from the Vacluse House and Rouse Hill House collections were on loan to the National Gallery of Victoria for its exhibition *Australian Fashion: 19th Century to Now*. The portrait of Jack Mundey (artist Robert Hannaford, 2001) from our corporate collection has been sent to the Art Gallery of South Australia for display in the Robert Hannaford retrospective exhibition, which opened on 7 July 2016.

## ENDANGERED HOUSES FUND

### BEULAH BUILDING CONSERVATION WORKS

Beulah was vacant for over 30 years before we took ownership, during which time the condition of the buildings at the site declined significantly. We acquired Beulah because of its historical significance and knowing the extensive conservation work that would be required. We have already undertaken a number of works, including bushland management of the Cumberland Plain woodland at the property and repairs to the bridge, access road and fencing.

We have engaged a heritage architect to document conservation works to the farmhouse, stables and gazebo. The architect has also designed an extension to the farmhouse to make it suitable for modern residential occupancy.

## PROTECTING NATIONAL HISTORIC SITES PROGRAMME

In May we received approval of a three-year Commonwealth Government grant of \$1.82 million under the Protecting National Historic Sites Programme to undertake a range of projects at the UNESCO World Heritage-listed Hyde Park Barracks (PNHS-7) and nationally listed site of first Government House (PNHS-11). The PNHS grant funding is a three-year program (2014–15 to 2016–17). We received \$546,000 in 2014–15 and \$717,000 in 2015–16, and the balance will be received in 2016–17.

We are on target with program delivery and total grant expenditure of \$252,369 in the program's second year (2015–16). The projects in progress include audience research, new conservation management plans, new interpretation master-planning, detailed design and renewed site interpretation works.

## KEY ACHIEVEMENTS FOR PNHS 2015–16

### Audience Research Stage 1

The Protecting National Historic Sites Programme audience research was undertaken with consultants Morris Hargreaves McIntyre. It involved visitor intercept interviews and audience forum research to understand current and potential audiences at both the site of first Government House (Museum of Sydney forecourt) and the Hyde Park Barracks Museum. It also explored opportunities for enhanced interpretation and visitor engagement at each site.

The final report by Morris Hargreaves McIntyre was completed in May. This report documents the qualitative and quantitative audience research, audience forums and front-end evaluation together with results from visitor intercept surveys (exit and on-street).

The research provides valuable audience insights that are being incorporated by the interpretative designers for both the Hyde Park Barracks Museum and the site of first Government House.

### Conservation Management Plans (CMPs)

Consultant heritage planners were appointed in March to prepare two CMPs: LSJ Heritage Planning & Architecture for the Hyde Park Barracks and GML Heritage for the site of first Government House. Stakeholder consultation findings for both CMPs are complete, with over 40 attendees in May from interest groups, museum users, academics, historians, archaeologists, heritage architects, and state and local governments. The forums were important in understanding stakeholders' interests in these nationally significant sites.

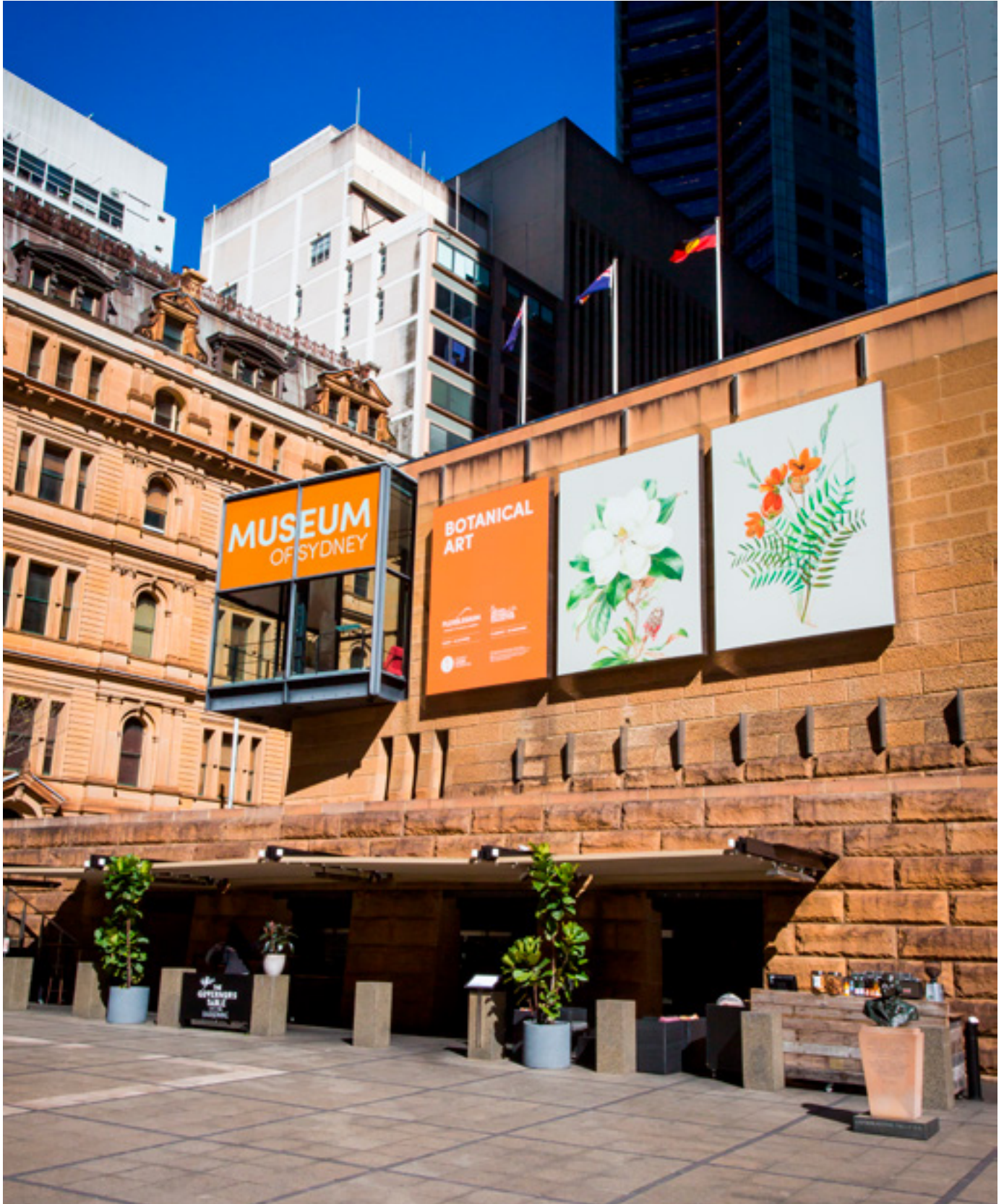
### Interpretation Masterplans

Interpretive designers HAY|HEBBLETHWAITE and JPW Architects have been appointed to prepare masterplans on the presentation, and interpretive and education experiences of both the Hyde Park Barracks Museum and the site of first Government House. The aim is to expand the experience of the places as nationally significant sites and capture the audience's imagination on arrival at both museums.

### New Grant Announcement – PNHS 2016–17 Hyde Park Barracks

In May we were advised of the success of our application under the 2015–16 Protecting National Historic Sites Programme. Funding of \$80,000 has been offered for PNHSR2-37 – 'Hyde Park Barracks – Sharing the Convict Experience Online'. The grant will be used to create an online resource presenting the history and significance of the Hyde Park Barracks through video, photography and interactive maps.

● **Opposite page**  
New banners at the Museum of Sydney.  
Photo © James Horan for Sydney Living Museums

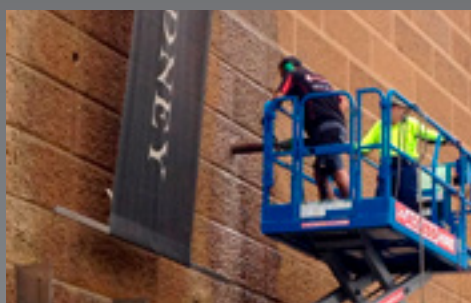
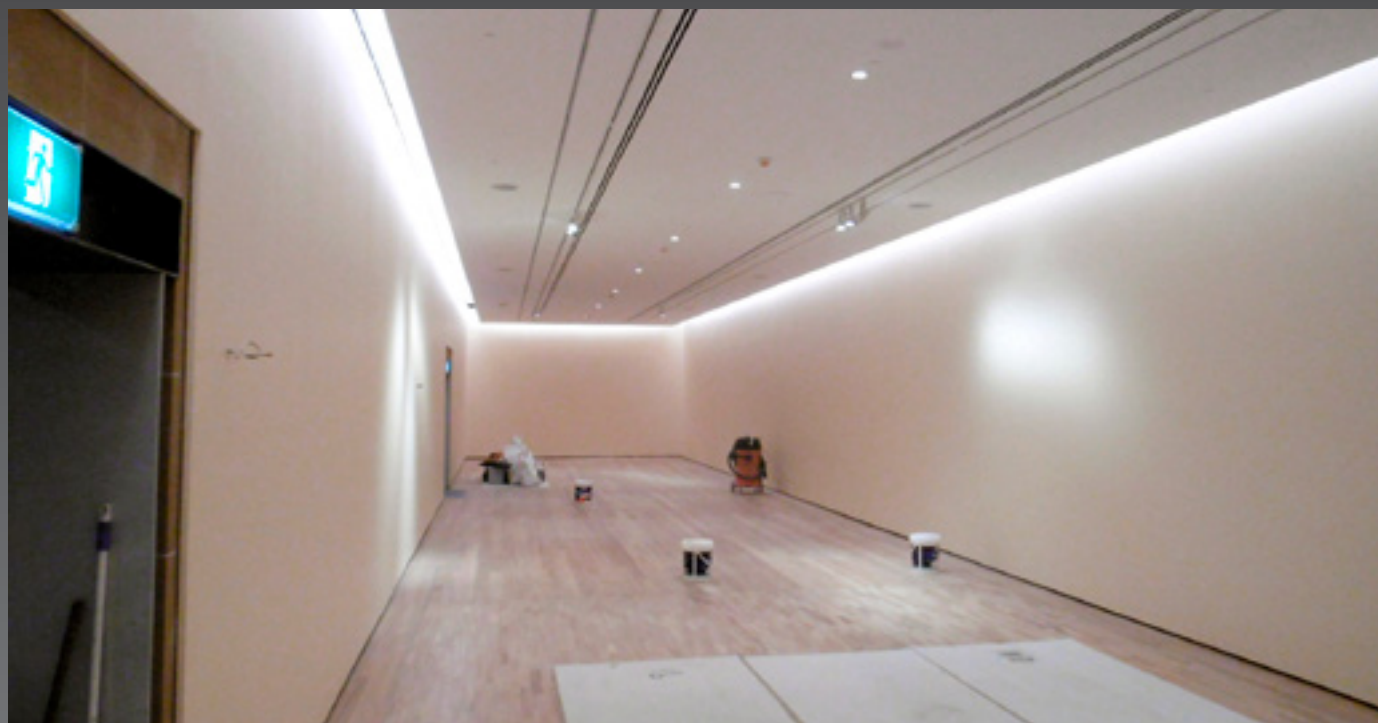




## KEY CAPITAL MAINTENANCE PROJECTS

### MUSEUM OF SYDNEY GALLERY REFURBISHMENT

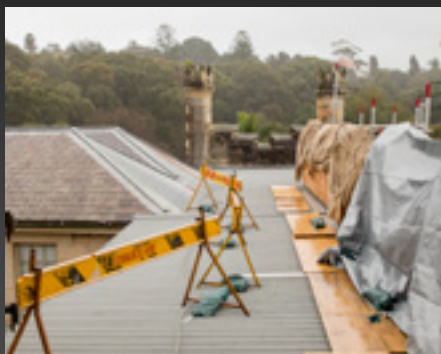
We carried out extensive refurbishment in Gallery 2, our main temporary exhibition space, to return the internal materials and finishes to a high standard and to upgrade the obsolete gallery lighting system with new low-energy LED fittings. We renewed the walls, floor and ceiling to address many years of wear and to accommodate new operational needs such as the extensive use of audiovisual hardware in contemporary exhibition design. Architect Richard Johnson, the original designer of the space, was consulted and provided design drawings and technical specifications for the work.



### MUSEUM OF SYDNEY NEW EXTERNAL EXHIBITION BANNERS

The installation of new external banners at the Museum of Sydney required new fixings through the important sandstone wall.





### EXTERNAL REPAIRS AT VAUCLUSE HOUSE

Ongoing damp issues in external renders and internally in one of the bedrooms upstairs suggested the masonry core of the turrets and battlements, last repaired in 1917, was saturated. We found serious cracks through the rendered stringcourse on the north wall, on the east wall facing the carriage loop and on the turrets themselves, which were allowing water to penetrate the structure.

We injected a mixture of lime and crushed limestone into the cracks and areas of drumminess in the renders and covered the turrets with thick lead flashings tailored to fit over the crenellations. Finally we covered the fine fissures in the render with three coats of limewash, tinted with the traditional golden 'Copperas' colour, also adding tallow to the final coat to assist with weatherproofing.



### CHIMNEY REPAIR AND DRIVEWAY REPAVING AT ROSE SEIDLER HOUSE

The low stone chimney at Rose Seidler House was rebuilt to prevent water leaking into the interiors. The 66-year-old original chimney tray (the internal flashing that stops water running down the inside and outside of the chimney) had been damaged, and damp was affecting the plaster ceiling inside. Using new materials of the same type and a new copper chimney tray, we followed architect Harry Seidler's original construction drawings of the house to ensure the integrity of the overall structure was preserved.

The capital works program also addresses infrastructure that needs renewal. The driveway at Rose Seidler House had become damaged by the adjacent trees and was taken up and relaid.

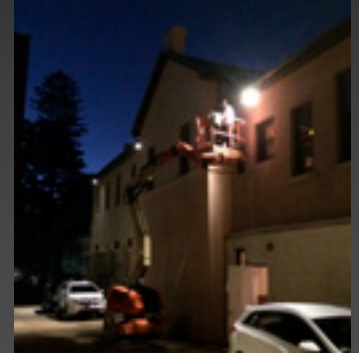


All images

© Sydney Living Museums



## KEY CAPITAL MAINTENANCE PROJECTS



### NEW LIGHTING AT THE MINT

New low-energy LED floodlights were installed on the verandahs of The Mint's Macquarie Street facade and the side driveway, replacing the mercury sodium lamps, which were losing their brightness. The new fittings are considerably smaller than the older units. They provide a uniform wash of soft white light on the facade.



### WORKS TO ELIZABETH BAY HOUSE

We upgraded the ventilation of the cellars at Elizabeth Bay House, using fans and passive design features to control damp and salt crystallisation in the building's sandstone and brick masonry. We applied a thin skim coat of a weak lime and sand plaster to the cellar walls to help draw damp and salts out of the masonry. In addition, the walls were coated with a basic limewash that was mixed on site by hand. We also painted and repaired the first floor joinery and ground floor main doors.

All images © Sydney Living Museums



### MODEL DAIRY AT ROUSE HILL HOUSE & FARM

The dairy was constructed in 1935 using materials recycled from much older timber buildings at the property. The gutters had corroded through, the roof was letting in water, and timber columns were rotting at the base. We spliced new timber feet into the posts – retaining as much as possible of the posts, as they hold evidence of past mortices and re-use. We patched small holes in some of the roof sheets and completely replaced others – retaining early sheets with makers' brands as evidence that they are much older than the building itself. Finally, we renewed or pieced in timber battens and elements in the fibro milk room, applying coats of penetrating oil to prolong their life.



### COTTAGE BATHHOUSE AT ROUSE HILL HOUSE & FARM

The cottage bathhouse was probably constructed in the 1930s by Gerald Terry using 19th-century bricks recycled from the former coachman's house. The low-fired bricks are very soft and many were crumbling. We prepared several lime mortars and consolidated the brickwork with a solution of lime in water. The brickwork was repointed and large gaps filled with lime mortar patches. Collection items that had not been moved since Gerald Terry lived at the property were carefully shifted to gain access to the brickwork. The adjoining room houses significant collection items. Rather than take these metal objects out, which might see them get damaged, we left everything in situ and used timber boards across the room to bridge over the items affected. Original roof sheets were also carefully screwed down.



## VAUCLUSE HOUSE

### VAUCLUSE HOUSE CENTENARY

On Sunday 11 October we celebrated Vaucluse House's centenary as a public museum with a free community open day at the property.

The event began with a welcome to country by Uncle China from the La Perouse Local Aboriginal Land Council. This was followed by the official opening by our Chairman Michael Rose AM and The Hon Gabrielle Upton MP, Member for Vaucluse. Andrew Tink AM gave the keynote address, focusing on William Charles Wentworth's legacy. More than 1500 people enjoyed displays and demonstrations by our soft furnishings volunteers, food tastings, special tours of the house and estate, including the mausoleum, and a musical performance by Randwick Public School, which was the first school to organise an excursion to Vaucluse House (in 1916). Our staff spoke about our conservation, interpretation and presentation methods, including Curator Joanna Nicholas, who presented some of the more significant artefacts from the Vaucluse House collection, such as William Charles Wentworth's watch and Sarah Wentworth's chatelaine. These pieces will feature in the new orientation room opening in 2017.

Our Research Librarian Dr Matthew Stephens coordinated a series of piano performances by a student from the Sydney Conservatorium, including a piece directly linked to Wentworth, 'The City of Sydney Polka' (1854), and other 1850s compositions held in our collections. This repertoire was supplemented with pieces composed during World War I, such as 'Pack up your troubles in your old kit bag'. The CSL&RC liaised with the Historical Performance unit at the Sydney Conservatorium for the event, with the aim of developing an ongoing relationship with young musicians interested in historical performance in our historic houses. In preparation for the centenary celebrations we undertook extensive conservation of the mid-19th-century Collard and Collard piano in the drawing room at Vaucluse House (see page 37).

Clive Freeman, our Coordinator Aboriginal Interpretation Programs, organised a Whale Dreaming Ceremony on the beach that linked to the rock engravings on the estate. Aboriginal groups – including Galamban Extraordinary Aboriginal Experiences, Ngaran Ngaran Culture Awareness and Djaadjawan Dancers from the NSW South Coast and Uncle China from La Perouse – presented a very touching and memorable ceremony.

The centenary event expanded and strengthened our community engagement and showcased our expertise and holistic approach in conservation and heritage management.

As part of the celebrations, the HHT Foundation hosted a cocktail party at Vaucluse House on 8 October to launch a fundraising appeal for two projects to be delivered in 2016–17. Guests included members of the Governors' Circle and long-term supporters of the HHT. The first project is the refurbishment of the drawing room, one of the finest surviving colonial interiors in Australia. The second project is a permanent display for the Vaucluse House orientation room, which has not been updated in over 20 years. The appeal raised \$136,814 towards these projects to be launched in late 2016 and early 2017.

➤ **Right and far right**  
Visitors and Aboriginal performers came together to celebrate Vaucluse House's centenary as a public museum. Photo © James Horan for Sydney Living Museums





🕒 **Clockwise from top**

Board of Trustees Chairman Michael Rose AM welcomes visitors to the Vacluse House centenary celebrations; roving performers around the grounds of Vacluse House; Horticulturist Anita Rayner with young visitors in the kitchen garden of Vacluse House during the Centenary open day. Photos © James Horan for Sydney Living Museums



## EAT YOUR HISTORY FOOD PROGRAM

Our food program continued to attract and engage audiences.

The Colonial Gastronomy workshop series remained popular, with Curator and colonial gastronome Jacqui Newling working with artisanal food producers such as meat providore Feather and Bone, Young Henry's brewers and cheesemaker Kristen Allen to connect contemporary audiences to the foodways of our kitchens, gardens, dining rooms and recipe collections.

These hands-on workshops were complemented by the Harvest Festivals in Spring (Elizabeth Farm, 18 October) and Autumn (Rouse Hill House & Farm, 29 May), which offered more than 3400 people a program of artisan food stalls, workshops, tours and talks celebrating the food heritage of our sites. Popular new additions to these programs included author and journalist Indira Naidoo interviewing curators, providores and farmers, and 'little-pickles' workshops for children, run by Cornersmith Cafe and Picklery at the Autumn Harvest.

Our food programs continued to develop longstanding relationships with food researchers and growers such as Barbara Sweeney, Eat Me Chutneys, First Farm Organics and more. The Christmas Fare event (17 December) increased its profile and admissions, with 5653 people enjoying the food, shopping and music in the atmosphere of the Hyde Park Barracks Museum courtyard and 1677 visitors taking the opportunity to visit the museum on the day.

A highlight of our food program this year has been the opportunity to deepen engagement with audiences through promotion of Jacqui Newling's award-winning book, *Eat your history: stories and recipes from Australian kitchens*, co-published with NewSouth Publishing (December). The book shares forgotten tastes and lost techniques, and highlights some of the treasures of our culinary heritage that have nourished many generations of Australians, from 1788 to the 1950s. Engaging and accessible food stories and anecdotes from our properties are supported by over 40 recipes and a rich selection of historical and contemporary images. *Eat your history* was a featured title at the 2016 Sydney Writers' Festival, with Jacqui interviewed in conversation with food historian John Newton by Simon Marnie from 702 ABC Sydney (22 May). Jacqui also continued to develop our partnership with Central West NSW's Villages of the Heart project with a focus on food heritage, interpretation and programming in rural museums.



### 📌 This page from top

Colonial gastronome Jacqui Newling decorating a classic 'Meroogal sponge'; Colonial Gastronomy promotional image; cover of the *Eat your history* publication. Photos © James Horan for Sydney Living Museums





🕒 **Clockwise from left**  
 Alex Elliott-Howery, from Cornersmith, pickle making; finished pickles at *Autumn Harvest Festival*, Rouse Hill House & Farm; Scott Hill, Jacqui Newling and Barbara Sweeney and stalls at *Spring Harvest Festival*, Elizabeth Farm; the Christmas Markets at the Hyde Park Barracks Museum. Photos © James Horan for Sydney Living Museums





# 4 STABILITY

We become a more resilient organisation with a secure future.

Our aims include investing in and developing our properties, increasing self-generated revenue, improving public awareness of the HHT, better controlling our costs and reducing our ecological footprint.

## FINANCIAL STEWARDSHIP

We successfully manage our costs by rigorously monitoring our expenses against the budget and prioritising the use of our funds in line with our objectives. The 30 June 2016 result was a surplus of \$2.915 million, an increase on budget of \$718,000 (33%). This year the NSW Government provided a capital grant of \$4.542 million, an increase of \$2.638 million, as part of our capital maintenance program.

## GENERATING INCOME/COMMERCIAL SERVICES

Income from commercial venue hire rose strongly compared to the previous year, delivering 652 bookings, a 10% increase. The Mint continued to lead our properties, with venue hire revenue increasing by 11% due to stronger business events and government sector bookings. The Museum of Sydney venue hire revenue increased by 24%, due to stronger evening bookings, which has been enhanced with the strong market profile of The Governors Table restaurant. The Hyde Park Barracks Museum increased its venue hire revenue by 35%.

While leasehold income relating to hospitality operations increased by 7% at the Museum of Sydney and by 3% at Vaucluse House, overall leasehold income decreased by 3%, due to the lower rent received from the Hyde Park Barracks Cafe and a two-month closure of The Mint restaurant.

Retail sales improved significantly compared to the previous year, increasing by 55%. Elizabeth Bay House, Elizabeth Farm, Hyde Park Barracks Museum, Museum of Sydney, Rouse Hill House & Farm and Vaucluse House all increased their sales and profitability compared to the previous year. We launched a new online shop, which has contributed strongly to new sales. Retail improved its net profitability by 97% compared to the previous year.

## RAISING AWARENESS OF THE HHT

Broadcast, print and digital media play an important role in raising awareness of the institution and showcasing the initiatives, events and exhibitions that bring our places to life. There were 2627 stories across print, broadcast and online media. This figure includes media stories that have been syndicated across television, print and online, where known.

*Sydney Open* contributed greatly to the strong media results, with the earned media value growing from \$1.4 million in 2014 to \$4.3 million in 2015. Online articles and television coverage were key contributors to this increase. Highlights included stories on Seven's *Sydney weekender* program, *Nine News*, ABC TV News and ABC *Weekend breakfast*, and interviews on ABC Radio National, 702 ABC Sydney, 2UE, 2GB and FBi. Feature stories ran across national, metro and suburban newspapers, as well as specialist publications and online arts, architecture and design, news, tourism and lifestyle sites.

The Museum of Sydney's exhibitions, including *Lloyd Rees: Painting with Pencil 1930-36*, *Sydney Harbour Icons with LEGO® Bricks*, *Ginger Meggs: Australia's Favourite Boy* and *Superhouse: Architecture and Interiors Beyond the Everyday*, were profiled throughout the year across local, metro and national media channels. Coverage included stories on news and lifestyle programs on Seven, Nine, Ten and ABC TV and interviews on ABC Radio National, 702 ABC Sydney, 2UE, 2GB, 2SER and Eastside FM. There were feature stories in all of the national and metro newspapers as well as targeted regional and suburban newspapers, with highlights including a feature story on *Lloyd Rees* in the *AFR Weekend*, a feature on *Superhouse* in the *Australian's Life* supplement, cover stories on *Ginger Meggs* and *Sydney Harbour Icons* in the *Daily Telegraph*, and *Ginger Meggs* on the front page of the *Sydney Morning Herald*. All of the exhibitions were critically reviewed by the *Weekend Australian*, with the *Lloyd Rees* exhibition also reviewed by the *Sydney Morning Herald* and *The Saturday Paper*. The exhibitions were also supported by coverage across arts, lifestyle, architecture and design, tourism and family publications, and online sites.

Awareness of our food-related stories and culinary expertise was strong, with the *Eat your history: stories and recipes from Australian kitchens* publication, Colonial Gastronomy workshops and our seasonal markets all receiving widespread coverage across national, metro and local print, broadcast and online channels. *Eat your history* author and colonial gastronomer, Jacqui Newling, maintained a strong media presence with profiles across mainstream and industry publications and interviews on ABC Radio National, 702 ABC Sydney, 2UE, 2GB, Eastside FM, 2SER and ABC local radio in Brisbane, Melbourne and Darwin.

Our vintage-inspired programs, including *Fifties Fair*, *Mayhem* and the *Toy Festival*, were widely reported, with segments on Seven's *The daily edition* and Nine's *Today show*, interviews on 702 ABC Sydney, 2SER, 2UE, 2RRR and Northside Radio, feature stories in the *Sydney Morning Herald*, the *Daily Telegraph* and local suburban newspapers, and editorials and listings across lifestyle, 'what's on' and tourism websites.

Our Indigenous programs, including NAIDOC Week at Rouse Hill House & Farm and the inaugural *Eel Festival* at Elizabeth Farm, were supported by strong local newspaper coverage, interviews on 702 ABC Sydney and a feature story on national Indigenous television broadcaster NITV.

Television coverage included a story about the Vaucluse House gardens on ABC TV's *Gardening Australia* and a feature story on The Mint, No.10 Bistro and No.10 Store on Ten's *Let's do coffee* program. The Museum of Sydney was profiled for the in-flight program on Japan's All Nippon Airways, and Rose Seidler House was filmed for a documentary on Harry Seidler that will air on ABC television in late 2016.

Throughout the year, our staff were sought for their expertise and comments across print, broadcast and online media, including Dr Caroline Butler-Bowdon, Director, Curatorial and Public Engagement, on apartment living (*Domain*) and classic Sydney homes (*Daily Telegraph*); Elisha Long, Head of Heritage, on restoring heritage houses (*Sydney Morning Herald*); Clive Freeman, Coordinator Aboriginal Interpretation Programs, on the food sources of the Eora Nation (702 ABC Sydney); Dr Fiona Starr, Curator, on Francis Greenway (ABC Radio); and Michael Lech, Curator, on the history of wallpaper in Australia (Radio National).

The Hon Mark Speakman SC MP, Minister for Heritage, or his nominated representative, participated in media opportunities for selected events.

### REDUCING OUR ECOLOGICAL FOOTPRINT

We aim to reduce our ecological, including carbon, footprint by managing our properties sustainably. Measures during 2015–16 included:

- standard use of E10 fuel in our small fleet of motor vehicles. Fuel expenses decreased by 9.35%;
- replacing halogen and fluorescent lamps with low-voltage, energy-efficient LED fittings at the Museum of Sydney and The Mint buildings as part of the capital maintenance program. This reduced our energy bills by 18%;
- implementing the TRIM records management system to reduce the need for paper files. We achieved a 46% reduction in physical hard copy files and a 28% increase in electronic documentation;
- moving towards greater use of electronic communications to reduce the amount of office printing;
- reducing exhibition fit-out waste and increasing the re-use and recycling of materials. We exceeded our target of a 50% reduction in landfill waste (no more than 6 cubic metres per exhibition) by re-using and recycling showcases, acrylic and timber framing, and using recyclable materials such as cardboard for false walls in our exhibitions. Measures such as re-using showcase units from the State Library of NSW and donating a glass showcase to the Australian Museum extend the use of exhibition furniture across cultural institutions.

### NO.10 STORE & NO.10 BISTRO

The Commercial Services Team and Macquarie Street Portfolio worked closely with our new hospitality partner for The Mint, Fresh Catering, to open No.10 Store and No.10 Bistro. No.10 Store is an espresso, fresh flower and gift concept store, which also sells our publications, and is located in the Bullion Room on the ground floor.

Chef Simon Collier, formerly of the Vaucluse House Tearooms, is at the helm of No.10 Bistro, which offers contemporary food with a focus on high-quality local produce and an innovative beverage list that includes unique, handcrafted Australian wines. Jacqui Newling, Curator and colonial gastronome, worked closely with No.10 Bistro to introduce menu items inspired by recipes featured in our *Eat your history* publication.

The launch of No.10 Store and No.10 Bistro in February has resulted in a 39% increase year on year in hospitality (dining) visitation to The Mint. Fresh Catering are also the exclusive caterer for private events at The Mint.



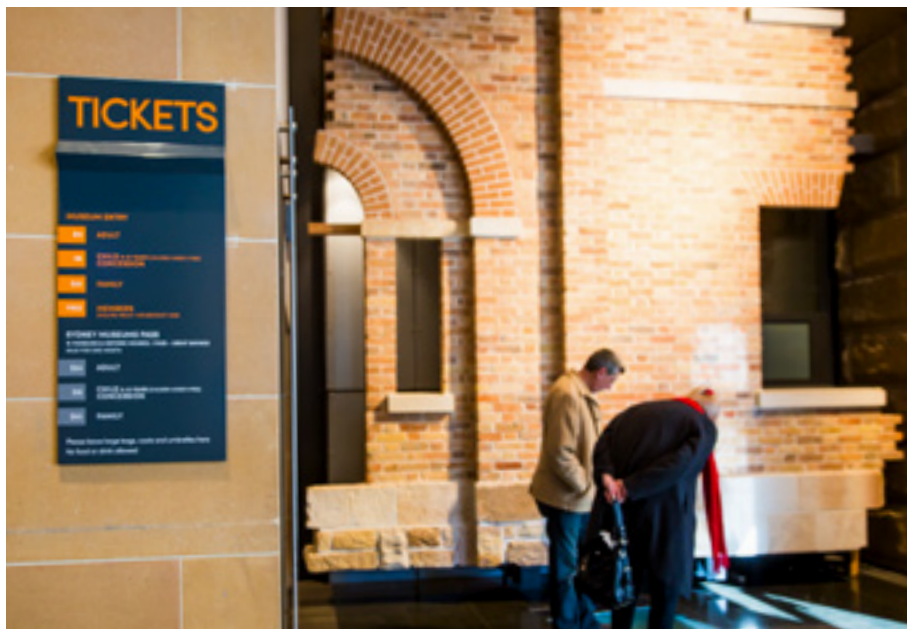
◀ Above

No.10 Store at The Mint. Photo © Stuart Miller for Sydney Living Museums



## SIGNAGE

We installed updated property identification and wayfinding signage at all our sites to reflect the Sydney Living Museums brand identity and improve visitor experience. The signage was designed by the award-winning team of Minale Tattersfield and fabricated by Cunneen Signs in Sydney. Development of the signage hierarchy, materials selection and colour palette aimed to bring a simple, consistent style to all of our properties for the first time. A total of 157 signs were produced and installed by the end of June 2016, for a cost of \$530,000.



### ↻ Clockwise from top

Ticket sign at Museum of Sydney; wayfinding in front of The Mint; external signage at Justice & Police Museum; wayfinding at Elizabeth Farm. Photos © James Horan for Sydney Living Museums

### ➡ Opposite page

New signage at Hyde Park Barracks Museum. Photo © James Horan for Sydney Living Museums





## CORPORATE PARTNERSHIPS

We continued to grow our work with corporate partners, developing a range of marketing and business opportunities to meet our mutual objectives. We connected our partners with Sydney's living history and our diverse audiences through activities ranging from public brand activations to exclusive behind-the-scenes and corporate hospitality experiences.

On 1 July 2015 AMP Capital became the major partner of the Museum of Sydney and co-presented a talk by Kim Herforth Nielsen, founder and Principal of architecture company 3XN, as part of the *Superhouse: Architecture and Interiors Beyond the Everyday* exhibition talks series in October. Kim's talk explored how 3XN approaches design in modern urban environments with a focus on the Quay Quarter, which is set to transform the area around the Museum of Sydney.

The 27 Smith Street architecture competition, run by us in partnership with Austral Bricks, attracted a number of high-quality entries. The competition asked entrants to design an innovative, sustainable, functional and aesthetically pleasing family home to a budget of \$500,000. It was won by Polly Harbison and Jennifer McMaster in the professional category, and Manus Leung and Yun Fu in the student category.

Thanks to P&O Cruises, our exhibition major partner for *Sydney Harbour Icons with LEGO® Bricks*, more than 1000 people joined LEGO® certified professional Ryan McNaught on Australia Day 2016 to become LEGO® 'brickies'. The result was a spectacular 4-metre-long model of the P&O cruise ship *Pacific Eden*. The model was built on the forecourt of the Museum of Sydney in just five hours using over 100,000 LEGO® bricks.



### Above and below

Models from *Sydney Harbour Icons with LEGO® Bricks* exhibition, held at the Museum of Sydney from November 2015 to July 2016. Photos © James Horan for Sydney Living Museums





#### 🕒 Clockwise from left

The winning design from the 2015–16 27 Smith Street competition, by Polly Harbison and Jennifer McMaster. Image © Polly Harbison Design; LEGO® certified professional Ryan McNaught. Photo courtesy P&O Australia; a visitor at the *Sydney Harbour Icons with LEGO® Bricks* exhibition at the Museum of Sydney. Photo © James Horan for Sydney Living Museums





# 5 WELLBEING

The wellbeing of our staff improves.

## PEOPLE MATTER EMPLOYEE SURVEY

Every two years, the Public Service Commission (PSC) undertakes the People Matter Employee Survey across the NSW public sector to measure employees' wellbeing and engagement, the adoption of organisational values and the perception of workplace practices. In May 2016, for the third time, all employees from across the NSW public sector were given the opportunity to provide their views. This allows us to see how we have changed as an organisation over past surveys: 2012 and 2014.

With a high response rate to the 2016 survey (84%, or 204 employee responses), the findings can be considered robust and representative. The survey allows us to benchmark our workplace culture, human resource management practices, engagement and organisational values against comparable cultural Trusts, our cluster agency, Planning & Environment, and the NSW public sector.

On the important 'engagement index' – which is linked to higher productivity, decreased staff turnover, lower absenteeism, improved customer service and better health and safety outcomes – our staff rated their engagement at 74%, significantly above the sector (65%) and the cluster (68%). In the 2014 survey, staff rated their engagement at 74%, which was also above the sector (65%) and cluster (66%). This sustained engagement demonstrates the pride, personal attachment and motivation our staff feel towards the institution and the value of our work.

Our notable strengths were the pride of our employees ('I am proud to tell others I work for my organisation', 84%), our organisational values, such as trust ('My organisation strives to earn and sustain public trust', 91%); respect ('People in my workgroup treat customers/clients with respect', 97%) and diversity ('Diversity and inclusion in the workplace can contribute to better business outcomes', 93%); and our commitment to high performance ('My workgroup strives to achieve customer/client satisfaction', 91%, and 'provides high quality services', 90%).

Well above the results for our cluster and the public sector, our staff strongly believe they are making a valuable personal contribution ('My work gives me a feeling of personal accomplishment', 81%, and 'I feel I make a contribution to the organisation's objectives', 88%) and that our staff are well recruited and skilled ('My organisation generally selects appropriate people to do the job', 72%, and 'People in my workgroup are appropriately skilled to do the job well', 90%).

The survey highlights areas for further improvement, where we benchmarked at, or below, our cluster and/or the sector. Notably, these were improving opportunities for career progression; senior managers communicating better about organisational goals and expectations, as well as listening to staff feedback and encouraging innovative ideas; improving the way change is handled by senior managers; and significantly improving our performance feedback, expectations and professional development. Importantly, staff witnessing misconduct or wrongdoing at work (10%) has reduced from 2014 (20%). However,

those witnessing bullying incidents remained consistent (25%), and while this is lower than the sector (35%), further training to report and manage incidents, and support for employees are required.

Collectively, these results, in combination with the 2014 survey, provide a consistent and confident endorsement of the strength of our staff values, passion and productivity that, comparatively to the sector, embody the qualities of a healthy workplace.

## ACCESSIBILITY AND INCLUSIVITY

We participated in the Environment and Heritage Portfolio Steering Committees for the Disability Inclusion Action Plan (DIAP) and the Multicultural Plan (MCP), which are now finalised, and the Aboriginal Employment Strategy (AES), which will be completed in late 2016. (See also pages 12, 82 and 84.)

The DIAP demonstrates that we are committed to ensuring that people with disability, and their families and carers, are given the same opportunities as the rest of the community. This means delivering accessible and inclusive services and facilities, and providing meaningful employment opportunities for all current and prospective employees with disability.

The MCP outlines our commitment to ensuring that people from every cultural background have the same opportunities as the rest of the community. This means providing access to services and facilities and ensuring we provide equitable employment opportunities for all current and prospective employees from all cultural backgrounds.

## DEVELOPING SKILLS, AND TRAINING AND SUPPORTING STAFF

We introduced the Curatorial Forum, which brings together all curatorial staff from the Curatorial & Exhibitions Team, Collections & Access Team, Heritage Team and the portfolios. The forum meets six times a year to share knowledge and learnings in a collegiate environment. Regular field trips as part of the forum expose staff to different curatorial and interpretive practices across Sydney. Staff also had the opportunity to meet curatorial and other specialist staff at other institutions and undertake behind-the-scenes tours. This year our staff took field trips to *Action Stations* at the Australian National Maritime Museum and an Indigenous Tour at Barangaroo. A curatorial tour of Yirabana Gallery at the Art Gallery of New South Wales included a storytelling session with Aboriginal artist and community elder Auntie Julie Freeman.

We actively encourage and support staff to engage and collaborate with colleagues and experts outside of the organisation. This ranges across interpretation (working with regional community museums on food programming and viewing Aboriginal collections at the Australian Museum and Macleay Museum, University of Sydney), design (liaising with the Australian Museum and State Library of New South Wales about 3D printing technology) and programs. Staff also share learnings through an informal series of lunchtime lectures in which travel and conference experiences and ideas are presented.

We prioritised compliance training, including Food Safety Supervisor, Child Protection, Armed Hold Up/Robbery Survival, First Aid, CPR, RSA and Working Safely at Heights. Overall, our employees participated in more than 2050 hours of training.



#### Left

Horticulturist Anita Rayner shows Assistant Curator Helen Curran some of the produce grown in the Vaucluse House kitchen garden. Photo © Stuart Miller for Sydney Living Museums

We also support staff by offering flexible work practices such as flex days, rostered days off, parental leave, and family and community service leave. We provide opportunities for development through expressions of interest (EOIs) and higher duties allowances for temporary appointments. We also continue to support staff affected by organisational change through our Employee Assistance Program.

We ensure diversity of representation on recruitment panels and internal bodies, such as the Work Health and Safety Committee, and engage with the Public Service Association of NSW through the Joint Consultative Committee (JCC).

#### RUTH POPE BEQUEST TRAVELLING SCHOLARSHIP

The Ruth Pope Bequest Travelling Scholarship is awarded annually to staff to develop their professional skills and expertise through study, research and travel within their field of interest at museums and other cultural institutions. More than one scholarship may be awarded in a year.

The recipients of the inaugural 2015–16 scholarship were Curator Nerida Campbell and Horticulturist Steve Halliday. In March, Nerida, who works with our NSW Police Forensic Photography Archive, travelled to Berlin, London and New York to study trends relating to the curation of criminal history and city museums. As well as viewing exhibitions and researching collections, she met with other curators to discuss frameworks for sensitively dealing with potentially distressing stories. Nerida brought back new ideas for interpreting the collections and stories of the Justice & Police Museum.

In June, Steve travelled to the US, visiting a range of premier public and botanic gardens including Mount Vernon and Monticello, the respective homes of US presidents George Washington and Thomas Jefferson, in Virginia. He also volunteered at Longwood Gardens in Pennsylvania and attended the American Public Gardens Association Annual Conference in Miami. Steve returned with knowledge of new horticultural methods and ideas to share with our Horticulture Team.

#### WORK HEALTH AND SAFETY (WHS)

The Work Health and Safety (WHS) focus for 2015–16 was:

- WHS consultation
- incident reporting and response
- risk management
- WHS compliance

These priorities were in line with the 2015 Deloitte WHS Internal Audit and our WHS Action Plan.

#### WHS CONSULTATION

A proactive approach has been taken to WHS consultation, with a new WHS Committee formed in November and committee membership extended to ensure inclusion and participation across the agency. The WHS Committee has continued to assess and implement WHS risk management systems across our sites, review the organisation's policies and procedures, and actively consult with staff.

#### INCIDENT REPORTING & RESPONSE

A new Safety Incident Reporting Procedure was launched in April, together with an interactive online report form. This has led to more timely and efficient notifications of incidents and has allowed us to better capture data on worker and visitor safety.

#### INCIDENT REPORTING AND INJURY MANAGEMENT

We achieved our lowest claims costs in five years, with only one lost time injury.

Key statistics for the year included:

- 95 incidents were reported (42% of which were visitor incidents)
- one lost time injury claim (5 days)
- total of \$3161 claims costs paid.

#### SECONDMENTS

Secondments have been supported, with eight opportunities provided. The secondments have been offered for a variety of reasons, such as one-off placements to help meet short-term needs, as well as providing personal development opportunities. Three temporary positions were filled through secondment opportunities, bringing expertise into the organisation from other government agencies. One staff member was seconded to another NSW Government agency to further develop their skills, and four internal candidates were provided with the opportunity to build new skills through secondments to different roles within our organisation.



# 6 KNOWLEDGE

We use our knowledge and expertise, and work with others, to change the way people think about heritage and the past.

## LIBRARY VISITS AND TOURS

The Caroline Simpson Library & Research Collection (CSL&RC) maintains a strong relationship with its audiences. It works closely with the general public, post-secondary and tertiary institutions in NSW and nationally, and other special interest groups. The CSL&RC delivers research services and access to its collections online, via physical visits and through targeted introductory group sessions.

Visitor numbers from TAFE NSW and the tertiary sector increased by 31% in 2015–16 to 646 visitors. The main subject areas studied by these students are the history of interiors, textile design, interior design, interior architecture, postgraduate heritage conservation studies and library studies.

There has been a deeper engagement with private colleges conducting interior design courses over the past year and, like a number of institutions we work with, they have developed courses and assessment tasks specifically tied to the CSL&RC and its collections.

## COLLECTION BITES

The Collection Bites online site was launched in June with 12 in-depth stories. (See pages 58–59 for featured ‘bites’.) This site provides little tasters of our vast collection. Each bite focuses on one object or a group of related objects with special stories to tell. Collection items range from an 1836 fanlight and 1840s sundial to a 1920s cushion and 1950s modernist flat-pack chair. Some of the objects are rare, a few come from demolished houses and others were common in their day, but all tell a larger story of how Australians built, furnished and lived in their homes. Images of the objects are supplemented by a range of supporting material, such as historical photographs of interiors, portraits, architectural plans and trade catalogues, in order to tell a more in-depth story. The site initially includes items from the CSL&RC but is designed to grow over time and encompass objects from our properties.

## THE ELIZABETH BAY HOUSE ‘LOST’ LIBRARY PROJECT

The fire sale of the magnificent library of former Colonial Secretary Alexander Macleay, in 1845, shocked many of his NSW contemporaries. The sale and dispersal of Australia’s first great science library, which was believed to be lost, has been investigated by CSL&RC staff, and newly discovered surviving volumes have been returned to their home at Elizabeth Bay House.

The Elizabeth Bay House ‘Lost’ Library Project is part of a broader program interpreting our domestic book collections. The research team, led by Dr Matthew Stephens, physically located hundreds of previously unidentified volumes belonging to Alexander Macleay and his family in a number of institutions. Of these, 43 Macleay books were transferred to Elizabeth Bay House from

the Parliamentary Library of NSW, along with a further 250 scientific volumes, associated with Sir William John Macleay, from Charles Sturt University Library (Wagga Wagga campus).

This project was awarded the National Trust Heritage Award 2016 in the research and investigation category.

## RECORDED FOR THE FUTURE: DOCUMENTING NSW HOMES

Presented on one website, ‘Recorded for the future: documenting NSW homes’ gathers together over 25 years’ worth of photography commissioned by the CSL&RC of private homes in NSW. The website features photographs of 43 different properties accompanied by a short history of each home. The photographs were mostly taken at a point of change in the life of the home, often prior to its sale after a long period of family ownership. Many of these homes have now changed significantly.

Some homes were designed by well-known architects such as Walter Burley Griffin or show the work of interior designers such as Leslie Walford. Others are simple suburban cottages that represent a particular period or style. Some recordings focus on one room or space, or just the garden. Colonial homesteads, beach houses, inner-city apartments and prefabricated homes are all represented. The project celebrates the grand and modest, shiny and rustic, famous and humble, and provides an insight into the way a variety of Australians have built, furnished and lived in their homes.

This project won the National Trust Heritage Award 2016 in the multimedia category.

## DIAGNOSTICS

Our staff have knowledge and expertise in specialised areas related to building and landscape conservation. In a series of projects this year, staff integrated good diagnostic approaches with an understanding of past building practice, the historic fabric of a particular site, conservation techniques and current building trade methods. For works undertaken in 2015–16, see pages 40–43.



### Above

WS Macleay's annotated copy of Edward Daniel Clarke, *Syllabus of lectures in mineralogy*, Cambridge, 1807. State Library of NSW



📍 Above

'Recorded for the future': the rear elevation of Bali Hai, Palm Beach NSW, designed in 1960–61 for interior designer Stuart Low (of Stuart Low Studios) and his wife, Beryl 'Bobbi' Bishop. Photographed November 1998. Caroline Simpson Library & Research Collection. Photo © Andrew Frolovs for Sydney Living Museums



## COLLECTION BITES

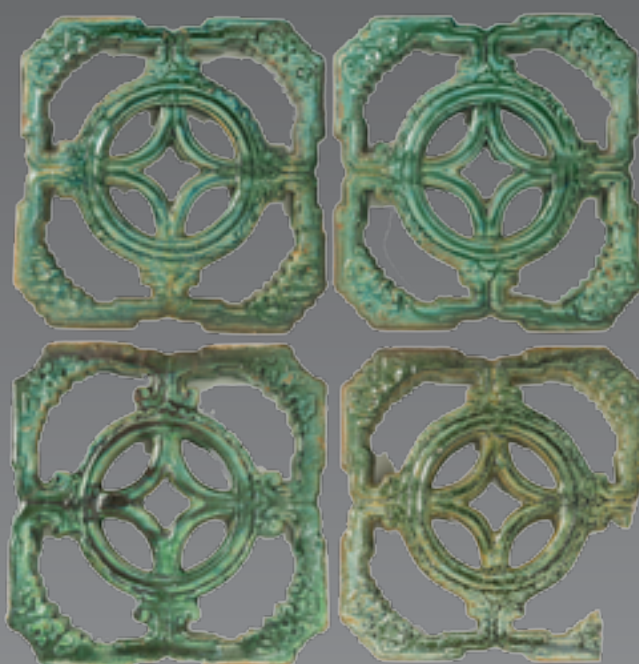
### ARCHITECTURAL REMNANTS FROM THE VINEYARD – SUBIACO

The Vineyard at Rydalmere (later known as Subiaco), designed by architect John Verge for Hannibal Hawkins Macarthur and completed in 1836, is almost universally described by architectural historians as one of Sydney's finest colonial homes. Yet nothing of it remains on its original site and only a few architectural remnants and some items of furniture survive.



### CHINESE TILES AT VAUCLUSE HOUSE

In the collection at Vaucluse House a handful of decorative green glazed perforated tiles, or blocks, survive as orphaned relics of 19th-century garden ornament on the estate. They are large, 32.5 cm square and 4 cm deep, and can be dated to the middle years of the 19th century when such tiles were imported into the Australian colonies in quantity from China.



#### From top

ionic timber painted capital, 1836, one of two originally installed atop a pair of matching fluted columns in the entrance hall of Subiaco, Rydalmere. Caroline Simpson Library & Research Collection, Sydney Living Museums; fanlight from The Vineyard, Rydalmere NSW, c1836. Caroline Simpson Library & Research Collection, Sydney Living Museums; Chinese tiles, mid-19th century. Vaucluse House collection, Sydney Living Museums

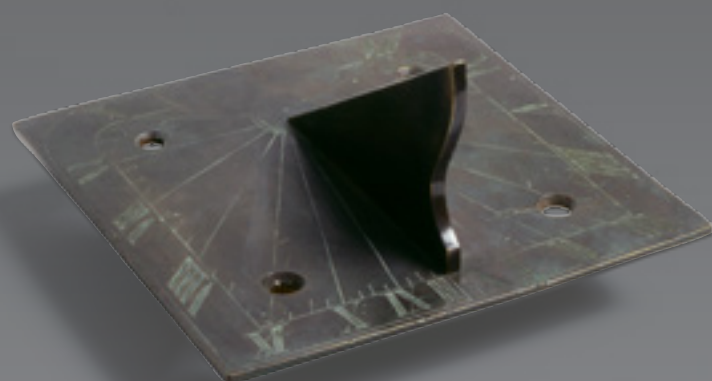


#### FLAT-PACKED MODERNIST CHAIR

Before IKEA began making its now famous flat-pack furnishings in 1953 and well before its products were first imported into Australia, Timber Packs Pty Ltd and other Australian manufacturers were producing their own range of assemble-it-yourself furniture, more commonly referred to at the time as 'ready-cut' or 'prefab'.

#### GAS HALL LIGHT

This type of cube-shaped light with its metal frame supporting coloured and bevelled glass was typically used in entrance halls of Australian homes in the last two decades of the 19th century. Although gas was introduced to Sydney in 1841, it was not commonly used for lighting suburban homes until the 1870s.



#### RAPHAEL CLINT SUNDIAL

As time-telling devices, sundials have an ancient history, but by the middle years of the 19th century, as clocks and pocket watches became more affordable and more reliable, the role of the sundial became increasingly one of ornament – though its presence in a garden could still serve as a reminder of the passing of time and the brevity of life.

#### Clockwise from top left

Side chair, designed by Fred Ward for Timber Packs Pty Ltd, Melbourne, 1951–54. Caroline Simpson Library & Research Collection, Sydney Living Museums. Gift of Chee Soon & Fitzgerald, Sydney; leaded glass hall lamps, illustrated in *D Hulett & Co Ltd* 1889. Caroline Simpson Library & Research Collection, Sydney Living Museums; gas hall light, 1880s. Caroline Simpson Library & Research Collection, Sydney Living Museums; bronze sundial (without base), engraved by Raphael Clint, Sydney, c1840. Caroline Simpson Library & Research Collection, Sydney Living Museums





## EXTERNAL ACTIVITIES AND ENGAGEMENT

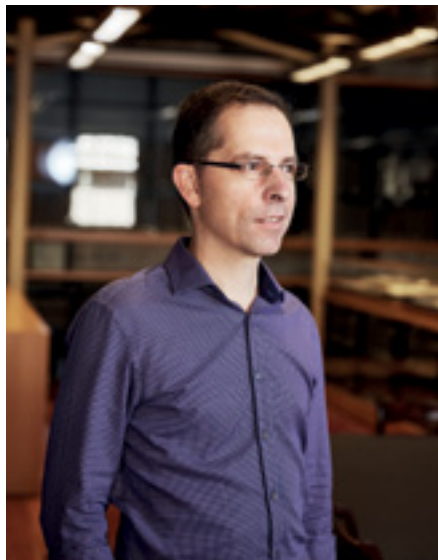
During 2015–16, our staff gave various public presentations, or had their work published, as follows:

### PUBLICATIONS

- Dr Fiona Starr, 'An archaeology of improvisation: convict artefacts from Hyde Park Barracks, 1819–1848', *Australasian Historical Archaeology*, vol 33, 2015, pp37–54

### PRESENTATIONS

- Dr Caroline Butler-Bowdon, presentation on a panel, 'Tomorrow's workplace', for a Career Networking Night, Beyond the HSC, at Santa Sabina College, 10 May
- Dr Caroline Butler-Bowdon, 'Public engagement at Sydney Living Museums', a presentation for the University of Sydney Museum and Heritage Studies program for their unit of study 'Museum and Heritage: Engaging Audiences', 18 May
- Mark Goggin, co-chaired Communicating the Museum 2015, Istanbul, 9–12 September
- Mark Goggin, Council of Australasian Museum Directors (CAMD), Annual General Meeting at Australian Centre for the Moving Image (ACMI), Melbourne, 5–6 November
- Mark Goggin, co-hosted with Museum of Contemporary Art (MCA) the Culture Business Conference produced by Agenda, The Mint and MCA, 21–22 March
- Mark Goggin, Museums Australia and Museums Aotearoa Conference, Auckland, 17 May
- Mark Goggin, Council of Australasian Museum Directors (CAMD), Annual General Meeting, 18–19 May
- Michael Lech, 'Wallpaper in Australia', Lectures at Lindesay series, Darling Point, NSW, organised by the Women's Committee of the National Trust of Australia (NSW), 18 August
- Dr Sophie Lieberman, Chair, 'Stories buildings tell', Sydney Writers' Festival, 20 May
- Dr Sophie Lieberman, panellist, 'Cultural value + social value, can it add up?', REMIX Summit, 2 June
- Dr Sophie Lieberman, panellist, 'Indie classics: what will classical and art music look like in the future?', Vivid Ideas, 12 June
- Elisha Long, 'Trials of biocide cleaning agents on Sydney sandstone' (published in conference transactions), Australia ICOMOS Conference, Adelaide, 4–7 November
- Megan Martin, 'What colour was that girl's dress?: the archaeological evidence from Hyde Park Barracks', presented at Barracks' Girls and Famine Immigrants, one-day symposium organised by the Great Irish Famine Commemoration Committee, with the support of the Irish Ambassador, the Irish Consulate, in association with the HHT, 29 August
- Jacqui Newling, guest speaker at community fundraising event 'Hannah's Long Lunch', Hill End NSW, 5 September
- Jacqui Newling, 'Eat your history: the challenges of working with historic and heirloom recipes', Food & Words, 19 September
- Jacqui Newling, 'Feasts, famine and foraging: early settlers' approach to native food', lecture at the Friends of First Government House annual general meeting, 19 September
- Jacqui Newling, 'Flights of food fantasy, from the First Fleet to Federation', presentation for The Johnston Collection lecture series, Melbourne, supporting the exhibition *Feathering the Nest: Richard Nylon Meets William Johnston*, 30 September
- Jacqui Newling, 'Earn your crust: breaking bread in the early settlement of New South Wales', Margaret Bamford Memorial Lecture, Home Economics Institute Australia (NSW), 21 March
- Jacqui Newling, keynote speaker, opening of the Royal Botanic Garden Sydney exhibition *Botanica at Farm Cove*, Botanica 2016, 8 April
- Jacqui Newling, 'Our food history, in black and white', 2016 Sydney Writers' Festival, in conversation with John Newton (author of *The oldest foods on earth*) and Simon Marnie of 702 ABC Sydney, 22 May



### From far left

Megan Martin, Head of Collections & Access, at the Caroline Simpson Library & Research Centre; Jacqui Newling, Curator and colonial gastronome, at Vaucluse House; Elisha Long, Head of Heritage, at The Mint. Photos © James Horan for Sydney Living Museums; Michael Lech, Curator online collections, at the Caroline Simpson Library & Research Centre. Photo © Stuart Miller for Sydney Living Museums

- Sarah-Jane Rennie, seminar discussion on research gaps in preventive conservation with masters students in Cultural Materials Conservation, University of Melbourne (via Skype), 24 August
- Sarah-Jane Rennie, 'Preventive conservation in an Australian context', at Scientific Approaches to Preventive Conservation, International Institute for Conservation (IIC) International Training Centre for Conservation and Palace Museum, Beijing, 22 September
- Sarah-Jane Rennie, 'Practical outcomes for significance assessment', Royal Australian Historical Society, 25 October
- Sarah-Jane Rennie, chair, risk assessment planning session for the Preventive Conservation Special Interest Group of the Australian Institute for the Conservation of Cultural Material (AICCM), 5 November
- Sarah-Jane Rennie, 'Preventive Conservation at the Palace Museum, Beijing', AICCM NSW, 12 May
- Dr Matthew Stephens, 'Making music matter: creating a new culture at Sydney Living Museums', Sound Heritage Study Day 2, Chawton House Library, Chawton, Hampshire, UK, 11 March

### BOARDS, COMMITTEES AND PANELS

- Dr Caroline Butler-Bowdon, Judge, NSW Premier's History Awards 2015
- Dr Caroline Butler-Bowdon, Chair, Sydney Writers' Festival 2016 Panel, 'Historical Obsessions', 19 May, in partnership with the History Council of NSW
- Dr Caroline Butler-Bowdon, participation in the Council of Australasian Museum Directors' Executive Mentoring Program, 2015–16
- Michael Lech, Secretary of The Australiana Society Inc
- Dr Sophie Lieberman, Board Director, Australian Theatre for Young People (ATYP)
- Dr Sophie Lieberman, Chair, Sydney Arts Management Advisory Group (SAMAG)
- Dr Sophie Lieberman, Mentor, Social Leadership Australia
- Megan Martin, board member of the History Council of New South Wales
- Megan Martin, Honorary Fellow of the Library Council of New South Wales
- Megan Martin, board member of the Society of Australian Genealogists
- Megan Martin, member of the UNESCO Australian Memory of the World Committee
- Joanna Nicholas, reviewer for the Museums and Galleries NSW Standards Review Program
- Joanna Nicholas, member of the National Trust of Australia (NSW) Collections Committee
- Georgina Pearce, Environment & Heritage Portfolio's Steering Committees for Aboriginal Employment Strategy, Multicultural Plan, and Disability Inclusion Action Plan
- Sarah-Jane Rennie, committee member, Australian Institute for the Conservation of Cultural Material (AICCM) NSW
- Sarah-Jane Rennie, Chair, Preventive Conservation Special Interest Group of AICCM
- Susan Sedgwick, Editorial Team, CAMOC News (International Committee for the Collections and Activities of Museums of Cities)



## MIRIAM & IAN HAMILTON COLLECTION

We received a significant donation of material from the family of the late Miriam and Ian Hamilton following the death of Miriam in October 2014.

Miriam Hamilton nee Terry (1924–2014), a descendant of both the Rouse family of Rouse Hill and the Thorburns of Meroogal, was, with her husband, Ian (1919–1995), one of the last co-owners of Rouse Hill House and its collection. In accordance with her wishes, her family donated an important collection of objects, manuscripts, photographs and research material from her private collection. These items, now located at Rouse Hill House and Meroogal and in the Caroline Simpson Library & Research Collection (CSL&RC) at The Mint, are known as 'The Miriam & Ian Hamilton Collection'. They will greatly enhance our understanding and interpretation of our properties and NSW social history in general, and will provide exciting new opportunities for research and study by our staff and members of the public. Photographs and correspondence provide a window into extended networks of friends and family in Australia and beyond.

With a lifelong interest in history and heritage, Miriam devoted much of the last 30 years to documenting the history of Rouse Hill and that of her extended family. She inherited most of her private collection from her parents, Roderick Buchanan Rouse Terry (1899–1980) and Jessie Arminella (Bonnie) Thorburn (1893–1976). Miriam also purchased a number of items to consolidate the family archive, including pictorial material created by Major Thomas Wingate (1807–1869), second husband of Eleanor Terry nee Rouse (1813–1898). A suite of Wingate's photographs are complemented by a range of drawings he made in India and Australia, which provide a more intimate insight into military and family life.

A generous donation from Miriam's children allows us to begin the long process of cataloguing and digitising the material in the CSL&RC so it can be made available for research and interpretation.



**Above**  
Miriam Hamilton nee Terry. Photo courtesy of the Hamilton family

**Right**  
Miriam Terry on the verandah at Rouse Hill House, 24 October 1929, photographer unknown





🕒 **Clockwise from top**

Jessie Arminella (Bonnie) Thorburn, photographer unknown, c1911;  
Edwin Stephen and Bessie Rouse on the front verandah of Rouse Hill House, photographer unknown, c1890; Major Carruthers Queens Royal Regt 1837, Thomas Wingate (attrib), watercolour





# OUR ORGANISATION



## WHO WE ARE

Sydney Living Museums (SLM) operates under the *Historic Houses Act 1980* (NSW) to manage, conserve and interpret the properties vested in it for the education and enjoyment of the public. As a NSW statutory authority, our statutory name is the Historic Houses Trust of New South Wales (HHT) and we are administered through the Office of Environment and Heritage in the Department of Planning and Environment. Since 2013, SLM has been the public-facing identity of the HHT. We are one of Australia's largest state museum bodies. Over the past 36 years we have grown from a small organisation into one of the state's major heritage and cultural institutions, managing and conserving sites of historical and cultural importance that tell a story about the history and development of NSW.

We care for portfolio assets valued at more than \$256 million, including buildings, land and museum collections. Our built assets comprise a number of historic buildings dating from between 1793 and 1950, and include several of the earliest surviving colonial buildings in Australia, as well as major public buildings of the Macquarie era.

We maintain and open 12 museums to the public: Elizabeth Bay House, Elizabeth Farm, Hyde Park Barracks Museum, Justice & Police Museum, Meroogal, Museum of Sydney *on the site of first Government House*, Rose Seidler House, Rouse Hill House & Farm, Susannah Place Museum, The Mint and the Caroline Simpson Library & Research Collection, and Vaucluse House.

All our museums are listed on the NSW State Heritage Register. The Museum of Sydney and the Hyde Park Barracks are also on the National Heritage list, and the Hyde Park Barracks is on the UNESCO World Heritage List. (See also pages 66–69.)

We also maintain 36 hectares of land, including public spaces, farmland and gardens, as well as infrastructure such as roads, farm dams, 8 kilometres of fencing, and gates. Our principal landscapes include the formal historical colonial gardens, public park and beach at Vaucluse House, and 18 hectares of farm and open land at Rouse Hill House & Farm. Our gardens include some of the oldest and best surviving historical plant collections in Australia found outside botanical gardens.

We collect, catalogue and conserve material relating to our core themes of domestic material culture, the history of art, architecture and design, and aspects of Sydney's social history related to our sites. The collections held at our museums are valued at more than \$30 million. They comprise 250,000 archaeological artefacts, more than 45,000 objects, more than 130,000 glass-plate negatives, a library collection and

a small but important digital collection. All our collections are of cultural and heritage significance to the history of NSW.

In 2015–16 we generated 27% of our total income through commercial activities, paid admissions and non-recurrent allocation such as grants, corporate partnerships and donations from individuals, companies or government. Our venue hire business continues to strengthen, our four commercial cafes/restaurants are drawing increased visitation, and retail merchandising excelled compared to recent years. Our properties are in demand as locations for both film and photography shoots.

At our properties more than 61,000 schoolchildren and teachers, across all stages from Kindergarten to Year 12, attended education programs linked closely to the school curriculum. The Connected Classrooms program allows children throughout NSW to enjoy our programs via new media technology. We stage more than 130 public programs and events each year, ranging from large outdoor festivals to small specialist tours, which were enjoyed by more than 41,000 visitors in 2015–16.

Our Sydney Living Museums brand firmly positions our sites and their collections at the core of what we offer, enabling us to promote all our properties as a collective, as well as single destinations.

We are constantly building our digital content to support the brand by providing greater online accessibility to our houses and museums, collections and stories.

Our innovative exhibitions and public programs bring history to life through exploration of various themes such as architecture, art, convicts, crime and policing, Aboriginal history, and Sydney's places and people, past and present. Each exhibition and program is addressed in a unique way to create an engaging experience for our visitors.

We work with and are supported by a foundation, sponsors and hundreds of volunteers. We form partnerships with other cultural and heritage institutions, artists, community groups, universities and voluntary organisations.



## OUR MUSEUMS



### CITY PORTFOLIO

#### JUSTICE & POLICE MUSEUM

The Justice & Police Museum houses a unique collection of objects relating to crime, policing and legal history, including a significant forensic photography archive of more than 130,000 glass-plate negatives. The building complex, developed in three separate stages – Water Police Court (1856), Water Police Station (1858) and Police Court (1886) – is the work of NSW colonial architects Edmund Blacket, Alexander Dawson and James Barnet. As a group, the buildings are extraordinarily intact surviving examples of civic buildings of the mid to late 19th century. Blacket and Barnet designed and built dozens of similar courthouse complexes across NSW based on this early form established in Sydney.

The museum features the popular exhibition *City of Shadows: Inner-city Crime and Mayhem 1912–1948*, which showcases images from the NSW Police Forensic Photography Archive. The museum also displays spinechilling weapons, bushranging artefacts and physical evidence from notable crimes. Daily education activities reveal the worlds of justice and policing to school students.

#### MUSEUM OF SYDNEY

The modern Museum of Sydney *on the site of first Government House* was opened to the public in 1995. Designed by one of Sydney's best known architects, Richard Johnson, it occupies the site of Australia's first Government House, built in 1788 as home and office for the colony's first governor, Arthur Phillip. Preserved below the museum forecourt, known as first Government House Place, are the remaining foundations of the original building. Above ground, the *Edge of the trees* installation commemorates the first encounters between the British colonisers and the Gadigal people. The museum's evocative displays take visitors on a journey to explore Sydney's people, places and culture, then and now. Visitors can learn about our city's first people, inspect models of the First Fleet ships and peer into the archaeological remains of first Government House. An exciting program of changing exhibitions reveals the distinctiveness of this great city.

#### SUSANNAH PLACE MUSEUM

Susannah Place Museum is a terrace of four houses incorporating a re-created 1915 corner grocer's shop. Located in the heart of The Rocks, it was built in 1844 by Irish immigrants and continually occupied until 1990. The terrace survived largely unchanged through the slum clearances of the 1900s and the area's redevelopment in the 1970s. It is a rare surviving example of workers' housing from the mid-19th century, once ubiquitous but now almost vanished. In 1993 we worked with the (then) Sydney Cove Authority to develop and open Susannah Place as a museum. Today the museum tells the stories, often overlooked, of the lives of ordinary people. Susannah Place was home to more than 100 different families; their occupancy is still evident in the many layers of paint, wallpapers, linoleums, modifications and repairs that have survived.



## HOUSE MUSEUMS PORTFOLIO

### ELIZABETH BAY HOUSE

Designed by architect John Verge, Elizabeth Bay House was built during the years 1835–39 for Colonial Secretary Alexander Macleay and his family. A superb example of a Greek Revival villa, it enjoys a magnificent setting overlooking Sydney Harbour and was originally the centrepiece of a renowned landscape garden developed by Macleay on the slope above Elizabeth Bay. The saloon, with its elegant cantilevered staircase, is regarded as the finest interior in Australian colonial architecture. The house's interiors are notable for their detailing, particularly the quality of the joinery, plaster and stonework.

The house was restored by the state government and transferred from the Elizabeth Bay House Trust to the newly formed HHT in 1980. A favourite of students of design and social history, Elizabeth Bay House presents an evocative picture of early 19th-century life before the economic depression of the early 1840s, when Macleay was forced to leave the house.

With its extensive collection of early-19th-century furniture, fittings and domestic goods, as well as scientific instruments and specimens, Elizabeth Bay House is evocative of the life of a distinguished gentleman collector.

### ELIZABETH FARM

Elizabeth Farm is Australia's oldest surviving colonial homestead, incorporating the original cottage built in 1793 for John and Elizabeth Macarthur. It once stood within a 1000-acre (405-hectare) property with river frontage on two sides. This was Darug country, sustained by the Burramattagal people. By the late 1820s the prosperous Macarthurs had transformed their humble farmhouse into a spacious bungalow surrounded by 'pleasure grounds' rich in exotic plants and fruit trees. In the late 19th century, urban and industrial development greatly diminished the estate. In 1904 the homestead, now on less than 5 acres (2 hectares), was bought by William Swann for his large family, who lived at and cared for the property until 1968.

Following restoration carried out by the NSW Government Architect for the Heritage Council of NSW, operational management of the property was passed in June 1984 to the HHT, which established the hands-on experience-based house museum we know today. Formal transfer of ownership of the property to the HHT was completed in November 1985 through an amendment to the *NSW Heritage Act: Heritage (Elizabeth Farm) Amendment Act 1985 No 144*.

### MEROOGAL

Meroogal, in the NSW South Coast town of Nowra, is a fascinating Gothic Revival timber house, designed by Kenneth McKenzie and built in 1885. The timber-framed building, clad in weatherboard, is possibly based on American pattern-book designs popular in the late 19th century. Home to four generations of women from the Thorburn/Macgregor family, who lived there until 1985, Meroogal has a rich collection of personal objects that provide insights into the family's daily routines, domestic chores and social lives. Ownership of Meroogal and the support of family enabled the Thorburn and Macgregor women to live independent lives of modest gentility without undertaking paid employment. The house was both a home and an economic resource, with produce from the garden and orchard, and rent from occasional paying guests and tenants. The house with its rich intact collection was acquired by the HHT in 1985 and opened as a museum in 1988.

Meroogal's last owner, June Wallace, a descendant of Henry Thorburn, was keenly aware of its significance and worked closely with us in its preservation.



## OUR MUSEUMS



### HOUSE MUSEUMS PORTFOLIO

#### ROSE SEIDLER HOUSE

Architect Harry Seidler was just 24 years old when he designed a new house for his parents, Max and Rose, on a bushland site at Wahroonga. Built between 1948 and 1950, Rose Seidler House is one of the earliest examples of mid-20th-century modern domestic architecture in Australia, and was strongly influenced by American prototypes. Its original furniture brought by Seidler from New York forms one of the most important post-World War II design collections in the country. Seidler was awarded the Sulman Medal in 1952 for his design of Rose Seidler House, and at the time the house was highly influential, stimulating much social comment and intellectual debate as a manifestation of the modernist principles of space, the unity of arts and architecture coupled with structural engineering, and industrial design. It embodied new design and style ideals that gave impetus to the direction of architecture in Australia. With panoramic views of Ku-ring-gai Chase National Park, Rose Seidler House is presented in its original 1950s scheme.

#### ROUSE HILL HOUSE & FARM

Sited midway between Parramatta and the Hawkesbury towns and beside the newly constructed Windsor Road, Rouse Hill House & Farm was built by colonial settler Richard Rouse between 1813 and 1819. The fine Georgian homestead is surrounded by one of Australia's earliest surviving gardens. Originally the centrepiece of a much larger agricultural estate, the house was one of the longest continuously occupied homes in Australia. Its significance lies in the survival of its richly layered interiors, furnishings and collection of objects from six generations of the Rouse and Terry families.

The estate was bought by the state government in 1978. In 1987 it was transferred to the HHT, and opened to the public in 1999. In 2003 the site expanded to incorporate a section of the original Windsor Road turnpike, laid down by Governor Macquarie in 1812–13, and the site of the failed 'Vinegar Hill' convict rebellion of 1804. The Department of Education also transferred the Rouse Hill Public School to the HHT, which has since restored the building to its original appearance.

#### VAUCLUSE HOUSE

Vaucluse House was the country estate of colonial statesman, explorer, lawyer, publisher and politician William Charles Wentworth, his wife, Sarah, and their ten children. At its core a Georgian farmhouse, it was expanded and embellished by Wentworth with Gothic Revival turrets and crenellations to create a romanticised eye-catcher in an Arcadian landscape setting. One of only a few surviving harbourside estates from the early years of the colony, Vaucluse House retains the ornamental gardens, kitchen garden and outbuildings of what was once a self-sufficient small estate. The estate was purchased in 1827 by Wentworth, who took a leading role in the achievement of responsible government for NSW in 1856. The NSW Government purchased part of the Vaucluse estate in 1910 to provide public access to the Sydney Harbour foreshores. The house was opened to the public in 1912 and, since that time, has been an important place for the presentation of Australian history. The property has been restored and furnished to reflect the Wentworth family's occupation during the years 1827–53 and 1861–62, and its grandly appointed rooms contain many items typically owned by a wealthy upper-middle-class family of the time.



## MACQUARIE STREET PORTFOLIO

### HYDE PARK BARRACKS MUSEUM

The Hyde Park Barracks was built by convicts between 1817 and 1819 to the design of the first civil architect (and former convict) Francis Greenway, and is considered one of the finest colonial Georgian buildings in Australia. Here at the colony's principal convict establishment between 1819 and 1848, more than 50,000 convicts were mustered in the yard, slept in the dormitories, ate in the mess halls, attended trial and received punishment. Inscribed on the UNESCO World Heritage List in 2010, the Hyde Park Barracks is one of the 11 Australian Convict Sites considered to have outstanding universal value for their role in history's largest and longest running penal transportation system. From 1848 the barracks served as Sydney's Female Immigration Depot, and asylum for aged and destitute women, providing shelter for over 40,000 women and their children until 1887. Following that date it was a legal hub, housing numerous courts and government offices. Today we use the fabric and spaces of the building, and the rich collection of 120,000 archaeological artefacts, to unravel the stories of its thousands of occupants.

### THE MINT

Built in 1811–16 as part of Governor Lachlan Macquarie's General 'Rum' Hospital, this elegant colonnaded building is one of the oldest surviving buildings in central Sydney. Providing surgeons' accommodation, a medical stores depot and dissecting room at the rear, and later as the Sydney Infirmary and Dispensary, this hospital wing was integral to the medical care of convicts and paupers in the early to mid 19th century. In 1855 the site became the first overseas branch of the Royal Mint, with a Coining Factory constructed at the rear. The Sydney Mint, a centre for colonial science, industry and invention, processed 1200 tonnes of colonial gold into 150 million sovereigns – the principal currency used throughout the British Empire. From 1927 the site housed a succession of government departments, and extensive conservation and adaptive re-use of the site has been undertaken since 1979. The Mint now hosts our head office, the Caroline Simpson Library & Research Collection (see page 71), a bistro, an espresso and gift concept store, and venue hire spaces. The site has been in continuous public use since 1816.



## OUR PROPERTIES

ACQUIRED	PROPERTY	OPENED	STATUS
1980	Vaucluse House	1980	Museum
1980	Elizabeth Bay House	1980	Museum
1985*	Elizabeth Farm	1984	Museum
1984	Lyndhurst	(sold 2005)	Offices and library
1985	Meroogal	1988	Museum
1987	Rouse Hill House & Farm	1999	Museum
1988	Rose Seidler House	1991	Museum
1990	Hyde Park Barracks Museum	1991	Museum
1990	Justice & Police Museum	1991	Museum
1990	Museum of Sydney <i>on the site of first Government House</i>	1995	Museum
1990	Young Street terraces	–	Offices
1990	Susannah Place Museum	1993	Museum
1993	Walter Burley Griffin House	(sold 1995)	Conservation project
1996	Government House	1996	State house and garden (transferred to DPC <sup>†</sup> in Dec 2013)
1998	The Mint	1998 & 2004	Offices and library
2003	Former Rouse Hill Public School	2010	Museum and education facilities
2007	Tusculum	–	Leased until May 2086 <sup>‡</sup>
2007	Exeter Farm	(sold 2012)	Endangered Houses Fund project
2007	Glenfield	(sold 2013)	Endangered Houses Fund project
2008	Nissen hut	–	Endangered Houses Fund project
2009	Moruya Presbyterian manse	(sold 2013)	Endangered Houses Fund project
2010	Throsby Park	(leased 2015)	Endangered Houses Fund project <sup>§</sup>
2010	Beulah	–	Endangered Houses Fund project

\* Although the house museum opened in 1984, the property was not formally transferred to the HHT until the following year.

† Department of Premier and Cabinet.

‡ Leased to the Australian Institute of Architects.

§ Leased to Mr Tim Throsby.

## OUR COLLECTIONS



### ⌚ Clockwise from above

HMS *Supply*, Museum of Sydney Collection, Sydney Living Museums, model © Lynne and Laurie Hadley. The Foundation for the Historic Houses Trust financially supported the acquisition of this set of First Fleet ships; clay tobacco pipe, Joseph Elliott, Sydney, 1831–37, excavated from beneath the ground floor of the Hyde Park Barracks. Photo © Jamie North; John Cleave James, Special Photograph number 461, 6 August 1921, NSW Police Forensic Photography Archive, Sydney Living Museums

Each property holds collections of historical and modern material related to the site.

The collections include furniture, ceramics, silverware, soft furnishings, household and personal accessories, costumes, artworks, photographs and archaeological artefacts. Most of the objects in our collections are on show to the public.

Electronic access to the collections is provided to the public through a suite of online catalogues including the Library Catalogue, the Pictures Catalogue, the Colonial Plants Database and the Museums Collections Catalogue. Digital content is added to these catalogues as resources allow. We also contribute to national aggregated data services including Trove, Design & Art Australia Online, the Australian Dress Register, and the Museum Metadata Exchange.

### CAROLINE SIMPSON LIBRARY & RESEARCH COLLECTION

The Caroline Simpson Library & Research Collection was established as the Lyndhurst Conservation Resource Centre in 1984. In 2004 it was renamed in honour of the late Caroline Simpson OAM (1930–2003), whose outstanding collection of Australian colonial furniture, pictures and objets d'art was gifted to us by her children. The collection is a specialised research resource available to anyone – staff, scholars, heritage and conservation practitioners, museum professionals – with an interest in the history of house and garden design and interior furnishing in NSW from the 19th century to the present day. It includes architectural pattern books and fragments, wall and floor coverings, manufacturers' trade catalogues and sample books, garden ornaments, fittings, soft furnishings, personal papers and manuscripts, pictures, photographs, books and periodicals.

### PHOTOGRAPHIC COLLECTION

We care for a significant collection of photographs, including more than 130,000 glass-plate negatives created by the NSW Police Force between 1910 and 1964. The collection is housed at the Justice & Police Museum.



## ENDANGERED HOUSES FUND



We began our work of conserving endangered houses in 1993, when we acquired the then threatened GSDA No 1 Dwelling, a display house at Castlecrag designed by Walter Burley Griffin and Marion Mahony Griffin. We restored the house and financed the construction of a new house adjacent to the property. We then sold both properties (having arranged statutory protection and private covenants), saving a key work of two important 20th-century architects.

Due to the success of this conservation project, we established the Endangered Houses Fund (EHF) in 2005, supported by the Foundation for the Historic Houses Trust of New South Wales. The EHF is a conservation program that identifies significant 'at risk' properties and saves them from demolition or unsympathetic development.

We apply our expertise in order to conserve and protect properties, which are then offered back to the marketplace for the enjoyment of future generations; funds are re-invested and more houses can be saved over time, avoiding long-term recurrent costs to government. Many EHF properties are opened to the public during Heritage Week.

### LYNDHURST, DARGHAM STREET, GLEBE

Built in 1837 for surgeon James Bowman and his wife, Sarah Macarthur, Lyndhurst was designed by the fashionable architect John Verge and is an exceptional example of a 'marine villa'. The house, acquired by us in 1983, had faced demolition for future roadworks and was in a dilapidated condition. An extensive refurbishment led by conservation architect Clive Lucas OBE introduced new concepts of conservation practice, reinstating the verandahs and portico using modern materials in the absence of detailed knowledge of the original form, and rebuilding missing internal elements.

Lyndhurst was sold in 2005, returning to its original use as a private residence.

### WALTER BURLEY GRIFFIN 'GSDA NO 1 DWELLING', CASTLECRAIG

This house was built in 1920 as a display home to attract buyers to build in a 94-acre suburban development being led by the American architect Walter Burley Griffin and his wife, Marion Mahony Griffin.

The building exemplifies Griffin's sensitivity to landform and setting through its size, massing and sandstone construction. When it became in danger of demolition, the house was purchased in 1993 by the HHT, which oversaw its careful restoration and the construction of a new house adjacent that offset the conservation cost.

### GLENFIELD, CASULA, 1817

Glenfield was built for pioneer settler Dr Charles Throsby and is regarded as one of the most complete small rural estates of the Macquarie era. It is a sophisticated bungalow form with wide protective verandahs framing a suite of finely proportioned rooms with well-executed red cedar joinery and fittings, all of a particularly good quality for the period.

The property was transferred to us in 2007 in a dilapidated condition, and underwent extensive repairs and refurbishment before it was sold to a new owner in 2013.

### TUSCULUM, ORWELL STREET, POTTS POINT

Tusculum, built for businessman Alexander Brodie Sparks, is one of only three surviving colonial villas of the 1830s designed by John Verge in Potts Point (originally known as Woolloomooloo Hill). Now surrounded by 1920s flats, it originally sat in two acres of grounds facing Sydney town.

Derelict and in danger of collapsing, the villa was compulsorily acquired by the Heritage Council in 1985 and restored by the Australian Institute of Architects as their headquarters under the terms of a 99-year lease agreement. Tusculum was transferred to us in 2007.



#### EXETER FARM, MEURANTS LANE, GLENWOOD

Exeter Farm is a rare surviving example of a timber-slab settler's hut built in the 1830s and continually occupied until the 1980s. Its survival provides evidence of the early development of western Sydney and the Cumberland Plain for agriculture in the form of small holdings. The modestly sized cottage features much original timber construction and internal joinery, with a detached kitchen in a smaller building at the rear.

Transferred to us in 2006, the cottage was dilapidated, nearing collapse, before undergoing extensive repairs and refitting. It was sold to new owners in 2013 and in 2014 was the recipient of an Asia-Pacific UNESCO Award for conservation.

#### PRESBYTERIAN MANSE, MORUYA

This simple weatherboard home was built in 1885 and extended in the early 20th century. When acquired it was a rare intact cottage retaining much of its original fabric, including many examples of late-19th-century decorative wallpapers. The property had been neglected but was repaired and extended to allow for more convenient contemporary living while retaining as much original fabric as possible. It was sold to a new owner in 2013.



#### THROSBY PARK ESTATE, MOSS VALE

Throsby Park was the second home of pioneer settler Dr Charles Throsby, and is an exceptional colonial-era homestead set in 74 hectares of farmland. It is regarded as one of the finest colonial houses in NSW, containing red cedar joinery, white marble and Marulan mudstone fireplaces and a large collection of original furniture and fittings. The estate also features a very fine late-19th-century stable block, farm buildings and landscape gardens.

Transferred to us in 2010, the house underwent repairs and conservation to return it to a condition suitable for living in. A long-term lease was signed in 2015, which included a commitment to significant further capital investment by the lessee to ensure Throsby Park's long-term preservation.

#### NISSEN HUT, BELMONT NORTH

Nissen Hut is one of more than 50 such huts erected at Belmont North in 1951, to provide temporary migrant housing. We purchased this mostly intact example in 2008 to demonstrate the conservation options for modern industrial buildings. Designed during World War I by British engineer Peter Nissen, these demountable buildings were widely used in the 1940s and 1950s for temporary accommodation at various locations in NSW. Surviving Nissen huts are often unsympathetically altered or demolished.

#### BEULAH, APPIN ROAD, GILEAD

Beulah is a highly significant early-colonial rural property granted by Governor Lachlan Macquarie in 1817. The site covers more than 90 hectares over four titles, and includes over 50 hectares of Cumberland Plain Woodland vegetation, in addition to an 1830s farmhouse in dilapidated condition and a colonial-era bridge with sandstone abutments. The early history of Beulah is closely associated with colonial explorer Hamilton Hume and the Hume family.

Our approach to conserving the property includes assessing potential development options for a future owner to offset the capital cost of restoration and preservation. There is significant urban development pressure in the area south of Campbelltown that makes sites such as Beulah vulnerable to unsympathetic redevelopment.



## CORPORATE GOVERNANCE

### BOARD OF TRUSTEES

The *Historic Houses Act 1980* (NSW) provides that the HHT Board of Trustees shall be the governing body of the HHT. The HHT Board of Trustees is constituted under section 6 of the Act. The nine members of the Board are members of the public nominated by the Minister for Heritage and appointed by the Governor of New South Wales. The trustees are subject to the direction and control of the Minister. The Act stipulates that members of the Board of Trustees must include:

- at least one person who 'has knowledge or experience in history'; and
- at least one person who 'has knowledge or experience in architecture'.

Current Board members who fulfil these requirements are Alastair Baxter, Associate Professor Grace Karskens, Roderick Simpson and Sharon Veale.

The trustees represent a diversity of expertise and experience in business, law, architecture, urban design, history, conservation, information technology, retail and online commerce, education, media and marketing, sustainability and management.

Trustees are appointed for a term of up to three years and may be appointed for more than one term, but for no more than three consecutive terms of office. Trustees do not receive any remuneration for their Board activities. Two new trustees, Roderick Simpson and Sharon Veale, were appointed on 29 June 2016. During the reporting period Keith Cottier completed the maximum consecutive three terms and Andrew Tink resigned.

Trustees attended Board meetings as per the table below.

TABLE OF TRUSTEE ATTENDANCE

NAME	ATTENDED	LEAVE OF ABSENCE	ELIGIBLE TO ATTEND
Michael Rose (Chairman)	6	1	7
Alastair Baxter	6	1	7
Paddy Carney	7	–	7
Keith Cottier	3	1	4
Grace Karskens	6	1	7
Louise McElvogue	6	1	7
Naseema Sparks	7	–	7
Andrew Tink	4	–	4
Siobhan Toohill	7	–	7

### TRUSTEES

**Michael Rose, BA, LLB AM (Chairman)** is the Chief Executive Partner of law firm Allens. Michael is also Chairman of the Committee for Sydney, Global Chairman of ChildFund Alliance, an international development NGO, Chairman of the Indigenous Engagement Task Force of the Business Council of Australia and a Fellow of the Australian Institute of Company Directors. He lives in Sydney with his wife, Jo D'Antonio, and their three children. Michael was appointed as a trustee in June 2010 and his current term expires on 31 December 2018.

**Alastair Baxter, BScArch, BArch, RAIA, GAICD** is a practising architect, board member, sustainability engagement consultant, TV sports commentator, and former Australian and NSW professional rugby union player. Alastair is an Associate Principal at Populous with extensive experience in master planning major sports, leisure, convention and exhibition facilities in Australia and internationally. Outside of architecture, he is a principal of the Sustainable Forward Consulting Group, which addresses environmental, social and economic sustainability issues in Australia and the South Pacific. He is a director on the NSW Waratahs Rugby Board and the Foundation of the Historic Houses Trust of New South Wales Board, and has a number of roles as a TV sports commentator. Alastair played for the Wallabies and Waratahs from 1999 to 2011 and finished his rugby career as Australia's most capped test prop. He was appointed as a trustee on 2 April 2014 and his current term expires on 1 April 2017.

**Paddy Carney, CA, BSc (Hons)** is a registered company auditor. She is a partner at PwC and also a member of its Board of Partners in Australia. She has more than 20 years' financial experience with PwC in the United Kingdom and Australia across a broad range of clients, with a focus on the retail and consumer sector. She is also a governor of the Sir David Martin Foundation, which aims to get more young people off the streets, away from unhealthy situations and into care and rehabilitation. Paddy is the Chair of the HHT's Audit and Risk Committee. She was appointed as a trustee in March 2013 and her current term expires on 5 March 2019.

**Keith Cottier, AM, AASTC, LFRAIA** is a former director of the highly awarded architectural firm Allen Jack+Cottier. In 2001 he was awarded the Gold Medal, the Royal Australian Institute of Architects' highest honour. He was appointed a Member of the Order of Australia in 2004. Keith has served as a Commissioner of the Australian Heritage Commission, as a member of the Heritage Council of New South Wales, and as a member of the Sydney Cove Authority and the City West Development Corporation. His high-profile projects include Wylie's Baths, the Argyle Centre, the Submarine Mine Depot at Chowder Bay and Penfold's Magill Estate in Adelaide. Keith was appointed as a trustee on 1 January 2007 and his final term expired on 31 December 2015.

**Associate Professor Grace Karskens, BA, MA, PHD FAHA** teaches Australian history at the University of New South Wales. Grace has published extensively including *Inside The Rocks: the archaeology of a neighbourhood*, the multi-award-winning *The Rocks: life in early Sydney* and *The colony: a history of early Sydney*, which won the 2010 Prime Minister's Literary Award for Non-fiction. She is a Fellow of the Australian Academy of the Humanities, and is on the boards of



the Dictionary of Sydney, the National Museum of Australia's *reCollections* journal and a number of international scholarly journals. Grace was appointed as a trustee on 1 January 2008 and her current term expires on 21 January 2017.

**Louise McElvogue, BA, MA, GAICD** is a principal of Macleod Media, which advises on strategy, technology and media. She works with boards, government and executives to set business strategy and policy, and to develop e-business, partnerships and digital efficiencies. She has worked in the United States, Europe and Australia for clients including McDonald's, Invensys, the ABC, News Limited, Channel 4, the BBC and Société Générale. Louise was a member of the federal government's Convergence Review in 2012. This landmark review of Australia's media and internet regulatory framework recommended a new approach to regulation. She has a background in journalism and her work has appeared in *The New York Times*, *The Guardian*, *Financial Times* Media, *The Wall Street Journal* TV, the BBC and CNN. She was appointed as a trustee in March 2013 and her current term expires on 5 March 2019.

**Roderick Simpson, BSc (Architecture)** was recently appointed by the NSW Government as the inaugural Environment Commissioner of the Greater Sydney Commission. Prior to that he was an Associate Professor and Director of the Urban Design and Master of Urbanism Programs in the Faculty of Architecture, Design and Planning at the University of Sydney and principal of simpson+wilson, whose work ranges across architecture, urban design and strategic planning. He has worked for the Commonwealth, state and territory governments on metropolitan and regional planning, and as Manager of Urban Design for the Sydney Harbour Federation Trust, and has won a number of urban design and planning competitions nationally and internationally. He also has an interest in cultural planning and has previously been a board

member of the HHT, and was recently appointed to the UrbanGrowth NSW Design Directorate. Roderick was appointed as a trustee on 29 June 2016 and his current term expires on 28 June 2019.

**Naseema Sparks AM, FAICD** is an experienced company director and serves on a number of ASX-listed advisory boards as well as government regulatory bodies. Naseema is a 'top-line growth' director: she has a deep understanding of consumers, as well as hands-on management and operational experience in organisations where the main driver of growth and differentiation is innovation and human capital. Her expertise includes retail, online commerce, media and marketing, technology services and manufacturing. Naseema's executive career was as the managing director of global communications company M&C Saatchi, and she holds an MBA from the Melbourne Business School. She was appointed as a trustee on 2 April 2014 and her current term expires on 1 April 2017.

**Andrew Tink, AM, BA, LLB, HonDLitt** is an Adjunct Professor at Macquarie University's law school. After eight years at the bar and 19 years in the NSW Parliament, where his roles included Shadow Attorney-General and Shadow Leader of the House, Andrew stepped back from active politics to focus on writing. In 2010 his biography of William Charles Wentworth won the Nib CAL Waverley Award for Literature. His second book, a biography of Lord Sydney, was published in 2011, and his third, the story of Canberra's air disaster in 1940, was released in 2013. His most recent book, *Australia 1901–2001: a narrative history*, was released in November 2014. Andrew is also the president of the Library Council of NSW. He was appointed as a trustee on 22 May 2012 and resigned on 3 March 2016.

#### ▲ Above

Sydney Living Museums Trustees. Front row, left to right: Sharon Veale, Naseema Sparks, Michael Rose, Louise McElvogue, Roderick Simpson. Back row: Paddy Carney, Associate Professor Grace Karskens, Alastair Baxter, Siobhan Toohill. Photo © James Horan for Sydney Living Museums



## CORPORATE GOVERNANCE

### TRUSTEES *continued*

**Siobhan Toohill, BScArch, BArch, Grad Dip Urban Design** is the Head of Group Sustainability and Community at Westpac. She is responsible for the organisation's sustainability strategy, responding to pressing social issues including demographic change, economic solutions to environmental challenges and helping customers to achieve sustainable financial futures. Her role also encompasses community partnerships, the Westpac Foundation, the Westpac Bicentennial Foundation and Indigenous engagement. Previously she established the sustainability function at Stockland and has held senior design roles with Stockland, Lend Lease and the NSW Government's Urban Design Advisory Service. Siobhan is also the Deputy Chair of the Green Building Council of Australia, Director of the Australian Building Codes Board and co-founder of the podcast *Out the Front*. She was appointed as a trustee on 2 April 2014 and her current term expires on 1 April 2017.

**Sharon Veale, BA (Hons), MA Public History, Grad Dip Urban and Regional Planning** is a Partner and the Chief Executive at GML Heritage. With a background in urban planning and public history, she has extensive experience in Aboriginal and historic cultural heritage assessment, management and heritage conservation for public and private sector clients. Sharon teaches Heritage Planning at the University of New South Wales, has published three books and regularly contributes to peer-reviewed journals. She is a member of the NSW National Parks and Wildlife Advisory Council, is on the Editorial Board of the Australia ICOMOS refereed journal *Historic Environment*, and is a member of the ICOMOS International Scientific Committee on the Interpretation and Presentation of Cultural Heritage Sites. Sharon was appointed as a trustee on 29 June 2016 and her current term expires on 28 June 2019.

### COMMITTEES

There are five Board advisory committees that provide advice to trustees: Aboriginal Advisory Committee, Audit and Risk Committee, Commercial and Marketing Advisory Committee, Curatorial and Public Engagement Advisory Committee, and Heritage and Collections Advisory Committee. All five committees are convened per section 9 of the *Historic Houses Act 1980* (NSW).

There are two standing committees that provide advice to management and involve staff representation: the Joint Consultative Committee, which facilitates discussions between the union and management, and the Work Health and Safety Committee. Committees operating are listed in the Appendices on pages 89–91.

### CORPORATE PLANNING

A corporate plan is developed on a five-year cycle by our staff and trustees; the current plan covers the period 2010–2015. The corporate plan was reviewed during the year, and it was determined that it continues to be relevant. During

2015–16, scoping work around strategic projects was undertaken. These projects will feed into the Corporate Plan during its renewal in 2016–17, providing a comprehensive approach to the future direction of the agency.

Using the goals and strategies set out in the corporate plan, an annual budget plan is developed for both recurrent and capital expenditure across the financial year.

These plans set the direction and budget for our operational business year. The directions also reflect the agency's alignment with the NSW Government's priorities outlined in *NSW 2021: A plan to make NSW number one*. Progress against the plans is reported to the trustees at bimonthly board meetings.

### EXECUTIVE

#### AS AT 30 JUNE 2016

**Mark Goggin, BA (Hons), EMPA** is the Executive Director, and commenced on 6 August 2013. He has 20 years' experience in leadership across the museum, cultural and health sectors as CEO, festival producer, educator and researcher. Before joining the HHT he spent ten years as General Manager of Marketing, Programs and Commercial Services at the Museum of Applied Arts and Sciences. Mark built the museum's brand profile and audiences, and was responsible for leading entrepreneurial exhibitions and creating innovative programs, such as the annual citywide festival Sydney Design. He oversaw the renewal of the heritage Sydney Observatory site and successfully launched the publicly accessible Powerhouse Discovery Centre: Collection Stores at Castle Hill. Originally trained as a psychologist, he has an Executive Masters of Public Administration from the Australian and New Zealand School of Government.

**Dr Caroline Butler-Bowdon, BA (Hons), MA, PhD** is Director, Curatorial and Public Engagement. Spanning 20 years, her career has been dedicated to cultural leadership that connects diverse audiences to history, arts and heritage through a broad range of public engagement programs including festivals, exhibitions and books. At the HHT she uses her vision, experience and expertise to lead the cross-platform programming in the fields of interpretation, exhibitions, regional touring program, public programs, education, web, volunteering and publications. She also leads the work of the HHT's City and House Museums portfolios. She is the winner of multiple awards for projects she has written, produced and led that share the stories of urban life, architecture and design across the centuries. She completed the Museum Leadership Institute Program in 2012 at The Getty Leadership Institute at Claremont Graduate University, California.

**Ian Innes, BScArch, BLArch** is Director, Heritage and Collections. He has more than 20 years' experience in cultural landscape management and conservation, having previously held senior management roles at the Royal Botanic Garden Sydney, and Centennial Parklands. He studied architecture and, later, landscape architecture, and his ongoing professional interests relate to conservation of the built environment, including architectural and landscape design, heritage theory and practice, cultural landscape management and strategic asset management.



**Julie Turpie, BA (Hons)** is Director, Commercial and Marketing Services, with responsibility for the Macquarie Street Portfolio. Julie has more than 20 years' experience in brand development, destination marketing, business development and public programming. She worked for the Sydney Harbour Foreshore Authority for six years, managing their sponsorship, business development program and annual events portfolio. From 2008 to 2011 Julie was the director of City Marketing and Major Events at Brisbane Marketing, where she was responsible for city branding strategies, destination marketing campaigns and delivering a major events strategy for Brisbane.

**Lisa Walters, BCom, CA and GAICD** is Director, Operations and Governance, with responsibility for Finance, Human Resources, ICT and Compliance and Knowledge. Immediately prior to this role, Lisa was the Chief Operating Officer at Greenpeace Australia Pacific, following 15 years in the financial services sector, locally and internationally, managing transformation change.

## HHT DIVISIONS

The HHT is structured around four divisions – Commercial and Marketing Services, Curatorial and Public Engagement, Heritage and Collections, and Operations and Governance.

### COMMERCIAL & MARKETING SERVICES DIVISION

The Commercial and Marketing Services Division sets and drives our revenue-generating strategies, and is responsible for implementing strategies designed to grow audiences and increase public awareness and perceptions of the organisation. The group comprises four teams: Audience and Research Development, Commercial Services (including venues, leaseholds and retail), Development and Fundraising, and Marketing, Communications and Design. The division also includes the Macquarie Street Portfolio, which comprises the Hyde Park Barracks Museum and The Mint.

The **Audience and Research Development** Team is responsible for the development and management of our audience and research strategies, providing data, statistical analysis and research findings to inform and enhance our activities, audience engagement strategies and visitor experience.

The **Commercial Services** Team is responsible for venue hire, commercial leaseholds and retail. It manages the commercial hire of our unique and specialty venues for corporate and private events, including for filming and photography.

The **Development and Fundraising** Team manages our corporate partnerships and membership program to maximise external funding, increase awareness of the HHT and strengthen our engagement with donors, corporate partners and members while working with the Foundation for the Historic Houses Trust of New South Wales to support the work of the organisation.

The **Marketing, Communications and Design** Team provides strategic direction on and implementation of marketing, design and communications (including media and public relations) activities to support our properties, exhibitions, public programs and events. It also manages our box office.

The **Macquarie Street Portfolio** includes The Mint (our head office and major commercial venue) and the UNESCO World Heritage-listed site of the Hyde Park Barracks, two of Sydney's most important early-19th-century buildings on Macquarie Street.

Portfolio staff ensure the integrity and preservation of these culturally significant buildings and their collections through judicious management and by balancing the need for conservation with the need to increase access to the sites for all visitors. Staff develop strategies to grow and diversify our audiences while strengthening our engagement with them.

## Above

Sydney Living Museums Executive Team. Left to right: Julie Turpie, Mark Goggin, Lisa Walters, Ian Innes and Caroline Butler-Bowdon. Photo © James Horan for Sydney Living Museums



## CORPORATE GOVERNANCE

### CURATORIAL & PUBLIC ENGAGEMENT DIVISION

The Curatorial and Public Engagement Division produces exhibitions at our museums, interprets our properties, presents stories from our collections, runs educational and public programs, and manages publications, web and social media platforms to engage over 1 million visitors annually on site and online. It facilitates community participation, including encouraging those interested to join our volunteering programs. The division also includes the City Portfolio, which comprises the Justice & Police Museum, Museum of Sydney and Susannah Place Museum, and the House Museums Portfolio, which comprises Elizabeth Bay House, Elizabeth Farm, Meroogal, Rouse Hill House & Farm, Rose Seidler House and Vaucluse House.

The **Curatorial and Exhibitions** Team takes a multidisciplinary approach to interpretation, exhibition, design and publication projects. The team interprets our stories and research for the public in innovative and accessible ways that enhance the visitor experience and allow audience participation.

The **Programs** Team drives the development and delivery of educational and public programs to engage our various audiences. It provides access to our knowledgeable people, our collections, our museums and our city for a wide range of visitors, and coordinates our Volunteer Program.

The **Web and Screen Media** Team drives the development and delivery of web- and screen-based content to enrich the visitor experience and engage new audiences.

The **City Portfolio** includes the Museum of Sydney *on the site of first Government House*, the Justice & Police Museum and Susannah Place Museum. Portfolio staff research, interpret and communicate to visitors a range of stories about Sydney's people and places from the 18th to the 21st centuries. Through this work, visitors learn about the significance of first Government House, built by Arthur Phillip in 1788, the defining moment of first contact between the Gadigal people and the British colonisers, the world of crime, policing and punishment, and the everyday lives of the families who lived in the terraces of Susannah Place.

In 2015 the Eastern Sydney Portfolio and the Meroogal and Western Sydney Portfolio were transferred to the Curatorial and Public Engagement Division and combined to create the **House Museums Portfolio**. Through conservation and interpretation, portfolio staff facilitate access to and enjoyment of our house museums, as well as their grounds and collections, for a variety of audiences and purposes, including education and tour groups, general visitors, public programs and commercial venue hire.

Portfolio staff provide insights into the stories of the people who built these houses, bringing to life their ambitions and achievements in the context of their families and domestic lives.

As well as the houses, these sites include pleasure gardens, farm pastures and livestock, an 1880s schoolhouse, a student resource and education centre, and extraordinarily intact collections linked to the families and their stories.

### HERITAGE & COLLECTIONS DIVISION

The Heritage and Collections Division manages the conservation and care of our houses, museums and landscapes, as well as the Endangered Houses Fund (EHF) program, through conservation management planning, place management, asset maintenance and delivery of capital works, collections care, conservation and landscaping.

The **Collections and Access** Team provides online access to our research, disseminating knowledge about our collections, sites and buildings. It is also responsible for the development of the Caroline Simpson Library & Research Collection, a publicly accessible research facility. The Collections and Access Team was transferred to the Heritage and Collections Division in 2015.

The **Heritage** Team provides technical leadership and specialist skills in the care, conservation and maintenance of our buildings, interiors, landscapes and moveable heritage. The team coordinates a program of capitalised maintenance projects at all properties to ensure the ongoing preservation of our heritage assets, as well as meeting current requirements for compliance, safety and functionality.

The **Horticulture** Team maintains and conserves historic gardens at six of our properties, including management of historic trees, colonial-era plantings and propagation of rare and unusual plant varieties. The team has specialist knowledge of historic gardening practices, which they use to authentically present our gardens.

### OPERATIONS & GOVERNANCE DIVISION

The Operations and Governance Division supports the business of the HHT and its position as a leading history and cultural heritage organisation in NSW. This division is responsible for the provision of corporate services support and advice, including corporate governance, across the agency. The division contains four teams: Compliance and Knowledge, Finance, Human Resources, and Information and Communications Technology (ICT).

The **Compliance and Knowledge** Team manages the development, evaluation and review of policies and procedures to ensure we have the knowledge and processes to comply with a range of legislative and compliance requirements in relation to organisational policy and records management. This team is also responsible for coordinating the transport and storage logistics of the agency, operating across multiple sites.

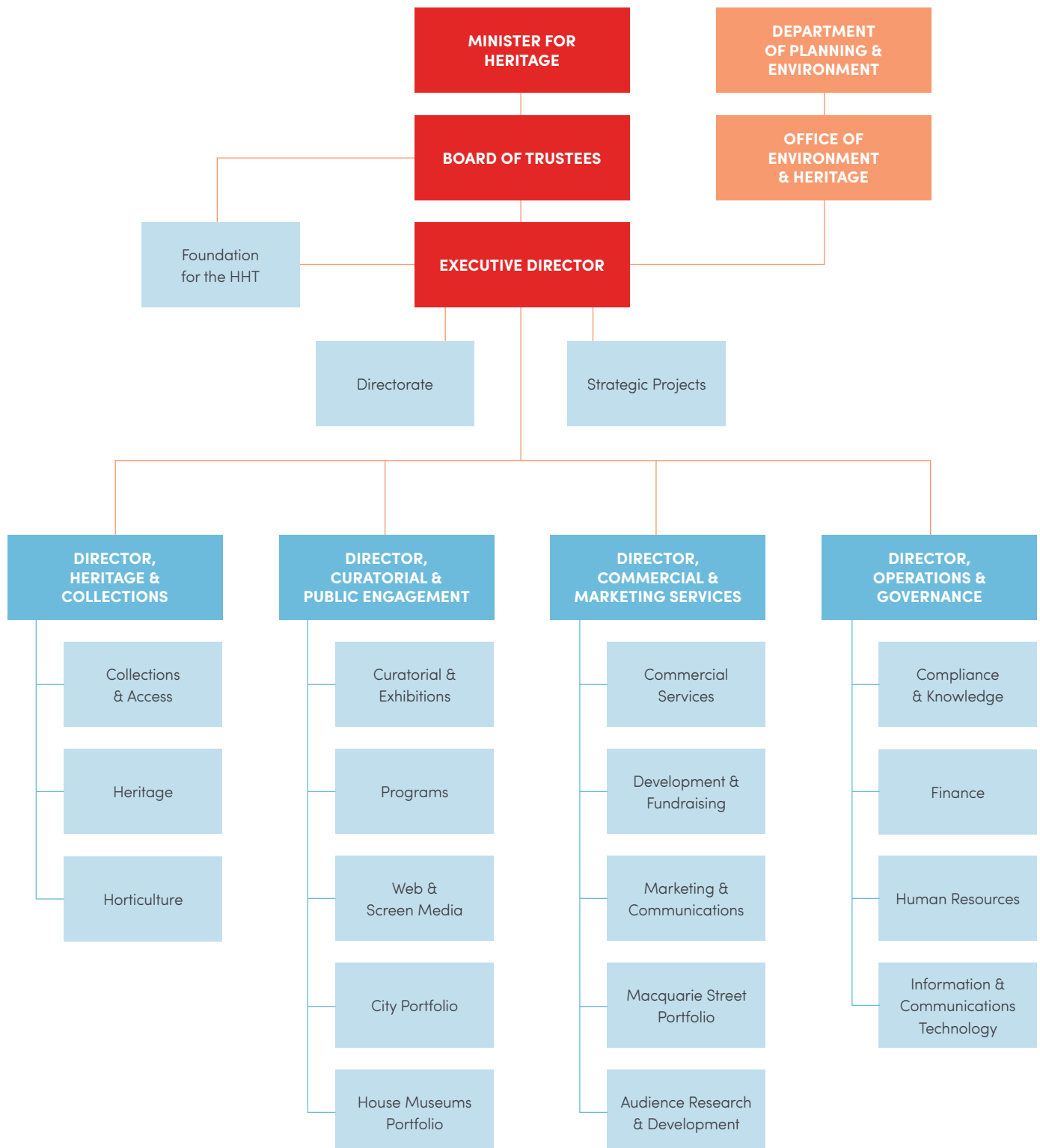
The **Finance** Team provides strategic financial advice, accurate information, reporting and financial administrative support to ensure we manage our budget prudently, maintain high standards of internal control, maintain our insurance coverage and are compliant with the relevant statutory and Australian Accounting Standards.

The **Human Resources** Team provides support and advice in employee relations planning, practice and policy development, and employee training and development, as well as operational services such as payroll delivery and work health and safety advice and coordination.

The **ICT** Team develops and manages the technology and communications services required to achieve our strategy, ensuring business operations are maintained and supported. It ensures the ICT network, business applications and telecommunications systems deliver integrity and performance.

# ORGANISATIONAL CHART

AS AT 30 JUNE 2016





## CORPORATE GOVERNANCE

### VOLUNTEERS

Our Volunteer program enables us to deliver meaningful experiences of our properties and collections to the people of NSW. Whether providing an interpretative tour as a museum volunteer, undertaking research into our collections as a project volunteer or embroidering replica curtains as a soft furnishings volunteer, these roles provide a deeper level of engagement to those who want to contribute their time and knowledge to help us fulfil our mission.

Our volunteers enjoy using their skills, sharing their knowledge and helping to keep our properties relevant and accessible. Volunteers are encouraged to provide feedback about their experiences, which is then used to develop volunteer policies and ensure the program is managed in line with best practice.

### RISK MANAGEMENT

We are committed to good corporate governance including taking a robust approach to risk-management planning that identifies and addresses both external and internal risks to our operations. Internal risks are also managed through the development of new and revised policies and procedures, and identification of appropriate risk-mitigation controls.

The NSW Government provides guidance to agencies in developing their risk-management frameworks specifically around the Australian/New Zealand Management Standards (AS/NZS ISO 31000:2009) and through the NSW Treasury Policy Paper TPP09-5. Our mandatory annual attestation is included on page 81.

Our Audit and Risk Committee is an advisory committee of the Board of Trustees and an integral component of our corporate governance arrangements. Its responsibilities cover the review of internal controls, risk management, the annual financial statements, and both internal and external audits.

The committee meets annually with an external audit manager from the Audit Office of NSW to discuss findings from the Audit Office's review of our financial statements and those of our related entities, which have all been issued with an unmodified audit opinion.

### ETHICAL STANDARDS

Our Code of Ethics and Conduct: Staff and Volunteers policy was reviewed in 2015 and was formally reissued in August of that year, before the Public Sector Commission implementation date of 1 September 2015.

### ICT MANAGEMENT

The ICT Team continued to develop policies and procedures critical for compliance with the NSW Government's Digital Information Security Policy, including ICT Change Management, and Mobile Phone Usage Policy. The Digital Information Security mandatory annual attestation is included on page 85.

### INTERNAL AUDIT

#### Capital Maintenance Program

As part of the three-year internal audit plan, Deloitte conducted an audit to assess the design adequacy and operating effectiveness of our controls in relation to the management of our ten-year capital maintenance program.

The report identified a number of governance activities that were in place, including the existing Project Control Group, who meet monthly to discuss the program's progress and operational issues in addition to monthly reporting to our Executive. The Heritage and Collections Advisory Committee provides oversight of the program, with regular reporting to the Audit and Risk Committee.

The report identified three moderate risk areas and recommended that we: undertake an annual risk assessment of the program; reinforce the need to complete all prescribed project documents; and complete contractor performance evaluation post-completion, as well as formalise the Project Close Out.

Management will implement recommendations from the review during an agreed timeframe as resources allow. Our Audit and Risk Committee monitors the implementation of internal and external audit recommendations.

### INSURANCE

As a NSW statutory authority, our insurable risks are covered under the Treasury Managed Fund (TMF), the NSW Government's self-insurance scheme.

This year we lodged seven claims with TMF, including claims relating to the cancellation of *Fifties Fair* 2015, water damage at the Museum of Sydney and damage to one of the towers from the exhibition *Towers of Tomorrow with LEGO® Bricks*. Six of the claims were fully finalised in 2015–16; the seventh claim is in progress.

In 2015–16 we also had 11 motor vehicle claims. To date all claims have been accepted by TMF and, where relevant, repairs have been undertaken or are scheduled to be completed in due course.

### JOINT CONSULTATIVE COMMITTEE (JCC)

The Joint Consultative Committee of the Public Service Association (PSA) represents the interests of its union members. It met with management this year to discuss two Change Management Plans, which resulted in the revision of roles within the Commercial Services and Compliance and Knowledge teams.

### LEGAL CHANGE

No changes were made to the *Historic Houses Act 1980* (NSW) during the reporting period.

## INTERNAL AUDIT AND RISK MANAGEMENT ATTESTATION

FOR THE 2015–16 FINANCIAL YEAR  
FOR THE HISTORIC HOUSES TRUST  
OF NEW SOUTH WALES

I, Mark Goggin, am of the opinion that the Historic Houses Trust of NSW (HHT) has internal audit and risk management processes in place that are, excluding the exemption described below, compliant with the core requirements set out in Treasury Circular NSW TC 15/03 *Internal Audit and Risk Management Policy*.

I, Mark Goggin, am of the opinion that the internal audit and risk management processes for the HHT depart from the following core requirements set out in Treasury Circular NSW TC 15/03 and that (a) the circumstances giving rise to these departures have been determined by the Portfolio Minister and (b) the HHT has implemented the following practicable alternative measures that will achieve a level of assurance equivalent to the requirement.

Ministerially Determined Departure	Reason for Departure and Description of Practicable Alternative Departure Measures Implemented
<b>Core Requirement 3</b>	<p>The Chair and Members of the Audit and Risk Committee are to be appointed by the statutory body.</p> <p>The alternative measures implemented to achieve an equivalent level of assurance was for the HHT to satisfy itself that the chair and members of the HHT Committee collectively possess the eight skills and knowledge as outlined in core requirement 3.4.3. The composition of the HHT Committee membership in 2015–16 met these requirements.</p>

These processes, including the practicable alternative measures implemented, provide a level of assurance that enables the senior management of the HHT to understand, manage and satisfactorily control risk exposures.

I, Mark Goggin, am of the opinion that the Audit and Risk Committee for the HHT is constituted and operates in accordance with the independence and governance requirements of NSW Treasury Policy Paper TPP09/05. The Chair and Members of the Audit and Risk Committee are:

- Paddy Carney, independent Chair and HHT Trustee (Term 2: March 2016 – current)
- Michael Rose, independent Member and Chairman HHT Trust (Term 3: August 2010 – current)
- Louise McElvogue, independent Member and HHT Trustee (Term 1: June 2013 – current)

I, Mark Goggin, declare that this Internal Audit and Risk Management Attestation is made on behalf of the following controlled entities:

- Foundation for the Historic Houses Trust of New South Wales



Mark Goggin  
Executive Director

30 August 2016



## CORPORATE GOVERNANCE

### POLICIES & PROCEDURES

The following policies and procedures were developed: Public Wi-fi and Venue Hire Internet – Terms and Conditions, Safety Incident Reporting and Response, Foundation for the Historic Houses Trust of NSW Charter, Code of Conduct: Foundation Board of Directors, Moving Desks, Curatorial and Public Engagement Advisory Committee Charter, Commercial and Marketing Advisory Committee Charter, Heritage and Collections Advisory Committee Charter, ICT Change Management, Internal Audit Charter, WHS Framework, Injury Management and Return to Work Policy, WHS Consultation Policy, Audit and Risk Committee Charter, Trust Charter, Code of Conduct: Trustees, Public Interest Disclosure, WHS Committee and Health and Safety Representatives, Ruth Pope Bequest Travelling Scholarship, Handling of Suspicious Mail Packages or Deliveries.

During the year the Code of Ethics and Conduct: Staff and Volunteers was also revised.

In addition, the following policies and procedures were drafted or revised in 2015–16 and are in the consultation phase prior to approval: Policies Framework, First Aid Officers: Designated Positions, Training and Allowances, Disposal of Accountable Goods, Aboriginal Advisory Committee Charter, Social Media, Risk Management Framework, Outside Workers Uniform Policy, Emergency and Disaster Preparedness System (incorporating Critical Incident and Business Continuity), Critical Incident Management Plan, Cash Receiving Receipting and Banking, Contract Register, Managing Gifts and Benefits, Mobile Phone Usage Policy.

### RECORDS MANAGEMENT

The records management program continued to progress and develop, with a key achievement being completing an assessment of our current level of compliance against the principles in NSW State Records' Standard on Records Management. The review found that our records management program had achieved significant advances. It also identified areas for improvement, which are guiding our work program as we move towards full compliance. The draft functional retention and disposal authority that was submitted to the State Records Authority of NSW in June 2015 has not yet been approved by the Authority. Once it is approved, we will be able to expand our sentencing and disposal program, which, to date, has been focused on the authorised destruction of hard copy administrative records.

### WORK HEALTH & SAFETY (WHS)

Our Work Health and Safety Committee continued to meet regularly and review incidents at our properties.

We proactively case manage return-to-work plans for any injured employees. Recommendations made by the committee to management are considered by the Executive. The committee was a key consultation point for the WHS policies developed and refreshed during the year.

### DISABILITY INCLUSION ACTION PLAN

The Environment and Heritage Portfolio Disability Inclusion Action Plan (DIAP) 2015–2019 is aligned to the principles underpinning the United Nations Convention on the Rights of Persons with Disabilities (UNCRPD), which acknowledges that people with disability have the same human rights as those without disability.

The scope of this plan covers services, facilities and employment provided by the Environment and Heritage Portfolio. As part of the cluster shared services model, it is expected that this plan will be revised to incorporate the actions from the Planning and Environment Portfolio DIAP.

The structure of the plan includes four outcome areas:

#### 1. Liveable communities

Identifying and removing barriers to Environment and Heritage Portfolio services and facilities for people with disability.

#### 2. Employment

Increasing employment and inclusion in the workplace for people with disability.

#### 3. Attitudes and behaviours

Developing positive attitudes by increasing awareness and inclusion practices.

#### 4. Systems and processes

Identifying and removing barriers caused by our systems and processes.


We completed the following actions to provide both physical and intellectual access to our properties, programs and services:

- New technology has been introduced to increase accessibility in our exhibitions, and audio and braille signage has been upgraded at the Museum of Sydney.
- All our recruitment processes have been reviewed, with accessibility and disability information included in the job application process.

### FUTURE DIRECTIONS

An audience research partner was engaged to identify physical and intellectual barriers to inclusion and accessibility at the Museum of Sydney, Justice & Police Museum and Susannah Place Museum. They will consult with visually impaired audiences, those with mobility impairments and those with hearing impairments in relation to the development of the Protecting National Historic Sites Programme First Government House project. Once the reviews are completed, we will develop and implement an 'Improvement Plan' and undertake recommendations to improve accessibility and inclusion.



 **Above** Members of the soft furnishings group at Elizabeth Bay House. Photo © James Horan for Sydney Living Museums



## CORPORATE GOVERNANCE

### MULTICULTURAL PLAN

The Environment and Heritage Portfolio Multicultural Plan 2015–2018 outlines how the Planning and Environment Cluster will conduct its business within a culturally, linguistically and religiously diverse society. It meets the requirements under the *Multicultural NSW Act 2000* and the Multicultural Policies and Services Program overseen by Multicultural NSW.

Our Multicultural Plan identifies strategic priorities, assigns corporate responsibilities and specifies timeframes for its implementation. It consists of actions against seven outcome areas as set by the Multicultural Planning Framework:

- 1) planning
- 2) consultation and feedback
- 3) leadership
- 4) human resources
- 5) access and equity
- 6) communication
- 7) social and economic development.

The Multicultural Policies and Services Program is the practical way NSW Government agencies implement the following multicultural principles that stipulate all people of NSW:

- a) irrespective of their linguistic, religious and ancestral backgrounds, should demonstrate a unified commitment to Australia, its interests and future;
- b) should recognise the importance of shared values governed by the rule of law within a democratic framework;
- c) are of different linguistic, religious and ancestral backgrounds and are free to profess, practise and maintain their own linguistic, religious and ancestral heritage;
- d) and institutions, should respect and make provision for the culture, language and religion of others within an Australian legal and institutional framework where English is the common language;
- e) should have the greatest possible opportunity to contribute to, and participate in, all aspects of public life in which they may legally participate, and make use of, and participate in, relevant activities and programs provided or administered by the NSW Government.

The plan also states that all institutions of NSW should recognise the linguistic and cultural assets in the population of NSW as a valuable resource and promote this resource to maximise the development of the state.

We have completed the following actions to increase access to our properties, programs and services:

- We have finalised our Aboriginal Action Plan. In developing this action plan, we commit to prioritising the actions and annually reviewing its function to ensure we are well positioned to implement effective and mutually beneficial initiatives, directly allowing for future plans to identify and expand upon Aboriginal relationships, respect and opportunities. The Plan has been included in the Planning and Environment Portfolio Aboriginal Employment Strategy, which will be released in late 2016.
- We undertook audience research to seek the views of multicultural client groups.
- We developed culturally sensitive and inclusive exhibitions and programs.
- The Great Irish Famine Commemorative Committee held its annual commemoration event at the Monument to the Great Irish Famine located at Hyde Park Barracks Museum.
- Eighty-five inbound Japanese tourist groups have visited the Hyde Park Barracks Museum, totalling 1560 visitors. Usually self-guided, these groups often receive a brief introduction and welcome to the museum from our Japanese-speaking Visitor and Interpretation Officer.

### FUTURE DIRECTIONS

The next planned actions include:

- to undertake a strategic review to increase accessibility for culturally and linguistically diverse people and develop and implement an 'Improvement Plan';
- to produce written, audiovisual and interactive materials in priority community languages;
- to develop targeted multicultural services, events, programs, visitor experiences and interpretation;
- to provide staff with regular multicultural training or awareness opportunities;
- to provide Aboriginal cultural training with a special focus on the Sydney area.

## DIGITAL INFORMATION SECURITY ANNUAL ATTESTATION STATEMENT

FOR THE 2015–16 FINANCIAL YEAR  
FOR THE HISTORIC HOUSES TRUST  
OF NEW SOUTH WALES

I, Mark Goggin, am of the opinion that the Historic Houses Trust of NSW (HHT) has made considerable progress towards having in place an Information Security Management System during the financial year being reported on consistent with the Core Requirements set out in the Digital Information Security Policy for the NSW Public Sector.

I, Mark Goggin, am of the opinion that the security controls currently in place and those planned for completion in 2016 to mitigate identified risks to the digital information and digital information systems of the HHT are adequate for the foreseeable future.

I, Mark Goggin, am of the opinion that the HHT risk profile, in accordance with the Digital Information Security Policy for the NSW Public Sector, does not warrant certified compliance with AS/NZS ISO/IEC 27001 Information Security – Security Techniques – Information security management systems – Requirements.



Mark Goggin  
Executive Director

30 August 2016



## FOUNDATION FOR THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES

The Foundation for the Historic Houses Trust of New South Wales (the Foundation) is a tax concession charity (DGR 2 – deductible gift recipient) that exists to support our work. It is governed by a non-executive Board of Directors, which met five times in 2015–16.

The support of our donors ensures the longevity of our organisation by enabling public access to and ongoing conservation of our properties, and the acquisition of relevant collection items.

This year fundraising and donor support focused on two key projects marking the centenary of public access to Vaucluse House. The first is the refurbishment of the drawing room, last revived in 1981, to its original grandeur, by replacing the crimson silk damask on the chairs and creating new window furnishings. We are working with specialist tradespeople who use traditional methods. When complete, the room will once again represent one of the finest surviving colonial interiors in Australia. The second project will invest in a new permanent exhibit for the orientation room, which has not been updated in over 20 years. The new display will incorporate rich curatorial content and digital displays, showcasing some of the finest treasures and eclectic items from the collection, rarely seen by the public. It will be carefully constructed by expert craftspeople to ensure a timeless display.

A highlight of the year was a cocktail party hosted by the Foundation to celebrate the centenary of Vaucluse House and to launch an appeal to raise funds for the projects outlined above. Eighty guests, including members of the Governors' Circle and long-term supporters of our organisation, enjoyed an exquisite evening that paid tribute to 100 years of public ownership of and access to this highly significant and stately home.

The Foundation also supported acquisitions for the Caroline Simpson Library & Research Collection (CSL&RC), enabling the purchase of 14 bibliographic items, including manufacturers' trade catalogues for encaustic tiles and architectural ironwork, wallpaper sample books, furniture pattern books, architectural pattern books, architectural plans and architectural photography. The material ranges in date from 1793 to 2003.

In addition, private donors supported a successful appeal to fund the proposed publication *Darling mother, darling son: the letters of Leslie Walford and Dora Byrne, 1929–1972*, based on the archive of business and personal papers relating to the late Leslie Walford (1927–2012) held by the CSL&RC. This correspondence has been transcribed and edited by historian and volunteer Dr Edith Ziegler.

Each year the Foundation hosts a series of exclusive events, held in the historical and evocative settings of our places, to promote the special work of our organisation and celebrate the support of our donors. In 2015–16 these included an evening in the CSL&RC to share new acquisitions with our donors, and two exclusive exhibition previews at the Museum of Sydney to celebrate the launches of *Lloyd Rees: Painting with Pencil 1930–36* (12 December 2015 – 17 April 2016) and *Superhouse: Architecture and Interiors Beyond the Everyday* (29 August – 29 November 2015).



### Top

Chrissie Jeffrey and HHT Curator Joanna Nicholas in the Vaucluse House drawing room. Photo © Polixenni Photography / Jennifer Polixenni Brankin for Sydney Living Museums

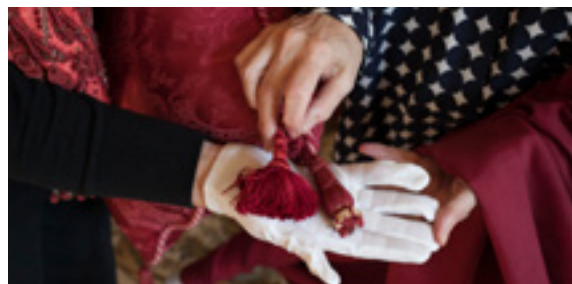
### Above

Cocktail party hosted by the Foundation for the HHT to celebrate the centenary of Vaucluse House. Photo © James Horan for Sydney Living Museums



**⌚ Clockwise from left**

Guests of the Foundation for the HHT with Curator Joanna Nicholas in the Vaucluse House drawing room. Photo © James Horan for Sydney Living Museums; Chrissie Jeffrey and SLM Curator Joanna Nicholas comparing furnishing samples in the Vaucluse House drawing room. Photo © Polixenni Photography / Jennifer Polixenni Brankin for Sydney Living Museums; cocktail party hosted by the Foundation for the HHT to celebrate the centenary of Vaucluse House. Photo © James Horan for Sydney Living Museums







## APPENDICES

### BOARD STANDING COMMITTEES

The Board standing committees are advisory bodies to the HHT Board of Trustees.

#### ABORIGINAL ADVISORY COMMITTEE

The Aboriginal Advisory Committee was formed in 2015–16 and comprises one trustee, senior staff, the Coordinator Aboriginal Interpretation Programs and external Indigenous members. Its role is to provide advice on strategic issues that relate to our Aboriginal Action Plan strategies, and Aboriginal participation and presence in core areas of the organisation. The committee's first meeting was held in June 2016.

##### Members

Michael McDaniel, Professor of Indigenous Education and Director of Jumbunna Indigenous House of Learning, University of Technology Sydney (Chair), attended 1/1

Hetti Perkins, freelance curator and Curatorial Advisor to Eora Journey, City of Sydney, 0/1

Robynne Quiggin, Senior Advisor, Aboriginal and Torres Strait Islander Social Justice Commissioner, Australian Human Rights Commission, 0/1

Leanne Watson, Managing Director, Darug Custodians Aboriginal Corporation, and Project Manager, Muru Mittigar, 1/1

Peter White, First Peoples Cultural and Creative Development Advisor, 1/1

Michael Rose, HHT Chairman, 1/1

##### Staff

Mark Goggin, Executive Director, 1/1

Dr Caroline Butler-Bowdon, Director Curatorial and Public Engagement, 1/1

Clive Freeman, Coordinator Aboriginal Interpretation Programs, 1/1

Beth Hise, Head of Curatorial and Exhibitions, 1/1

#### AUDIT & RISK COMMITTEE

The Audit and Risk Committee is an integral component of our corporate governance arrangements. Its responsibilities cover the review and oversight of internal controls, risk management, prevention of corruption and fraud, external accountability (including for the financial statements), applicable laws and regulations, and internal and external audits.

In July 2015 the committee met with representatives of our internal auditors, Deloitte, to discuss the Business-wide Risk Review.

In September 2015 the committee met with representatives from the Audit Office of NSW to discuss their review of our financial statements for 2014–15.

The members of this committee and their attendance at meetings in 2015–16 were as follows:

##### Members

Paddy Carney, Trustee (Chair), attended 5/5

Louise McElvogue, Trustee, 5/5

Michael Rose, HHT Chairman, 2/5

##### Staff

Mark Goggin, Executive Director, 4/5

Madeleine Bennison, Head of Compliance and Knowledge (minute secretary), 3/5

Dr Caroline Butler-Bowdon, Acting Executive Director, 1/1

Yaseen Dean, Head of Finance, 4/5

Trish Kernahan, Assistant Director, Operations (until October 2015), 2/2

Joshua Lodge, Compliance and Policy Officer (minute secretary), 1/1

Lisa Walters, Director, Operations and Governance (from November 2015), 3/3

#### COMMERCIAL & MARKETING ADVISORY COMMITTEE

The Commercial and Marketing Advisory Committee comprises trustees, senior staff and industry specialists. In 2015–16 it met three times to provide advice on strategic issues relating to commercial and marketing strategies.

##### Members

Keith Cottier, Trustee and Chair (until December 2015), attended 2/2

Neville Allen, former Trustee, 1/3

Ken Knox, Project Director, The GPT Group, 3/3

Louise McElvogue, Trustee, 3/3

Naseema Sparks, Trustee, 1/3

Siobhan Toohill, Trustee (Chair from January 2016), 2/3

##### Staff

Mark Goggin, Executive Director, 2/3

Kate Evans, Head of Marketing and Communications, 2/2

Damian Poole, Head of Commercial Services, 3/3

Julie Turpie, Director, Commercial and Marketing Services, 3/3



## APPENDICES

### CURATORIAL & PUBLIC ENGAGEMENT ADVISORY COMMITTEE

The Curatorial and Public Engagement Advisory Committee comprises trustees, senior staff and external experts. It met twice in 2015–16 to provide advice on strategic issues including audience development, programming, exhibitions, publications, education, web and social media, collections and research, and interpretation.

#### Members

Associate Professor Grace Karskens, Trustee (Chair), attended 2/2  
 Dr Jane Connors, historian, and Manager, ABC Radio National, 1/2  
 Elizabeth Ellis, inaugural Emeritus Curator, Mitchell Library, and Honorary Associate, Department of History, University of Sydney, 2/2  
 Professor Susan Groundwater-Smith, Honorary Professor, Faculty of Education and Social Work, University of Sydney, 2/2  
 Tim Ross, comedian, radio host, author and television presenter, 1/2  
 Liane Rossler, designer and artist, co-founder of Dinosaur Designs, 2/2  
 Naseema Sparks, Trustee, 2/2  
 Siobhan Toohill, Trustee, 2/2

#### Staff

Mark Goggin, Executive Director, 1/2  
 Dr Caroline Butler-Bowdon, Director, Curatorial and Public Engagement, 2/2  
 Julie Turpie, Director, Commercial and Marketing Services, 2/2

### HERITAGE & COLLECTIONS ADVISORY COMMITTEE

The Heritage and Collections Advisory Committee comprises trustees, senior staff and external experts. It met twice in 2015–16 to provide advice on strategic issues relating to the care and conservation of collections, buildings and sites, including the Endangered Houses Fund program.

#### Members

Keith Cottier, Trustee (Chair until December 2015), attended 1/2  
 Alastair Baxter, Trustee (Chair from March 2016), 2/2  
 Tanya Koeneman, Indigenous community representative, 2/2  
 Colleen Morris, heritage consultant, 1/2  
 Dr Judith O'Callaghan, Senior Lecturer, Faculty of Built Environment, University of New South Wales, 0/2  
 Peter Root, Managing Director, Root Projects, 0/2  
 Howard Tanner, Chair, Tanner Architects, and Senior Consultant, Tanner Kibble Denton Architects, 2/2  
 Andrew Tink, Trustee (until March 2016), 1/2

#### Staff

Mark Goggin, Executive Director, 2/2  
 Mark Brandon, Project Manager, Heritage, 2/2  
 Ian Innes, Director, Heritage and Collections, 1/2  
 Elisha Long, Head of Heritage, 2/2  
 Maria Elena Ruggeri, Heritage Project Officer, 1/2

### HHT STANDING COMMITTEES

#### COLLECTIONS VALUATION COMMITTEE

The committee meets annually to monitor our rolling five-year collection valuation process, review formal independent valuations, note the value of new acquisitions and determine appropriate global revaluations.

Megan Martin, Head of Collections and Access (Chair)  
 Scott Hill, Portfolio Curator, House Museums Portfolio  
 Joanna Nicholas, Portfolio Curator, House Museums Portfolio  
 Jennifer Olman, Registrar, Documentation

#### JOINT CONSULTATIVE COMMITTEE

This committee, comprising Public Service Association (PSA) representatives and an HHT employee who is a PSA member, meets as required and provides a forum that allows consensus to be reached on employee matters. In 2015–16 the committee met twice, with no industrial relations matters needing resolution beyond discussion at this committee.

Lisa Walters, Director, Operations and Governance (Chair)  
 Georgina Pearce, Head of Human Resources  
 Nick Player, Acting Senior Industrial Advocate  
 Matthew Stephens, Research Librarian, workplace representative  
 Fabienne Virago, Coordinator, Learning, Programs (PSA workplace delegate, on leave)

#### WORK HEALTH & SAFETY COMMITTEE

The committee comprises both management and staff representing sites and classifications, and meets every six weeks to consider and advise on work health and safety (WHS) matters. In line with section 5.3 of the HHT Corporate Plan 2010–2015, the committee continued to assess and implement WHS risk-management systems across the sites. This included WHS policies and procedures including the Safety Incident Reporting procedure and the Incident Investigation procedure. The committee also provided advice on WHS-related training, including Working from Heights training and the Certificate IV in Work Health and Safety.

Nick Corbett, WHS Coordinator (Chair)  
 Michael Bennett, Building and Facilities Assistant, Macquarie Street Portfolio  
 Kurt D Forbes, Building and Facilities Assistant, City Portfolio  
 Steve Halliday, Horticulturist, Heritage and Collections

Kieran Larkin, Senior 3D Designer, Curatorial and Exhibitions  
 Joshua Lodge, Policy and Compliance Officer (Secretary)  
 Renell Lope, Museum Assistant, House Museums Portfolio  
 Georgina Pearce, Head of Human Resources  
 (management representative)  
 Neil Piper, Museum Assistant, House Museums Portfolio  
 Michael Van Tiel, Audience Development Officer – Adults, Programs  
 Lisa Walters, Director, Operations and Governance  
 (management representative)

## ASSOCIATED GROUPS

### FOUNDATION BOARD OF DIRECTORS

Edward Simpson (Chair)  
 Alastair Baxter  
 Sian Nagle  
 Michael Rose  
 Curtis Smith  
 Susannah Sweeney  
 Simon White

### FOUNDATION EMERITUS COUNCIL

Beat Knoblauch  
 Clive Lucas OBE  
 Professor Howard Tanner  
 Jill Wran

## ADMISSION FEES

Tickets to the Museum of Sydney, the Justice & Police Museum and the Hyde Park Barracks Museum are: general entry \$10, child/concession \$5 and family \$20. Tickets to all other properties are: general entry \$8, child/concession \$4 and family \$17. Entry is free to The Mint and to the Vaucluse House garden, parklands and beach paddock. No fee is charged for access to a number of significant urban spaces, including the Hyde Park Barracks Museum courtyard and First Government House Place (the forecourt of the Museum of Sydney). A special exhibition admission fee, including museum entry of adult \$15, child \$15, family (4 people) \$45, members \$5, was applied to the *Sydney Harbour Icons with LEGO® Bricks* exhibition (7 November 2015 – 31 July 2016).

We offer a range of curriculum-linked and specialised education programs for primary and high school students. Fees for education programs are structured as group prices starting at \$120 for up to 30 students for a 60-minute program. Specialist programs for senior students are offered on a per-student basis of \$25 per student with a minimum booking requirement of ten students. Supervising teachers are provided with free entry to programs and additional accompanying adults are charged general entry.

## SELF-GENERATED REVENUE

### CORPORATE PARTNERS

#### Cash and in-kind

- AMP Capital: major partner of the Museum of Sydney *on the site of first Government House* (MOS)
- Architecture Media: Media partner of *Sydney Open*
- Architecture Foundation Australia: exhibition partner of the exhibition *Iconic Australian Houses* at MOS
- Austral Bricks: major partner of our *Home & Architecture* program
- Centennial Wines: support for the Vaucluse House centenary launch
- Habitus: Media partner of our *Home & Architecture* program
- Head On Photo Festival: partner of the Head On Portrait Prize and Student Prize at MOS
- Houses: media partner of *Sydney Open 2015*
- Modern House: supporting partner of our *Home & Architecture* program
- NSW Architects Registration Board: sponsor of the regional tour of the exhibition *Iconic Australian Houses* at MOS
- P&O Cruises: major partner of *Sydney Harbour Icons with LEGO® Bricks* exhibition at MOS
- Royal Botanic Gardens and Domain Trust: support for the exhibition *Florilegium: Sydney's Painted Garden* at MOS

### GRANTS

During the year, grants of \$17.656 million for recurrent allocation and \$4.542 million for capital grant allocation, including a capital maintenance program grant, were received from the NSW Government.

Additional grants were received for restricted purposes in 2015–16. These included: second year funding of \$637,000 and \$80,000 from the federal government for, respectively, the Protecting National Historic Sites Programme and building an online tool for sharing convict experiences; \$241,000 from NSW Treasury's seed pool funding; \$433,000 from the Office of Environment and Heritage (OEH) for strategic business cases; and \$349,000 from the Museum of Applied Arts and Sciences for the Museums Discovery Centre, a shared storage facility for collections at Castle Hill.

### PRIVATE GIVING

The Foundation for the Historic Houses Trust of New South Wales acknowledges the following generous donations (received in part or full since 1 July 2015, as per our Gift Management Policy).

#### MAJOR GIFTS

Nanette & Stephen Ainsworth – for the digitisation of the Miriam and Ian Hamilton Collection  
 The Darvall family – towards the upgrade of the orientation room at Vaucluse House  
 Colin Davies – for the publication of correspondence between the late Leslie Walford and his mother, Dora Byrne  
 Susan Maple-Brown AM – in support of the exhibition *Florilegium: Sydney's Painted Garden*



## APPENDICES

### GOVERNORS' CIRCLE

Robert & Elizabeth Albert  
 Bill & Kate Anderson  
 Michelle Brooks & Andrew Michael  
 Emeritus Professor David Carment AM  
 Keith Cottier AM & Elizabeth Cottier  
 Louise Cox AO  
 Dr Zeny Edwards  
 Terry & Dianne Finnegan  
 Ron & Rhonda Langley  
 Perry McIntyre  
 Guy & Marian Paynter  
 Michael & Gillian Pembroke  
 Michael Reed  
 Michael Rose AM & Joanne D'Antonio  
 Edward & Annie Simpson  
 Curtis Smith & Jennie Janick  
 Dr Mark Steglick & Tory Lewis  
 Susannah Sweeney & John Penton  
 Simon & Natalie White

### SUPPORTERS

Richard Beattie  
 Neil & Jane Burley  
 Edward Caldwell  
 Ian Campbell & Maxwell Cluff  
 Gordon Darling AC & Marilyn Darling  
 Diana & John Houstone  
 Keith Johnson AM & Malcolm Sainty AM  
 Marcus Lloyd Jones  
 John & Edwina Macarthur-Stanham  
 Suzanne & Anthony Maple-Brown  
 Nicholas Moore  
 Pamela Purcell  
 Cameron Williams

### GENERAL

Lenore Adamson  
 Stephanie Chinneck  
 Sheila Finlayson  
 Marie Gillett  
 Libby Higgin  
 Virginia Howard  
 James Hunter  
 Garry Jamgotchian  
 Eugenia Langley

Sharmaine Maxwell & Grant Common  
 John K McLaughlin AM  
 Tony White & Alexander Michaels  
 Jane Vanderpoel & Kevin Gutknecht  
 Susan & Tony Wright  
 Edith Ziegler

### PRIVACY MANAGEMENT PLAN

Clause 6 of the Annual Reports (Departments) Regulation 2010 requires a statement of the action taken by us in complying with the requirements of the *Privacy and Personal Information Protection Act 1998* (the *PPIP Act*) and statistical details of any review conducted by, or on behalf of, us under Part 5 of that Act.

Our Privacy Management Plan outlines how we comply with the principles of the *PPIP Act* and the *Health Records and Information Privacy Act 2002*. The plan is published on our website at <http://sydneylivingmuseums.com.au/privacy>.

We received no complaints regarding non-compliance with this plan during 2015–16.

We received no applications under section 14 of the *PPIP Act* during 2015–16.

### PUBLIC INTEREST DISCLOSURES

Under section 31 of the *Public Interest Disclosures Act 1994*, each public authority is required to prepare an annual report on their obligations under the Act. Information for the HHT on public interest disclosures for 2015–16 is in accordance with clause 4 of the Public Interest Disclosures Regulation 2011.

1. Public interest disclosures made by public officials in performing their day-to-day functions	NIL
2. Public interest disclosures not covered by (1) that are made under a statutory or other legal obligation	NIL
All other public interest disclosures	NIL
Number of public interest disclosures relating to possible or alleged:	
• corrupt conduct	NIL
• maladministration	NIL
• serious and substantial waste of public money	NIL
Total number of public interest disclosures received	NIL
Total number of public interest disclosures finalised	NIL

We have developed an internal reporting policy that is consistent with the NSW Ombudsman's Model Policy. We take action to ensure that the staff awareness of responsibilities under section 6E(1)(b) of the *Public Interest Disclosures Act* are met by providing links on our intranet for staff and including messages in staff circulars.

## GOVERNMENT INFORMATION (PUBLIC ACCESS)

Under section 7 of the *Government Information (Public Access) Act 2009 (GIPA Act)*, public sector agencies must review their programs for the release of government information to identify the kinds of information that can be made publicly available. This review must be undertaken at least once every 12 months.

Our program for the proactive release of information involves reviewing the information sought and released pursuant to GIPA applications received over the financial year and considering the kinds of government information held by us that may be suitable for proactive release.

### 1. Review of proactive release program – clause 7(a)

During the reporting period, we undertook a review to identify information that has been proactively released on our website, some of which is listed here:

- **Hyde Park Barracks Management Plan:** Prepared in 2010 as part of the nomination process to the UNESCO World Heritage List, the plan provides information about the national heritage values and potential world heritage values of the Hyde Park Barracks Sydney, as well as the statutory and management framework that will ensure they are protected and conserved.  
<http://sydneylivingmuseums.com.au/about-us/reports-plans#annual-reports>

- **Policies & Procedures:** As part of the ongoing review process, policies and procedures are assessed as to their suitability for external release to encourage proactive release. A number of new policies and procedures have been released during the reporting period, including Trust Charter, Code of Conduct: Trustees, Public Interest Disclosure Policy, Code of Ethics and Conduct: Staff and Volunteers, Internal Audit Charter, Foundation for the HHT Charter, Code of Conduct: Foundation, WHS Framework, WHS Committee and Health & Safety Representatives Policy, WHS Consultation Policy.  
<http://sydneylivingmuseums.com.au/about-us/policies>
- **Annual Reports:** All annual reports from 2000 to the present are available on the website. <http://sydneylivingmuseums.com.au/about-us/reports-plans#annual-reports>

### 2. Number of access applications received – clause 7(b)

During the reporting period, we received a total of nil (0) valid formal access applications. We did not receive any applications for review. No applications were transferred to another agency.

### 3. Number of refused applications for Schedule 1 information – clause 7(c)

During the reporting period, our agency refused a total of nil formal access applications because the information requested was information referred to in Schedule 1 to the *GIPA Act*.

### 4. Statistical information about access applications – clause 7(d) and Schedule 2 of the Act (see tables below and overleaf)

## SCHEDULE 2: STATISTICAL INFORMATION ABOUT ACCESS APPLICATIONS

TABLE A: NUMBER OF APPLICATIONS BY TYPE OF APPLICANT AND OUTCOME\*

	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn
Media	–	–	–	–	–	–	–	–
Members of Parliament	–	–	–	–	–	–	–	–
Private-sector business	–	–	–	–	–	–	–	–
Not-for-profit organisations or community groups	–	–	–	–	–	–	–	–
Members of the public (application by legal representative)	–	–	–	–	–	–	–	–
Members of the public (other)	1	2	–	–	–	–	–	–

\* More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision. This also applies to Table B.



## APPENDICES

**TABLE B: NUMBER OF APPLICATIONS BY TYPE OF APPLICATION AND OUTCOME**

	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn
Personal information applications*	–	–	–	–	–	–	–	–
Access applications (other than personal information applications)	1	2	–	–	–	–	–	–
Access applications that are partly personal information applications and partly other	–	–	–	–	–	–	–	–

\* A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 to the Act) about the applicant (the applicant being an individual).

**TABLE C: INVALID APPLICATIONS**

Reason for invalidity	No of applications
Application does not comply with formal requirements (section 41 of the Act)	–
Application is for excluded information of the agency (section 43 of the Act)	–
Application contravenes restraint order (section 110 of the Act)	–
Total number of invalid applications received	–
Invalid applications that subsequently became valid applications	–

**TABLE D: CONCLUSIVE PRESUMPTION OF OVERRIDING PUBLIC INTEREST AGAINST DISCLOSURE:  
MATTERS LISTED IN SCHEDULE 1 OF THE ACT**

	Number of times consideration used*
Overriding secrecy laws	–
Cabinet information	–
Executive Council information	–
Contempt	–
Legal professional privilege	–
Excluded information	–
Documents affecting law enforcement and public safety	–
Transport safety	–
Adoption	–
Care and protection of children	–
Ministerial code of conduct	–
Aboriginal and environmental heritage	–

\* More than one public interest consideration may apply in relation to a particular access application and, if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E.

**TABLE E: OTHER PUBLIC INTEREST CONSIDERATIONS AGAINST DISCLOSURE:  
MATTERS LISTED IN TABLE TO SECTION 14 OF THE ACT**

	Number of occasions when application not successful
Responsible and effective government	–
Law enforcement and security	–
Individual rights, judicial processes and natural justice	–
Business interests of agencies and other persons	–
Environment, culture, economy and general matters	–
Secrecy provisions	–
Exempt documents under interstate Freedom of Information legislation	–

**TABLE F: TIMELINESS**

	Number of applications
Decided within the statutory timeframe (20 days plus any extensions)	–
Decided after 35 days (by agreement with applicant)	–
Not decided within time (deemed refusal)	–
<b>Total</b>	–

**TABLE G: NUMBER OF APPLICATIONS REVIEWED UNDER PART 5 OF THE ACT  
(BY TYPE OF REVIEW AND OUTCOME)**

	Decision varied	Decision upheld	Total
Internal review	–	–	–
Review by Information Commissioner*	–	–	–
Internal review following recommendation under section 93 of the Act	–	–	–
Review by ADT	–	–	–
<b>Total</b>	–	–	–

\* The Information Commissioner does not have the authority to vary decisions, but can make recommendations to the original decision-maker.

**TABLE H: APPLICATIONS FOR REVIEW UNDER PART 5 OF THE ACT (BY TYPE OF APPLICANT)**

	Number of applications for review
Applications by access applicants	–
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	–

**TABLE I: APPLICATIONS TRANSFERRED TO OTHER AGENCIES**

	Number of applications for review
Agency-initiated transfers	–
Applicant-initiated transfers	–

Requests for access to information not already available on our website will be dealt with formally. The public can make a formal request to access information under the *GIPA Act* by contacting the following officer by email or letter in the first instance.

#### CHARGES

Where a formal application is made to access information held by the HHT, an application fee of \$30 applies. Where requests are complex and/or require the commitment of significant resources in order to make the information available, a processing fee of \$30 per hour may apply.

#### Lisa Walters

Director, Operations and Governance  
Sydney Living Museums, Head Office  
The Mint  
10 Macquarie Street, Sydney NSW 2000

**T** 02 8239 2360 **F** 02 8239 2299

Email: [privacy@sydneylivingmuseums.com.au](mailto:privacy@sydneylivingmuseums.com.au)



## APPENDICES

### CONSUMER RESPONSE

As we are a service-based organisation, customer feedback is of prime importance to us and we monitor it closely. We have in place a range of evaluation measures, including visitor books and evaluation forms at each property, traditional and digital visitor books and other interactive devices in exhibitions, customer surveys following public programs, teacher evaluations following education programs and feedback forms for our venue-hire clients. In addition, a general file is maintained for written compliments and complaints. Each complaint is dealt with in writing, minor complaints by the property or team where the complaint was received, and major complaints by the executive director or a member of the executive.

During the year we received a total of 72 compliments: Caroline Simpson Library & Research Collection (1), executive (2), exhibitions (12), lecture/talk (1), miscellaneous (2), museums and houses (33), programs (11), publications (1) and venues (9). We received a total of 22 complaints: access (2), exhibitions (3), miscellaneous (1), museums and houses (6), neighbours (3), programs (6) and ticketing (1).

### DIGITAL DELIVERY

The following services are available via our corporate website and associated sub-domains, [sydneylivingmuseums.com.au](http://sydneylivingmuseums.com.au) and [hht.net.au](http://hht.net.au):

- online resources, including articles, research, blogs, collection databases and links to our content on other platforms such as Facebook, YouTube and Twitter;
- all appropriate government publications (for reference only, not for sale);
- annual reports from 2000 to the present;
- e-commerce facilities for purchasing merchandise, tickets and membership, and making donations.

### LAND DISPOSAL

We had no land disposals in 2015–16.

### CREDIT CARD CERTIFICATION

We have a policy for the use of credit cards by staff that is in accordance with the NSW Premier's Memoranda and NSW Treasurer's Directions.

### HUMAN RESOURCES

#### EXCEPTIONAL MOVEMENTS IN EMPLOYEE WAGES, SALARIES AND ALLOWANCES

A 2.5% salary increase granted by the NSW Government for the NSW public sector came into effect from 1 July 2015 for the 2015–16 financial year.

#### PERSONNEL POLICIES AND PRACTICES

- The Human Resources (HR) Team was expanded to create a WHS Coordinator position to develop a proactive, risk-based safety culture that balances the need to conserve heritage properties while meeting the social and legal duties to provide a safe and accessible workplace.
- We continued to implement our Work Health and Safety Management Plan.
- A program of staff training was undertaken with a strong focus on employee development and compliance.
- A Learning and Development software module is being implemented to better identify and plan the future training and skills requirements of our staff.

#### Future directions

Key issues for the year ahead will be: improving our service delivery through better technology and interpersonal communications with staff and management, innovatively inducting new staff, increasing our use of comparative assessments to measure applicants' capabilities as part of our recruitment processes, further developing the skills of our existing staff and continuing to improve work health and safety.

The HR Team is also planning to increase staff training in the area of accessibility to improve our outreach program for audiences with disabilities and from culturally and linguistically diverse backgrounds, and work with the WHS Coordinator role to implement a Disability Inclusion Action Plan. (See page 82.)

## OVERSEAS VISITS BY EMPLOYEES

Business-related overseas visits by staff between 1 July 2015 and 30 June 2016:

NAME OF STAFF MEMBER	PURPOSE OF VISIT (SUMMARY)	DESTINATION(S)	DATES OF TRAVEL
Susan Sedgwick	Attended the International Council of Museums International Committee for the Collections and Activities of Museums of Cities' Conference Memory and Migration	Russia	31 Aug – 6 Sept 2015
Arnel Rodriguez	Presented a paper at the Communicating the Museum conference and met with design managers of the Victoria & Albert Museum and British Museum	Turkey, UK	5–22 Sept 2015
Mark Goggin	Co-chaired the Communicating the Museum conference in Istanbul and visited leading heritage precincts and historic house museums to build strategic relationships	Turkey, Germany, France, UK and Holland	5–28 Sept 2015
Sarah-Jane Rennie	Presented on preventive conservation approaches and challenges	China	19–28 Sept 2015
Dr Caroline Butler-Bowdon	Visited museums and galleries to assist us to develop a range of initiatives that will connect the people of NSW to their history	New Zealand	13–15 Oct 2015
Tim Girling-Butcher	Visited museums and galleries to assist us to develop a range of initiatives that will connect the people of NSW to their history	New Zealand	13–15 Oct 2015
Dr Matthew Stephens	Represented us at a seminar hosted by the Sound Heritage Network, University of Southampton	UK	6 Nov 2015
Nerida Campbell	Met with colleagues working with crime and city museum collections and conducted research at archives in London and New York (recipient of the inaugural Ruth Pope Bequest Travelling Scholarship)	Britain, Germany and USA	5–14 Mar 2016
Dr Matthew Stephens	Presented a paper at a seminar hosted by the Sound Heritage Network, Chawton House Library, Chawton, Hampshire	UK	11 Mar 2016
Alison Waterhouse	Represented us at the Museums Australasia Conference	New Zealand	14–19 May 2016
Beth Hise	Represented us at the Museums Australasia Conference	New Zealand	14–19 May 2016
Mark Goggin	Attended the Council of Australasian Museum Directors (CAMD) general meeting	New Zealand	17–21 May 2016
Steven Halliday	Attended the American Public Garden Association Annual Conference (recipient of the inaugural Ruth Pope Bequest Travelling Scholarship)	USA	22 May – 11 Jun 2016



## APPENDICES

### WORKFORCE DIVERSITY

Our self-assessed outcomes for the year include:

- diversity of representation on recruitment panels and the provision of Workforce Diversity information to applicants;
- diversity of representation on internal bodies such as the Work Health and Safety Committee and the Joint Consultative Committee with the Public Service Association of NSW;
- flexible work practices, including flex days and RDOs, maternity leave, and family and community-service leave;
- provision of development opportunities through expressions of interest and above-level temporary allowance;
- participating in the Environment and Heritage Portfolio steering committees to discuss, develop and implement the Disability Inclusion Action Plan (DIAP), the Multicultural Plan (MCP) and the Aboriginal Employment Strategy (AES).

### Future directions

We will work with the Planning and Environment Portfolio to explore externally funded grants with the aim of promoting diversity, innovation and service responsiveness in the NSW workforce by reducing barriers to employment and improving promotional opportunities for people with disabilities, and people from culturally and linguistically diverse backgrounds.

### WORKFORCE PROFILE DATA – WORKFORCE DIVERSITY REPORT

CURRENT SELECTIONS				
Cluster	Reporting entity			
Planning & Environment	Sydney Living Museums			
1 SIZE OF AGENCY (HEADCOUNT)	2014	2015	2016	% CHANGE 2015 TO 2016
Headcount at Census Date	231	243	261	7.41%
Non-casual Headcount at Census Date	184	181	200	10.50%
2 WORKFORCE DIVERSITY SURVEY RESPONSE RATE (NON-CASUAL HEADCOUNT AT CENSUS DATE)	2014	2015	2016	
Non-casual headcount at census date	184	181	200	
Non-casual Workforce Diversity Survey respondents at census date	184	181	200	
Response rate	100%	100%	100%	

**Note:** All calculated Workforce Diversity data in Tables 1 and 2 are based on employee status as at Census Date.

## 3 WORKFORCE DIVERSITY ACTUAL STAFF NUMBERS (NON-CASUAL HEADCOUNT AT CENSUS DATE)

2016

Remuneration level of substantive position	Total staff (men, women & unspecified)	Respondents	Men	Women	Unspecified gender	Aboriginal & Torres Strait Islanders	People from racial, ethnic, ethno-religious minority groups	People whose language first spoken as a child was not English	People with a disability requiring work-related adjustment
\$0 – \$44,683	2	2	–	2	–	–	–	–	–
\$44,683 – \$58,857	44	44	13	31	–	–	4	5	2
\$58,857 – \$65,608	16	16	7	9	–	–	3	3	–
\$65,608 – \$83,022	44	44	7	37	–	–	6	5	0
\$83,022 – \$107,362	72	72	31	41	–	1	9	12	5
\$107,362 – \$134,202	17	17	4	13	–	–	2	2	–
\$134,202 > (Non SES)	–	–	–	–	–	–	–	–	–
\$134,202 > (SES)	5	5	2	3	–	–	–	–	–
<b>TOTAL</b>	<b>200</b>	<b>200</b>	<b>64</b>	<b>136</b>	<b>–</b>	<b>1</b>	<b>24</b>	<b>27</b>	<b>7</b>

**Note:** Unspecified gender includes unknown, withdrawn, or indeterminate/intersex recorded values.

## 4 WORKFORCE DIVERSITY ACTUAL &amp; ESTIMATED STAFF NUMBERS (NON-CASUAL HEADCOUNT AT CENSUS DATE)

2016

ACTUAL					ESTIMATED					
Remuneration level of substantive position	Total staff (men, women & unspecified)	Respondents	Men	Women	Unspecified gender	Aboriginal & Torres Strait Islanders	People from racial, ethnic, ethno-religious minority groups	People whose language first spoken as a child was not English	People with a disability requiring work-related adjustment	
\$0 – \$44,683	2	2	–	2	–	–	–	–	–	
\$44,683 – \$58,857	44	44	13	31	–	–	4.0	5.0	2.0	
\$58,857 – \$65,608	16	16	7	9	–	–	3.0	3.0	–	
\$65,608 – \$83,022	44	44	7	37	–	–	6.0	5.0	–	
\$83,022 – \$107,362	72	72	31	41	–	1.0	9.0	12.0	5.0	
\$107,362 – \$134,202	17	17	4	13	–	–	2.0	2.0	–	
\$134,202 > (Non SES)	–	–	–	–	–	–	–	–	–	
\$134,202 > (SES)	5	5	2	3	–	–	–	–	–	
TOTAL	200	200	64	136	–					

**Note 1:** Estimated figures are calculated on the basis of the number of employees that have responded 'yes' to the Workforce Diversity category as a proportion of the total number of employees who have responded to the Workforce Diversity (EEO) survey, multiplied by the total amount of employees in the salary band i.e. Estimated People with a Disability from salary band 1 = (Actual number of People with a Disability in salary band 1 / Total number of respondents from salary band 1) \* Total number of Staff in salary band 1.

**Note 2:** Estimated figures are only calculated for those agencies with a response rate of greater than 65%. For those agencies with response rates less than 65%, actual figures are used to calculate the representation and distribution of these groups.

**Note 3:** Respondents are classified as employees who have provided an answer for any of the Workforce Diversity questions, whether they have chosen to withdraw their response or not i.e. all employees who do not have 'missing' as their response.

**Note 4:** Separated employees are excluded in the above table.

**Note 5:** Unspecified gender includes unknown, withdrawn, or indeterminate/intersex recorded values.



## APPENDICES

4A WORKFORCE DIVERSITY ACTUAL AND ESTIMATED STAFF NUMBERS  
(NON-CASUAL HEADCOUNT AT CENSUS DATE) AS PERCENTAGE

2016

ACTUAL		ESTIMATED								
Remuneration level of substantive position	Total staff (men, women & unspecified)	Respondents	Men	Women	Unspecified gender	Aboriginal & Torres Strait Islanders	People from racial, ethnic, ethno-religious minority groups	People whose language first spoken as a child was not English	People with a disability	People with a disability requiring work-related adjustment
\$0 – \$44,683	2	100.0%	0.0%	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
\$44,683 – \$58,867	44	100.0%	43.8%	70.5%	0.0%	0.0%	9.1%	11.4%	4.5%	2.3%
\$58,867 – \$65,608	16	100.0%	15.9%	56.3%	0.0%	0.0%	18.8%	18.8%	0.0%	0.0%
\$65,608 – \$83,022	44	100.0%	43.1%	84.1%	0.0%	0.0%	13.6%	11.4%	0.0%	0.0%
\$83,022 – \$107,362	72	100.0%	42.9%	56.9%	0.0%	1.4%	12.5%	16.7%	6.9%	0.0%
\$107,362 – \$134,202	17	100.0%	23.5%	76.5%	0.0%	0.0%	11.8%	11.8%	0.0%	0.0%
\$134,202 > (Non SES)	–	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
\$134,202 > (SES)	5	100.0%	40.0%	60.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<b>TOTAL</b>	<b>200</b>	<b>100.0%</b>	<b>32.0%</b>	<b>68.0%</b>	<b>0.0%</b>					

**Note 1:** Estimated percentages are calculated in a similar manner to the estimated figures in table 4, only they are expressed as a percentage, i.e. Estimated Percentage of People with a Disability from salary band 1 = (Actual number of People with a Disability from salary band 1/Total number of respondents from salary band 1).

**Note 2:** Estimated figures are only calculated for those agencies with a response rate of greater than 65%. For those agencies with response rates less than 65%, actual figures are used to calculate the representation and distribution of these groups.

**Note 3:** Unspecified gender includes unknown, withdrawn, or indeterminate/intersex recorded values.

## 5 PARLIAMENTARY ANNUAL REPORT TABLES

WORKFORCE DIVERSITY GROUP	BENCHMARK/TARGET	2014	2015	2016
<b>5a. Trends in the representation of Workforce Diversity groups</b>				
Women	50%	66.3%	68.0%	68.0%
Aboriginal People and Torres Strait Islanders	2.6%	0.5%	0.6%	0.5%
People whose first language spoken as a child was not English	19.0%	9.2%	8.8%	13.5%
People with a disability	N/A	2.7%	2.2%	3.5%
People with a disability requiring work-related adjustment	1.5%	0.0%	0.0%	0.5%
<b>5b. Trends in the distribution of Workforce Diversity groups</b>				
Women	100	91	92	95
Aboriginal People and Torres Strait Islanders	100	N/A	N/A	N/A
People whose first language spoken as a child was not English	100	N/A	N/A	102
People with a disability	100	N/A	N/A	N/A
People with a disability requiring work-related adjustment	100	N/A	N/A	N/A

**Note 1:** A Distribution Index of 100 indicates that the centre of the distribution of the Workforce Diversity group across salary levels is equivalent to that of other staff. Values less than 100 mean that the Workforce Diversity group tends to be more concentrated at lower salary levels than is the case for other staff. The more pronounced this tendency is, the lower the index will be. In some cases the index may be more than 100, indicating that the Workforce Diversity group is less concentrated at lower salary levels.

**Note 2:** The Distribution Index is not calculated where Workforce Diversity group or non-Workforce Diversity group numbers are less than 20.

## 6 REPRESENTATION OF WORKFORCE DIVERSITY GROUPS

WORKFORCE DIVERSITY GROUP	BENCHMARK/TARGET	2014	2015	2016
Women	50%	66.3%	68.0%	68.0%
Aboriginal People and Torres Strait Islanders	2.6%	0.5%	0.6%	0.5%
People whose first language spoken as a child was not English	19.0%	9.2%	8.8%	13.5%
People with a disability	N/A	2.7%	2.2%	3.5%
People with a disability requiring work-related adjustment	1.5%	0.0%	0.0%	0.5%

## PAYMENT PERFORMANCE

## PAYMENTS

## Aged analysis at the end of each quarter

Quarter	Less than 30 days \$'000	31–60 days overdue \$'000	61–90 days overdue \$'000	More than 90 days overdue \$'000	Total \$'000
September 2015	362	44	7	(7)	405
December 2015	63	24	4	(4)	88
March 2016	170	3	12	(13)	172
June 2016	1006	6	–	(6)	1006

Total accounts paid on time			Total amount paid	
Quarter	Target %	Actual %	\$'000	\$'000
September 2015	100	99	3,832	3,875
December 2015	100	100	7,557	7,581
March 2016	100	100	3,409	3,410
June 2016	100	100	6,362	6,362

## APPENDICES

### CONSULTANTS

#### PAYMENTS

Type of consultant	Name of consultant	Title of project	Service	Amount
				(Excl. GST) \$
General > \$50,000	AGB Events Pty Ltd	New event planning at Museum of Sydney	Management Services	54,500
	Capital Insight Pty Ltd	Business Cases for Strategic Projects	Management Services	178,228
	Capital Insight Pty Ltd	Scoping Review for House Museum Properties	Management Services	53,505
	Cherie McNair	Project management fee for Protecting National Historic Sites project	Management Services	117,200
	Clive Lucas, Stapleton & Ptnrs	Conservation Management Plan for Hyde Park Barracks	Management Services	65,791
	GML Heritage	Conservation Management Plan for Museum of Sydney	Management Services	58,018
	Hospitality Management Australia	SLM Hospitality Strategy	Organisation Review	57,980
	Savills Project Management Pty Ltd	Business Cases for Strategic Projects	Management Services	1,051,999

Type of consultant	Number of engagements	Service	Amount
			(Excl. GST) \$
General < \$50,000	1	Management Services	2,003
	1	Organisational Review	21,650
	1	Financial Services	3,000

The majority of the consultation costs relate to preparing strategic business cases in response to the then Minister for Heritage and OEH and the strategic planning and further activation of our properties. The costs were jointly funded from Treasury's seed pool funding, OEH, NSW National Parks and Wildlife Service and our own reserves.



## THANK YOU TO OUR VOLUNTEERS



▲ Above  
HHT staff and  
Volunteers. Photo  
© James Horan  
for Sydney Living  
Museums

### OUR VOLUNTEERS

As well as those who contributed to our ongoing Volunteers program, the following includes those who volunteered for *Sydney Open 2015*.

Rona Martina **Adato**, Portia Allcorn, Brad Bradley Anderson, Lesley Anderson, Prue Anthony, Margo Armishaw, Paula Arnall, Gines Aroca, Jessica Asmith, Akhtar Azhar, Rehana Azhar, Mary **Bagtas**, Lalitha Balasubramanian, Teresa Baldassarre, Susan Barisic, Amy Barley, Maddie Barton, Rodney Bassetti, Jennie Bazell, Anika Beaton, Tatsiana Beida, Andrew Bell, Sandra Bellrose, Margery Bennett, Melissa Bentley, Gemma Beswick, Raelene Beuermann, Neil Bird, Colin Bishop, Jehan Blazey, Lorna Boland, Erika Bostelmann, John Boyd, Annabella Bray, Ron Bray, Marnie Brown, Nick Bucci, Lisa Buckle, Joan Buckley, Wendy Bull, David Buncel, Kristal Burry, Alyssa Byrne, Hannah Byrne, Christine Byun, Andie **Caballes**, Ada Cable, Lara Cameron, Penny Cane, Lynette Cantrill, Anita Capala, Barbara Carnie, Anne Carpenter, Anne Carr, Steve Cartland, Marielle Castillo, Sin Tung Vivian Chan, Liam Chan-Wicht, Felicina Chau, Vldur Chawla, Alvin Bryan Chen, Benita Chen, Siyuan Cheng, Henrietta Cheshire, Stephanie Chinneck, Betty Chow, Cheuk Yan Chow, Xiaohong Chu, Jessica Chung, Summy Chung, Julia Ciaciek, Mariana Cidade, Helen Clark, Matilda Clarke, Terry Clarke, Tom Clewer, Alana Clifton-Cunningham, Geoff Cocks, Yaier Cohen, Gary Cook, Ingrid Cook, Glynis Coombe, Amelia Cooper, Patricia Cooper, Marcus Cope-Williams, Linda Corazza, Alexander Cork,

Miranda Cornelissen, Joel Courtney, Katherine Courtney, Katharine Cousins, Manuela Crank, Lauren Cripps, Xinhui Cui, Anna **Dang**, Emma Davies, Natasha Dawson, Marion De Courcay, Shaleha Deen, Freya Dellagiacoma, Anqi Deng, Lynn Dent, Cassandra Deon, Graham Desailly, Bendeguz Devenyi-Botos, Maureen Devereaux, Sanskrit Dhanker, Laurence Dillon, Mark Dillon, Vania Djunaidi, Chantelle Dollimore, Mal Donaldson, Georgia Douglas, Suxia Duan, Dominika Duchna, Dominic Dwyer, Ariane **Easton**, Jenny Edwards, Surianingsih Eff, Terry Einfeld, Alile Eldridge, John Ellis, Stephanie El Tahche, Amie Esmaeili, Nora Etmekdjian, Julie Evans, Les Evans, Lindsay Everingham, Terry **Fahy**, Maria Fallah, Chenxi Fan, Maria Fedele, Caitlyn Fehily, Gordon Fehross, Jaclyn Fenech, Yanfei Feng, Liz Ferguson, Adelle Fernando, Dianne Finnegan, Ronald Fisher, Barry Fitzgibbon, Athena Foo, Christie Foo, Diann Ford, Lauren Ford, Julian Foster, Helen Freame, Mark Fuller, Sarah Fung, David **Gan**, Ziyun Gao, America Garcia Calderon, Allan Garrick, Judith Gee, Karrie Gensler, Simon Giang, Gillian Gibbons, Andrew Gillies, Caroline Gleeson, Liz Gleeson, Louise Gleeson, Diana Glenn, Piera Goh, Rocio Goncalves Borrega, Annabel Goodman, Toby Gordon, Linda Gosling, Stephanie Gotis-Graham, Elaine Graham, Howard Graham, Neil Graham, James Griffith, Sarah-Jane Grove,

## THANK YOU TO OUR VOLUNTEERS

Mirsada Gudelj, Robin Guthrie, Sarah **Haid**, Zhao Haizhou, Dimitria Hamlyn-Harris, Jason Handojo, Gordon Hannam, Shirley Hannam, Clare Hanney, Aileen Harland Branney, Michele Harper, Tracey Harper, Gabrielle Harrington, Ayla Haverkamp, Linda Haw, Irma Heessels, Jan Heffernan, Amanda Henry, Toni Henwood, Stephen Hickman, Margaret Hill, Richard Holz, Jessica Horton, Tingting Hu, Angel Huang, Christine Huang, Eunice Huang, Lesley Hume, Katherine Huntsman, Michael **Jacke**, Kate Jackson, Carol Jacobson, Kenneth Jacobson, Peter James, Sally James, Wendy James, Esben Jensen, Sandra Jiang, Rui Jiao, Yi Jing, Marisa Johnston, Michael Jones, Sue Jorgenson, Josh Jung, Mithun **Kadri**, Dess Kammason Kelley, Tamiru Kawashima, Christine Kazub, Imogen Kennard-King, Joanne Kennett, Graham Kerr, Susan Khor, Flaura Khosh Kish, Lada Kolonkova, Zak Kot, Eleni Koureas, Maree Kovac, Auranuj Ming Kwan Muang, Sophie **Lamaletie**, Richard Lambert, Daphne Law, Julie Law, Simon Ming Sze Law, Ellen Lawson, Dominic Lea, Shane Leathem, Maeve Le Bon, Lara Le Febvre, Kevin Kyong Sup Lee, Patrick Lee, Leone Lemmer, Susan Lenne, Renee Lennon, Mollie Lenthall, Agnes Levine, Christopher Levins, Anson Li, Cheng Li, Malcolm Liehr, Tom Lim, Amelia Lindsay, Yunshan Liu, Maggie Lo, Nicholas Loder, Iina Lohi, Deborah Loughnan, Dennis Lovely, Philippa Lovely, Rosanna Luca, Doris Jingya Luo, Tian Luong, Rebecca Lush, Jiawei **Ma**, Serena Maaskant, Margaret Magennis, Shirley Maguire, Amanda Mallon, Shaila Man, Judith Manion, Jane Marks, Avril Marshall, Judy Marshall, Keith Marshall, Lynette Martel, Sandra Martin, Stephen Martin, Sophia Mascia, Molly Masiello, Sherene Matar, Vicki Mavrofora, Malcolm Mawhinney, Lauren McAlary, Sabrina McCarroll, Siobhan McCarthy, John McFadden, Lynette McHale, Sue McIntyre, Helen McKelleher, Rae McLintock, Hilary McMahon, Lyn McShane, Max Melendez, Susan Melrose, Justine Merrony, Mel Mewburn, Joy Middledorp, Prue Miller, Judi Mills, Muriel Milne, Megan Mitchell, Sayan Mitra, Yajie Mo, Salar Mohammad Hosseini, Muhammad Syazwan Bin Mohd Yazit, Feliccia Monteiro, Edwin Montoya Zorrilla, Frances Moors, Christine Morony, Jessica Morton, Miriam Morton, Alleyne Moss, Vipasha Mukherjee, Isabel Muscatello, Bruce Myles, Maryam **Narimani**, Nam-Anh Nguyen, Ngoc Nguyen, Lily Nie, Liz Niggley, Rubanni Nijjar, Violeta Nikolovska, Elliot Nolan, Michael Noone, Davina Norman, Nancy-Leigh Norris, Novi Novianty, Con **O'Donnell**, Jessie Odwazny, Chiaki Oh, Temitope Olayiwola, Heather Oliver, Sandra Ollington, Tugba Ozdemir, Kylie **Pan**, Christine Pangilinan, Athanasia Paraskevopoulos, Carol Paterson, Julianne Patterson, Marc Pearce, John Pearson, Caroline Peart, Jeffrey Peng, Brooke Pepper, Sophie Pfeifer, Khanh Ngan Pham, Eesha Phanse, Katy Phillips, Ronda Phillips, Susan Phillips, Glenys Pike, Scott Pilley, Jacqui Porter, Samantha Power, Brian Powyer, Krystal Prasad, Brian Pritchard, Gemma Purves, Jenny **Qiu**, Jichen Quan, Michaela **Ramas**, Stewart Reed, Liz Reid, Pavan Rewatkar, Deanna Richardson, Matthew Ritchard, Jill Elizabeth

Robert, Sharyn Roberts, Bethany Robinson, Kimberley Robinson, Penelope Robinson, Danielle Roderick, Greg Rogan, Yaishvi Roopnarain, Alison Rose, Ellen Rosegren-Fowler, Dianne Ross, Kathleen Routh, Elizabeth Row, Erin Ryan, Siobhan Ryan, Shivani **Sabalingam**, Nikhil Sahane, Ian Sakurovs, Kate Sayeg, Maria Schattiger, Laura Scheidegger, Helen Seale, Jeremy Seeto, Natalie Seeto, Ben Segal, Gagan Sehta, Sandalie Seneviratne, Gillen Marie Serrano, Katherine Sessions, Vanessa Shaflender, Anne Shamim, Meng Shang, Bernard Sharah, Carol Sheldrake, Soo-Min Shim, Yao Shun, David Siely, Afroja Sifat, Jeanette Sims, Andrew Sinclair, Shrestha Singh, Anthea Smith, Carol Smith, Kerryn Smith, Rebecca Smith, Annette Smith-Bridges, Terry Snijder, Alison Snow, Philip Soller, Anne Somers, Paula Southcombe, Luke Spickler, Tara Spithill, Robert Squires, Zala Srot, Jean Steele, Lisa Stella, Lynette Steptoe-Smith, Madeleine Stocker, Rachel Streeter, Winson Su, Clementine Sugita, Sukrit Sukasam, Doreen Sully, Alice Sun, Zhangjing Kaitlyn Sun, Lucy Swinnen, Jade **Tainturier**, Sik Wai Tam, Ayako Tamura, Jiawen Tan, Leong Tan, Tany Tan, Stanley Tao, Ivana Taylor, Jessica Telford, Nicole Tena, Susannah Tennant, Leigha Tew, Carolyn Themel, Patricia Tilley, Dylan Tirtabudi, Baoying Tong, Yan Tong, Kim Townsend, Josephine Tran, Lynda Tran, Queenie Tran, Rosemarie Travers, Nicola Tuck, Neridah Tyler-Perry, Agnes Tyson, Saskia **Van der Meer**, Julian Venczel, Martin Venier, Pamela Ventura, John Visser, Geraldine **Walker**, Robert Wallis, Daniel Wang, Sihui Wang, Yingxue Wang, Samantha Ward, Ruoning Wei, Leonard Werman, Julie Werner, Robert Wheeler, Elaine White, Stewart White, Clarice Wilkins, Vanya Wilkinson, Amy Willing, Laraine Wilson, Megan Wilson, Adeline Ling Hua Huang Wong, Ginny Wong, Rebecca Wong, Rex Wood, Robert Wood, Jennifer Wordsworth, Constance Wright, Denis Wu, Emma Wu, Nathan Wu, Zane Wu, Xue **Xia**, Kelly Xu, William Xu, Ying Xu, Zun **Yan**, Amy Yang, Ruijie Yang, Cecilie Yates, Jill Yates, Phyllis Yim, Shuangyue Yin, Tianhe Theodore Yu, Ray Yue, Loretta Yuen, Mary Marivic **Zarate**, Yan Zen, Jennifer Zerial, Yanwen Zhang, Eunice Zhao, Hanqing Zhao, Changxiao Zheng, Yilin Zhong, Yanyi Zhou, Dr Edith Miriam Ziegler.



# FINANCIAL STATEMENTS





## UNDERSTANDING OUR FINANCIAL STATEMENTS

This information is to assist readers to understand our financial statements, which are made up of four reports and accompanying notes:

- statement of comprehensive income
- statement of financial position
- statement of changes in equity
- statement of cash flows

The statements disclose separately the Historic Houses Trust of New South Wales (HHT), which is known as the Parent Entity, and the group of organisations under the control of the HHT, which is known as the Consolidated Entity. The Consolidated Entity includes all of the entities that fall under our control:

- Foundation for the Historic Houses Trust of New South Wales
- Foundation for the Historic Houses Trust of New South Wales Limited
- Hamilton Rouse Hill Trust
- Rouse Hill Hamilton Collection Pty Limited

The NSW Audit Office audits the Trust and its controlled entities. The audit certificate is included with the financial statements and it states the Auditor-General's opinion of the HHT's financial statements.

### 1 STATEMENT OF COMPREHENSIVE INCOME

This statement looks at our performance over the financial year (1 July 2015 to 30 June 2016) and is reported as a surplus/deficit in delivering our services. The statement enables readers to identify the costs of goods and services provided and the extent to which these costs were recovered, as well as the source of the funding. It also allows the reader to compare the result against the previous financial year to see the change in resources as a result of operations. The statement is prepared on an accruals basis, which means that it accounts for income and expenditure when it is earned/incurred and not when money is received or paid. Accrual accounting also recognises non-cash items such as depreciation of assets. Other comprehensive income includes changes in revaluation reserve, gains and losses.

### 2 STATEMENT OF FINANCIAL POSITION

This statement sets out the net accumulated financial value at a point in time, in this case, the end of the financial year. It shows the assets held as well as the liabilities or claims against these assets. The statement is also prepared on an accruals basis. Assets and liabilities are expressed as current or non-current. Current assets are those that are expected to be realised within 12 months after the reporting date or assets that are cash or cash equivalent. Current liabilities are obligations that are expected to be settled within the Trust's normal

operating cycle and for which the Trust does not have an unconditional right to defer settlement of the liability for more than 12 months after the reporting date. Non-current assets/liabilities are those assets and liabilities that are not current and are generally unlikely to be settled within the next 12 months. The difference between total assets and total liabilities is expressed as net assets, which equals total equity – that is, the Trust's net worth at the end of the financial year.

### 3 STATEMENT OF CHANGES IN EQUITY

This statement recognises income and expenses, and describes the movement in equity and the source of those movements during the reporting period. All contributions or distributions are adjusted against the equity account.

### 4 STATEMENT OF CASH FLOWS

This statement shows the nature and amount of cash inflows/outflows. The statement reflects a recording of cash (as opposed to accruals as in the statement of comprehensive income) when it is received or paid.

The statement of cash flows has only two sections:

- The cash flows from operating activities summarises those cash flows that relate to the provision of goods and services. The statement includes cash flows from government.
- The cash flows from investing activities summarises those activities that relate to the acquisition and disposal of non-current assets and other productive assets, and investments not falling under the definition of cash, for example, the sale of plant and equipment.

A resulting net increase or decrease in cash results from the total of the cash flows from operating and investing activities. This is then added to or subtracted from the opening cash position to arrive at the closing cash position for the year.

### 5 NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

The notes provide further information in relation to the rules and assumptions used to prepare the financial statements, and give more specific information and detail about items within the financial statements. Any changes to accounting standards, policy or legislation will be disclosed in the notes. The 'note' column indicates which note the reader can refer to for further information.

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## INDEPENDENT AUDITOR'S REPORT

### Historic Houses Trust of New South Wales

To Members of the New South Wales Parliament

#### Opinion

I have audited the accompanying financial statements of Historic Houses Trust of New South Wales (the Trust), which comprise the statements of financial position as at 30 June 2016, the statements of comprehensive income, the statements of changes in equity and the statements of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, of the Trust and the consolidated entity. The consolidated entity comprises the Trust and the entities it controlled at the year's end or from time to time during the financial year.

In my opinion, the financial statements:

- give a true and fair view of the financial position of the Trust and the consolidated entity as at 30 June 2016, and of their financial performance and cash flows for the year then ended in accordance with Australian Accounting Standards
- are in accordance with section 41B of *Public Finance and Audit Act 1983* (PF&A Act) and the Public Finance and Audit Regulation 2015.

My opinion should be read in conjunction with the rest of this report.

#### Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of my report.

I am independent of the Trust and the consolidated entity in accordance with the auditor independence requirements of:

- Australian Auditing Standards
- ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants' (the Code).

I have also fulfilled my other ethical responsibilities in accordance with the Code.

The PF&A Act further promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of public sector agencies, but precluding the provision of non-audit services.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.



## The Trustees' Responsibility for the Financial Statements

The Trustees are responsible for preparing financial statements that give a true and fair view in accordance with Australian Accounting Standards and the PF&A Act, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees must assess the ability of the Trust and the consolidated entity to continue as a going concern unless operations will be dissolved by an Act of Parliament or otherwise cease. The assessment must include, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

## Auditor's Responsibility for the Audit of the Financial Statements

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A further description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: <http://www.auasb.gov.au/Home.aspx>. The description forms part of my auditor's report.

My opinion does *not* provide assurance:

- that the Trust or the consolidated entity carried out their activities effectively, efficiently and economically
- about the assumptions used in formulating the budget figures disclosed in the financial statements
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented.



Karen Taylor  
Director, Financial Audit Services

21 September 2016  
SYDNEY

## STATUTORY FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

### STATEMENT IN ACCORDANCE WITH SECTION 41C OF THE *PUBLIC FINANCE AND AUDIT ACT 1983*

Pursuant to Section 41C(1C) of the *Public Finance and Audit Act 1983* and in accordance with a resolution of the Board of Trustees of the Historic Houses Trust of New South Wales, we state that:

- a) The accompanying financial statements have been prepared in accordance with the provisions of the *Public Finance and Audit Act 1983* and associated Regulation 2015, applicable Australian Accounting Standards (which include Australian Accounting Interpretations), the Treasurer's Directions and TPP 15-04: *Financial Reporting Code for NSW General Government Sector Entities*;
- b) The financial statements and notes thereto exhibit a true and fair view of the financial position as at 30 June 2016, and the results of their operations for the year ended on that date;
- c) At the date of signing we are not aware of any circumstances which would render the financial statements misleading or inaccurate.



**Michael Rose**  
Chairman

Dated 19 September 2016



**Mark Goggin**  
Executive Director

## BEGINNING OF AUDITED FINANCIAL STATEMENTS

STATEMENT OF  
COMPREHENSIVE INCOME

FOR THE YEAR ENDED 30 JUNE 2016

NOTES		CONSOLIDATED ENTITY		PARENT ENTITY	
		Actual	Budget*	Actual	Actual
		2016	2016	2015	2016
		\$'000	\$'000	\$'000	\$'000
EXPENSES EXCLUDING LOSSES					
Operating expenses					
Personnel services expenses	2(a)	19,131	18,519	17,792	19,033
Other operating expenses	2(b)	9,597	7,539	7,663	9,529
Depreciation and amortisation expenses	2(c)	842	842	760	842
TOTAL EXPENSES EXCLUDING LOSSES		29,570	26,900	26,215	29,404
REVENUE					
Sale of goods and services	3(a)	5,807	5,030	5,512	5,806
Investment revenue	3(b)	307	335	385	238
Grants and contributions	3(c)	26,105	23,718	22,929	26,103
Other revenue	3(d)	288	14	153	288
TOTAL REVENUE		32,507	29,097	28,979	32,435
Gain/(loss) on disposal	4	(2)	–	(1)	(2)
Other gains/(losses)	5	(20)	–	(111)	(20)
NET RESULT		2,915	2,197	2,652	3,009
OTHER COMPREHENSIVE INCOME					
Items that will not be reclassified to net result					
Net increase/(decrease) in property, plant and equipment asset revaluation surplus	12	10,515	–	14,067	10,515
Total other comprehensive income		10,515	–	14,067	10,515
TOTAL COMPREHENSIVE INCOME		13,430	2,197	16,719	13,524

\* Refer to Note 21.



# STATEMENT OF FINANCIAL POSITION

AS AT 30 JUNE 2016

NOTES		CONSOLIDATED ENTITY			PARENT ENTITY	
		Actual 2016 \$'000	Budget 2016 \$'000	Actual 2015 \$'000	Actual 2016 \$'000	Actual 2015 \$'000
ASSETS						
Current assets						
Cash and cash equivalents	8	11,914	10,135	13,275	9,470	10,738
Receivables	9	784	636	694	752	658
Inventories	10	143	178	139	143	139
Total current assets		12,841	10,949	14,108	10,365	11,535
Non-current assets						
Property, plant and equipment						
> Land and buildings		225,273	218,407	214,404	225,273	214,404
> Plant and equipment		652	650	584	652	584
> Collection assets		30,994	29,808	30,687	30,994	30,687
Total property, plant and equipment	12(a)	256,919	248,865	245,675	256,919	245,675
Capital works in progress	12(b)	4,074	2,000	1,110	4,074	1,110
Intangible assets	13	1,044	195	757	1,044	757
Receivables	9	647	646	687	647	687
Total non-current assets		262,684	251,706	248,229	262,684	248,229
TOTAL ASSETS		275,525	262,655	262,337	273,049	259,764
LIABILITIES						
Current liabilities						
Payables	15	2,412	1,788	2,554	2,400	2,540
Provisions	16	1,832	1,390	1,884	1,828	1,879
Total current liabilities		4,244	3,178	4,438	4,228	4,419
Non-current liabilities						
Provisions	17	686	806	734	686	734
Total non-current liabilities		686	806	734	686	734
TOTAL LIABILITIES		4,930	3,984	5,172	4,914	5,153
NET ASSETS		270,595	258,671	257,165	268,135	254,611
EQUITY						
Reserves		150,649	140,108	140,134	150,649	140,134
Accumulated funds		119,946	118,563	117,031	117,486	114,477
TOTAL EQUITY		270,595	258,671	257,165	268,135	254,611

The accompanying notes form part of these financial statements.

# STATEMENT OF CHANGES IN EQUITY

FOR THE YEAR ENDED 30 JUNE 2016

## CONSOLIDATED ENTITY

	Accumulated funds	Asset revaluation reserve	Total
	\$'000	\$'000	\$'000
<b>BALANCE AT 1 JULY 2015</b>	<b>117,031</b>	<b>140,134</b>	<b>257,165</b>
<b>Net result for the year</b>	<b>2,915</b>	<b>–</b>	<b>2,915</b>
<b>Other comprehensive income</b>			
Net increase/(decrease) in property, plant and equipment	–	10,515	10,515
<b>Total other comprehensive income</b>	<b>–</b>	<b>10,515</b>	<b>10,515</b>
<b>Total comprehensive income for the year</b>	<b>2,915</b>	<b>10,515</b>	<b>13,430</b>
<b>Transactions with owners in their capacity as owners</b>			
Increase/(decrease) in net assets from equity transfers	–	–	–
<b>BALANCE AT 30 JUNE 2016</b>	<b>119,946</b>	<b>150,649</b>	<b>270,595</b>

<b>BALANCE AT 1 JULY 2014</b>	<b>114,391</b>	<b>126,067</b>	<b>240,458</b>
<b>Net result for the year</b>	<b>2,652</b>	<b>–</b>	<b>2,652</b>
<b>Other comprehensive income</b>			
Net increase/(decrease) in property, plant and equipment	–	14,067	14,067
<b>Total other comprehensive income</b>	<b>–</b>	<b>14,067</b>	<b>14,067</b>
<b>Total comprehensive income for the year</b>	<b>2,652</b>	<b>14,067</b>	<b>16,719</b>
<b>Transactions with owners in their capacity as owners</b>			
Increase/(decrease) in net assets from equity transfers	(12)	–	(12)
<b>BALANCE AT 30 JUNE 2015</b>	<b>117,031</b>	<b>140,134</b>	<b>257,165</b>

## PARENT ENTITY

	Accumulated funds	Asset revaluation reserve	Total equity
	\$'000	\$'000	\$'000
<b>BALANCE AT 1 JULY 2015</b>	<b>114,477</b>	<b>140,134</b>	<b>254,611</b>
<b>Net result for the year</b>	<b>3,009</b>	<b>–</b>	<b>3,009</b>
<b>Other comprehensive income</b>			
Net increase/(decrease) in property, plant and equipment	–	10,515	10,515
<b>Total other comprehensive income</b>	<b>–</b>	<b>10,515</b>	<b>10,515</b>
<b>Total comprehensive income for the year</b>	<b>3,009</b>	<b>10,515</b>	<b>13,524</b>
<b>Transactions with owners in their capacity as owners</b>			
Increase/(decrease) in net assets from equity transfers	–	–	–
<b>BALANCE AT 30 JUNE 2016</b>	<b>117,486</b>	<b>150,649</b>	<b>268,135</b>

<b>BALANCE AT 1 JULY 2014</b>	<b>110,828</b>	<b>125,798</b>	<b>236,626</b>
<b>Net result for the year</b>	<b>2,986</b>	<b>–</b>	<b>2,986</b>
<b>Other comprehensive income</b>			
Net increase/(decrease) in property, plant and equipment	–	14,067	14,067
<b>Total other comprehensive income</b>	<b>–</b>	<b>14,067</b>	<b>14,067</b>
<b>Total comprehensive income for the year</b>	<b>2,986</b>	<b>14,067</b>	<b>17,053</b>
<b>Transactions with owners in their capacity as owners</b>			
Increase/(decrease) in net assets from equity transfers	663	269	932
<b>BALANCE AT 30 JUNE 2015</b>	<b>114,477</b>	<b>140,134</b>	<b>254,611</b>

The accompanying notes form part of these financial statements.

# STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 30 JUNE 2016

NOTES		CONSOLIDATED ENTITY			PARENT ENTITY	
		Actual	Budget	Actual	Actual	Actual
		2016	2016	2015	2016	2015
		\$'000	\$'000	\$'000	\$'000	\$'000
CASH FLOWS FROM OPERATING ACTIVITIES						
Payments						
Personnel services		(19,185)	(18,519)	(17,537)	(19,080)	(17,453)
Other		(11,132)	(9,265)	(7,368)	(11,311)	(7,275)
Total payments		(30,317)	(27,784)	(24,905)	(30,391)	(24,728)
Receipts						
Sale of goods and services		6,034	5,146	5,473	6,263	5,398
Interest received		248	338	415	180	341
Grants and contributions		26,078	22,656	22,743	26,076	23,069
Other		1,394	2,642	787	1,402	786
Total receipts		33,754	30,782	29,418	33,921	29,594
NET CASH FLOWS FROM OPERATING ACTIVITIES	21	3,437	2,998	4,513	3,530	4,866
CASH FLOWS FROM INVESTING ACTIVITIES						
Proceeds from sale of land and building, plant and equipment, and collection assets		7	–	–	7	–
Purchases of land and buildings, plant and equipment, and collection assets		(4,805)	(4,894)	(2,861)	(4,805)	(2,861)
Other		–	–	(12)	–	(12)
NET CASH FLOWS FROM INVESTING ACTIVITIES		(4,798)	(4,894)	(2,873)	(4,798)	(2,873)
CASH FLOWS FROM FINANCING ACTIVITIES						
NET CASH FLOWS FROM FINANCING ACTIVITIES		–	–	–	–	–
NET INCREASE/(DECREASE) IN CASH		(1,361)	(1,896)	1,640	(1,268)	1,993
Opening cash and cash equivalents		13,275	12,031	11,635	10,738	8,745
CLOSING CASH AND CASH EQUIVALENTS	8	11,914	10,135	13,275	9,470	10,738



# NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

## 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### A) REPORTING ENTITY

The Historic Houses Trust of New South Wales (HHT) is a NSW Government entity. The Trust is a non-profit entity (as profit is not its principal objective). The HHT is endorsed as a Deductible Gift Recipient under items 1 and 4 of the table in Section 30-15, and Subdivision 30-D of the Income Tax Assessment Act 1997. The HHT is registered as a public museum under the Act and is registered for GST. The financial statements cover the Consolidated Entity (the Trust) and the HHT as an individual Parent Entity.

The Trust as a reporting entity comprises all the entities under its control, namely:

#### i) Foundation for the Historic Houses Trust of New South Wales

The Foundation for the Historic Houses Trust of New South Wales was established for the promotion, advancement and development of the museums under the care, custody and control of the HHT.

In the process of preparing the consolidated financial statements for the economic entity, consisting of the controlling and controlled entities, all inter-entity transactions and balances have been eliminated.

#### ii) Foundation for the Historic Houses Trust of New South Wales Limited

The Foundation for the Historic Houses Trust of New South Wales Limited was established for the sole purpose of acting as Trustee of the Foundation for the Historic Houses Trust of New South Wales and has never traded in its own right. There were no financial transactions for the year.

### B) BASIS OF PREPARATION

The Trust's financial statements are general purpose financial statements, which were prepared in accordance with:

- Australian Accounting Standards (which include Australian Accounting Interpretations);
- the requirements of the *Public Finance and Audit Act 1983* and the *Public Finance and Audit Regulation 2015*; and
- the Financial Reporting Directions published in TPP 15-04: *Financial Reporting Code for NSW General Government Sector Entities*, or issued by the Treasurer.

Property, plant and equipment, collection assets and financial assets are measured at fair value. Non-current assets held for resale are measured at the lower of carrying amount and fair value less costs to sell. Other financial statement items are prepared in accordance with the historical cost convention.

The financial statements have been prepared on an accruals basis and are based on historical costs modified by the revaluation of selected non-current assets, financial assets and financial liabilities for which the fair value basis of accounting has been applied.

Judgments, key assumptions and estimations made by management are disclosed in the relevant notes to the financial statements.

All amounts are rounded to the nearest one thousand dollars and are in Australian currency.

### C) PRINCIPLES OF CONSOLIDATION

A controlled entity is any entity over which the Trust has the power to control the financial and operating policies, so as to obtain benefits from its activities.

All controlled entities have a 30 June financial year end. All intercompany balances and transactions between entities in the Consolidated Entity, including any unrealised profits or losses, have been eliminated on consolidation.

Accounting policies of controlled entities are consistent with the Parent Entity.

### D) STATEMENT OF COMPLIANCE

The Consolidated and Parent entities' financial statements and notes comply with Australian Accounting Standards, which include Australian Accounting Interpretations.

### E) INSURANCE

The Trust's insurance activities are conducted through the Treasury Managed Fund, a self-insurance scheme for NSW government agencies. The expense (premium) is determined by the fund manager based on past claim experience as well as the value insured.

### F) ACCOUNTING FOR THE GOODS AND SERVICES TAX (GST)

Income, expenses and assets are recognised net of the amount of GST, except where:

- the amount of GST incurred by the Trust as a purchaser that is not recoverable from the Australian Taxation Office is recognised as part of the cost of acquisition of an asset or as part of an item of expense; and
- receivables and payables are stated with the amount of GST included.

Cash flows are included in the Statement of Cash Flows on a gross basis. However, the GST component of the cash flows arising from investing and financing activities which is recoverable or payable to the Australian Taxation Office is classified as operating cash flows.

# HISTORIC HOUSES TRUST OF NEW SOUTH WALES

FOR THE YEAR ENDED 30 JUNE 2016

## G) INCOME RECOGNITION

Income is measured at the fair value of the consideration or contribution received or receivable in accordance with AASB 118: *Revenue* and AASB 1004: *Contributions*. Additional comments regarding the accounting policies for the recognition of income are discussed below:

### i) Sale of goods

Revenue from the sale of goods is recognised as revenue when the Trust transfers the significant risks and rewards of ownership of the assets.

### ii) Rendering of services

Revenue is recognised when the service is provided or by reference to the stage of completion.

### iii) Investment revenue

Interest income is recognised using the effective interest method as set out in AASB 139: *Financial Instruments: Recognition and Measurement*.

### iv) Grants and contributions

Grants and contributions include donations and grants from the Office of Environment and Heritage (OEH), under the Department of Planning and Environment (DPE) cluster. They are generally recognised as income when the Trust obtains control over the assets comprising the grants and contributions. Control over grants and contributions is normally obtained when the obligations relating to the receipt have been met and, in the case of donations, on receipt of cash.

## H) ASSETS

### i) Acquisition of assets

The cost method of accounting is used for the initial recording of all acquisitions of assets controlled by the Trust. Cost is the amount of cash or cash equivalents paid or the fair value of the other consideration given to acquire the asset at the time of its acquisition or construction or, where applicable, the amount attributed to that asset when initially recognised is in accordance with the specific requirements of other Australian Accounting Standards.

Gifts, artworks or works acquired at no cost, or for nominal consideration, are initially recognised at their fair value at the date of acquisition.

Fair value is the price that would be received to sell an asset in an orderly transaction between market participants at measurement date. Where payment for an asset is deferred beyond normal credit terms, its cost is the cash price equivalent, that is, the deferred payment amount is effectively discounted.

### ii) Capitalisation thresholds

Property, plant and equipment, and intangible assets costing \$5000 and above individually (or forming part of a network valued at more than \$5000) are capitalised.

### iii) Revaluation of property, plant and equipment

Physical non-current assets are valued in accordance with the policy and guidelines paper TPP 14-01: *Valuation of Physical Non-Current Assets at Fair Value*. This policy adopts fair value in accordance with AASB 13: *Fair Value Measurement* and AASB 116: *Property, Plant and Equipment*. Property, plant and equipment is measured on an existing-use basis, where there are no feasible alternative uses in the existing natural, legal, financial and sociopolitical environment. However, in the limited circumstances where there are feasible alternative uses, assets are valued at their highest and best use.

Fair value of property, plant and equipment is determined based on the best available market evidence, including current market selling prices for the same or similar assets. Where there is no available market evidence, the asset's fair value is measured at its market-buying price, the best indicator of which is depreciated replacement cost.

The Trust revalues each class of property, plant and equipment at least every five years or with sufficient regularity to ensure that the carrying amount of each asset in the class does not differ materially from its fair value at reporting date. Details of the last revaluations are shown at Note 12(a).

Non-specialised assets with short useful lives are measured at depreciated historical cost, as a surrogate for fair value. When revaluing non-current assets by reference to current prices for assets newer than those being revalued (adjusted to reflect the present condition of the assets), the gross amount and the related accumulated depreciation are separately restated.

For other assets, any balances of accumulated depreciation at the revaluation date in respect of those assets are credited to the asset accounts to which they relate. The net asset accounts are then increased or decreased by the revaluation increments or decrements.

Revaluation increments are credited directly to the asset revaluation surplus, except that, to the extent that an increment reverses a revaluation decrement in respect of that class of asset previously recognised as an expense in the net result, the increment is recognised immediately as revenue in the net result.

Revaluation decrements are recognised immediately as expenses in the net result, except that, to the extent that a credit balance exists in the asset revaluation reserve in respect of the same class of assets, they are debited directly to the asset revaluation surplus. As the Trust is a non-profit entity, revaluation increments and decrements are offset against one another within a class of non-current assets, but not otherwise. Where an asset that has previously been revalued is disposed of, any balance remaining in the asset revaluation surplus in respect of that asset is transferred to accumulated funds.

# HISTORIC HOUSES TRUST OF NEW SOUTH WALES

FOR THE YEAR ENDED 30 JUNE 2016

## iv) Impairment of property, plant and equipment

As a non-profit entity with no cash-generating units, impairment under AASB 136: *Impairment of Assets* and impairment testing is unlikely to arise. This is because AASB 136 modifies the recoverable amount test to the higher of fair value less costs to sell and depreciated replacement cost where depreciated replacement cost is also fair value. This means that, for an asset already measured at fair value, impairment can only arise if selling costs are material. Selling costs are regarded as immaterial.

## v) Assets not able to be reliably measured

The Trust does not hold any assets other than those recognised in the statement of financial position. All assets are able to be reliably measured.

## vi) Depreciation of property, plant and equipment

Except for heritage assets, depreciation is provided for on a straight-line basis for all depreciable assets so as to write off the depreciable amount of each asset as it is consumed over its useful life to the Trust. All material separately identifiable component assets are depreciated over their shorter useful lives.

Land is not a depreciable asset. Certain heritage assets, including original artworks and collections and heritage buildings, may not have a limited useful life because appropriate curatorial and preservation policies are adopted. Such assets are not subject to depreciation. The decision not to recognise depreciation for these assets is reviewed annually.

The estimated useful lives of items under ten major categories are:

Major category	Estimated useful life
Non-heritage buildings	40–50 years
Computer equipment and major software	4 years
Mechanical and electronic office equipment	7 years
Electronic equipment	7 years
Radiocommunications equipment	7 years
Telephone installations	5 years
Office fittings	10 years
Miscellaneous tools and equipment	7 years
Mobile plant	10 years
Permanent displays	5–20 years

The estimated useful lives are reviewed annually to ensure they reflect the assets' current useful lives and residual values.

## vii) Maintenance

Day-to-day servicing costs or maintenance are charged as expenses as incurred, except where they relate to the replacement of a part or component of an asset, in which case the costs are capitalised and depreciated.

## viii) Leased assets

A distinction is made between finance leases that effectively transfer from the lessor to the lessee substantially all the risks and benefits incidental to ownership of the leased assets, and operating leases under which the lessor does not transfer substantially all the risks and benefits. Where a non-current asset is acquired by means of a finance lease, at the commencement of the lease term, the asset is recognised at its fair value or, if lower, the present value of the minimum lease payments, at the inception of the lease. The corresponding liability is established at the same amount. Lease payments are allocated between the principal component and the interest expense.

Operating lease payments are charged to the income statement in the periods in which they are incurred.

Long-term leases are deemed to be finance leases in accordance with TPP 11-01: *Lessor Classification of Long-term Land Leases* and AASB 117: *Leases*.

## ix) Intangible assets

The Trust recognises intangible assets only if it is probable that future economic benefits will flow to the Trust and the cost of the asset can be reliably measured. Intangible assets are measured initially at cost. Where an asset is acquired at no or nominal cost, the cost is its fair value as at the date of acquisition.

All research costs are expensed. Development costs are only capitalised in accordance with AASB 138: *Intangible Assets*.

The useful lives of intangible assets are assessed to be finite. Intangible assets are subsequently measured at fair value only if there is an active market. As there is no active market for the Trust's intangible assets, the assets are carried at cost less any accumulated amortisation.

The Trust's intangible assets (software) are amortised using the straight-line method over a period of four years. Intangible assets are tested for impairment where an indicator of impairment exists. If the recoverable amount is less than its carrying amount, the carrying amount is reduced to recoverable amount and the reduction is recognised as an impairment loss. As at balance date, there were no indicators of impairment.

## x) Inventories

Inventories are held for sale and are stated at the lower of cost and net realisable value. Cost is calculated using the weighted average cost. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.



# HISTORIC HOUSES TRUST OF NEW SOUTH WALES

FOR THE YEAR ENDED 30 JUNE 2016

## xi) Financial instruments

The financial instruments arise directly from the Trust's operations and are required to finance its operations. The Trust does not enter into or trade financial instruments for speculative purposes and does not use financial derivatives.

## xii) Cash and cash equivalents

Cash comprises cash on hand and bank balances. Interest is earned on daily bank balances and paid monthly at the normal commercial rate.

## xii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. These financial assets are recognised initially at fair value, usually based on the transaction cost or face value. Subsequent measurement is at amortised cost using the effective interest method less an allowance for any impairment of receivables. Collectability of trade debtors is reviewed on an ongoing basis. Debts that are known to be uncollectable are written off. Any changes are recognised in the net result when impaired, derecognised or through the amortisation process. Short-term receivables with no stated interest rate are measured at the original invoice amount where the effect of discounting is immaterial. The credit risk is the carrying amount (net of any allowance for impairment). No interest is earned on trade debtors. The carrying amount approximates fair value.

## xiv) Investments

Investments are initially recognised at fair value plus, in the case of investments not at fair value through profit or loss, transaction costs. The Trust determines the classification of its financial assets after initial recognition and, when allowed and appropriate, re-evaluates this at each financial year end.

## xv) Derecognition of financial assets and financial liabilities

A financial asset is derecognised when the contractual rights to the cash flows from the financial assets expire, or if the Trust transfers the financial asset:

- where substantially all the risks and rewards have been transferred or
- where the entity has not transferred substantially all the risks and rewards, if the Trust has not retained control.

Where the entity has neither transferred nor retained substantially all the risks and rewards or transferred control, the asset is recognised to the extent of the Trust's continuing involvement in the asset.

A financial liability is derecognised when the obligation specified in the contract is discharged or cancelled or expires.

No assets were derecognised in 2015-16.

## i) LIABILITIES

### i) Payables

These amounts represent liabilities for goods and services provided to the Trust and other amounts. Payables are recognised initially at fair value, usually based on the transaction cost or face value. Short-term payables with no stated interest rate are measured at the original invoice amount where the effect of discounting is immaterial.

### ii) Personnel services and other provisions

#### A. Salaries and wages, annual leave, sick leave and on-costs

Liabilities for personnel services are stated as liabilities to the service provider, the Office of Environment and Heritage (OEH). The liabilities for salaries and wages (including non-monetary benefits), annual leave and paid sick leave that are expected to be settled wholly within 12 months of the reporting date are recognised and measured in respect of employees' service up to the reporting date at undiscounted amounts based on the amounts expected to be paid when the liabilities are settled. Long-term annual leave that is not expected to be settled within 12 months is measured at present value in accordance with AASB 119: *Employee Benefits* and NSWTC 15-09: *Accounting for Long Service Leave and Annual Leave*.

Unused non-vesting sick leave does not give rise to a liability, as it is not considered probable that sick leave taken in the future will be greater than the benefits accrued in the future.

The outstanding amounts of payroll tax, workers compensation, insurance premiums and fringe benefits tax, which are consequential to employment, are recognised as liabilities and expenses where the employee benefits to which they relate have been recognised.

#### B. Long service leave and superannuation

In the financial statements of the DPE, the liabilities for long service leave and defined benefit superannuation are assumed by the Crown. Consequently, the Trust accounts for the liability as having been extinguished, resulting in the amount assumed being shown as part of the non-monetary revenue item described as 'personnel service benefits and liabilities provided free of charge by the DPE'.

Long service leave is measured at present value in accordance with AASB 119. This is based on the application of certain factors (specified in NSWTC 15-09) to employees with five or more years of service, using current rates of pay. These factors were determined based on an actuarial review to approximate present value.

# HISTORIC HOUSES TRUST OF NEW SOUTH WALES

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The superannuation expense for the financial year is determined by using the formulae specified in the Treasurer's Directions. The expense for certain superannuation schemes (that is, Basic Benefit and First State Super) is calculated as a percentage of the employees' salary. For other superannuation schemes (that is, State Superannuation Scheme and State Authorities Superannuation Scheme), the expense is calculated as a multiple of the employees' superannuation contributions.

## J) FAIR VALUE HIERARCHY

A number of the Trust's accounting policies and disclosures require the measurement of fair values, for both financial and non-financial assets and liabilities. When measuring fair value, the valuation technique used maximises the use of relevant observable inputs and minimises the use of unobservable inputs. Under AASB 13: *Fair Value Measurement*, the Trust categorises, for disclosure purposes, the valuation techniques based on the inputs used in the valuation techniques as follows:

- Level 1 – quoted prices in active markets for identical assets/liabilities that the Trust can access at the measurement date
- Level 2 – inputs other than quoted prices included within Level 1 that are observable, either directly or indirectly
- Level 3 – inputs that are not based on observable market data (unobservable inputs).

The Trust recognises transfers between levels of the fair value hierarchy at the end of the reporting period during which the change has occurred.

Refer to Notes 14 and 23(f) for further disclosures regarding fair value measurements of financial and non-financial assets.

## K) EQUITY AND RESERVES

### i) Revaluation surplus

The revaluation surplus is used to record increments and decrements on the revaluation of non-current assets. This accords with the Trust's policy on the 'revaluation of property, plant and equipment' as discussed in Note 1H(iii).

### ii) Accumulated funds

The category 'accumulated funds' includes all current and prior-period retained funds.

### iii) Reserves

Separate reserve accounts are recognised in the financial statements only if such accounts are required by specific legislation or Australian Accounting Standards.

## L) EQUITY TRANSFER

The transfer of net assets between entities as a result of an administrative restructure, transfers of programs/ functions and parts thereof between NSW public sector entities and 'equity appropriations' are designated or required by Australian Accounting Standards to be treated as contributions by owners and recognised as an adjustment to 'Accumulated Funds'. This treatment is consistent with AASB 1004: *Contributions* and Australian Interpretation 1038: *Contributions by Owners Made to Wholly-Owned Public Sector Entities*.

Transfers arising from an administrative restructure involving non-profit and for-profit government entities are recognised at the amount at which the assets and liabilities were recognised by the transferor immediately prior to the restructure. Subject to the paragraph below, in most instances this will approximate fair value.

All other equity transfers are recognised at fair value, except for intangibles. Where an intangible has been recognised at (amortised) cost by the transferor because there is no active market, the entity recognises the asset at the transferor's carrying amount. Where the transferor is prohibited from recognising internally generated intangibles, the Trust does not recognise that asset.

## M) BUDGETED AMOUNTS

The budgeted amounts are drawn from the original budgeted financial statements presented to NSW Parliament in respect of the reporting period. Subsequent adjustments to the original budget, for instance, adjustment as per section 24 of the *Public Finance and Audit Act 1983* where there has been a transfer of functions between departments, are not reflected in the budgeted amounts. The published budget shows a consolidated figure for operating expenses; however, for comparative purposes the Trust reports a split between personnel services expenses and other expenses. Additionally, the published budget shows a consolidated figure for plant and equipment and collection assets as plant and equipment.

The Trust has shown these two components separately in the Statement of Financial Position for comparative and clarity reasons. Other amendments made to the budget are not reflected in the budgeted amounts. Major variances between the original budgeted amounts and the actual amounts disclosed in the primary financial statements is explained in Note 20.

## N) COMPARATIVE INFORMATION

Except when an Australian Accounting Standard permits or requires otherwise, comparative information is disclosed in respect of the previous period for all amounts reported in the financial statements.

# HISTORIC HOUSES TRUST OF NEW SOUTH WALES

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## O) CHANGES IN ACCOUNTING POLICY, INCLUDING NEW OR REVISED AUSTRALIAN ACCOUNTING STANDARDS

### (i) Effective for the first time in 2015–16

The accounting policies applied in 2015–16 are consistent with those of the previous financial year except as a result of the following new or revised Australian Accounting Standards that have been applied for the first time in 2015–16 – AASB 2015–7 *Amendments to Australian Accounting Standards – Fair Value Disclosures of Not-for-Profit Public Sector Entities*. The impact of this Standard in the period of initial application relieves not-for-profit public sector entities from making certain disclosures for Level 3 property, plant and equipment that are held for their current service potential rather than to generate future net cash inflows.

AASB 2015–3 regarding the amendments to Australian Accounting Standards arising from the withdrawal of AASB 1031: *Materiality*. AASB 2015–3 affects the withdrawal of AASB 1031 *Materiality*, and is not expected to have a significant impact on the consolidated entity.

### (ii) Issued but not yet effective

NSW public sector entities are not permitted to early adopt new Australian Accounting Standards, unless Treasury determines otherwise.

The following new Australian Accounting Standards have not been applied and are not yet effective:

- AASB 9, AASB 2014–7 regarding financial instruments
- AASB 14 and AASB 2014–1 (Part D) regarding regulatory deferral accounts
- AASB 15, AASB 2014–5 and AASB 2015–8 regarding revenue from contracts with customers
- AASB 1056 Superannuation Entities
- AASB 1057 and AASB 2015–9 Application of Australian Accounting Standards
- AASB 2014–3 regarding accounting for acquisitions of interests in joint operations
- AASB 2014–4 regarding acceptable methods of depreciation and amortisation
- AASB 2014–6 regarding bearer plants
- AASB 2014–9 regarding equity method in separate financial statements
- AASB 2014–10 and AASB 2015–10 regarding sale or contribution of assets between an investor and its associate or joint venture
- AASB 2015–1 regarding annual improvements to Australian Accounting Standards 2012–2014 cycle
- AASB 2015–2 regarding amendments to AASB 101 disclosure initiatives
- AASB 2015–5 Amendments to Australian Accounting Standards – Investment Entities: Applying the consolidation exception

- AASB 2015–6 Amendments to Australian Accounting Standards – Extending Related Party Disclosures to Not-for-Profit Public Sector Entities
- AASB 16: *Leases* replaces current lease standard AASB 117 for annual reporting periods beginning on or after 1 January 2019. The new standard introduces a single lessee accounting model and requires a lessee to recognise assets and liabilities for all leases with a term of more than 12 months, unless the underlying asset is of low value. Lessors continue to classify leases as finance and operating leases. As at 31 March 2016, it is expected that peppercorn leases for Not-For-Profit entities will be considered a consequential amendment under *Income of Not-for-Profit Entities* rather than guidance from AASB 16: *Leases*. The consolidated entity has not yet assessed the full impact of AASB 16.

There are no significant impacts of these standards in the period of initial application.

## P) TRUSTEE BENEFITS

On 29 June 2016 Sharon Veale and Rod Simpson joined the Board of Trustees. Sharon Veale is employed with GML Heritage which has won a contract for work with the Trust. GML Heritage is the consultant assisting with the Protecting National Historic Sites Programme project at site of first Government House. Rod Simpson was recently appointed by the NSW Government as the inaugural Environment Commissioner of the Greater Sydney Commission. No other Historic Houses Trust trustee has entered into a material contract with the Trust or Consolidated Entity since the end of previous financial period.

## Q) TAXATION STATUS

The activities of the Trust are exempt from income tax. The Trust is registered for GST purposes and has gift deductible recipient status.

## R) SERVICES PROVIDED AT NO COST

Where material contributions are made to the Trust at no charge, an expense is recorded in the accounts to reflect activities at the Trust and is offset by an equivalent revenue entry.

## S) BIOBANKING TRUST FUND – RECEIVABLE

The Biobanking Agreement requires that the proceeds from the sale of biobank credits are transferred into the Biobanking Trust Fund administered by the OEH. The balance of the Biobanking Trust Fund receivable represents amounts that will be made available to the Trust in order to fund the environmental works required under the Biobanking Agreement.

## T) BIOBANKING RESTORATION PROVISION

The biobanking restoration provision is the environmental obligation to maintain the biodiversity of the land in accordance with the terms and conditions of the Biobanking Agreement. It will be funded by the amounts receivable from the Biobanking Trust Fund.



# HISTORIC HOUSES TRUST OF NEW SOUTH WALES

FOR THE YEAR ENDED 30 JUNE 2016

	NOTES	CONSOLIDATED ENTITY		PARENT ENTITY	
		2016	2015	2016	2015
		\$'000	\$'000	\$'000	\$'000
<b>2 EXPENSES EXCLUDING LOSSES</b>					
<b>(a) Personnel services expenses</b>					
Salaries and wages (including annual leave)		15,162	14,387	15,078	14,313
Superannuation – defined benefit plans		48	78	48	78
Superannuation – defined contribution plans		1,418	1,292	1,410	1,286
Long service leave		753	831	753	831
Workers compensation insurance		122	139	121	138
Payroll tax on superannuation – defined benefit plan		3	4	3	4
Payroll tax and fringe benefits tax		918	873	913	869
Redundancy termination payments		707	188	707	188
		<b>19,131</b>	<b>17,792</b>	<b>19,033</b>	<b>17,707</b>
<b>(b) Other operating expenses</b>					
Advertising and publicity		680	518	679	514
Auditors' remuneration – internal		50	43	50	43
Auditors' remuneration – external		94	96	83	85
Books, publications and subscriptions		37	34	37	34
Contract cleaning		585	538	585	538
Contract staff		183	196	183	196
Cost of sales		202	122	202	122
Entertainment and catering expenses		53	25	49	22
Exhibition fees and related costs		653	564	653	564
Professional fees		2,443	963	2,442	954
Function expense		124	122	117	95
Gas and electricity		439	520	439	520
Insurance		182	198	182	198
Maintenance		1,034	974	1,034	974
Office printing contracts		188	194	188	194
Marketing and promotion		429	529	414	502
Motor vehicle running costs		119	141	119	141
Operating lease rental expenses		240	263	240	263
Other expenses		441	248	421	247
Postage		38	35	38	35
Printing		12	53	4	47
Public programs		262	333	262	333
Rates		75	48	75	48
Stores and IT maintenance		512	516	512	515
Telecommunications		405	341	405	341
Travel and accommodation		117	49	116	47
		<b>9,597</b>	<b>7,663</b>	<b>9,529</b>	<b>7,572</b>
<b>(c) Depreciation and amortisation expenses</b>					
Buildings		274	271	274	271
Plant and equipment		268	271	268	271
Intangibles		300	218	300	218
		<b>842</b>	<b>760</b>	<b>842</b>	<b>760</b>

# HISTORIC HOUSES TRUST OF NEW SOUTH WALES

FOR THE YEAR ENDED 30 JUNE 2016

	NOTES	CONSOLIDATED ENTITY		PARENT ENTITY	
		2016 \$'000	2015 \$'000	2016 \$'000	2015 \$'000
<b>3 REVENUE</b>					
<b>(a) Sale of goods and services</b>					
<b>Sale of goods</b>					
Merchandise, book and publication sales		416	279	416	279
		<b>416</b>	<b>279</b>	<b>416</b>	<b>279</b>
<b>Rendering of services</b>					
Admission fees		2,331	2,169	2,331	2,169
Special activities and openings		532	661	532	661
Venue hire and catering		1,361	1,244	1,360	1,244
Rental – commercial activities		1,117	1,126	1,117	1,126
Filming and photography		50	33	50	33
		<b>5,391</b>	<b>5,233</b>	<b>5,390</b>	<b>5,233</b>
		<b>5,807</b>	<b>5,512</b>	<b>5,806</b>	<b>5,512</b>
<b>(b) Investment revenue</b>					
TCorp Hour-Glass investment facilities		–	43	–	40
Interest income – term deposit		228	292	170	207
Interest income – other		79	50	68	44
		<b>307</b>	<b>385</b>	<b>238</b>	<b>291</b>
<b>(c) Grants and contributions</b>					
<b>From DPE</b>					
Recurrent grants		17,656	17,135	17,656	17,135
Capital grants		4,542	1,904	4,542	1,904
Personnel service benefits and liabilities provided free of charge by the DPE					
> Superannuation (defined benefit)		48	78	48	78
> Long service leave		753	831	753	831
> Payroll tax		3	4	3	4
Voluntary redundancy recoupment		707	185	707	185
		<b>23,709</b>	<b>20,137</b>	<b>23,709</b>	<b>20,137</b>
<b>From other institutions and individuals</b>					
Donations – cash		225	217	223	469
Sponsorship – cash		356	195	356	195
Grants – other		1,788	2,268	1,788	2,268
Donations – in kind	22	27	112	27	112
		<b>2,396</b>	<b>2,792</b>	<b>2,394</b>	<b>3,044</b>
		<b>26,105</b>	<b>22,929</b>	<b>26,103</b>	<b>23,181</b>
<b>(d) Other revenue</b>					
Other revenue		288	153	288	153
		<b>288</b>	<b>153</b>	<b>288</b>	<b>153</b>

# HISTORIC HOUSES TRUST OF NEW SOUTH WALES

FOR THE YEAR ENDED 30 JUNE 2016

	NOTES	CONSOLIDATED ENTITY		PARENT ENTITY	
		2016 \$'000	2015 \$'000	2016 \$'000	2015 \$'000
<b>4 GAIN/(LOSS) ON DISPOSAL</b>					
Property, plant and equipment		(2)	(1)	(2)	(1)
		<b>(2)</b>	<b>(1)</b>	<b>(2)</b>	<b>(1)</b>
<b>5 OTHER GAINS/(LOSSES)</b>					
Other gains/losses		(20)	–	(20)	–
Intangibles		–	(111)	–	(111)
		<b>(20)</b>	<b>(111)</b>	<b>(20)</b>	<b>(111)</b>

## 6 CONDITIONS ON CONTRIBUTIONS

The Trust receives monies and gifts of property subject to restrictions. The aggregate of these contributions received for the year has been stated as revenue. This revenue is provided for expenditure in the current year and future years. Where the gift is a property, it is recognised as a restricted asset as reflected in Note 11.

## 7 SERVICE GROUPS OF ENTITY

The Trust cares for the State's historically and culturally significant heritage properties, and operates as a single service group.

## 8 CURRENT ASSETS – CASH AND CASH EQUIVALENTS

Cash at bank and on hand	4,714	4,648	4,270	4,111
Other investments – term deposits	7,200	8,627	5,200	6,627
<b>Closing cash and cash equivalents</b>	<b>11,914</b>	<b>13,275</b>	<b>9,470</b>	<b>10,738</b>

For the purpose of the Statement of Cash Flows, cash and cash equivalents include cash at bank, cash on hand and short-term deposits. Cash and cash equivalent assets recognised in the Statement of Financial Position are reconciled at the end of the financial year to the Statement of Cash Flows as above.

Details regarding credit risk, liquidity risk and market risk, including financial assets that are either past due or impaired, are disclosed in Note 23.

## 9 CURRENT/NON-CURRENT ASSETS – RECEIVABLES

<b>Current</b>				
Sale of goods and services	258	262	258	262
Accrued income	158	99	122	64
Prepayments	114	93	114	93
Other receivables	228	188	232	187
Biobanking funds receivable	26	52	26	52
	<b>784</b>	<b>694</b>	<b>752</b>	<b>658</b>
<b>Non-current</b>				
Biobanking funds receivable	647	687	647	687
	<b>647</b>	<b>687</b>	<b>647</b>	<b>687</b>

Details regarding credit risk, liquidity risk and market risk, including financial assets that are either past due or impaired, are disclosed in Note 23.



# HISTORIC HOUSES TRUST OF NEW SOUTH WALES

FOR THE YEAR ENDED 30 JUNE 2016

	NOTES	CONSOLIDATED ENTITY		PARENT ENTITY	
		2016 \$'000	2015 \$'000	2016 \$'000	2015 \$'000
<b>10 CURRENT ASSETS – INVENTORIES</b>					
Held for resale		143	139	143	139
		<b>143</b>	<b>139</b>	<b>143</b>	<b>139</b>
<b>11 RESTRICTED ASSETS</b>					
Cash and cash equivalents		10,722	11,716	8,278	9,180
Land & Building		5,093	4,623	5,093	4,623
Collections		924	924	924	924
		<b>16,739</b>	<b>17,263</b>	<b>14,295</b>	<b>14,727</b>
Cash and fixed assets are restricted assets to the extent that they represent bequests, grants and donations held by the Trust to be used in accordance with the deed of trust, caveats or other documents governing these funds.					
<b>12(a) NON-CURRENT ASSETS – PROPERTY, PLANT AND EQUIPMENT</b>					
<b>Land and buildings</b>					
Gross carrying amount – fair value		228,058	216,799	228,058	216,799
Accumulated depreciation and impairment		(2,785)	(2,395)	(2,785)	(2,395)
<b>Land and buildings at fair value</b>		<b>225,273</b>	<b>214,404</b>	<b>225,273</b>	<b>214,404</b>
<b>Plant and equipment</b>					
Gross carrying amount – fair value		2,515	2,563	2,515	2,563
Accumulated depreciation and impairment		(1,863)	(1,979)	(1,863)	(1,979)
<b>Plant and equipment at fair value</b>		<b>652</b>	<b>584</b>	<b>652</b>	<b>584</b>
<b>Collection assets</b>					
Gross carrying amount – fair value		30,994	30,687	30,994	30,687
<b>Collection assets at fair value</b>		<b>30,994</b>	<b>30,687</b>	<b>30,994</b>	<b>30,687</b>
<b>TOTAL PROPERTY, PLANT AND EQUIPMENT AT FAIR VALUE</b>		<b>256,919</b>	<b>245,675</b>	<b>256,919</b>	<b>245,675</b>

Collection assets are not depreciated. Refer to Note 1H(vi).

# HISTORIC HOUSES TRUST OF NEW SOUTH WALES

FOR THE YEAR ENDED 30 JUNE 2016

## RECONCILIATION

A reconciliation of the carrying amount of each class of property and equipment at the beginning and end of each reporting period is shown below:

	Land and buildings	Plant and equipment	Collection assets	Total
CONSOLIDATED ENTITY	\$'000	\$'000	\$'000	\$'000
<b>Year ended 30 June 2016</b>				
Net carrying amount at start of year	214,405	584	30,686	245,675
Additions	387	339	40	766
Contributed assets (donations)	–	–	27	27
Disposals	–	(6)	(3)	(9)
Transfer of capital work in progress	–	3	–	3
Transfer between asset class	484	–	–	484
Depreciation expense	(274)	(268)	–	(542)
Net revaluation increments less revaluation decrements	10,271	–	244	10,515
<b>NET CARRYING AMOUNT AT END OF YEAR</b>	<b>225,273</b>	<b>652</b>	<b>30,994</b>	<b>256,919</b>
<b>Year ended 30 June 2015</b>				
Net carrying amount at start of year	201,275	578	28,502	230,355
Additions	1,356	58	51	1,465
Contributed assets (donations)	–	–	112	112
Disposals	–	(1)	(1)	(2)
Transfer of capital work in progress	–	220	–	220
Transfer between asset class	(639)	–	639	–
Depreciation expense	(271)	(271)	–	(542)
Net revaluation increments less revaluation decrements	12,684	–	1,383	14,067
<b>NET CARRYING AMOUNT AT END OF YEAR</b>	<b>214,405</b>	<b>584</b>	<b>30,686</b>	<b>245,675</b>
PARENT ENTITY	\$'000	\$'000	\$'000	\$'000
<b>Year ended 30 June 2016</b>				
Net carrying amount at start of year	214,405	584	30,686	245,675
Additions	387	339	40	766
Contributed assets (donations)	–	–	27	27
Disposals	–	(6)	(3)	(9)
Transfer of capital work in progress	–	3	–	3
Transfer between asset class	484	–	–	484
Depreciation expense	(274)	(268)	–	(542)
Net revaluation increments less revaluation decrements	10,271	–	244	10,515
<b>NET CARRYING AMOUNT AT END OF YEAR</b>	<b>225,273</b>	<b>652</b>	<b>30,994</b>	<b>256,919</b>
<b>YEAR ENDED 30 JUNE 2015</b>				
Net carrying amount at start of year	201,275	578	27,558	229,411
Additions	1,356	58	51	1,465
Contributed assets (donations)	–	–	112	112
Disposals	–	(1)	(1)	(2)
Acquisitions/transfers through administrative restructures	–	–	944	944
Transfer of capital work in progress	–	220	–	220
Transfer between asset class	(639)	–	639	–
Depreciation expense	(271)	(271)	–	(542)
Net revaluation increments less revaluation decrements	12,684	–	1,383	14,067
<b>NET CARRYING AMOUNT AT END OF YEAR</b>	<b>214,405</b>	<b>584</b>	<b>30,686</b>	<b>245,675</b>

# HISTORIC HOUSES TRUST OF NEW SOUTH WALES

FOR THE YEAR ENDED 30 JUNE 2016

## LAND AND BUILDING VALUATION SCHEDULE

Property name	Property location	Date valued	Valuation method adopted 30 June 2016	Current use 30 June 2016	Accredited valuer
<b>1 Throsby Park</b>	Throsby Park Rd, Moss Vale	Jun 2016	Fair value	EHF* (Leased)	Land & Property Information (LPI)
<b>2 Beulah</b>	767 Appin Rd, Gilead	Jun 2016	Fair value	EHF	LPI
<b>3 Tusculum</b>	1–3 Manning St, Potts Point	Jun 2016	Fair value	Leased	LPI
<b>4 Hyde Park Barracks Museum</b>	Macquarie St, Sydney	Jun 2015	Fair value	Museum	LPI
<b>5 Elizabeth Farm</b>	70 Alice St, Rosehill	Jun 2015	Fair value	Museum	LPI
<b>6 Vaucluse House</b>	Wentworth Rd, Vaucluse	Jun 2015	Fair value	Museum	LPI
<b>7 Wentworth Mausoleum</b>	Chapel Rd, Vaucluse	Jun 2015	Fair value	Museum	LPI
<b>8 Rouse Hill House &amp; Farm</b>	356 Annangrove Rd, Rouse Hill	Jun 2015	Fair value	Museum	LPI
<b>9 Rose Seidler House</b>	71 Clissold Rd, Wahroonga	Jun 2015	Fair value	Museum	LPI
<b>10 Elizabeth Bay House</b>	7 Onslow Ave, Elizabeth Bay	Jun 2015	Fair value	Museum	LPI
<b>11 Meroogal</b>	35 West St, Nowra	Jun 2015	Fair value	Museum	LPI



# HISTORIC HOUSES TRUST OF NEW SOUTH WALES

FOR THE YEAR ENDED 30 JUNE 2016

Property name	Property location	Date valued	Valuation method adopted 30 June 2015	Current use 30 June 2015	Accredited valuer
<b>12 The Mint building</b>	10 Macquarie St, Sydney	Jun 2015	Fair value	Museum	LPI
<b>13 The Mint, Head Office (Coining Factory)</b>	10 Macquarie St, Sydney	Jun 2015	Fair value	Museum/ office space	LPI
<b>14 Museum of Sydney</b>	37 Phillip St, Sydney	Jun 2015	Fair value	Museum	LPI
<b>15 Young Street terraces</b>	36–42 Young St, Sydney	Jun 2015	Fair value	Commercial office space	LPI
<b>16 Nissen hut</b>	4 Somerset St, Belmont,	Jun 2015	Fair value	EHF	LPI
<b>17 Justice &amp; Police Museum</b>	8 Phillip St, Circular Quay	Jun 2015	Fair value	Museum	LPI

\* Endangered Houses Fund (EHF)

## ENDANGERED HOUSES FUND (EHF) PROPERTIES

Land and buildings include properties and attached assets (2016: \$5.0m; 2015: \$4.623m) and collections assets (2016: \$0.924m; 2015: \$0.924m) acquired under the EHF program. Through the EHF program the HHT identifies significant at-risk properties and saves them from demolition or unsympathetic development. The program provides for the selective restoration of these properties and their subsequent sale or lease with heritage protection conditions. In 2014–15, the Throsby Park property was placed on a long-term lease.

## COLLECTIONS VALUATION

- i) The major collection items at each property have been valued by accredited valuers at their fair value. The remaining collection items were valued internally by expert curatorial staff of the Collections Valuations Committee, which was established by the then Trust's Finance and Audit Committee.
- ii) The list overleaf identifies individual property collections valued at 30 June 2016 and earlier, valued by accredited valuers and expert in-house valuers.

# HISTORIC HOUSES TRUST OF NEW SOUTH WALES

FOR THE YEAR ENDED 30 JUNE 2016

## COLLECTIONS REVALUED AT 30 JUNE 2016

Collection	Date valued	Accredited valuer
Caroline Simpson Library & Research Collection	30 Jun 2016	Adrienne Carlson / Lorraine Foster
Hyde Park Barracks Museum	30 Jun 2016	Adrienne Carlson
The Mint	30 Jun 2016	Adrienne Carlson

These values do not differ materially from their fair values at reporting date.

## COLLECTIONS TO BE REVALUED IN LATER YEARS (PAST 30 JUNE 2016)

Collection	Date valued	Accredited valuer
Rose Seidler House	30 Jun 2015	Andrew Shapiro
Museum of Sydney	30 Jun 2015	Adrienne Carlson
Justice & Police Museum	30 Jun 2015	Adrienne Carlson
Throsby Park	30 Jun 2015	Jonathan Alford
Susannah Place Museum	30 Jun 2015	Adrienne Carlson
Vaucluse House	30 Jun 2014	Jonathan Alford
Rouse Hill House & Farm	30 Jun 2014	Jonathan Alford, Andrew Simpson, Patricia Bailie
Archaeology collections	30 Jun 2014	RHAS (Rodney Hyman Asset Services)
Rouse Hill Hamilton Collection	30 Jun 2014	Jonathan Alford, Andrew Simpson
Meroogal	30 Jun 2013	Phillip Morris
Elizabeth Bay House	30 Jun 2012	Adrienne Carlson
Elizabeth Farm	30 Jun 2012	Adrienne Carlson

# HISTORIC HOUSES TRUST OF NEW SOUTH WALES

FOR THE YEAR ENDED 30 JUNE 2016

	NOTES	CONSOLIDATED ENTITY		PARENT ENTITY	
		2016 \$'000	2015 \$'000	2016 \$'000	2015 \$'000
<b>12(b) CAPITAL WORKS IN PROGRESS</b>					
Buildings		4,076	1,097	4,076	1,097
Software		–	8	–	8
Plant and equipment		(2)	5	(2)	5
		<b>4,074</b>	<b>1,110</b>	<b>4,074</b>	<b>1,110</b>
<b>13 INTANGIBLE ASSETS</b>					
<b>Software</b>					
Cost (gross carrying amount)		2,455	1,868	2,455	1,868
Accumulated amortisation and impairment		(1,411)	(1,111)	(1,411)	(1,111)
<b>NET CARRYING AMOUNT</b>		<b>1,044</b>	<b>757</b>	<b>1,044</b>	<b>757</b>
<b>RECONCILIATION</b>					
Net carrying amount at start of year		757	534	757	534
Additions		530	441	530	441
Transfer		56	–	56	–
Amortisation		(299)	(218)	(299)	(218)
<b>NET CARRYING AMOUNT AT END OF YEAR</b>		<b>1,044</b>	<b>757</b>	<b>1,044</b>	<b>757</b>

**14 FAIR VALUE MEASUREMENT OF NON-FINANCIAL ASSETS****(a) Fair value hierarchy**

CONSOLIDATED ENTITY				
	Level 1 \$'000	Level 2 \$'000	Level 3 \$'000	Total fair value \$'000
<b>2016</b>				
<b>Property, plant and equipment (Note 12a)</b>				
Land	–	90,164	–	90,164
Buildings	–	–	135,109	135,109
Collection assets	–	–	30,994	30,994
	<b>–</b>	<b>90,164</b>	<b>166,103</b>	<b>256,267</b>
<b>2015</b>				
<b>Property, plant and equipment (Note 12a)</b>				
Land	–	85,793	–	85,793
Buildings	–	–	128,611	128,611
Collection assets	–	–	30,687	30,687
	<b>–</b>	<b>85,793</b>	<b>159,298</b>	<b>245,091</b>



# HISTORIC HOUSES TRUST OF NEW SOUTH WALES

FOR THE YEAR ENDED 30 JUNE 2016

PARENT ENTITY				
	Level 1	Level 2	Level 3	Total fair value
	\$'000	\$'000	\$'000	\$'000
<b>2016</b>				
<b>Property, plant and equipment</b> (Note 12a)				
Land	–	90,164	–	90,164
Buildings	–	–	135,109	135,109
Collection assets	–	–	30,994	30,994
	<b>–</b>	<b>90,164</b>	<b>166,103</b>	<b>256,267</b>
<b>2015</b>				
<b>Property, plant and equipment</b> (Note 12a)				
Land	–	85,793	–	85,793
Buildings	–	–	128,611	128,611
Collection assets	–	–	30,687	30,687
	<b>–</b>	<b>85,793</b>	<b>159,298</b>	<b>245,091</b>

## (b) Valuation techniques, inputs and processes

The land and buildings are valued at fair value consistent with the NSW Treasury Accounting Policy TPP14–01 *Valuation of Physical Non-Current Assets at Fair Value* and Australian Accounting Standard AASB 13 *Fair Value Measurement* and AASB 116 *Property, plant and equipment*. Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date (AASB 13). The buildings have been valued using the cost approach. The land has been valued using the market approach. Valuers have considered matters such as zoning, location, topography, aspect, frontage, size, shape, date of valuation and current market sentiment. Replacement costs are based on actual costs provided by HHT and checked against industry standards.

Collection assets are valued by external and internal experts to reflect the fair value. The collection assets are reviewed for external revaluation at least every five years as part of a rolling revaluation schedule across the Trust. The review is undertaken by the Trust's Collection Valuations Committee – comprised of curatorial representatives from the properties as well as Register, Documentation and the Head of Collections & Access – which is convened annually to identify those collection formats which might have altered since the last valuation, whether or not that valuation was made within the five-year rolling schedule. The Committee contracts one or more external valuers with appropriate expertise in the collection formats that have been identified for revaluation.

Non-specialised assets with short useful lives measured using depreciated historical cost as an approximation of fair value do not require fair value hierarchy disclosures under AASB 13.

# HISTORIC HOUSES TRUST OF NEW SOUTH WALES

FOR THE YEAR ENDED 30 JUNE 2016

**(c) Reconciliation of recurring Level 3 fair value measurements**

	Buildings	Collection assets	Total recurring Level 3 fair value
CONSOLIDATED ENTITY		\$'000	\$'000
Fair value as at 1 July 2015	128,611	30,687	159,298
Additions	388	66	454
Revaluation increments/decrements recognised in Net result – included in the line item 'Other gains/(losses)'	–	–	–
Revaluation increments/decrements recognised in other comprehensive income – included in the line item 'Net increase/(decrease) in property, plant and equipment revaluation surplus'	5,900	244	6,144
Disposals	–	(3)	(3)
Depreciation	(274)	–	(274)
Transfers from capital work in progress	484	–	484
Transfers between asset class	–	–	–
<b>Fair value as at 30 June 2016</b>	<b>135,109</b>	<b>30,994</b>	<b>166,103</b>
Fair value as at 1 July 2014	119,845	28,502	148,347
Additions	1,356	164	1,520
Revaluation increments/decrements recognised in Net result – included in the line item 'Other gains/(losses)'	–	–	–
Revaluation increments/decrements recognised in other comprehensive income – included in the line item 'Net increase/(decrease) in property, plant and equipment revaluation surplus'	8,320	1,383	9,703
Disposals	–	(1)	(1)
Depreciation	(271)	–	(271)
Transfers from capital work in progress	–	–	–
Transfers between asset class	(639)	639	–
<b>Fair value as at 30 June 2015</b>	<b>128,611</b>	<b>30,687</b>	<b>159,298</b>

	Buildings	Collection assets	Total recurring Level 3 fair value
PARENT ENTITY		\$'000	\$'000
Fair value as at 1 July 2015	128,611	30,687	159,298
Additions	388	66	454
Revaluation increments/decrements recognised in Net result – included in the line item 'Other gains/(losses)'	–	–	–
Revaluation increments/decrements recognised in other comprehensive income – included in the line item 'Net increase/(decrease) in property, plant and equipment revaluation surplus'	5,900	244	6,144
Disposals	–	(3)	(3)
Depreciation	(274)	–	(274)
Transfers from capital work in progress/other asset categories	484	–	484
Transfers between asset class	–	–	–
<b>Fair value as at 30 June 2016</b>	<b>135,109</b>	<b>30,994</b>	<b>166,103</b>
Fair value as at 1 July 2014	119,845	27,558	147,403
Additions	1,356	164	1,520
Revaluation increments/decrements recognised in Net result – included in the line item 'Other gains/(losses)'	–	–	–
Revaluation increments/decrements recognised in other comprehensive income – included in the line item 'Net increase/(decrease) in property, plant and equipment revaluation surplus'	8,320	1,383	9,703
Disposals	–	(1)	(1)
Depreciation	(271)	–	(271)
Transfers from capital work in progress/other asset categories	–	944	944
Transfers between asset class	(639)	639	–
<b>Fair value as at 30 June 2015</b>	<b>128,611</b>	<b>30,687</b>	<b>159,298</b>

# HISTORIC HOUSES TRUST OF NEW SOUTH WALES

FOR THE YEAR ENDED 30 JUNE 2016

	NOTES	CONSOLIDATED ENTITY		PARENT ENTITY	
		2016	2015	2016	2015
		\$'000	\$'000	\$'000	\$'000
<b>15 CURRENT LIABILITIES – PAYABLES</b>					
<b>Payables</b>					
Creditors		1,068	965	1,068	962
Unearned revenue		558	675	558	675
Accrued expenses		672	812	660	801
Sundry payables		114	102	114	102
		<b>2,412</b>	<b>2,554</b>	<b>2,400</b>	<b>2,540</b>
<b>16 CURRENT LIABILITIES – PROVISIONS</b>					
<b>Provisions</b>					
Biodiversity restoration		82	83	82	83
Recreation leave		1,267	1,349	1,263	1,345
Long service leave on-costs		259	361	259	361
		<b>1,608</b>	<b>1,793</b>	<b>1,604</b>	<b>1,789</b>
<b>Current provisions expected to be settled after 12 months</b>					
<b>Personnel services provisions</b>					
Recreation leave		67	72	67	71
Long service leave on-costs		157	19	157	19
		<b>224</b>	<b>91</b>	<b>224</b>	<b>90</b>
		<b>1,832</b>	<b>1,884</b>	<b>1,828</b>	<b>1,879</b>
<b>17 NON-CURRENT LIABILITIES – PROVISIONS</b>					
Biodiversity restoration		648	686	648	686
Sinking fund restoration		2	15	2	15
Long service leave on-costs		36	33	36	33
		<b>686</b>	<b>734</b>	<b>686</b>	<b>734</b>

\*The biodiversity restoration provisions are for the Beulah property and the sinking fund provision is for The Mint building.

	NOTES	CONSOLIDATED ENTITY		PARENT ENTITY	
		2016	2015	2016	2015
		\$'000	\$'000	\$'000	\$'000
<b>18 COMMITMENTS FOR EXPENDITURE</b>					
<b>(a) Capital commitments</b>					
Aggregate of capital expenditure for the acquisition of various property, plant and equipment contracted for at balance date and not provided for:					
• Not later than one year (under one year)		1,590	813	1,590	813
• Later than one year but not later than five years		–	–	–	–
• Later than five years		–	–	–	–
<b>TOTAL (INCLUDING GST)</b>		<b>1,590</b>	<b>813</b>	<b>1,590</b>	<b>813</b>
<b>(b) Operating lease commitments</b>					



# HISTORIC HOUSES TRUST OF NEW SOUTH WALES

FOR THE YEAR ENDED 30 JUNE 2016

Future non-cancellable operating lease rentals not provided for and payable:				
• Not later than one year (under one year)	492	481	492	481
• Later than one year but not later than five years	309	704	309	704
• Later than five years	–	–	–	–
<b>TOTAL (INCLUDING GST)</b>	<b>801</b>	<b>1,185</b>	<b>801</b>	<b>1,185</b>

The operating leases are for motor vehicles, office printers and rental lease for the HHT storage facility at Pymble and the recoverable amount from the Australian Taxation Office (ATO) for GST is \$191,561.

## 19 CONTINGENT ASSETS AND LIABILITIES

The Treasury Managed Fund normally calculates rolling three-year and five-year hindsight premiums each year. There are no other contingent assets or liabilities. It is not practicable to estimate any potential financial effect.

## 20 BUDGET REVIEW

### Net results

The Trust had a favourable net result of \$2.9m against the budget of \$2.2m due to a combination of factors. The increase in revenue was from growth in the sale of goods and services as well as grants and contributions from other institutions. There were uplifts in education revenue, commercial services income and Hindsight insurance revenue. The Trust also received \$717,000 in federal funding through the Protecting National Historic Sites program for the Hyde Park Barracks Museum and First Government House, and \$349,000 from the Museum of Applied Arts and Sciences for the shared storage facility at Castle Hill to facilitate the transfer of collection items. However, for the year 2015–16, the Trust's expenses increased due to the preparation of strategic business cases in response to the request from the then Minister for Heritage and OEH. This was part of the strategic forward planning and further activation of HHT properties.

### Assets and liabilities

There was no significant variance between the actual net asset, except for the increase in total property value due to an increase in the valuation of land, building and collection assets.

### Cash flows

The actual net cash flow was greater than the budget due to the funding received through the Protecting National Historic Sites and shared storage programs. The funds have been carried forward due to the timing of expenditure and will be spent in 2016–17.

# HISTORIC HOUSES TRUST OF NEW SOUTH WALES

FOR THE YEAR ENDED 30 JUNE 2016

	CONSOLIDATED ENTITY		PARENT ENTITY	
	2016 \$'000	2015 \$'000	2016 \$'000	2015 \$'000
<b>21 RECONCILIATION OF CASH FLOWS FROM OPERATING ACTIVITIES TO NET RESULT</b>				
<b>Reconciliation of the net result for the year to net cash flows from operating activities</b>				
Net cash generated from operating activities	3,437	4,513	3,530	4,866
Net gain/(loss) on property, plant and equipment and intangibles	(2)	(112)	(2)	(112)
Net loss on inventory write-off	(20)	–	(20)	–
Depreciation	(842)	(760)	(842)	(760)
Donation of collection/previously unrecognised assets	27	112	27	112
(Increase)/decrease in trade and other payables	241	(1,388)	238	(1,388)
Increase/(decrease) in trade and other receivables	50	289	54	270
Increase/(decrease) in inventories	24	(2)	24	(2)
<b>Net Result</b>	<b>2,915</b>	<b>2,652</b>	<b>3,009</b>	<b>2,986</b>
<b>22 NON-CASH FINANCING AND INVESTING ACTIVITIES</b>				
The following items are credited as income in the form of non-cash donations provided free of charge.				
Donations of collections items	27	112	27	112
	<b>27</b>	<b>112</b>	<b>27</b>	<b>112</b>

The Trust's work was also assisted by volunteers. These services were provided free of charge and it is considered not possible to estimate their value.

## 23 FINANCIAL INSTRUMENTS

The Trust's financial instruments are outlined below. These financial instruments arise directly from the Trust's operations or are required to finance the Trust's operations. The Trust does not enter into or trade financial instruments, including derivative financial instruments, for speculative purposes. The Trust's main risks arising from financial instruments are outlined below, together with the Trust's objectives, policies and processes for measuring and managing risk. Further quantitative and qualitative disclosures are included throughout these financial statements.

The Executive Director has the overall responsibility for the establishment and oversight of risk management and reviews, and agrees to policies for managing each of these risks. Risk-management policies are established to identify and analyse the risks faced by the Trust, to set risk limits and controls, and to monitor risks. Compliance with policies is reviewed by the internal auditor on a cyclical basis.

NOTES		CATEGORIES	CONSOLIDATED ENTITY		PARENT ENTITY	
			2016	2015	2016	2015
			\$'000	\$'000	\$'000	\$'000
(a) Financial instrument categories						
Financial assets class						
Cash and cash equivalents	8	NA	11,914	13,275	9,470	10,738
Receivables	9	Loans and receivables (at amortised cost)	416	361	380	326
Financial liabilities class						
Payables	15	Financial liabilities measured at amortised cost	1,068	965	1,068	962

# HISTORIC HOUSES TRUST OF NEW SOUTH WALES

FOR THE YEAR ENDED 30 JUNE 2016

## b) Credit risk

Credit risk arises when there is the possibility of the Trust's debtors defaulting on their contractual obligations, resulting in a financial loss to the Trust. The maximum exposure to credit risk is generally represented by the carrying amount of the financial assets (net of any allowance for impairment).

Credit risk arises from the financial assets of the Trust, including cash, receivables and authority deposits. No collateral is held by the Trust. The Trust has not granted any financial guarantees. Credit risk associated with the Trust's financial assets, other than receivables, is managed through the selection of counterparts and the establishment of minimum credit rating standards. Authority deposits held with NSW TCorp are guaranteed by the State.

### i) Cash

Cash comprises cash on hand and bank balances, and bank balances within NSW Treasury's banking system. Interest is earned on daily bank balances at the daily rate set by the bank on restricted funds only since the introduction of NSWTC 15-01 *Cash Management – Expanding the Scope of Treasury and Banking System*.

### ii) Receivables – trade debtors

All trade debtors are recognised as amounts receivable at balance date. The collectability of trade debtors is reviewed on an ongoing basis. Procedures as established in the Treasurer's Directions are followed to recover outstanding amounts, including letters of demand. Debts that are known to be uncollectable are written off. An allowance for impairment is raised when there is objective evidence that the entity will not be able to collect all amounts due. This evidence includes past experience, and current and expected changes in economic conditions and debtor credit ratings. No interest is earned on trade debtors. Sales are made on 30-day terms.

The Trust is not materially exposed to concentrations of credit risk to a single trade debtor or group of debtors. Based on past experience, debtors that are not past due (2016: \$227,767; 2015: \$272,879) and less than six months past due (2016: \$136,852; 2015: \$117,818) are not considered impaired and together represent 100% of the total trade debtors. There are no debtors that are currently not past due or impaired whose terms have been renegotiated.

The only financial assets that are past due or impaired are 'sales of goods and services' in the receivables category of the statement of financial position.

	CONSOLIDATED ENTITY \$'000			PARENT ENTITY \$'000		
	Total	Past due but not impaired	Considered impaired	Total	Past due but not impaired	Considered impaired
<b>2016</b>						
< 3 months overdue	135	135	–	135	135	–
3 months – 6 months overdue	1	1	–	1	1	–
> 6 months overdue	–	–	–	–	–	–
<b>2015</b>						
< 3 months overdue	115	115	–	115	115	–
3 months – 6 months overdue	3	3	–	3	3	–
> 6 months overdue	–	–	–	–	–	–

### iii) Authority deposits

The Trust has placed funds on deposit with TCorp and various Australian incorporated banks. These deposits are similar to money market or bank deposits and can be placed 'at call' or for a fixed term. For fixed term deposits, the interest rate payable is negotiated initially and is fixed for the term of the deposit, while the interest rate payable on at call deposits can vary. The deposits at balance date 30 June 2016 were earning an average interest rate of 2016: 2.88% (2015: 2.92%), while over the year the weighted average interest rate was 2016: 2.90% (2015: 3.27%) on a weighted average balance during the year of 2016: \$0.95 million (2015: \$0.88 million). None of these assets are past due or impaired.

## (c) Liquidity risk

Liquidity risk is the risk that the Trust will be unable to meet its payment obligations when they fall due. The Trust continually manages risk through monitoring future cash flows and maturities planning to ensure adequate holding of high-quality liquid assets.



# HISTORIC HOUSES TRUST OF NEW SOUTH WALES

FOR THE YEAR ENDED 30 JUNE 2016

During the current and prior years, there were no loans payable. No assets have been pledged as collateral. The Trust's exposure to liquidity risk is deemed insignificant based on prior-periods' data and current assessment of risk. The liabilities are recognised as amounts due to be paid in the future for goods or services received, whether or not invoiced. Amounts owing to suppliers (which are unsecured) are settled in accordance with the policy set out in NSWTC 11-12: *Payments of Accounts*. If trade terms are not specified, payment is made no later than the end of the month following the month in which an invoice or a statement is received. NSWTC 11-12 allows the Minister to award interest for late payment. No interest was paid during the financial year 2015–16 (2014–15: nil).

All of the Trust's liabilities mature in less than 12 months and are non-interest-bearing.

## (d) Market risk

Market risk is the risk the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. The Trust's exposure to market risk is primarily through price risks associated with the movement in the unit price of the TCorp investment facilities. The Trust has no exposure to foreign currency risk and does not enter into commodity contracts.

## (e) Interest rate risk

The Trust's exposure to interest rate risk is set out in the table below. A reasonably possible change of +/- 1% is used, consistent with current trends in interest rates (based on official RBA interest-rate volatility over the past five years). The basis will be reviewed annually and amended where there is a structural change in the level of interest-rate volatility.

CONSOLIDATED ENTITY		\$'000			
	Carrying amount	-1%	Equity	1%	Equity
<b>2016</b>					
<b>Financial assets</b>					
Cash and cash equivalents	11,914	(119)	(119)	119	119
Receivables	784	–	–	–	–
<b>Financial liabilities</b>					
Payables	4,244	–	–	–	–
<b>2015</b>					
<b>Financial assets</b>					
Cash and cash equivalents	13,275	(133)	(133)	133	133
Receivables	694	–	–	–	–
<b>Financial liabilities</b>					
Payables	4,437	–	–	–	–
<b>PARENT ENTITY</b>					
<b>2016</b>					
<b>Financial assets</b>					
Cash and cash equivalents	9,470	(95)	(95)	95	95
Receivables	752	–	–	–	–
<b>Financial liabilities</b>					
Payables	4,228	–	–	–	–
<b>2015</b>					
<b>Financial assets</b>					
Cash and cash equivalents	10,738	(107)	(107)	107	107
Receivables	658	–	–	–	–
<b>Financial liabilities</b>					
Payables	4,419	–	–	–	–

# HISTORIC HOUSES TRUST OF NEW SOUTH WALES

FOR THE YEAR ENDED 30 JUNE 2016

## (f) Fair value measurement

### i) Fair value compared to carrying amount

Financial instruments are generally recognised at cost.

Except where specified overleaf, the amortised cost of financial instruments recognised in the statement of financial position approximates the fair value, because of the short-term nature of many of the financial instruments.

There was no difference between carrying amount and fair value.

### ii) Fair value recognised in the statement of financial position

The Trust uses the following hierarchy for disclosing the fair value of financial instruments by valuation techniques:

- Level 1 – derived from quoted prices in active markets for identical assets/liabilities;
- Level 2 – derived from inputs other than quoted prices that are observable directly or indirectly;
- Level 3 – derived from valuation techniques that include inputs for the assets/liabilities not based on observable market data (unobservable inputs).

## 24 PROPERTY LEASES

### Properties owned under long-term lease

The HHT is the registered proprietor of the property Tusculum. This property is a Regency mansion built 1831–37 and has considerable heritage significance. The property was independently valued at 30 June 2015. The fair value of the property is \$7.425m. The property is encumbered by a long-term lease with the Australian Institute of Architects. The lease commenced on 22 May 1987 for a term of 99 years with provision for an option to renew. The lease was in place at the time of the transfer of responsibility for this property in 2007 from the Minister administering the *Heritage Act 1977*. The terms of the lease are \$1 rent per annum over the term of the lease with provision for renewal at the end of the lease. The terms of the lease provide for any renewal being at commercial rental rates. The market rental for this property, assessed independently by the NSW Government Land and Property Valuation Services as at 30 June 2011, was \$262,500 per annum. The Trust has no responsibility for funding the cost of maintenance or insurance.

The Trust's responsibilities are limited to ensuring maintenance and insurance are adequate. In accordance with TPP 11-01: *Lessor Classification of Long-term Land Leases*, the property has been valued at \$1 in the accounts of the Trust. As the property has restrictions on its use, it is recognised at \$1 being the present value of future cash flows.

### Throsby Park lease

Throsby Park was transferred from National Parks and Wildlife Service (NPWS) to the HHT, through an Act of NSW Parliament. The Trust has leased Throsby Park in accordance of its powers under the *Historic Houses Act 1980* for a 40-year lease with a yearly rental payment, which will be annually reviewed for CPI adjustment. The Trust received \$500k one-off upfront payment, which has been amortised over a five-year term to align with the benefit derived from the leased asset. The lessee is to comply with the conservation management plan and agrees to spend \$2.4 million during the first five years of the lease term on conservation, restoration and maintenance of the property. The lease includes the option for another 40-year lease renewal after end of lease if the lessee complies with the contract agreement.

	2016 \$'000	2015 \$'000
<b>Operating lease</b>		
Rent recognised as income in the current period	34	28
Future non-cancellable operating lease rentals:		
• Not later than one year (under one year)	21	23
• Later than one year but not later than five years	89	96
• Later than five years	1,197	1,342
<b>TOTAL (INCLUDING GST)</b>	<b>1,341</b>	<b>1,489</b>

## 25 EVENTS AFTER THE REPORTING PERIOD

No significant matter or circumstance has arisen since the end of the financial year to the date of this report that has or may significantly affect the activities of the Trust, the results of those activities, or its state of affairs in the ensuing or any subsequent financial year.

END OF AUDITED FINANCIAL STATEMENTS

# FOUNDATION FINANCIAL STATEMENTS







## INDEPENDENT AUDITOR'S REPORT

### Foundation for the Historic Houses Trust of New South Wales

To Members of the New South Wales Parliament

#### Opinion

I have audited the accompanying financial statements of Foundation for the Historic Houses Trust of New South Wales (the Trust), which comprise the statement of financial position as at 30 June 2016, the statement of comprehensive income, statement of changes in equity and statement of cash flows, for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the Trustee's statement.

In my opinion, the financial statements:

- give a true and fair view of the financial position of the Trust as at 30 June 2016, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards
- are in accordance with section 41B of the *Public Finance and Audit Act 1983* (PF&A Act) and the Public Finance and Audit Regulation 2015
- are in accordance with the *Charitable Fundraising Act 1991* (CF Act) and the Charitable Fundraising Regulation 2015 (CF Regulation), including showing a true and fair view of the Trust's financial result of fundraising appeals for the year ended 30 June 2016.

My opinion should be read in conjunction with the rest of this report on the financial statements.

#### Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of my report.

I am independent of the Trust in accordance with the auditor independence requirements of:

- Australian Auditing Standards
- ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants' (the Code).

I have also fulfilled my other ethical responsibilities in accordance with the Code.

The PF&A Act further promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of public sector agencies, but precluding the provision of non-audit services.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

### The Trustee's Responsibility for the Financial Statements

The Trustee is responsible for preparing financial statements that give a true and fair view in accordance with Australian Accounting Standards, the PF&A Act and the CF Act and for such internal control as the Trustee determines is necessary to enable the preparation of financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustee must assess the Trust's ability to continue as a going concern unless the Trust will be dissolved by an Act of Parliament or otherwise cease operations. The assessment must include, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

### Auditor's Responsibility for the Audit of the Financial Statements

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

I conducted my audit in accordance with the Australian Auditing Standards, which require me to exercise professional judgement and maintain professional scepticism throughout the audit. I must also:

- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures to respond to those risks, and obtain sufficient and appropriate audit evidence to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Trust's internal control
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Trustee
- conclude on the appropriateness of the Trustee's use of the going concern basis of accounting by obtaining audit evidence to identify whether material uncertainty exists. Events or conditions may cast significant doubt on the Trust's ability to continue as a going concern. If I conclude material uncertainty exists, I must draw attention to the relevant financial statement disclosures in my Independent Auditor's Report. If the disclosures are inadequate, I must modify my opinion. My conclusions are based on audit evidence obtained up to the date of my Independent Auditor's Report. However, future events or conditions may cause the Trust to cease to continue as a going concern
- evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the transactions and events are fairly presented in the financial statements.



I communicate with the Trustee about:

- the planned scope and timing of the audit
- significant audit findings including significant internal control deficiencies identified during my audit.

My opinion does *not* provide assurance:

- that the Trust carried out its activities effectively, efficiently and economically
- that the Trust has complied with requirements of the CF Act and CF Regulation other than those specified
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented.

### **Report on other aspects of the *Charitable Fundraising Act 1991***

In addition, I have audited the Trust's operations in order to express an opinion on the matters specified at sections 24(2)(b), 24(2)(c) and 24(2)(d) of the CF Act for the year ended 30 June 2016.

### **Opinion**

In my opinion:

- the Trust has properly kept the accounts and associated records during the year ended 30 June 2016 in accordance with the CF Act and CF Regulation (section 24(2)(b) of the CF Act)
- the Trust has, in all material respects, properly accounted for and applied money received as a result of fundraising appeals conducted during the year ended 30 June 2016 in accordance with the CF Act and the CF Regulation (section 24(2)(c) of the CF Act)
- there are reasonable grounds to believe that the Trust will be able to pay its debts as and when they fall due over the 12 month period from the date of this report (section 24(2)(d) of the CF Act).

My opinion should be read in conjunction with the rest of this report, including the inherent limitations.

### **The Trustee's Responsibility under the *Charitable Fundraising Act 1991***

The Trustee is responsible for complying with the requirements and conditions of the CF Act and CF Regulation. This responsibility includes establishing and maintaining internal control over the conduct of all fundraising appeals; ensuring all assets obtained during, or as a result of, a fundraising appeal are safeguarded and properly accounted for; and maintaining proper books of account and records.

The Trustee is also responsible for ensuring the Trust will be able to pay its debts as and when they fall due.

### **Auditor's Responsibility**

My responsibility is to express an opinion on the matters specified at sections 24 (2)(b), 24 (2)(c), and 24 (2)(d) of the CF Act. I conducted my audit in accordance with applicable Australian Auditing Standards and Standards on Assurance Engagements (ASAE 3100 'Compliance Engagements') to obtain reasonable assurance whether the Trust has, in all material respects, complied with specific requirements of the CF Act and CF Regulation, and whether there are reasonable grounds to believe the Trust will be able to pay its debts as and when they fall due over the 12 month period from the date of this independent auditor's report (future debts).

This audit involved performing procedures to obtain audit evidence about the Trust's compliance with the CF Act and CF Regulation and its ability to pay future debts. The procedures selected depend on the auditor's judgement, including an assessment of the risks of material breaches of compliance and inability to pay future debts. In making those risk assessments, the auditor considers relevant internal control in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Trust's internal control.



My procedures included obtaining an understanding of the internal control structure for fundraising appeal activities and examination, on a test basis, of evidence supporting the Trust's compliance with specific requirements of the CF Act and CF Regulation, and assessing the reasonableness and appropriateness of the Trustee's assessment regarding the Trust's ability to pay future debts.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

### **Inherent Limitations**

Because of inherent limitations of any compliance procedure, it is possible fraud, error or non-compliance with the CF Act may occur and not be detected. My procedures have not been performed continuously throughout the period, were not designed to detect all instances of non-compliance, and have not covered all requirements of the CF Act and CF Regulation.

Any projection of the evaluation of compliance with the CF Act to future periods is subject to the risk that the procedures may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.

While evidence is available to support the Trust's ability to pay future debts, such evidence is future orientated and speculative in nature. As a consequence, actual results are likely to be different from the information on which the opinion is based, since anticipated events frequently do not occur as expected or assumed and the variations between the prospective opinion and the actual outcome may be significant.



Karen Taylor

Director, Financial Audit Services

2 August 2016  
SYDNEY

# STATEMENT BY THE DIRECTORS OF THE FOUNDATION FOR THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES LIMITED

FOR THE YEAR ENDED 30 JUNE 2016

The Directors of the Foundation for the Historic Houses Trust of New South Wales Limited, being the Trustee of the Foundation for the Historic Houses Trust of New South Wales, declare that:

- a) The accompanying financial statements and notes thereto comply with applicable Australian Accounting Standards (which include Australian Accounting Interpretations), the *Public Finance and Audit Act 1983* and Regulation 2015;
- b) The attached financial statements and notes thereto give a true and fair view of the financial position and performance of the Trust;
- c) In the Directors' opinion, the attached financial statements and notes thereto are in accordance with the Trust Deed;
- d) In the Directors' opinion, there are reasonable grounds to believe that the Trust will be able to pay its debts as and when they become due and payable;
- e) The Directors are not aware of any circumstances which would render any particulars included in the financial statements to be misleading or inaccurate;
- f) The financial statements have been properly drawn up and the associated records have been properly kept for the period from 1 July 2015 to 30 June 2016, in accordance with the Charitable Fundraising Act 1991 (NSW) and Regulations; and
- g) The internal controls exercised by the Trust are appropriate and effective in accounting for all income received and applied by the Trust from any of its fundraising appeals.

Signed in accordance with a resolution of the Directors.

On behalf of the Directors



**Edward Simpson**  
Chair



**Mark Goggin**  
Executive Director

Dated 29 July 2016

## BEGINNING OF AUDITED FINANCIAL STATEMENTS

## STATEMENT OF COMPREHENSIVE INCOME

FOR THE YEAR ENDED 30 JUNE 2016

	NOTES	ACTUAL 2016 \$	ACTUAL 2015 \$
<b>EXPENSES EXCLUDING LOSSES</b>			
<b>Operating expenses</b>			
Personnel services expenses	2(a)	96,769	85,917
Other operating expenses	2(b)	228,136	417,152
<b>TOTAL EXPENSES EXCLUDING LOSSES</b>		<b>324,905</b>	<b>503,069</b>
<b>REVENUE</b>			
Investment revenue	3(a)	68,447	93,857
Grants and contributions	3(b)	162,398	74,323
<b>TOTAL REVENUE</b>		<b>230,845</b>	<b>168,180</b>
<b>NET RESULT</b>		<b>(94,060)</b>	<b>(334,889)</b>
<b>OTHER COMPREHENSIVE INCOME</b>			
<b>Items that will not be reclassified to net results</b>			
Net increase/(decrease) in property, plant and equipment asset revaluation surplus		–	–
<b>OTHER COMPREHENSIVE INCOME</b>		<b>–</b>	<b>–</b>
<b>TOTAL COMPREHENSIVE INCOME</b>		<b>(94,060)</b>	<b>(334,889)</b>

## STATEMENT OF FINANCIAL POSITION

AS AT 30 JUNE 2016

	NOTES	ACTUAL 2016 \$	ACTUAL 2015 \$
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalents	6	2,444,262	2,536,363
Receivables	7	36,406	35,464
<b>Total current assets</b>		<b>2,480,668</b>	<b>2,571,827</b>
<b>TOTAL ASSETS</b>		<b>2,480,668</b>	<b>2,571,827</b>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Payables	9	18,157	14,614
Personnel provisions	10	3,460	4,102
<b>Total current liabilities</b>		<b>21,617</b>	<b>18,716</b>
<b>TOTAL LIABILITIES</b>		<b>21,617</b>	<b>18,716</b>
<b>NET ASSETS</b>		<b>2,459,051</b>	<b>2,553,111</b>
<b>EQUITY</b>			
Accumulated funds		2,459,051	2,553,111
<b>TOTAL EQUITY</b>		<b>2,459,051</b>	<b>2,553,111</b>

The accompanying notes form part of these financial statements.



## STATEMENT OF CHANGES IN EQUITY

FOR THE YEAR ENDED 30 JUNE 2016

	NOTES	ACTUAL Accumulated funds \$	ACTUAL Total equity \$
<b>BALANCE AT 1 JULY 2015</b>		<b>2,553,111</b>	<b>2,553,111</b>
Net result		(94,060)	(94,060)
Other comprehensive income		–	–
<b>Total comprehensive income for the year</b>		<b>(94,060)</b>	<b>(94,060)</b>
<b>BALANCE AT 30 JUNE 2016</b>		<b>2,459,051</b>	<b>2,459,051</b>
<b>BALANCE AT 1 JULY 2014</b>		<b>2,888,000</b>	<b>2,888,000</b>
Net result		(334,889)	(334,889)
Other comprehensive income		–	–
<b>Total comprehensive income for the year</b>		<b>(334,889)</b>	<b>(334,889)</b>
<b>BALANCE AT 30 JUNE 2015</b>		<b>2,553,111</b>	<b>2,553,111</b>

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 30 JUNE 2016

	NOTES	ACTUAL 2016 \$	ACTUAL 2015 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
<b>Payments</b>			
Personnel services		(97,411)	(84,590)
Grants and subsidies		(160,000)	(326,000)
Other		(64,593)	(92,692)
<b>Total payments</b>		<b>(322,004)</b>	<b>(503,282)</b>
<b>Receipts</b>			
Interest received		67,505	74,906
Grants and contributions		162,398	74,323
Other		–	–
<b>Total receipts</b>		<b>229,903</b>	<b>149,229</b>
<b>NET CASH FLOWS FROM OPERATING ACTIVITIES</b>	<b>11</b>	<b>(92,101)</b>	<b>(354,053)</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
<b>NET CASH FLOWS FROM INVESTING ACTIVITIES</b>		<b>–</b>	<b>–</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
<b>NET CASH FLOWS FROM FINANCING ACTIVITIES</b>		<b>–</b>	<b>–</b>
<b>NET INCREASE/(DECREASE) IN CASH</b>		<b>(92,101)</b>	<b>(354,053)</b>
Opening cash and cash equivalents		2,536,363	2,890,416
<b>CLOSING CASH AND CASH EQUIVALENTS</b>	<b>6</b>	<b>2,444,262</b>	<b>2,536,363</b>

The accompanying notes form part of these financial statements.

# NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

## 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### A) REPORTING ENTITY

The Foundation for the Historic Houses Trust of New South Wales (Foundation) was formed on 14 November 2001 and commenced operation in October 2002. The Foundation is a non-profit entity (as profit is not its principal objective). The Foundation is a public ancillary fund with deductible gift recipient status (DGR item 2) and charitable tax concessions. The Foundation's role is to encourage private and corporate support for the activities of the Historic Houses Trust of New South Wales (HHT) that are not funded by the New South Wales Government. The Foundation is administered by a Trustee, the Foundation for the Historic Houses Trust of New South Wales Limited (Trustee). Directors of the Trustee receive and review submissions for project funding from the HHT. Funding decisions are made by the Directors and are consistent with the objectives of the Foundation and the specific requirements of corporate and private donors to the Foundation.

The Foundation is a controlled entity of the HHT and is part of the Trust's consolidated accounts. The financial statements for the year ended 30 June 2016 were authorised for issue by the Board of Directors on 29 July 2016. They are consolidated as part of the NSW Total State Sector Accounts.

### B) BASIS OF PREPARATION

These general purpose financial statements are prepared in accordance with the *Public Finance and Audit Act 1983* and *Public Finance and Audit Regulation 2015*, the *Charitable Fundraising Act 1991* and the Financial Reporting Directions published in TPP 15-04: *Financial Reporting Code for NSW General Government Sector Entities*, or issued by the Treasurer, and applicable Australian Accounting Standards (which include Australian Accounting Interpretations). The financial statements are for the Foundation as an individual entity. The financial statements have been prepared on an accruals basis, and are based on historical costs modified by the revaluation of selected financial assets and financial liabilities for which the fair value basis of accounting has been applied where applicable. Judgments, key assumptions and estimations management has made are disclosed in the relevant notes to the financial statements. All amounts are rounded to the nearest dollar and are in Australian currency.

### C) STATEMENT OF COMPLIANCE

The Foundation's financial statements and notes comply with Australian Accounting Standards, which include Australian Accounting Interpretations.

### D) INSURANCE

The Foundation's insurance arrangements are made through the NSW Treasury Managed Fund Scheme of self-insurance for government agencies. The expense (premium) is determined by the fund manager based on past claim experience as well as the value insured.

### E) ACCOUNTING FOR THE GOODS AND SERVICES TAX (GST)

Income, expenses and assets are recognised net of the amount of GST, except where:

- the amount of GST incurred by the Foundation as a purchaser that is not recoverable from the Australian Taxation Office is recognised as part of the cost of acquisition of an asset or as part of an item of expense; and
- receivables and payables are stated with the amount of GST included.

Cash flows are included in the statement of cash flows on a gross basis. However, the GST component of the cash flows arising from investing and financing activities which is recoverable or payable to the Australian Taxation Office is classified as operating cash flows.

### F) PERSONNEL SERVICES AND OTHER PROVISIONS

#### i) Personnel services

The Department of Planning and Environment which includes the Office of Environment and Heritage (OEHL), provides personnel services to HHT which in turn provided administration services to the Foundation for a charge on the basis of cost recovery. The costs recovered by the HHT are reviewed and approved by Directors of the Trustee company. The costs are classified as 'personnel services' in these financial statements.

#### ii) Other provisions

The Foundation recognises the personnel services related provision payable to the HHT for the staff providing administrative services.

### G) INCOME RECOGNITION

Income is measured at the fair value of the consideration or contribution received or receivable. Additional comments regarding the accounting policies for the recognition of income are discussed below:

#### i) Donations and contributions

Donations and contributions from individuals and other bodies (including grants and donations) are generally recognised as income when the Foundation obtains control over the assets comprising the appropriations/contributions. Control over appropriations and contributions is normally obtained upon the receipt of cash.

# NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

## ii) Investment revenue

Interest income is recognised using the effective interest method as set out in AASB 139: *Financial Instruments: Recognition and Measurement*.

## H) ASSETS

### i) Cash and cash equivalents

Cash comprises cash on hand and bank balances. Interest is earned on daily bank balances and paid monthly at the normal commercial rate.

### ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. These financial assets are recognised initially at fair value, usually based on the transaction cost or face value.

Subsequent measurement is at amortised cost using the effective interest method, less an allowance for any impairment of receivables.

### iii) Investments

Investments are initially recognised at fair value plus, in the case of investments not at fair value through profit or loss, transaction costs. The Foundation determines the classification of its financial assets after initial recognition and, when allowed and appropriate, re-evaluates this at each financial year end.

## I) LIABILITIES

### i) Payables

These amounts represent liabilities for goods and services provided to the Foundation, and other amounts. Payables are recognised initially at fair value, usually based on the transaction cost or face value. Short-term payables with no stated interest rate are measured at the original invoice amount where the effect of discounting is immaterial.

## J) EQUITY AND RESERVES

The category 'accumulated funds' includes all current and prior-period retained funds.

## K) FAIR VALUE HIERARCHY

A number of the Foundation's accounting policies and disclosures require the measurement of fair values, for both financial and non-financial assets and liabilities. When measuring fair value, the valuation technique used maximises the use of relevant observable inputs and minimises the use of unobservable inputs. Under AASB 13: *Fair Value Measurement*, the Trust categorises, for disclosure

purposes, the valuation techniques based on the inputs used in the valuation techniques as follows:

- Level 1 – quoted prices in active markets for identical assets/liabilities that the Trust can access at the measurement date
- Level 2 – inputs other than quoted prices included within Level 1 that are observable, either directly or indirectly
- Level 3 – inputs that are not based on observable market data (unobservable inputs).

The Foundation recognises transfers between levels of the fair value hierarchy at the end of the reporting period during which the change has occurred.

Refer to Note 12 for further disclosures regarding fair value measurements of financial and non-financial assets.

## L) COMPARATIVE INFORMATION

Except when an Australian Accounting Standard permits or requires otherwise, comparative information is disclosed in respect of the previous period for all amounts reported in the financial statements. As a controlled entity of the HHT, the Foundation has adopted to comply with TPP 15-04: *Financial Reporting Code for NSW General Government Sector Entities*.

## M) CHANGES IN ACCOUNTING POLICY, INCLUDING NEW OR REVISED AUSTRALIAN ACCOUNTING STANDARDS

### (i) Effective for the first time in 2015-16

The accounting policies applied in 2015-16 are consistent with those of the previous financial year except as a result of the following new or revised Australian Accounting Standards that have been applied for the first time in 2015-16 – AASB 2015-7 *Amendments to Australian Accounting Standards – Fair Value Disclosures of Not-for-Profit Public Sector Entities*. The impact of this Standard in the period of initial application relieves not-for-profit public sector entities from making certain disclosures for Level 3 property, plant and equipment that are held for their current service potential rather than to generate future net cash inflows.

AASB 2015-3 regarding the amendments to Australian Accounting Standards arising from the withdrawal of AASB 1031: *Materiality*. AASB 2015-3 affects the withdrawal of AASB 1031 *Materiality*, and is not expected to have a significant impact on the consolidated entity.

### (ii) Issued but not yet effective

NSW public sector entities are not permitted to early adopt new Australian Accounting Standards, unless Treasury determines otherwise.



The following new Australian Accounting Standards have not been applied and are not yet effective:

- AASB 9, AASB 2014-7 regarding financial instruments
- AASB 14 and AASB 2014-1 (Part D) regarding regulatory deferral accounts
- AASB 15, AASB 2014-5 and AASB 2015-8 regarding revenue from contracts with customers
- AASB 1056 Superannuation Entities
- AASB 1057 and AASB 2015-9 Application of Australian Accounting Standards
- AASB 2014-3 regarding accounting for acquisitions of interests in joint operations
- AASB 2014-4 regarding acceptable methods of depreciation and amortisation
- AASB 2014-6 regarding bearer plants
- AASB 2014-9 regarding equity method in separate financial statements
- AASB 2014-10 and AASB 2015-10 regarding sale or contribution of assets between an investor and its associate or joint venture
- AASB 2015-1 regarding annual improvements to Australian Accounting Standards 2012-2014 cycle
- AASB 2015-2 regarding amendments to AASB 101 disclosure initiatives
- AASB 2015-5 Amendments to Australian Accounting Standards – Investment Entities: Applying the consolidation exception
- AASB 2015-6 Amendments to Australian Accounting Standards – Extending Related Party Disclosures to Not-for-Profit Public Sector Entities

There are no significant impacts of these standards in the period of initial application.

#### N) TAXATION STATUS

The activities of the Foundation are exempt from income tax. The Foundation is registered for GST purposes and has deductible-gift recipient status.

#### NOTES

## 2 EXPENSES EXCLUDING LOSSES

### (a) Personnel services expenses

	2016 \$	2015 \$
Salaries and wages (including recreation leave)	83,647	74,524
Superannuation – defined contribution plans	7,786	6,550
Long service leave	(14)	88
Workers' compensation insurance	609	578
Payroll tax and fringe benefits tax	4,741	4,177
	<b>96,769</b>	<b>85,917</b>

### (b) Other operating expenses

Auditors' remuneration	11,400	11,300
Books, publications and subscriptions	–	110
Donations to the HHT	160,000	326,000
Entertainment and catering expenses	3,866	3,683
Fees for services rendered	46	9,253
Function expense	6,854	27,094
Marketing and promotion	17,085	30,190
Other expenses	19,892	1,295
Postage	–	181
Printing	7,949	5,906
Stores and IT maintenance	161	487
Travel and accommodation	883	1,653
	<b>228,136</b>	<b>417,152</b>

# NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

NOTES		
	2016 \$	2015 \$
<b>3 REVENUE</b>		
<b>(a) Investment revenue</b>		
TCorp Hour-Glass investment facilities	–	3,221
Interest income	57,631	84,408
Interest income – other	10,816	6,228
	<b>68,447</b>	<b>93,857</b>
<b>(b) Grants and contributions</b>		
<b>From DPE</b>		
Personnel service benefits and liabilities provided free of charge by DPE	(14)	88
	<b>(14)</b>	<b>88</b>
<b>From other institutions and individuals</b>		
Donations – cash	162,412	74,235
Sponsorship – cash	–	–
	<b>162,412</b>	<b>74,235</b>
	<b>162,398</b>	<b>74,323</b>
<b>4 CONDITIONS ON CONTRIBUTIONS</b>		
<b>Details of restrictions</b>		
<b>Allocated funds*</b>		
Minimum contingency fund	50,000	50,000
Museum of Sydney	395,741	395,741
Endangered Houses Fund and other projects (donations)	1,816,904	1,845,906
RHHF Barn stabilisation	–	50,000
VH Kitchen Wing Roof Shingling	–	38,000
RHHF Fence Conservation	–	13,000
RHHF Caretakers Cottage	–	75,000
Mint Fence – Repair of Ironwork	–	25,000
VH Fence – Repair of Ironwork	–	25,000
VH Drawing Room upgrade	120,000	–
Caroline Simpson Library & Research Collection acquisitions	40,000	–
Creditor payments – HHT	21,617	18,716
	<b>2,444,262</b>	<b>2,536,363</b>

\* These funds have been specifically restricted in accordance with Board resolutions and, where applicable, donor requirements, to be used on the projects identified. This allocation is made after a thorough evaluation of available projects put forward by the HHT. The balance also includes a contingency fund of \$50,000.

## 5 SERVICE GROUPS OF ENTITY

The Foundation's role is to encourage private and corporate support for the activities of the HHT that are not funded by the New South Wales Government.

# FOUNDATION FOR THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES

FOR THE YEAR ENDED 30 JUNE 2016

NOTES		
	2016 \$	2015 \$
<b>6 CURRENT ASSETS – CASH AND CASH EQUIVALENTS</b>		
Cash at bank and on hand	444,262	536,363
Other investments – term deposits	2,000,000	2,000,000
	<b>2,444,262</b>	<b>2,536,363</b>
For the purpose of the statement of cash flows, cash and cash equivalents include cash at bank, cash on hand and short-term deposits. Cash and cash equivalent assets recognised in the statement of financial position are reconciled at the end of the financial year to the statement of cash flows as above.		
<b>7 CURRENT/NON-CURRENT ASSETS – RECEIVABLES</b>		
Accrued income	35,246	34,939
Other receivables	1,160	525
	<b>36,406</b>	<b>35,464</b>
Details regarding credit risk, liquidity risk and market risk, including financial assets that are either past due or impaired, are disclosed in Note 12.		
<b>8 RESTRICTED ASSETS</b>		
Cash and cash equivalents	2,444,262	2,536,363
	<b>2,444,262</b>	<b>2,536,363</b>
Cash and fixed assets are restricted assets to the extent that they represent bequests and donations held by the Foundation to be used in accordance with the deed of trust, caveats or other documents governing these funds.		
<b>9 CURRENT LIABILITIES – PAYABLES</b>		
<b>Payables</b>		
Creditors	84	3,285
Accrued expenses	12,540	11,160
Payable to the HHT	5,533	169
	<b>18,157</b>	<b>14,614</b>
<b>10 CURRENT – PERSONNEL PROVISIONS</b>		
<b>Current provisions expected to be settled within 12 months</b>		
<b>Personnel services provisions</b>		
Annual leave	3,287	3,897
	<b>3,287</b>	<b>3,897</b>
<b>Current provisions expected to be settled after 12 months</b>		
<b>Personnel services provisions</b>		
Annual leave	173	205
	<b>173</b>	<b>205</b>
	<b>3,460</b>	<b>4,102</b>



# FOUNDATION FOR THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES

FOR THE YEAR ENDED 30 JUNE 2016

NOTES		
	2016	2015
	\$	\$
<b>11 RECONCILIATION OF CASH FLOWS FROM OPERATING ACTIVITIES TO NET RESULT</b>		
<b>Reconciliation of the net result for the year to net cash flows from operating activities</b>		
Net cash inflows from operating activities	(92,101)	(354,053)
(Increase)/decrease in trade and other payables	(2,901)	213
Increase/(decrease) in receivables	942	18,951
<b>NET RESULT</b>	<b>(94,060)</b>	<b>(334,889)</b>

## 12 FINANCIAL INSTRUMENTS

The Foundation's principal financial instruments are outlined overleaf. These financial instruments arise directly from the Foundation's operations or are required to finance the Foundation's operations. The Foundation does not enter into or trade financial instruments, including derivative financial instruments, for speculative purposes.

The Foundation's main risks arising from financial instruments are outlined on the following pages, along with the Foundation's objectives, policies and processes for measuring and managing risk. Further quantitative and qualitative disclosures are included throughout this financial report.

The Finance and Legal Committee has overall responsibility for the establishment and oversight of risk management, and reviews and agrees on policies for managing each of these risks. Risk management policies are established to identify and analyse the risks faced by the Foundation, to set risk limits and controls, and to monitor risks. Compliance with policies is reviewed by the Finance and Legal Committee.

NOTES		CATEGORIES	
		2016	2015
		\$	\$
<b>a) Financial instrument categories</b>			
<b>Financial assets class</b>			
Cash and cash equivalents	6	N/A	2,444,262
Receivables	7	Loans and receivables (at amortised cost)	2,536,363
		36,406	35,464
<b>Financial liabilities class</b>			
Payables	9	Financial liabilities measured at amortised cost	18,157
			14,614

### Credit risk

Credit risk arises when there is the possibility of the Foundation's debtors defaulting on their contractual obligations, resulting in a financial loss to the Foundation. The maximum exposure to credit risk is generally represented by the carrying amount of the financial assets (net of any allowance for impairment).

Credit risk arises from the financial assets of the Foundation, including cash, receivables and authority deposits. No collateral is held by the Foundation. The Foundation has not granted any financial guarantees.

Credit risk associated with the Foundation's financial assets, other than receivables, is managed through the selection of counterparts limiting exposure to any particular counterpart, and the establishment of minimum credit rating standards.

# FOUNDATION FOR THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES

FOR THE YEAR ENDED 30 JUNE 2016

## i) Cash

Cash comprises cash on hand and bank balances. Interest is earned on daily bank balances at the daily rate set by the bank.

## ii) Receivables – trade debtors

All trade debtors are recognised as amounts receivable at balance date. Collectability of trade debtors is reviewed on an ongoing basis. Procedures as established in the Treasurer's Directions are followed to recover outstanding amounts, including letters of demand. Debts that are known to be uncollectable are written off. An allowance for impairment is raised when there is objective evidence that the entity will not be able to collect all amounts due. This evidence includes past experience, and current and expected changes in economic conditions and debtor credit ratings. No interest is earned on trade debtors. Sales are made on 30-day terms.

The Foundation is not materially exposed to concentrations of credit risk from a single trade debtor or group of debtors. Based on past experience, debtors that are not past due are not considered impaired and these represent 100% of the total trade debtors. There are no debtors that are currently past due or impaired whose terms have been renegotiated.

Statutory receivables are excluded, as these are not within the scope of AASB 7: *Financial Instruments: Disclosures*.

## iii) Authority deposits

The Foundation has funds on deposit with various Australian incorporated banks. These deposits are similar to money market or bank deposits and can be placed 'at call' or for a fixed term. For fixed-term deposits the interest rate payable is negotiated initially and is fixed for the term of the deposit, while the interest rate payable on at-call deposits may vary.

The term deposits at balance date were earning an average interest rate of 2.97% (2015: 3.41%). The weighted average interest rate over the year was 3.00% (2015: 3.38%) on a weighted average balance during the year of \$1,000,000 (2015: \$887,500). None of these assets are past due or impaired.

## b) Liquidity risk

Liquidity risk is the risk that the Foundation will be unable to meet its payment obligations when they fall due. The Foundation continually manages risk through monitoring future cash flows and maturities planning to ensure adequate holding of high-quality liquid assets.

During the current and prior years, there were no defaults or breaches on amounts payable. No assets have been pledged as collateral. The Trust's exposure to liquidity risk is deemed insignificant based on prior-periods' data and current assessment of risk.

The liabilities are recognised for amounts due to be paid in the future for goods or services received, whether or not invoiced. Amounts owing to suppliers (which are unsecured) are settled in accordance with the policy set out in NSW TC 11-12: *Payment of Accounts*.

If trade terms are not specified, payment is made no later than the end of the month following the month in which an invoice or a statement is received. NSWTC 11-12 automatically applies interest if balance is not settled within 30 days (or time period agreed by the parties). No interest was paid during the financial year 2015-16 (2014-15: nil).

All of the Foundation's liabilities mature in less than 12 months and are non-interest-bearing.

	Weighted average Effective Int. Rate	Nominal Amount (1)	\$ Interest Rate Exposure			Maturity Dates		
			Fixed interest rate	Variable Interest rate	Non- interest bearing	<1 yr	1-5 yrs	>5yrs
<b>2016</b>								
Payables	–	18,157			18,157	18,157	–	–
<b>2015</b>								
Payables	–	14,614			14,614	14,614	–	–

# FOUNDATION FOR THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES

FOR THE YEAR ENDED 30 JUNE 2016

## c) Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. The Foundation has no exposure to foreign currency risk and does not enter into commodity contracts.

## d) Interest rate risk

Exposure to interest rate risk arises primarily through the Foundation's interest-bearing liabilities. The Foundation does not account for any fixed-rate financial instruments at fair value through profit or loss or as available for sale. Therefore, for these financial instruments, a change in interest rates would not affect profit or loss or equity. A reasonably possible change of +/- 1% is used, consistent with current trends in interest rates. The basis will be reviewed annually and amended where there is a structural change in the level of interest rate volatility.

The Foundations's exposure to interest rate risk is set out in the table below.

The effect on profit and equity due to a reasonably possible change in risk variables is outlined in the information on the following pages for interest rate risk and other price risk. A reasonably possible change in risk variables has been determined after taking into account the economic environment in which the entity operates and the time frame for the assessment (that is, until the end of the next annual reporting period). The sensitivity analysis is based on risk exposures in existence at the date of the statement of financial position. The analysis is performed on the same basis as for 2015. The analysis assumes that all other variables remain constant.

	Carrying amount	-1%		1%	
		Profit	Equity	Profit	Equity
2016					
Financial assets					
Cash and cash equivalents	2,444,262	(24,443)	(24,443)	24,443	24,443
Receivables	36,406	–	–	–	–
Financial liabilities					
Payables	18,157	–	–	–	–
2015					
Financial assets					
Cash and cash equivalents	2,536,363	(25,364)	(25,364)	25,364	25,364
Receivables	35,464	–	–	–	–
Financial liabilities					
Payables	14,614	–	–	–	–

## 13 RELATED PARTY TRANSACTIONS

Transactions between related parties are on normal commercial terms and conditions no more favourable than those available to other parties unless otherwise stated.

		2016	2015
		\$	\$
<b>a) Transactions with related entities</b>			
Contributions to the HHT		160,000	326,000
Current payables – controlling entity	9	5,533	169

## (b) Transactions with the Trustee

There were no transactions between the Trustee and the Foundation. No Director of the Trustee receives remuneration for his/her duties as a Director of the Foundation.



# FOUNDATION FOR THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES

FOR THE YEAR ENDED 30 JUNE 2016

## 14 CHARITABLE FUNDRAISING ACTIVITIES

### Results of fundraising activities

The Foundation receives many donations as a result of its day-to-day activities. In addition, other special fundraising events were conducted during the year and the results are as follows:

		2016 \$	2015 \$
Donations		162,412	74,235
Sponsorship		–	–
Gross income from fundraising	A	162,412	74,235
Cost of fundraising (excluding administration expenses)	B	(56,686)	(79,731)
Net surplus/(deficit) from fundraising	C	105,726	(5,496)
Cost of services provided*	D	–	–
<b>Transferred to/(from) accumulated funds</b>		<b>105,726</b>	<b>(5,496)</b>
<b>List of all forms of appeals – events and appeals</b>			
<b>How appeal moneys are applied</b>			
Distributions to the HHT		160,000	326,000
<b>Comparative figures and ratios</b>			
Cost of fundraising to gross income from fundraising	B/A	35%	107%
Net surplus/(deficit) from fundraising to gross income from fundraising	C/A	65%	7%
Cost of services provided to total expenditure	D/(B+D)	0%	0%
Cost of services provided to gross income from fundraising	D/A	0%	0%

\* The cost of fundraising services is zero, as administrative and financial services have been provided by the HHT free of charge.

There is no information of a material matter or occurrence to report.

Fundraising income includes donations and sponsorships. Where funding is received for specific projects, these projects may not be completed by the end of the year in which the funds are received.

## 15 BUDGET NOTE

The net result for the Foundation was a deficit of \$94k, which was mainly as a result of the distribution of \$160k to HHT. This funded the Vaucluse House drawing room upgrade and acquisition of rare books for the Caroline Simpson Library Research Collection.

## 16 CONTINGENT ASSETS OR LIABILITIES

There are no contingent assets or liabilities existing at the close of this report.

## 17 EVENTS AFTER THE REPORTING PERIOD

No other matter or circumstance has arisen since the end of the financial year to the date of this report that has or may significantly affect the activities of the Foundation, the results of those activities, or its state of affairs in the ensuing or any subsequent financial year.

# FOUNDATION LIMITED

## FINANCIAL STATEMENTS



# REPORT BY THE DIRECTORS OF THE FOUNDATION FOR THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES LIMITED

FOR THE YEAR ENDED 30 JUNE 2016

## REPORT BY THE DIRECTORS OF THE FOUNDATION FOR THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES LIMITED, BEING TRUSTEE FOR THE FOUNDATION FOR THE HISTORIC HOUSES TRUST

### FOUNDATION FOR THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES COMPANY DIRECTORS:

Alastair Baxter	Former international rugby player, and architect at Cox Richardson Architects
Mark Goggin	Executive Director, Historic Houses Trust of New South Wales
Sian Nagle	Director, Bank of America Merrill Lynch, Sydney
Michael Rose	Chief Executive Partner, Allens
Edward Simpson (Chair)	Company Director
Curtis Smith	Partner, KPMG
Susannah Sweeney	Principal of Fourfold Design
Simon White	Barrister and Senior Counsel

The above-named directors held office during and since the end of the financial year unless otherwise stated.

### PRINCIPAL ACTIVITIES

The principal activity of the Foundation for the Historic Houses Trust of New South Wales (Foundation) during the financial year was to act as the Trustee of the Foundation and to do all things such as are necessary, incidental and conducive to acting as the Trustee of the Foundation.

There was no change in the principal activity of the Foundation during the financial year.

### REVIEW OF OPERATIONS

The net deficit of the Foundation for the financial year ended 30 June 2016 was \$94,060.

The Foundation is a non-profit organisation and is exempt from the payment of income tax under Subdivision 50-5 of the *Income Tax Assessment Act 1997*.

### CHANGES IN STATE OF AFFAIRS

One resignation from the Board was accepted during the year. During the financial year there was no significant change in the state of affairs of the Foundation other than that referred to in the financial statements or notes thereto.

### SUBSEQUENT EVENTS

No other matter or circumstance has arisen since the end of the financial year that has significantly affected, or may significantly affect, the activities of the Foundation or its state of affairs in the ensuing or any subsequent financial year.

### FUTURE DEVELOPMENTS

Disclosure of information regarding likely developments in the operations of the Foundation in future financial years and the expected results of those operations is likely to result in unreasonable prejudice to the Foundation. Accordingly, this information has not been disclosed in this report.

### DISTRIBUTIONS

A distribution was made to the Historic Houses Trust of New South Wales (HHT) during the financial year 2015-16 of \$160,000.



# REPORT BY THE DIRECTORS OF THE FOUNDATION FOR THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES LIMITED

FOR THE YEAR ENDED 30 JUNE 2016

## INDEMNIFICATION OF OFFICERS

The HHT (the controlling entity) has included the Foundation within its Treasury Managed Fund indemnity coverage. The Treasury Managed Fund is a self-insurance scheme owned and underwritten by the New South Wales Government. Such inclusion of the Foundation confers upon it 'protected entity' status within the Treasury Managed Fund. The contract of coverage is an indemnification for any and all actions leading to a claim against the covered entity subject to the contract of coverage. Each board member, Trustee, officer and employee of the 'protected entity' is covered by the contract of coverage for any 'legal liability', alleged or actual, as long as the action is not based on an illegal and/or criminal act or outside the scope of their duties.

## DIRECTORS' MEETINGS

The tables below set out the number of Directors' meetings held (including meetings of committees of Directors) during the financial year and the number of meetings attended by each Director (while they were a Director or a committee member). During the financial year, five board meetings were held. No separate meetings were held for Finance and Legal Committee as they are now embedded within board meetings.

## BOARD OF DIRECTORS

DIRECTORS	HELD	ATTENDED
Edward Simpson (Chair)	5	5
Alastair Baxter	5	5
Mark Goggin	5	4
Sian Nagle	1	1
Michael Rose	5	5
Curtis Smith	5	2
Susannah Sweeney	1	1
Simon White	5	4



## INDEPENDENT AUDITOR'S REPORT

### Foundation for the Historic Houses Trust of New South Wales Limited

To Members of the New South Wales Parliament and Members of Foundation for the Historic Houses Trust of New South Wales Limited

### Opinion

I have audited the accompanying financial statements of Foundation for the Historic Houses Trust of New South Wales Limited (the Company), which comprise the statement of financial position as at 30 June 2016, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the directors' declaration.

In my opinion the financial statements:

- are in accordance with the *Corporations Act 2001*, including:
  - giving a true and fair view of the Company's financial position as at 30 June 2016 and its performance for the year ended on that date
  - complying with Australian Accounting Standards and the Corporations Regulations 2001
- are in accordance with section 41B of the *Public Finance and Audit Act 1983* (PF&A Act) and the Public Finance and Audit Regulation 2015.

My opinion should be read in conjunction with the rest of this report

### Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of my report.

I am independent of the Company in accordance with the auditor independence requirements of:

- Australian Auditing Standards
- the *Corporations Act 2001*
- ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants' (the Code).

I have also fulfilled my other ethical responsibilities in accordance with the Code.

The PF&A Act further promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of public sector agencies, but precluding the provision of non-audit services.

I confirm the independence declaration, required by the *Corporations Act 2001*, provided to the directors of Foundation for the Historic Houses Trust of New South Wales Limited on 29 July 2016, would be in the same terms if provided to the directors as at the time of this Independent Auditor's Report.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

## Directors' Responsibility for the Financial Statements

The directors of the Company are responsible for preparing financial statements that give a true and fair view in accordance with Australian Accounting Standards, the PF&A Act and for such internal control as the directors determine is necessary to enable the preparation of financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors must assess the Company's ability to continue as a going concern unless they intend to liquidate the Company or cease operations. The assessment must include, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

## Auditor's Responsibility for the Audit of the Financial Statements

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements.

Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

I conducted my audit in accordance with the Australian Auditing Standards, which require me to exercise professional judgement and maintain professional scepticism throughout the audit. I must also:

- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures to respond to those risks, and obtain sufficient and appropriate audit evidence to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors
- conclude on the appropriateness of the directors' use of the going concern basis of accounting by obtaining audit evidence to identify whether material uncertainty exists. Events or conditions may cast significant doubt on the Company's ability to continue as a going concern. If I conclude material uncertainty exists, I must draw attention to the relevant financial statement disclosures in my Independent Auditor's Report. If the disclosures are inadequate, I must modify my opinion. My conclusions are based on audit evidence obtained up to the date of my Independent Auditor's Report. However, future events or conditions may cause the Company to cease to continue as a going concern
- evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the transactions and events are fairly presented in the financial statements.

I communicate with the directors about:

- the planned scope and timing of the audit
- significant audit findings including significant internal control deficiencies identified during my audit.



My opinion does *not* provide assurance:

- that the Company carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented.



Karen Taylor  
Director, Financial Audit Services

2 August 2016  
SYDNEY

# STATEMENT BY THE DIRECTORS OF THE FOUNDATION FOR THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES LIMITED

FOR THE YEAR ENDED 30 JUNE 2016

Pursuant to Section 41C(1B) and (1C) of the *Public Finance and Audit Act 1983* and the *Corporations Act 2001*, the Directors of the Foundation for the Historic Houses Trust of New South Wales Limited state that:

- a) The accompanying financial statements and notes present a true and fair view of the financial position and performance of the company at 30 June 2016, and the results of its operations and transactions for the year on that date ended;
- b) The financial statements and notes have been prepared in accordance with the provisions of the *Public Finance and Audit Act 1983* and Regulation 2015, and the *Corporations Act 2001* and Regulations 2001;
- c) The financial statements and notes have been prepared in accordance with Australian Accounting Standards (which include Australian Accounting Interpretations);
- d) We are not aware of any circumstances which would render any particulars included in the financial reports to be misleading or inaccurate; and
- e) There are reasonable grounds to believe that the company will be able to pay its debts as and when they fall due.

Signed in accordance with a resolution of the Directors made pursuant to Section 295(5) of the *Corporations Act 2001*.

On behalf of the Directors,



**Edward Simpson**  
Chair



**Mark Goggin**  
Executive Director

Dated 29 July 2016

## STATEMENT OF COMPREHENSIVE INCOME

FOR THE YEAR ENDED 30 JUNE 2016

	NOTES	ACTUAL	ACTUAL
		2016	2015
		\$	\$
<b>EXPENSES</b>		-	-
<b>TOTAL EXPENSES</b>		-	-
<b>REVENUE</b>		-	-
<b>TOTAL REVENUE</b>		-	-
<b>NET RESULT</b>		-	-
<b>OTHER COMPREHENSIVE INCOME</b>		-	-
<b>Total other comprehensive income</b>		-	-
<b>TOTAL COMPREHENSIVE INCOME</b>		-	-

## STATEMENT OF FINANCIAL POSITION

AS AT 30 JUNE 2016

	NOTES	ACTUAL	ACTUAL
		2016	2015
		\$	\$
<b>ASSETS</b>			
Current assets		-	-
Total current assets		-	-
Non-current assets		-	-
<b>Total non-current assets</b>		-	-
<b>TOTAL ASSETS</b>		-	-
<b>LIABILITIES</b>			
Current liabilities		-	-
<b>Total current liabilities</b>		-	-
Non-current liabilities		-	-
<b>Total non-current liabilities</b>		-	-
<b>TOTAL LIABILITIES</b>		-	-
<b>NET ASSETS</b>		-	-
<b>EQUITY</b>			
Accumulated funds		-	-
<b>TOTAL EQUITY</b>		-	-



## STATEMENT OF CHANGES IN EQUITY

FOR THE YEAR ENDED 30 JUNE 2016

	NOTES	ACTUAL	ACTUAL
		Accumulated funds	Total
		\$	\$
<b>BALANCE AT 1 JULY 2015</b>		—	—
Net result for the year		—	—
<b>BALANCE AT 30 JUNE 2016</b>		—	—
<b>BALANCE AT 1 JULY 2014</b>		—	—
Net result for the year		—	—
<b>BALANCE AT 30 JUNE 2015</b>		—	—

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 30 JUNE 2016

	NOTES	ACTUAL	ACTUAL
		2016	2015
		\$	\$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		—	—
<b>NET CASH FLOWS FROM OPERATING ACTIVITIES</b>		—	—
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		—	—
<b>NET CASH FLOWS FROM INVESTING ACTIVITIES</b>		—	—
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		—	—
<b>NET CASH FLOWS FROM FINANCING ACTIVITIES</b>		—	—
<b>NET INCREASE/(DECREASE) IN CASH</b>		—	—
Opening cash and cash equivalents		—	—
<b>CLOSING CASH AND CASH EQUIVALENTS</b>		—	—

# NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

## 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### A) REPORTING ENTITY

The Foundation for the Historic Houses Trust of New South Wales Limited is a company limited by guarantee, incorporated and domiciled in Australia. The company was incorporated on 13 September 2001. The company is a non-profit entity (as profit is not its principal objective).

The company's registered office (and principal place of business) is: The Mint, 10 Macquarie Street, Sydney, New South Wales. The company is a controlled entity of the Historic Houses Trust of New South Wales (HHT) and is consolidated with the HHT as part of the NSW Total State Sector Accounts.

The financial statements were authorised for issue by the Directors on 29 July 2016.

### B) BASIS OF PREPARATION

The financial statements are general purpose financial statements that have been prepared in accordance with:

- the *Corporations Act 2001*;
- applicable Australian Accounting Standards (which include Australian Accounting Interpretations);
- the requirements of the *Public Finance and Audit Act 1983* and the *Public Finance Audit Regulation 2015*; and
- Treasurer's Directions.

The financial statements are for the Foundation for the Historic Houses Trust of New South Wales Limited as an individual entity.

The financial statements have been prepared on an accruals basis and are based on historical costs modified by the revaluation of selected non-current assets, financial assets and financial liabilities for which the fair value basis of accounting has been applied.

Judgments, key assumptions and estimations made by management are disclosed in the relevant notes to the financial statements.

All amounts are rounded to the nearest dollar and are in Australian currency.

### C) CHANGES IN ACCOUNTING POLICY, INCLUDING NEW OR REVISED AUSTRALIAN ACCOUNTING STANDARDS

#### (i) Effective for the first time in 2015–16

The accounting policies applied in 2015–16 are consistent with those of the previous financial year except as a result of the following new or revised Australian Accounting Standards that have been

applied for the first time in 2015–16 – AASB 2015–7 *Amendments to Australian Accounting Standards – Fair Value Disclosures of Not-for-Profit Public Sector Entities*. The impact of this Standard in the period of initial application relieves not-for-profit public sector entities from making certain disclosures for Level 3 property, plant and equipment that are held for their current service potential rather than to generate future net cash inflows.

AASB 2015–3 regarding the amendments to Australian Accounting Standards arising from the withdrawal of AASB 1031: *Materiality*. AASB 2015–3 affects the withdrawal of AASB 1031 *Materiality*, and is not expected to have a significant impact on the consolidated entity.

#### (ii) Issued but not yet effective

NSW public sector entities are not permitted to early adopt new Australian Accounting Standards, unless Treasury determines otherwise. The following new Australian Accounting Standards have not been applied and are not yet effective:

- AASB 9, AASB 2014–7 regarding financial instruments
- AASB 14 and AASB 2014–1 (Part D) regarding regulatory deferral accounts
- AASB 15, AASB 2014–5 and AASB 2015–8 regarding revenue from contracts with customers
- AASB 1056 Superannuation Entities
- AASB 1057 and AASB 2015–9 Application of Australian Accounting Standards
- AASB 2014–3 regarding accounting for acquisitions of interests in joint operations
- AASB 2014–4 regarding acceptable methods of depreciation and amortisation
- AASB 2014–6 regarding bearer plants
- AASB 2014–9 regarding equity method in separate financial statements
- AASB 2014–10 and AASB 2015–10 regarding sale or contribution of assets between an investor and its associate or joint venture
- AASB 2015–1 regarding annual improvements to Australian Accounting Standards 2012–2014 cycle
- AASB 2015–2 regarding amendments to AASB 101 disclosure initiatives
- AASB 2015–5 Amendments to Australian Accounting Standards – Investment Entities: Applying the consolidation exception

# NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

- AASB 2015-6 Amendments to Australian Accounting Standards – Extending Related Party Disclosures to Not-for-Profit Public Sector Entities

There are no significant impacts of these standards in the period of initial application.

## D) STATEMENT OF COMPLIANCE

The financial statements and notes comply with Australian Accounting Standards, which include Australian Accounting Interpretations.

## 2 TRUSTEE

The company acts as Trustee of the Foundation for the Historic Houses Trust of New South Wales (the Foundation). Income and property under the control of the company must be applied to the promotion and achievement of the objectives of the company. No portion shall be paid or transferred, directly or indirectly, to members or directors of the company. The financial statements of the Foundation are prepared from books of accounts kept by the HHT. The financial statements of the Foundation are presented with the company's financial statements.

## 3 COMPANY AND TRUST EXPENSES

Operating costs of the company have been met by the Foundation. All expenses incurred by the company were in its capacity as Trustee.

## 4 RIGHT OF INDEMNITY OUT OF TRUST ASSETS

The assets of the Foundation at 30 June 2016 are sufficient to meet the Trustee's rights of indemnity out of the Trust assets for liabilities incurred on behalf of the Trust, as and when they fall due.

## 5 AUDIT FEES

Audit fees for the financial year 2015-16 of \$3,100 (2014-15: \$3,100) inclusive of GST for the company accounts are to be paid by the Foundation.

## 6 MEMBERS' LIABILITY

The company is limited by guarantee. Every member of the company and every ex-member within one year of ceasing to be a member is liable in the event of winding up for an amount not exceeding \$10. There were 12 members at the end of the financial year.

## 7 CONTROLLING ENTITY

The HHT is considered to be the controlling entity of the Foundation. The HHT provided the Foundation and company with a range of administrative support services. These services have been provided at no charge to the company and comprised the provision of:

- office accommodation facilities
- accounting and administrative services
- electricity and other utility services
- human resources.

## 8 ASSETS AND LIABILITIES FOR WHICH THE COMPANY IS TRUSTEE

Details of the underlying assets and liabilities for the Foundation at 30 June 2016 are as follows:

	ACTUAL 2016	ACTUAL 2015
	\$	\$
<b>Current assets</b>		
Cash	2,444,262	2,536,363
Receivables	36,406	35,464
<b>TOTAL ASSETS</b>	<b>2,480,668</b>	<b>2,571,827</b>
<b>Current liabilities</b>		
Payables	18,157	14,614
Provisions	3,460	4,102
<b>TOTAL LIABILITIES</b>	<b>21,617</b>	<b>18,716</b>
<b>NET ASSETS</b>	<b>2,459,051</b>	<b>2,553,111</b>

## 9 REMUNERATION OF DIRECTORS

No directors of the company during the financial year received income from the company in connection with the management of the affairs of the company whether as executive officer or otherwise.

## 10 CONTINGENT ASSETS OR LIABILITIES

There are no contingent assets or liabilities existing at the close of this report.

## 11 SUBSEQUENT EVENTS

No significant matter or circumstance has arisen since the end of the financial year to the date of this report that has or may significantly affect the activities of the company, the results of those activities, or its state of affairs in the ensuing or any subsequent financial year.

END OF AUDITED FINANCIAL STATEMENTS



## CONTACTS

**All properties are closed on Good Friday and Christmas Day. Visit [sydneylivingmuseums.com.au](http://sydneylivingmuseums.com.au) for opening hours during NSW school holidays and NSW public holidays.**

### HISTORIC HOUSES TRUST OF NEW SOUTH WALES

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[www.sydneylivingmuseums.com.au](http://www.sydneylivingmuseums.com.au)

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