

Minutes of the Ordinary Meeting of the Campbelltown City Council held on 19 April 2016

Present His Worship the Mayor, Councillor P Hawker
Councillor F Borg
Councillor G Brticevic
Councillor G Greiss
Councillor R Kolkman
Councillor P Lake
Councillor D Lound
Councillor A Matheson
Councillor C Mead
Councillor M Oates
Councillor T Rowell
Councillor R Thompson

Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson Councillor Hawker.

Council Prayer

The Council Prayer was presented by the General Manager.

1. APOLOGIES

It was **Moved** Councillor Greiss, **Seconded** Councillor Kolkman that the **APOLOGY** from Councillor Chanthivong, Councillor Dobson and Councillor Glynn be received and accepted.

The Motion on being Put was **CARRIED**.

2. CONFIRMATION OF MINUTES

2.1 Minutes of the Ordinary Meeting of Council held 22 March 2016

It was **Moved** Councillor Kolkman, **Seconded** Councillor Borg that the Minutes of the Ordinary Meeting of Council held 22 March 2016, copies of which have been circulated to each Councillor, be taken as read and confirmed.

The Motion on being Put was **CARRIED**.

2.2 Minutes of the Extraordinary Meeting of Council held 29 March 2016

It was **Moved** Councillor Lake, **Seconded** Councillor Mead that the Minutes of the Extraordinary Meeting of Council held 29 March 2016, copies of which have been circulated to each Councillor, be taken as read and confirmed.

The Motion on being Put was **CARRIED**.

3. DECLARATIONS OF INTEREST

Declarations of Interest were made in respect of the following items:

Pecuniary Interests - nil

Non Pecuniary – Significant Interests - nil

Non Pecuniary – Less than Significant Interests

Councillor Lound - Planning and Environment - Item 5.2 - Bensley Road Soccer Complex - Macquarie Fields - Councillor Lound advised that he is the Chairman of the Macarthur Football Association and that this club falls under the association.

Councillor Brticevic advised that he is an employee of the NSW Police Force and if he considers there may be a perceived conflict necessitating him to declare an interest, he will do so and if appropriate, leave the Chamber.

Other Disclosures - nil

4. MAYORAL MINUTE

No mayoral minute this round

4. MAYORAL MINUTE

No mayoral minute this round

5. PETITIONS

No Petitions this round

6. CORRESPONDENCE

6.1 Mr Matt Keane MP

Attachments

1. copy of letter to Council from Mr Matt Keane MP (contained within this report)
2. copy of letter from Council to the Minister for Finance, Services and Property (contained within this report)

Response to Council's letter regarding the closure of Ingleburn and Campbelltown Motor Registries.

Officer's Recommendation

That the letter be received and the information be noted.

Council Meeting 19 April 2016 (Lake/Thompson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 50

That the Officer's Recommendation be adopted.

ATTACHMENT 1



Matt Kean MP
Parliamentary Secretary for Treasury

RECEIVED
30 MAR 2016

BY:

SCANNED
30 MAR 2016

Our Ref: D16/921

Ms Lindy Deitz
General Manager
Campbelltown City Council
PO Box 895
CAMPBELLTOWN NSW 2560

Dear Ms Deitz

Thank you for your further correspondence to the Minister for Finance, Services and Property on 16 December 2015 regarding the closure of the motor registries at Campbelltown and Ingleburn. The Minister has asked me to respond directly to you on his behalf.

The site at Gregory Hills was chosen to allow Service NSW to cater for more customers and to accommodate current and future needs of the region as it grows.

I would note that before Service NSW centres opened, customers in south-western Sydney would have had to travel to different shopfronts in Parramatta, Liverpool or Wollongong for services that are now available at the Macarthur and Liverpool service centres, for example, applications for birth or marriage certificates, multicultural services and Fair Trading licences. Both centres are open longer hours – from 7am to 7pm Monday to Friday, and 8.30am to 3pm on Saturdays and customers can make a booking by calling 13 77 88.

To complement the services provided by the Liverpool and Macarthur service centres, digital stores are located in the Macarthur Centre in Campbelltown and at Westfield Liverpool where customers can carry out a range of digital transactions.

If you would like to discuss this matter further or to arrange a meeting about recent changes in the region, please contact Ms Shoshana Wall, Director Corporate Relations on 02 8059 2162 or shoshana.wall@service.nsw.gov.au.

Yours sincerely

Matt Kean MP
Parliamentary Secretary for Treasury

22.3.16

ATTACHMENT 2



16 December 2015

The Hon. Dominic Perrottet, MP
Minister for Finance, Services and Property
GPO Box 5341
SYDNEY NSW 2001

Dear Minister

Closure of Motor Registry Offices at Ingleburn and Campbelltown

I am writing to express the concerns of Campbelltown City Council regarding the closure of the Roads and Maritime Services Registry Offices at Ingleburn and Campbelltown.

As a designated Regional City Centre, Campbelltown City Council opposes the closure of the Roads and Maritime Services registry offices at Ingleburn and Campbelltown and calls on the NSW State Government to immediately reverse its decision on the closures and keep both registry offices open.

At its meeting on 17 November 2015, the Council resolved to:

'write to the Minister of Finance, Dominic Perrottet seeking an urgent onsite meeting at both registries as soon as possible with the Mayor, General Manager, Local State Members (including Campbelltown, Macquarie Fields and Wollondilly) and also the Federal Members for Macarthur and Werriwa'.

In response to Council's resolution, I respectfully request an urgent meeting. Please contact Ms Hazel Neville on 4645 4659 from the Office of the Mayor of Campbelltown City Council, who will coordinate the attendance of the State and Federal members and other relevant parties.

I look forward to your favourable consideration of Council's request.

Yours sincerely

A handwritten signature in dark ink, appearing to read "L. Deitz".

Lindy Deitz
General Manager

Office of the General Manager

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Reports of the Planning and Environment Committee Meeting held at 7.30pm on Tuesday, 12 April 2016.

APOLOGIES

ACKNOWLEDGEMENT OF LAND

DECLARATIONS OF INTEREST

Pecuniary Interests

Non Pecuniary – Significant Interests

Non Pecuniary – Less than Significant Interests

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Minutes of the Planning and Environment Committee held on 12 April 2016

Present

His Worship the Mayor, Councillor P Hawker
Councillor G Greiss (Chairperson)
Councillor R Kolkman
Councillor D Lound
Councillor A Matheson
Councillor M Oates
Councillor T Rowell
Councillor R Thompson
General Manager - Mrs L Deitz
Director Strategy - Mr J Lawrence
Acting Director Planning and Environment - Mr J Baldwin
Manager Community Resources and Development - Mr B McCausland
Acting Manager Development Services - Mr B Leo
Manager Governance and Risk - Mrs M Dunlop
Senior Strategic Environmental Planner - Ms R Haddad
Senior Strategic Environmental Planner - Mr G Pascoe
Executive Assistant - Mrs K Peters

Apology nil

Also in Attendance

At the conclusion of the City Works Committee Meeting the following Councillors attended the Planning and Environment Committee Meeting:

His Worship the Mayor, Councillor Hawker
Councillor Mead

Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson Councillor Greiss.

DECLARATIONS OF INTEREST

There were no Declarations of Interest at this meeting.

1. WASTE AND RECYCLING SERVICES

No reports this round

2. ENVIRONMENTAL PLANNING

2.1 Campbelltown Local Environmental Plan 2015 - Implementation and Initial Review

Reporting Officer

Manager Environmental Planning

Attachments

1. Amended Clause 4.1C - Minimum qualifying site area and minimum sub division lot size for certain residential and childcare centre developments in residential zones (contained within this report)
2. Amended Clause 4.4 - Floor Space Ratio (contained within this report)
3. Draft Planning Proposal (contained within this report)

Purpose

To confirm the implementation of the Campbelltown Local Environmental Plan 2015 (CLEP 2015), and identify matters for priority review as well as progress a medium density residential development standard review via a planning proposal.

Report

Introduction

Campbelltown Local Environmental Plan 2015 (CLEP 2015) was gazetted on 11 December 2015 and became operational on 11 March 2016. CLEP 2015 was prepared over an extensive timeframe, based in the end, on a “best fit” philosophy.

In adopting CLEP 2015, Council acknowledged that there would be a need to amend the Plan soon after its inception. Amendments would include minor procedural amendments as well as addressing the method of the processing of development applications received during the period between the adoption of CLEP 2015 and its operational date.

Further to this, an opportunity has been taken to revise certain Principal Development Standards in response to recent and unforeseen development trends related to the development of small lot housing (particularly in the R3 medium density residential zone).

This review has also identified the need to rationalise particular clauses relating to dual occupancy, attached dwellings and semi attached dwellings.

Strategic Approach to Amendments

In reviewing CLEP 2015 a strategic approach to undertaking amendments is proposed. It is considered that matters that could potentially expose Council to undesirable development outcomes, inclusive of those that could result in unacceptable infrastructure impacts and underachievement of planned target densities, should be addressed as a priority.

In this regard, it is considered appropriate that these priority matters not be packaged into a single planning proposal amendment, as proposed amendments that are more complex and sensitive than others (as discussed later in this report), may unnecessarily delay the progress of the planning proposal.

Medium Density Residential Development Standards Review – CLEP 2015 (Amendment No: 3)

This amendment is focused on reinforcing and rationalising appropriate density related Principal Development Standards within the R2 Low Density Residential and R3 Medium Density Residential zones for the following land use types:

- dual occupancies
- attached dwellings
- semi-detached dwellings.

In this regard, it is proposed to delete Clause 4.1B which holds the Principle Development Standard for dual occupancies and transfer these controls to Clause 4.1C. In doing so, the minimum qualifying lot size of 700sqm for dual occupancies will be the same in the R2 and R3 zones, but in the case of the R2 zone, this will represent an increase to the minimum qualifying lot size of 600sqm, found under the redundant Clause 4.1B.

It is also noted that the dual occupancy provisions found within the RU2 Rural Landscape, E3 Environmental Management and E4 Environmental Living zones, remain detailed under Clause 4.2.A.

The “Lot Size for Dual Occupancy Development Map” series will also be made redundant by the proposed amendments. Given this, the map series is recommended for deletion under the planning proposal provided in attachment 3.

Clause 4.4 is proposed to be amended by specifically referencing attached and semi-detached dwellings with appropriate Floor Space Ratios as provided in attachment 2.

The proposed amendments as detailed in attachments 1 and 2 seek to move away from a merit based development philosophy so as to provide greater clarity and certainty to developers, the community and Council. This will be done through the introduction of development standards (i.e. minimum numerical requirements in respect of qualifying site area, minimum subdivision lot size and maximum floor space ratios).

The application of the same controls for semi-detached dwellings and dual occupancies (max. two dwellings – similar to a duplex) in the R2 and R3 residential zones, seeks to discourage the development of lower density development in the higher density R3 zone, thereby avoiding underachievement in dwelling density for that zone.

Similarly, by way of the proposed amendments, attached and multi dwelling housing (3 or more dwellings) are to be encouraged within the R3 medium density residential zone through the specification of lower minimum qualifying site areas and subdivision lot sizes, than that found under the R2 low density residential zone provisions.

Further to this, a higher floor space ratio for attached housing in the R3 medium density residential zone, compared with that allowed within the R2 low density residential zone, seeks to encourage and promote density optimisation and prevent underachievement within the R3 zone.

Additionally, it is proposed to discourage dwelling houses within the R3 medium density residential zone, through the introduction of a minimum lot size, again in an attempt to promote and maximise higher density outcomes within the R3 zone.

Future Amendments to CLEP 2015

Additional amendments that need to be addressed in the short term via future Planning Proposals include:

- Review of maximum size of supermarkets – Neighbourhood shop definition
- Review of proposed zoning Tranche 3 – Smiths Creek By-pass Road Reserve
- Affordable Housing State Environmental Planning Policy (SEPP) - Exemption from the SEPP with appropriate local clauses included into CLEP 2015 to regulate Secondary Dwellings and Boarding House provisions, and
- Review of Maximum Dwelling Yield Requirements

The relevant Principal Development Standards for the Airds-Bradbury and Claymore Urban Renewal Areas, as well as the Western Sydney University (WSU) residential precinct, are delivered through a maximum dwelling density yield and site specific DCP controls.

This review is considered of critical importance, in that as a direct consequence of the speed of development in the Campbelltown area, and in particular in the area of the development of small lot housing, the envisaged/accepted maximum dwelling yields for each release area is rapidly approaching.

Based on current small lot housing trends, the maximum/envisaged yield for a release area will be exceeded well before all of the lands within the respective release area have been developed. As such, it is feared that once the maximum/envisaged numerical yields have been reached, future residential development potential beyond the envisaged yield will be highly constrained.

Following on the above, it is important to note that there is a direct correlation between the ultimate yield and the successful performance of infrastructure provided in response to the development. Where the yield is exceeded to a significant level, this will have an adverse impact on the performance of surrounding infrastructure such as roads and intersections.

As with the renewal areas mentioned above, the maximum/envisaged yields set within the respective concept approval areas, were imposed to principally address infrastructure limitations, concept approval limitations and the emergence of secondary dwellings on a significant scale.

Conclusion

The Medium Density Residential Development Standards amendments seek to reinforce and rationalise Principal Development Standards so as to reduce/prevent undesirable medium density residential outcomes, unacceptable infrastructure impacts and the underachievement of target densities.

It is therefore recommended that the draft Planning Proposal at attachment 3 be supported by Council and allowed to progress through the "Gateway process".

Officer's Recommendation

1. That Council support the draft Planning Proposal shown as attachment 3 to this report and endorse its referral to the Department of Planning and Environment for a Gateway Determination.
2. That Council use its delegation pursuant to Section 23 of the *Environmental Planning and Assessment Act 1979* to advance the Planning Proposal.
3. That subject to the Gateway Determination containing standard conditions, Council place the draft Planning Proposal on public exhibition for 28 days.
4. That at the conclusion of the public exhibition, a report be submitted to Council detailing any outcome of the exhibition and a strategy for finalising the planning proposal amendment.

Committee's Recommendation: (Rowell/Thompson)

That the Officer's Recommendation be adopted.

CARRIED

Voting for the Committee's Recommendation were Councillors: Greiss, Hawker, Kolkman, Lound, Matheson, Oates, Rowell and Thompson.

Voting against the Committee's Recommendation: nil.

Council Meeting 19 April 2016 (Greiss/Matheson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 52

That the Officer's Recommendation be adopted.

Voting for the Council Resolution were Councillors: Borg, Brticevic, Greiss, Hawker, Kolkman, Lake, Lound, Matheson, Mead, Oates, Rowell and Thompson.

Voting against the Council Resolution were: nil.

ATTACHMENT 1

Proposed Clause 4.1C

4.1C Minimum qualifying site area and minimum subdivision lot size for certain residential and child care centre development in residential zones

- (1) The objectives of this clause are as follows:
 - (a) to achieve planned residential densities in certain zones,
 - (b) to achieve satisfactory environmental and infrastructure outcomes,
 - (c) to minimise any adverse impact of development on residential amenity,
 - (d) to facilitate development applications seeking concurrent approval for dual occupancy development and subdivision,
 - (e) to prevent the fragmentation of land and facilitate attainment of optimum development densities
 - (f) to minimise land use conflicts.
- (2) **Despite Clause 4.1** development consent may be granted to development for a purpose specified in the table to this clause on land in a zone listed beside the purpose, if the area of the site is equal to or greater than the area specified in Column 3 of the table.
- (3) **Despite Clause 4.1** development consent may be granted to the subdivision of land in a zone that is specified in the table to this clause for a purpose listed beside the zone, if the area of the lot to be created is equal to or greater than the area specified in Column 4 of the table.

Column 1	Column 2	Column 3	Column 4
Dwelling house	Zone R2 Low Density Residential	500 square metres	500 square metres
Dwelling house	Zone R3 Medium Density Residential	400 square metres	400 square metres
Dual occupancy	Zone R2 Low Density Residential and R3 Medium Density Residential	700 square metres	300 square metres
Semi-detached dwelling	Zone R2 Low Density Residential and R3 Medium Density Residential	700 square metres	300 square metres
Attached dwelling	Zone R2 Low Density Residential	1,000 square metres	300 square metres
Attached dwelling	Zone R3 Medium Density Residential	800 square metres	200 square metres
Multi dwelling housing	Zone R2 Low Density Residential	1,000 square metres	300 square metres
Child care centres	Zone R2 Low Density Residential or Zone R3 Medium Density Residential	800 square metres	N/A
Residential flat buildings	Zone R4 High Density Residential	1,200 square metres	1,200 square metres N/A

ATTACHMENT 2

Proposed Clause 4.4

4.4 Floor space ratio

(1) The objectives of this clause are as follows:

- (a) to provide effective control over the bulk and scale of future development,
- (b) to nominate a range of floor space ratio controls that will provide a transition in built form and land use intensity across all zones,
- (c) to ensure that buildings are compatible with the bulk and scale of the existing and desired future character of the locality,
- (d) to ensure that the bulk and scale of buildings contribute to the intended architectural outcomes for development appropriate to the locality and reflect their proximity to the business centres and transport facilities,
- (e) to provide for built form that is compatible with the hierarchy and role of centres,
- (f) to assist in the minimisation of opportunities for undesirable visual impact, disruption to views, loss of privacy and loss of solar access to existing and future development and the public domain is addressed,
- (g) to minimise the adverse impacts of development on heritage conservation areas, heritage items and the public domain.

(2) The maximum floor space ratio for a building on any land is not to exceed the floor space ratio shown for the land on the [Floor Space Ratio Map](#).

(2A) Despite subclause (2), the floor space ratio for a building used for a purpose specified in the table to this subclause on land in a zone specified in the table is the floor space ratio listed beside the use and the zone in the table plus the floor space ratio shown for the land on the [Floor Space Ratio Map](#).

Column 1	Column 2
Use and zone	Floor space ratio
Dwelling houses in Zone R2 Low Density Residential, Zone R3 Medium Density Residential and Zone R5 Large Lot Residential	0.55:1
Dual occupancies in Zone R2 Low Density Residential, Zone R3 Medium Density Residential and Zone R5 Large Lot Residential	0.45:1
Multi dwelling housing in Zone R2 Low Density Residential	0.45:1
Multi dwelling housing in Zone R3 Medium Density Residential	0.75:1
Child care centres in a residential zone	0.55:1
Attached dwelling	
Zone R2 Low Density Residential	0.45:1
Zone R3 Medium Density Residential	0.75:1
Semi - detached dwelling	
Zone R2 Low Density Residential	0.45:1
Zone R3 Medium Density Residential	0.45:1

ATTACHMENT 3

Draft Planning Proposal

Subject: Campbelltown Local Environmental Plan 2015 – Amendment No. 3

Part 1 – Objectives or Intended Outcomes

The objective of this planning proposal is to amend the relevant provisions under the Campbelltown LEP 2015 to provide the following development standards:

- lot sizes for dwelling houses, dual occupancy, attached dwellings and semi-detached dwellings in the R3 Medium Density Zone
- floor space ratios for attached dwellings in the R2 Low Density Zone and R3 Medium Density Zone
- floor space ratios for semi-detached dwellings in the R2 Low Density Zone and R3 Medium Density Zone

Part 2 – Explanation of the Provisions

The Planning Proposal intends to amend the following Clauses of Campbelltown LEP 2015 as follows:

Clause 4.1B Minimum subdivision lot sizes for dual occupancies in certain zones

Sub-clause (1) outlines the objectives of this clause which in summary is to achieve planned residential density in certain zones by facilitating development applications seeking concurrent approval for dual occupancy development and subdivision. The objectives are achieved in sub-clause (2) via a Lot Size for Dual Occupancy Development Map and in sub-clause (3) a concession that allows subdivision of land in Zone R2 Low Density Residential for an existing or proposed dual occupancy on a minimum lot size of 600 square meters.

The Planning Proposal intends to delete Clause 4.1B in its entirety as discussed below:

It is proposed to transfer objectives in 4.1B (1) (c) and (d) into the objectives of Clause 4.1C as 4.1C (d) and (e) and re-lettering the existing 4.1C (d) as 4.1C (f).

The Lot Size for Dual Occupancy Development Map referenced in 4.1B (2) is considered to be redundant as the minimum lot sizes shown on the map are either included in the existing 4.1C, or via Clause 4.2.A which includes dual occupancy provisions in the RU2 Rural Landscape, E3 Environmental Management and E4 Environmental Living zones.

Further it is also proposed to amend 4.1C to include minimum qualifying site areas and minimum subdivision lot sizes for Dual occupancy, attached dwellings and semi-detached dwellings which currently do not exist in the R3 zone.

The concessional clause in 4.1B (3) which allows an existing or proposed dual occupancy on a minimum lot size of 600 square meters is inconsistent with both Clause 4.1C which specifies a minimum lot size of 700 square meters and Council's long held development controls as outlined in previous versions of the Sustainable City Development Control Plan. For these reasons clause 4.1B (3) is proposed to be deleted.

Clause 4.1C Minimum qualifying site area and lot size or certain residential and child care center development in residential zones

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As discussed above it is proposed to include two existing objectives from Clause 4.1B into Clause 4.1C and to include minimum qualifying site areas and minimum subdivision lot sizes for dual occupancies, attached dwellings and semi-detached dwellings into the R3 zone. Additionally dwelling houses in the R3 medium density residential zone are proposed to be discouraged by the introduction of a minimum lot size.

These amendments will also result in the renaming of Clause 4.1C to:

- Minimum qualifying site area and **minimum subdivision** lot size for certain residential and child care center development in residential zones

Therefore, this Planning Proposal intends to provide a minimum qualifying site area and minimum subdivision lot size for these land use types by amending the table in Clause 4.1C (3) to include attached dwellings in Column 1, zone R3 Medium Density Residential in Column 2 for the land use types dwelling house, dual occupancy, semi-detached dwelling and attached dwelling with corresponding minimum qualifying site area in Column 3 and minimum subdivision lot size in Column 4 as detailed below:

Column 1	Column 2	Column 3	Column 4
Dwelling house	Zone R2 Low Density Residential	500 square metres	500 square metres
Dwelling house	Zone R3 Medium Density Residential	400 square metres	400 square metres
Dual occupancy	Zone R2 Low Density Residential and R3 Medium Density Residential	700 square metres	300 square metres
Semi-detached dwelling	Zone R2 Low Density Residential and R3 Medium Density Residential	700 square metres	300 square metres
Attached dwelling	Zone R2 Low Density Residential	1,000 square metres	300 square metres
Attached dwelling	Zone R3 Medium Density Residential	800 square metres	200 square metres
Multi dwelling housing	Zone R2 Low Density Residential	1,000 square metres	300 square metres
Child care centres	Zone R2 Low Density Residential or Zone R3 Medium Density Residential	800 square metres	N/A
Residential flat buildings	Zone R4 High Density Residential	1,200 square metres	1,200 square metres N/A

It is also proposed to remove the minimum subdivision lot size for residential flat buildings as this standard is not appropriate and is inconsistent with strata subdivision of individual units in residential flat buildings.

A copy of the existing Clause 4.1C and proposed Clause 4.1C are provided in Attachment 1 to this Planning Proposal.

Clause 4.4 – Floor space ratio

This Clause aims to control the bulk and scale of residential development in order to deliver the desired future character of residential zones within the Campbelltown Local Government Area. This Clause provides a range of floor space ratios for various land use types within the Zone R2 Low Density Residential, Zone R3 Medium Density Residential and Zone R5 Large Lot Residential. The Land Use Table within Campbelltown LEP 2015 permits with consent, attached dwellings and semi-detached dwellings in both the R2 Low Density Residential and R3 Medium Density Residential Zones, however Clause 4.4 does not assign a relevant floor space ratio to

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these land use types.

Therefore, this Planning Proposal intends to provide a floor space ratio for these land use types by amending the table in Clause 4.4 (2A) to include in Column 1 the uses of attached dwelling and semi-detached dwelling in the R2 and R3 zones with floor space ratios as shown in Column 2:

Column 1 Use and zone	Column 2 Floor space ratio
Attached dwelling	
Zone R2 Low Density Residential	0.45:1
Zone R3 Medium Density Residential	0.75:1
Semi - detached dwelling	
Zone R2 Low Density	0.45:1
Zone R3 Medium Density Residential	0.45:1

The floor space ratio proposed to be applied to attached dwellings is the same as the existing floor space ratio for multi dwelling housing as both land use types deliver a similar built urban form. As an incentive to locate attached dwellings in the R3 zone an enhanced floor space ratio proposed as compared to the floor space ratio in the R2 zone.

The floor space ratio proposed to be applied to semi-detached dwellings is the same as the existing floor space ratio for dual occupancies as both land use types deliver a similar built urban form. While this land use type is permissible in the R3 zone it is not considered to reflect the highest and best residential use for this zone and accordingly a floor space ratio incentive is not offered for this land use type in the R3 zone.

A copy of the existing Clause 4.4 and proposed Clause 4.4 are provided in Attachment 2 to this Planning Proposal.

Part 3 – Justification

Section A – Need for the planning proposal

1. Is the planning proposal a result of any strategic study or report?

No. The Planning Proposal is the product of a review of the initial performance of select Principal Development Standards and possible adverse planning and infrastructure outcomes.

2. Is the planning proposal the best means of achieving the objectives or intended outcomes, or is there a better way?

The Planning Proposal is considered to be the best means of implementing the necessary changes to the Campbelltown LEP 2015 as there is no alternative option to undertake the proposed amendments.

Section B – Relationship to strategic planning framework

3. Is the planning proposal consistent with the objectives and actions of the applicable regional or sub-regional strategy (including the Sydney Metropolitan Strategy and exhibited draft strategies).

The proposed amendments are minor in nature and seek to support the existing zone objectives by further defining the residential character in the R2 and R3 zones. The proposed amendments also provide clarity through the introduction of new

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development standards. Therefore the additional development standards are considered to be consistent with the Sydney Metropolitan Strategy (a Plan for Growing Sydney) in particular Action 2.3.2: Enable the Subdivision of Existing Homes And Lots in Areas Suited to Medium Density Housing.

4. Is the planning proposal consistent with the local council's Strategy or other local strategic plan?

The proposed amendments are minor in nature and seek to support the existing zone objectives by further defining the residential character in the R2 and R3 zones. The proposed amendments also provide clarity through the introduction of new development standards. Therefore the additional development standards are considered to be consistent with Council's Local Planning Strategy (2013) in particular the key objective:

- Encouragement of a range of housing types in the fulfillment of existing and future housing needs

The proposed amendments are also considered to not be inconsistent with Councils Residential Development Strategy.

5. Is the planning proposal consistent with applicable state environmental planning policies?

State Environmental Planning Policy	Applicable	Comment	Consistent
Standard Instrument (Local Environmental Plans) Order 2006	✓	The Planning Proposal intends to amend Council's LEP conforming to the standard instrument.	✓
Standard Instrument—Principal Local Environmental Plan	✓	The Planning Proposal intends to amend Council's LEP conforming to the standard instrument.	✓
State Environmental Planning Policy No 1—Development Standards	n/a	This SEPP's application has been repealed and replaced by clause 4.6.	n/a
State Environmental Planning Policy No 14—Coastal Wetlands	n/a	This SEPP is not relevant to the planning proposal.	n/a
State Environmental Planning Policy No 15—Rural Landsharing Communities	n/a	This SEPP is not relevant to the planning proposal.	n/a
State Environmental Planning Policy No 19—Bushland in Urban Areas	n/a <input type="checkbox"/>	This SEPP is not relevant to the planning proposal.	n/a
State Environmental Planning Policy No 21—Caravan Parks	n/a <input type="checkbox"/>	This SEPP is not relevant to the planning proposal.	n/a
State Environmental Planning Policy No 26—Littoral Rainforests	n/a	This SEPP is not relevant to the planning proposal.	n/a
State Environmental Planning Policy No 29—Western Sydney Recreation Area	n/a	This SEPP is not relevant to the planning proposal.	n/a
State Environmental Planning Policy No 30—Intensive Agriculture	n/a <input type="checkbox"/>	This SEPP is not relevant to the planning proposal.	n/a

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State Environmental Planning Policy No 32—Urban Consolidation (Redevelopment of Urban Land)	✓	This SEPP applies to the state, however, the application primarily applies to the urban consolidation of land for the purposes of multi-unit residential development. This Planning Proposal is not inconsistent with the SEPP.	✓
State Environmental Planning Policy No 33—Hazardous and Offensive Development	n/a	This SEPP is not relevant to the planning proposal.	n/a <input type="checkbox"/>
State Environmental Planning Policy No 36—Manufactured Home Estates	n/a	This SEPP is not relevant to the planning proposal.	n/a
State Environmental Planning Policy No 39—Spit Island Bird Habitat	n/a	This SEPP is not relevant to the planning proposal.	n/a
State Environmental Planning Policy No 44—Koala Habitat Protection	n/a	This SEPP is not relevant to the planning proposal.	n/a
State Environmental Planning Policy No 47—Moore Park Showground	n/a	This SEPP is not relevant to the planning proposal.	n/a
State Environmental Planning Policy No 50—Canal Estate Development	n/a	This SEPP is not relevant to the planning proposal.	n/a
State Environmental Planning Policy No 52—Farm Dams and Other Works in Land and Water Management Plan Areas	n/a <input type="checkbox"/>	This SEPP is not relevant to the planning proposal.	n/a
State Environmental Planning Policy No 55—Remediation of Land	n/a <input type="checkbox"/>	This SEPP is not relevant to the planning proposal.	n/a
State Environmental Planning Policy No 59—Central Western Sydney Regional Open Space and Residential	n/a <input type="checkbox"/>	This SEPP is not relevant to the planning proposal.	n/a
State Environmental Planning Policy No 62—Sustainable Aquaculture	n/a	This SEPP is not relevant to the planning proposal.	n/a
State Environmental Planning Policy No 64—Advertising and Signage	n/a	This SEPP is not relevant to the planning proposal.	n/a
State Environmental Planning Policy No 65—Design Quality of Residential Flat Development	n/a	This SEPP is not relevant to the planning proposal.	n/a
State Environmental Planning Policy No 70—Affordable Housing (Revised Schemes)	n/a	This SEPP is not relevant to the planning proposal.	n/a
State Environmental Planning Policy No 71—Coastal Protection	n/a	This SEPP is not relevant to the planning proposal.	n/a
State Environmental Planning Policy (Affordable Rental Housing) 2009		This SEPP aims to facilitate the effective delivery of new affordable rental housing by providing incentives by way of expanded zoning permissibility, floor space ratio bonuses and non-discretionary development standards. This Planning Proposal is not inconsistent with the SEPP.	✓

2.1 Campbelltown Local Environmental Plan 2015 - Implementation And Initial Review

State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004	n/a	This SEPP is not relevant to the planning proposal.	n/a
State Environmental Planning Policy (Exempt and Complying Development Codes) 2008	n/a	This SEPP is not relevant to the planning proposal.	n/a
State Environmental Planning Policy (Housing for Seniors or People with a Disability) 2004	n/a <input type="checkbox"/>	This SEPP is not relevant to the planning proposal.	n/a
State Environmental Planning Policy (Infrastructure) 2007	n/a	This SEPP is not relevant to the planning proposal.	n/a
State Environmental Planning Policy (Kosciuszko National Park—Alpine Resorts) 2007	n/a	This SEPP is not relevant to the planning proposal.	n/a
State Environmental Planning Policy (Kurnell Peninsula) 1989	n/a	This SEPP is not relevant to the planning proposal.	n/a
State Environmental Planning Policy (Major Development) 2005	n/a	This SEPP is not relevant to the planning proposal.	n/a
State Environmental Planning Policy (Mining, Petroleum Production and Extractive Industries) 2007	n/a	This SEPP is not relevant to the planning proposal.	n/a
State Environmental Planning Policy (Penrith Lakes Scheme) 1989	n/a	This SEPP is not relevant to the planning proposal.	n/a
State Environmental Planning Policy (Rural Lands) 2008	n/a	This SEPP is not relevant to the planning proposal.	n/a
State Environmental Planning Policy (SEPP 53 Transitional Provisions) 2011	n/a	This SEPP is not relevant to the planning proposal.	n/a
State Environmental Planning Policy (State and Regional Development) 2011	n/a	This SEPP is not relevant to the planning proposal.	n/a
State Environmental Planning Policy (Sydney Drinking Water Catchment) 2011	n/a	This SEPP is not relevant to the planning proposal.	n/a
State Environmental Planning Policy (Sydney Region Growth Centres) 2006	n/a	This SEPP is not relevant to the planning proposal.	n/a
State Environmental Planning Policy (Urban Renewal) 2015	n/a	This SEPP is not relevant to the planning proposal.	n/a
State Environmental Planning Policy (Western Sydney Employment Area) 2009	n/a	This SEPP is not relevant to the planning proposal.	n/a
State Environmental Planning Policy (Western Sydney Parklands) 2009	n/a	This SEPP is not relevant to the planning proposal.	n/a
Sydney Regional Environmental Plan No 8 (Central Coast Plateau Areas)	n/a	This SEPP is not relevant to the planning proposal.	n/a
Sydney Regional Environmental Plan No 9—Extractive Industry (No 2—1995)	n/a <input type="checkbox"/>	This SEPP is not relevant to the planning proposal.	n/a
Sydney Regional Environmental Plan No 16—Walsh Bay	n/a	This SEPP is not relevant to the planning proposal.	n/a

2.1 Campbelltown Local Environmental Plan 2015 - Implementation And Initial Review

Sydney Regional Environmental Plan No 18—Public Transport Corridors	n/a	This SEPP is not relevant to the planning proposal.	n/a
Sydney Regional Environmental Plan No 19—Rouse Hill Development Area	n/a	This SEPP is not relevant to the planning proposal.	n/a
Sydney Regional Environmental Plan No 20—Hawkesbury-Nepean River (No 2—1997)	n/a	This SEPP is not relevant to the planning proposal.	n/a
Sydney Regional Environmental Plan No 24—Homebush Bay Area	n/a	This SEPP is not relevant to the planning proposal.	n/a
Sydney Regional Environmental Plan No 25—Orchard Hills	n/a	This SEPP is not relevant to the planning proposal.	n/a
Sydney Regional Environmental Plan No 26—City West	n/a	This SEPP is not relevant to the planning proposal.	n/a
Sydney Regional Environmental Plan No 28—Parramatta	n/a	This SEPP is not relevant to the planning proposal.	n/a
Sydney Regional Environmental Plan No 30—St Marys	n/a	This SEPP is not relevant to the planning proposal.	n/a
Sydney Regional Environmental Plan No 33—Cooks Cove	n/a	This SEPP is not relevant to the planning proposal.	n/a
Sydney Regional Environmental Plan (Sydney Harbour Catchment) 2005	n/a	This SEPP is not relevant to the planning proposal.	n/a

6. Is the planning proposal consistent with applicable Ministerial Directions (s117 directions)?

It is considered that the planning proposal is either consistent or justifiably inconsistent with all applicable s117 directions as detailed below:

Ministerial Direction	Compliance	Comment
1. Employment and Resources		
1.1 Business and Industrial Zones	N/A	This s.117 direction is not relevant to the planning proposal.
1.2 Rural Zones	N/A	This s.117 direction is not relevant to the planning proposal.
1.3 Mining, Petroleum Production and Extractive Industries	N/A	This s.117 direction is not relevant to the planning proposal.
1.4 Oyster Aquaculture	N/A	This s.117 direction is not relevant to the planning proposal.
1.5 Rural Lands	N/A	This s.117 direction is not relevant to the planning proposal.
2. Environment and Heritage		
2.1 Environment Protection Zones	N/A	This s.117 direction is not relevant to the planning proposal.
2.2 Coastal Protection	N/A	This s.117 direction is not relevant to the planning proposal.

2.1 Campbelltown Local Environmental Plan 2015 - Implementation And Initial Review

2.3 Heritage Conservation	Yes	The proposal has no impact upon the heritage listing of the adjacent Sydney Upper Canal which is a State heritage item.
2.4 Recreation Vehicle Areas	N/A	This s.117 direction is not relevant to the planning proposal.
3. Housing, Infrastructure and Urban Development		
3.1 Residential Zones	Yes	The Planning Proposal is consistent with the objectives of this s.117 direction which are: (a) to encourage a variety and choice of housing types to provide for existing and future housing needs, (b) to make efficient use of existing infrastructure and services and ensure that new housing has appropriate access to infrastructure and services, and (c) to minimise the impact of residential development on the environment and resource lands.
3.2 Caravan Parks and Manufactured Home Estates	N/A	This s.117 direction is not relevant to the planning proposal.
3.3 Home Occupations	N/A	This s.117 direction is not relevant to the planning proposal.
3.4 Integrating Land Use and Transport	N/A	This s.117 direction is not relevant to the planning proposal.
3.5 Development Near Licensed Aerodromes	N/A	This s.117 direction is not relevant to the planning proposal.
3.6 Shooting Ranges	N/A	This s.117 direction is not relevant to the planning proposal.
4. Hazard and Risk		
4.1 Acid Sulphate Soils	N/A	This s.117 direction is not relevant to the planning proposal.
4.2 Mine Subsidence and Unstable Land	N/A	This s.117 direction is not relevant to the planning proposal.
4.3 Flood Prone Land	N/A	This s.117 direction is not relevant to the planning proposal.
4.4 Planning for Bushfire Protection	N/A	This s.117 direction is not relevant to the planning proposal.
5. Regional Planning		
5.1 Implementation of Regional Strategies	N/A	This s.117 direction is not relevant to the planning proposal.

2.1 Campbelltown Local Environmental Plan 2015 - Implementation And Initial Review

5.2 Sydney Drinking Water Catchments	N/A	This s.117 direction is not relevant to the planning proposal.
5.3 Farmland of State and Regional Significance on the NSW Far North Coast	N/A	This s.117 direction is not relevant to the planning proposal.
5.4 Commercial and Retail Development along the Pacific Highway, North Coast	N/A	This s.117 direction is not relevant to the planning proposal.
5.5 Development in the vicinity of Ellalong, Paxton and Millfield (Cessnock LGA)	N/A	This s.117 direction is not relevant to the planning proposal.
5.6 Sydney to Canberra Corridor (Revoked 10 July 2008. See amended Direction 5.1)	N/A	This s.117 direction is not relevant to the planning proposal.
5.7 Central Coast (Revoked 10 July 2008. See amended Direction 5.1)	N/A	This s.117 direction is not relevant to the planning proposal.
5.8 Second Sydney Airport: Badgerys Creek	N/A	This s.117 direction is not relevant to the planning proposal.
6. Local Plan Making		
6.1 Approval and Referral Requirements	Yes	The proposal as submitted is consistent with the objectives of this direction.
6.2 Reserving Land for Public Purposes	Yes	The proposal as submitted is consistent with the objectives of this direction.
6.3 Site Specific Provisions	N/A	This s.117 direction is not relevant to the planning proposal.
7. Metropolitan Planning		
7.1 Implementation of the Metropolitan Plan for Sydney	Yes	The Planning Proposal is consistent with the Metropolitan Plan for Sydney in particular Action 2.3.2: Enable the Subdivision of Existing Homes And Lots in Areas Suited to Medium Density Housing

Section C – Environmental, social and economic impact.**7. Is there any likelihood that critical habitat or threatened species, populations or ecological communities, or their habitats, will be adversely affected as a result of the proposal?**

The amendments contained with the Planning Proposal are proposed to apply development standards to land with an existing residential zone (R2 & R3). Impacts upon critical habitat or threatened species, populations or ecological communities, or their habitats would have been considered when the land was originally zoned. However, these matters will be considered in further detail at the development application stage prior to development occurring on a site within the R2 and R3

zones. Therefore there will be no direct adverse impact upon critical habitat or threatened species, populations or ecological communities, or their habitats as a result of this Planning Proposal.

8. Are there any other likely environmental effects as a result of the planning proposal and how are they proposed to be managed?

The amendments contained with the Planning Proposal are proposed to apply development standards to land with an existing residential zone (R2 & R3). Any other likely environment effects would have been considered when the land was originally zoned. However, these matters will be considered in further detail at the development application stage prior to development occurring on a site within the R2 and R3 zones. Therefore no adverse environmental impacts are likely to occur as a result of the Planning Proposal.

9. How has the planning proposal adequately addressed any social and economic effects?

The amendments contained with the Planning Proposal propose the inclusion of development standards upon existing land uses types (dual occupancy, attached dwellings and semi-detached dwellings) which already exist within the R2 and R3 zones and are therefore not expected to impose any adverse social or economic impacts. Further, the controls seek to optimise development densities, with attendant positive impact upon infrastructure investment returns and minimize adverse infrastructure cost exposure.

Section D – State and Commonwealth interests.

10. Is there adequate public infrastructure for the planning proposal?

The amendments contained with the Planning Proposal propose development standards to regulate lot size for dwellings, dual occupancies semi-detached dwellings, attached dwellings and multi dwelling housing in the R3 medium density residential zone in accordance with existing zone objectives. Similarly, it is proposed to introduce FSR controls in respect of semi-detached and attached dwellings in the R2 and R3 zones. On balance, it is expected that the changes will result in a lesser impact upon public infrastructure.

11. What are the views of state and Commonwealth public authorities consulted in accordance with the gateway determination?

State and Commonwealth public authorities have not been consulted at the pre-Gateway stage. However, given that the planning proposal proposes development standards to regulate lot size for dual occupancy and FSR controls for attached and semi-detached dwellings in accordance with existing zone objectives, it is proposed that agency consultation will be limited and guided by any Gateway determination.

Part 4 – Mapping

As a result of the preceding amendments this Planning Proposal intends the deletion of the “Lot Size for Dual Occupancy Development Map” series as listed below:

Lot Size for Dual Occupancy Development Map

LSD_001	1500_COM_LSD_001_020_20150428
LSD_002	1500_COM_LSD_002_020_20150428
LSD_003	1500_COM_LSD_003_020_20150428

LSD_004 1500_COM_LSD_004_020_20150428
 LSD_006 1500_COM_LSD_006_020_20150428
 LSD_007 1500_COM_LSD_007_020_20150428
 LSD_008 1500_COM_LSD_008_020_20150428
 LSD_009 1500_COM_LSD_009_020_20150428
 LSD_010 1500_COM_LSD_010_020_20150428
 LSD_011 1500_COM_LSD_011_020_20150428
 LSD_012 1500_COM_LSD_012_020_20150428
 LSD_013 1500_COM_LSD_013_020_20150428

Part 5 - Community Consultation

It is recommended that the Planning Proposal be publicly exhibited for a period of 28 days subject to the requirements of a future Gateway Determination. A notification will be placed in the local newspaper and the exhibition material available at:

- Campbelltown Customer Service Centre (Hard Copy)
- Council's Libraries, (Hard Copy); and
- Council website for the length of the exhibition period (Electronic Copy).

During the exhibition period, any landowners who will be affected by the proposed amendments will be notified of the exhibition of the draft planning proposal. At the conclusion of the exhibition period, a report will be submitted back to Council detailing the submissions received.

Part 6 – Project Timeline

Anticipated commencement date (date of Gateway determination)	June 2016
Anticipated timeframe for the completion of required technical information	June 2016
Timeframe for government agency consultation (pre and post exhibition as required by Gateway determination)	No separate government agency consultation proposed – incorporate into public exhibition period
Commencement and completion dates for public exhibition period	June 2016 – July 2016
Timeframe for consideration of submissions	July 2016
Date of submission to the department to finalise the LEP	September 2016
Anticipated date RPA will make the plan (if delegated)	September 2016
Anticipated date RPA will forward to the department for notification	September 2016

Schedule of Attachments

- Attachment 1- Existing and Proposed Clause 4.1C**
Attachment 2- Existing and Proposed Clause 4.4

Attachment 1 – Existing and Proposed Clause 4.1C**Existing Clause 4.1C****4.1C Minimum qualifying site area and lot size for certain residential and child care centre development in residential zones**

(1) The objectives of this clause are as follows:

- (a) to achieve planned residential densities in certain zones,
- (b) to achieve satisfactory environmental and infrastructure outcomes,
- (c) to minimise any adverse impact of development on residential amenity,
- (d) to minimise land use conflicts.

(2) Development consent may be granted to development for a purpose specified in the table to this clause on land in a zone listed beside the purpose, if the area of the lot is equal to or greater than the area specified in Column 3 of the table.

(3) Development consent may be granted to the subdivision of land in a zone that is specified in the table to this clause for a purpose listed beside the zone, if the area of the lot to be created is equal to or greater than the area specified in Column 4 of the table.

Column 1	Column 2	Column 3	Column 4
Dwelling house	Zone R2 Low Density Residential	500 square metres	500 square metres
Dual occupancy	Zone R2 Low Density Residential	700 square metres	300 square metres
Semi-detached dwelling	Zone R2 Low Density Residential	700 square metres	300 square metres
Attached dwelling	Zone R2 Low Density Residential	1,000 square metres	300 square metres
Multi dwelling housing	Zone R2 Low Density Residential	1,000 square metres	300 square metres
Child care centres	Zone R2 Low Density Residential or Zone R3 Medium Density Residential	800 square metres	N/A
Residential flat buildings	Zone R4 High Density Residential	1,200 square metres	1,200 square metres

Proposed Clause 4.1C

4.1C Minimum qualifying site area and minimum subdivision lot size for certain residential and child care centre development in residential zones

- (1) The objectives of this clause are as follows:
- (a) to achieve planned residential densities in certain zones,
 - (b) to achieve satisfactory environmental and infrastructure outcomes,
 - (c) to minimise any adverse impact of development on residential amenity,
 - (d) to facilitate development applications seeking concurrent approval for dual occupancy development and subdivision,
 - (e) to prevent the fragmentation of land and facilitate attainment of optimum development densities
 - (f) to minimise land use conflicts.
- (2) **Despite Clause 4.1** development consent may be granted to development for a purpose specified in the table to this clause on land in a zone listed beside the purpose, if the area of the site is equal to or greater than the area specified in Column 3 of the table.
- (3) **Despite Clause 4.1** development consent may be granted to the subdivision of land in a zone that is specified in the table to this clause for a purpose listed beside the zone, if the area of the lot to be created is equal to or greater than the area specified in Column 4 of the table.

Column 1	Column 2	Column 3	Column 4
Dwelling house	Zone R2 Low Density Residential	500 square metres	500 square metres
Dwelling house	Zone R3 Medium Density Residential	400 square metres	400 square metres
Dual occupancy	Zone R2 Low Density Residential and R3 Medium Density Residential	700 square metres	300 square metres
Semi-detached dwelling	Zone R2 Low Density Residential and R3 Medium Density Residential	700 square metres	300 square metres
Attached dwelling	Zone R2 Low Density Residential	1,000 square metres	300 square metres
Attached dwelling	Zone R3 Medium Density Residential	800 square metres	200 square metres
Multi dwelling housing	Zone R2 Low Density Residential	1,000 square metres	300 square metres
Child care centres	Zone R2 Low Density Residential or Zone R3 Medium Density Residential	800 square metres	N/A
Residential flat buildings	Zone R4 High Density Residential	1,200 square metres	1,200 square metres N/A

Attachment 2 – Existing and Proposed Clause 4.4

Existing Clause 4.4

4.4 Floor space ratio

(1) The objectives of this clause are as follows:

- (a) to provide effective control over the bulk and scale of future development,
- (b) to nominate a range of floor space ratio controls that will provide a transition in built form and land use intensity across all zones,
- (c) to ensure that buildings are compatible with the bulk and scale of the existing and desired future character of the locality,
- (d) to ensure that the bulk and scale of buildings contribute to the intended architectural outcomes for development appropriate to the locality and reflect their proximity to the business centres and transport facilities,
- (e) to provide for built form that is compatible with the hierarchy and role of centres,
- (f) to assist in the minimisation of opportunities for undesirable visual impact, disruption to views, loss of privacy and loss of solar access to existing and future development and the public domain is addressed,
- (g) to minimise the adverse impacts of development on heritage conservation areas, heritage items and the public domain.

(2) The maximum floor space ratio for a building on any land is not to exceed the floor space ratio shown for the land on the [Floor Space Ratio Map](#).

(2A) Despite subclause (2), the floor space ratio for a building used for a purpose specified in the table to this subclause on land in a zone specified in the table is the floor space ratio listed beside the use and the zone in the table plus the floor space ratio shown for the land on the [Floor Space Ratio Map](#).

Column 1	Column 2
Use and zone	Floor space ratio
Dwelling houses in Zone R2 Low Density Residential, Zone R3 Medium Density Residential and Zone R5 Large Lot Residential	0.55:1
Dual occupancies in Zone R2 Low Density Residential, Zone R3 Medium Density Residential and Zone R5 Large Lot Residential	0.45:1
Multi dwelling housing in Zone R2 Low Density Residential	0.45:1
Multi dwelling housing in Zone R3 Medium Density Residential	0.75:1
Child care centres in a residential zone	0.55:1

Proposed Clause 4.4

4.4 Floor space ratio

(1) The objectives of this clause are as follows:

- (a) to provide effective control over the bulk and scale of future development,
- (b) to nominate a range of floor space ratio controls that will provide a transition in built form and land use intensity across all zones,
- (c) to ensure that buildings are compatible with the bulk and scale of the existing and desired future character of the locality,
- (d) to ensure that the bulk and scale of buildings contribute to the intended architectural outcomes for development appropriate to the locality and reflect their proximity to the business centres and transport facilities,
- (e) to provide for built form that is compatible with the hierarchy and role of centres,
- (f) to assist in the minimisation of opportunities for undesirable visual impact, disruption to views, loss of privacy and loss of solar access to existing and future development and the public domain is addressed,
- (g) to minimise the adverse impacts of development on heritage conservation areas, heritage items and the public domain.

(2) The maximum floor space ratio for a building on any land is not to exceed the floor space ratio shown for the land on the [Floor Space Ratio Map](#).

(2A) Despite subclause (2), the floor space ratio for a building used for a purpose specified in the table to this subclause on land in a zone specified in the table is the floor space ratio listed beside the use and the zone in the table plus the floor space ratio shown for the land on the [Floor Space Ratio Map](#).

Column 1	Column 2
Use and zone	Floor space ratio
Dwelling houses in Zone R2 Low Density Residential, Zone R3 Medium Density Residential and Zone R5 Large Lot Residential	0.55:1
Dual occupancies in Zone R2 Low Density Residential, Zone R3 Medium Density Residential and Zone R5 Large Lot Residential	0.45:1
Multi dwelling housing in Zone R2 Low Density Residential	0.45:1
Multi dwelling housing in Zone R3 Medium Density Residential	0.75:1
Child care centres in a residential zone	0.55:1
Attached dwelling	
Zone R2 Low Density Residential	0.45:1
Zone R3 Medium Density Residential	0.75:1
Semi - detached dwelling	
Zone R2 Low Density	0.45:1
Zone R3 Medium Density Residential	0.45:1

2.2 Amendment No. 1 to Campbelltown (Sustainable City) Development Control Plan 2015

Reporting Officer

Manager Environmental Planning

Attachments

1. Deferred Areas Map (contained within this report)
2. Draft Part 1 Volume 1 of the Campbelltown (Sustainable City) Development Control Plan 2015 (contained within this report)
3. Draft Volume 3 - Deferred Areas Development Control Plan (distributed under separate cover due to its size of 90 pages)

Purpose

To seek Council's endorsement to place Amendment No 1 to Campbelltown (Sustainable City) Development Control Plan 2015 on public exhibition.

Background

On 16 February 2016, Council adopted the Campbelltown (Sustainable City) Development Control Plan 2015 (SCDCP 2015). The SCDCP 2015 applies to the same land the recently commenced Campbelltown Local Environmental Plan 2015 (the CLEP) applies. Both the CLEP and the SCDCP 2015 commenced on 11 March 2016, but notwithstanding this, the CLEP does not yet apply to the whole of the Campbelltown Local Government Area (LGA) as certain sites have been excluded from the land to which the CLEP applies (i.e. given 'deferred matter' status).

Further to this, the suburbs of East Leppington and Bardia are subject to State Environmental Planning Policies (SEPPs) and as such, being a planning instrument of lower order to that of the SEPPs, the new CLEP does not apply to land within those areas.

As for those lands that have been assigned the 'deferred matter' status, Environmental Planning Instruments comprising Campbelltown (Urban Areas) Local Environmental Plan 2002 (LEP 2002), Campbelltown Local Environmental Plan—District 8 (Central Hills Lands) (LEP D8) and Interim Development Order No 15 (IDO 15), continue to apply to those lands.

For the purpose of this report, a reference to 'deferred areas' shall be taken to mean the areas that are shown as 'deferred matters' on the map under attachment 1 to this report.

Following on from the above, Development Control Plans currently applicable to areas across the Campbelltown LGA are:

2.2 Amendment No. 1 To Campbelltown (Sustainable City) Development Control Plan 2015

- Campbelltown (Sustainable City) Development Control Plan 2015 (SCDCP 2015) applies to the land where the CLEP applies
- Campbelltown (Sustainable City) Development Control Plan 2014 (SCDCP 2014) applies to the deferred areas where LEP 2002, LEP D8 and IDO 15 apply (or where the CLEP does not apply)
- Edmondson Park South DCP 2012 applies to land where the SEPP (Major Development) 2005 applies
- Campbelltown Growth Centres Precinct (East Leppington) DCP 2013 applies to land where the SEPP (Sydney Region Growth Centres) 2006 applies
- Edmondson Park Smart Growth DCP Locality CB Masterplan applies to the land generally bound by Campbelltown Road, the South Western Freeway (M5) and Bardia
- Airds-Bradbury Urban Renewal Development Control Guidelines (October 2011) applies to the land subject to the Airds-Bradbury Renewal Project and forms part of the concept plan approval under the then Part 3A major projects of the *Environmental Planning and Assessment Act 1979*
- Claymore Urban Renewal Development Control Guidelines (May 2012) applies to the land subject to the Claymore Renewal Project and forms part of the concept plan approval under the then Part 3A major projects of the *Environmental Planning and Assessment Act 1979*
- Development Control Plan No 99 - Advertising and Signage applies to the whole of the Campbelltown LGA.

Given the commencement of both the new SCDCP 2015 and the new CLEP, the contents and structure of Council's pre-existing and still operational SCDCP 2014 need to be revised as some of the older development controls within it have either become irrelevant or have been included under the new SCDCP 2015.

In addition, having two operational/principal development control plans with similar titles (SCDCP 2014 and SCDCP 2015) has proven to be sometimes confusing and cumbersome for external and internal customers and warrants a new approach to clarify the application of Council's development control plans throughout the Campbelltown LGA.

This report presents to Council a draft Amendment No 1 to the SCDCP 2015 that primarily aims to simplify the current situation and formally repeal the SCDCP 2014.

Report

1. The revision and updating of both SCDCP 2014 and SCDCP 2015

SCDCP 2015

The SCDCP 2015 came into effect on 11 March 2016 and consists of two volumes as follows:

Volume 1 - Development Controls for all types of development
Volume 2 - Site Specific DCPs

Council recently adopted two additional parts under Volume 1 of the SCDCP 2015 comprising:

2.2 Amendment No. 1 To Campbelltown (Sustainable City) Development Control Plan 2015

- Part 14 Parking of Heavy Vehicles on Residential, Rural and Environmental Protection Land
- Part 15 Animal Boarding or Training Establishments.

The above parts (14 and 15) were adopted as part of Stage 5 of the SCDCP 2015, and the works to bring the SCDCP into line with the relevant provisions of new CLEP. Given the wider application of these two Parts, it is considered necessary that these two Parts also be applied to the deferred areas.

Importantly, it is not possible to simply apply the SCDCP 2015 to the whole of the LGA, given that the terms used under the SCDCP 2015 are aligned with the terms of the new CLEP, and as such, do not align with the terms currently found under the older LEP 2002.

In addition, the SCDCP 2015 does not include development standards in relation to floor space ratios, heights and subdivision controls, as these controls have now been transferred to the CLEP.

SCDCP 2014

The SCDCP 2014 came into effect on 12 August 2014 and consists of three volumes as follows:

- Volume 1 - Development Controls for all types of development
- Volume 2 - Site Specific DCPs
- Volume 3 - Engineering Design for Development

Given the change in applicability and relevance of the SCDCP 2014 across the Campbelltown LGA, the SCDCP 2014 now requires revising and updating for the following reasons:

1. Some of the development controls under the SCDCP 2014 are not relevant to the newly created deferred areas. E.g. the development controls relating to narrow lot dwellings.
 2. The SCDCP 2014 does not currently include the additional and revised development controls that were adopted by Council as a result of the adoption of Stage 5 of the SCDCP 2015. Examples include the additional controls relating to the 'rear to front' access requirement for attached dwellings and the revised development controls relating to waste management.
 3. As discussed earlier in this report, the SCDCP 2014 does not currently include the newly adopted parts under the SCDCP 2015 (Part 14 Parking of Heavy Vehicles on Residential, Rural and Environmental Protection Land and Part 15 Animal Boarding or Training Establishments).
 4. Volume 2 - Site Specific DCPs is not relevant to any of the deferred areas.
 5. Volume 3 - Engineering Design for Development is now a stand-alone document that applies to the whole of the Campbelltown LGA including the deferred areas.
-

2.2 Amendment No. 1 To Campbelltown (Sustainable City) Development Control Plan 2015

To address the above matters the SCDCP 2014 has been revised and the development controls that are relevant to the deferred areas have been combined under a new draft development control plan.

It is proposed to name the new draft development control plan 'Deferred Areas Development Control Plan' (DADCP) and place it under the SCDCP 2015 as Volume 3.

Table 1 below provides more details on the required amendment to the SCDCP 2014 with Officer's comments and recommended actions.

Table 1 Officers Comments and Recommended Actions relating to the SCDCP 2014

SCDCP 2014	Officer's Comments	Recommended Action
General	As part of Stage 5 of the SCDCP, a number of additional development controls have been introduced. These development controls have been adopted by Council as part of the SCDCP 2015 on 16 February 2016 and came into effect on 11 March 2016. They generally aim to enhance the outcome of development and were designed to address a number of matters that either had been identified by staff or came about as a result of Council's resolution.	It is recommended that any relevant development controls that have been adopted by Council as part of Stage 5 of the SCDCP 2015 be included under the draft Volume 3 Deferred Areas Development Control Plan (draft V3 DADCP) so that those controls apply to the deferred areas as well. This approach is proposed to be applied across the draft V3 DADCP. A summary of the main clauses that have been included under the draft V3 DADCP are presented in the following sections of this report.
Part 1 Preliminary	This part generally contains information regarding where the SCDCP 2014 applies, definitions and structure of the SCDCP 2014.	It is recommended that this part be amended to clearly indicate where the draft V3 DADCP applies, align the definitions where relevant with the definitions under Volume 1 of the SCDCP 2015, include a map that shows the deferred areas and list the parts from Volume 1 of the SCDCP 2015 that apply to the deferred areas.
Part 2 Requirements Applying to all Types of Development (Part 2)	This part is similar to Part 2 Requirements Applying to all Types of Development under the SCDCP 2015.	It is recommended that this part not be included under draft V3 DADCP to minimise unnecessary duplications of controls. In this regard it is proposed to include a reference under Part 1 Preliminary of the draft V3 DADCP that specifies that Part 2 of Volume 1 of the SCDCP 2015 also applies to the deferred areas.
Part 3 Residential and Ancillary Development on Urban Land (Part 3)	This part includes development controls for dwelling houses, secondary dwellings, narrow lot housing and multi dwelling housing. Notably, there are no narrow lots within the deferred areas.	It is recommended that the development controls for narrow lot housing be removed from Part 3. Given that Part 2 is not proposed to be included under the draft V3 DADCP, it is proposed to rename part 3 to Part 2 Residential and Ancillary Development on Urban Land.

2.2 Amendment No. 1 To Campbelltown (Sustainable City) Development Control Plan 2015

SCDCP 2014	Officer's Comments	Recommended Action
Part 4 Non-Urban Land (Part 4)	No amendments are proposed to Part 4 apart from reformatting and renumbering.	It is recommended that Part 4 be included under the draft V3 DADCP without any major amendments. It is also proposed to rename this part to Part 3 Non-Urban Land.
Part 5 Residential Apartment Building and Mixed Use Development (Part 5)	No amendments are proposed to Part 5 apart from reformatting and renumbering.	It is recommended that Part 5 be included under the draft V3 DADCP without any major amendments. It is also proposed to rename this part to Part 4 Residential Apartment Building and Mixed Use Development.
Part 6 Commercial Development (Part 6) and Part 7 Industrial Development (Part 7)	No major amendments are proposed to Part 6 and Part 7 apart from the amendments described under the section General of this table.	It is recommended that Part 6 and Part 7 be transferred to the draft V 3 DADCP as Part 5 Commercial Development and Part 6 Industrial Development.
Part 8 Child Care Centres (Part 8), Part 9 Public consultation(Part 9) Part 10 Religious Establishments (Part 10), Part 11 Vegetation Management and Wildlife Habitat (Part 11), Part 12 Telecommunications Facilities (Part 12); Part 13 Sex Industry Premises (Part 13) and Appendices	These parts have been included under the SCDCP 2015. These parts under the SCDCP 2015 do not currently include development standards relating to site areas, heights and floor space ratios, as these controls have been included under the CLEP.	It is recommended that these parts not be included under draft V3 DADCP to minimise unnecessary duplications of development controls. In this regard it is proposed to include additional information under Part 1 - Preliminary of the draft V3 DADCP that specifies that Parts 8 through to 15 of Volume 1 of the SCDCP 2015 also apply to the deferred areas and where relevant, transfer the development controls for floor space ratio, minimum qualifying site areas and building heights from these parts to draft V3 DADCP.
Volume 2 Site Specific DCPs	Volume 2 Site Specific DCPs does not apply to the deferred areas.	It is recommended that Volume 2 Site Specific DCPs not be transferred to the draft V3 DADCP.
Volume 3 Engineering Design for Development	Under the SCDCP 2015, the Engineering Design for Development is a standalone document and no longer forms part of the SCDCP 2015.	It recommended that Volume 3 Engineering Design for Development not be transferred to draft V3 DADCP.

2. Summary of the additional clauses that have been included under the various parts of the draft V3 DADCP

As a result of Stage 5 of the SCDCP 2015, a number of additional clauses have been included throughout Volume 1 of the SCDCP 2015 to address matters that have been identified by staff and/or to address Council's previous resolutions. It is proposed that these clauses also be included under the draft V3 DADCP for consistency. A summary of the main clauses are provide below:

Clause 2.7.3 - The Size of Indoor Living Areas (Multi Dwellings)

This clause specifies the minimum areas and dimensions of living areas within multi dwelling houses. This clause is designed to ensure that multi dwelling houses are provided with sufficient living areas.

Clause 2.7.4 - Rear Access (Multi Dwellings)

This clause requires attached dwellings to be provided with a 'rear to front access'. This clause was introduced to enable occupants of an attached dwelling to move waste bins, lawnmowers and the like from the backyard to the front of the building without the need to pass through the main living areas.

Clause 5.2.2 b) and Clause 6.2.2 b) Building Setbacks - Variation to setbacks from the rear southern railway corridor

Council resolved on 11 March 2014 in part that:

1. Council approve a permanent variation to Clause 37(a) of Campbelltown (Urban Area) Local Environmental Plan 2002, reducing the minimum setback for buildings within the 4(a) and 4(b) zones from any property boundary shared with the main southern railway line from 30 metres to a minimum of 5 metres.
2. That subject to the approval of recommendation one, a suitably dense vegetative buffer of a height and density to Council's satisfaction, with a width of 5 metres and for the full length of the property's common boundary with the rail corridor, be provided between the boundary of the rail corridor and the development of all allotments seeking the above variation.

Accordingly, as part of Stage 5 of the SCDP 2015 an additional clause was included to this effect. It is now proposed that this clause be included under Parts 5 Commercial Development (Clause 5.2.2 b) and Part 6 Industrial Development (Clause 6.2.2b) of the draft V3 DADCP.

In addition to the above, any other development controls or rewording of the clauses that came about as a result of Stage 5 have generally been included under the draft V3 DADCP.

Most importantly, no new policies or variation to any of the adopted development controls under the SCDP 2015 or the SCDP 2014 are proposed as part of this amendment.

3. Proposed draft Volume 3 Deferred Areas Development Control Plan (draft V3 DADCP)

Based on the above discussion and the recommended actions under Table 1, it is proposed that the draft V3 DADCP be structured with the following parts:

- draft Part 1 Preliminary
 - draft Part 2 Residential and Ancillary Development on Urban Land
 - draft Part 3 Residential Development within Non-Urban Land
 - draft Part 4 Residential Apartment Building and Mixed Use Development
-

- draft Part 5 Commercial Development and draft Part 6 Industrial Development

Draft V3 DADCP will eventually replace the SCDCP 2014.

4. Edmondson Park Smart Growth Development Control Plan

Council on 1 May 2007 adopted Edmondson Park Smart Growth Development Control Plan (EPDCP) as a site specific DCP which applies to the land bounded by Campbelltown Road, the South Western Freeway (Hume Highway) and Bardia.

It is proposed that as part of Amendment 1 to the SCDCP 2015, the EPDCP be included as Part 6 - Edmondson Park Smart Growth Development Control Plan. Part 6 would sit directly under Volume 2 - Site Specific DCPs of the SCDCP 2015.

This would ensure that all Council's site specific DCPs are included under the SCDCP 2015.

5. Proposed main amendments to the SCDCP 2015

To facilitate the inclusion of the draft V3 DADCP and EPDCP under the existing SCDCP 2015, the following amendments to the SCDCP 2015 are proposed:

1. Amendment to Section 1.1 Volume 1 of SCDCP 2015 – Land to which the Plan Applies - to reflect the proposed inclusion of draft V3 DADCP.
2. Amendment to Section 1.1.8 - Structure of the Plan - to include the proposed draft V3 DADCP and the proposal to include the EPDCP as a site specific DCP as Part 6 Edmondson Park Smart Growth Development Control Plan
3. Amendment to Section 1.1.9 - Relationship to other Plans and Documents by adding Campbelltown (Sustainable) City DCP 2014 to the list of DCPs to be repealed by the SCDCP 2015.

A copy of the draft Volume 1 Preliminary of the SCDCP 2015, that shows all the proposed changes listed above, is shown under Attachment 2 of this report.

Notably, once all the deferred areas under the CLEP are rezoned, draft V3 DADCP would become redundant, and would eventually be repealed.

6. Public Consultation

It is recommended the proposed amendment to the draft SCDCP 2015 (including the draft V3 DADCP) be publicly exhibited for a period of 28 days in line with the relevant provisions of the *Environmental Planning and Assessment Act 1979* and its Regulation, at a number of locations across the city, including Councils Civic Centre, all libraries and on Council's website.

Notice will be given in the local newspapers advising of the details of the public exhibition of the draft amendment to the SCDCP 2015.

7. Where to from here?

DCP 99 Signage and Advertising is the last existing DCP that needs to be revised, and included under the umbrella of the new SCDCP 2015. In addition, a new DCP for boarding houses is currently being prepared and would be submitted to Council as part of the last consolidation stage of the SCDCP 2015 in the near future. The revised DCP for signage and the boarding houses DCPs would be included under the SCDCP 2015, to ensure that Council meets the 'one DCP' legislative requirement under the *Environmental Planning and Assessment Act 1979*.

Conclusion

The proposed amendment to SCDCP 2015 would remove confusion, make it clearer 'which' controls apply 'where', and would help ensure that Council operates from one main principal development control plan.

The proposed amendment would also ensure that the newly adopted policies relating to the parking of heavy vehicles on residential, environmental protection and rural lands and operating of the animal boarding and training establishments, apply to all areas within the Campbelltown LGA.

Importantly, no new policies or variation to any of the adopted development controls under the SCDCP 2015 or the SCDCP 2014 are proposed as part of this amendment.

Given the above, it is recommended that Council place Amendment No 1 of the SCDCP 2015 on public exhibition for public comment for 28 days in accordance with the relevant provisions of the *Environmental Planning and Assessment Act 1979* and its Regulation.

A report will be presented to Council on the outcome of the public exhibition.

Officer's Recommendation

1. That Council endorse the proposed Amendment No 1 to Campbelltown (Sustainable City) Development Control Plan 2015, including draft Volume 1 Part 1 of the SCDCP 2015, and draft Volume 3 Deferred Areas DCP, for public exhibition in accordance with the *Environmental Planning and Assessment Act 1979* and associated Regulation.
2. That at the conclusion of the public exhibition, a separate report be provided to Council on the outcome of the public exhibition.

Committee's Recommendation: (Kolkman/Matheson)

That the Officer's Recommendation be adopted.

CARRIED

Voting for the Committee's Recommendation were Councillors: Greiss, Hawker, Kolkman, Lound, Matheson, Oates, Rowell and Thompson.

Voting against the Committee's Recommendation: nil.

Council Meeting 19 April 2016 (Greiss/Matheson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 53

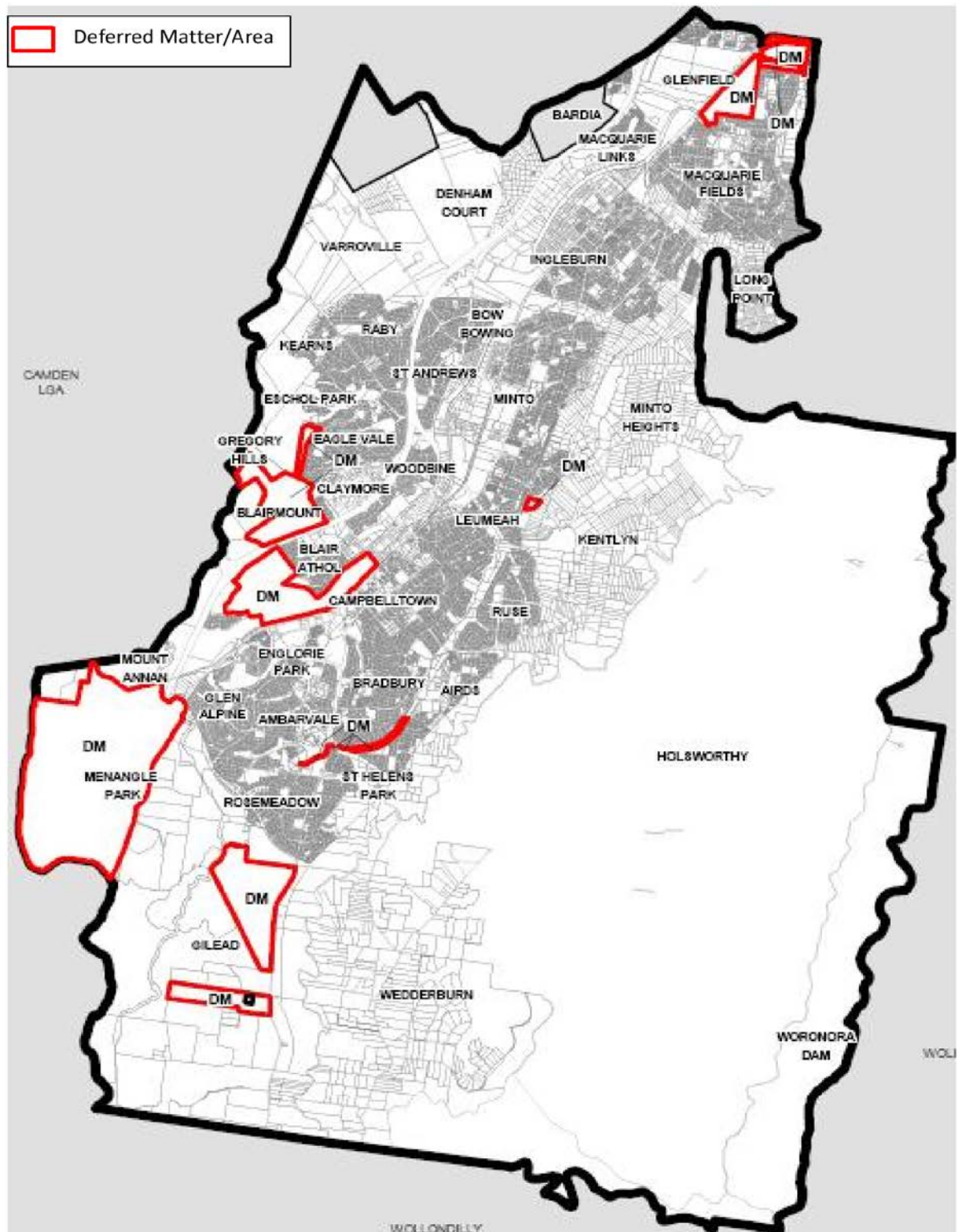
That the Officer's Recommendation be adopted.

Voting for the Council Resolution were Councillors: Borg, Brticevic, Greiss, Hawker, Kolkman, Lake, Lound, Matheson, Mead, Oates, Rowell and Thompson.

Voting against the Council Resolution were: nil.

ATTACHMENT 1

Attachment 1: Deferred Areas Map



ATTACHMENT 2

Draft Part 1 Preliminary

1.1

Introduction

1.1 Introduction

1.1.1 Name of the Plan

This Plan is called Campbelltown (Sustainable City) Development Control Plan 2015 (the Plan).

1.1.2 Purpose of the Plan

The Plan has been prepared in accordance with Section 74 C of the Environmental Planning and Assessment Act 1979 (the Act) and Clause No 16 of the Environmental Planning and Assessment Regulation 2000 (the Regulation). The purpose of the Plan is to provide more detailed provisions to supplement ~~Campbelltown Local Environmental Plan 2015 (CLEP);~~ **Campbelltown Environmental Planning Instruments.**

Council (the consent authority) is required under Section 79C of the Act, to take into consideration the relevant provisions of the Plan in determining development applications on land located within the Campbelltown Local Government Area (LGA).

1.1.3 Land to which the Plan applies

Volume 1 **Development Controls for all types of Development** of the Plan applies to land within the Campbelltown LGA, where the Campbelltown Local Environmental Plan 2015 (the CLEP) applies.

Volume 2 Site Specific Development Control Plans of the Plan applies to certain lands as indicated by each site specific DCP listed under Volume 2.

Certain areas within Campbelltown Local Government Area have their own site specific DCPs. Some of those site specific DCPs are included under Volume 2 of this Plan, while others are standalone DCPs.

Where a site specific DCP does not include specific development controls for a certain type of development, the development controls under Volume 1 shall be used to assess the development applications received by Council. An example: the development controls for child care centres are not currently included under the site specific DCPs, as such development controls under Volume 1 that relate to child care centres will be used to assess child care centres applications within the areas where site specific DCPs apply.

Where there is an inconsistency between the provision of a site specific DCP and Volume 1 of the Plan (whether the site specific DCP is included under Volume 2 of the Plan or a standalone site specific DCP), the provision under the site specific DCP shall prevail to the extent of the inconsistency.

Volume 3 Deferred Areas Development Control Plan of the Plan applies to the areas that have been assigned a 'Deferred Matter' status under the CLEP as shown on the Land Application Map under the CLEP. In addition, certain parts of Volume 1 apply to the land where Volume 3 of the Plan applies, as stipulated under Part 1 of Volume 3 of the Plan. The Land Application Map under the CLEP is available at www.legislation.nsw.gov.au.

~~Note: Volume 1 of Campbelltown (Sustainable City) Development Control Plan 2014 (that came into effect on 12 August 2014) shall continue to apply to land marked as "Deferred Matters" under the CLEP.~~

Volume 1 of the Plan, where relevant, shall supplement the site specific DCPs for the areas within the Campbelltown LGA and the areas that are subject to the State Environmental Planning Policy (Major Development) 2005 and State Environmental Planning Policy (Sydney Region Growth Centres) 2006.

1.1

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1.1.4 The Consent Authority

Campbelltown City Council) is the consent authority for local development within the LGA.

1.1.5 Development Assessment

The Environmental Planning and Assessment Act 1979 is the principal law regulating the assessment and determination of development proposals in NSW.

1.1.5.1 Development Types

The following is a summary of the development types under part 4 of the EP&A Act 1979:

Exempt development

Exempt development is incidental development that is of minimal environmental impact and may be carried out without the need to obtain development consent from Council. The type of development that is exempt from the need to obtain development consent is set out in State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 and Schedule 2 *Exempt development* under the CLEP.

Complying development

Complying development is development that meets specific criteria set out mainly in State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 and other State environmental Planning Policies. To carry out a complying development, a complying development certificate must be obtained from Council or an accredited certifier. If the application is successful, the Council or Private Certifier will issue a certificate usually subject to conditions. The type of developments that are complying development are set out mainly in State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.

Note:

State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 is available for view/download from the NSW legislation web site at:
www.legislation.nsw.gov.au

Note:

The Environmental Planning and Assessment Act 1979 and Regulation (2000) are available for view/download from the NSW legislation web site at:
www.legislation.nsw.gov.au

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Local development

Local development is development that requires development consent from Council.

Integrated development

Integrated development is development (not being State significant development or complying development) that, in order for it to be carried out, requires development consent and one or more of the approvals under other Acts such as Fisheries Management Act 1994, Heritage Act 1977, Mine Subsidence Compensation Act 1961, Mining Act 1992, National Parks and Wildlife Act 1974, Petroleum (Onshore) Act 1991, Protection of the Environment Operations Act 1997, Roads Act 1993, Rural Fires Act 1997 and Water Management Act 2000

Designated Development

Designated development is development that is declared to be designated development by an environmental planning instrument or the Environmental Planning and Assessment Regulation 2000, but does not include State significant development despite any such declaration.

A list of developments and criteria which are classified as designated development can be found in Schedule 3 of the Environmental Planning and Assessment Regulation 2000. Examples include agricultural produce industries, aircraft facilities and coal mines.

1.1.6 Monitoring and Review of the Plan

Council is required to keep its CLEP and the Plan under regular and periodic review to ensure that these Plans:

- a) continue to be useful and relevant;
- b) can be judged as to their effectiveness;
- c) reflect an adequate and appropriate capacity for development; and
- d) provide for the appropriate protection of the environment and natural resources.

The Plan shall be reviewed every five (5) years or as considered necessary by Council.

1.1.7 Variation to Planning Controls and Standards within the Plan

Council may consider variations to the requirements of the Plan in certain circumstances. Requests for variations are required to be in writing and shall clearly demonstrate the reason(s) why the variation sought would not adversely impact on the environment or local amenity, would not erode the relevant standard and that compliance with the requirements of the Plan are unreasonable or unnecessary in the circumstances of the case. Council gives no assurance that it will permit any variation(s) to the requirements of the Plan. Variations will only be considered in exceptional circumstances.

Compliance with numerical provisions of the Plan does not guarantee the granting of development consent. Each application will be considered on its merits, having regard to the objectives in the Plan and matters for consideration under Section 79C of the Act.

1.1.8 Structure of the Plan

The Plan identifies objectives and design requirements for all aspects of development permissible with consent under the CLEP. The Plan comprises the following:

2.2 Amendment No. 1 To Campbelltown (Sustainable City) Development Control Plan 2015

Volume 1 : Development Controls for All Types of Development

- Part 1 Preliminary
- Part 2 Requirements Applying to all Types of Development
- Part 3 Low and Medium Density Residential Development and Ancillary Residential Structures
- Part 4 Rural Residential Development and Ancillary Rural Residential Structures
- Part 5 Residential Apartment Buildings and Mixed-use Development
- Part 6 Commercial Development
- Part 7 Industrial Development
- Part 8 Child Care Centres
- Part 9 Public consultation
- Part 10 Religious Establishments
- Part 11 Vegetation Management and Wildlife Habitat
- Part 12 Telecommunications Facilities
- Part 13 Sex Industry Premises
- Part 14 Parking of heavy vehicles on on Residential, Rural and Environmental Protection Land
- Part 15 Animal Boarding or Training Establishments
- Appendices

Volume 2: Site Specific Development Control Plans

- Part 1 ~~Minto Renewal DCP~~ ~~One Minto DCP~~
- Part 2 Glenfield Road Area DCP
- Part 3 The Link Site DCP
- Part 4: Site Specific Development Controls for Certain Heritage Items
- Part 5: University of Western Sydney - Campbelltown
- Part 6: Edmondson Park Smart Growth DCP

Volume 3: Deferred Areas Development Control Plan

1.1.9 Relationship to other Plans and Documents

- a) The provisions contained in the Plan are in addition to the provisions within SEPPs and the CLEP. In the event of any inconsistency between this Plan and the CLEP, the CLEP will prevail. Where there is an inconsistency between the Plan and any other DCP (other than those DCPs referred to under section 1.1.3), the provisions of this Plan shall prevail.
- b) This Plan repeals:

1.1

Introduction

1.1 Introduction

- DCP No - 27 Queen Street Historic Precinct ;
- DCP No 109 - Raith;
- DCP No 120 - Parking of Commercial Vehicles and Trucks within Residential, Scenic Protection and Rural Areas; ~~and~~
- DCP 121 - Woodcrest Heritage Item and Residential Development; and
- *Campbelltown (Sustainable City) DCP 2014*

- c) If a development application or an application under Section 96 or 96AA of the Environmental Planning and Assessment Act 1979 to modify a development consent has been made before the effective date of the Plan in relation to land to which this Development Control Plan applies and the said application has not been finally determined before the commencement of this Development Control Plan, the application must be determined as if this Development Control Plan had not commenced.

1.1.10 How to use the Plan

The following steps provide a general guide to using the Plan. If you require any further information or assistance, please contact Council's Technical Support Officers on (02) 4645 4608.

Step 1

- Check the permissibility of the development under the ~~CLEP~~ relevant planning instrument;
- Determine the category of the development by referring to section 1.1.5 (development categories).
- If the proposed development is 'exempt development' refer to State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 (E&CDC SEPP) and Schedule 2 *Exempt development* under the CLEP.
- The E&CDC SEPP is available for view/download from NSW Legislation web site at www.legislation.nsw.gov.au
- If the development is 'complying development' refer to the E&CDC SEPP .
- If the development is 'local development' proceed to Step 2.

Step 2

- Refer to Section 1.1.3 Land to which the Plan applies to find out which Volume of the Plan applies to your land.
- ~~Check whether Volume 2 contains the Principal DCP that applies to your land.~~
- If Volume 2 applies, ensure that the development satisfies the objectives and design requirements of the relevant DCP under Volume 2 of the Plan.
- If Volume 2 does not apply, proceed to Step 3 below.

Step 3

- Read Part 2 (Requirements applying to all development) and refer to Section 2.1 (Table 2.1 - Thresholds) to determine which sections are relevant to the development.

Step 4

- Read the relevant part of the Plan that applies to the development.
- Ensure that the development satisfies the objectives and design requirements of each relevant section.
- Ensure that all relevant action/management plans are prepared in accordance with the specifications within the relevant appendix

1.1**Introduction****Important Note:**

- For definitions of terms used throughout **Volume 1 of the Plan**, refer to Section 1.4 Definitions of Volume 1.
- The majority of terms used throughout **Volume 1 of the Plan** are defined under the Dictionary of the CLEP.
- **For definitions of terms used throughout Volume 3 of the Plan, refer to Section 1.2 Definitions of Volume 3.**
- For acronyms and abbreviations used throughout the Plan refer to Section 1.5 Acronyms of Volume 1.
- All development proposals must comply with the relevant requirements of the Building Code of Australia.

Engineering Design Guide for Development

The Plan is to be read in conjunction with the Engineering Design Guide for Development (EDGD). The EDGD forms an integral part of Council's planning document set and shall be adhered to in any development proposal. The EDGD sets out the minimum standards to be achieved and best practice should always be followed. All proposals will be assessed on technical merit.

1.2

Aims of the Plan

1.2 Aims of the Plan

The aims of the Plan are to:

- Ensure that the aims and objectives of the CLEP are complemented by the Plan;
- Ensure that the principles of ecological sustainability are incorporated into the design, construction and ongoing operation of development;
- Facilitate innovative development of high quality design and construction in the City of Campbelltown;
- Ensure that new development maintains or enhances the character and quality of the natural and built environment;
- Ensure that new development takes place on land that is capable of supporting the proposed development;
- Encourage the creation of safe, secure and liveable environments;
- Ensure that new development minimises the consumption of energy and other finite resources, to conserve environmental assets and to reduce greenhouse gas emissions; and
- Provide for the design requirements for a variety of housing within the City of Campbelltown.

1.3 Campbelltown 2025 and the Plan

Council has adopted *Campbelltown 2025 - Looking Forward*, an overarching town planning strategy that informs all Council planning policies. *Campbelltown 2025 - Looking Forward* aims to guide the planning decisions within the City to ensure that sustainable planning outcomes can be achieved.

Campbelltown 2025 Looking Forward contains a “vision” for the City, along with six (6) strategic directions to facilitate realisation of the vision. The Plan has been developed to be consistent with and add value to the strategic directions:

- a) Growing the Regional Centre.
- b) Building a distinctive Campbelltown sense of place.
- c) Protecting and enhancing the City’s environmental assets.
- d) Getting around the City.
- e) Building and maintaining quality public infrastructure.
- f) Creating education, employment and entrepreneurial activities.



2.2 Amendment No. 1 To Campbelltown (Sustainable City) Development Control Plan 2015

1.3.1 The Vision

In 2025 we will live in a safe, prosperous, just, and proud community that enjoys a healthy lifestyle and access to high quality amenities.

We are proud to celebrate our diverse culture, creativity, and spirit at home with our families and at the places where and at the times when we come together as a community.

Prosperity and wellbeing stems from a diverse economy, where the skills of our workforce adapt to changes in emerging technology and markets. New enterprises are committed to the principles of cleaner production and environmental efficiency.



1.3

Campbelltown 2025 and the Plan

There is an emphasis on self-containment and sustainable community living. More than 50% of the people who live in Campbelltown City who are employed, work in Campbelltown. Business centres are a focus for community amenity and interaction, not just shopping centres. This has been assisted by the integration of in-centre living opportunities within the centres, as part of vibrant mixed use developments.

We move around our City and region in safe and environmentally sustainable ways, promoting public transport as the primary means of mobility. Integrated land use, development and transport planning minimises travel times and promotes more convenient access to amenities and employment areas.

The City has grown to be the 'hub' of the Greater South Western Sydney Region, where access to high level retail, commercial, education, health, community, recreation and cultural amenities is assured. This has been a major conduit for employment development, as has been the University of Western Sydney, the TAFE and the Campbelltown Hospital.

Campbelltown is renowned for its 'leading edge' built environmental character, setting it apart from other metropolitan localities. This is reinforced by a distinctive landscape quality incorporated into the design and treatment of urban environments including the preservation of indigenous vegetation and other natural landscape features. Our cultural heritage, indigenous and non-indigenous, is respected.



The bushland, the Scenic Hills, rural landscape settings, the rivers, and our unique flora and fauna have been protected in recognition of the valuable contribution they make to our quality of life, and the City's identity.

Scarce natural resources - water, soil and clean air, are now appropriately valued, and we use them wisely in the interests of future generations.

The City has achieved much and prospered. We have maintained our natural environmental qualities, yet built a contemporary and striking City image that is renowned across Sydney. New economic development opportunities have been secured and our community spirit and culture flourishes. The City of Campbelltown looks forward to a sustainable future.

1.4

Definitions

1.4 Definitions

Note:

- The majority of terms used under the Plan are defined under the Dictionary of the CLEP.
- The definitions under this section of the Plan complement the definitions under the CLEP.

Adaptable dwelling means a dwelling that is designed to be able to be adapted to accommodate, or is intended to be used permanently for seniors or people with a disability.

Adjoining land means:

- land that is adjacent to an allotment not in the same ownership; or
- land that is directly opposite another allotment; or
- land that is separated from another allotment only by a road, pathway, driveway, battle-axe handle, or the like.

Amenity means those qualities and characteristics of a site and its neighbouring area that contribute to the comfort and pleasantness of the local environment.

Asset protection zone means a buffer between development and bushfire hazards.

Average Recurrence Interval (ARI) means the average period between the recurrence of a storm event of a given rainfall intensity.

Battle-axe allotment means an allotment that does not have direct frontage to a public road other than via a driveway (handle).

Building Sustainability Index (BASIX) means a web-based planning tool designed to assess the potential performance of new development against a range of sustainability indices including landscape, stormwater, water, thermal comfort and energy.

Burra Charter (The Australia ICOMOS Charter for Places of Cultural Significance) means a guide for the conservation and management of places of cultural significance and is based on the knowledge and experience of Australian ICOMOS members (ICOMOS - International Council on Monuments and Sites).

Bushfire prone land means land which has been identified as bushfire prone land on the Campbelltown Bushfire Prone Lands Map as certified by the Commissioner of the NSW Rural Fire Service.

Bush rock means natural surface deposits of rock from rock outcrops or from areas of native vegetation. Rocks may be loose rocks on rock surfaces or on the soil surface, or may have been removed from rock outcrops by excavation or blasting. In the Campbelltown area, most bushrock is derived from either sandstone or shale formations. The removal of bushrock is listed as a key threatening process under state threatened species legislation.

Communal open space means the open space/landscaped area of a development used or intended for use for recreation and relaxation purposes by residents or occupants and that is under the control of an owner corporation or similar organisation, which is not for

the exclusive use of individual residents or occupants of any single dwelling. It does not include driveways, visitor parking spaces or private open space.

Conventional allotment means the creation of a Torrens Title allotment in which no dwellings are proposed as part of the development application.

Conservation management plan means a document prepared in accordance with the requirements of the NSW Heritage Office which establishes the heritage significance of an item, place or heritage conservation area and identifies conservation policies and management mechanisms that are appropriate to enable that significance to be retained.

Council Strategic Planning Document (CSPD) means the CLEP, the Plan, S94 Development Contribution Plan, S94A Development Contribution Plan, Planning Agreement and Plans of Management prepared by, or on behalf of Council.

Crown means the portion of the tree consisting of branches and leaves and any part of the trunk from which branches arise.

Crown maintenance pruning means pruning that does not reduce the volume of the crown and retains the structure and size of the tree. It comprises deadwooding, crown thinning, and formative pruning.

Crown modification pruning means pruning that changes the form and habit of the tree.

Crown thinning means selective removal of small branches (less than 40 mm in circumference) that does not alter the overall size of the tree by more than 5%.

Dangerous tree means a tree that imposes a threat to a property or humans and/or:

- has substantial stem damage (e.g. more than 50 percent cross-section area stem damage);
- is in extreme declining health or unstable (e.g. more than 50 percent lateral roots damaged/unsound);
- has a split trunk.

Dead tree means a tree that is no longer capable of performing any of the following processes:

- Photosynthesis via its foliage crown (as indicated by the presence of moist, green or other coloured leaves);
- Osmosis (the ability of the root system to take up water);
- Turgidity (the ability of the plant to hold moisture in its cells);
- Epicormic shoots (the production of new shoots as a response to stress, generated from buds under the bark or from a lignotuber - at ground or underground stem).

Deadwooding means the removal of dead branches.

Deep soil planting means the area of land within the site that has at least 3 metres of soil directly below the whole surface of the area.

Domestic outbuilding means a building or structure used for purposes ancillary to the main dwelling(s) on an allotment and includes awnings, pergolas, gazebos, garden sheds, garages, carports and the like, but does not include a swimming pool or a dwelling.

1.4

Definitions

1.4

Definitions

Dormer means a gabled extension built out from a sloping roof to accommodate a vertical window.

Dying Tree means a tree that has declined to a point that no remedial action will prevent death.

Environmental weed means a plant that adversely affects the integrity, conservation status, habitat characteristics and aesthetic values of natural eco-systems (including native and exotic species).

Flood Planning Level is the 100 year Average Recurrence Interval flood level plus freeboard in accordance with Table 4.1 of Council's Engineering Design for Development.

Flowpath means the overland route taken by any concentration of, or significant sheet flow of stormwater on its way to any drain or stormwater system, creek, river or flood plain in a storm.

Formative Pruning means pruning of young and establishing trees with the general aims of directing plant growth and/or developing a sound structure.

Freeboard means a factor of safety used in relation to the setting of floor levels. It makes allowance for wave action, localised hydraulic behaviour and stormwater system blockages.

Habitat resources means specific ecosystem elements that provide valuable foraging substrates and shelter sites that are important to the survival of a range of species and include hollow-bearing trees, hollow logs and bush rock.

Habitable room means a room used for normal domestic activities and includes a bedroom, living room, lounge room, music room, television room, rumpus room, sewing room, study, play room, family room, sunroom and the like. It excludes a garage, bathroom, laundry, water closet, pantry, walk in wardrobe, lobby, clothes drying room, and other spaces of a specialised nature that are not occupied frequently or for extended periods.

Hollow-bearing tree means trees where cavities have formed in the trunk or branches of a live or dead tree to provide wildlife with foraging, shelter, roosting and nesting habitat.

Hollow logs means terrestrial woody habitat that includes the accumulation of senescent trees, hollow-forming tree limbs and branches on the ground.

Injury and wilful destruction of vegetation means damage to vegetation and includes:

- Lopping and topping;
- Poisoning;
- Cutting, tearing, snapping and breaking of branches and roots that is not carried out in accordance with acceptable agricultural practices or is done for invalid reasons such as vandalism;
- Ring barking, scarring the bark when operating machinery, fixing objects (eg. signs) by nails, staples or wire, using tree climbing spikes in healthy trees or fastening materials that circle and significantly restrict the normal vascular function of the trunk or branches or making a blaze on a tree as a marker point;
- Damaging the vegetation's root zone by compaction or excavation,

stripping of top soils, burial, or the alteration of natural ground level or the water table which causes damage to the vegetation or any part of the vegetation.

- ‘Under scrubbing’, unless carried out by hand tools.

Lop or Lopping means cutting between branch unions or at internodes on growing vegetation with the final cut leaving a stub.

Noxious weed means a weed declared by an order under the Noxious Weeds Act 1993.

On-site service facilities means facilities that are required for the purposes providing electricity, sewerage, communication and the like. This includes aerials, satellite dishes cable broadband and other service media.

Other Vegetation means any plant life not defined by this Part as a tree and includes any sapling, shrub, scrub, understorey plants, ground cover (being any type of herbaceous vegetation) and plants occurring in a wetland that:

- Provides habitat or likely habitat for threatened species, populations and endangered ecological communities as defined within the Threatened Species Conservation Act; or
- Is located within a riparian zone or within 40 metres of the top bank of a creek, river, watercourse, wetland, stream or other aquatic habitat;
- Is located within a wildlife corridor as delineated within Council’s Biodiversity Strategy;
- Is located within Koala habitat as delineated within Council’s draft Koala Plan of Management; is located on land owned by Council or under its care, control and management; and
- Forms part of native vegetation.

Owner means:

- The person or persons listed on Council’s rates file to be the owner of the land at the date of notification; or
- The owners corporation in the case of land that is within a strata scheme under the Strata Titles Act, 1973, or a Leasehold strata scheme under the Strata Titles (Leasehold) Act, 1986; or
- The Association in the case of land that is a community precinct or neighbourhood parcel within the meaning of the Community Land Development Act, 1989.

Parenting Facility means a room which is equipped with facilities for feeding (including breast feeding) and caring of babies/infants.

Place of Aboriginal heritage significance means a place that has the physical remains of pre-European occupation by, or is of contemporary significance to, the Aboriginal people.

Primary street means the area between the front elevation of the building/structure and the road to which it is orientated.

Privacy screen means:

- i) a structure that provides a screen or visual barrier between a window of a

1.4

Definitions

1.4

Definitions

habitable room or an outdoor area on a lot and an adjoining lot that:

- (i) has no individual opening more than 30mm wide, and
 - (ii) has a total area of all openings that is no more than 30% of the surface area of the screen or barrier, or
- ii) a window, the whole of which has translucent glass and is fixed and not able to be opened.

Prostitution means the provision of a sexual act or sexual service in return for payment or reward.

Pruning means any pruning that is not crown maintenance pruning and include Crown Modification Pruning as defined by AS 4373-(as amended).

Public consultation means the public exhibition and/or public notification of CSPDs or development applications.

Public domain means an area that is adjacent to the development site, which is under the care, control and/or ownership of a public authority.

Public exhibition means a formal public showing of information (whether by electronic means or displays of hard copies) that is in Council's opinion relevant to a draft Council Strategic Planning Document or a development application for a period of time and manner as prescribed under relevant sections of Part 9 of the Plan and any other relevant planning legislation.

Public notification means notifying property owners in writing of Councils Strategic Planning Documents and development applications.

Public submission means a letter, petition, email, fax or similar written representation received from individuals or groups of people regarding Councils Strategic Planning Documents or development applications.

Remove, Removal and Cutting Down means to dismantle vegetation for example by chainsaw, or to separate the vegetation from the ground where it is growing or dislodging it with earth-moving equipment in order to kill the vegetation, including its branches, foliage, trunk, stump and root system will not regrow. This includes the poisoning of the stump and/or roots and/or taking away, or grinding or burning out of its remains to prevent growth.

Secondary street means the area between the side and/or rear elevation/s of the building/structure and any additional road/s to which it adjoins.

Solar collectors means any building element or appliance specifically designed to capture or collect the sun's rays for the benefit of the occupants {e.g. windows including clerestory (or highlight) windows, solar hot water collector panels, photovoltaic (solar-electricity) cells/panels and the like}.

Suitably qualified person means a person who through suitable education and or experience, accreditation (trade or professional) and knowledge may be reasonably relied upon by Council to provide advice within an area of expertise related to the relevant task.

Treatment train means a sequential series of treatment processes that are designed to improve stormwater quality from its source to the point where it is released to a natural watercourse.

Threatened species, population or ecological community means a species, population or ecological community that is listed under the NSW Threatened Species Conservation Act 1995, Fisheries Management Act 1994 or the Commonwealth Environment Protection Biodiversity Conservation Act 1999.

1.4 Definitions

Tree means a perennial plant with at least one self supporting stem which,

- i) has a height of more than three (3) metres, or
- ii) has an outside circumference of at least 500mm at ground level; or
- iii) has a branch and foliage crown spread of at least 4 metres.

Vegetation means a tree or other vegetation.

Virgin Excavated Natural Material (VENM) means material (such as clay, gravel, sand, soil, and rock) that does not contain any other type of waste and which has been excavated from areas of land that are not contaminated with human-made chemicals as a result of industrial, commercial, mining or agricultural activities and which do not contain sulphuric ores or soils.

Waste Management Plan (WMP) means a plan demonstrating the details of how waste will be managed during the demolition, construction and ongoing operations of a development.

Water Sensitive Urban Design (WSUD) seeks to ensure that development is carefully designed, constructed and maintained so as to minimise impacts on the natural water cycle. This can be achieved through a design approach that strives to maintain or replicate the natural watercycle through an incremental, “treatment train” approach, one that optimises the use of rainwater on site while minimising the amount of water transported from the catchment.

Wheel Out-Wheel Back means a service involving Council’s domestic waste collection contractor entering a property, collecting and emptying the 240 litre waste bins from storage areas and returning the bins to the bin storage area from where they were collected.

Zone of influence means the area likely to be influenced by building loads, and is a factor of the structure of the ground on which the building is to be located.

1.5

Acronyms

1.5. Acronyms

APZ	Asset Protection Zone
ARI	Average Recurrence Interval
BASIX	Building Sustainability Index
BCA	Building Code of Australia
CLEP	Campbelltown Local Environmental Plan 2015
CSPD	Council Strategic Planning Document
CPTED	Crime Prevention Through Environmental Design
DA	Development Application
DCP	Development Control Plan
E&CDC	State Environmental Planning Policy (Exempt and Complying Development Codes) 2008
EDGD	Engineering Design Guide for Development
ESD	Ecologically Sustainable Development
EP&A Act	Environmental Planning and Assessment Act 1979
EP&A Reg	Environmental Planning and Assessment Regulation 2000
EPI	Environmental Planning Instrument
FSR	Floor Space Ratio
GFA	Gross Floor Area
IDO	Interim Development Order
LEP	Local Environmental Plan
LG Act	Local Government Act 1993
LGA	Local Government Area
m	Metre
OEH	Office of Environment and Heritage
PoM	Plan of Management
RFDC	Residential Flat Design Code
RMS	Roads and Maritime Services (previously RTA)
SEPP	State Environmental Planning Policy
sqm	Square metre
WMP	Waste Management Plan
VENM	Virgin Excavated Natural Material

3. DEVELOPMENT SERVICES

3.1 Development Services Section Statistics - February 2016

Reporting Officer

Acting Manager Development Services

Attachments

Development Services application statistics for February 2016 (contained within this report)

Purpose

To advise Council of the status of development and other applications within the Development Services section.

Report

In accordance with Council's resolution of 23 August 2005 that Councillors be provided with regular information regarding the status of development applications, the attachment to this report provides details of key statistics for February 2016 as they affect the Development Services section.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Oates/Thompson)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 19 April 2016 (Greiss/Matheson)

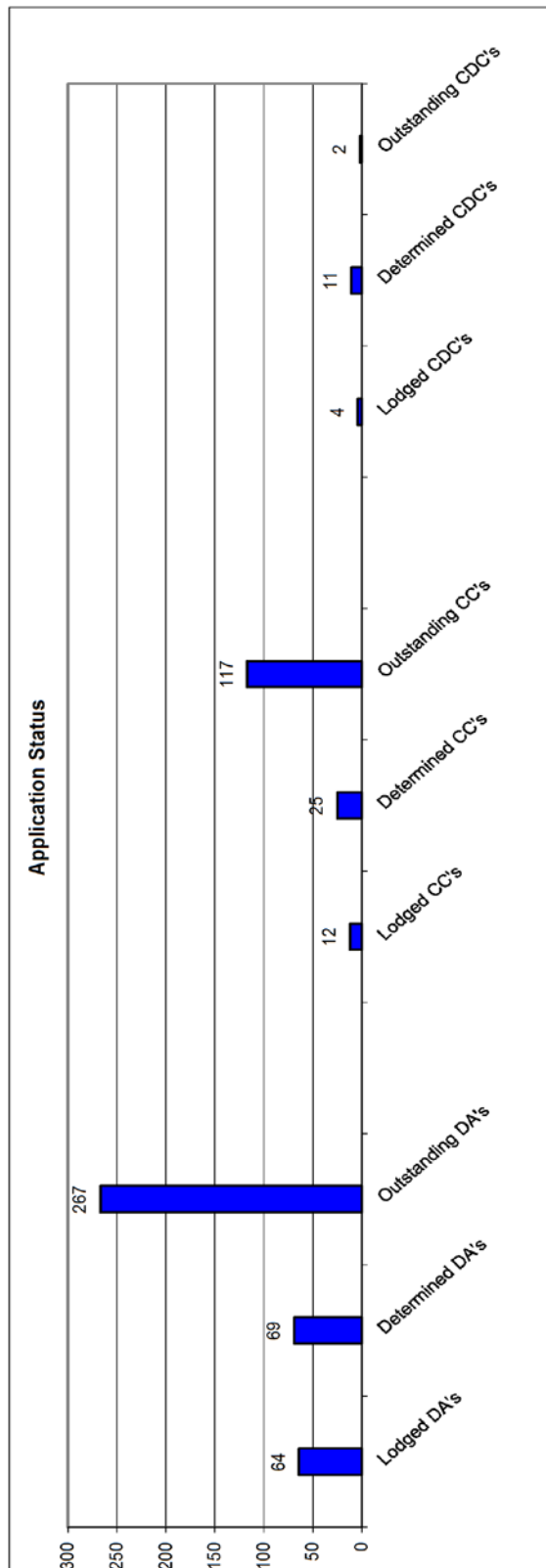
That the Officer's Recommendation be adopted.

Council Resolution Minute Number 51

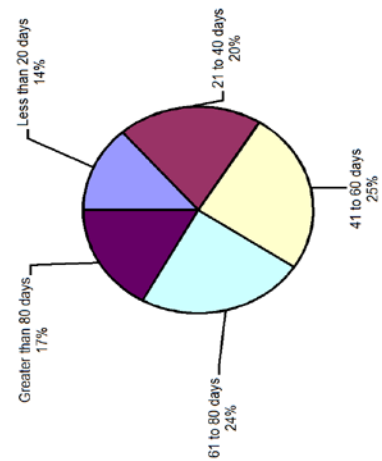
That the Officer's Recommendation be adopted.

ATTACHMENT 1

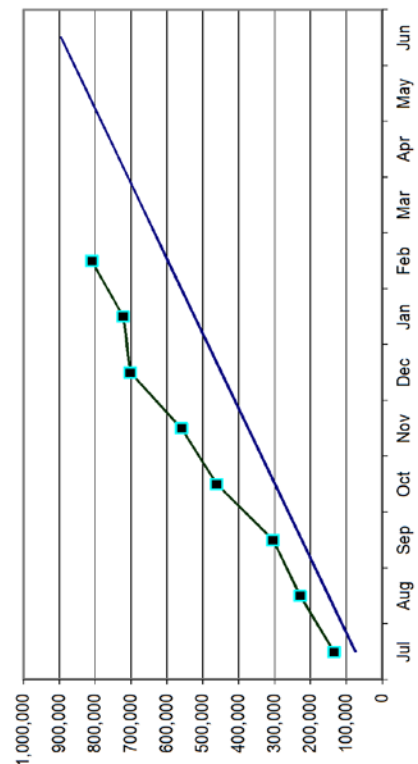
**DEVELOPMENT SERVICES SECTION
 MONTH AT A GLANCE – February 2015**



**Development Application
 Monthly Processing Times**



**Development Application Income
 2015/2016**



3.2 Modification Of Existing Development Consent For The Construction And Operation Of A Child Care Centre - No. 1 Blomfield Road, Denham Court

3.2 Modification of existing development consent for the construction and operation of a child care centre - No. 1 Blomfield Road, Denham Court

Reporting Officer

Acting Manager Development Services

Attachments

1. Recommended conditions of consent (contained within this report)
2. Locality plan (contained within this report)
3. Proposed intersection plan (contained within this report)
4. Notification plan (distributed under separate cover – confidential – for privacy reasons this plan is not available to the public)

Purpose

To assist Council in its determination of an application to modify an existing development consent, pursuant to the requirements of the *Environmental Planning and Assessment Act 1979*.

Property Description	Pt Lot 101 DP 602622, No. 1 Blomfield Road, Denham Court
Application No	610/2004/DA-C/C
Applicant	Cephas Australia Pty Ltd/ c/- ARPL
Owner	J F Galluzzo
Provisions	State Environmental Planning Policy (Infrastructure) 2007 Campbelltown (Urban Area) Local Environmental Plan 2002 Draft Campbelltown Local Environmental Plan 2014 Campbelltown (Sustainable City) Development Control Plan
Date Received	September 2015

History

Council refused a development application for the construction and operation of a 74 place child care centre at the subject site at its Ordinary meeting held on 3 May 2005.

Immediately prior to that decision, the land owner lodged a 'deemed refusal' application with the Land and Environment Court (the Court) on the grounds that Council had failed to determine the application within the prescribed period of time.

3.2 Modification Of Existing Development Consent For The Construction And Operation Of A Child Care Centre - No. 1 Blomfield Road, Denham Court

After receipt of amended plans and expert witness opinion from several professionals, the Court granted development consent for the construction and operation of the child care centre in September 2005.

The consent issued by the Court included 61 conditions of consent, which addressed a wide range of issues including the building's construction, provision of car parking, on-site effluent treatment and operational matters for the centre, construction of a commercial kitchen and traffic safety.

In 2012 Council became aware of the fact that the centre was being operated contrary to the consent issued by the Court. Council received information that the centre was regularly operating with approximately 90 children attending each day, in excess of its permitted maximum of 74 and well in excess of the permitted 50 with the intersection in its configuration at the time.

In December 2012, Council issued a 'Notice of Proposed Order', which required the owner to comply with the requirements of Condition 19 of the consent. Condition 19 relates to the construction of a new intersection at Campbelltown and Blomfield Roads once the number of children attending the centre reaches a certain threshold, being 50 children.

At the time, Council received advice from the Road and Maritime Services (RMS) which supported the Notice's intention, that being, construction of an upgraded intersection adjacent to the child care centre site and in accordance with the Court's condition.

Extracts from RMS correspondence at the time reads:

"RMS has reviewed the information submitted and advises that once enrolments at the child care centre reach above 50, the warrant is met to upgrade the intersection of Blomfield Road and Campbelltown Road to a Type AUR intersection treatment at full cost to the operator of the child care centre."

"If the abovementioned intersection is not upgraded to a Type AUR intersection treatment, concern is raised with regard to non-frangible fixed objects being located within the clear zone on the northern side of Campbelltown Road at the intersection, which poses a road safety hazard."

"As a result of all the above, RMS fully supports Council in enforcing Condition No. 19 of the development consent."

Upon receipt of the Notice, the owner made an application to amend the consent, in particular the wording of Condition 19, as it related to the number of children permitted at the child care centre. That application was refused by Council in November 2013.

Following that refusal, Council moved to issue an Order so that the works to the intersection would be carried out by the owner in accordance with the consent. An appeal against the Order being made was subsequently submitted to the Land and Environment Court as a Class 4 appeal by the owner.

3.2 Modification Of Existing Development Consent For The Construction And Operation Of A Child Care Centre - No. 1 Blomfield Road, Denham Court

Protracted legal proceedings in relation to the Class 4 appeal were undertaken throughout 2014, including the submission of another modification application relating to the intersection's construction and its relationship to the number of children permitted to attend the child care centre. At the conclusion of the proceedings, and after Council was successful in joining the proprietor of the centre to the proceedings, an agreement was reached to reduce the number of children at the centre to 50 until which time the intersection was upgraded in accordance with the centre's consent from 2005.

For more information about the Class 4 proceedings described above, it is recommended that the 'Legal Status Report' prepared for the Planning and Environment Committee's February 2015 meeting be reviewed.

At the same time as the Class 4 proceedings were being processed by the Land and Environment Court, a separate appeal was being run by the owner in relation to Council's deemed refusal of a development application to extend the child care centre. The extension would have provided for up to 130 children to attend the centre and did include the construction of an upgraded intersection at Campbelltown and Blomfield Roads.

As part of the Court's review of that application, detailed evidence was provided by expert traffic engineers in relation to the type of intersection that would be required to suit a child care centre of that size, having regard to Campbelltown Road's existing configuration. An intersection design was ultimately agreed to, although the number of children to which it would suit remained in some dispute. Notwithstanding general agreement on the intersection and traffic safety issues, the appeal was dismissed by the Court.

In her judgment, Commissioner Morris noted the area's character and the existing development on the site.

The following two extracts characterise the tone from the Commissioner's judgment:

"Having regard to the evidence, I am not satisfied that the development will not have a detrimental impact on the quality and character of the locality or the amenity of that locality. The scale of the development, its footprint, proximity to boundaries and heavy reliance on landscaping to screen fences and built form combined with extensive areas required for parking and access is inconsistent with the character of the locality."

and

"It is apparent that the site is at its capacity for non-residential uses in terms of built form and that any additional development of the scale proposed would be inconsistent with the rural residential character of the area."

Report

An application to modify the Court issued development consent has been received. The application has been made pursuant to Section 96AA of the *Environmental Planning and Assessment Act 1979* (the Act). Section 96AA of the Act allows the Council to determine modification requests, even though the original consent was issued by the Court.

3.2 Modification Of Existing Development Consent For The Construction And Operation Of A Child Care Centre - No. 1 Blomfield Road, Denham Court

The Modification Application

The subject application requests a modification to the wording within Condition 19, which as mentioned earlier, relates to the construction of a new intersection at Blomfield and Campbelltown Roads. The application seeks to amend the wording of the condition to provide for an updated description of the intersection that would be required to be constructed at the site, in order for the centre to be permitted to operate at its intended maximum capacity of 74 children.

Condition 19 of the Court's 2005 consent is reproduced exactly below:

Prior to Council or an accredited certifier issuing a construction certificate, the applicant shall submit engineering details of the required intersection construction described below.

Upgrade the intersection to type A intersection (as contained within Austroads 'The Guide to Traffic Engineering Practice, Intersections at Grade, Part 5'), comprising creation of a 4 m wide Clear Zone on the northern side of Campbelltown Road, directly opposite Blomfield Road. The Clear Zone would be achieved by the relocation of a light pole, the removal of 2-3 trees (if required) and minor road should(sic) improvement works to the RTA's satisfaction prior to the commence(sic) of the centre, where the enrolment of children does not exceed 50 places. The intersection shall be upgraded to type B intersection (as contained within Austroads 'The Guide to Traffic Engineering Practise, Intersections at Grade, Part 5') where enrolment exceeds 50 children to a maximum of 74 children.

Details of Type A and B construction design details to be provided prior to the issue of a Construction Certificate.

The applicant shall liaise with the Roads and Traffic Authority (RTA) Project Services Manager, Traffic Projects Section, Blacktown (ph. 8814 2144) in preparation of the intersection design. Prior to issue of a construction certificate, the written approval of the RTA as to the intersection design is required to be provided to Council.

All works shall be to the sole cost of the applicant. The applicant may be required to pay a plan checking fee and lodge a performance bond with the RTA prior to release of the approved road design from the RTA.

The applicant shall advise council in writing a minimum of three months prior to commencement of operation of the centre with more than 50 children.

It is important to note that in the current Austroads Guidelines (the relevant road design guidelines), the Type B intersection treatment is no longer used, and is replaced by a Type CHR(S), which is a reduced version of the standard right turn bay treatment. The design was changed slightly from the old Type B form to the new Type CHR(S) and is considered to be a safer intersection type.

3.2 Modification Of Existing Development Consent For The Construction And Operation Of A Child Care Centre - No. 1 Blomfield Road, Denham Court

As part of the Court's assessment of the proposal to extend the child care centre in 2015, Council appointed a traffic engineering expert to assist with the proceedings. In conjunction with the applicant's own expert, an intersection design was agreed to, which met the requirements of Condition 19 in terms of providing for turning bays on Campbelltown Road and also provided for an updated design using the current Austroads Guidelines.

The agreed intersection was supplied with the current modification application and is located in attachment 3 to this report. The intersection would provide for appropriate vehicle storage space in Campbelltown Road as well as for appropriate 'clear zones' from objects such as power poles and signage.

The proposal was forwarded to the RMS who responded that Section 138 (pursuant to the *Roads Act 1993*) concurrence could be issued for the upgrade upon receipt of a formal application by the applicant in the future.

Council's City Works Division have also reviewed the proposal and found it to be acceptable.

In order to facilitate the adoption of the new intersection design into the existing consent, the wording of Condition 19 must be altered.

The proposed wording follows:

Prior to Council or an accredited certifier issuing a construction certificate, the applicant shall submit engineering details of the required intersection construction described below.

Upgrade the intersection to a Type A intersection (as contained within Austroads 'The Guide to Traffic Engineering Practice, Intersections at Grade, Part 5'), comprising the creation of a 4 metre wide Clear Zone on the northern side of Campbelltown Road, directly opposite Blomfield Road. The Clear Zone would be achieved by the relocation of a light pole, the removal of 2-3 trees (if required) and minor road improvement works to Roads and Maritime Service's (RMS) satisfaction prior to the commencement of the centre, where the enrolment of children does not exceed 50 places.

All works shall be at the sole cost of the applicant. The applicant may be required to pay a plan checking fee and lodge a performance bond with the RMS prior to release of the approved road design and accompanying approval by the RMS.

To operate with a daily child population in excess of 50 children, to a maximum of 74 children daily, the intersection shall be constructed generally in accordance with the plan prepared by McLaren Traffic Engineering (ref. 15121, Drawing 1, Revision 2, dated 3 June 2015) that complies with Austroads 'Guide to Road Design' recommendations and/or as directed to be modified by the RMS to meet its requirements. Design approval of RMS shall be obtained prior to any work commencing. The design is similar to a Type CHR(S) intersection as detailed in the Austroads guide mentioned above.

3.2 Modification Of Existing Development Consent For The Construction And Operation Of A Child Care Centre - No. 1 Blomfield Road, Denham Court

Any works on Campbelltown Road require the applicant to enter into a 'Works Authorisation Deed' (WAD) with RMS, which shall be executed prior to the commencement of any works at the intersection. A copy of the WAD relating to the intersection design is to be provided to Council.

The applicant shall carry out design and construction of the intersection to include all necessary road pavement construction, drainage, creation of a right turn lane, deceleration, storage and acceleration areas, thermoplastic line marking, signposting, landscaping and the capital cost of street lighting to Endeavour Energy's requirements.

All works associated with the intersection's upgrade shall be at no cost to Roads and Maritime Services, Campbelltown City Council or Liverpool City Council.

The applicant shall liaise with the RMS in preparation of the intersection design. Prior to issue of a construction certificate, the written approval of the RMS as to the intersection design is required to be provided to Council.

All works shall be to the sole cost of the applicant. The applicant may be required to pay a plan checking fee and lodge a performance bond with the RMS prior to release of the approved road design from the RMS.

The applicant shall advise Council in writing a minimum of one month prior to commencement of operation of the centre with more than 50 children.

Public Consultation

Council notified the modification proposal in accordance with the requirements of Section 96AA of the *Environmental Planning and Assessment Act 1979*. All properties in Blomfield Road were notified as well as other affected properties located in both Campbelltown and Liverpool City Council areas on Campbelltown Road and Liverpool City Council itself.

Two submissions objecting to the modification were received. Matters raised in the submissions are detailed below:

- The intersection as approved by the Court must be constructed

Submissions provided a strong objection to construction of an intersection at Campbelltown and Blomfield Roads that did not meet the minimum standard specific in the Court's 2005 approval of the child care centre.

Comment: As mentioned earlier in the report, the 'Type B' intersection specified by the Court is now superseded by a revision of the Austroads Guidelines. The intersection proposed by the applicant as part of separate Court proceedings was assessed by two traffic engineering experts (including one appointed by Council) and deemed to be acceptable for up to 74 children.

The intersection as proposed in this application is considered to be of a higher standard than a 'Type B' intersection.

3.2 Modification Of Existing Development Consent For The Construction And Operation Of A Child Care Centre - No. 1 Blomfield Road, Denham Court

- The applicant's long term non-compliance with various conditions of consent at the site

Submissions raised issue with other non-compliance issues at the site over an extended period of time.

Comment: The subject application relates only to the modifying of Condition 19 so as to allow for a more contemporary intersection to be constructed at the site prior to occupation of the centre for more than 50, up to 74 children per day to occur. Other matters regarding non-compliances in relation to car parking, events, smoking and signage would be subject to separate investigation and action by Council's Compliance Services unit.

- Intersection lighting and safety barriers

A submission expressed concern with the provision of effective lighting and vehicle safety barriers at the existing intersection.

Comment: Intersection lighting and the provision of 'clear zones' from solid objects and/or the installation of safety barriers are considerations of the new intersection proposal and would be assessed by the RMS at the time a formal design proposal was received.

Conclusion

An application to modify an existing development consent issued by the Land and Environment Court to construct and operate a child care centre has been received.

The modification application relates to the construction of an upgraded intersection at Campbelltown and Blomfield Roads.

The intersection type nominated in the Court's 2005 has since been superseded and accordingly, the applicant is seeking Council's consent to change to wording of the condition to provide for the construction of a more contemporary intersection style. The intersection as proposed is agreed as appropriate for the site by independent traffic engineering experts.

The upgrade would permit the daily attendance at the child care centre to increase from the current 50 up to the maximum 74 as stipulated by the Court in its 2005 consent.

The application has been reviewed and is considered to be acceptable for the site, subject to the amendment of the wording in Conditions 12 and 19 to reflect current requirements.

Council forwarded the proposal to NSW Roads and Maritime Services for its comment, as Campbelltown Road is a classified road under the control of the RMS. Notwithstanding, Council is the consent authority.

Council sought an independent expert review of the application, which utilised all the information submitted by the applicant. The independent review concluded that the higher-grade or CHR(S) intersection should be constructed in order to increase vehicle safety on Campbelltown and Blomfield Roads. This also accords with the applicant's own assessment.

RMS has provided a 'preferred' option for construction of the intersection required at the site. The preferred option is a channelised right turn as proposed in the current application.

3.2 Modification Of Existing Development Consent For The Construction And Operation Of
A Child Care Centre - No. 1 Blomfield Road, Denham Court

Two public submissions were received in response to Council's notification of the modification application. Matters raised in the submissions are considered to have been appropriately dealt with by the proposal and will be further dealt with under future approvals to be issued by RMS prior to works commencing.

Officer's Recommendation

1. That the application to modify existing development consent 610/2004/DA-C/C to construct and operate a child care centre at No. 1 Blomfield Road, Denham Court be approved, subject to the conditions detailed in attachment 1 of this report.
2. That those members of the public who made a submission on the proposal be notified of Council's decision.

Committee Note: Ms Painter and Mr Howie addressed the Committee.

Motion: (Oates/Kolkman)

That the application to modify existing development consent 610/2004/DA-C/C to construct and operate a child care centre at No. 1 Blomfield Road, Denham Court be refused.

LOST

Voting for the Motion were Councillors: Kolkman, Lound and Oates.

Voting against the Committee's Recommendation were Councillors: Greiss, Matheson, Rowell and Thompson.

His Worship the Mayor, Councillor Paul Hawker was not present during discussion or voting on the Motion.

Committee's Recommendation: (Greiss/Rowell)

That a decision on this matter be deferred in order that the matter be presented to Council's Local Traffic Committee for consideration and advice.

CARRIED

Voting for the Committee's Recommendation were Councillors: Greiss, Matheson, Rowell and Thompson.

Voting against the Committee's Recommendation were Councillors: Hawker, Kolkman, Lound and Oates.

This item was **CARRIED** on the casting vote of the Chairperson.

3.2 Modification Of Existing Development Consent For The Construction And Operation Of
A Child Care Centre - No. 1 Blomfield Road, Denham Court

Council Meeting 19 April 2016 (Greiss/Matheson)

That a decision on this matter be deferred in order that the matter be presented to Council's Local Traffic Committee for consideration and advice.

LOST

Voting for the Motion were Councillors: Borg, Brticevic, Lound and Oates.

Voting against the Motion were Councillors: Greiss, Hawker, Kolkman, Lake, Matheson, Mead, Rowell and Thompson.

Amendment: (Lake/Mead)

1. That the application to modify existing development consent 610/2004/DA-C/C to construct and operate a child care centre at No. 1 Blomfield Road, Denham Court be approved, subject to the conditions detailed in attachment 1 of this report.
2. That those members of the public who made a submission on the proposal be notified of Council's decision.

Council Resolution Minute Number 54

1. That the application to modify existing development consent 610/2004/DA-C/C to construct and operate a child care centre at No. 1 Blomfield Road, Denham Court be approved, subject to the conditions detailed in attachment 1 of this report.
2. That those members of the public who made a submission on the proposal be notified of Council's decision.

Voting for the Council Resolution were Councillors: Greiss, Hawker, Kolkman, Lake, Matheson, Mead, Rowell and Thompson.

Voting against the Council Resolution were Councillors: Borg, Brticevic, Lound and Oates.

ATTACHMENT 1

Recommended conditions of consent

GENERAL CONDITIONS

The following conditions have been applied to ensure that the use of the land and/or building is carried out in such a manner that is consistent with the aims and objectives of the planning instrument affecting the land.

For the purpose of these conditions, the term 'applicant' means any person who has the authority to act on the development consent.

1. Approved Development

The development shall take place in accordance with the approved development plans reference:

- Untitled Issue E dated 19/12/2004 by Branvel Developments Pty Ltd
- Sheet 1 of 1 Issue E dated 17/6/2005 by Branvel Developments Pty Ltd
- Sheet 1 of 9 Issue E dated 16/6/2005 by Branvel Developments Pty Ltd
- Sheet 2 of 9 Issue G dated 8/7/2005 by Branvel Developments Pty Ltd
- Sheet 3 of 9 Issue F dated 8/7/2005 by Branvel Developments Pty Ltd
- Sheet 4 of 9 Issue I dated 4/7/2005 by Branvel Developments Pty Ltd
- Sheet 5 of 9 Issue B dated 14/1/2004 by Branvel Developments Pty Ltd
- Sheet 6 of 9 Issue A dated 14/1/2004 by Branvel Developments Pty Ltd
- Sheet 7 of 9 Issue E dated 9/9/2004 by Branvel Developments Pty Ltd
- Sheet 8 of 9 Issue E dated 11/8/2005 by Branvel Developments Pty Ltd
- Sheet 9 of 9 Issue E dated 11/8/2005 by Branvel Developments Pty Ltd
- Sheet 1 of 3 Issue A dated 8/7/2005 by Dacad Design
- Sheet 2 of 3 Issue A dated 8/7/2005 by Dacad Design
- Sheet 3 of 3 Issue A dated 8/7/2005 by Dacad Design
- Sheet 1 of 1 Issue A dated 29/6/2005 by Dacad Design.

and all associated documentation submitted with the application, except as modified by any conditions of this consent.

2. Building Code of Australia

All building work must be carried out in accordance with the provisions of the Building Code of Australia. In this clause, a reference to the Building Code of Australia is a reference to that Code as in force on the date the application for the relevant construction certificate is made.

3. Landscaping

The provision and maintenance of landscaping shall be in accordance with the approved landscape plan. And see the requirements of condition 25 below.

3.2 Modification Of Existing Development Consent For The Construction And Operation Of
A Child Care Centre - No. 1 Blomfield Road, Denham Court

4. Deleted

5. Advertising Signs – Separate DA Required

This consent permits only the erection and display of one advertising sign and support structure shown on Sheet 1 of 1 Issue A dated 29 June 2005 reference 0015-05A, drawn by Dacad Design, within this consent.

Any additional signs or variation to the approved signs, structures or illumination requires Council's separate development consent.

6. Advertising Sign

All approved signage is to be erected/supported in a safe and secure manner.
At no time shall the sign be illuminated.

The signage shall not flash, move or display electronic images.

The advertising structure shall be maintained in a condition so as to not become unsightly so as to adversely affect the amenity of the surrounding area.

7. Lighting

Illumination of the site is to be arranged to provide an appropriate level of lighting and in accordance with the requirements of Australian Standard 4282 (as amended) so as not to impact upon the amenity of the occupants of adjoining and nearby residential premises or traffic.

A maximum of two downward-facing security lights are permitted below the soffit to the verandah of Building 1.

No floodlighting of the car park is permitted at any time.

8. Graffiti Removal

The owner/lessee of the building shall be responsible for the removal of any graffiti from the building within 48 hours of the graffiti appearing.

9. Deleted

10. Security Monitoring

At all times when the child care facility is not operating, an active monitored security and alarm system must be operational.

3.2 Modification Of Existing Development Consent For The Construction And Operation Of A Child Care Centre - No. 1 Blomfield Road, Denham Court

11. Hours of Operation

This development consent permits the following hours of operation only. Any extension of these hours requires Council's separate development consent.

- Monday to Friday: 7.00am to 6.00pm
- Saturday: 8.00am to 12.00pm

12. Enrolment Numbers

This development consent permits the attendance of a maximum 74 children at the child care centre facility, in the following age configuration and subject to the concurrent use of Building 1 and 2. Any change to the maximum number of children in each age group, or the maximum total number of children enrolled at the centre requires Council's separate development consent.

- 0-2 year olds: maximum 15 children
- 2-6 year olds: maximum 59 children

Subject to compliance with other conditions of this consent (including condition 26a), the use of Building 1 may commence prior to the commencement and/or completion of work associated with Building 2. In such an instance, the capacity of the child care centre where only Building 1 is available is limited to a maximum of 28 children. An interim Occupation Certificate may be sought upon completion of all related works to Building 1 to permit such use at any one time.

Prior to the operation of the child care centre in Buildings 1 and 2 for more than 50 children, the works required by Condition 19 of this consent at the intersection of Campbelltown and Blomfield Roads shall be carried out.

13. Department of Community Services

Prior to occupation, an operating licence issued by the NSW Department of Community Services is required to be submitted to Council. The operating licence shall not be inconsistent with the plans, operating hours and enrolment details approved in this development consent.

14. Road Construction

All road construction shall comply with the requirements of Council's Specification for Construction of Subdivisional Road and Drainage Works (as amended) and Engineering Design Guide for Development (as amended).

15. Right-Turn Restriction

As a result of the development, Council's Traffic Committee will consider a weekday AM and PM peak "no right turn" restriction for vehicles attempting to access Campbelltown Road from Blomfield Road. Should Council consider imposing this restriction necessary, all costs associated with implementation and signposting of this restriction shall be borne by the applicant.

3.2 Modification Of Existing Development Consent For The Construction And Operation Of A Child Care Centre - No. 1 Blomfield Road, Denham Court

15a. Restriction of On-street Car Parking

- a. It shall be a requirement of enrolment that all carers and staff parking shall be wholly on site in the spaces provided on the approved plans.
- b. The proprietor and manager of the child care centre shall take all reasonable steps to ensure that visitors and carers driving to the centre are to park their vehicles on the site.
- c. "No stopping" restriction signs for the period 7.00am - 9.00am and 4.00pm - 6.00pm Monday to Friday shall be provided at the cost of the applicant and erected on both sides of Blomfield Road to prevent on-street parking for the width of the property. Details of sign locations shall be provided with the Construction Certificate and erected prior to operation.

PRIOR TO THE ISSUE OF A CONSTRUCTION CERTIFICATE

The following conditions of consent must be complied with prior to the issue of a construction certificate by either Campbelltown City Council or an accredited certifier. All necessary information to comply with the following conditions of consent must be submitted with the application for a construction certificate.

16. Water/Electricity Utility Services

Prior to Council or an accredited certifier issuing a construction certificate, the applicant shall submit written evidence of the following service provider requirements:

- a. Sydney Water – The submission of a 'Notice of Requirements' under Section 73 of the *Water Board (Corporatisation) Act 1994*.
- b. Integral Energy – A letter of consent demonstrating that satisfactory arrangements have been made to service the proposed development.

17. Telecommunications Utility Services

Prior to Council or an accredited certifier issuing a construction certificate, the applicant shall submit written evidence demonstrating that satisfactory arrangements have been made with a telecommunications carrier to service the proposed development.

18. Waste Management Plan

Prior to Council or an accredited certifier issuing a construction certificate, the relevant provisions of Council's Waste Management Plan is to be completed to the satisfaction of Council.

3.2 Modification Of Existing Development Consent For The Construction And Operation Of A Child Care Centre - No. 1 Blomfield Road, Denham Court

19. Intersection Construction

Prior to Council or an accredited certifier issuing a construction certificate, the applicant shall submit engineering details of the required intersection construction described below.

Upgrade the intersection to type A intersection (as contained within Austroads 'The Guide to Traffic Engineering Practice, Intersections at Grade, Part 5'), comprising creation of a 4m wide Clear Zone on the northern side of Campbelltown Road, directly opposite Blomfield Road. The Clear Zone would be achieved by the relocation of a light pole, the removal of 2-3 trees (if required) and minor road improvement works to Roads and Maritime Service's (RMS) satisfaction prior to the commencement of the centre, where the enrolment of children does not exceed 50 places.

All works shall be at the sole cost of the applicant. The applicant may be required to pay a plan checking fee and lodge a performance bond with the RMS prior to release of the approved road design and accompanying approval by the RMS.

To achieve a daily population in excess of 50 children, to a maximum of 74 children daily, the intersection shall be constructed generally in accordance with the plan prepared by McLaren Traffic Engineering (ref. 15121, Drawing 1, Revision 2, dated 3 June 2015) that complies with Austroads 'Guide to Road Design' recommendations and/or as directed to be modified by the RMS to meet its requirements. Design approval of RMS shall be obtained prior to any work commencing.

Any works on Campbelltown Road require the applicant to enter into a 'Works Authorisation Deed' (WAD) with RMS, which shall be executed prior to the commencement of any works at the intersection. A copy of the WAD relating to the intersection design is to be provided to Council.

The applicant shall carry out design and construction of the intersection to include all necessary road pavement construction, drainage, creation of a right turn lane, deceleration, storage and acceleration areas, thermoplastic line marking, signposting, landscaping and the capital cost of street lighting to Endeavour Energy's requirements.

All works associated with the intersection's upgrade shall be at no cost to Roads and Maritime Services, Campbelltown City Council or Liverpool City Council.

The applicant shall liaise with the RMS in preparation of the intersection design. Prior to issue of a construction certificate, the written approval of the RMS as to the intersection design is required to be provided to Council.

All works shall be to the sole cost of the applicant. The applicant may be required to pay a plan checking fee and lodge a performance bond with the RMS prior to release of the approved road design from the RMS.

The applicant shall advise Council in writing a minimum of one month prior to commencement of operation of the centre with more than 50 children.

3.2 Modification Of Existing Development Consent For The Construction And Operation Of A Child Care Centre - No. 1 Blomfield Road, Denham Court

20. Traffic Committee

Prior to Council or an accredited certifier issuing a construction certificate, the applicant shall submit plans and obtain approval from Council's Local Traffic Committee for any proposals for the construction of prescribed traffic control devices and traffic control facilities and all associated line marking and/or sign posting arising from Conditions 15 and 15a of this consent.

21. Traffic Control Plans

Prior to Council or an accredited certifier issuing a construction certificate, the applicant shall prepare and obtain approval from an accredited person, a Traffic Control Plan (TCP) in accordance with the manual "Traffic Control at Work Sites" and Australian Standard AS 1742.3 (as amended). A copy of the approved TCP shall be kept on site for the duration of the works in accordance with WorkCover Authority requirements. A copy shall be submitted to Council for its records.

22. Stormwater Management Plan (Development)

Prior to Council or an accredited certifier issuing a construction certificate, a plan indicating all engineering details and calculations relevant to site regrading and the collection and disposal of stormwater from the site, building/s and adjacent catchment, shall be submitted for approval. Floor levels of all buildings shall be above finished site levels and stormwater shall be conveyed from the site to the nearest drainage system under Council's control. All proposals shall comply with Council's Engineering Design Guide for Development (as amended).

23. Work on Public Land

Prior to Council or an accredited certifier issuing a construction certificate, the applicant shall obtain written consent from Council for any proposed work on public land. All inspections, approval and restoration of work shall be undertaken by Council at the applicant's expense prior to the principal certifying authority issuing and occupation certificate.

24. External Finishes

Prior to the issue of the construction certificate, a schedule of external finishes of the buildings and paved/concreted areas (including product samples) shall be submitted to Council for all external finishes. The schedule shall be to Council's written satisfaction. When constructed, all external finishes are to be in accordance with the approved schedule. Any proposed alterations to these finishes are considered to be a modification to the development consent and require Council's separate development consent.

3.2 Modification Of Existing Development Consent For The Construction And Operation Of A Child Care Centre - No. 1 Blomfield Road, Denham Court

25. Landscaping

Prior to the issue of a construction certificate, an amended landscape plan shall be submitted to Council, detailing each plant type and location. This plan shall be to Council's written satisfaction. Planting shall comprise a mix of indigenous specimens able to achieve a continuous screen of minimum height of 3.3 metres alongside the proposed open space and the remaining plants at 1.8 metres high alongside (a) the western side of the car park; (b) adjacent to car spaces 15-23 along the eastern boundary and (c) in the south-eastern corner of the street frontage.

Landscaping for the whole of the proposed child care centre (including along the existing Colorbond fence of the outdoor area facing Campbelltown Road) shall be planted before the occupation of building 1 even if building 2 is not immediately erected. The landscaping shall thereafter be maintained. Any landscaping that dies is to be replaced. To assist in the growth and maintenance of landscaping required to be planted along the western side of the Colorbond fence facing Campbelltown Road, an automatic watering system is to be installed before the occupation of building 2 and water for this system is to be collected from the roof of proposed building 2, in accordance with a rainwater collection plan submitted to and approved by the Council.

26. Sewage Management Facility

Prior to issue of a construction certificate, full details and amended site plans shall be provided of the wastewater management system required to service the development. The waste water treatment regime at the site shall be of a pump-out nature and operated in accordance with Condition 51A of this consent, relevant Australian Standards and the facility's approval pursuant to the *Local Government Act 1993*.

27a. Construction Management Plan (CMP) Building 2

This condition applies if the use of building 1 as a child care centre has lawfully commenced before the construction of building 2 is completed.

Prior to commencement of carrying out of any (further) works to building 2 while building 1 is in use, the applicant shall submit to the Council a construction management plan (CMP) relating to building 2 and obtain Council's written approval for that plan. The overriding purpose of the CMP is the protection of the children concurrently using the centre and its outdoor area. Without limiting that overriding purpose, the plan shall specify or deal with the following:

- All site works and related vehicle parking shall be limited to those parts of the land not utilised by operations associated with building 1 and any associated outdoor area or car park.
 - All related construction service deliveries shall occur via a temporary entrance from Campbelltown Road.
 - Appropriate fencing shall be provided to ensure the safety and security of all carers and children associated with operation of building 1 and any associated outdoor area or car park.
-

3.2 Modification Of Existing Development Consent For The Construction And Operation Of A Child Care Centre - No. 1 Blomfield Road, Denham Court

- No construction related deliveries associated with building 2 should occur between 7.00am and 9.00am.
- All fencing shall contain dust generated by the construction of building 2.
- The continuing operation of the effluent disposal system for building 1.
- The protection of vegetation and landscaping.

The approved CMP and any conditions relating thereto shall be complied with.

PRIOR TO THE COMMENCEMENT OF ANY WORKS

The following conditions of consent have been imposed to ensure that the administration and amenities relating to the proposed development comply with all relevant requirements. These conditions are to be complied with prior to the commencement of any works on site.

27. Erosion and Sediment Control

Prior to the commencement of any works on the land, erosion and sediment control measures detailed on the approved Erosion and Sediment Control Plan shall be fully installed/implemented.

28. Erection of Construction Sign

Prior to the commencement of any works on the land, a sign/s must be erected in a prominent position on the site:

- a. Showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours
- b. Stating that unauthorised entry to the work site is prohibited
- c. Pollution warning sign promoting the protection of waterways (issued by Council with the development consent)
- d. Stating the approved construction hours in which all works can occur
- e. Showing the name, address and telephone number of the principal certifying authority for the work.

Any such sign/s is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

3.2 Modification Of Existing Development Consent For The Construction And Operation Of A Child Care Centre - No. 1 Blomfield Road, Denham Court

29. Toilet on Construction Site

Prior to the commencement of any works on the land, toilet facilities are to be provided, at or in the vicinity of the work site on which work involved in the erection or demolition of a building is being carried out, at the rate of one toilet for every 20 persons or part thereof. Each toilet provided must be a standard flushing toilet and be connected to:

- a. A public sewer, or
- b. If connection to a public sewer is not practicable, to an accredited sewage management facility approved by Council, or
- c. If connection to a public sewer or an accredited sewage management facility is not practicable, to some other management facility approved by Council.

30. Trade Waste

Prior to the commencement of any works on the land, a trade waste facility shall be provided on-site to store all waste pending disposal. The facility shall be screened, regularly cleaned and accessible to collection vehicles.

31. Vehicular Access during Construction

Prior to the commencement of any works on the land, a single vehicle/plant access to the site shall be provided to minimise ground disturbance and prevent to transportation of soil onto any public place. Single sized 40mm or larger aggregate placed 150mm deep, and extending from the street, kerb/road to the site is to be provided as a minimum requirement in the event that the unsealed entrance from Campbelltown Road is used.

32. Public Property

Prior to the commencement of any works on site, the applicant shall advise Council of any damage to property controlled by Council which adjoins the site including kerbs, gutters, footpaths, walkways, reserves and the like. Failure to identify existing damage may result in all damage detected after completion of the building work being repaired at the applicant's expense.

33. Hoarding/Fence

Prior to the commencement of any works, a hoarding or fence must be erected between the work site and a public place if the work involved in the development is likely to cause pedestrian or vehicular traffic in a public place to be obstructed or rendered inconvenient, or if the building involves the enclosure of a public place in accordance with WorkCover requirements.

The work site must be kept lit between sunset and sunrise if it is likely to be hazardous to persons in the public place.

3.2 Modification Of Existing Development Consent For The Construction And Operation Of A Child Care Centre - No. 1 Blomfield Road, Denham Court

34. Sydney Water

The approved development plans shall be submitted to Sydney Water to determine whether the development will affect Sydney Water sewer and water mains, stormwater drains and/or easements. If the development complies with Sydney Water's requirements, the plans will be stamped identifying that no further works are necessary.

DEVELOPMENT REQUIREMENTS DURING CONSTRUCTION

The following conditions of consent have been imposed to ensure that the administration and amenities relating to the proposed development comply with all relevant requirements. These conditions are to be complied with during the construction of the development on site.

35. Construction Work Hours

All work on site shall only occur between the following hours:

Monday to Friday	7.00am to 6.00pm
Saturday	8.00am to 1.00pm
Sunday and public holidays	No Work.

36. Erosion and Sediment Control

Erosion and sediment control measures shall be provided and maintained throughout the construction period in accordance with the requirements of the manual – Soils and Construction (2004) (Bluebook), the approved plans, Council specifications and to the satisfaction of the principal certifying authority. The erosion and sedimentation control devices shall remain in place until the site has been stabilised and revegetated.

Note: On the spot penalties up to \$1,500 will be issued for any non-compliance with this requirement without any further notification or warning.

37. Work Zones

All loading, unloading and other activities undertaken during construction shall be accommodated on the development site.

Where it is not practical to load, unload or undertake specific activities on the site during construction, the provision of a 'Work Zone' external to the site may be approved by Council following an application being submitted to Council's Traffic Sub-Committee outlining the proposal for the work zone. The application must be made prior to the commencement of any works and is to include a suitable 'Traffic/Pedestrian Management and Control Plan' for the area of the work zone that will be affected. All costs of approved traffic/pedestrian control measures shall be borne by the applicant.

3.2 Modification Of Existing Development Consent For The Construction And Operation Of A Child Care Centre - No. 1 Blomfield Road, Denham Court

38. Dust Nuisance

Measures shall be implemented to minimise wind erosion and dust nuisance in accordance with the requirements of the manual – 'Soils and Construction (2004) (Bluebook). All haul roads and construction areas shall be treated/ regularly watered to the satisfaction of the principal certifying authority.

39. Public Safety

Any works undertaken in a public place are to be maintained in a safe condition at all times in accordance with AS 1742.3. Council may at any time and without prior notification make safe any such works Council considers to be unsafe, and recover all reasonable costs incurred from the applicant.

40. Deleted

41. Deleted

PRIOR TO THE ISSUE OF AN OCCUPATION CERTIFICATE

The following conditions of consent must be complied with prior to the issue of an occupation certificate by either Campbelltown City Council or an accredited principal certifying authority. All necessary information to comply with the following conditions of consent must be submitted with the application for an occupation certificate.

42. Section 73 Certificate

Prior to the issue of an occupation certificate, the submission to the principal certifying authority of a Section 73 certificate issued by Sydney Water.

43. Structural Engineering Certificate

Prior to the issue of an occupation certificate, the submission to the principal certifying authority of a certificate from a practising structural engineer certifying that the building has been erected in compliance with the approved structural drawings and relevant SAA Codes and is structurally adequate.

44. Completion of External Works

Prior to the issue of an occupation certificate for either buildings 1 or 2, all related external works, repairs and renovations detailed in the schedule of treatment/finishes, landscaping, driveways, fencing and retaining walls to be completed to the satisfaction of the consent authority.

45. Restoration of Public Roads

Prior to the principal certifying authority issuing an occupation certificate, the restoration of public road and associated works required as a result of the development shall be carried out by Council and all costs shall be paid by the applicant.

3.2 Modification Of Existing Development Consent For The Construction And Operation Of A Child Care Centre - No. 1 Blomfield Road, Denham Court

46. Public Utilities

Prior to the principal certifying authority issuing an occupation certificate, adjustments to public utilities required as a result of the development shall be completed at the sole cost of the applicant.

47. Termite Protection

Prior to the principal certifying authority issuing an occupation certificate, certification from a licensed pest controller shall be submitted certifying that the termite treatment has been installed in accordance with AS3660.1.

48. Intersection Construction

Prior to the principal certifying authority issuing an occupation certificate, or interim occupation certificate, all intersection construction works described under this consent shall be completed to the satisfaction of RMS.

FOOD CONSTRUCTION CONDITIONS

The following conditions have been applied to ensure that the use of the building is carried out in such a manner that is consistent with the *Food Act 2003*, Food Regulation 2004 *Local Government Act 1993* and associated technical standards.

49. Construction

The internal construction of the childcare centre must be completed in accordance with AS4674-2004: Design, construction and fit-out of food premises.

50. Registration

The childcare centre is required to be registered with Council. An application must be made submitting the appropriate the form and fee prior to the business operations commencing.

51. Childcare Centre (Food Preparation) Notification Requirement

The proprietor of the childcare centre is required to notify their business details to the NSW Food Authority prior to operations commencing. An application can be made via www.foodnotify.nsw.gov.au or by submitting a notification form and fee to Council or NSW Food Authority.

ON SITE WATER MANAGEMENT FACILITIES

52. Disposal Area

The disposal area is to be prepared by covering with at least 300mm of absorbent soil ripped into the existing topsoil.

3.2 Modification Of Existing Development Consent For The Construction And Operation Of
A Child Care Centre - No. 1 Blomfield Road, Denham Court

53. Sewage Management Facility

The Sewage Management Facility shall be upgraded to adequately cater for the proposed enrolment of children and proposed staffing levels, in accordance with the Wastewater Management Strategy prepared by AWMS Pty Ltd dated 7 June 2004, submitted with the development application.

The wastewater management facility shall not be used until Council has issued a certificate of completion which indicates that the facility has been upgraded accordingly. The applicant shall pay the standard fee for Council's inspection/assessment.

54. Effluent Disposal Area/s

The effluent disposal area/s shall be completed and prepared by turfing or landscaping to the satisfaction of Council prior to occupation of the dwelling or commissioning of the Aerated Septic Tank.

55. Setback

The minimum horizontal setback distance from the perimeter of a disposal area to a building, property boundary, adjacent walls of adjoining disposal areas or trenches, a swimming pool or spa pool, shall be 10 metres and 100 metres from environmentally sensitive areas.

56. Spray Irrigation

Spray irrigation shall only use low pressure, low volume spray heads which are not capable of producing aerosols. The spray shall have a plume height of less than 400mm and a plume diameter not more than 4 metres to comply with Australian Standard (AS) 1547 Disposal Systems for Effluent from Domestic Premises.

57. Irrigation Pipework

All irrigation pipework and fittings shall comply with AS2698 "Plastic pipes and fittings for irrigation and rural applications" and

1. Standard household hose fittings shall not be used
2. The irrigation system shall not be capable of connection to the mains water supply.

58. Disposal Area

The disposal area shall not be used for recreational purposes.

59. Effluent Disposal Irrigation Area

Within the effluent disposal irrigation area there shall be at least two warning signs that comply with AS1319 which have:

- a) a green background
- b) 20mm high Series C lettering in black or white
- c) the words "RECLAIMED EFFLUENT NOT FOR DRINKING, AVOID CONTACT".

60. Water Saving Devices

Water saving devices shall be installed to reduce the effluent load for onsite disposal.

61. Quarterly Service Record

A copy of the quarterly service record is to be provided with the aerated septic tank system. The date of each service shall be entered on the record sheet.

62. Operator's Manual

An operator's manual incorporating a service record is to be provided with the aerated septic tank system. The date of each service shall be entered on the record sheet.

63. Annual Service Contract

The owner shall enter into an annual service contract requiring quarterly servicing according to the following, with the manufacturer, distributor or other person authorised in writing by the local authority:

- (a) Each quarterly service shall include a check on all mechanical, electrical, and functioning parts of the ASTA including:
 - i) the chlorinator
 - ii) replenishment of the disinfectant
 - iii) all pumps
 - iv) the air blower, fan or air venturi
 - v) the alarm system
 - vi) the effluent disposal area, including the spray irrigation outlets
 - vii) the slime growth on the filter media
 - viii) the operation of the sludge return system.
 - (b) An annual service is to include a check on sludge accumulation in the septic tank (primary treatment tank) and the clarifier.
-

3.2 Modification Of Existing Development Consent For The Construction And Operation Of A Child Care Centre - No. 1 Blomfield Road, Denham Court

- (c) The following field tests are to be carried out by the service contractor at every service:
- i) free residual chlorine using the DPD colorimetric
 - ii) photometric method
 - iii) pH from a sample taken from the irrigation chamber
 - iv) dissolved oxygen from a sample taken from the final aeration or stilling chamber.

For systems that utilise the treatment principle of activated sludge or contact aeration an additional field test (SC 30 Test) shall be carried out by the service contractor at least annually to determine if the accumulated sludge is bulking and as an indication that the aeration compartment/s require desludging.

- (d) A service report shall be completed for each service. The service report shall be triplicate and is to specify all service items and tests results, the amount of chlorine compound provided, the date and the technician's initials. The triplicate shall be given or left for the owner, the duplicate forwarded to Council and the original to be retained by the applicant.
- (e) In the event of a breakdown or malfunction, the service agent shall be capable of effecting temporary repairs within 24 hours to ensure continued operation of the ASTS. This would necessitate the provision of adequate spare parts and temporary replacement blowers and irrigation pumps where repairs cannot be completed on site.

ADVISORY NOTES

The following information is provided for your assistance to ensure compliance with the *Environmental Planning and Assessment Act 1979*, *Environmental Planning and Assessment Regulation 2000*, other relevant Council Policy/s and other relevant requirements. This information does not form part of the conditions of development consent pursuant to Section 80A of the Act.

Advice 1. *Environmental Planning and Assessment Act 1979* Requirements

The *Environmental Planning and Assessment Act 1979* requires you to:

- a. Obtain a construction certificate prior to the commencement of any works. Enquiries regarding the issue of a construction certificate can be made to Council's Customer Service Centre on 4645 4608.
 - b. Nominate a principal certifying authority and notify Council of that appointment prior to the commencement of any works.
 - c. Give Council at least two days notice prior to the commencement of any works.
 - d. Have mandatory inspections of nominated stages of the construction inspected.
 - e. Obtain an occupation certificate before occupying any building or commencing the use of the land.
-

3.2 Modification Of Existing Development Consent For The Construction And Operation Of A Child Care Centre - No. 1 Blomfield Road, Denham Court

Advice 2. Tree Preservation Order

To ensure the maintenance and protection of the existing natural environment, you are not permitted to ringbark, cut down, top, lop, remove, wilfully injure or destroy a tree outside three metres of the building envelope unless you have obtained prior written consent from Council. Fines may be imposed if you choose to contravene Council's Tree Preservation Order.

Advice 3. Disability Discrimination Act

Your attention is drawn to the existence of the *Disability Discrimination Act*. A construction certificate is required to be obtained for the proposed building/s, which will provide consideration under the Building Code of Australia, however, the development may not comply with the requirements of the *Disability Discrimination Act*. This is the sole responsibility of the owner, builder and applicant.

Advice 4. Smoke Alarms

The installation of smoke alarms is required to be carried out in accordance with AS 3786. The licensed electrical contractor is required to submit to the Principal Certifying Authority a certificate certifying compliance with AS 3000 and AS 3786.

Advice 5. Covenants

The land upon which the subject building is to be constructed may be affected by restrictive covenants. Council issues this approval without enquiry as to whether any restrictive covenant affecting the land would be breached by the construction of the building, the subject of this permit. Persons to whom this permit is issued must rely on their own enquiries as to whether or not the building breaches any such covenant.

Advice 6. Inspections – Civil Works

Where Council is nominated as the principal certifying authority for civil works, the following stages of construction shall be inspected by Council. A compliance certificate or other documentary evidence of compliance is required to be obtained prior to proceeding to the subsequent stages of construction:

- a. EROSION AND SEDIMENT CONTROL –
 - direction/confirmation of required measures
 - after installation and prior to commencement of earthworks
 - as necessary until completion of work.
 - b. STORMWATER PIPES – Laid, jointed and prior to backfill.
 - c. SUBSOIL DRAINS – After:
 - the trench is excavated
 - the pipes are laid
 - the filter material placed.
-

3.2 Modification Of Existing Development Consent For The Construction And Operation Of A Child Care Centre - No. 1 Blomfield Road, Denham Court

- d. SUBGRADE – Joint inspection with NATA Reg. Laboratory after preliminary boxing, to confirm pavement report/required pavement thicknesses.
- e. SUBGRADE – 10/12 tonne 3-point roller proof test, density tests and finished surface profiles prior to placement of sub-base.
- f. CONDUITS – Laid and jointed prior to backfilling.
- g. GULLEY PITS and OTHER CONCRETE STRUCTURES – Prior to pouring concrete.
- h. PAVEMENT THICKNESS MEASUREMENT (DIPS) – After placement of kerb and gutter and final trimming of sub-base.
- i. SUB BASE – 10/12 tonne 3-point roller proof test and finished surface profiles after finishing and prior to base course placement.
- j. BASECOURSE – 10/12 tonne 3-point roller proof test, density tests and finished surface profiles after finishing and prior to sealing.
- k. OVERLAND FLOWPATHS – After shaping and prior to topsoil/turf placement.
- l. CONCRETE PATHS, CYCLEWAYS, VEHICLE CROSSINGS OR LAYBACKS – Prior to pouring concrete.
- m. ASPHALTIC CONCRETE SEAL – Finished surface profiles after sealing.
- n. FINAL INSPECTION – All outstanding work.

Advice 7. Inspection within Public Areas

All works within public areas are required to be inspected at all stages of construction and approved by Council prior to the principal certifying authority releasing the Occupation Certificate.

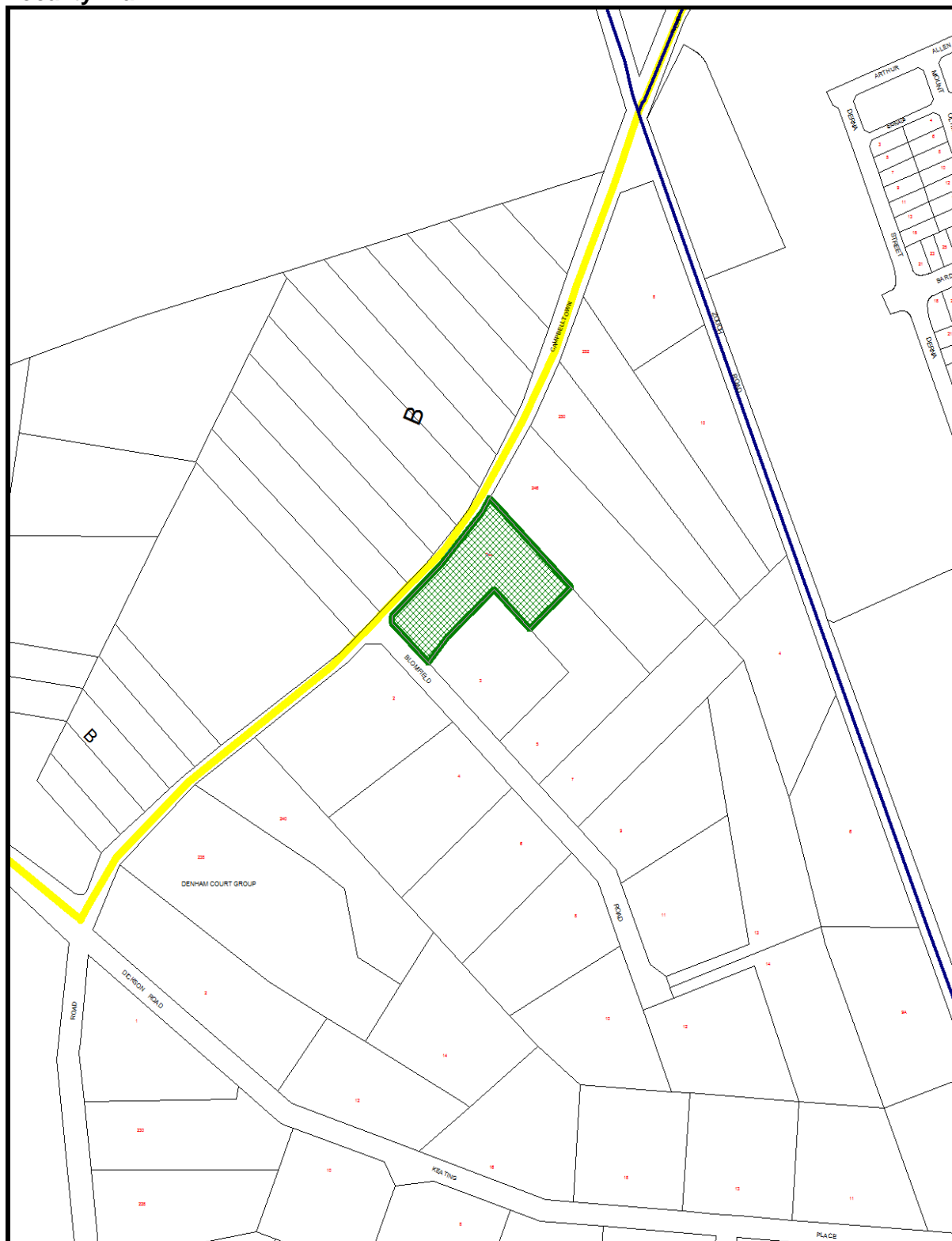
Advice 8. Salinity

Please note that Campbelltown is an area of known salinity potential. As such any salinity issues should be addressed as part of the construction certificate application. Further information regarding salinity management is available within Council's Engineering Design Guidelines for Development (as amended).

THIS DOCUMENT HAS BEEN ISSUED WITHOUT ALTERATION OR ERASURE

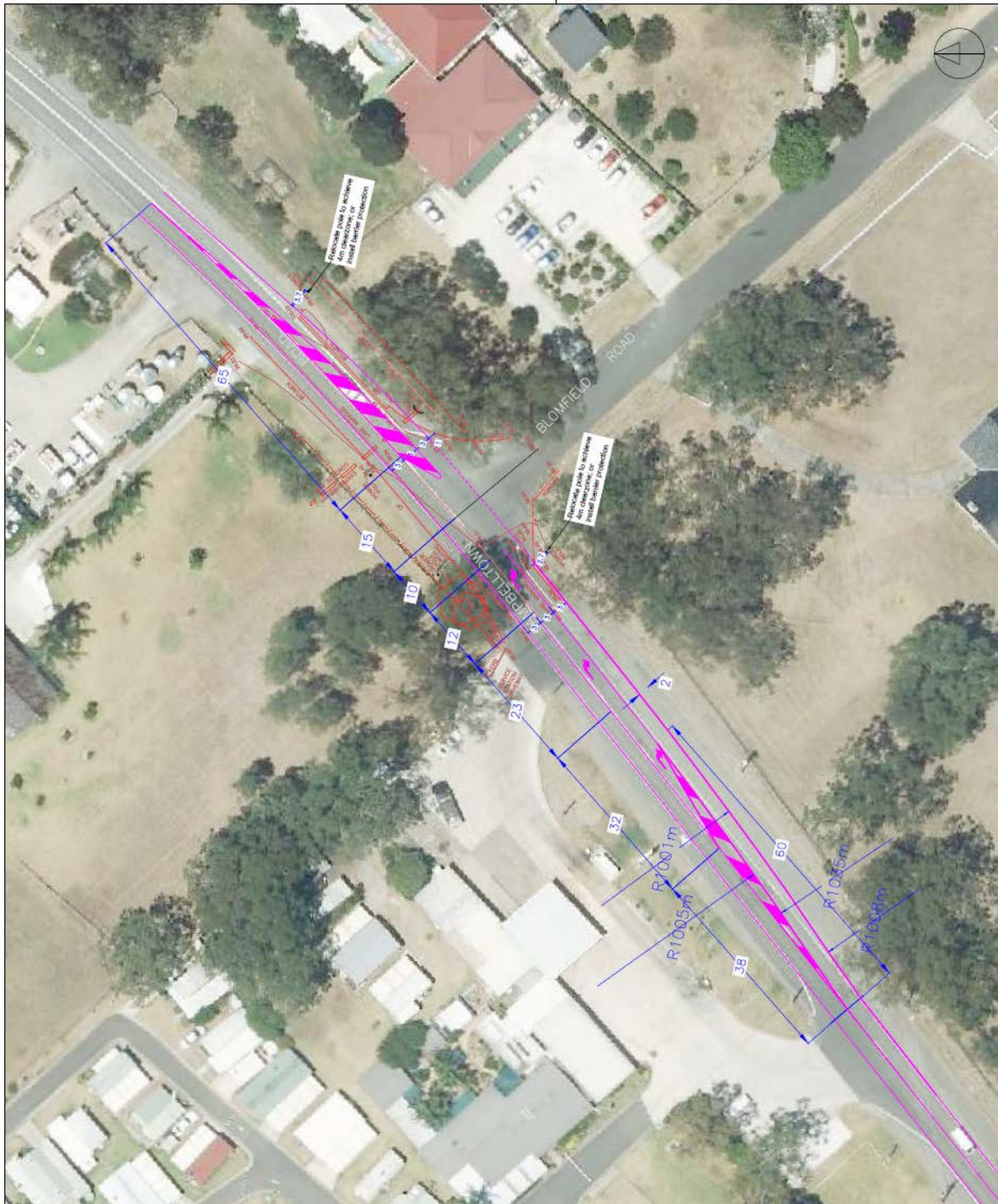
ATTACHMENT 2

Locality Plan



ATTACHMENT 3

Proposed Intersection Plan



4. COMPLIANCE SERVICES

4.1 Legal Status Report

Reporting Officer

Manager Compliance Services

Attachments

Planning and Environment Division Monthly Legal Matters Status and Costs Summary
(contained within this report)

Purpose

To update Council on the current status of the Planning and Environment Division's legal matters.

Report

This report contains a summary of the current status of the Division's legal matters for the 2015-2016 period as they relate to:

- The Land and Environment Court
- The Supreme Court
- The District Court
- The Local Court
- Matters referred to Council's solicitor for advice.

A summary of year-to-date costs and the total number of matters is also included.

Note: The year to date cost totals itemised in sections one to eight inclusive of the report do not necessarily correlate with the costs to date total of individual matters listed in each section, as the costs to date total of individual matters shown refer to total costs from commencement of the matter, which may have commenced before 1 July.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Kolkman/Rowell)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 19 April 2016 (Greiss/Matheson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 51

That the Officer's Recommendation be adopted.

ATTACHMENT 1

1. Land and Environment Court Class 1 Matters – Appeals Against Council's Determination of Development Applications
--

Total ongoing Class 1 DA appeal matters (as at 22/03/2016)	1
Total completed Class 1 DA appeal matters (as at 22/03/2016)	3
Costs from 1 July 2015 for Class 1 DA appeal matters:	\$105,393.31

1 (a)	Multiplan Constructions Pty Ltd
Issue:	An appeal against Council's refusal of development application No. 2775/2014/DA-MAH that sought consent for the construction of nine two-storey dwellings and associated strata subdivision.
Property:	Lot 36 DP 13118, 17 Lyndia Street, Ingleburn.
Property Owner:	Mr Ramy Maher Youssef and Mrs Nevine Magdy Youssef
Council File:	Development Application No: 2775/2014/DA-MAH
Court Application:	Filed on 22 September 2015 - File No. 10848 of 2015
Applicant:	Multiplan Constructions Pty Ltd
Costs Estimate:	\$40,000.00 (exclusive of Barristers, Court Appointed Experts or disbursement fees)
Costs to date:	\$30,980.78
Status:	Ongoing – proceedings listed for hearing on 29 April 2016.
Progress:	<p>The Applicant filed an appeal in the Land and Environment Court of NSW against Council's refusal of development application No. 2775/2014/DA-MAH that sought consent for the construction of nine two-storey dwellings and associated strata subdivision.</p> <p>On 22 October, the proceedings were adjourned to 23 November 2015 for a section 34 conciliation conference.</p> <p>At the conclusion of the section 34 conciliation conference held on 23 November 2015, the applicant agreed to make some amendments to the application as discussed. The Commissioner made certain procedural directions and listed the matter for telephone callover on 16 December 2015.</p> <p>At the telephone callover on 16 December 2015, the Registrar adjourned the proceedings to 10 February 2016 for a section 34 conciliation conference so as to allow Council time to assess the amended plans submitted by the applicant.</p>

The matter was before the Court for section 34 conciliation conference on 10 February 2016. A number of issues were identified which would necessitate amended plans, which the applicant intends to rely on, being prepared by the applicant and re-advertised by Council. The Commissioner terminated the conciliation conference and adjourned the proceedings for further callover on 18 February 2016 at which time the matter will be listed for either contested hearing or consent orders hearing.

At the callover on 18 February 2016 the Registrar made certain procedural directions concerning the applicant's intention to rely on amended plans and the need for Council to prepare amended facts and contentions in the matter. The Registrar listed the proceeding for hearing commencing onsite at 10:00am on 29 April 2016. The objectors to the development will be advised in writing of the hearing listing.

Given that the proposed development involves the broader issues of affordable rental housing and community concerns surrounding the application of the relevant standards under the Affordable Rental Housing SEPP, Council's solicitor will be instructing Counsel for the hearing.

2. Land and Environment Court Class 1 and 2 Matters – Appeals Against Notices, Orders, or Directions issued by Council

Total ongoing Class 1 and 2 appeal matters (as at 22/03/2016)	0
Total completed Class 1 and 2 appeal matters (as at 22/03/2016)	2
Costs from 1 July 2015 for Class 1 & 2 appeal matters:	\$1,578.13

3. Land and Environment Court Class 4 Matters – Civil Enforcement in respect of non-compliance with Planning Law or Orders issued by Council

Total ongoing Class 4 matters before the Court (as at 22/03/2016)	0
Total completed Class 4 matters (as at 22/03/2016)	0
Costs from 1 July 2015 for Class 4 matters	\$570.00

4. Land and Environment Court Class 5 - Criminal enforcement of alleged pollution offences and various breaches of environmental and planning laws

Total ongoing Class 5 matters before the Court (as at 22/03/2016)	0
Total completed Class 5 matters (as at 22/03/2016)	0
Costs from 1 July 2015 for Class 5 matters	\$0.00

5. Land and Environment Court Class 6 - Appeals from convictions relating to environmental matters

Total ongoing Class 6 matters (as at 22/03/2016)	0
Total completed Class 6 matters (as at 22/03/2016)	0
Costs from 1 July 2015 for Class 6 matters	\$0.00

6. Supreme Court of NSW – Contractual proceedings with WSN Environmental Solutions concerning South West Sydney Councils Resource Recovery Project

Total ongoing matters (as at 22/03/2016)	0
Total completed (as at 22/03/2016)	1
Costs contribution from 1 July 2015 for this matter	\$35,330.23

7. District Court of NSW – Appeals from the Local Court in respect of the Magistrate erred at law or severity of sentence imposed

Total ongoing matters (as at 22/03/2016)	0
Total completed (as at 22/03/2016)	2
Costs contribution from 1 July 2015 for this matter	\$0.00

File No:	LP52/15 – Severity of sentence appeal
Offence:	Own dog that attacked animal.
Act:	<i>Companion Animals Act 1998</i>
Costs to date:	\$1,100.00 – External solicitor appointed to represent Council under instruction of Council's Legal and Policy Officer.
Status:	Completed

Progress:

The matter was before the Local Court for plea/mention on 2 February 2016 where the defendant entered a guilty plea by written notice of pleading. After hearing the evidence and submissions the Magistrate found the offence proved, and imposed a \$1,200.00 fine.

On 18 February 2016 the defendant filed an application in the District Court seeking to appeal the severity of the sentence imposed in the Local Court. The application is listed for hearing on 22 March 2016.

On 22 March 2016 the defendant Duc Van Nguyen appeared before the District Court on appeal of the severity of sentence imposed by the Local Court. After considering the evidence presented to the Local Court and submissions by Council and the defendant, the Judge upheld the appeal and made orders confirming the offence is proved without conviction under Section 10(1)(b) of the Crimes (Sentencing Procedure) Act 1999 and imposed a 2 year good behaviour bond. An order in respect of Council's legal costs in the sum of \$1,100.00 was also imposed.

File No:

LP54/15 – Severity of sentence appeal

Offence:

Own dog that attacked animal.

Act:

Companion Animals Act 1998

Costs to date:

\$1,100.00 – External solicitor appointed to represent Council under instruction of Council's Legal and Policy Officer.

Status:

Completed

Progress:

The matter was before the Local Court for plea/mention on 2 February 2016 where the defendant entered a guilty plea by written notice of pleading. After hearing the evidence and submissions the Magistrate found the offence proved, and imposed a \$1,200.00 fine.

On 18 February 2016 the defendant filed an application in the District Court seeking to appeal the severity of the sentence imposed in the Local Court. The application is listed for hearing on 22 March 2016.

On 22 March 2016 the defendant Jacqueline Nguyen appeared before the District Court on appeal of the severity of sentence imposed by the Local Court. After considering the evidence presented to the Local Court and submissions by

Council and the defendant, the Judge upheld the appeal and made orders confirming the offence is proved without conviction under Section 10(1)(b) of the Crimes (Sentencing Procedure) Act 1999 and imposed a 2 year good behaviour bond. An order in respect of Council's legal costs in the sum of \$1,100.00 was also imposed.

8. Local Court prosecution matters

The following summary lists the current status of the Division's legal matters before the Campbelltown Local Court.

Total ongoing Local Court Matters (as at 22/03/2016)	1
Total completed Local Court Matters (as at 22/03/2016)	42
Costs from 1 July 2015 for Local Court Matters	\$5,955.66

File No:	LP03/16 – Penalty Notice Court Election
Offence:	Disobey no-stopping sign (school-zone)
Act:	<i>Road Rules 2014</i>
Costs to date:	\$0.00 – Matter being dealt with by Council's Legal and Policy Officer in conjunction with the Police Prosecutor.
Status:	Ongoing – listed for hearing on 28 April 2016
Progress:	The matter was listed before the Court for first mention on 8 March 2016 where the defendant entered a not guilty plea. The Registrar adjourned the proceedings to 28 April 2016 for hearing.

9. Matters referred to Council's solicitor for advice

Matters referred to Council's solicitors for advice on questions of law, the likelihood of appeal or prosecution proceedings being initiated, and/or Council liability.

Total Advice Matters (as at 22/03/2016)	3
Costs from 1 July 2015 for advice matters	\$6,155.46

10. Legal Costs Summary

The following summary lists the Planning and Environment Division's net legal costs for the 2015/2016 period.

Relevant attachments or tables	Costs Debit	Costs Credit
Class 1 Land and Environment Court - appeals against Council's determination of Development Applications	\$105,393.31	\$4,400.00
Class 1 and 2 Land and Environment Court - appeals against Orders or Notices issued by Council	\$1,578.13	\$0.00
Class 4 Land and Environment Court matters - non-compliance with Council Orders, Notices or prosecutions	\$570.00	\$0.00
Class 5 Land and Environment Court - pollution and planning prosecution matters	\$0.00	\$0.00
Class 6 Land and Environment Court - appeals from convictions relating to environmental matters	\$0.00	\$0.00
Supreme Court hearing and appeal matters	\$35,330.23	\$0.00
District Court appeal matters	\$0.00	\$0.00
Local Court prosecution matters	\$5,955.66	\$100.00
Matters referred to Council's solicitor for legal advice	\$6,155.46	\$0.00
Miscellaneous costs not shown elsewhere in this table	\$0.00	\$0.00
Costs Sub-Total	\$154,982.79	\$4,500.00
Overall Net Costs Total (GST exclusive)	\$150,482.79	

5. GENERAL BUSINESS

5.1 Ingleburn Fair Shopping Centre

Committee's Recommendation: (Thompson/Rowell)

That a report be presented outlining the commencement and completion timeframes for the proposed development works at Ingleburn Fair Shopping Centre.

CARRIED

Council Meeting 19 April 2016 (Greiss/Matheson)

That the Committee's Recommendation be adopted.

Council Resolution Minute Number 51

That the Committee's Recommendation be adopted.

5.2 Bensley Road Soccer Complex - Macquarie Fields

Committee's Recommendation: (Thompson/Rowell)

That a report be presented on the current condition of Bensley Road Soccer Complex and any proposed upgrade works including associated costs.

CARRIED

Council Meeting 19 April 2016 (Greiss/Matheson)

That the Committee's Recommendation be adopted.

Council Resolution Minute Number 51

That the Committee's Recommendation be adopted.

5.3 Upgrade of Badgally Road, Campbelltown

Committee's Recommendation: (Kolkman/Lound)

That a report be presented outlining the scope of works required to upgrade Badgally Road, Campbelltown to ensure it can cope with the anticipated traffic load resulting from the development of Gregory Hills Drive, the level of investment required to fund these works as well as potential sources of funding.

CARRIED

Council Meeting 19 April 2016 (Greiss/Matheson)

That the Committee's Recommendation be adopted.

Council Resolution Minute Number 51

That the Committee's Recommendation be adopted.

Confidentiality Motion: (Kolkman/Thompson)

That the Committee in accordance with Section 10A of the *Local Government Act 1993*, move to exclude the public from the meeting during discussions on the items in the Confidential Agenda, due to the confidential nature of the business and the Committee's opinion that the public proceedings of the Committee would be prejudicial to the public interest.

CARRIED

21. CONFIDENTIAL ITEMS

21.1 Confidential Report Directors of Companies

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
-

Motion: (Kolkman/Thompson)

That the Committee in accordance with Section 10 of the *Local Government Act 1993*, move to re-open the meeting to the public.

CARRIED

There being no further business the meeting closed at 8.36pm.

G Greiss
CHAIRPERSON

Reports of the City Works Committee Meeting held at 7.30pm on Tuesday, 12 April 2016.

APOLOGIES

ACKNOWLEDGEMENT OF LAND

DECLARATIONS OF INTEREST

Pecuniary Interests

Non Pecuniary – Significant Interests

Non Pecuniary – Less than Significant Interests

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Minutes of the City Works Committee held on 12 April 2016

Present

His Worship the Mayor, Councillor P Hawker
Councillor F Borg
Councillor G Bricevic
Councillor A Chanthivong
Councillor W Glynn
Councillor C Mead
Director Business Services - Mr M Sewell
Acting Director Community Services - Mrs J Uluibau
Acting Director City Works - Mr K Lynch
Acting Manager Assets and Supply Services - Mr W Miller
Manager Compliance Services - Mr P Curley
Manager Emergency Management and Facility Services - Mr R Blair
Manager Financial Services - Mrs C Mears
Acting Manager Healthy Lifestyles - Mr N Ames
Manager Information Management and Technology - Mrs S Peroumal
Manager Operational Services - Mr A Davies
Manager Property Services - Mr J Milicic
Policy and Governance Coordinator - Ms J Warner
Executive Assistant - Mrs D Taylor

Apologies (Glynn/Borg)

That the apologies from Councillors Dobson and Lake be received and accepted.

CARRIED

Chairperson

In the absence of the Chairperson, Councillor Dobson, His Worship the Mayor, Councillor Hawker, chaired the meeting.

Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson Councillor Hawker.

DECLARATIONS OF INTEREST

There were no Declarations of Interest at this meeting.

1. TECHNICAL SERVICES

1.1 Traffic Committee

Reporting Officer

Manager Technical Services

Attachments

1. Minutes of the Local Traffic Committee Meeting of 10 March 2016 (contained within this report)
2. Minutes of the Campbelltown Traffic Committee Meeting of 10 March 2016 (contained within this report)

Purpose

To seek Council's endorsement of the recommendations arising from the Local Traffic Committee and Campbelltown Traffic Committee meeting held on 10 March 2016.

Report

RECOMMENDATIONS OF THE LOCAL TRAFFIC COMMITTEE ON 10 MARCH 2016

Reports Listed for Consideration

LTC 16/8 Traffic Facilities - Approved under delegation for the period starting from 1 January 2015 to 31 December 2015

That Council endorse the minor traffic facility works that were undertaken under delegated approval from 1 January 2015 to 31 December 2016 being:

- a) Townson Avenue, Minto - Provision of 'No Stopping' sign and C3 yellow line marking at the intersection with Cathedral Avenue.
- b) Queen Street, Campbelltown - Provision of 'No Right Turn' at 3-17 Queen Street.

LTC 16/9 Brooks Street, Macquarie Fields - Installation of Traffic Calming Devices

1. That Council endorse the concept plan 12798 sheets 1 to 4 for pedestrian refuges, footpath link and associated traffic calming devices in Brooks Street, Macquarie Fields.
 2. That Council undertake consultation with stakeholders in Brooks Street, Macquarie Fields, and if no major concerns are identified the traffic facilities be installed.
-

LTC 16/10 Willowdale East Leppington, Precinct 9, Denham Court - Signs and Line Marking Plans

That Council approve the submitted Cardno Drawings for the signs and line markings of Precinct 9, Willowdale Estate development, Denham Court: Plans 600319-CC9-1-1450 [B], 600319-CC9-1-1451 [B], 600319-CC9-1-1452 [B], 60013-CC9-1-1453 [B] subject to the amendment to the dividing line marking at the intersection of Roads 101/104.

LTC 16/11 Willowdale East Leppington, Precinct 5, Denham Court - Signs and Line Marking Plans

That Council approve the submitted Cardno Drawings for the signs and line markings of Precinct 5, Willowdale Estate Development, Denham Court: Plans 600319-SK5MD-ABC-1450 [4], and 600319-SK5MD-ABC-1451 [4].

Following the meeting the RMS representative forwarded the following comments:

- a) RMS does not support the installation of the marked pedestrian crossing on Road No. 2 until warrants can be met.
- b) Warrants need to be supplied for the 'Stop' sign at the intersection of Road No. 12 and the East West Collector Road.

LTC 16/12 Ben Lomond Road, Minto - Improvements to Pedestrian Facilities

1. That Council approve the concept plan 12810 sheet 1 and 2 for a marked pedestrian crossing at the existing refuge point on Ben Lomond Road near Brookfield Road and proceed to detailed design and installation.
2. That Council not consider a marked pedestrian crossing at this stage on Ben Lomond road between Bartle Avenue and Townson Avenue with the view that further monitoring be undertaken.

Following the meeting the Roads and Maritime Services representative forwarded the following comments:

- a) RMS do not support the installation of a marked pedestrian crossing on Ben Lomond Road due to the warrants not being met.
- b) RMS suggests the installation of pedestrian fencing to direct pedestrians to the pedestrian refuge.
- c) RMS supports the installation of additional signage to inform motorists of the approaching pedestrian refuge.

Late Items

LTC 16/13 Delegation of Local Traffic Committee

1. That the Agenda format guidelines as outlined in the report proceed for a trial period of six months.
 2. That the results of the trial be reported to Council for final determination of the meeting format procedure.
-

General Business

LTC 16/14 Corner of Pembroke Road and Durham Street, Minto - Request for Pedestrian Refuge

That Council write to Road and Maritime Services requesting that they consider placing a pedestrian refuge at this location in order to facilitate the safe crossing of pedestrians and the ever increasing busy road conditions on Pembroke Road.

RECOMMENDATIONS OF THE CAMPBELLTOWN TRAFFIC COMMITTEE ON 10 MARCH 2016

Reports Listed for Consideration

CTC 16/4 Road Accident Trend in Campbelltown

That the information be noted.

General Business

CTC 16/5 Fuchsia Crescent, Macquarie Fields - Parking issues

That following public consultation a further report will be presented to the Committee (advising of the outcome of the consultation) regarding No Parking restrictions from No. 26 to No. 35 Fuchsia Crescent, Macquarie Fields.

Officer's Recommendation

That the recommendations of the Local Traffic Committee and Campbelltown Traffic Committee as detailed in the Minutes of the meeting held on 10 March 2016 be adopted.

Committee's Recommendation: (Mead/Chanthivong)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 19 April 2016 (Hawker/Borg)

That the Officer's Recommendation be adopted.

Amendment: (Lound/Kolkman)

That the recommendations of the Local Traffic Committee and Campbelltown Traffic Committee as detailed in the Minutes of the meeting held on 10 March 2016 be adopted subject to Item LTC 16/14 - Corner of Pembroke Road and Durham Street, Minto - Request for Pedestrian Refuge being amended to read that Council write to the Roads and Maritime Services requesting that it immediately undertake a safety audit of the intersection and consider placing a pedestrian refuge at this location in order to facilitate the safe crossing of pedestrians and the ever increasing busy road conditions on Pembroke Road.

Council Resolution Minute Number 55

That the recommendations of the Local Traffic Committee and Campbelltown Traffic Committee as detailed in the Minutes of the meeting held on 10 March 2016 be adopted subject to Item LTC 16/14 - Corner of Pembroke Road and Durham Street, Minto - Request for Pedestrian Refuge being amended to read that Council write to the Roads and Maritime Services requesting that it immediately undertake a safety audit of the intersection and consider placing a pedestrian refuge at this location in order to facilitate the safe crossing of pedestrians and the ever increasing busy road conditions on Pembroke Road.

ATTACHMENT 1



LOCAL TRAFFIC COMMITTEE MINUTES

10 March 2016

LOCAL TRAFFIC COMMITTEE

Traffic matters related to the functions delegated to councils under the *Transport Administration Act 1988*.

Minutes Summary

ITEM TITLE

LOCAL TRAFFIC COMMITTEE MINUTES

1. ATTENDANCE

2. APOLOGIES

3. CONFIRMATION OF MINUTES

4. BUSINESS ARISING FROM MINUTES

5. REPORTS LISTED FOR CONSIDERATION

LTC 16/8 Traffic Facilities - Approved under delegation for the period starting from 1 January 2015 till 31 December 2015

LTC 16/9 Brooks Street, Macquarie Fields - Installation of Traffic Calming Devices

LTC 16/10 Willowdale East Leppington, Precinct 9, Denham Court - Signs and Line Marking Plans

LTC 16/11 Willowdale East Leppington, Precinct 5, Denham Court - Signs and Line Marking Plans

LTC 16/12 Ben Lomond Road, Minto - Improvements to Pedestrian Facilities

6. LATE ITEMS

LTC 16/13 Delegation of Local Traffic Committee

7. GENERAL BUSINESS

LTC 16/14 Corner of Pembroke Road and Durham Street, Minto - Request for Pedestrian Refuge

8. DEFERRED ITEMS

No reports this round

LOCAL TRAFFIC COMMITTEE MINUTES

Traffic matters related to the functions delegated to Councils under the *Transport Administration Act 1988*.

Minutes of the Local Traffic Committee held on 10 March 2016

1. ATTENDANCE

Campbelltown City Council

Councillor Paul Lake (Chairperson)
Manager Technical Services - Mr Kevin Lynch
Coordinator Traffic and Road Design - Mr Ajay Arora
Team Leader Traffic Investigation - Mr Frank Sirc
Administrative Assistant - Mrs Sue Lambert

Roads and Maritime Services

Nil

Police Representatives

Nil

Bus Companies

Interline - Mr Ray Sprock

Representatives of Local Members of Parliament

Mr R James

Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson Councillor Lake.

As there were no voting members at the meeting, the items discussed would be forwarded to the Roads and Maritime Services representative and Police representatives for comment.

2. APOLOGIES

Police Representatives -	Senior Constable Maree Davies
	Sergeant Marcus Cotton
Roads and Maritime Services -	Ms Kaye Russell

3. CONFIRMATION OF MINUTES

The Minutes of the previous meeting held on 11 February 2016 were recommended by the City Works Committee on 15 March 2016 and adopted by Council on 22 March 2016.

4. BUSINESS ARISING FROM MINUTES

No reports this round

5. REPORTS LISTED FOR CONSIDERATION

LTC 16/8 Traffic Facilities - Approved under delegation for the period starting from 1 January 2015 till 31 December 2015

Previous Report: LTC 14/55
Electorate: Campbelltown
Author Location: Traffic and Road Design Unit

Attachments

List of Traffic facilities approved under delegation 1 January 2015 to 31 December 2015.

Background (10/3/2016)

The Traffic Committee, at its meeting held on 25 March 2003 supported the provision of delegated authority to the Manager Technical Services, for issuing work instructions of a minor nature for parking controls, centreline markings, minor traffic devices (without resident objection), guide and advisory signs after obtaining concurrence from its voting members. The Committee also resolved that a list of work instructions issued under the delegation be presented to the Committee for endorsement.

From 1 January 2015 to 31 December 2015, two traffic facilities (refer attachment) were approved under the delegation by NSW Police Force and Roads and Maritime Services.

It is recommended that the Committee endorse the delegated approvals as attached.

Officer's Recommendation

That Council endorse the minor traffic facility works that were undertaken under delegated approval from 1 January 2015 to 31 December 2015 being

- a) Townson Avenue, Minto – Provision of 'No Stopping' sign and C3 yellow line marking at the intersection with Cathedral Avenue.
- b) Queen Street, Campbelltown – Provision of 'No Right Turn' at 3 -17 Queen Street.

Discussion (10/3/2016)

The Committee discussed the matter and supported the recommendations as presented.

Recommendation of Local Traffic Committee

That Council endorse the minor traffic facility works that were undertaken under delegated approval from 1 January 2015 to 31 December 2015 being

- a) Townson Avenue, Minto – Provision of 'No Stopping' sign and C3 yellow line marking at the intersection with Cathedral Avenue.
 - b) Queen Street, Campbelltown – Provision of 'No Right Turn' at 3 -17 Queen Street.
-

LTC 16/9 Brooks Street, Macquarie Fields - Installation of Traffic Calming Devices

Previous Report: TC 49/91 and TC 132/94

Electorate: Macquarie Fields

Author Location: Traffic and Road Design Unit

Attachments

Concept plan 12798 sheets 1 to 4 with proposed pedestrian refuge and traffic calming devices

Background (10/3/2016)

Council has received numerous concerns regarding the safety of pedestrians crossing Brooks Street near First Avenue to access various facilities such as the shopping mall, library, bus stops and other recreational facilities. Similar concerns were raised in 1991 and 1994 when the Traffic Committee resolved to install pedestrian refuge on Brooks Street south of First Avenue.

Council Officers installed a CCTV camera and a radar counter on site to undertake a traffic survey to determine the number of pedestrians and vehicles in this precinct. The following observations were made from the data collected;

- Pedestrians were crossing Brooks Street at four distinctive points to access Glenquarie Shopping Centre, library, Police Station, bus stops, schools and Doctor's Surgery.
- Buses were unable to pull into and parallel to the kerb at the bus zone on the eastern side of Brooks Street near First Avenue side due to on-street parking. This resulted in obstruction and conflict to motorists in the travelling lane.
- Speed survey provided an 85th percentile speed of 58 kph and a maximum speed of 88 kph over a 5 day period.
- Peak vehicle volumes were in the order of 250 vehicles per hour, which is 50 per cent of warrant requirements as set out in Australian Standards and Roads and Maritime Services Guidelines for a pedestrian crossing. The PV factor, which is a product of the pedestrian flow per hour (P) and the traffic volume (V) per hour had an average of 10,000 which is below the requirement. Thus this location does not meet the warrant criteria for pedestrian crossing.

Based on the analysis of the traffic survey and confirmation of some serious road safety issues from the CCTV footage, Council has developed a concept plan (refer attachment 1) proposing traffic calming devices and refuge islands for the safe passage of pedestrians across Brooks Street between Victoria Road and Parliament Road.

The following are the main features of the proposed concept (refer attached plan 12798, sheets 1 to 4);

1. Provision of double barrier lines on Brooks Street between Parliament Road and Victoria Road that would assist in removing any overtaking opportunities and thus reducing vehicular speeds (refer note 1 attachment 1).
2. Provision of shoulder lanes with edge lines narrowing the through traffic lanes to 3.0m on Brooks Street between Parliament Road and Victoria Road. The proposed shoulder lanes (2.5 wide) will provide on-street parallel parking a form of traffic calming on the street (refer note 2 attachment 1).
3. Installation of six kerb side blisters along Brooks Street (refer note 3 attachment 1A to 1C). These kerb side blisters will perform traffic calming by reinforcing the impact of the shoulder lanes.
4. Installation of two additional pedestrian refuges on First Avenue and Brooks Street at its intersection (refer notes 4 and 6, attachment 1C). These refuge islands will act as traffic calming by reducing the carriageway and provide a safe pedestrian link to bus stops on both sides of Brooks Street.
5. Provision of pram ramps and footpath between the proposed refuge island and the bus shelter on Brooks Street (refer note 5 attachment 1C).
6. Extend the existing bus zone on the eastern side of Brooks Street near First Avenue so that adequate turning space is provided for buses to enter and exit the bus zone (refer note 7, attachment 1C). This would result in the loss of one on-street parking space.

It is recommended that Council approve the concept plan and consultation be undertaken with all stakeholders in Brooks Street. Subject to feedback, Council will undertake a detail design and construction of the devices.

Officer's Recommendation

1. That Council endorse the concept plan 12798 sheets 1 to 4 for pedestrian refuges, footpath link and associated traffic calming devices in Brooks Street, Macquarie Fields.
2. That Council undertake consultation with stakeholder in Brooks Street, Macquarie Fields, and if no major concerns are identified the traffic facilities be installed.

Discussion (10/3/2016)

The Committee discussed the matter and supported the recommendations as presented.

Recommendation of Local Traffic Committee

1. That Council endorse the concept plan 12798 sheets 1 to 4 for pedestrian refuges, footpath link and associated traffic calming devices in Brooks Street, Macquarie Fields.
 2. That Council undertake consultation with stakeholder in Brooks Street, Macquarie Fields, and if no major concerns are identified the traffic facilities be installed.
-

LTC 16/10 Willowdale East Leppington, Precinct 9, Denham Court - Signs and Line Marking Plans

Previous Report: LTC 13/30
Electorate: Macquarie Fields
Author Location: Traffic and Road Design Unit

Attachments

1. Locality Plan
2. Willowdale Southern Precinct's Master plan
3. Precinct 9 Willowdale Pavement, Signage and Line Marking Plans: Drawing No. 600319-CC9-1-1450 [B], 600319-CC9-1-1451 [B], 600319-CC9-1-1452 [B], 600319-CC9-1-1453 [B].
4. Precinct 9 Roundabout sample turn sweep paths plans: Drawing No. 600319-SK1379 [1], 600319-SK1380 [1]

Background (10/3/2016)

Campbelltown City Council has approved the construction of civil works and subdivision of Precinct 9 of the Willowdale Estate, which will be accessed off Camden Valley Way and Denham Court Road, Denham Court as shown by Attachments 1 and 2. The works will include road works servicing 281 residential Torrens titled allotments and two residue Torrens titled allotments for future use as a child care centre and school.

Cardno on behalf of Stocklands has submitted engineering designs to Council including signs and line marking plans associated with Precinct 9.

Council Officers have reviewed the submitted plans and noted the key features as follows;

1. Temporary cul-de-sac closures of local roads for future extensions (refer attachment 3A note 1).
 2. A number of cross intersections are controlled by 'Give Way' signs and markings. Signs and line marking details are provided on drawings as shown on attachment 3B (note 2).
 3. A number of smaller angle bends and kerbs areas opposite T intersections are treated with C3 'No Stopping' yellow edge lines (refer attachment 3B note 3).
 4. A right angle bend at the intersection of Road 101 and local Road 110 is on a collector road route. This bend is treated with kerb side parking restrictions and centre line marking to cater for two way bus movements (refer attachment 3B note 4).
 5. Provision of a network of footpaths and shared paths. The shared paths are provided with pavement markings at strategic entry points and the centre line marking are provided at bends only (refer attachment 3C note 5).
 6. The provision of a roundabout at the intersection of Road 100, 101, 102 and 103. The northern leg of the roundabout, Road 102 is temporarily closed with temporary jersey
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barriers until the next stage of development is commenced (refer attachment 3D). Although the roundabout was to cater for a 12.5m rigid design vehicle Cardno has demonstrated that the roundabout can accommodate a 14.5m a long rigid bus (refer attachment 4 for sample sweep paths note 6).

7. Provision of holding rails at the pedestrian and shared path crossing points on three splitter islands of the roundabout (refer attachment 3D note 7).
8. A bus indent bay is provided to service the future school Lot 9001. A bus zone has not been provided at this stage and would need to be considered as part the school development as well as other provisions such as drop off and pick up areas (refer attachment 3D note 8).

It is recommended that in reference to the notes 1 to 8 above, the lines and sign marking for Precinct 9, Willowdale Estate Development, Denham Court be approved subject to the following amendment:

That the dividing line marking on Road 101 at its intersection with Road 104 (refer note 9 attachment 3D) be adjusted to better align on each side of the intersection over a length of 30m (the road widths alter through this section due to the provision of the bus indent bay).

Officer's Recommendation

That Council approve the submitted Cardno Drawings for the signs and line markings of Precinct 9, Willowdale Estate development, Denham Court: Plans 600319-CC9-1-1450 [B], 600319-CC9-1-1451 [B], 600319-CC9-1-1452 [B], 600319-CC9-1-1453 [B] subject to the amendment to the dividing line marking at the intersection of Roads 101/104.

Discussion (10/3/2016)

The Committee discussed the matter and supported the recommendation as presented.

Recommendation of Local Traffic Committee

That Council approve the submitted Cardno Drawings for the signs and line markings of Precinct 9, Willowdale Estate development, Denham Court: Plans 600319-CC9-1-1450 [B], 600319-CC9-1-1451 [B], 600319-CC9-1-1452 [B], 600319-CC9-1-1453 [B] subject to the amendment to the dividing line marking at the intersection of Roads 101/104.

LTC 16/11 Willowdale East Leppington, Precinct 5, Denham Court - Signs and Line Marking Plans

Previous Report: LTC 13/30
Electorate: Macquarie Fields
Author Location: Traffic and Road Design Unit

Attachments

1. Locality Plan
2. Adjacent shopping centre outline plan
3. Precinct 5 Willowdale Pavement, Signage and Line Marking Plan: Drawing No. 600319-SK5MD-ABC-1450 [4] and extract of same Plan 600319-SK5MD-ABC-1450 [4]
4. Precinct 5 Willowdale Pavement, Signage and Line Marking Plan: Drawing No. 600319-SK5MD-ABC-1451 [4] and extract of same Plan 600319-SK5MD-ABC-1451 [4]

Background (10/3/2016)

Campbelltown City Council has approved the subdivision and the construction of civil works of Precinct 5 Willowdale Estate, Denham Court which will be generally accessed from Camden Valley Way via Willowdale Drive and the East West Collector Road from Denham Court Road. Precinct 5 comprises of 201 medium density residential allotments bordered by the proposed shopping centre, Seniors Retirement Village and Camden Valley Way (refer attachment 1). A layout of the proposed shopping centre (separate Development Application) is shown in attachment 2.

Cardno on behalf of Stocklands has submitted engineering designs to Council including signs and line marking plans associated with Precinct 5.

Council Officers have reviewed the submitted plans and noted the key features as follows;

1. Road 12 is a local road servicing both the medium density housing and the rear of the proposed shopping centre. The loading dock for the shopping centre comes off Road 12, which has parking restrictions with C3 yellow edge lines for the majority of its length (refer Note 1, attachment 3A)
 2. Precinct 5 has a number of 5.5m wide lanes servicing driveways to the rear of narrow allotments (refer Note 2, attachment 3B). These lanes are signposted with 'No Parking' signs to discourage on-street parking and the movement of service vehicles such as garbage trucks. The lanes also intersect with local 9m wide roads with laybacks. Accompanying these intersections are 10m of C3 yellow No Stopping edge lines.
 3. A marked pedestrian crossing is proposed in Road 12 immediately adjacent to the rear entry of the shopping centre car park (refer Note 3, attachment 3B). The shopping centre has two major car park entrances the other being off Willowdale Drive. Although
-

a warrant survey for a pedestrian crossing is not yet available due to the 'greenfields' nature of both Precinct 5 and Seniors Living Retirement village the proposal for the location of the pedestrian crossing is supported due to the positioning of the internal pedestrian path of the Shopping centre and the location of the entry to the loading dock.

4. The loading dock is likely to be serviced by semi-trailers, which will be restricted to the route along Willowdale Drive, East West Collector Road and Road 12. The north and western end of Road 12 will be designated as a 'No Truck' route for vehicles over 9 metres long due to the size of turning sweep paths. The exit of the loading dock will be signposted for 'All Traffic' (right only) for vehicles over 9 metres long (refer Note 4, attachment 3B). Long vehicles will exit the shopping site via the East West Collector Road.
5. The 'Road Closed' sign and associated hazard board on ROW 14 is a temporary feature in a narrow lane acting as an emergency relief route from the adjacent Retirement village (refer Note 5, attachment 4A).
6. Due to the tight turning movements by semi-trailers a 'Stop' sign control is proposed at the exit of Road 12 onto the East West Collector Road (refer Note 6, attachment 4 A).
7. A 'No Right Turn' sign is also proposed in Road 07 banning a turn into the adjacent narrow lane way (refer Note 7, attachment 4B).

It is recommended that in reference to the points 1 to 7 above, the lines and sign marking for Precinct 5, Willowdale Estate Development, Denham Court be approved.

Officer's Recommendation

That Council approve the submitted Cardno Drawings for the signs and line markings of Precinct 5, Willowdale Estate Development, Denham Court: Plans 600319-SK5MD-ABC-1450 [4] and 600319-SK5MD-ABC-1451 [4].

Discussion (10/3/2016)

The Committee discussed the matter and supported the recommendation as presented.

Recommendation of Local Traffic Committee

That Council approve the submitted Cardno Drawings for the signs and line markings of Precinct 5, Willowdale Estate Development, Denham Court: Plans 600319-SK5MD-ABC-1450 [4] and 600319-SK5MD-ABC-1451 [4].

Following the meeting the RMS representative forwarded the following comments:

- a) RMS does not support the installation of the marked pedestrian crossing on Road No. 2 until warrants can be met.
 - b) Warrants need to be supplied for the 'Stop' sign at the intersection of Road No. 12 and the East West Collector Road.
-

LTC 16/12 Ben Lomond Road, Minto - Improvements to Pedestrian Facilities

Previous Report: TC 284/97, 89/00, 05/38, CTC 08/15, LTC 08/60

Electorate: Macquarie Fields

Author Location: Traffic and Road Design Unit

Attachments

1. CCTV image and site photographs showing pedestrian activity and path locations
2. Concept Plan 12810 Sheets 1 & 2, Ben Lomond Road Pedestrian facility improvements

Background (10/3/2016)

Council is in receipt of a number of requests for marked pedestrian crossing in Ben Lomond Road, Minto, due to the difficulty that the elderly and infirm are experiencing in crossing the road at the existing refuge islands. The two locations are:

1. Between Brookfield Road and Townson Avenue
2. Between Bartle Avenue and Townson Avenue

In the past Council considered a number of reports in addressing pedestrian's issues at the above locations and the following improvements were made to enhance the safe passage of pedestrians;

In 1997, a 6.2m wide central refuge was provided between Brookfield Road and Townson Avenue to cater for pedestrians with special accessible needs. The warrant criteria were not met for a pedestrian crossing.

- In 2000, a further request was made for a formal crossing which was not supported. However, Council installed additional advanced warning signs for wheel chair users.
- In 2005, Council constructed a roundabout at the intersection of Ben Lomond Road and Townson Avenue due to poor accident history. Pram ramps on the western side of the roundabout were removed because of the turning vehicles overhang over the central median.
- In 2008, further requests for a formal crossing in Ben Lomond Road between Bartle Avenue and Townson Avenue were made and after due consideration, Council installed an opening in the median as a pedestrian refuge.

Since 2008 there have been a number of major housing developments in the surrounding 'Minto One' area, which also include a number of Senior's Living estates on the southern side of Ben Lomond Road. Due to the housing growth in this area, traffic volumes have significantly increased making it more difficult for pedestrians especially those with walking aids to cross Ben Lomond Road.

Council Officers have assessed the site due to recent concerns and installed CCTV camera and a radar counter. The footage and the data collected were reviewed by Council Officers and observed as follows;

- (i) In the morning and afternoon peak periods, approximately 40 pedestrians crossed Ben Lomond Road of which 70% crossed where there is no formal crossing point and the majority of these were school children (refer photo 1, attachment 1). This informal crossing point is not supported as there is a safety issue on the central median due to the overhang of buses and trucks turning left out of Townson (refer photo 2, attachment 1)
- (ii) The informal crossing point as outlined in Point 1 above, follows a route between Townson Avenue and a private walkway between commercial developments on the northern side of Ben Lomond Road (refer photo 3, attachments 1) which is located approximately 23m east of the formal refuge point.
- (iii) On selected peak hours of 1 December 2015, 3 wheel chair users were observed crossing at the central refuge (refer photo 4, attachment 1). One user with an electric wheel chair required 33 seconds to cross the whole road in one movement (approximately at the rate of 0.4m/s). The user took approximately 7 to 8 seconds to cross the 3m traffic lane(s).
- (iv) In the evening peak hour, eastbound traffic volume was approximately 650 vehicles per hour, which is an average of 5.5 sec gap between the vehicles. At the speed of 0.4 m/s, the wheel chair user (as outlined in point 3) does not have the sight distance available for vehicles turning left out of Townson Avenue requiring them to either slow down or stop.

As per Australian Standards and Roads and Maritime Services (RMS) Technical Directions, certain criteria have to be met for the installation of a pedestrian crossing. Based on the data collected, the product of the measured pedestrian flow per hour (P) and the measured traffic flow per hour (V) works out to be 40,000 for an evening peak hour which is not reproduced for 3 separate hours in the day.

Although the warrant criteria for a pedestrian crossing are not met, from the CCTV footage it is apparent that there is a serious safety issue for pedestrians in this area. Due to the precinct of Minto One still being under development with the amount of Senior Living planned for this area to also increase the pedestrian conflict and safety issues involving seniors, infirmed and school children in the near future.

For these reasons Council has developed a concept plan 12810 (refer attachment 2) with the following provisions:

- Line marking and sign posting of a formal pedestrian crossing at the refuge (refer Note1, attachment 2A)
 - Provision of pedestrian fencing on both sides of Ben Lomond Road (refer Note 2, attachment 2A)
 - Upgrading existing pram ramps to current standards (refer note 3, attachment 2A).
 - Provision of a raised threshold device in Ben Lomond Road (refer note 4, attachment 2A)
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- Provision of an additional and replacement of existing pedestrian warning signs with fluoro yellow green background (refer attachment 2B).

It is recommended that Council approve the installation of the pedestrian crossing at the existing refuge point (refer attachment 2A) because;

- (a) A high proportion of the pedestrians are elderly, infirmed and school children.
- (b) People with the mobility issues particularly wheel chair users are experiencing difficulty in crossing the road.
- (c) Pedestrians are experiencing excessively delays in peak hour due to inadequate gap between vehicles.
- (d) This precinct is currently under development and considerable growth in the area of elderly, school children and the infirmed is a fact.

In relation to the request for a pedestrian crossing on Ben Lomond Road, between Bartle Avenue and Townson Avenue, it is recommended that a pedestrian crossing not be considered at this stage with the view that pedestrians make their way to the proposed pedestrian crossing at the refuge being considered above. Following the installation of pedestrian crossing it is recommended that Council monitor pedestrian's movements in this section of the road.

Officer's Recommendation

1. That Council approve the concept plan 12810 sheet 1 and 2 for a marked pedestrian crossing at the existing refuge point on Ben Lomond Road near Brookfield Road and proceed to detailed design and installation.
2. That Council not consider a marked pedestrian crossing at this stage on Ben Lomond Road between Bartle Avenue and Townson Avenue with the view that further monitoring be undertaken.

Discussion (10/3/2016)

The Manager Technical Services gave an overview of the reasons for the marked pedestrian crossings on Ben Lomond Road near Brookfield Road and on Ben Lomond Road between Bartle Avenue and Townson Avenue.

As shown in the attachments at the crossing points it was suggested that the fencing be extended at the crossing and a raised threshold be installed to slow down vehicles.

Following further discussion the Committee discussed the matter and supported the recommendations as presented.

Recommendation of Local Traffic Committee

1. That Council approve the concept plan 12810 sheet 1 and 2 for a marked pedestrian crossing at the existing refuge point on Ben Lomond Road near Brookfield Road and proceed to detailed design and installation.
2. That Council not consider a marked pedestrian crossing at this stage on Ben Lomond Road between Bartle Avenue and Townson Avenue with the view that further monitoring be undertaken.

Following the meeting the Roads and Maritime Services representative forwarded the following comments:

- a) RMS do not support the installation of a marked pedestrian crossing on Ben Lomond Road due to the warrants not being met.
 - b) RMS suggests the installation of pedestrian fencing to direct pedestrians to the pedestrian refuge.
 - c) RMS supports the installation of additional signage to inform motorists of the approaching pedestrian refuge.
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6. LATE ITEMS

LTC 16/13 Delegation of Local Traffic Committee

Previous Report: LTC 15/22
Electorate: All Electorates
Author Location: Traffic and Road Design Unit

Attachments

Nil.

Background (10/3/2016)

The Traffic Committee meetings are held on a monthly basis at Council and are face to face meetings. The Committee is made up of four formal member organisations as follows:

- one representative from Council
- one representative from Roads and Maritime Services
- one representative from NSW Police Force
- one representative from State Member of Parliament (or nominee)

Non-voting advisors also attend the meeting and are made up of Bus operators and Chamber of Commerce members. Guests are also invited to meetings if they wish to speak to an item.

In order to improve the efficiency of the Traffic Committee business items it is suggested that the meeting format change with the following meetings types being considered.

1. Face to Face meeting
2. Conference call meetings
3. Electronic meetings

As is the current procedure the business papers will be electronically distributed on a monthly basis. Depending on the type of business item being considered a proposed meeting format will be suggested i.e. electronic meeting, face to face meeting or conference call meeting.

Members of the Committee and non-voting advisors will have one week to supply any comments on each of the items. The Committee members must either support or not support the recommendations within this time frame. Committee members can suggest amendments that would make the item acceptable to their organisation.

Members can request that the item be heard in a different format to that which has been suggested within the papers with the final decision being with the Chair of the Committee (Council representative). Face to face meetings and conference call meetings will be held as per the advertised meeting dates.

Any request by a stakeholder directly involved in the item to speak to the Committee will automatically result in a face to face meeting at Council on the advertised meeting dates.

In the case of major traffic issues or high public interest issues it is suggested that these matters be discussed at face to face meetings or by conference call by the members.

The business paper of the Traffic Committee will be reported each month to Council for the final determination in the City works business papers as is the current practise.

The current delegated authority process in the case of minor issues will remain as per the current practise where the items are electronically sent out to the members. Each member needs to sign and return the delegation form to Council either supporting or not supporting the proposal. These delegations are then regularly reported to the Traffic Committee as a formal agenda item to be noted.

It is suggested that the following format be considered.

- Once agendas have been forwarded to the Committee, responses are required within seven days. Comments received will be distributed to the Committee.
- Any request by a stakeholder directly involved in the item to speak at a meeting will automatically result in a face to face meeting at Council.
- If members accept recommendations unchanged, the Committee will be sent the minutes of the electronic meeting and these minutes will be reported to Council for Council consideration.
- Any member that requests a conference meeting or face to face meeting must be considered by the Chair.
- Non-voting members may request a meeting but it will be at the direction of the Chair if the meeting request will be supported.
- Traffic agenda items will be reported to Council as part of the City Works business paper as per the current procedures.
- Council's resolutions will be forwarded to the Committee with the next set of minutes. It is noted that Council meeting minutes are available on the Council website.
- The format of the meeting is to be reviewed by the Traffic Committee each year at the November/December meeting.

Officer's Recommendation

For discussion.

Discussion (10/3/2016)

The Manager Technical Services gave an overview of the proposed Agenda format guidelines as outlined in the body of the report.

The Chairperson supported the suggestions and it was agreed that the Agenda format guidelines proceed for a trial period.

Recommendation of Local Traffic Committee

1. That the Agenda format guidelines as outlined in the report proceed for a trial period of six months.
 2. That the results of the trial be reported to Council for final determination of the meeting format procedure.
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7. GENERAL BUSINESS

LTC 16/14 Corner of Pembroke Road and Durham Street, Minto - Request for Pedestrian Refuge

Previous Report: Nil
Electorate: Macquarie Fields
Author Location: Traffic and Road Design Unit

Attachments

Nil

Discussion (10/3/2016)

The Manager Technical Services advised that at a recent Council meeting it was once again requested that Council make representation to Roads and Maritime Services regarding issues with pedestrians being able to cross Pembroke Road. Council requests that a pedestrian refuge be provided on Pembroke Road near Durham Street, Minto.

Council has previously requested that the RMS consider the installation of traffic lights at this location, however RMS have advised that pedestrian lights are not justified.

Following discussion it was agreed that Council write to RMS and request that they consider placing a pedestrian refuge at this location in order to facilitate the safe crossing of pedestrians and the ever increasing busy road conditions on Pembroke Road.

Recommendation of Local Traffic Committee

That Council write to Roads and Maritime Services requesting that they consider placing a pedestrian refuge at this location in order to facilitate the safe crossing of pedestrians and the ever increasing busy road conditions on Pembroke Road.

8. DEFERRED ITEMS

No reports this round

There being no further business the meeting closed at 9.20am.

P Lake
CHAIRPERSON

ATTACHMENT 2



CAMPBELLTOWN TRAFFIC COMMITTEE MINUTES

10 March 2016

CAMPBELLTOWN TRAFFIC COMMITTEE

Traffic related items to Council requiring technical advice and are outside of the Delegation functions issued to councils by the Road and Maritime Services.

Minutes Summary

ITEM	TITLE
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CAMPBELLTOWN TRAFFIC COMMITTEE MINUTES	
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- | | |
|-----------|---|
| 1. | ATTENDANCE |
| 2. | APOLOGIES |
| 3. | CONFIRMATION OF MINUTES |
| 4. | BUSINESS ARISING FROM MINUTES |
| 5. | REPORTS LISTED FOR CONSIDERATION |

CTC 16/4	Road Accident Trend in Campbelltown
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- | | |
|-----------|--|
| 6. | LATE ITEMS
No reports this round |
|-----------|--|

- | | |
|-----------|-------------------------|
| 7. | GENERAL BUSINESS |
|-----------|-------------------------|

CTC 16/5	Fuchsia Crescent, Macquarie Fields - Parking Issues
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- | | |
|-----------|--|
| 8. | DEFERRED ITEMS
No reports this round |
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CAMPBELLTOWN TRAFFIC COMMITTEE MINUTES

Traffic related items to Council requiring technical advice and are outside of the Delegation functions issued to Councils by the Road and Maritime Services.

Minutes of the Campbelltown Traffic Committee held on 10 March 2016

1. ATTENDANCE

Campbelltown City Council

Councillor Paul Lake (Chairperson)
Manager Technical Services - Mr Kevin Lynch
Coordinator Traffic and Road Design - Mr Ajay Arora
Team Leader Traffic Investigation - Mr Frank Sirc
Administrative Assistant - Mrs Sue Lambert

Roads and Maritime Services

Nil

Police Representatives

Nil

Bus Companies

Interline – Mr Ray Sprock

Representatives of Local Members of Parliament

Mr Ray James

Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson Councillor Lake.

As there were no voting members at the meeting, the items discussed would be forwarded to the Roads and Maritime Services representative and Police Representatives for comment.

2. APOLOGIES

Police Representatives -	Senior Constable Maree Davies Sergeant Marcus Cotton
Roads and Maritime Services -	Ms Kaye Russell

3. CONFIRMATION OF MINUTES

The Minutes of the previous meeting held on 11 February 2016 were recommended by the City Works Committee on 15 March 2016 and adopted by Council on 22 March 2016.

With regard to Item CTC 16/1 Proposed Events for 2016 (No.8 Christmas Carols - Campbelltown Show Grounds, Campbelltown) should be replaced with Christmas Carols - Campbelltown Sports Stadium.

4. BUSINESS ARISING FROM MINUTES

No reports this round

5. REPORTS LISTED FOR CONSIDERATION

CTC 16/4 Road Accident Trend in Campbelltown

Previous Report: CTC 14/28
Electorate: All Electorates
Author Location: Traffic and Road Design Unit

Attachments

1. Graphical representation Crash and Casualty Summary for Campbelltown
2. Graphical representation of number of fatal accidents period ending 2014

Background (10/3/2016)

A graphical representation showing the trend of accidents in the Campbelltown Local Government Area for a five year period ending 2014 is attached (refer attachments) for the Committee's information. The accident data for 2014 has recently been released by the NSW Centre for Road Safety (CRS).

In the previous report presented to the Committee at its meeting of 4 December 2014 the accidents reported were for years ending in June 2013.

The recent data release shows that the total accidents for Campbelltown have dropped from 765 to 677 during 2013 to 2014.

The Committee is reminded of previous advice that as of 15 October 2014 the accident reporting requirements to the Police had changed, in regards to a number of matters. The changes to reporting are expected to reduce the number of accidents that are known to RMS. The most significant change was that Police are only required to be called to an accident if there is an injury/fatality or a driver is under the influence of drugs or alcohol. Also minor traffic crashes (no tow truck required) do not need to be reported at all to the Police.

In addition, it was previously reported from the CRS preliminary fatal crash reports that there were 3 fatal accidents in 2014. In the recent release of data it indicates that there were only 2 fatal accidents in 2014. It is likely that the record of one of the accidents was removed due to it not meeting national guidelines for reporting accidents, which may include; the driver dying of natural causes, the incident was a deliberate act, traffic wasn't moving or it occurred on private property.

Officer's Recommendation

That the information be noted.

Discussion (10/3/2016)

The Committee discussed the matter and supported the recommendation as presented.

Recommendation of Campbelltown Traffic Committee

That the information be noted.

6. LATE ITEMS

No reports this round

7. GENERAL BUSINESS

CTC 16/5 Fuchsia Crescent, Macquarie Fields - Parking Issues

Previous Report: Nil
Electorate: Macquarie Fields
Author Location: Traffic and Road Design Unit

Attachments

Nil

Discussion (10/3/2016)

The Manager Technical Services advised of concerns raised by residents regarding parking issues at the driveways of 2/38 Fuchsia Crescent, Macquarie Fields, during school days. The street is narrow and cars are parking on both sides of the street and are blocking driveways.

The Manager Technical Services advised that an assessment of the site has been undertaken and Council are currently going through the process of public consultation to consider No Parking restrictions from No. 26 to No. 35 Fuchsia Crescent, to alleviate traffic concerns.

Following public consultation a further report will be presented to the Committee advising of the outcome of the consultation.

Officer's Recommendation

That following public consultation a further report will be presented to the Committee advising of the outcome of the consultation regarding No Parking restrictions from No. 26 to No. 35 Fuchsia Crescent, Macquarie Fields.

Recommendation of Campbelltown Traffic Committee

That following public consultation a further report will be presented to the Committee (advising of the outcome of the consultation) regarding No Parking restrictions from No. 26 to No. 35 Fuchsia Crescent, Macquarie Fields.

8. DEFERRED ITEMS

No reports this round

There being no further business the meeting closed at 9.50am.

P Lake
CHAIRPERSON

1.2 Street Lighting Update

Reporting Officer

Manager Technical Services

Attachments

Nil

Purpose

To update Council on the investigation that has been undertaken on the option of converting the complete street lighting network for the Campbelltown LGA to an LED solution and the possibility of Council progressively taking ownership of the street lighting network.

History

At the City Works Meeting of 18 August 2015, Council resolved that a further report be tabled for their consideration upon completion of the specialist consultant's investigations on:

1. Possible large scale reforms to the street lighting network,
2. The option of converting the complete network to a light emitting diode (LED) solution, and
3. Possible Council ownership of the network.

Councillors were provided with a briefing on LED Street Lighting Network Solutions on Tuesday, 1 March 2016. The briefing provided some background into the existing Campbelltown LGA street lighting network, what is entailed in converting the network to an LED solution and what other developments are occurring in street lighting (i.e. new Public Lighting Code and ongoing issues between the energy regulator, AER and the providers with network charge rates).

With a few limited exceptions the street lighting network is currently owned by Endeavour Energy although Council has the exclusive regulatory responsibility for providing a street lighting service to the community under the *Local Government Act 1993* and the *Roads Act 1993*. Currently there is no clear governance framework around the street lighting service provided by Endeavour Energy to Council with no contracts and no binding service level regulation. As a result, the interests of Council and the utility authorities are poorly aligned and have been progressively diverging.

As previously reported the NSW Government went to the March 2015 election seeking a mandate to partially privatise the electricity distribution networks of Ausgrid and Endeavour Energy (Poles and Wires) to assist in funding large scale infrastructure projects that they have promised the electorate. This privatisation, involving the long term lease of 50.4% of Endeavour Energy also involves the street lighting network. This presents local government with an opportunity to seek street lighting network reforms and a number of NSW Councils have already made representation to government regarding these reforms.

Council has full ownership of a number of public lighting systems throughout the LGA in locations such as Farrow Road, Mawson Park, and some of our public car parks and bus interchange areas. Council is also installing LED street lights in the section of Eagle Vale Drive between Wynn Street and Badgally Road, as part of the current road upgrade work. Council also specifies that developers install LED lights for all residential roads in new subdivisions.

Endeavour Energy as previously reported, has only approved LED lighting for residential roads and is still trialling LED lights for roads. As Endeavour Energy does not permit LED lighting for main roads at this stage, Council owning the network is the only option left for Council to progress LED lighting solutions on main roads. As it is on main roads where the greatest road safety, security and socio-economic benefits are to be had from deploying high quality white light such as LEDs. Council Officers have been advocating for many years for Endeavour Energy to adopt LED luminaires in all categories of lighting but with little success.

One of the major advantages of Council owning the street lighting network is that it provides us with far greater control of ongoing costs. Currently councils have little control over the charges applied by Endeavour Energy as they apply directly to the Australian Electricity Regulator (AER) for changes. Council only has the facility to lodge a submission to the AER in response to the electricity distributor's proposal. The AER then set the charges payable. Endeavour Energy street lighting costs have risen in multiples of CPI over the past decade, resulting in significant cost increase to Council.

If Council was to own the street lighting, we would be free to test the open market to find the most cost effective lighting arrangement for the community. Under this type of contractual arrangement Council would have total control (subject to meeting our regulatory responsibility) of integrating lighting advancements into the future network.

Notably, as investment in large scale LED replacement programs gathers pace around the world, a similar strategy of taking back control of street lighting is being pursued by Councils in southern Queensland, by Hobart Councils, by seven Councils around Adelaide and by large groups of Councils in the US northeast.

Report

Following investigation, Council has identified four main reasons why it may wish to consider taking back control of some or all of the public lighting network in its LGA:

- **30% Lower Capital Costs**

Under the pricing methodology used by the Australian Energy Regulator (AER), Endeavour Energy charges an effective rate on capital invested in public lighting of some 8.7-9.2%. This is at least 3-4% higher than the costs at which Council could borrow funds for infrastructure investment at present. So, for identical public lighting assets, capital costs for Council could be at least 30% lower if Council secured funding from elsewhere (e.g. the Clean Energy Finance Corporation). The estimated savings in capital costs are in excess of \$400,000 per year for an identical \$10m replacement lighting network.

- **30% - 50% Lower Maintenance Costs**

Based on advice given to Council's specialist consultant by leading private sector street lighting service providers, street lighting maintenance costs in a competitive market could be cut by approximately 30% as compared to Endeavour Energy's public lighting charges. Perhaps most importantly service levels could be placed on a contractually guaranteed basis with the service provider liable for penalties for non-performance. The estimated savings in maintenance costs would be more than \$300,000 per year based on current less reliable lighting technology. Estimated savings in maintenance would be more than \$500,000 per year, or more than 50% of current maintenance costs, if more reliable LEDs were widely deployed.

- **44%+ Lower Energy Consumption Faster**

Council's specialist consultant has estimated that total energy savings from moving to LEDs across the lighting portfolio in the LGA would be at least 44% compared to the current portfolio. This is consistent with national modelling conducted for the Institute of Public Works Engineering Australasia showing typical estimated energy savings of 47%. The estimated savings in energy costs from this would be in excess of \$500,000 per year. Further, domestic and international experience is that Councils with direct control of public lighting are able to implement energy efficiency lighting upgrades more rapidly than where utilities own the public lighting network. Notably, 45 of the 50 largest LED deployments in the world at present are on municipally controlled lighting networks.

- **Control of Vital Public Infrastructure for the Future Smart City**

Currently the street lighting network is used purely to light our streets and public open places. However, technology now provides more opportunity for utilisation of this network to provide more features for the benefit of the community. Smart Cities are using the street lighting network to form a communications grid providing access to features such as:

1. CCTV
2. Community Wi-Fi
3. Parking monitoring
4. Litter bin level monitoring
5. Data transfer to electronic signage.

As an example of benefits for the community, these features can allow drivers to use a smart phone application that will direct them to vacant parking spots. If parking is paid, drivers can pay for the parking online with their phone and even pay for extended parking online without having to return to their car.

Another type of benefit is that litter bin levels can be monitored through the 'smart' street lighting network to ensure more efficient emptying of bins. Sensors to monitor the odour coming from bins can be added which prompt alerts to staff so that appropriate action can be taken.

With respect to the actual lighting of our streets and public domains, LED lighting levels can be readily adjusted to suit the situation. For example, lighting levels could be lowered in the early hours of the morning and, with built-in movement sensors, the lights could be restored instantly to full levels should a vehicle or person enter the area. The technology would allow the fittings to be monitored remotely and early detection of faults can be made and rectified before they become an issue. The lights can also have their own in-built meter which would allow Council to know exactly the power usage and advise the power company of the usage rather than the reverse as happens now. Council would be certain it is paying for exactly the energy it uses whereas at present Council pays for lights even when they are not working.

The benefits of smart city technology for community services are significant and expanding rapidly as technology improves.

However, for Council to maximise the opportunities it would be imperative that we have effective control of the public lighting network. If the lights are owned by a third party, Council could be charged for each of these technology advances and this would further place us in a position where their costs and, in some cases, additional revenue, are out of our control.

It is now widely accepted that highly energy efficient and connected street lighting will become the backbone for most smart city technology. Without control of its own public lighting, particularly in its CBDS, Council will likely have to build a separate and more costly communications grid to provide the community with a future 'Smart City' that is more attractive and liveable for business and residents.

It should also be noted that if Council has control of the street lighting network, we will be able to ensure greater flexibility in any future contracts with the energy provider.

There are a number of issues that need to be examined when considering Council owning the street lighting network. These include:

1. Exit charges and capital costs of replacement lights
2. Regulatory reform needed prior to privatisation
3. The strong case for replacement with LEDs presents an opportunity to rethink the lighting service.

Exit Charges and Capital Costs of Replacement Lights

This section briefly summarises the complex approach to current street lighting tariffs charged by Endeavour Energy, the exit charges that may apply if Council pursued other arrangements and the estimated cost of replacement lights.

Endeavour Energy street lighting charges are broken down into a number of tariff classes which relate to when the street lighting infrastructure was brought into service and who paid for the initial capital cost of each asset. In many cases, Endeavour Energy will seek to levy exit charges if Council wishes to remove inefficient existing lights before the end of their economic life.

In 2008 the Australian Energy Regulator approved a new methodology for street lighting charges and decided that from 2009 onwards this new charging scheme would come into effect. In the Endeavour Energy street lighting infrastructure installed prior to 2009 was classified as Class 1 and 2 tariffs and from 2009 onwards lighting infrastructure was classified as Class 3 and 4 tariffs. Class 1 and 3 tariffs are for infrastructure that was funded by the energy provider whilst Class 2 and 4 tariffs are for infrastructure that has been gifted to the energy provider.

Tariff 5 charges were introduced to enable the energy provider to recover costs for lighting infrastructure that is requested by Councils to be replaced prior to end of the infrastructure's serviceable life. This allowed the energy provider to recover costs for the redundant infrastructure. If Council was to consider buying the network back then this tariff charge would be applicable.

Different tariff 5 charges apply for the pre and post 2009 infrastructure and the rate reduces every year. Some pre 2009 lighting infrastructure attracts no tariff 5 charges due to the number of years it has been in service. For lights gifted to the energy provider prior to 2009 there is also no tariff 5 charge.

Lighting infrastructure installed after 2009 that was gifted by a developer to the energy provider, (Class 4 tariffs), will also attract a tariff 5 charge if Council requests a change to that infrastructure. This is despite the energy provider not having had to fund the infrastructure provided in the first place. It is worth noting however, that the energy provider has to pay the Government a 33% tax on the total cost of the network that they have just accepted from a developer. This charge then entitles the energy provider to impose a tariff 5 charge on Councils for this infrastructure should Council request the replacement of this infrastructure.

Based on 2015 rates, the tariff 5 charge that would currently be applicable should Council wish to purchase the whole Campbelltown lighting network (poles and luminaires only) is estimated at \$9.6m (advised by Endeavour Energy). As the charge rate is reducing each year (as the street lighting assets reach the end of their lives), \$9.6m is considered to be the worst case scenario and some aspects of this may be open to negotiation.

Currently street lighting is an unmetered service where energy is charged at a fixed rate per type of luminaire for an assumed number of hours per day. This means that, whether or not street lights are working, Council is being charged for them. If the lighting network were Council owned, Councils would likely be required to provide meters on the system as it would be considered a private service similar to that provided to individual properties.

Historically, this would have required the installation of a great deal of costly new metering infrastructure. However, some new smart street lighting controls systems contain metering chips in the control unit installed on each meter. The Australian Energy Market Operator is currently considering the case to recognise the smart street lighting control system to be used in the Sunshine Coast Council as valid metering points as other jurisdictions have done overseas. This development may help facilitate Council ownership of street lighting.

Campbelltown currently has approximately 15,500 light fittings throughout the LGA of varying types and ages. If Council was able to fund upfront the replacement of all the current fittings with LED fittings, utilising the current poles, it is estimated that the cost would be in the order of another \$10m (including smart controls capable of metering the power consumption). This cost would include the supply and installation of the new fittings and disposal of the old fittings. As discussed above the use of LED fittings is expected to achieve at least a 44% reduction in power charges along with a 50% reduction in maintenance costs. This would result in an overall reduction in total cost of ownership of 25-30% per annum when taking into account the initial capital outlay.

Regulatory Reform Needed Prior to Privatisation

Under the current regulatory arrangements, the electricity distributors present a business case to the Australian Energy Regulator (AER) for changes to their street lighting fees and charges structures. As previously detailed, Councils can submit comments but we have no control in the setting of the charges or the type of charges the AER determines.

Street light assets currently form 1.5% of the Government's sale of the 'Poles and Wires' which ultimately will result in the infrastructure being in the control of a private company.

The State Government has established a forum to review the NSW Public Street Lighting Code in preparation for the sale of the poles and wires. The review of the code is in response to the recognition that the current code provides no binding performance standards to ensure the energy provider operates the public street lighting network to a standard that is expected by the public. The new code is expected to provide Councils with the ability to have better control over the standard of lighting that is provided and have stronger guarantees of service. The forum members are:

- Energy distributors
- Regional Organisations of Councils (MACROC being represented by Campbelltown City Council) and LGNSW
- Roads and Maritime Services
- Department of Industry - Resources & Energy.

Campbelltown Council is MACROC's representative member at the forum due to our very high involvement in the street lighting area.

Although the Department has indicated that the sale of the 'Poles and Wires' is too advanced for the street lighting to be taken out of the sale. Council representatives involved in this process still hold a view that they should be separated out of the sale. Including street lights as part of the sale, puts all councils at a high risk of increased capital and maintenance charges from a private company with little control over the service that Councils are responsible for providing to the community.

There is also a strong argument that as the Councils are required under the Local Government Act and Roads Act to provide lighting then the Councils should have complete control of the lighting systems. That is, they should be handed back to the Local Government authorities to manage. By doing this there will be greater capability for the councils to shape the street lighting solution to suit their communities' expectations rather than the business objectives of a third party.

The Strong Case for Replacement with LEDs presents an Opportunity to Rethink the Lighting Service

It is now well proven that the LED street lighting greatly reduces energy consumption and significantly reduces the maintenance burden compared to current street lighting systems. LED lights have a more consistent lighting output over life which means that the luminaire output does not diminish over time to the same extent as conventional luminaires. The slight decrease in luminaire output can be compensated by an adjustment to the power output of the fitting, a feature that current luminaires do not have. As a result, the actual life of an LED greatly exceeds that of current lamps which need changing every few years.

The efficiency of LED technology is developing at a rapid rate. Luminaires can now be produced that allow the current spacing of the light columns to remain unchanged, meaning that additional poles or relocating poles would not be required in most cases. The LED could simply be fixed to the existing poles utilising the same wiring.

A significant advantage of the LED over conventional lights is that the direction of the light can be controlled more accurately which reduces the light spill onto surrounding properties and allows the light to be concentrated on the area it is required to illuminate.

The management of any street lighting system is a complex business requiring expertise, plant and equipment outside Council's current scope of operation. Through Council's specialist lighting consultant, enquiries have been made with a number of suitably qualified companies seeking their interest in the LED conversion and then ongoing operation of Council's street lighting network. This would likely be on a staged approach based on Council's ability to buy back the network. The companies approached all showed a keen interest in assisting Council. There is solid international precedent for such arrangements with most of the largest LED deployments in the world being led by specialist providers, many of whom are now present in Australia. Domestically, the City of Sydney was the first to enter into such an arrangement but several others are now in process.

It is envisaged that Council (based on advice from the specialist consultant) would enter into a contract for at least ten years where it would be the company's responsibility to upgrade the existing network to an LED solution and maintain and operate the network on behalf of Council.

In order to determine the cost feasibility for this approach Council's consultant has been requested to review a number of fixed locations and determine the feasibility of Council to isolate these areas from the network. If Council is resolved to test the attractiveness of directly owning the street lighting network Expressions of Interest would be sought from suitable companies to manage this. To efficiently run a street lighting network, the size of the network is important to ensure that there is sufficient economy of scale. Although all of the companies approached have expressed an interest in working with Council on selected sites, they did indicate that the greatest cost saving would be achieved with larger sized networks.

The areas currently being considered by the specialist consultant for the first stage of a Council owned network are Campbelltown CBD, Ingleburn CBD, Leumeah Station car parks, Mawson Park, Park Central, Eagle Vale Drive and Minto Station car park. Discussions have also been held with Stocklands as to the feasibility of having the lighting network at East Leppington configured in such a way that this could be easily privatised and ownership passed to Council. Subsequent phases may involve taking direct control of street lighting constructed as part of new subdivisions and finally, taking over control of the large number of existing street lights not covered by the above stages.

Should responses to an initial call of Expressions of Interest be favourable, before proceeding to tender it is proposed that a detailed briefing be provided to Council on:

- How Council would take ownership of new and existing public lighting in Campbelltown CBD, Ingleburn CBD, Leumeah Station car parks, Mawson Park, Park Central, Eagle Vale Drive and Minto Station car park
- The costs associated with exiting current arrangements with Endeavour Energy for the above locations
- The costs, benefits and risks associated with owning and replacing the lighting network with LEDs and smart controls
- The regulatory framework for Council owned public lighting including the changes proposed to the NSW Public Lighting Code.

As a final note, it is worth Council noting that street lighting was originally managed by County Councils. County Councils were established more than a century ago by NSW Councils to manage public lighting and tramways. County Councils were controlled by local Councils up to about 1989 when they were corporatised by the state government. During that period no compensation was paid to Councils for the costs they had incurred for street lights or other assets up to that point of time when the corporatisation occurred.

Officer's Recommendation

1. That Council, as a first step in a staged approach, proceed with calling for Expressions of Interest from suitably qualified companies to take on responsibility designing, installing, maintaining (and possibly financing) a new Council owned LED public lighting network that includes Campbelltown and Ingleburn CBD's, Minto, Leumeah and Campbelltown Station car parks, Park Central and Mawson Park and Eagle Vale Drive.
2. That Council write to the State Government requesting that the street light network not form part of the 'Poles and Wires' sale as currently proposed.

Committee's Recommendation: (Glynn/Bricevic)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 19 April 2016 (Hawker/Borg)

That the Officer's Recommendation be adopted.

Amendment: (Mead/Thompson)

That Council, as a first step in a staged approach, proceed with calling for Expressions of Interest from suitably qualified companies to take on responsibility for designing, installing, maintaining (and possibly financing) a new Council owned LED public lighting network that includes Campbelltown and Ingleburn CBD's, Minto, Leumeah and Campbelltown Station car parks, Park Central and Mawson Park and Eagle Vale Drive.

LOST

A **Division** was called in regard to the above amendment for Item 1.2 - Street Lighting Update with those voting for the amendment being Councillors Greiss, Matheson, Mead, Rowell and Thompson.

Voting against the above amendment were Councillors Borg, Brticevic, Hawker, Kolkman, Lake, Lound and Oates.

Amendment: (Kolkman/Oates)

1. That Council, as a first step in a staged approach, proceed with calling for Expressions of Interest from suitably qualified companies to take on responsibility for designing, installing, maintaining (and possibly financing) a new Council owned LED public lighting network that includes Campbelltown and Ingleburn CBD's, Minto, Leumeah and Campbelltown Station car parks, Park Central and Mawson Park and Eagle Vale Drive.
2. That Council write to the State Government requesting that the street light network not form part of the 'Poles and Wires' sale as currently proposed.

WON and became the Motion

A **Division** was called in regard to the Resolution for Item 1.2 - Street Lighting Update with those voting for the Motion being Councillors Borg, Brticevic, Greiss, Hawker, Kolkman, Lake, Lound, Matheson, Mead, Oates, Rowell and Thompson.

Voting against the Resolution were: nil

Council Resolution Minute Number 55

1. That Council, as a first step in a staged approach, proceed with calling for Expressions of Interest from suitably qualified companies to take on responsibility for designing, installing, maintaining (and possibly financing) a new Council owned LED public lighting network that includes Campbelltown and Ingleburn CBD's, Minto, Leumeah and Campbelltown Station car parks, Park Central and Mawson Park and Eagle Vale Drive.
 2. That Council write to the State Government requesting that the street light network not form part of the 'Poles and Wires' sale as currently proposed.
-

2. OPERATIONAL SERVICES

No reports this round

3. ASSETS AND SUPPLY SERVICES

3.1 T15/31 Plumbing Services

Reporting Officer

Manager Assets and Supply Services

Attachments

The following confidential attachment has been distributed to Councillors under separate cover as numerous tenderers have indicated that the contents of their tender are commercial-in-confidence:

Evaluation and Pricing Matrix

Purpose

To advise Council of the tenders received for plumbing services and recommend that Council accept the tenders submitted by CRG Plumbing and Maintenance Pty Ltd, Every Trade Building Services Pty Ltd, Jescaslac Holdings Pty Limited t/a Newman and Barker Plumbing and PJC Plumbing Services Pty Ltd as a panel contract.

History

Council had a contract for the provision of plumbing services which was terminated in November 2015. As Council utilises these services and the contract expenditure historically exceeds the legislative threshold of \$150,000, Council invited tenders for a new contract.

Report

Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy and Procedures.

Contract Expenditure

Funds for these works are allocated in Council's budget.

Contract Term

The term for this contract will be for a period of two years with two 12 month options for extension to be exercised at Council's discretion.

Advertising of Tenders

Tenders were advertised in The Sydney Morning Herald, The Macarthur Advertiser and The Macarthur Chronicle in the weeks commencing 18 and 20 January 2016. Tenders were also advertised on Tenderlink and Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

A tender briefing was held on 2 February 2016.

Tender Document

Organisations were requested to submit the following information with their tender response:

- company details
- references
- company experience, particularly as they relate to these plumbing services
- details of any subcontractors and their experience, particularly as they relate to plumbing services
- nominated staff including proposed role and years of relevant experience
- resources including number of service vehicles and details of equipment available to undertake the works
- pricing
- insurances
- environmental practices
- Work Health and Safety management systems
- conflict of interest declaration
- collusive submission declaration
- additional terms of contract, if proposed.

Tenders Received

Tenders closed on Tuesday 16 February 2016. Five on-time responses were received from the following organisations:

- CRG Plumbing and Maintenance Pty Ltd
- Every Trade Building Services Pty Ltd
- Limeblue Plumbing and Civil Pty Ltd
- Jescaslac Holdings Pty Limited t/a Newman and Barker Plumbing
- PJC Plumbing Services Pty Ltd.

Evaluation Process

The Evaluation Panel, consisting of officers from Assets and Supply Services and Library Services evaluated the tenders against the following weighted assessment criteria:

- experience of the company of subcontractor, if nominated
 - nominated staff and resources
-

- suitability of standard pricing
- work health and safety
- environmental commitment.

The Evaluation Panel used Council's standard 0-10 scoring system for all non-pricing criteria with 10 being the highest score.

The Work Health and Safety and Environmental Practices criteria were assessed on the basis of unsatisfactory, satisfactory or exceptional.

The scoring of tendered prices was determined using historical workload figures, using the hourly rate for miscellaneous plumbing services and repairs 24 hours per day, 7 days per week including public holidays and 40 instances of Backflow prevention testing and certification and 36 instances of Thermostatic Mixing Valve testing and certification.

Recommendation of the Evaluation Panel

CRG Plumbing and Maintenance Pty Ltd, Every Trade Building Services Pty Ltd, Jescaslac Holdings Pty Limited t/a Newman and Barker Plumbing and PJC Plumbing Services Pty Ltd are recommended under a panel arrangement as they:

- provided satisfactory details outlining their company experience, particularly as they relate to the Services
- provided satisfactory details of recent similar contracts
- provided sufficient details of their nominated staff and resources
- provided satisfactory work, health, safety and environmental documentation
- tendered competitive pricing to Council.

Tenders Not Recommended

Limeblue Plumbing and Civil Pty Ltd is not recommended as their pricing structure was not in accordance with the Request for Tender.

Assurance of the Process Undertaken

In accordance with Council's Procurement Procedures, a Tender Review Panel, consisting of members of Council's Executive reviewed the Tender to assure the process was undertaken in a manner that was fair, transparent and resulted in the best value outcome to Council.

Management of Proposed Contract

The Contractor will be subject to contract management and safety reviews throughout the duration of the contract in accordance with Council's contract management requirements.

Officer's Recommendation

1. That Council accept the offer of CRG Plumbing and Maintenance Pty Ltd for the provision of plumbing services for a period of two years with two options for extension of 12 months each.
2. That Council accept the offer of Every Trade Building Services Pty Ltd for the provision of plumbing services for a period of two years with two options for extension of 12 months each.
3. That Council accept the offer of Jescaslac Holdings Pty Limited t/a Newman and Barker Plumbing for the provision of plumbing services for a period of two years with two options for extension of 12 months each.
4. That Council accept the offer of PJC Plumbing Services Pty Ltd for the provision of plumbing services for a period of two years with two options for extension of 12 months each.
5. That the Contract documents be executed under the Common Seal of Council.
6. That the unsuccessful Tenderer be notified of the results of tender process.

Committee's Recommendation: (Borg/Mead)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 19 April 2016 (Hawker/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 55

That the Officer's Recommendation be adopted.

3.2 T16/01 Roofing Services

Reporting Officer

Manager Assets and Supply Services

Attachments

The following confidential attachment has been distributed to Councillors under separate cover as numerous tenderers have indicated that the contents of their tender are commercial-in-confidence:

Evaluation and Pricing Matrix

Purpose

To advise Council of the tenders received for roofing services and recommend that Council accept the tenders submitted by RJ & C Nash t/as Affordable Roofing and Guttering and Quantum Roofing Pty Ltd under a panel contract arrangement.

History

Council's requires roofing services contractors to undertake maintenance, repairs, replacement and new works on Council roofs and gutters at various locations. Council has replaced more than 150 lineal meters of box guttering and anticipates more gutter replacement over the term of the contract.

Report

Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy and Procedures.

Contract Expenditure

Funds for these works are allocated in Council's budget.

Contract Term

The term for this contract will be for a period of two years with two options for extension of 12 months each.

Advertising of Tenders

Tenders were advertised in The Sydney Morning Herald, The Macarthur Advertiser and The Macarthur Chronicle in the weeks commencing 22 and 29 February 2016. Tenders were also advertised on Tenderlink and Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

Tender Document

Organisations were requested to submit the following information with their tender response:

- company details
- references
- company experience, particularly as they relate to these services
- details of any subcontractors and their experience, particularly as they relate to the Services
- details of nominated staff and resources to be used under the contract including evidence of required licences
- pricing
- insurances
- environmental practices
- Work Health and Safety management systems
- conflict of interest declaration
- collusive submission declaration
- additional terms of contract, if proposed.

Tenders Received

Tenders closed on Tuesday 15 March 2016. Three on-time responses were received from the following organisations:

- RJ & C Nash t/as Affordable Roofing and Guttering
- QACO Pty Ltd
- Quantum Roofing Pty Ltd.

Evaluation Process

The Evaluation Panel, consisting of officers from Communications and Marketing and Assets and Supply evaluated the tenders against the following weighted assessment criteria:

- experience of the company including any subcontracting
- nominated staff and resources
- suitability of standard pricing
- work health and safety
- environmental commitment.

The Evaluation Panel used Council's standard 0-10 scoring system for all non-pricing criteria with 10 being the highest score.

The Work Health and Safety and Environmental Practices criteria were assessed on the basis of unsatisfactory, satisfactory or exceptional.

The scoring of tendered prices was determined on the hourly rate for repairs and maintenance during Normal Working Hours.

Short Listing

The Request for Tender process allows for a short listing process to occur at Council's discretion. This process excludes a Tender from further consideration at any stage of the evaluation process on a range of conditions, as follows:

- It is found not to comply with the Conditions of Tendering
- It is evaluated as not meeting or addressing a criteria
- It is found to be unacceptable in terms of effectiveness against the evaluation criteria
- It is evaluated as representing a greater than acceptable price
- It is found to be presenting unacceptable risk
- It is evaluated as not achieving a satisfactory standard.

A short listing process was undertaken whereby QACO Pty Ltd was excluded from further consideration as they were evaluated as not achieving a satisfactory standard in relation to their details provided for experience in similar works and evidence of appropriately licenced nominated staff.

Recommendation of the Evaluation Panel

RJ & C Nash Pty Ltd t/as Affordable Roofing and Guttering and Quantum Roofing Pty Ltd are recommended as part of a panel contract arrangement as they:

- provided satisfactory details of experience in similar works
- provided satisfactory details of nominated staff
- have provided satisfactory works to Council in the past.

Assurance of the Process Undertaken

In accordance with Council's Procurement Procedures, a Tender Review Panel, consisting of members of Council's Executive reviewed the Tender to assure the process was undertaken in a manner that was fair, transparent and resulted in the best value outcome to Council.

Management of Proposed Contract

Quantum neglected to include a copy of their environmental policy. Council officers supervising the works will ensure that sufficient environmental protection measures are in place prior to the commencement of any works.

The Contractor's will be subject to contract management and safety reviews throughout the duration of the contract in accordance with Council's contract management requirements.

Officer's Recommendation

1. That Council accept the offer of RJ & C Nash Pty Ltd t/as Affordable Roofing and Guttering for the provision of roofing services for a period of two years with two options for extension of 12 months each.
2. That Council accept the offer of Quantum Roofing Pty Ltd for the provision roofing services for a period of two years with two options for extension of 12 months each.
3. That the Contract documents be executed under the Common Seal of Council.
4. That the unsuccessful Tenderers be notified of the results of tender process.

Committee's Recommendation: (Glynn/Chanthivong)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 19 April 2016 (Hawker/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 55

That the Officer's Recommendation be adopted.

3.3 T15/17 Traffic Signals on Eagle Vale Drive

Reporting Officer

Manager Technical Services and Acting Manager Assets and Supply Services

Attachments

The following confidential attachment has been distributed to Councillors under separate cover as numerous tenderers have indicated that the contents of their tender are commercial-in-confidence:

Evaluation and Pricing Matrix

Purpose

To advise Council of the tenders received for the supply and installation of traffic signals on Eagle Vale Drive and recommend that Council accept the tender submitted by Roadworx Surfacing Pty Ltd.

History

Council has received a \$17.5m grant from the Federal Government to complete the upgrade of Eagle Vale Drive. As part of the upgrade, the supply, installation and commissioning of traffic signals at the intersection of Badgally Road and Eagle Vale Drive, and Epping Forest Drive and Eagle Vale Drive is required to be undertaken by an RMS prequalified contractor.

Report

Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy and Procedures.

Contract Expenditure

Funds for these works are allocated from the \$17.5m grant from the Federal Government to complete the upgrade of Eagle Vale Drive.

Contract Term

The term for this contract will be until completion of works.

Advertising of Tenders

Tenders were advertised in The Sydney Morning Herald, The Macarthur Advertiser and The Macarthur Chronicle in the weeks commencing 29 February 2016 and 7 March 2016. Tenders were also advertised on Tenderlink and Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

Tender Document

Organisations were requested to submit the following information with their tender response:

- company details
- references
- company experience, particularly as they relate to these services
- evidence of certification of traffic signals pre-qualification with Roads and Maritime Services (RMS)
- details of any subcontractors and their experience, particularly as they relate to the Services
- program
- pricing
- insurances
- environmental practices
- Work Health and Safety management systems
- conflict of interest declaration
- collusive submission declaration
- additional terms of contract, if proposed.

Tenders Received

Tenders closed on Tuesday 22 March 2016. Three on-time responses were received from the following organisations:

- Pyofile Pty Ltd t/as CNJ Electrical Services
- Roadworx Surfacing Pty Ltd t/as TASK Engineering
- Traffic Lights NSW Pty Ltd.

Evaluation Process

The Evaluation Panel, consisting of officers from Technical Service and Education and Care Services evaluated the tenders against the following weighted assessment criteria:

- experience of the company
- evidence of Roads and Maritime Services traffic signals pre-qualification
- program of works
- suitability of standard pricing
- work health and safety
- environmental commitment.

The Evaluation Panel used Council's standard 0-10 scoring system for all non-pricing criteria with 10 being the highest score.

The Work Health and Safety and Environmental Practices criteria were assessed on the basis of unsatisfactory, satisfactory or exceptional.

The scoring of tendered prices was determined on the lump sum price.

Recommendation of the Evaluation Panel

Roadworx Surfacing Pty Ltd is recommended for the supply and installation of traffic signals on Eagle Vale Drive as they provided:

- suitable experience in similar works
- evidence of RMS prequalification for traffic signals
- suitable works program, meeting Council's deadline
- the lowest price.

Tenders Not Recommended

Pyofile Pty Ltd t/as CNJ Electrical Service and Traffic Lights NSW Pty Ltd are not recommended for the supply and installation of traffic signals as they:

- did not provide a satisfactory works program
- tendered a more expensive price. The evaluation panel did not see any benefit in recommending a more expensive organisation.

Assurance of the Process Undertaken

In accordance with Council's Procurement Procedures, a Tender Review Panel, consisting of members of Council's Executive reviewed the Tender to assure the process was undertaken in a manner that was fair, transparent and resulted in the best value outcome to Council.

Management of Proposed Contract

The Contractor will be subject to contract management and safety reviews throughout the duration of the contract in accordance with Council's contract management requirements.

Officer's Recommendation

1. That Council accept the offer of Roadworx Surfacing Pty Ltd for the supply and installation of traffic signals on Eagle Vale Drive.
2. That the Contract documents be executed under the Common Seal of Council.
3. That the unsuccessful Tenderers be notified of the results of tender process.

Committee's Recommendation: (Borg/Brticevic)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 19 April 2016 (Hawker/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 55

That the Officer's Recommendation be adopted.

4. EMERGENCY SERVICES

No reports this round

5. GENERAL BUSINESS

5.1 Safety Audit of playing reserves with respect to trail bikes

Committee's Recommendation: (Brticevic/Borg)

1. That Council conduct an immediate safety audit on trail bike access on all playing reserves specifically commencing at the Rosemeadow playing fields.
2. That the 'Dob in a Dumper' program be extended to include 'Dob in a Trail Bike Rider'.

CARRIED

Council Meeting 19 April 2016 (Hawker/Borg)

That the Committee's Recommendation be adopted.

Amendment: (Hawker/Borg)

1. That Council conduct an immediate safety audit on trail bike access on all playing reserves specifically commencing at the Rosemeadow playing fields.
2. That the 'Dob in a Dumper' program be extended to include 'Dob in a Trail Bike Rider'.
3. That Council write to the Local Area Commanders asking them to increase patrols in the vicinity of our playing reserves to deter trail bike riders in these areas.

Council Resolution Minute Number 55

1. That Council conduct an immediate safety audit on trail bike access on all playing reserves specifically commencing at the Rosemeadow playing fields.
 2. That the 'Dob in a Dumper' program be extended to include 'Dob in a Trail Bike Rider'.
 3. That Council write to the Local Area Commanders asking them to increase patrols in the vicinity of our playing reserves to deter trail bike riders in these areas.
-

Confidentiality Motion: (Borg/Mead)

That the Committee in accordance with Section 10A of the *Local Government Act 1993*, move to exclude the public from the meeting during discussions on the items in the Confidential Agenda, due to the confidential nature of the business and the Committee's opinion that the public proceedings of the Committee would be prejudicial to the public interest.

CARRIED

22. CONFIDENTIAL ITEMS

22.1 Confidential Report Directors of Companies - City Works

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

Motion: (Borg/Mead)

That the Committee in accordance with Section 10 of the *Local Government Act 1993*, move to re-open the meeting to the public.

CARRIED

There being no further business the meeting closed at 8.06pm.

P Hawker
CHAIRPERSON

Reports of the Community Services Committee Meeting held at 5.30pm on Tuesday, 12 April 2016.

APOLOGIES

ACKNOWLEDGEMENT OF LAND

DECLARATIONS OF INTEREST

Pecuniary Interests

Non Pecuniary – Significant Interests

Non Pecuniary – Less than Significant Interests

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Minutes of the Community Services Committee held on 12 April 2016

Present

His Worship the Mayor, Councillor P Hawker (Chairperson)
Councillor T Rowell
Councillor G Bricevic
Councillor W Glynn
Councillor D Lound
Councillor M Oates
Councillor R Thompson
Acting Director Community Services - Mrs J Uluibau
Director Strategy - Mr J Lawrence
Manager Communications and Marketing - Mrs B Naylor
Manager Community Resources and Development - Mr B McCausland
Manager Cultural Services - Mr M Dagostino
Acting Manager Customer Service - Ms M James
Acting Manager Education and Care Services - Ms G Vickers
Manager Emergency Management and Facility Services - Mr R Blair
Acting Manager Healthy Lifestyles - Mr N Ames
Manager Library Services - Mr G White
Policy and Governance Coordinator - Ms J Warner
Executive Assistant - Mrs K Peters

Apology

(Thompson/Glynn)

That the apology from Councillor Matheson be received and accepted.

CARRIED

Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson Councillor Hawker.

DECLARATIONS OF INTEREST

There were no Declarations of Interest at this meeting.

1. COMMUNICATIONS AND MARKETING

1.1 Australia Day 2016 post event report

Reporting Officer

Manager Communications and Marketing

Attachments

Nil

Purpose

To advise Council of the Australia Day celebrations that took place at Koshigaya Park, Campbelltown and the Greg Percival Community Centre and Hallinan Park, Ingleburn on Tuesday 26 January 2016.

Report

Council held its annual Australia Day celebrations on Tuesday 26 January 2016.

The Australia Day civic ceremony in Koshigaya Park, Campbelltown commenced at 8.00am.

Prior to the presentation of the Australia Day Awards, the Glenfield Scouts raised the flags and the national anthem was performed by Michelle Fox accompanied by the Campbelltown Camden District Band. The Campbelltown/Leumeah District Girl Guides assisted by cutting and serving the Australia Day cake.

The formal proceedings also included a speech by Dr Joanna McMillan, Campbelltown's 2016 Australia Day Ambassador.

The 2016 Australia Day Award categories included Citizen of the Year, Young Citizen of the Year, Sportsperson of the Year and Community Group Initiative of the Year. There were 15 nominations across the four categories. Award recipients were:

Citizen of the Year – Jenny Watt

Young Citizen of the Year – Brandon Cotter

Sportsperson of the Year – Braydon Hawes

Community Group Initiative of the Year – Rotary Club of Macarthur Rotary Sunrise.

As has been the trend for many years, the number of nominations received for each award is declining. In 2012 the number of categories was reduced from eight to four, to increase the number of nominees in each category. In the 2016 awards, 15 nominations were received across the four categories. Nomination forms are available throughout the year and were advertised through a range of avenues, including the local papers, Council's community newsletter, eNewsletter, Facebook, Council facilities and Council's website. A nomination form was also included in the second rates instalment. Forms were also sent out to past nominees, nominators and a database of more than 200 local organisations and volunteer groups.

To increase the number of nominations in the awards for future years, it is proposed that the events team research a range of worthy nominees throughout the year, through stories in the local paper and recipients of other local awards. These nominees would be presented along with other nominations received in the awards, to the Australia Day Awards Sub Committee. Staff have commenced this research and currently have 10 individuals and groups that would make worthy award nominees.

Following the presentation of the awards, the Mayor conducted a citizenship ceremony for 60 people who now proudly call Australia home. The Campbelltown and Ingleburn Community Pipes and Drums performed during the ceremony. A second citizenship ceremony was held at the Greg Percival Community Centre where another 60 people received their Australian citizenship.

Rotary Club of Macarthur Sunrise provided a community BBQ at the conclusion of the ceremony at Koshigaya Park, while at Ingleburn, support was received from the Ingleburn Country Women's Association, who provided a free morning tea, and the Lions Club of Ingleburn who provided their traditional free sausage sizzle.

Council's events staff ran a number of free games and activities in Hallinan Park following the conclusion of the citizenship ceremony from 12 noon to 2.00pm. There was also a jumping castle for children and entertainment in Hallinan Park was provided by the Macarthur Country Music Club. Approximately 250 people participated in the activities.

The afternoon event in Koshigaya Park proved to be very popular. The Rotary Club of Ingleburn ran a BBQ at Koshigaya Park from 4.00pm until 6.00pm. During this time, they provided a free sausage sizzle to more than 1200 event attendees.

Free carnival rides were available from 4.00pm until 9.30pm. The rides were very popular, with consistently long queues for the duration of the event. There were 23 stallholders at the event featuring food, drinks, merchandise and information based stalls.

The entertainment program continued through the night, featuring local performers, stage shows and popular Sydney bands.

The entertainment line-up traditionally commences with the annual Macarthur Talent Showcase, however due to a lack of expressions of interest to perform, a range of local soloists, duos and dance acts were booked to perform in lieu of the showcase. With a declining interest in the showcase, and the previously held Youth Talent Quest, the showcase will not be included in the program in 2017. Staff will ensure that local entertainers are given the opportunity to perform as part of the entertainment line up. The stage line up featured Skippy's Outback Adventures, Bump City, Billabong Jam and Endless Summer Beach Party. The event concluded with a seven minute fireworks display.

The event was well supported by NSW Police and St John First Aid.

The event was delivered at a total cost of \$81,142 compared to the adopted budget of \$83,300 as part of the 2015-2016 operational plan.

Officer's Recommendation

1. That the information be noted.
2. That additional nominees obtained through research throughout the year, be presented to the Australia Day Awards Sub Committee for consideration in the 2017 awards, along with nominations received from members of the community.

Committee's Recommendation: (Thompson/Oates)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 19 April 2016 (Hawker/Rowell)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 56

That the Officer's Recommendation be adopted.

2. COMMUNITY RESOURCES AND DEVELOPMENT

No reports this round

3. CULTURAL SERVICES

3.1 Minutes of the Campbelltown Arts Centre Sub Committee meeting held 2 March 2016

Reporting Officer

Manager Cultural Services

Attachments

Minutes of the Campbelltown Arts Centre Sub Committee meeting held 2 March 2016
(contained within this report)

Purpose

To seek Council's endorsement of the minutes of the Campbelltown Arts Centre Sub Committee meeting held 2 March 2016.

Report

Detailed below are the recommendations of the Campbelltown Arts Centre Sub Committee. Council officers have reviewed the recommendations and they are now presented for Council's consideration. There are no recommendations that require an individual resolution of Council.

Recommendations of the Campbelltown Arts Centre Sub Committee

Reports listed for consideration

6.1 Cultural Services Manager's Report

That the information be noted.

6.2 Friends of Campbelltown Arts Centre

That the information be noted.

7.1 Festival of Fisher's Ghost Art Award

That the information be noted.

7.2 Advanced Diploma of Visual Arts

That the information be noted.

Officer's Recommendation

That the minutes be noted.

Committee's Recommendation: (Glynn/Thompson)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 19 April 2016 (Hawker/Rowell)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 56

That the Officer's Recommendation be adopted.

ATTACHMENT 1

Minutes of the Campbelltown Arts Centre Sub Committee

Held Wednesday 2 March 2016 at the Campbelltown Arts Centre

Meeting Commenced: 6.02pm

1. Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson, His Worship the Mayor, Councillor Hawker.

2. Attendance and Apologies

Attendance: His Worship the Mayor, Councillor Hawker - Campbelltown City Council
Councillor Thompson - Campbelltown City Council
Helene Buckman - Friends
Justine Uluibau - Acting Director Community Services - Campbelltown City Council
Suzanne Archer - Arts Community
Lorna Grear - Education sector
Councillor Michael Banasik - Wollondilly Shire Council

Also in Attendance: Deborah Taylor - Executive Support
Michael Dagostino - Manager Cultural Services

Apologies: Jim Marsden - Marsdens Law Group
Lindy Deitz - General Manager - Campbelltown City Council
Councillor Meg Oates - Campbelltown City Council
Joan Long - Friends
Councillor Rowell - Campbelltown City Council

Sub Committee's Recommendation: (Buckman/Archer)

That the above apologies be accepted.

CARRIED

3. Declarations of Interest

There were no Declarations of Interest made at this meeting.

4. Minutes of the Previous Meeting

Report

The minutes of the Campbelltown Arts Centre Sub Committee meeting held 23 September 2015 copies of which have been circulated to each Sub Committee member were adopted by Council at its meeting held Tuesday 27 October 2015.

Officer's Recommendation

That the information be noted.

Sub Committee's Recommendation: (Thompson/Buckman)

That the information be noted.

CARRIED

3.1 Minutes Of The Campbelltown Arts Centre Sub Committee Meeting Held 2 March 2016

5. Business Arising from Previous Minutes

Nil at time of print.

6. Reports

6.1 Cultural Services Manager's Report

Purpose

To inform the Campbelltown Arts Centre Sub Committee of the recent achievements of Campbelltown Arts Centre.

Report

VISUAL ARTS PROGRAM

Festival of Fisher's Ghost Art Award

Exhibition: 31 October - 12 December 2015

Opening & Award Announcement: 6 November, 6.30pm

The Official Opening and Award Announcement of the Festival of Fisher's Ghost Art Award was held on Friday 6 November and Sydney based artist Paul Greedy was announced as the winner of the Open Award. With 700 people in attendance on the night, Paul Greedy accepted his award presented by the President of the Friends of Campbelltown Arts Centre, Dorothy Heatley.

Paul Greedy's winning work 'Pressure Vessel' is an audio and sculptural installation that explores the relationship between architecture and sound. Ultrasonic rangefinders track the audience's movements, activating sounds that exude from the glass cylinders.

In the most competitive year yet, the award received over 650 entries with 269 finalists selected for the exhibition. In addition to the finalists in the main categories, this year Campbelltown Arts Centre received 219 entries in the Primary and Secondary Sections, 100 more than the centre received in 2014.

The winner for each category are as follows:

Open Award - Paul Greedy
Traditional Award - Elizabeth Blunt
Contemporary Award - Telly Tuita
Drawing and Printmaking Award - Todd Fuller
Sculpture Award - Louise Zhang
Photography Award - Robert Musgrave
Macability Award - Adam Jones
James Gleeson Surrealism Award - Hannah Bath
Macarthur Award - Andrew Christie
Aboriginal Art Award - Nicole Monks
Campbelltown Emerging Artist - Andrew Christie.

3.1 Minutes Of The Campbelltown Arts Centre Sub Committee Meeting Held 2 March 2016

DANCE PROGRAM

I Can Hear Dancing Season

4"33 Into The Past

Performances: 25 September 2015, 7.00pm and 26 September 2015, 7.00pm

This work was created by Julie-Anne Long and Glenn Thompson. Exploring satirical themes in pop culture, contemporary dance choreographer and tertiary educator, Julie-Anne Long collaborated with musician and Custard drummer, Glenn Thompson in a first stage interdisciplinary (dance and music) residency. The new work was presented to the public in two performances taking place in the main gallery at Campbelltown Arts Centre. Two local students, Braxton Hegh and Georgia Briggs from Campbelltown Performing Arts High were selected to work with Thompson and Long in the development of the work, representing their younger selves. The involvement of the local students included participation in rehearsals in August and September, a dress rehearsal and final performances.

The work formed part of a series of works falling under a program titled 'I Can Hear Dancing', commissions encouraging dance and music artists to make new work in collaboration. It was the third and final performance work in the series of new commissions, which included three performances and a film project.

4"33 was attended at capacity for both performances and received a review in the Sydney Morning Herald.

MUSIC PROGRAM

Ancient Rhythms, Future Visions

Performance: 11 September 2015, 7pm

As part of the 2015 Contemporary Music Program and in partnership with the Sydney Sacred Music Festival, Campbelltown Arts Centre presented 'Ancient Rhythms, Future Visions'. This collaborative performance featured renowned 'Godfather of Indian Electronica' DJ and producer Coco Varma playing with some of Sydney's finest South East Asian performers. Combining sacred dance and music with Sufi poetry and electronica, paying respect to the traditions of the past while creating new sacred sounds for the future.

Campbelltown Arts Centre has been involved as a presenting partner with The Sydney Sacred Music Festival since 2012. The Sydney Sacred Music Festival aims to showcase the music, ceremony and traditions contained within the diverse communities of Sydney through a month long series of performances held throughout September in and around the greater Sydney area.

This performance provided an opportunity for different cultural groups from within the local community to come together at the Centre to celebrate the wonderful diversity of Macarthur and Greater Western Sydney.

Jochen Gutsch and the Hinterlandt Ensemble

New Music Residency: 28 September 2015 – 2 October 2015

Performance: 2 October 2015, 7pm

Multi-instrumentalist, composer and producer Jochen Gutsch concluded a week in residence at Campbelltown Arts Centre with the Hinterlandt Ensemble as part of the 2015 Contemporary Music Program. Gutsch and the Hinterlandt Ensemble presented a very special performance of new original 'chamber' works composed for guitar, trumpet, strings and percussion including the world premiere of 'Patches and Paths', a work commissioned by Campbelltown Arts Centre.

3.1 Minutes Of The Campbelltown Arts Centre Sub Committee Meeting Held 2 March 2016

The intimate setting of the Performance Studio allowed audiences to witness firsthand the results of the artists' work to combine traditional composition with guided improvisation, experimental performance techniques and electronics to create beautiful works with strong narrative and lyrical qualities. The performance was thoroughly enjoyed by all in attendance.

Massive Band

Performance: 17 October 2015, 5.30pm

Saturday 17 October saw the public presentation of 'Massive Band', the 70 piece all girl rock n roll band assembled by Campbelltown Arts Centre and 2015 artist in residence Bree van Reyk. 'Massive Band' was commissioned by Campbelltown Arts Centre as part of the 2015 Contemporary Music Program and a project which aimed to inspire and encourage young women to become more actively involved in music by exposing them to what it's like to be in a band, albeit a massive one.

The performance in Campbelltown Arts Centre's amphitheatre involved students from Thomas Reddall High School, St Patrick's College and Holroyd High School as well as women and girls from the Macarthur and greater Sydney area. The women and girls had been attending workshops throughout the year with Bree and other female professional musicians to learn three classic rock songs Wild Thing, Respect and Gloria. For some students, this was their first public performance!

The 150 people who attended in the audience were treated to an incredible and inspirational performance by Bree and the 'Massive Band' which was thoroughly enjoyed by all.

Sun Valley

Inter-disciplinary Residency: 19 October – 31 October 2015

Performance: 31 October 2015, 7.00pm

On Saturday 31 October, Campbelltown Arts Centre presented the premiere of internationally acclaimed sound artists Sun Valley's new multimedia work, Black Canyons. Sun Valley comprises renowned Australian artists David Haines and Joyce Hinterding and New Zealand artist Michael Morley. This performance followed a two week artist residency at Campbelltown Arts Centre as part of the 2015 Contemporary Music Program.

The performance combined field recordings and video footage from various locations in the Blue Mountains with found objects, synthesizers and electric guitar to create a soundscape where audience members were not just watching and listening but being immersed in sound and vision.

Veronique Serret

Mid-Career Artist Residency: 7 December – 12 December 2015

Performance: 'A Stolen Satellite', 12 December, 7.30pm

Campbelltown Arts Centre hosted internationally recognised Australian violinist Veronique Serret in a very special solo performance. This concert comprised four world premieres of new works written for Veronique after an international callout by Campbelltown Arts Centre to composers to write new music for an electric six string violin. The performance followed a one week residency as part of the 2015 Contemporary Music Program.

Combining extended violin techniques with electronic effects and amplification, the performance provided local audiences with an opportunity to witness a truly exceptional musician and performer pushing the boundaries of their genre.

3.1 Minutes Of The Campbelltown Arts Centre Sub Committee Meeting Held 2 March 2016

SCHOOL AND TERTIARY EDUCATION PROGRAMS

The following school and tertiary groups have participated in exhibition, discussion tours and other education programs.

School	Date	Number	Year group	Reason for visit
Robert Townson Public School	8 Sept	150	Year 3 & 4	Gardens tour and view works from collection
Eagle Vale High School	9 Sept	12	Year 7 – 12	Exhibition and Gardens tour
Thomas Reddall High School	16 Sept	20	Year 11	Exhibition tour
John Therry Catholic High School	12 Oct	14	Year 7 – 12	In-school workshop
St John's the Evangelist Public School	16 Oct	90	Year 2	Exhibition tour, workshops and student artwork display
Camden Public School	19 Oct	13	Year 1 – 6	Arts Centre visit and workshop
Beverly Park School	2 Nov	20	Year 7 - 12	Exhibition tour
Magdalene Catholic High School	5 Nov	180	Year 7	Exhibition tour and workshops
St Agnes Catholic School	10 Nov	75	Year 8	Exhibition tour and workshops
St Thomas Moore Catholic Parish Primary School	12 Nov	56	Year 3	Exhibition tour and workshop
St Agnes Catholic School	17 Nov	75	Year 8	Exhibition tour and workshops
Bradbury Public School	19 Nov	65	Year 5 & 6	Exhibition tour and workshops
Peakhurst South Public School	24 Nov	75	Year 5 & 6	Japanese Gardens tour and workshops
Moorebank High School	30 Nov	16	Year 9	Exhibition tour and workshop
Al Noori Muslim School	10 Dec	90	Year 3	Exhibition tour and workshops
Al Noori Muslim School	11 Dec	90	Year 3	Exhibition tour and workshops

COMMUNITY GROUPS

Tours and workshops were conducted during this period for the following community groups:

Community group	Date	Number	Reason
Illawarra Retirement Village	2 Sept	25	Exhibition tour & Japanese tea ceremony
Leisure Coast Ladies Probus Club	16 Sept	40	Gardens tour
Myrtle Cottage	21 Sept	35	Exhibition and Gardens tour
Currans Hill Vacation Care	23 Sept	20	Exhibition tour
Mt Druitt Seniors Club	25 Sept	20	Exhibition and Gardens tour
Cooinda Child Care Centre CELC	29 Sept	15	Exhibition visit and workshop

3.1 Minutes Of The Campbelltown Arts Centre Sub Committee Meeting Held 2 March 2016

Salvation Army Wollongong	6 Oct	30	Exhibition and Gardens tour
Fairfield CWA	14 Oct	10	Exhibition and Gardens tour
Mt Druitt Seniors Club	23 Oct	22	Gardens tour
Miller Pensioners Club	28 Oct	20	Gardens tour
Uniting Care Australia	15 Dec	18	Ceramics workshop and staff team building

WORKSHOPS

The following number of people participated in weekly adult art making courses during Term 4, 2015:

Type of course	Duration	Number
Ceramics on Saturdays	8 weeks	6
Ceramics on Tuesday evenings	8 weeks	4
Life Drawing	6 sessions	7

The following number of children participated in school holiday art-making workshops, during the winter school holiday period:

Type of workshop	Target age group	Number
Macramé	7 – 12 and parents	15
Insects in the gallery presentation	5 years and older	35
Kids & Parents Clay	5 – 12 years and parents	10
Robotic Assemblage with Freya Jobbins	7 – 12 years	14
Einsteinz Music Workshop	1 – 5 years	18
Baby Wednesday	0 – 3 years and parents	8
Art Explorers	4 – 10 years and parents	8

The following community groups utilised workshop space and held art making classes as part of a partnership with Campbelltown Arts Centre, led by the Education and Public Programs Officer:

Group	Frequency	Number
Campbelltown Group of the Embroiderers' Guild of NSW	2 – 3 Mondays each month	Up to 35
NPA Macarthur Branch	Bi-monthly	Up to 40
Sweet Tonic Singers	Weekly during school term	Up to 40
Phasmid Society	Bi-monthly	Up to 20
Fisher's Ghost Youth Orchestra	Once (school holiday workshop)	30
Interchange Australia	Weekly during school term	10

3.1 Minutes Of The Campbelltown Arts Centre Sub Committee Meeting Held 2 March 2016

PUBLIC PROGRAMS

Little Orange Studio Program

This studio program continued on Fridays through to the end of November 2015, supporting four early career artists with a disability to develop their practice. Artist Freya Jobbins visited the studio in October to talk about her work in the Fisher's Ghost Art Award and share creative business skills with studio artists.

Fisher's Kids 2015

Fisher's Kids was held on Sunday 8 November at Campbelltown Arts Centre. The event was aimed at children ages 3-12 years and their families and approximately 400 people were in attendance.

Key workshops included fruit inspired costumes and wearable art with artist Rosie Deacon, bright sculptural workshop with artist Louise Zhang as well as instrument making workshops with members of Jamestown Collective. The 2015 event included a performance for children titled 'Jamestown!' a multi-media performance using acrobatics, percussion and dance, performed by the Jamestown Collective.

Community Presentation

On 30 September, artist Giselle Stanborough spoke with approximately 120 seniors from Campbelltown Probus Club to share her practice and invite conversation around her new work in development for the 2016 exhibition 'Video oediV'. Friend of Campbelltown Arts Centre, Joan Long, also presented on the history of the centre, providing historical context and future opportunities.

EDUCATION

In addition to coordinating school excursions, the Education and Public Programs Officer facilitated the following special education programs/services:

In-School Workshop: Leeanne Hunter

On 12 October, artist Leeanne Hunter facilitated an in-school program at John Therry Catholic High School, supported by Campbelltown Arts Centre and the Catholic Education Office, Diocese of Wollongong. The program was supported and informed by community representatives Uncle Ivan Wellington and Sister Kerrie. 14 senior students worked with the artist to devise and create public art works, commemorating the 200th anniversary of the Appin Massacre.

HSC Visual Arts Study Days 2015

On 12 and 13 October, Campbelltown Arts Centre presented their annual program for year 11 visual arts students as they commence their final year and begin developing a Body of Work. In 2015, an additional study day was scheduled in order to accommodate unprecedented interest in this event. The program coincided with exhibition 'Cosmic Love Wonder Lust' and included talks from exhibiting artists Emma Price, Simon Cooper and Michael Schiavello. Other presenters included high school visual art educators Jessica Melkman, John Juric and Craig Malyon.

A total of 175 students attended over the two days, from Broughton Anglican College, Campbelltown Performing Arts High School, Eagle Vale High School, Elizabeth Macarthur High School, Ingleburn High School, Moss Vale High School, Picton High School, Robert Townson High School, Sir Joseph Banks High School and Thomas Reddall High School,

3.1 Minutes Of The Campbelltown Arts Centre Sub Committee Meeting Held 2 March 2016

Education Kit

An Education kit for high school and primary school students was produced for the October to December exhibition 'Fishers Ghost Art Award'. The resource provided artist profiles and statements regarding select works in the exhibition, giving artists' personal perspectives as well as contextual information to assist students in engaging with key works. The resource was sent to local primary and secondary schools, provided during excursions, and was available at the Arts Centre front desk.

2016 HERITAGE MEDALLION

Nominations for the 2016 Campbelltown Heritage Medallion opened on 14 December 2015.

The Heritage Medallion is a biennial award open to individuals, businesses, community groups, schools or tertiary institutions that have made a significant contribution to one or more of the following in the Campbelltown Local Government Area, in the area/s of:

- the preservation and promotion of natural and/or built heritage
- cultural and religious traditions
- cultural functions, festivals and crafts
- urban planning and development patterns
- innovative product development over time
- intellectual and scientific work undertaken within Campbelltown (for example, in the fields of agriculture, industry, science and technology).

Those submitting nominations for the Heritage Medallion were asked to address the following selection criteria in their nominations:

- that the activity undertaken makes a substantial contribution to preserving or promoting Campbelltown's Heritage
- that the achievement has a significant and enduring impact on the community
- that the achievement is of exceptional relevance to the Campbelltown's Heritage
- that the achievement gives a positive impression on Campbelltown's image and profile.

All nominations are assessed by an Advisory Panel established to perform a preliminary review of the nominations. Nominations are then reviewed by the Heritage Protection Sub Committee, and a winner selected.

Nominations for the Campbelltown Heritage Medallion closed on Wednesday 10 February.

The winner of the 2016 Heritage Medallion will be announced at the Campbelltown Heritage Forum on Wednesday 13 April 2016 at Campbelltown Arts Centre.

MEDIA COVERAGE

The Media and Marketing Officer has achieved media coverage throughout September to December 2015 for programs including: Imperial Slacks, Festival of Fisher's Ghost Art Award, I Can Hear Dancing, Sacred Music Festival, Fisher's Kids, Veronique Serret and Massive Band.

During this period, features have been included in a variety of media including: Macarthur Chronicle, The Macarthur Advertiser, The Camden Advertiser, The Wollondilly Advertiser, The Sydney Morning Herald, The Daily Telegraph, Sunday Telegraph, Koori Mail, RealTime Magazine, ABC Radio, 2MCR Radio, Arts Hub, Sydney's Child, Southern Highland News, Sydney City News, InMacarthur Magazine and ABC Sydney Events Diary. We have also received substantial coverage in digital media avenues, these include websites such as Concrete Playground, Streetcorner and InMacarthur online as well as Social Media channels such as Facebook and Twitter.

3.1 Minutes Of The Campbelltown Arts Centre Sub Committee Meeting Held 2 March 2016

Campbelltown Arts Centre's Facebook page has played an integral part of promoting the centre since the Social Media Policy was adopted by Council and has now reached over 5400 "likes" and Instagram has over 1600 "followers".

Officer's Recommendation

That the information be noted.

Sub Committee Note: It was noted that investigations will commence in to the feasibility of opening up the Little Orange Studio Program for all community members while ensuring that the appropriate number of spaces remain for artists with a disability.

Council's Manager Cultural Services advised that the food and beverage service will be reviewed for all future Festival of Fisher's Ghost Art Award events.

His Worship the Mayor, Councillor Hawker advised of his recent attendance at the One Billion Beats theatre performance held at the Campbelltown Arts Centre, noting the great success of the show.

Sub Committee's Recommendation: (Archer/Grear)

That the information be noted.

CARRIED

6.2 Friends of Campbelltown Arts Centre

Purpose

To inform the Campbelltown Arts Centre Sub Committee of the recent achievements and outcomes of the Friends of Campbelltown Arts Centre.

Report

The Friends had a very successful and enjoyable Christmas Party.

The Friends Annual Exhibition and Focus Wall will be held from Saturday 25 June to Sunday 31 July. Artists wishing to submit work for judging for the Focus Wall will be informed closer to the date.

The Friends Annual General Meeting is being held on Saturday 27 February commencing at 10.00am and all the present committee members have been nominated.

The Easter Egg Hunt and workshop is being held on Saturday 19 March commencing at 1.00 pm.

The committee has made a definite proposal for a bus trip for this year and is working on finding interesting exhibition venues.

Officer's Recommendation

That the information be noted.

Sub Committee Note: It was noted that the Friends Annual General Meeting was held on Saturday 27 February and all the present committee members were nominated and elected.

Sub Committee's Recommendation: (Buckman/Banasik)

That the information be noted.

CARRIED

3.1 Minutes Of The Campbelltown Arts Centre Sub Committee Meeting Held 2 March 2016

7. General Business

7.1 Festival of Fisher's Ghost Art Award

His Worship the Mayor, Councillor Hawker advised that a review will be undertaken of the food and beverage service currently offered during the Festival of Fisher's Ghost Art Award event. Councillor Hawker advised that further information would be supplied to the Sub Committee once the review was completed and that any possible changes to the event proceedings would be well advertised to all attendees.

Sub Committee's Recommendation: (Hawker/Banasik)

That the information be noted.

CARRIED

7.2 Advanced Diploma of Visual Arts

Lorna Gear noted that TAFE will be offering an inaugural Advanced Diploma of Visual Arts this year.

It was noted that TAFE courses were heavily advertised this year through promotion at many local shopping centres which has lead to a large increase in enrolment numbers.

Lorna Gear further noted that one of her previous students, Elizabeth Blunt was the winner of the Traditional Award category of the Festival of Fisher's Ghost Art Award.

Sub Committee's Recommendation: (Gear/Archer)

That the information be noted.

CARRIED

Next meeting of the Campbelltown Arts Centre Sub Committee will be held on Wednesday 8 June 2016 at 6.00pm at the Campbelltown Arts Centre.

His Worship the Mayor, Councillor Paul Hawker

Chairperson

Meeting Concluded: 6.33pm

6.1 Request For Exclusive Use Of The Gordon Fetterplace Aquatic Centre And Macquarie Fields Leisure Centre

4. CUSTOMER SERVICE

No reports this round

5. EDUCATION AND CARE SERVICES

No reports this round

6. HEALTHY LIFESTYLES

6.1 Request for Exclusive Use of The Gordon Fetterplace Aquatic Centre and Macquarie Fields Leisure Centre

Reporting Officer

Manager Healthy Lifestyles

Attachments

Nil

Purpose

To seek Council's approval for exclusive use of The Gordon Fetterplace Aquatic Centre and Macquarie Fields Leisure Centre for proposed swimming carnivals.

History

Council at its meeting dated 16 September 2014, Community Services Committee Item 6.4 - Request for Exclusive use of The Gordon Fetterplace Aquatic Centre and Macquarie Fields Leisure Centre resolved:

1. That Council approve exclusive use of The Gordon Fetterplace Aquatic Centre and Macquarie Fields Leisure Centre for a maximum of four proposed major swimming carnivals scheduled by local swimming clubs and sporting clubs over the next twelve months, as outlined in the report
 2. That the swimming carnival dates be advertised by way of
-

6.1 Request For Exclusive Use Of The Gordon Fetterplace Aquatic Centre And Macquarie Fields Leisure Centre

- (i) A large notice displayed in a prominent position at the entrance of each Council Leisure Centre.
- (ii) Provision of leaflets at the Swimming Centres' Reception Desks.
- (iii) Notification by Council's website and Leisure social media pages including Facebook.

Report

Council has received notification from Campbelltown Amateur Swimming Club, Campbelltown Collegians Aussi Masters Swimming Club, Sydney South West School Sport and Macarthur Triathlon Club that they plan to host a number of larger carnivals, similar to those held in previous years.

The regional governing body, Swimming Metro South West and the state governing body New South Wales Swimming Association have approved the carnivals in principle however specific dates may change due to state programming.

Clubs generally request exclusive use of a swimming pool for major carnivals due to the number of participants and spectators and the ability to adequately officiate the event. To share the pool space would prove impractical and cause major congestion to the event and/or the general public.

The Gordon Fetterplace Aquatic Centre

Campbelltown Amateur Swimming Club have identified two proposed carnivals that would require exclusive use of the indoor swimming centre. The proposed dates are 5 June 2016 and 27 August 2016. These events will commence at 8.00am and are expected to finish at 3.00pm. The events are expected to attract approximately 450 participants and 500 spectators.

Campbelltown Collegians Aussi Masters Swimming Club would require exclusive use of the indoor swimming centre on 10 September 2016. This event will commence at 1.30pm and finish at 6.30pm and is expected to attract 150 participants and 50 spectators.

Sydney South West Regional School Sport have requested two carnival dates that would require exclusive use of the outdoor 50m pool. This event would operate across a two day period on 13 and 14 March 2017 and will commence at 7.30am and finish at 3.30pm. The event is expected to attract approximately 750 participants and 350 spectators per day.

Macquarie Fields Leisure Centre

Macarthur Triathlon Club have identified 15 and 16 October 2016 for a triathlon competition which requires exclusive use of Macquarie Fields Leisure Centres outdoor 50m pool. This event will commence at 7.30am and finish at 11.30am and is expected to attract 100 participants and 100 spectators.

Macquarie Fields Swimming Club is not able to submit carnival dates at this time; however they will submit dates separately if the need arises.

6.1 Request For Exclusive Use Of The Gordon Fetterplace Aquatic Centre And Macquarie Fields Leisure Centre

It is anticipated that there would be minimum disruption to the general public as past practice indicates that few customers attend the centre on competition days. The facility would still be open to the public who wish to use the ancillary pools and services including the toddler and program pools and splash park at the centres.

As in previous years, it is recommended that Council approve exclusive use of Macquarie Fields Leisure Centre and The Gordon Fetterplace Aquatic Centre for a maximum of four proposed major swimming carnivals scheduled by local swimming clubs and sporting clubs over the next twelve months.

Officer's Recommendation

1. That Council approve exclusive use of Macquarie Fields Leisure Centre and The Gordon Fetterplace Aquatic Centre for a maximum of four proposed major swimming carnivals scheduled by local swimming clubs and sporting clubs over the next twelve months, as outlined in the report.
2. That the swimming carnival dates be advertised by way of:
 - (i) A large notice displayed in a prominent position at the entrance of each Council Leisure Centre
 - (ii) Provision of leaflets at the Swimming Centres' Reception Desks
 - (iii) Notification by Council's website and Leisure social media pages including Facebook.

Committee's Recommendation: (Rowell/Thompson)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 19 April 2016 (Hawker/Rowell)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 56

That the Officer's Recommendation be adopted.

6.2 2016 Campbelltown City Challenge Walk

Reporting Officer

Manager Healthy Lifestyles

Attachments

Nil

Purpose

To provide Council with an evaluation report following the delivery of the 25th annual Campbelltown City Challenge Walk held on Sunday 13 March 2016 at the Australian Botanic Garden, Mount Annan.

History

The Challenge Walk is an annual community event that has been coordinated since 1992.

The event is a family-friendly morning with a focus on health and fitness. The Challenge Walk makes a significant contribution to the health and wellbeing of the community by promoting a simple and cost effective approach to a healthier lifestyle through walking. It raises the profile of walking as an enjoyable form of exercise for people from all age groups and abilities.

Report

The 2016 event was the 25th annual Campbelltown City Challenge Walk with over 2,000 registered walkers participating. Participants included Minister of Environment the Hon. Mark Speakman, Mayor Paul Hawker, Federal Member for Macarthur, Russell Matheson, State Members, Greg Warren (Campbelltown) and Chris Patterson (Camden), with the Australian Botanic Garden Curator-Director, John Siemon also participating in the Challenge Walk.

The event has grown steadily and continues to attract entrant numbers three or four times higher than those of most local or regional events of a similar nature. This reflects its viability as a significant health promoting project encouraging greater levels of physical activity in the local community.

This year, the event attracted 87 teams made up of families, schools, charities, clubs, corporate businesses and various organisations. Significantly, the walk also attracted participants from Greater Sydney, the Southern Highlands and the Illawarra region, as well as members of metropolitan walking clubs and competitive athletes.

The Australian Botanic Garden, Mount Annan and the Macarthur Advertiser continue to be the main event sponsors. The Campbelltown Joggers Club volunteers managed late entrant processing, race direction, timing and recording.

Council provided its own promotional stall to highlight the opportunities and programs at each of the leisure facilities. The Challenge Walk also provides opportunities for organisations to engage with local and broader communities on health related matters. Go 4 Fun, a free NSW Government family oriented weight management program had a stall with giveaways and information.

An online survey was also conducted for participants where the feedback provided will form part of the planning and staging for the 2017 event.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Lound/Glynn)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 19 April 2016 (Hawker/Rowell)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 56

That the Officer's Recommendation be adopted.

7. LIBRARY SERVICES

No reports this round

8. GENERAL BUSINESS

8.1 Old Clintons Development Site - Queen Street - Campbelltown

Councillor Oates asked if she could be provided with a report regarding any action that Council has taken with regards to the dead trees on the old Clintons development site in Queen Street, Campbelltown.

Councillor Oates also raised concerns regarding the safety and welfare of pedestrians and road users with regards to the dead trees located on this site as they overhanging the road.

Councillor Oates requested information regarding the possible poisoning of the trees, the provision of any arborist reports on the condition of the tree's and any legal action to be taken.

Councillor Oates asked if any new trees will be planted if the dead trees are removed and who will bear the cost for the removal and replacement.

Committee's Recommendation: (Oates/Glynn)

That a report be presented outlining any action taken by Council with regards to the dead trees on the old Clinton's development site - Queen Street, Campbelltown.

CARRIED

Council Meeting 19 April 2016 (Hawker/Rowell)

That the Committee's Recommendation be adopted.

Council Resolution Minute Number 56

That the Committee's Recommendation be adopted.

23. CONFIDENTIAL ITEMS

No reports this round

There being no further business the meeting closed at 5.44pm.

P Hawker
CHAIRPERSON

Reports of the Corporate Governance Committee Meeting held at 5.30pm on Tuesday, 12 April 2016.

APOLOGIES

ACKNOWLEDGEMENT OF LAND

DECLARATIONS OF INTEREST

Pecuniary Interests

Non Pecuniary – Significant Interests

Non Pecuniary – Less than Significant Interests

ITEM	TITLE	PAGE
1.	GOVERNANCE AND RISK	3
	No reports this round	3
2.	PROPERTY SERVICES	3
2.1	Walkway Closure Application - Rudge Place Ambarvale	3
3.	FINANCIAL SERVICES	9
3.1	Investment report - February 2016	9
3.2	Monthly Rates Summary	13
3.3	Sundry Debtors Report - February 2016	18
4.	HUMAN RESOURCES	24
	No reports this round	24
5.	INFORMATION MANAGEMENT AND TECHNOLOGY	24
	No reports this round	24
6.	INTERNAL AUDIT	24
6.1	Audit Committee Update	24
7.	GENERAL BUSINESS	36
7.1	Bicycle Education and Road Safety Centre	36
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7.3	Local Newspaper advertising	37
24.	CONFIDENTIAL ITEMS	37
24.1	Creation of Easements at Lark Hill, 92 Fern Avenue, Bradbury	37

Minutes of the Corporate Governance Committee held on 12 April 2016

Present

Councillor C Mead (Chairperson)
Councillor F Borg
Councillor A Chanthivong
Councillor R Kolkman
Councillor P Lake
Director Business Services - Mr M Sewell
Acting Director City Works - Mr K Lynch
Acting Manager Assets and Supply Services - Mr W Miller
Manager Financial Services - Mrs C Mears
Manager Governance and Risk - Mrs M Dunlop
Manager Human Resources - Mr B Clarence
Manager Information Management and Technology - Mrs S Peroumal
Manager Property Services - Mr J Milicic
Executive Assistant - Mrs D Taylor

Apologies (Mead/Kolkman)

That the apologies from Councillors Dobson and Greiss be received and accepted.

CARRIED

Also in Attendance

At the conclusion of the Community Services Committee Meeting the following Councillor attended the Corporate Governance Committee meeting:

His Worship the Mayor, Councillor Hawker

Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson Councillor Mead.

DECLARATIONS OF INTEREST

There were no Declarations of Interest at this meeting.

1. GOVERNANCE AND RISK

No reports this round

2. PROPERTY SERVICES

2.1 Walkway Closure Application - Rudge Place Ambarvale

Reporting Officer

Manager Property Services

Attachments

1. Locality Plan (contained within this report)
2. Map outlining bus stops (contained within this report)
3. Copies of letters supporting the closure (to be tabled – confidential due to privacy)

Purpose

To seek Council approval for the closure of the walkway situated between 5 and 6 Rudge Place, Ambarvale.

Report

Council has received a request, from an adjoining owner, for the closure of the walkway located between 5 and 6 Rudge Place and Nurra Reserve, Ambarvale. Information relating to the walkway closure application process and associated fees has been provided to all owners adjoining the walkway.

Council's walkway closure application fee has been received and one of the two adjoining owners has confirmed their willingness to purchase all the walkway land and advised their acceptance of the terms, conditions and fees associated with such process.

In accordance with Councils adopted procedures a trial closure of the subject walkway was conducted for a period of three weeks from 15 February 2016 to 4 March 2016. Council advertised the proposed closure in the local newspapers, posted notices in the subject walkway, sent letters to utility authorities, local bus companies, local police and 22 residents surrounding the subject walkway seeking written submissions.

The application was referred to Council's Technical Services Section and the following concerns were raised by Council staff in respect to the proposed closure:

- the walkway serves as a minor overland flow path
- the overland flow path must remain in the future if the walkway is converted to private ownership
- should the walkway be closed a drainage easement and restriction as to user will be required in favour of Council
- any fences across the line of the easement must be designed to allow floodwaters to pass unrestricted
- any proposed landscaping within this parcel of land shall not cause any restriction to flows and shall be on a non-erodible nature
- the owner will not be permitted to build any permanent structures over the easement and no materials are to be stored in the easement that will restrict the overland flow path or access to the easement
- the owner will be responsible for the safety of any persons or animals in proximity to the easement during a flood event
- under the terms of the easement should Council require access to the easement at any time in the future the owner must remove and restore the fence if requested and maintain clear access to the easement at all times
- repairs required due to damage done to the fences constructed across the easement as a result of overland flow of water will be at the expense of the owner
- the existence of the underground drainage pipe may impact on the location and design of any new building works which must comply with Section 4.17 of Councils Sustainable City Development Control Plan Volume 2.

Similar information as above is outlined in Councils information package and mentioned in a letter to the adjoining owner wishing to purchase the subject walkway land. Upon agreeing to proceed with the proposed closure the interested party accepted the conditions and restrictions that would be placed on the subject land if it was closed.

Public Submissions

Support

The submissions in favour of the closure from the correspondents mention the following concerns in support of the closure application:

- anti-social behaviour
- graffiti
- use of bollards in walkway to access adjoining property
- syringes left in walkway.

Council received advice from the Campbelltown Local Area Command with three reported incidences recorded over the past three years. Police also receive numerous complaints regarding trail bikes in Nurra Reserve where walkways are used by local riders to escape detection by police. In general police support the closure of the subject walkway.

Objections

There was no correspondence received objecting to the proposed closure.

It should be noted that there was no correspondence received from the bus company in respect to the proposed closure.

Summary

It is proposed that should Council resolve to close the subject walkway the owner of 6 Rudge Place will purchase the entire walkway land. It will be necessary to take measures to protect the drainage function of the walkway.

Such protective measures will include registering an easement on title and noting a restriction as to user which will prevent modification of surface levels. The purchasers will also be required to erect fencing of a nature that will not restrict water flow.

Given that no correspondence was received objecting to the proposed closure of the subject walkway and in general the local police support the closure of the subject walkway it is recommended that the walkway be closed, subject to NSW Trade and Investment Crown Lands' approval, and sold to the adjoining owner who indicated their willingness to purchase the walkway land.

Officer's Recommendation

1. That Council support the closure of the walkway connecting 5 and 6 Rudge Place and Nurra Reserve, Ambarvale.
2. That all persons having written to Council be advised of Council's decision.
3. That the applicants wishing to purchase the subject walkway be advised that a drainage easement will be required over the full width of the walkway with a Restriction as to User to prevent alteration of the surface levels.
4. That an application be made to NSW Trade and Investment, Crown Lands for approval to close the subject walkway.
5. That following approval from Crown Lands and upon closure of the walkway, the land be classified as operational land in accordance with Section 31(2) of the *Local Government Act 1993*, as amended.
6. That subject to NSW Trade and Investment, Crown Lands' approval to close the subject walkway, that Council approve the sale and creation of any necessary easements to allow the transfer of the walkway land.
7. That all documentation associated with the proposed walkway closure be executed under the Common Seal of Council, if required.

Committee's Recommendation: (Kolkman/Lake)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 19 April 2016 (Mead/Lake)

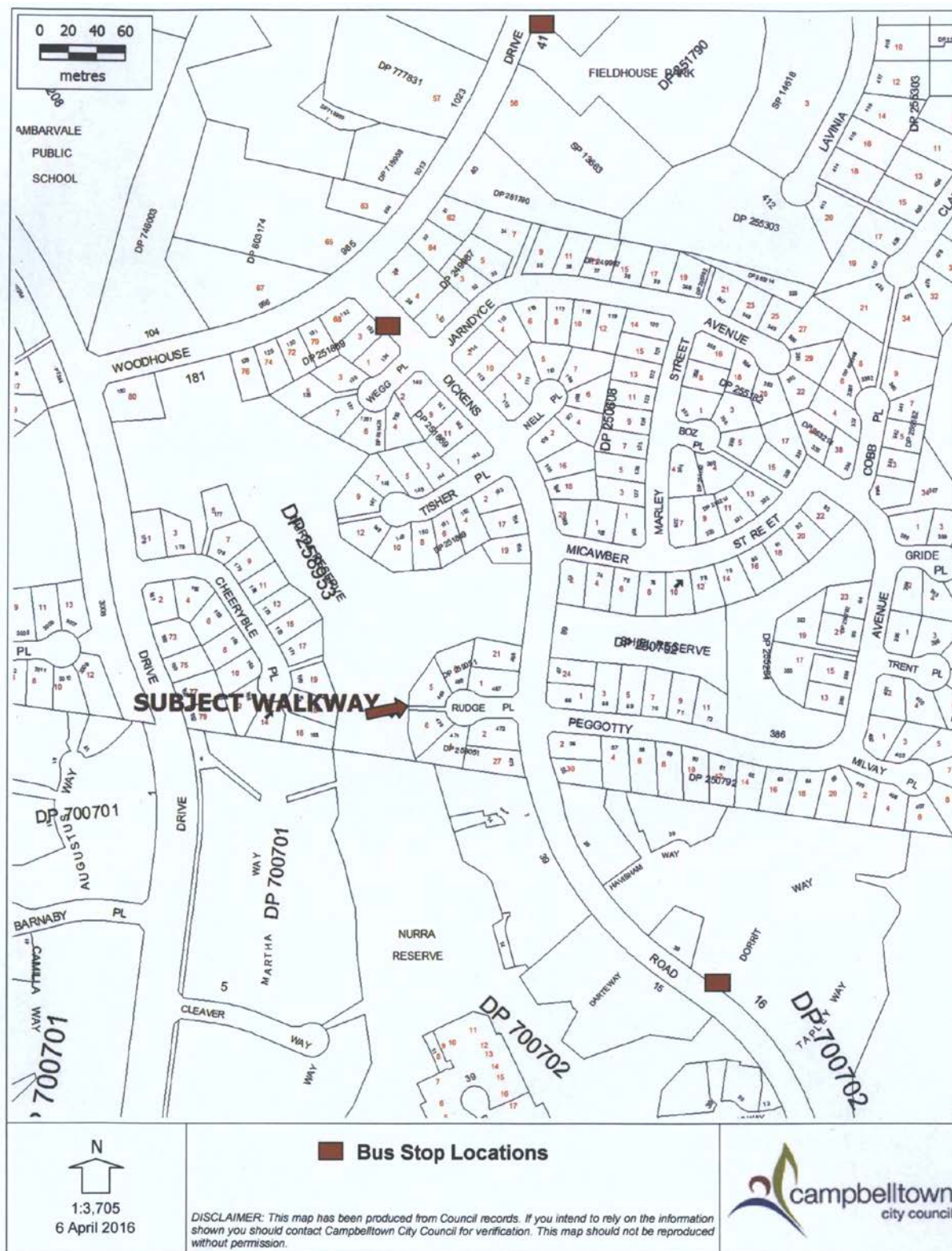
That the Officer's Recommendation be adopted.

Council Resolution Minute Number 57

That the Officer's Recommendation be adopted.

[illegible]

ATTACHMENT 2



3. FINANCIAL SERVICES

3.1 Investment report - February 2016

Reporting Officer

Manager Financial Services

Attachments

Investment portfolio performance for the month of February 2016 (contained within this report)

Purpose

To provide a report outlining Council's investment portfolio performance for February 2016.

Report

Council holds a number of reserves in order to fund significant future liabilities or future objectives. These liabilities include insurance claims, employee leave entitlements and asset replacement. In addition, Council is also required to hold funds that under the *Local Government Act 1993*, are not permitted to be used for any other purposes than those originally collected for. These include developer contributions, specific purpose grants, domestic waste management, contributions and stormwater management funds.

Council invests funds through the financial instrument designated by the Ministerial Order from the Office of Local Government. The *Local Government Act 1993* and the *Local Government (General) Regulation 2005* requires a monthly investment report be presented to Council.

Council's Investment Portfolio as at 29 February 2016 stood at approximately \$114m. Funds are currently being managed both by Council staff and Fund Managers and are in accordance with the *Local Government Act 1993*, *Local Government (General) Regulation 2005* and Council's Investment Policy.

Portfolio Performance

Directly managed investments have consistently outperformed the AusBond bank bill index benchmark.

Monthly annualised return	February
Council Managed Funds	3.13%
Benchmark: AusBond Bank Bill Index	2.28%

Investment returns can fluctuate during any one reporting period based on market perceptions, or as in the case of funds under management, changes in asset classes. As such, any measurement of performance is better reflected over a rolling 12 month period to average out any fluctuations in monthly performance. Council's total investment portfolio has outperformed the benchmark on average over the last 12 months.

Rolling year to date return	February
Council Managed Funds	3.24%
Benchmark: AusBond Bank Bill Index	2.22%

Council's portfolio as at 29 February 2016 is diversified with 69% in term deposits of varying lengths of maturity which are managed in accordance with market expectations and Council's investment strategy, 26% in floating rate deposits which gives Council a set margin above either 30 or 90 day bank bills, 4% in fixed rate bonds, 1% in funds in a short term at call account.

Maturity profile	29 February
Short term at call	\$1,023,496
0 – 3 months	\$42,059,706
3 – 6 months	\$54,757,802
6 – 12 months	\$6,289,738
12 months +	\$10,000,000

All investments are placed with approved deposit taking institutions. No funds are placed with any unrated institutions. Any funds placed with institutions that have a BBB long term rating have maturity lengths in the short term of up to twelve months, effectively A-2 rated, in accordance with Council's investment policy.

Credit exposure (S&P Long Term / Short Term Rating)	29 February
Long AAA to AA- / Short A-1	64%
Long A+ to A- / Short A-1	29%
Long BBB+ to BBB- / Short A-2	7%

Economic outlook

The Board of the Reserve Bank of Australia (RBA) left the cash rate unchanged at the present level of 2% at its 1 March meeting in line with market expectations.

The statement of monetary policy accompanying the decision was relatively unchanged from recent months citing continued low inflation and growth in labour costs continuing to be subdued. The Board judged that it is reasonable for further growth in the economy, albeit slower than expected and for inflation to remain close to target which indicates there is scope for further easing should it be appropriate.

Other global central banks including US Federal Bank, Bank of Japan, the European Central Bank and others have reduced rates either close to zero, at zero or negative which some economists believe is suggestive of interest rates in Australia moving lower rather than higher in the medium term.

Summary

Council's investment portfolio continues to outperform the benchmark of the AusBond bank bill index. The Local Government Investment Guideline leaves little scope for the enhancement of Council's investment portfolio with the various investment products being offered. However, to enhance the portfolio, advantage is taken on the length of maturity of the investment given the rating of the institution, as well as reviewing any new investment products offered in consultation with Council's financial advisor, Spectra Financial Services.

Regular liaison with Council's external financial advisor assists in monitoring all of the risk factors to maximise Council's return on the investment portfolio, while minimising the risk associated with this strategy.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Lake/Borg)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 19 April 2016 (Mead/Lake)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 57

That the Officer's Recommendation be adopted.

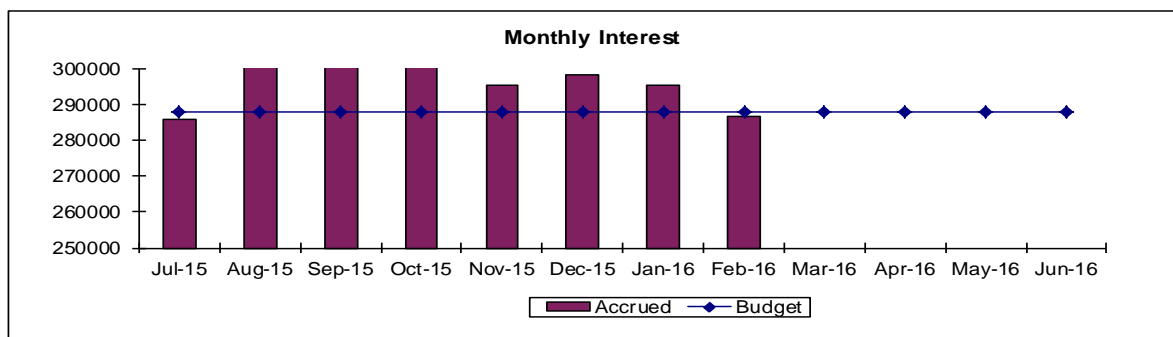
ATTACHMENT 1

CAMPBELLTOWN CITY COUNCIL INVESTMENT PORTFOLIO

February 2016

Benchmark AusBond Bank Bill Index
Portfolio Balance \$114,130,741.56

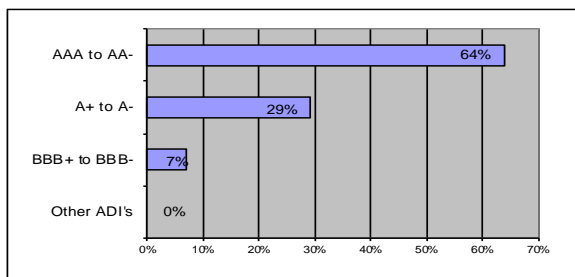
Monthly Performance	Return (mth)	Return (pa)
AusBond Bank Bill Index	0.18%	2.28%
Total Portfolio	0.25%	3.13%
<i>Performance to Benchmark</i>	+ 0.07%	+ 0.85%
Portfolio - Direct Investments	0.25%	3.13%
<i>Performance to Benchmark</i>	+ 0.07%	+ 0.85%
Short Term Call Account	0.19%	2.40%



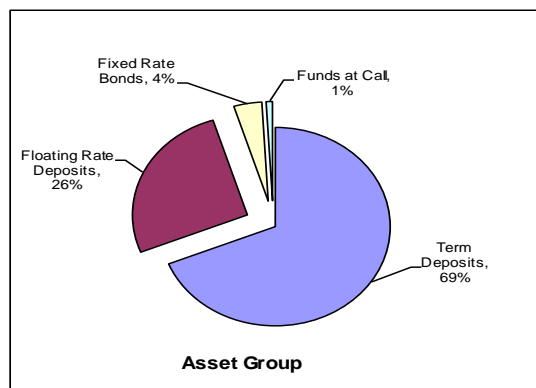
Year to Date Performance Credit Exposure (S&P Long Term Rating)

Rolling 12 Month Period
3.24% Council Managed Funds
2.22% Benchmark

Interest Budget to Actual
Average Budget to Period \$2,302,467
Actual Accrued to Period \$2,382,365



Portfolio Diversity



			%
NAB Funds at Call	\$ 1,023,495.61	AA-	1%
NSW Treasury	\$ 2,810,000.00	AA+	2%
National Australia Bank	\$ 44,152,446.48	AA-	39%
ANZ Bank	\$ 3,500,000.00	AA-	3%
Westpac Bank	\$ 4,000,000.00	AA-	4%
Commonwealth Bank	\$ 5,000,000.00	AA-	4%
Bank Western Australia	\$ 12,311,757.97	AA-	11%
AMP Bank	\$ 5,051,972.60	A+	4%
Suncorp Metway	\$ 13,184,492.18	A+	12%
Rural Bank	\$ 6,000,000.00	A-	5%
Bank of Queensland	\$ 9,063,710.96	A-	8%
Credit Union Aust	\$ 3,000,000.00	BBB+	3%
ME Bank	\$ 5,032,865.76	BBB+	4%
	\$ 114,130,741.56		100%

3.2 Monthly Rates Summary

Reporting Officer

Manager Financial Services

Attachments

1. Monthly rates summary (contained within this report)
2. Actual to budget result (contained within this report)
3. Rates statistics (contained within this report)

Purpose

To provide details of the 2015-2016 Rates and Charges Levy and cash collections for the period ending 29 February 2016.

Report

Rates and Charges levied for the period ending 29 February 2016 totalled \$97,326,310 representing 100% of the estimated annual budget income.

Rates and Charges collected to the end of February totalled \$69,846,723. In percentage terms, this amount represents 70.2% of all rates and charges due to be paid. In comparison, the amount collected in the same period last year was 67.9%.

The third instalment of rates and charges fell due on Sunday 28 February 2016, payments made on 29 February 2016 were accepted as being received in time. Following the receipt of payments, a review of the preferred payment methods has revealed that 46% of ratepayers have chosen to pay over the internet or phone via BPAY. Secondary to this is payment at Australia Post agencies with 31% along with credit card payments representing 19% of all instalment payments.

Debt recovery action during the month involved the issue of 40 Statements of Claim and 11 Writs. Council officers continue to provide assistance to ratepayers experiencing difficulty in settling their accounts, including the monitoring of 309 accounts with a total arrears balance of \$405,408 who have made suitable payment arrangements.

Ratepayers who purchased property since the February instalment notices have been issued a 'Notice to new owner' letter. During the month, 19 of these notices were sent to ratepayers advising them of the amount unpaid on their account and the amount levied in annual rates and charges.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Borg/Kolkman)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 19 April 2016 (Mead/Lake)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 57

That the Officer's Recommendation be adopted.

ATTACHMENT 1

RATES SUMMARY

STATEMENT OF ALL OUTSTANDING RATES AND EXTRA CHARGES

RATE - CHARGE	NET ARREARS 1/7/2015	NET LEVY FOR YEAR	PENSION REBATES	EXTRA CHARGES	TOTAL RECEIVABLE	CASH COLLECTED	NET AMOUNT DUE	POSTPONED RATES & INTEREST	GROSS AMOUNT DUE
RESIDENTIAL	2,443,224.65	54,454,576.61	1,422,780.07	560,634.04	56,035,655.23	38,705,958.68	17,329,696.55	297,542.35	17,627,238.90
BUSINESS	436,057.49	17,751,310.64		59,249.62	18,246,617.75	13,148,751.18	5,097,866.57		5,097,866.57
BUSINESS - IND	100.30	0.00		0.00	100.30	5.17	95.13		95.13
FARMLAND	0.00	597,545.27	884.79	3,240.86	599,901.34	513,592.91	86,308.43	148,551.17	234,859.60
MINING	0.00	23,937.48		0.00	23,937.48	23,937.48	0.00		0.00
LOAN	75,640.51	3,055.29		1,646.81	80,342.61	10,719.66	69,622.95	26,632.39	96,255.34
INFRASTRUCTURE	206,769.81	5,682,095.15		7,206.22	5,896,161.18	4,101,385.21	1,794,775.97	16,959.90	1,811,735.87
F5 ACCESS RAMPS	379.22	0.00		0.00	379.22	0.77	378.45		378.45
TOTAL	\$3,142,670.23	\$78,512,520.44	\$1,423,664.86	\$632,067.55	\$80,883,095.11	\$56,504,351.06	\$24,378,744.05	\$489,685.81	\$24,868,429.86
GARBAGE	674,774.34	18,321,825.50	836,865.88	25,159.92	18,184,893.88	12,590,983.32	5,593,910.56		5,593,910.56
STORMWATER	49,776.92	1,042,286.45		342.80	1,092,406.17	751,388.69	341,017.48		341,017.48
GRAND TOTAL	\$3,867,221.49	\$97,876,632.39	\$2,260,530.74	\$657,570.27	\$100,160,395.16	\$69,846,723.07	\$30,313,672.09	\$489,685.81	\$30,803,357.90

Total from Rates Financial Transaction Summary	30,313,347.05
Overpayments	-490,223.76
Difference	-212.91

ANALYSIS OF RECOVERY ACTION

Rate accounts greater than 6 months less than 12 months in arrears	522,128.14
Rate accounts greater than 12 months less than 18 months in arrears	87,988.58
Rate accounts greater than 18 months in arrears	16,877.78
TOTAL rates and charges under instruction with Council's agents	\$626,994.50

ATTACHMENT 2

COMPARISON OF BUDGET TO ACTUAL

DESCRIPTION	ORIGINAL BUDGET	REVISED BUDGET	ACTUAL	BALANCE STILL REQD.	% RAISED
RESIDENTIAL	53,878,600	54,278,600	54,454,577	(175,977)	100.32%
BUSINESS	17,935,000	17,585,000	17,751,311	(166,311)	100.95%
FARMLAND	459,900	609,900	617,047	(7,147)	101.17%
MINING	23,900	23,900	23,937	(37)	100.16%
INFRASTRUCTURE	5,631,700	5,631,700	5,682,095	(50,395)	100.89%
SUB TOTAL	77,929,100	78,129,100	78,528,967	(399,867)	100.51%
INTEREST CHARGES	238,000	238,000	162,486	75,514	68.27%
LEGAL COSTS RECOVERED	840,000	840,000	495,085	344,915	58.94%
PENSIONERS - Sec 575	(1,837,700)	(1,837,700)	(1,883,985)	46,285	102.52%
PENSIONERS - Sec 582	(389,800)	(389,800)	(376,545)	(13,255)	0.00%
PENSIONERS SUBSIDY	1,010,735	1,010,735	1,036,192	(25,457)	102.52%
SUB TOTAL	(138,765)	(138,765)	(566,768)	428,003	408.44%
DOMESTIC WASTE CHARGES	17,621,100	17,621,100	17,796,535	(175,435)	101.00%
COMMERCIAL WASTE CHARGES	444,600	444,600	525,291	(80,691)	118.15%
STORMWATER MNGMNT	1,138,000	1,138,000	1,042,286	95,714	91.59%
	19,203,700	19,203,700	19,364,112	(160,412)	100.84%
GRAND TOTALS	96,994,035	97,194,035	97,326,310	(132,275)	100.14%

COLLECTIONS AS A % OF:

	TOTAL RECEIVABLE	TOTAL LEVIED	TOTAL RECEIVABLE	TOTAL LEVIED
RESIDENTIAL	69.07%	71.08%		
BUSINESS	72.06%	74.07%	RATES	71.97%
FARMLAND	85.61%	85.95%	WASTE	68.72%
INFRASTRUCTURE	69.56%	72.18%	STORMWATER	72.09%
ALL RATES	69.86%	71.97%	TOTAL RATES & CHARGES	71.86%

ATTACHMENT 3

RATES STATISTICS

No. of documents Issued	July	August	September	October	November	December	January	February	March	April	May	June	Feb-15
Rate Notices	50,454	56		121			16						
Electronic - DoH	5,427												
Instalment Notices				43,741			42,834						
Electronic - DoH				5,389			5,417						
Missed Instalment Notices			8,315			7,866							
- Pensioners > \$15.00			586			554							
Notice to new owner	105	51	41	21	56	49	47	19					26
7-day Letters - Council issued			2,073			2,023							
- Pensioners > \$500.00			170			181							
7-day Letters - Agent Issued			581				633						
Statement of Claim	209	29	13	220	18	11	262	40					19
Judgments	16	40	19	12	64	3	11	64					32
Writs	11	29	17	9	11	18	14	11					4
eRates	1,543	1,601	1,611	1,640	1,654	1,660	1,685	1,699					1,368
Arrangements	351	298	373	396	471	355	402	309					313

3.3 Sundry Debtors Report - February 2016

Reporting Officer

Manager Financial Services

Attachments

1. Debtors summary to 29 February 2016 (contained within this report)
2. Ageing of sundry debts to 29 February 2016 (contained within this report)

Purpose

To provide a report detailing the amount outstanding by type and age for sundry and miscellaneous debts for the period ending 29 February 2016.

Report

Debts outstanding to Council as at 29 February 2016 are \$991,249 reflecting a decrease of \$1,128,028 since January 2016. The ratio of outstanding debts to current invoices has increased from 14% in January to the current level of 37.1%. This debtor management ratio is a measure of the effectiveness of recovery efforts, however is impacted by Council policies as well as economic and social conditions.

Invoices raised – February 2016

During the month, 1728 invoices were raised totalling \$858,153. The majority of these are paid within a 30 day period. The most significant invoices raised during the month have been in the following areas:

Government and other Grant -\$214,724 – The main invoices relate to:

Department of Infrastructure and Regional Development – Lynwood Park artificial turf upgrade project - final payment	\$150,000
NSW Environmental Trust - grant funding for Love Food, Hate Waste - MACROC Macarthur food project	\$24,660 (paid)
Greater Sydney Local Land Services - improving critically endangered vegetation at Scattergood Reserve	\$19,404 (paid)

Land and Building Rentals – \$251,416 – the main invoices relate to:

McDonalds Australia - payment of additional rent in accordance with clause 8 of the existing lease	\$115,724 (paid)
Aldi Foods Pty Ltd – monthly rental Macquarie Fields	\$25,214
Caltex Oil Australia Pty Ltd – monthly rental Macquarie Fields	\$15,974
Mycorp Group Pty Ltd - monthly rental Macquarie Fields	\$13,878

Waste Services – \$70,869 – The main invoices relate to:

Remondis Australia Pty Ltd – effluent charges December 2015 and January 2016	\$44,058 (paid)
G & W Liquid Waste Services – effluent charges December 2015 and January 2016	\$24,489 (paid)

Sundry – \$61,121 – the main invoices relate to:

OCS Fun Amusements Pty Ltd – New Year's Eve 2015 - commission on carnival rides	\$13,386
DR 100768552 - cost recovery - repair damage to 'Blairmount' wall as a result of the incident on November 2015	\$12,570
Delta Pty Ltd - road occupancy fees Kellicar Road	\$4,772 (paid)
Dr 100769975 – cost recovery- Compliance Notices and Orders issued for unhealthy premise	\$2,024 (paid)

Licence - \$61,250 – the main invoices relate to:

Annual Administration fee – various Shops	\$28,554
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Receipts to the value of \$1,986,182 have been received during the period, the most notable in the following areas:

Government and other Grants	\$1,414,421
Land and Building	\$147,206
Various Sundry	\$113,141
Pool Hire	\$54,252
Corporate Administration	\$47,136
Healthy Lifestyles	\$46,047
Shop and Office Rentals	\$38,442
Road and Footpath Registration	\$34,791

Sundry debts outstanding – 29 February 2016

Debts exceeding 90 days of age totalled \$174,125 as at 29 February 2016. The major invoices relating to this balance include:

Description	Date Invoiced	Balance at 29 February 2016
Debtor 10068316.8 - retaining wall between Lot 1451 DP 703487, 2 and 4 Brownlow Place, Ambarvale. Debtor is maintaining arrangement to pay \$450 per month as approved by Council	09/06/10	\$4,300
Casper's Baseball Club - electricity charges. Club is experiencing financial difficulty, however have been making irregular payments to reduce the debt. Council continues to communicate with the club and Macarthur Baseball to resolve debt	17/12/12 to 17/06/15	\$6,946

Insight Mercantile Pty Ltd - abandoned motor vehicle. Vehicles have now been taken over and sold by the auction house on behalf of the finance company – legal advice being obtained for Council rights in regard to recovering costs	18/07/14	\$2,799
GE Automotive - abandoned motor vehicle. Vehicles have now been taken over and sold by the auction house on behalf of the finance company – legal advice being obtained for Council rights in regard to recovering costs	05/07/12	\$5,709
Debtor 100739796 - purchase of walkway land adjacent to 17 Sapphire Place, Eagle Vale – with Council's solicitor awaiting registration anticipate payment by end April 2016	10/11/15	\$8,250
Master Woodturning - land value associated with walkway closure adjoining 37 Lancaster Street, Ingleburn. Funds in trust released early March	20/11/14	\$54,129 (paid)
Bastow Civil Constructions - road restoration - various locations The Parkway, Bradbury, sent to Council's debt recovery agents. No contact made from debtor - Statement of Claim has been issued and judgment obtained March 2016	19/08/15	\$14,616
Campbelltown City Kangaroos RLFC – various invoices relating to hire of Campbelltown Football Stadium, field hire and electricity charges. Club representatives made contact with Council in March and is arranging payment, expected beginning March	30/08/15	\$1,725 (paid)
Debtor 10074441.6 – child care fees – contact made with Family and Community Services, change of office and caseworker has delayed payment	07/05/15	\$1,826
Campbelltown Collegians JRLFC – Cloudmaster Floodlighting - seven day letter issued February 2016	14/10/15	\$1,838 (paid)
Debtor 10073212.2 – shop licence inspection fees and legal recovery costs, examination order filed by Council's debt recovery agents. Attended court and arrangement made by debtor \$200 per fortnight. Defaulted on arrangement, bank garnishee ordered December 2015. Account closed with financial institution, awaiting instructions from Council's debt recovery agents	24/09/13	\$3,042
Decadance Dance Studio - permanent hall hirer of Ron Moore Community Centre, hire has been cancelled due to defaulting agreement and seven day letter issued February 2016 no response from debtor, matter has been referred to Council's debt recovery agents and a Letter of Demand has been sent March 2016	03/11/15	\$2,971

Debt recovery action is undertaken in accordance with Council's Sundry Debtors Recovery Procedures Policy and commences with the issue of a tax invoice. A person or entity may be issued any number of invoices during the calendar month for any business, services or activities provided by Council. At the conclusion of each calendar month, a statement of transactions is provided with details of all invoices due and how payments or credit notes have been apportioned. Once an invoice is paid, it no longer appears on any subsequent statement.

All debts that age by 90 days or more are charged a statement administration fee of \$5.50 per statement. Debtors are contacted by telephone, email or in writing to make suitable arrangements for payment of the overdue debt. Where a suitable arrangement is not achieved or not maintained as agreed, a seven day letter is issued referencing referral to Council's debt recovery agents.

Matters referred to Council's recovery agent are conducted in accordance with relevant legislation and the *Civil Procedures Act 2001*. Formal legal recovery commences with a letter of demand (or letter of intent) providing debtors with at least 14 days to respond. In the event that no response is received, instructions are given to proceed to Statement of Claim allowing a further 28 days to pay or defend the action. Failing this, the matter will automatically proceed to judgment and continue through the *Civil Procedures Act 2001* process.

All costs associated with formal legal recovery are payable by the debtor and staff continue to make every effort to assist debtors to resolve their outstanding debt before escalating it through the local court.

During the month 30 accounts were issued a letter of demand on Council's letterhead, advising that if the account was not settled or an appropriate arrangement was not made, the account will escalate to formal legal action through Council's agent.

Council's agents were instructed to issue eight letters of demand five for unpaid health licence inspection fees, two for swimming pool inspection fees and one for unpaid hall hire fees of the Ron Moore Community Centre. One statement of claim was lodged for unpaid road restoration and one examination order for unpaid licence fees issued.

Council officers continue to provide assistance to debtors experiencing difficulties in paying their accounts. Debtors are encouraged to clear their outstanding debts through regular payments where possible, to avoid any further recovery action.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Lake/Mead)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 19 April 2016 (Mead/Lake)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 57

That the Officer's Recommendation be adopted.

ATTACHMENT 1

DEBTORS SUMMARY 1 February 2016 to 29 February 2016

DEBTOR TYPE/DESCRIPTION	ARREARS AT 31/01/2016	RAISED THIS PERIOD	RECEIVED THIS PERIOD	BALANCE AT 29/02/2016	% DEBT RATIO
Corporate Administration	51,946	32,857	47,136	37,666	29.49%
Abandoned Items	6,662	0	0	6,662	0.35%
Education and Care Services	30,759	0	7,930	22,829	0.98%
Community Bus	449	460	680	229	0.01%
Sportsground and Field Hire	44,081	15,776	26,028	33,830	5.46%
Government and other Grants	1,543,761	214,724	1,414,421	344,064	12.87%
Public Hall Hire	23,794	15,038	22,352	16,480	1.39%
Health Services	350	0	0	350	0.02%
Land and Building Rentals	77,498	251,416	147,206	181,708	5.63%
Healthy Lifestyles	15,028	36,422	46,047	5,403	0.15%
Library Fines and Costs	0	0	0	0	0.00%
Licence Fees	30,098	61,250	33,424	57,923	1.85%
Pool Hire	78,517	21,257	54,252	45,521	0.39%
Private Works	8,084	0	0	8,084	0.52%
Road and Footpath Restoration	32,801	43,024	34,791	41,034	28.17%
Shop and Office Rentals	23,088	33,939	38,442	18,585	2.17%
Various Sundry Items	191,041	61,121	113,141	139,020	6.42%
Waste Collection Services	0	70,869	330	70,539	6.17%
	2,119,277	858,153	1,986,182	991,249	100%

ATTACHMENT 2

AGEING OF SUNDRY DEBTOR ACCOUNTS - 29 February 2016

Description	Current Charges	Total 30 Days	Total 60 Days	Total 90+ Days	Balance Due
Corporate Administration	9,879	6,449	1,645	19,693	37,666
Abandoned Items	0	0	0	6,662	6,662
Education and Care Services	18,710	4,118	0	0	22,829
Community Bus	229	0	0	0	229
Sportsground and Field Hire	14,072	3,842	5,040	10,875	33,830
Government and other Grants	44,064	150,000	150,000	0	344,064
Public Hall Hire	4,638	1,588	4,574	5,680	16,480
Health Services	0	0	0	350	350
Land and Building Rentals	178,190	1,656	943	919	181,708
Healthy Lifestyles	4,037	1,017	153	196	5,403
Licence Fees	34,688	570	3,425	19,240	57,923
Pool Hire	19,700	8,706	16,050	1,066	45,521
Private Works	1,189	0	0	6,895	8,084
Road and Footpath Restoration	22,006	399	0	18,629	41,034
Shop and Office Rentals	9,318	1,225	4,281	3,761	18,585
Various Sundry Items	47,692	3,957	7,212	80,159	139,020
Waste Collection Services	70,539	0	0	0	70,539
	440,274	183,527	193,324	174,125	991,249
Previous Month 90+ days					214,051

4. HUMAN RESOURCES

No reports this round

5. INFORMATION MANAGEMENT AND TECHNOLOGY

No reports this round

6. INTERNAL AUDIT

6.1 Audit Committee Update

Reporting Officer

Internal Auditor

Attachments

Audit Committee meeting minutes of 15 March 2016 (contained within this report)

Purpose

To provide an update on the outcomes from the 15 March 2016 Audit Committee meeting.

History

Council approved the establishment of an Audit Committee consisting of two independent members, the Mayor, the Deputy Mayor and the Chairperson or a member of the Corporate Governance Committee in October 2010.

The Audit Committee was formed and meets three times per year in accordance with its Charter.

Report

Detailed below are the recommendations of the Audit Committee. Council officers have reviewed the recommendations which are now presented for the consideration of Council. There are no recommendations that require an individual resolution of Council.

Audit Committee Meeting minutes – 15 March 2016

The minutes of the Audit Committee meeting held 15 March 2016 are attached and the following were considered:

4.1 Report on Internal Audit Progress (including completion of Plan and other audit activities)

That the Committee note the Report on Internal Audit Progress (including completion of Plan and other audit activities).

4.2 Report on Follow up of Implementation of Internal Audit Recommendations

That the Committee notes the Report on Follow up of Implementation of Internal Audit recommendations and approves the extension of target implementation dates as requested.

4.3 Report on Risk Management and Fraud Prevention

That the Committee notes the Report on Risk Management and Fraud Prevention.

4.4 Internal Audit Report on Policy Management and gap analysis

That the Committee notes the Internal Audit Report on Policy Management and gap analysis.

4.5 Internal Audit Report on Grant Application Governance Arrangements

That the Committee notes the Internal Audit Report on Grant Application Governance Arrangements.

4.6 Report on External Audit Update

That the Committee notes the information contained in the Report on External Audit.

5.1 Proposed changes to Local Government Act impacting on Internal Audit and the Audit Committee

That the Committee notes the information.

5.2 2016/2017 Internal Audit Annual Plan

1. That a review of Recruitment and Selection be included in the 2016/2017 Audit Plan.
2. That suggestions for any other additional proposed audits be identified in the 2016/2017 Audit Plan for consideration by the Committee at its meeting to be held 14 June 2016.

5.3 Fit for the Future Reform

That the Committee notes the information.

5.4 Audit Committee Membership

That the Committee notes the information.

Officer's Recommendation

That Council adopt the Audit Committee meeting minutes of 15 March 2016.

Committee's Recommendation: (Chanthivong/Mead)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 19 April 2016 (Mead/Lake)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 57

That the Officer's Recommendation be adopted.

ATTACHMENT 1

Minutes of the Audit Committee Meeting

Held Tuesday 15 March 2016 in Committee Room 3

Meeting Commenced: 4.30pm

1. Attendance and Apologies

Attendance: Bruce Hanrahan - Chairperson
Robert Rofe - Independent member
Councillor Paul Hawker – Mayor
Councillor Clinton Mead

Also in Attendance: Lindy Deitz - General Manager
Michael Sewell - Director Business Services
Deborah Goodyer - Internal Auditor
Monique Dunlop – Manager Governance & Risk
Jane Worden - Executive Support

Apologies: Councillor Alana Matheson

Sub Committee's Recommendation: (Hanrahan/Rofe)

That the above apologies be accepted.

CARRIED

2. Declarations of Interest

There were no Declarations of Interest made at this meeting.

3. Minutes to the 20 October 2015 Audit Committee meeting

Reporting Officer

Director Business Services

Purpose

To confirm the minutes of the 20 October 2015 Audit Committee meeting.

Report

The minutes of the previous Audit Committee meeting held on 9 June 2015 were circulated to all members post meeting and are attached for confirmation that they are an accurate record of the meetings proceedings.

Officer's Recommendation

That the minutes be approved.

Sub Committee's Recommendation: (Rofe/Hanrahan)

That the information be noted.

CARRIED

4. Reports

4.1 Report on Internal Audit Progress (including completion of Plan and other audit activities)

Reporting Officer

Internal Auditor

Purpose

To provide an update to the Audit Committee on internal audit activities including the current status of work undertaken in accordance with the approved Strategic Audit Plan 2015-2016 and Budget Vs. Actual Audit days.

History

The Audit Committee approved the rolling 2015-2018 Strategic Audit Plan in June 2015. Work commenced on the annual audit plan for 2015-2016 in July 2015. Other activities traditionally undertaken by the internal auditor include assistance with compliance audits, adhoc advice on policy, risk and probity, and special audit or investigation requests.

Report

The attached report outlines the status of individual audits approved as part of the Strategic Audit Plan.

The scheduled Policy Management audit was completed during the second quarter and the Contract management draft report is being considered by management. Fieldwork is due to commence for the Accounts Receivable & debt recovery review and the Child Protection review is in the planning stage.

The General Manager requested review of Grant application governance arrangements was also completed during the second quarter of the year.

Internal Audit has progressed development of the Internal Audit framework and associated Quality Assurance and Improvement program.

Officer's Recommendation

That the Committee note the Report on Internal Audit Progress (including completion of Plan and other audit activities)

Sub Committee's Recommendation: (Rofe/Hawker)

That the information contained in the report on Internal Audit Progress (including completion of Plan and other audit activities) be noted by the Audit Committee.

CARRIED

4.2 Report on follow up of Implementation of Internal Audit Recommendations

Reporting Officer

Internal Auditor

Purpose

To report on progress towards implementing the recommendations from previous internal audits which are outstanding.

History

Internal audits are conducted in accordance with the approved Internal Audit Plan each year. The findings from each internal audit are reported to the Audit Committee in the form of a report detailing the individual issues identified, their implications; recommendations for improvement; management agreed actions with target dates for implementation; and the staff member assigned responsibility for implementation.

Report

The attached report on Follow Up is Management's update on implementation of recommendations made in internal audits performed to date. It includes a summary table of audits with outstanding actions, showing the total number of recommendations made, those fully implemented and those outstanding. Detailed schedules of progress on outstanding recommendations are included providing reason(s) for any non-implementation within agreed timeframes, as well as requests for revision of the target dates.

This report includes progress towards implementation of recommendations made in audits reported to the June 2015 and October 2015 Audit Committees being:

- Asset Management – Plant and Equipment,
- Inventory Management
- Beverage and snack management processes
- Sign shop processes and management
- IT security and access, and
- Planning Reform Fund annual compliance review and certification.

Formal follow up activities to monitor implementation of audit recommendations which exceed the due dates is undertaken as required.

Officer's Recommendation

That the Committee notes the Report on follow up of Implementation of Internal Audit recommendations and considers approval of extension of target implementation dates as requested.

Sub Committee's Recommendation: (Rofe/Mead)

That the Committee notes the information contained in the report on follow up of Implementation of Internal Audit recommendations and approves the extension of target implementation dates as requested.

CARRIED

4.3 Report on Risk Management & Fraud Prevention

Reporting Officer

Internal Auditor

Purpose

To report on internal audit activities in assessing and improving Council's risk management, fraud and corruption prevention frameworks, systems and controls.

History

Internal audit activity has previously included assessment and management of risks (including fraud) specifically related to individual audit projects rather than by dedicated report.

The following elements of risk management are required to be assessed and monitored by Internal Audit:

- Review whether management has in place a current and comprehensive risk management framework, and associated procedures for effective identification and management of business and financial risks, including fraud.
- Review whether a sound and effective approach has been followed in developing strategic risk management plans for major projects or undertakings.
- Review the impact of the risk management framework on its control environment and insurance arrangements.
- Review whether a sound and effective approach has been followed in establishing business continuity planning arrangements, including whether plans have been tested periodically.

Internal Audit is also responsible for evaluating the potential for occurrence of fraud, and how Council manages fraud risk.

Report

Since the October 2015 Audit Committee meeting, Internal Audit has reviewed and assessed:

- Council's policy management system including any gaps or deficiencies in particular areas of policy.
- Governance of grant applications for existence of appropriate risk management controls and findings indicate that risk management is not sufficiently considered in the grant application process.
- Risk management associated with each stage of the contract management lifecycle – key findings include significant deficiencies in ongoing contractor management.

Overall, internal audit activities have increasingly focused on ensuring that business processes integrate risk management and fraud prevention into their processes and recommendations for improvement are made in internal audit reports.

Additionally, Council's Risk management Coordinator has commenced work on an Enterprise Risk Management (ERM) framework in line with AS/NZ ISO31000:2009 – Risk Management Principles & Guidelines to systematically manage all types of risk across the organisation.

Whilst Council manages risk continuously, especially in areas such as Work Health & Safety; Council currently does not have a systematic process for identifying and assessing business or "enterprise" risk. A formal ERM framework establishes a foundation for which leaders and managers can identify risks which might otherwise affect the ability for the organisation to achieve its objectives.

Internal Audit proposes to work with the Risk Management Coordinator to integrate the principles and procedures of the developing ERM framework into internal audit activities.

Officer's Recommendation

That the Committee notes the report on Risk Management and Fraud Prevention.

Sub Committee's Recommendation: (Mead/Hawker)

That the information contained in the report on Risk Management and Fraud Prevention be noted by the Audit Committee.

CARRIED

4.4 Internal Audit Report on Policy Management and gap analysis

Reporting Officer

Internal Auditor

Purpose

The Internal Audit Report details findings and recommendations from the audit of Policy Management and gap analysis which was undertaken in accordance with the 2015/2016 approved Internal Audit Plan.

History

The 2015/2016 Internal Audit Plan was approved at the June 2015 Audit Committee meeting and included the audit of Policy Management and gap analysis.

Report

Attached is the Internal Audit Report outlining the findings from the review of Policy Management and gap analysis.

The audit was undertaken to assess the key processes and controls around Policy Management and gap analysis. The audit specifically assessed:

- Developing and maintaining key policy documents, including; coordination, consistency, consultation, and coverage of all legislative and other corporate areas
- Review and update of existing documents
- Roles and responsibilities including approval delegations
- Accessibility, training and awareness programs
- Record management & document control.

The review indicated that key controls were operating, except that:

- Opportunity to improve management and monitoring of policy management activities, including ensuring appropriate document positioning and ownership, legislative compliance monitoring, quality assurance, and managing documents overdue for review
 - Compliance with the policy management framework was lacking with respect to:
 - persistent delays in review and update of policies and authorised statements by a number of document owners
 - where gaps in policy coverage were identified, there were delays in formal establishment of relevant corporate documents
 - minor issues in storage of some corporate procedures for financial services on sections of the G Drive rather than ECM or the intranet
 - lack of communication of new and updated document requirements to council staff
-

- Gaps in coverage of key corporate areas such as; enterprise risk management, privacy management, business continuity and disaster recovery, and fraud and corruption prevention.

The overall rating given to this audit is that there is Moderate exposure. Of the 9 recommendations made, 4 were considered to place Council in a higher than acceptable area of exposure.

An action plan for implementing all recommendations has been developed and agreed by the relevant Managers.

Officer's Recommendation

That the Committee notes the Internal Audit Report on Policy Management and gap analysis.

Sub Committee's Recommendation: (Hanrahan/Rofe)

That the information contained in the Internal Audit Report on Policy Management and gap analysis be noted by the Audit Committee.

CARRIED

4.5 Internal Audit Report on review of Grant Application Governance Arrangements

Reporting Officer

Internal Auditor

Purpose

The Internal Audit Report details findings and recommendations from the audit of Grant Application Governance Arrangements which was undertaken in accordance with a General Manager request, best practice guidelines and council's policy, authorised statements and procedures.

Report

Attached is the Internal Audit Report outlining the findings from the review of Grant Application Governance Arrangements.

The audit was undertaken to assess the key processes and controls around Grant applications. The audit specifically assessed:

- clearly identify that the grant purpose, objectives and desired outcomes align to Council priorities
- consider additional budget requirements, including co-funding, and whole of life costs
- clearly identify roles and responsibilities for approval, sponsorship and ongoing management or monitoring of grant projects/programs, and
- includes adequate record keeping arrangements.

Issues were noted broadly in the areas of registering all grant applications at their inception, identification and central oversight of high risk applications, establishing specific governance and risk management controls in the procedure, and clarifying roles and responsibilities including with respect to various levels of grant application authorities.

The overall rating given to this audit is that there is high exposure. One of the three recommendations made were considered to place Council in a higher than acceptable area of exposure.

An action plan for implementing all recommendations has been developed and agreed by the relevant Managers.

Officer's Recommendation

That the Committee notes the Internal Audit Report on review of Grant Application Governance Arrangements.

Sub Committee's Recommendation: (Hanrahan/Rofe)

That the information contained in the Internal Audit Report on review of Grant Application Governance Arrangements be noted by the Audit Committee.

CARRIED

4.6 External Audit Update

Reporting Officer

Director Business Services

Purpose

To provide the Committee with an update on the interim financial statement audit conducted by Council's external auditors for the year ended 30 June 2016.

Report

During February 2016, Intentus completed their first interim review of Council's operations in relation to their statutory audit of the financial statements of Council for the year ended 30 June 2016. In the auditor's opinion:

The interim audit established that the financial management procedures and systems have been controlled effectively in a manner appropriate for Council's structure and resources.

There were two matters noted where there are opportunities for Council to further improve its internal control environment being:

- voiding of receipts, and
- approval of weekly pay detail reports.

Management have reviewed audit recommendations and provided satisfactory management action plans.

Officer's Recommendation

That the Committee notes the report.

Sub Committee's Recommendation: (Hanrahan/Hawker)

That the information contained in the External Audit Update report be noted by the Audit Committee.

CARRIED

5. General Business

5.1 Proposed changes to Local Government Act impacting on Internal Audit and the Audit Committee

Council's Internal Auditor provided the Committee with an update in relation to proposed changes to the Local Government Act which will impact on Council's Internal Audit and Audit Committee. It was noted by the Committee that the Local Government Internal Audit Network (LGIAN) has had robust discussion on the proposed changes with concerns being identified in relation to:

- the proposal to 'require the information reported in the Annual report to be endorsed as factually correct' by the Audit Committee. It was noted that there is no indication as to what this will entail and whether this will be a function of management, Internal Audit or External audit, and
- the proposed terms of reference for a mandated Internal Audit function are extremely broad as outlined in the amendment, and may potentially impact independence of the function.

The Committee were advised that the Institute of Internal Audit has been involved in comment on the proposed changes, and the LGIAN is hopeful that this consultation process will provide a final legislative framework in keeping with the professional standards which balances accountability with suitable assurance mechanisms.

Council's Director Business Services advised the Committee that he participated in a webinar facilitated by the Office of Local Government in relation to the proposed Phase 1 amendments to the Local Government Act outlined in Towards New Local Government Legislation Explanatory Paper: proposed Phase 1 amendments and noted that during this webinar it was suggested that the NSW Auditor General's Department would auspice external auditor functions under the new legislation.

Sub Committee's Recommendation: Hawker/Rofe

That the information be noted.

CARRIED

5.2 2016/2017 Internal Audit Annual Plan

Council's Internal Auditor suggested to the Committee that a review of Recruitment and Selection be moved forward to the 2016/2017 Audit Plan. The Committee were advised that although Council has systems and processes in place, there is no overarching policy or authorised statement that draws the framework together, and there have been several recruitment actions indicating there may be room for improvement. The Committee noted this proposal and approved this request.

The Committee requested that any suggested inclusions for the 2016-2017 Internal Audit Annual Plan received from Council's management team be identified in the Plan and circulated for consideration by Committee members prior to the next Audit Committee meeting.

Sub Committee's Recommendation: (Hanrahan/Rofe)

1. That a review of Recruitment and Selection be included in the 2016/2017 Audit Plan.
2. That suggestions for any other additional proposed audits to be identified in the 2016/2017 Audit Plan for consideration by the Committee at its meeting to be held on 14 June 2016.

CARRIED

5.3 Fit for the Future Reform

The Committee made enquiries in relation to the progression of the NSW Government's Fit for the Future Reform. It was noted by the Committee that Campbelltown City Council was recommended to stand-alone. Council's Director Business Services advised the Committee that Campbelltown was required to develop an improvement proposal to demonstrate how Council currently meets or will improve its financial performance against the financial benchmarks to become fit for the future.

Campbelltown City Council's improvement proposal was submitted to the Independent Pricing and Regulatory Tribunal on 30 June 2015. Further to this, it was noted by the Committee that Council is now required to re-submit a performance improvement proposal for re-assessment by May 2016 and is currently awaiting guidelines from the Office of Local Government in relation this proposal.

Sub Committee's Recommendation: (Rofe/Hawker)

That the information be noted.

CARRIED

5.4 Committee Membership

The Mayor Councillor Hawker advised the Committee that due to the work commitments of Committee member Councillor Alana Matheson it is difficult for Councillor Matheson to attend the Audit Committee meetings and therefore investigations in relation to a replacement delegate for Councillor Matheson are underway. It was noted that the Committee will be provided with an update in relation to any proposed membership changes to the Audit Committee.

Sub Committee's Recommendation: (Hawker/Hanrahan)

That the information be noted.

CARRIED

Next meeting of the Audit Committee will be held 14 June 2016 at 4.30pm in Committee Room 2.

Bruce Hanrahan
Chairperson

Meeting Concluded: 5.05pm

7. GENERAL BUSINESS

7.1 Bicycle Education and Road Safety Centre

Committee's Recommendation: (Lake/Kolkman)

That a report be presented investigating the feasibility of hiring out bicycles and helmets to people attending Council's Bicycle Education and Road Safety Centre.

CARRIED

Council Meeting 19 April 2016 (Mead/Lake)

That the Committee's Recommendation be adopted.

Council Resolution Minute Number 57

That the Committee's Recommendation be adopted.

7.2 Gregory Hills Service NSW Centre

Committee's Recommendation: (Lake/Kolkman)

That Council write to the Minister for Finance and Services requesting the provision of toilet facilities at the Gregory Hills Service NSW Centre and that a copy of the letter also be sent to Member for Camden, Mr Chris Patterson MP, Member for Macquarie Fields, Mr Anoulack Chanthivong MP and Member for Campbelltown, Mr Greg Warren MP.

CARRIED

Council Meeting 19 April 2016 (Mead/Lake)

That the Committee's Recommendation be adopted.

Council Resolution Minute Number 57

That the Committee's Recommendation be adopted.

7.3 Local Newspaper advertising

Committee's Recommendation: (Lake/Mead)

That a comprehensive review be conducted and reported to Council in relation to advertising including the local media with a view to providing a more cost effective outcome. This review should include the frequency of advertising as it relates to the local media as well as the content and design of advertising taking into account legislative requirements.

CARRIED

Council Meeting 19 April 2016 (Mead/Lake)

That the Committee's Recommendation be adopted.

Council Resolution Minute Number 57

That the Committee's Recommendation be adopted.

Confidentiality Motion: (Borg/Kolkman)

That the Committee in accordance with Section 10A of the *Local Government Act 1993*, move to exclude the public from the meeting during discussions on the items in the Confidential Agenda, due to the confidential nature of the business and the Committee's opinion that the public proceedings of the Committee would be prejudicial to the public interest.

CARRIED

24. CONFIDENTIAL ITEMS

24.1 Creation of Easements at Lark Hill, 92 Fern Avenue, Bradbury

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.
-

Motion: (Lake/Mead)

That the Committee in accordance with Section 10 of the *Local Government Act 1993*, move to re-open the meeting to the public.

CARRIED

There being no further business the meeting closed at 6.02pm.

C Mead
CHAIRPERSON

REPORTS FROM OFFICERS

8. REPORT OF GENERAL MANAGER

No reports this round

9. REPORT OF DIRECTOR BUSINESS SERVICES

9.1 Progress Report: Amounts Expended on Providing Facilities and Payment of Expenses - Mayor, Deputy Mayor and Councillors March 2016

Attachments

Nil

Report

On 15 September 2015, Council reviewed its policy concerning payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors.

Section 217 (a1) of the *Local Government (General) Regulation 2005* requires councils to include additional information for inclusion in annual report:

- (a1) details of the total cost during the year of the payment of the expenses of, and the provision of facilities to, councillors in relation to their civic functions (as paid by the council, reimbursed to the councillor or reconciled with the councillor), including separate details on the total cost of each of the following:
 - (i) the provision during the year of dedicated office equipment allocated to councillors on a personal basis, such as laptop computers, mobile telephones and landline telephones and facsimile machines installed in councillors' homes (including equipment and line rental costs and internet access costs but not including call costs)
 - (ii) telephone calls made by councillors, including calls made from mobile telephones provided by the council and from landline telephones and facsimile services installed in councillors' homes
 - (iii) the attendance of councillors at conferences and seminars
 - (iv) the training of councillors and the provision of skill development for councillors

- (v) interstate visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses
- (vi) overseas visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses
- (vii) the expenses of any spouse, partner (whether of the same or the opposite sex) or other person who accompanied a councillor in the performance of his or her civic functions, being expenses payable in accordance with the *Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors for Local Councils in NSW* prepared by the Director-General from time to time
- (viii) expenses involved in the provision of care for a child of, or an immediate family member of, a councillor, to allow the councillor to undertake his or her civic functions.

These expenses are calculated on a monthly basis and reported to Council. Expenses for the month of March 2016 were as follows:

Expenses

1.	Training Seminars and Conferences Cost for March 2016.	\$2,559
2.	Staff Personal Secretary for the Mayor on a shared basis with the General Manager, together with Receptionist shared with Corporate Services. Apportioned cost for March 2016.	\$5,047
3.	Stationery and Postage Cost of Mayoral and Councillors' stationery, business cards and postage expenses. Approximate cost for March 2016.	\$1,317
4.	Periodicals Cost of annual subscriptions. Cost for March 2016.	\$606
5.	Meals Provision of meals in conjunction with Council and Committee Meetings and Inspections. Cost for March 2016.	\$2,610
6.	Refreshments Provision of refreshments in the Mayor's Suite and Councillors' Lounge and Civic Receptions. Cost for March 2016.	\$95
7.	Insignia of Office Replacement costs Mayoral robes, chain, badge and name plates. Cost for March 2016.	\$63

- | | | |
|----|---|-----|
| 8. | Travelling Expenses for Use of Private Vehicle
Reimbursement of travelling expenses on authorised Council business.
Claims submitted for March 2016. | Nil |
|----|---|-----|

Provision of Facilities

- | | | |
|----|--|---------|
| 1. | Accommodation
Office located on the Third Floor of the Administration Building - costs are included in total maintenance and operating expenses of the Administration Building and apportioned on an area basis (3.5%). Cost for March 2016. | \$5,145 |
| 2. | Communication System
Mobile telephone, personal computer or a laptop, personal digital assistant and combined printer, copier, scanner, facsimile machine and telephone answering machine provided for the Mayor and Councillors.
Cost of equipment for March 2016 in accordance with Councillors Policy. | \$1,116 |
| 3. | Office Equipment
Facsimile machines, photocopier and telephone facilities for the Mayor and Councillors at the Civic Centre. Cost for March 2016. | \$423 |
| 4. | Council Vehicle
Costs associated with the use of Council vehicles by the Mayor and Councillors on authorised Council business. All usage is subject to the prior approval of the Mayor. Cost for March 2016. | \$938 |
| 5. | Internet Facilities
Costs associated with the provision of internet facilities in accordance with Council's Policy. Cost for March 2016. | \$1,546 |

The total cost for the payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors for March 2016 amounted to \$21,465.

Officer's Recommendation

That the information be noted.

Council Meeting 19 April 2016 (Lake/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 58

That the Officer's Recommendation be adopted.

9.2 Reports Requested

Attachments

Status list of reports requested (contained within this report)

Report

Attached for the information of Councillors is a status list of reports requested of Council as at 22 March 2016.

Officer's Recommendation

That the information be noted.

Council Meeting 19 April 2016 (Lake/Thompson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 59

That the Officer's Recommendation be adopted.

ATTACHMENT 1

Reports Requested as at 22 March 2016

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
Community Services			
03.06.14 BT 3859092	CS3.5 - That a report be provided examining the feasibility of establishing an 'artist walk' as part of the new street scape in Queen Street, Campbelltown. Comment: proposal cannot be undertaken until City Works report on footpath upgrades is completed.	CS	July 2016
29.7.14 PL 3934158	CG3.3 - Report identifying alternative methods for managing the hire of Council's sporting fields. Comment: Sport and Recreation plan currently being commissioned.	CS	July 2016
24.04.15 MO 4275729	CS2.1 - That a further report be provided to Council: <ul style="list-style-type: none"> outlining the National Disability Insurance Scheme transition process once this information becomes available. on the Regional Assessment Service once details on the funding and service requirements are available. Comment: awaiting further information from the federal government to complete a detailed report back to Council.	CS	June 2016
City Works			
18.08.15 PH 4439247	CW1.4 - That a further report be tabled for Council consideration upon completion of the specialist consultant's investigations on possible large scale reforms to the street lighting network and on the option of converting the complete network to an LED solution and possible Council ownership of the network. Comment: Presentation given at Briefing night 1 March 2016. Report presented to City Works Committee Meeting on 12 April 2016 - Item 1.2	CW	

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
Business Services			
18.6.13 PL 3450946	CG3.1 - Further report following expressions of interest on the ground lease in Blaxland road. Comment: Currently reviewing draft lease and obtaining information requested by agents.	BS	June 2016
29.7.14 PL 3934173	CG2.2 - Further report prior to entering into a licence agreement for the provision of a coffee cart operation within the Campbelltown Civic Centre building. Comment: Undertaking an amended marketing campaign through an agent for café opportunities on Council land.	BS	July 2016
14.10.14 RK 4033794	CG2.3 - 4. That a further report will be submitted to Council once a draft VPA/Infrastructure Services Delivery Plan (ISDP) have been finalised which will deal with the compulsory acquisition/land transfer issues concerning the whole of the Claymore Urban Renewal Project. Comment: Still in the process of finalising the VPA/ISDP with Urban Growth. Currently awaiting response from Urban Growth.	BS	May 2016
17.02.15 PH 4188336	CG2.1 - That Council note the information contained in this report and that a further report be submitted to Council once the Roads and Maritime Services has made an offer for the compulsory acquisition of the land. Comment: RMS has indicated it will compulsorily acquire the land. This is a 6-9month process.	BS	June 2016

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
Planning and Environment			
13.12.11 BT 3421776	2.4PE - Further Report detailing the outcome of all submissions received as a result of the public exhibition of all Menangle Park documentation. Comment: The Menangle Park Urban Release Area has been included into the Greater Macarthur Land Release Investigation. The NSW Government is formulating a special infrastructure contribution levy to fund the required road infrastructure. A decision on the levy is expected June/July 2016.	PE (EP)	July 2016
13.12.11 RK 3421767	2.5PE - Report following the exhibition period detailing all submissions and the outcomes of the exhibition - Draft Macarthur Precinct DCP. Comment: Placed on hold pending the outcome of Glenfield-Macarthur Urban Renewal Corridor. Corridor Strategy delayed due to the required redesign of the Glenfield Town Centre following the announcement that Hurlstone Agricultural High School will be relocated.	PE (EP)	June 2016
5.6.12 RK 3068270	PE5.2 - Report outlining the role, procedures and limits of authority of the Land and Environment Court in so far as they affect amendments to development applications made as part of the Court proceedings. Comment: further information is being investigated and considered.	PE (DS)	April 2016
18.6.13 RK 3451045	PE2.4 - Report identifying what impact the creation of the Local Land Services will have on the Campbelltown LGA. Comment: Report on rating structure with Minister for consideration.	PE (EP)	June 2016
16.7.13 RK 3483315	PE4.1 - Further report to review implementation of the draft Swimming Pool Barrier Inspection Program including the cost and resourcing implications after 12 months of the programs implementation. Comment: Trial completed mid December 2014, information being collated. Additional time required to assess impact of the implementation of the provisions of the <i>Swimming Pools Act 1992</i> requiring pool owners to obtain a Certificate of Compliance before selling or leasing their property commencing on 29 April 2016.	PE (CS)	November 2016

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
14.10.14 CM 4033787	<p>CG6.1 -</p> <p>1.That a report be presented on the development application process, particularly as it relates to residential and small business, regarding:</p> <ul style="list-style-type: none"> (i) DA approval times – including a comparison to Camden and the councils that fall within the Group 7 Metropolitan Fringe category of the Office of Local Government's Comparative Data publication. (ii) The types of developments which require approval in Campbelltown but do not require approval in other similar councils (e.g. Group 7 councils and Camden). <p>2.That Council contact the NSW Business Chamber and the local Chambers of Commerce and report on their suggestions regarding:</p> <ul style="list-style-type: none"> (i) How Council could streamline the DA process for small business. (ii) Any developments currently requiring approval which they believe would be appropriate to be made exempt. <p>Comment: Investigation continuing into this matter.</p>	PE (DS)	July 2016
27.10.15 GG 4526199	<p>PE5.2 - That Council's Public Notification Policy, in respect to Development Applications, be reviewed and a report provided back to Council recommending options for a more comprehensive community notification process.</p> <p>Comment: Review of notification requirements being incorporated into final review of SCDCP along with a review of DCP 99 Advertising.</p>	PE (EP)	June 2016
15.12.15 RK 4607896	<p>PE5.2 -</p> <p>1.That a full report be presented to Council outlining the cost of a pet giveaway and the likely implications for sales from the Animal Care Facility in the balance of the year.</p> <p>2.That the report include information about the potential for pets freely given from the Animal Care Facility to be abandoned by virtue of the fact that they were acquired at no cost.</p> <p>Comment: Deferred by Executive for Briefing</p>	PE (CS)	TBA 2016
16.02.16 RT 4676538	<p>PE5.1-</p> <p>That a report be presented investigating waste management strategies for the control of junk mail and newspapers within high density dwellings.</p> <p>Comment: To be incorporated into final review of SCDCP including Notifications and Advertising requirements.</p>	PE (EP)	June 2016
22.03.16 GG	<p>PE2.3 - Amendment to Campbelltown Local Environmental Plan 2015 to reflect the Re-alignment of the Campbelltown - Camden Local Government Boundary</p> <p>4. That at the conclusion of the public exhibition, a report be submitted to Council detailing any outcome of the exhibition and a "strategy" for finalising the planning proposal amendment.</p> <p>Comment: Planning Proposal to be referred to NSW Planning and Environment for 'Gateway Determination' prior to placing the proposal on public exhibition.</p>	PE (EP)	September 2016

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
22.03.16 GG 4725155	PE2.4 - Planning Proposal - Rezoning of the Glenfield Waste Site 3. That a further report be submitted to Council on the outcome of the public consultation. Comment: Planning Proposal to be placed on public exhibition from 6 April to 6 May 2016.	PE (EP)	July 2016
22.03.16 GG 4728276	PE5.2 - Pool to Pond That a report be presented outlining the feasibility of Campbelltown City Council implementing a pool to pond program similar to that being offered by Ku-ring-gai Council.	PE (EP)	July 2016
Strategy			
29.7.14 PL 3934241	CW5.1 - detailed report on the Leumeah Sports Precinct by the Strategic Planner for a new 40,000 seat sporting/entertainment complex with parking facilities to include both the eastern and western side of the railway line. Comment: scoping investigations proceeding under direction of the General Manager.	Strategy (DSt)	May 2016
29.7.14 GG 3939939	PE5.3 - Report investigating possible further partnerships with University Western Sydney, Campbelltown and Campbelltown TAFE. Comment: Awaiting outcome of further discussions with TAFE and UWS concerning potential economic development initiatives focused on the proposed Campbelltown Health and Education Precinct.	Strategy (DSt)	May 2016
17.02.15 GG 4189107	PE3.3 - 3. That a future report be presented to the Council which investigates options and identifies practical limits for a core Campbelltown CBD precinct, for the purposes of permanently varying the commercial parking rates within that precinct. Comment: Campbelltown CBD Parking nearing finalisation by Consultants.	Strategy (DSt)	May 2016
24.04.15 GG 4275787	PE2.6 - The Council receive a further report on a proposal to establish a Business Advisory Board following further consultation with the Campbelltown and Ingleburn Chambers of Commerce. Comment: Continues to be under investigation.	Strategy (DSt)	May 2016
22.03.16 GB 4737423	Cnl10.2 - Western Sydney Rail Alliance 2. That a further report be presented to Council when the technical information from the Alliance's Submission is available, and make a recommendation concerning Council's own submission to the Federal and NSW Governments Joint Investigation.	Strategy (DSt)	July 2016

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
22.03.16 RK 4728275	<p>PE5.1 - Gregory Hills Drive</p> <p>That a report be presented to Council that identifies and analyses the impacts of the proposed extension of Gregory Hills Drive and the associated South West Growth Centre development to link with Badgally Road, on the capacity, efficiency and safety of Badgally Road. Such report to present options to accommodate the efficient, safe and environmentally acceptable upgrade of Badgally Road to facilitate an appropriate road and public transport connection between the South West Growth Centre and the Campbelltown Regional City Centre.</p>	Strategy (DSt)	July 2016

10. REPORT OF DIRECTOR CITY WORKS

10.1 City Works Activity Report

Attachments

Activity Report.

Report

Works activities are proceeding to program and on demand and are outlined in the Activity Report. Statistics on graffiti are also presented in the Activity Report. It should be noted that the Activity Report continues to be reviewed to better reflect the areas and program/projects being undertaken by Council.

Officer's Recommendation

That the information be noted.

Council Meeting 19 April 2016 (Brdicevic/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 60

That the Officer's Recommendation be adopted.

ATTACHMENT 1

OPERATIONAL SERVICES SECTION (Reporting period 29 February – 27 March 2016) GRAFFITI

The Graffiti Action Team has for the period undertaken the following graffiti tasks to various Council assets.

Area	Jan to Mar 2015	Apr to June 2015	July to Sept 2015	Oct 2015	Nov 2015	Jan 2016	Feb 2016	Mar 2016
Area 1	2959	2212	2770	777	1087	975	830	625
Area 2	3285	1534	3260	311	974	559	694	315
Area 3	1384	1122	1453	300	463	601	402	107
Area 4	2730	1888	2429	404	1195	879	1337	318
Total	10358	6756	9912	1792	3719	3014	3263	1365

Council's contractor has removed 150 sqm of graffiti from Council's public facilities throughout the local government area.

During the reporting period 4 Graffiti Removal Kits have been requested by the Community.

Jan to Mar 2015	Apr to June 2015	July to Sept 2015	Oct 2015	Nov 2015	Jan 2016	Feb 2016	Mar 2016
32	4	22	1	2	9	2	4

OPEN SPACE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Servicing of Parks and Reserves (Sites)	43	26	37	30	136
Road Verges (Sites)	19	35	11	25	90
Community/Childcare Centre's (Sites)	11	9	9	11	40
Servicing Laneways (Sites)	41	93	108	3	245
Litter/Rubbish Pickup	59	115	44	49	267
Herbicide Spraying (hrs)	0	0	25.5	0	0
Mulching (m ³)	0	0	0	0	0
Garden Maintenance	0	0	0	0	0
Garden Refurbishment	0	0	0	0	0
Top Dressing (hrs)	0	0	0	0	0
Aeration of Fields	0	0	0	0	0
Sharps Pickup	0	0	0	0	0
Pathway Requests	7	21	15	26	69
Tractor Road Verge (Sites)	2	18	5	3	28
Tractor Servicing Parks and Reserves (Sites)	24	17	24	0	65
Cemetery	0	0	0	0	0
Fire Hazard Reduction	0	13	0	0	13
Road Crews Servicing Parks	0	0	0	0	0
Refilling of Sandpits	0	0	0	0	0

HORTICULTURE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Servicing of Parks and Reserves (Sites)	21	23	18	15	77
Road Verges (Sites)	14	17	21	14	66
Community/Childcare Centre's (Sites)	12	11	12	8	43
Cemetery	0	0	0	0	0
Tractors Servicing Sporting Fields	33	19	32	30	114
Litter/Rubbish Pickups (hrs)	21	23	15	19	78
Herbicide Spraying (hrs)	12	22	22	18	74
Mulching (m ³)	2	1	0	0	3
Garden Maintenance (Sites)	29	22	25	25	101
Garden Refurbishment (Sites)	2	3	2	0	7
Top Dressing (tonne)	1	3	4	2	10
Aeration of Fields (Sites)	0	0	0	0	0
Sharps Pickups	0	0	0	0	0
Miscellaneous Requests	0	0	0	0	0
Refilling of Sandpits	0	0	0	0	0
Plumbing	6	8	21	23	58
Placing of goal posts (Sites)	4	10	10	11	35
Cricket Wicket Maintenance	18	19	33	19	89

HORTICULTURE ACTIVITIES

Mawson Park

- 1000 assorted shrubs have been used at this stage for the refurbishment planting of existing and new gardens.
- Three advanced trees and 20 advanced shrubs have been planted.
- Mulching of various gardens undertaken.

Queen Street

- 50 advance shrubs, 8 trees and 150 ground cover species were used in the installation of the planter boxes.
- Existing gardens have been refurbished with 50 advanced shrubs.
- Mulching of gardens undertaken.

Coronation Park

- 6 advanced trees and 120 ground cover plants were planted at Coronation Park

Ingleburn CBD

- 150 assorted plants have been replaced in various gardens.
- Mulching of gardens.

COUNCIL TREE INSPECTIONS

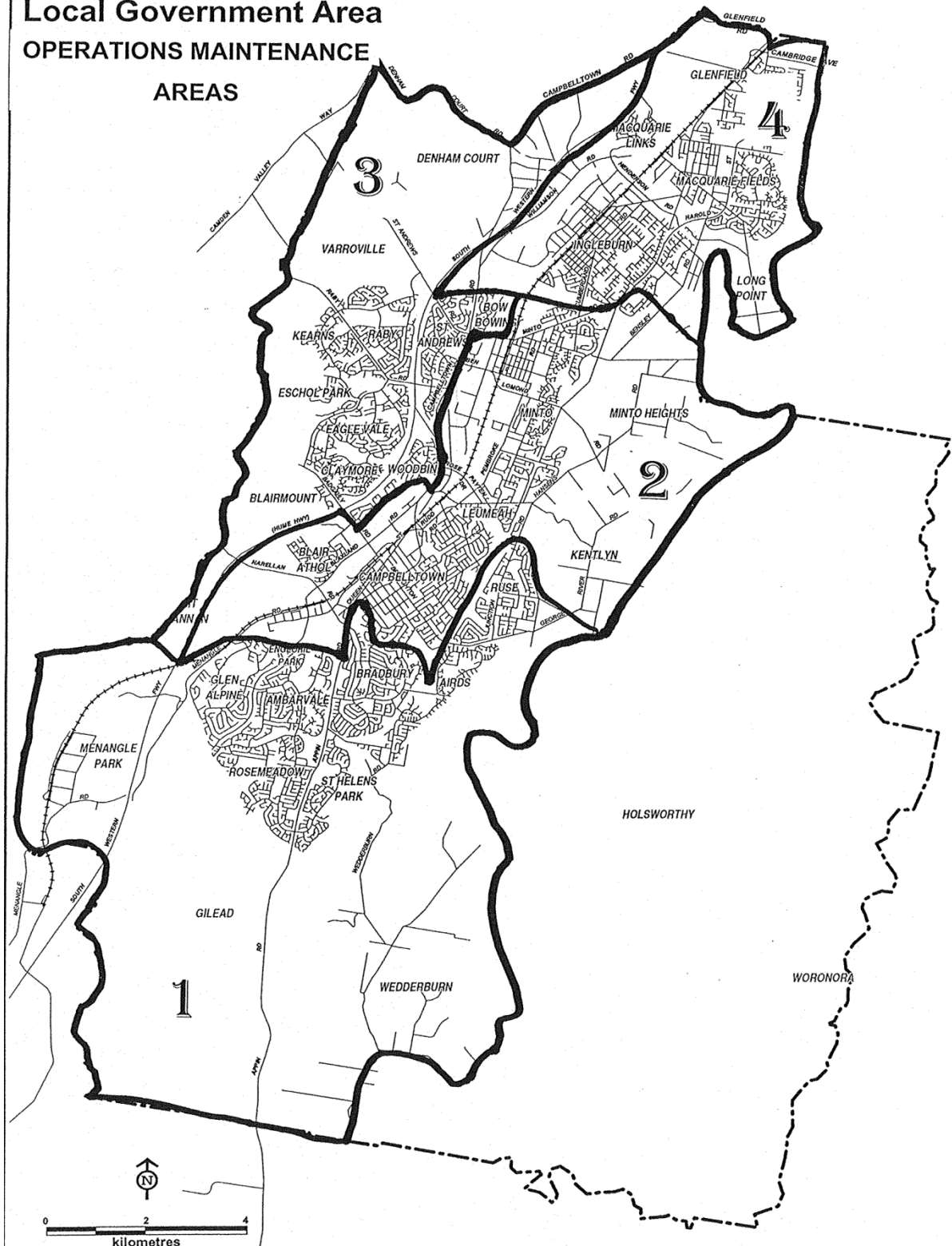
Activity	Area 1	Area 2	Area 3	Area 4	Total
Contract	15	7	13	5	40
Council	59	44	38	77	218
Termites	1	0	0	1	2
Plumber - Sewer Chokes	0	0	0	0	0
N/A	5	5	2	6	18
HOLD	0	1	0	0	1
Total	80	57	53	89	279

PRIVATE PROPERTY TREE INSPECTIONS

Activity	Area 1	Area 2	Area 3	Area 4	Total
Private Trees	15	12	6	21	54

Campbelltown City Council Local Government Area OPERATIONS MAINTENANCE

AREAS



ROADS AND DRAINAGE**A. HEAVY PATCHING - Roads And Footpaths**

Activity	Area 1	Area 2	Area 3	Area 4	Total
Road repairs heavy patching (sqm)	165	113	169	63	510
Road restorations (sqm)	0	5	4	0	9
AC Base Course Total (T)	36	26	28	12	102

B. MINOR PATCHING - Roads And Footpaths

Activity	Area 1	Area 2	Area 3	Area 4	Total
Pot holes (no.)	220	147	851	72	1290
Edge breaks (LM)	0	35	29	6	70
Restorations (sqm)	0	0	0	0	0
Car parks pot holes (no.)	0	0	0	0	0
Trip Hazard Footpaths (no.)	94	26	0	0	120

C. ROADS RESERVE OPENING & RESTORATIONS

Activity	Area 1	Area 2	Area 3	Area 4	Total
Vehicle crossings constructed	7	16	22	14	59
Telstra Inspections	2	3	4	4	13
Sydney Water inspections	4	4	6	8	22
Endeavour Energy Inspections	1	3	3	2	9
Jemena Gas Inspections	2	2	8	5	17
NBN	1	3	8	5	17
Customer & Road Opening requests	0	6	8	5	19

D. MULTI FUNCTIONAL VERGE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Cleaning of gross pollutant trash	2	1	81	0	84
Pits cleaned by hand or suction	102	23	4	12	141
Tail out drains/headwalls	0	2	4	1	7
Removal of waste matter (m ³)	4	15.8	96	0	115.8
Flushing of stormwater lines (LM)	1100	251	150	100	1601
Underpass (drainage) cleaning	1	3	0	0	4
Trip hazards/footpath hazards	5	10	1	3	19
Dead animals removed	48	3	2	2	55
Parra webbing drainage	7	2	1	4	14
Sign retrievals and straightening	0	0	0	0	0
Syringes	0	150	5	0	155
Deliver and set up at venues	0	2	0	5	7
Paver repairs (sqm)	0	50	0	0	50
Oil/ paint spill/debris on road	3	3	1	3	10
Median cleaning/poisoning (LM)	600	520	510	750	2380
Guide Posts	0	0	0	0	0

E. STREET ACCESSORIES - Sign Manufacturer

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory signs	0	4	0	8	12
Street signs	0	0	0	0	0
Ordinance signs	0	4	0	0	4
Directional signs	0	1	0	0	1
Warning signs	0	0	0	0	0
Community signs	0	6	0	0	6
Various council signs	6	6	6	6	24
Council special events	0	14	0	0	14
Banners/ Posters	0	0	0	0	0
Various Stickers / Labels	3	0	2	0	5
Total	9	35	8	14	66

Sign Erection

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory signs	0	0	32	57	89
Street signs	0	0	7	9	16
Ordinance signs	0	0	16	17	33
Directional signs	0	0	15	8	23
Warning signs	0	0	8	14	22
Community signs	0	0	15	8	23
Various council signs	0	0	15	8	23
Banner / Bin Installation	0	2	3	1	6
Graffiti Removal (sqm)	0	0	0	0	0
Works orders (traffic)	0	0	4	1	5
Bollard replacement/ repair	0	0	4	2	6
Line Marking/Car Park (sqm)	0	0	20	10	30

F. FOOTPATH RECONSTRUCTION PROGRAM 2015 – 2016

Stage 1A - 100% complete.
 Stage 1B - 85% complete.
 Stage 2 - 100% complete.

G. NEW FOOTPATH CONTRUCTION PROGRAM 2015 – 2016

Stage 1A - 100% complete.
 Stage 1B - 100% complete.

H. KERB AND GUTTER RECONSTRUCTION 2015 – 2016

Stage 1 - 100% complete.
 Stage 2 - 96% complete.
 Stage 3A - 100% complete.
 Stage 3B - 53% complete.

I. FOOTPATH GRINDING PROGRAM 2015 – 2016

50% complete.

J. PAMPS PROGRAM

80% complete.

K. ROADS PROGRAM 2015 – 2016

90% complete.

L. OPERATIONS MINOR WORKS

Animal Facilities Various Works – 80% complete.

M. CAPITAL WORKS

Eagle Vale Drive Road Stage 3 (Widening and Roundabout) - 90% complete.

Eagle Vale Drive Road (Wynn Street to Badgally Road) – 75% complete.

Noorumba Fire Trail Drainage Works and Embankment Stabilisation Works – 0% complete. Pending environmental assessment.

Mawson Park ANZAC Memorial – 95% complete.

Menangle Road Cycleway – 100% complete.

Coogan Lane (Additional Car Park) – 95% complete.

Lincoln Street Minto (Stormwater repair) – 95% complete.

PLUMBERS ACTIVITIES REPORT

Irrigation Works - Council's irrigation team has been involved in maintenance activities and system checks across the LGA, works have involved changing sprinkler heads, repairing leaks, pump systems, damaged pipes, wiring problems and testing of systems.

WORKSHOP ACTIVITIES REPORT

Vehicles/Plant and Equipment, reported here, are items that have accrued abnormal downtime due to awaiting parts/service from suppliers or priorities.

Plant No	Item	Reason - Area of Repair	Repairer	Down Time Hrs
9700.02	Reach mower	Front flail clutch repairs	CCC Workshops and Supplier	120hrs
9580.02	Horticulture Tractor	Engine repairs result from overheating	CCC Workshop and supplier	60hrs

The following is a breakdown of the work performed since the last report **29 February – 27 March 2016**.

9767.02	Rust repairs have been completed and the truck is back in use.
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All previous reported repairs have been completed and vehicles/plant are back in service.

Tyre Repairs	24
Services carried out	29
Repairs to trucks	54
Repairs to heavy plant	44
Repairs to trailers	16
Tractors/implements	28
SES repairs	0
RFS repairs	4
Small plant repairs	58

Repair to cars	4
Repairs to mowers	36
Repairs to sweepers	12
Pathway requests (completed)	5

Of the reported repairs above 23 were out in the field.

The Workshops Solar panel main power switch was turned off. As a result the total amount remains the same as the previous month at **63,747 kWh** back to the grid.

The Workshop has also carried out the following duties:

- Manufacture and repair of various gates, locks, lock boxes and grates.
- Trailer repairs and modifications.
- Manufacture and repairs of truck bodies.

HAZARD REDUCTION PROGRAM

Hazard Reduction Burning - Hazard reduction burning was undertaken at Keith Longhurst Reserve, Kentlyn totalling an area of 31.93 hectares of fuel reduction and 8 assets protected.

Asset Protection Zones Maintenance - 33 hazard reduction treatments were completed in the reporting period, totalling an area of 34.627 hectares with 1126 assets protected.

Fire Trails – No fire trail maintenance was undertaken during the reporting period.

Fire Trail Gates – No fire trail gate maintenance was undertaken during the reporting period.

ASSETS AND SUPPLY SERVICES

Procurement and Contract Management Services

Tenders/Quotes/Expressions of Interest and Agreements:

Tenders/Quotes currently being prepared:

- T15/19 Supply and Construct Recycling Shed at Suez site
- T15/20 Design and Construct Workshop at Suez site
- T16/05 Cleaning of Council Facilities and Depot
- T16/11 Sports Grounds Floodlight Installation, Upgrades and Repairs
- T16/16 Saw Cutting
- T16/17 HVAC
- Q16/05 Raby Traffic and Transport Study

Tenders/Quotes currently advertised:

- T16/06 Supply and Transport Streetsweeper Waste Bin, Depot Bulk Bin
- T16/07 Processing and Disposal of Waste from Depot Bulk Bin and Casual Skip Bins
- T16/08 Processing and Disposal only of Streetsweeper Waste
- T16/09 Supply and Servicing Front Lift Bins
- T16/13 Concrete Minor Works
- T16/15 Fisher's Ghost Festival Carnival Activities
- T16/18 Concrete Program

Tenders/Quotes currently under evaluation:

- Q16/01 Road Condition Survey
- Q16/02 Rate Notice Production
- Q16/03 Gutter Cleans
- T15/17 Traffic Signals on Eagle Vale Drive
- T15/31 Plumbing Services
- T16/01 Roofing Services

- T16/02 Floodlight Pole and Fixture Inspections
- T16/03 General Trades Miscellaneous
- T16/04 Cleaning of Campbelltown Sports Stadium
- T16/10 Horticultural Services
- T16/12 Demolition of Buildings
- T16/14 Irrigation Services

ASSET MANAGEMENT

Roads

- Road Renewal Program 2015-2016 Phase 2 is 74% completed.
- Road Rehabilitation 2015-2016 Program Stage 1G has been awarded.
- Falling Weight Deflectometer Test for road-sections included in Road Rehabilitation Program 2016-2017 has been awarded.
- Geotechnical Investigation for Eagleview Road is in progress.

Car Parks

- Car Park Inspection program for 2015-2016 is 100% completed.

Bridge and Culvert

- The bridge joint repair over the railway at Henderson Road is 100% completed.
- The corrosion repair for three pedestrian bridges in Macquarie Fields is 100% completed.
- The concrete cover replacement work for Gilchrist Drive Road Bridge is 2% completed.
- The Bridge and Culvert Related Footpath Reconstruction has been is 2% completed.
- The Asphalt re-sheeting work at southern approach of Gilchrist Drive Road Bridge (northbound direction) has been awarded.

Kerb and Gutter

- Kerb and Gutter Reconstruction Program Stage 4A and 4B has been released for pricing again due to initial poor response.

Footpath

- The footpath condition inspection is 40% completed.

Stormwater

- Fifty new stormwater pits and pipes have been captured in the system and mapped in MapInfo.

Parks and Public Spaces

- Between 10 March and 8 April, 2016 386 assets were inspected at Parks and Reserves. This is a total of 97% of Parks and Reserve assets inspected to new inspection parameters.
- All reactive issues discovered have been reported and all conditions and actions have been updated in Council's Asset Management System.
- Four Pathways requests have been forwarded to Operations as results of these inspections.
- Simmos Beach - Simmos Beach Steps (South) construction is complete. Handrail to be installed and drainage channel constructed mid April 2016.
- Biehler Reserve, Leumeah - Replacement of weld mesh perimeter fence with wire barrier rope fencing to commence 11 April 2016.

Building Inspections

- Inspections of "Other structures" have been completed.
- All reactive issues discovered have been reported and all conditions and actions have been updated in Council's Asset Management System.

Playground Equipment

- Reactive Repairs – No reactive repairs were required between 10 March and 8 April 2016.
- Playground Program Maintenance has been completed for the following locations. Works include repainting and addressing compliance issues:
 - Apex Community Park, Ingleburn
 - Denfield Green, St Helens Park

- Englorie Park Reserve, Englorie Park
- Spitfire Park, Raby
- Fieldhouse Park, Ambarvale
- Softfall Maintenance work has been completed for four sites.

2015-2016 Innovative Play Spaces Program

Installation updates are as follows:

- Moncrieff Reserve, St Helens Park is now completed.
- Merino Park, Airds is now completed.
- Gargery Reserve, Ambarvale is now completed.
- Salter Reserve, Minto is now completed.
- Macquarie Field Indoor Sports is now completed.
- Budbury Reserve, Glenfield is now completed.
- Lookout Park, Bow Bowling – Replacement of older original unit with rope climber system. Due for completion 12 April, 2016.

Internal Assets– Electrical Testing and Tagging

- 574 items of electrical equipment have been tested at locations throughout Local Government Area.

Asset Management System, Grants and Reports

- Roads and Maritime Services monthly report for March 2016 has been sent.
- Australian Bureau of Statistics 3rd quarterly report has been sent.
- Fleet and utilisation report has been sent.

BUILDING MAINTENANCE/CONSTRUCTION PROGRAM

Reactive Maintenance

There were 405 reactive maintenance requests during the months of March to April, 2016.

Building Program Maintenance

- **Animal Care Facility** – Works are continuing at the Animal Care Facility inclusive of a grooming room, food preparation room and storeroom.
- **Blinman Oval**– Construction of a new amenities facility is 90% complete.
- **Eschol Park 3 Storeroom and enclosed BBQ area** – Now complete and operational.
- **Worrell Park Amenities** – Brick work has commenced, works are on schedule.
- **Woodlands Baseball Complex** – Construction of a new store room and toilets have commenced. Brickwork will commence when the brickwork finishes at Worrell Oval.
- **Waminda Oval Storage Shed** – Plans have been drafted to include an additional storeroom.
- **Ambarvale Sporting Complex** – Plans have been drafted to include a new awning adjacent to the existing amenities facility. We are meeting with the club this week to discuss.
- **Eaglevale Central Leisure Centre** – Works to replace the existing air handling unit are scheduled to commence mid-April.
- **Oswald Amenities Facility** – Request for quotations to construct an additional storeroom have been sent out to various contractors. It is anticipated works will commence by the end of April.
- **HJ Library**- As part of the building program, a works order has been issued to replace all old fluorescent light with new energy efficient LED lighting.
- **The Greg Percival Library**- Plans have been drafted and approved by the Manager Library Services to install a new chillier and enclosure.

11. REPORT OF DIRECTOR COMMUNITY SERVICES

No reports this round

12. REPORT OF DIRECTOR PLANNING AND ENVIRONMENT

No reports this round

13. REPORT OF DIRECTOR STRATEGY

No reports this round

19. PRESENTATIONS BY COUNCILLORS

19.1 Presentations by Councillors

1. Councillor Hawker distributed a letter from The Hon Paul Toole MP - Minister for Local Government to Councillors that confirms that all non-amalgamating Councils will proceed with the planned Local Government Election to be held 10 September 2016.
2. Councillor Hawker acknowledged the former General Manager, Mr Paul Tosi, who recently received a community fellowship from the Western Sydney University and noted that Council will be writing a letter to Mr Tosi to congratulate him on his fellowship.
3. Councillor Thompson thanked the Acting Manager Development Services for his ongoing assistance with planning matters and enquiries.
4. Councillor Rowell congratulated all staff involved with the planning and awarding of the Heritage Medallion. The award ceremony was well attended and a wonderful event.
5. Councillor Hawker advised that he has attended a number of significant ceremonies and memorial events over the past week to honour the 200 year anniversary of the Appin Massacre. Councillor Hawker noted that the events were very well attended and well received by the community.

RESOLUTIONS FROM THE CONFIDENTIAL SECTION OF THE ORDINARY MEETING OF COUNCIL HELD 19 APRIL 2016

Confidentiality Recommendation

It was **Moved** Councillor Brticevic, **Seconded** Councillor Lake that the Council in accordance with Section 10A of the *Local Government Act 1993*, resolve to exclude the public from the meeting during discussions on the items in the Confidential Agenda, due to the confidential nature of the business and the Council's opinion that the public proceedings of the Committee would be prejudicial to the public interest.

Planning and Environment Committee

21.1 Confidential Report Directors of Companies

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

Council Meeting 19 April 2016 (Lake/Thompson)

That the information be noted.

Council Resolution Minute Number 62

That the information be noted.

CARRIED

City Works Committee

22.1 Confidential Report Directors of Companies - City Works

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

Council Meeting 19 April 2016 (Oates/Kolkman)

That the information be noted.

Council Resolution Minute Number 62

That the information be noted.

CARRIED

Community Services Committee

No reports this round

Corporate Governance Committee

24.1 Creation of Easements at Lark Hill, 92 Fern Avenue, Bradbury

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

Council Meeting 19 April 2016 (Oates/Kolkman)

1. That Council provide approval for the creation of easements for water supply, sewer and services to benefit Council's land described as Lot 1 DP 871149 as outlined in the body of this report.
2. That Council provide approval for the creation of easements for water supply, sewer and services which will burden Council's land described as Lot 1 DP 871149 and to benefit Lot 102 DP 1168971 as outlined in the body of this report.
3. That all documentation with the creation of the easements be executed under the Common Seal of Council if required.

Council Resolution Minute Number 62

1. That Council provide approval for the creation of easements for water supply, sewer and services to benefit Council's land described as Lot 1 DP 871149 as outlined in the body of this report.
2. That Council provide approval for the creation of easements for water supply, sewer and services which will burden Council's land described as Lot 1 DP 871149 and to benefit Lot 102 DP 1168971 as outlined in the body of this report.
3. That all documentation with the creation of the easements be executed under the Common Seal of Council if required.

CARRIED

CONFIRMATION OF COUNCIL'S ORDINARY MEETING MINUTES

At the Council Meeting held 17 May 2016 the following Council minutes were adopted:

There being no further business at the meeting of 19 April 2016, the meeting closed at 8.54pm.

Confirmed by Chairperson: 