

---

## **Minutes Summary**

**Extraordinary Meeting held on Tuesday, 7 July 2015.**

---

**APOLOGIES**

**DECLARATIONS OF INTEREST**

**Pecuniary Interests**

**Non Pecuniary – Significant Interests**

**Non Pecuniary – Less than Significant Interests**

**Other Disclosures**

<b>ITEM</b>	<b>TITLE</b>	<b>PAGE</b>
<b>1.</b>	<b>BUSINESS: REPORT OF THE MAYOR</b>	<b>3</b>
<b>1.1</b>	<b>Appointment of the General Manager</b>	<b>3</b>

---

---

**Minutes of the Extraordinary Meeting of the Campbelltown City Council held on 7 July 2015**

---

**Present** His Worship the Mayor, Councillor P Lake  
Councillor F Borg  
Councillor G Brticevic  
Councillor A Chanthivong  
Councillor S Dobson  
Councillor W Glynn  
Councillor G Greiss  
Councillor P Hawker  
Councillor R Kolkman  
Councillor D Lound  
Councillor A Matheson  
Councillor C Mead  
Councillor M Oates  
Councillor T Rowell  
Councillor R Thompson

**Apology** Nil

**Also in Attendance**

Manager Human Resources

**DECLARATIONS OF INTEREST**

Declarations of Interest were made in respect of the following items:

**Pecuniary Interests - nil**

**Non Pecuniary – Significant Interests - nil**

**Non Pecuniary – Less than Significant Interests**

All Councillors declared that the two referees of the third candidate are known to them.

Councillor Hawker - Item 1.1 - Appointment of the General Manager - Councillor Hawker declared that the second candidate and one of their referees is known to him.

---

## EXTRAORDINARY MEETING OF THE CAMPBELLTOWN CITY COUNCIL TO BE HELD ON 7 JULY 2015

### Confidentiality Motion

It was **Moved** Councillor Kolkman, **Seconded** Councillor Hawker that the Council in accordance with Section 10A(2)(a) of the *Local Government Act 1993*, resolve to exclude the public from the meeting during the discussion of item 1.1 - Appointment of the General Manager, as the item involves consideration of personnel matters concerning particular individuals and as such is to be treated as confidential.

The Motion on being Put was **CARRIED**.

## 1. BUSINESS: REPORT OF THE MAYOR

### 1.1 Appointment of the General Manager

---

#### Attachments

Nil

#### Selection Process for General Manager

A Councillor briefing was held on 24 March 2015 to discuss the process to recruit the General Manager. The Manager Human Resources outlined:

- recruitment methodology for the General Manager position
- process and proposed timeframes
- options for the engagement of a recruitment consultant.

Following the briefing, an external recruitment agency, Watermark Search International was engaged to facilitate process to recruit the General Manager.

The position was advertised on 1 and 2 May 2015 in the Financial Review and Sydney Morning Herald.

Eight candidates were shortlisted by the consultant Watermark Search International from 69 applications. Two candidates withdrew, with six candidates forwarded to progress to panel interview.

On 9 June 2015, Council resolved:

1. That six applicants will be interviewed on Saturday 20 June and Wednesday 24 June.  
The following Councillors will be on this panel:
    - Cr P Lake
    - Cr T Rowell
-

- Cr D Lound
- Cr G Brticevic
- Cr R Kolkman
- Cr A Matheson.

2. That it is also proposed that the final applicants to be considered for the position will be interviewed by full Council on Tuesday 7 July commencing at 6.30pm.

Panel interviews for the six shortlisted candidates for the position were held on Saturday 20 June and Wednesday 24 June 2015.

The Selection Panel unanimously recommended that three candidates be shortlisted for a further interview by the full Council on 7 July 2015 and that Council appoint the preferred applicant to the position of General Manager.

### **Contract of Employment**

The Office of Local Government Standard Contract of Employment for General Managers of Local Councils in New South Wales including a remuneration package has been formulated by the Mayor in consultation with Manager Human Resources, based on the recommendations of the recruitment consultant, Watermark Search International. The contract is of 5 years duration commencing on 1 October 2015.

### **Recommendation**

1. That the person appointed by Council as the General Manager of Campbelltown City Council in accordance with section 334 of the *Local Government Act 1993* be appointed for a five year term commencing 1 October 2015.
2. That the Mayor be delegated authority to negotiate and execute the Standard Contract of Employment with the new General Manager subject to such reasonable variations to the Standard Contract as the Mayor may deem appropriate in the circumstances.
3. That the name of the successful candidate remain confidential until acceptance of the position of General Manager by the appointee.

### **Council Meeting 7 July 2015 (Brticevic/Borg)**

1. That Lindy Deitz be appointed by Council as the General Manager of Campbelltown City Council in accordance with section 334 of the *Local Government Act 1993* for a five year term commencing 1 October 2015.
  2. That the Mayor be delegated authority to negotiate and execute the Standard Contract of Employment with the new General Manager subject to such reasonable variations to the Standard Contract as the Mayor may deem appropriate in the circumstances.
  3. That the name of the successful candidate remain confidential until acceptance of the position of General Manager by the appointee.
  4. That the salary package of \$350,000 be offered to the appointee.
-

---

## Council Resolution Minute Number 123

1. That Lindy Deitz be appointed by Council as the General Manager of Campbelltown City Council in accordance with section 334 of the *Local Government Act 1993* for a five year term commencing 1 October 2015.
2. That the Mayor be delegated authority to negotiate and execute the Standard Contract of Employment with the new General Manager subject to such reasonable variations to the Standard Contract as the Mayor may deem appropriate in the circumstances.
3. That the name of the successful candidate remain confidential until acceptance of the position of General Manager by the appointee.
4. That the salary package of \$350,000 be offered to the appointee.

Councillor Mead asked for his name to be recorded in opposition to the resolution for Item 1.1 – Appointment of the General Manager.

## Motion

It was **Moved** Councillor Borg, **Seconded** Councillor Brticevic that the Council in accordance with Section 10 of the *Local Government Act 1993*, move to re-open the meeting to the public.

The Motion on being Put was **CARRIED**.

There being no further business the meeting closed at 9.35pm.

Confirmed by Council on

..... General Manager ..... Chairperson

---

## CONFIRMATION OF COUNCIL'S ORDINARY MEETING MINUTES

**At the Council Meeting held 21 July 2015 the following Council minutes were adopted:**

There being no further business at the meeting of 9 June 2015, the meeting closed at 9.37pm.

Confirmed by Chairperson:



---

There being no further business at the meeting of 23 June 2015, the meeting closed at 7.07pm.

Confirmed by Chairperson:



---

There being no further business at the meeting of 7 July 2015, the meeting closed at 9.35pm.

Confirmed by Chairperson:

