

CAMPBELLTOWN CITY COUNCIL

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ANNUAL

REPORT

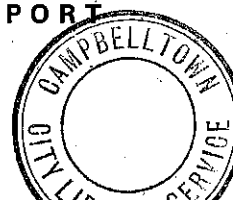
1997-1998

*Our Commitment to a
Better Future*



Introduction

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**City Profile**

The City of Campbelltown is situated 53 kilometres from Sydney and covers an area of 312 square kilometres extending from Glenfield in the north, Menangle Park in the south, the Scenic Hills in the west and the Georges River in the east.

From a base of 34,000 people in 1971 Campbelltown now has a population approaching 150,000 and continues to grow although the rates of growth have slowed.

Attraction of major industries is a priority and while many large companies have already established, efforts are continuing to market and promote the potential and economic advantages of the City.

In addition to the residential and industrial development of the past twenty years, the City also boasts attractive countryside with pleasant hills and undulating ground. The Georges River Nature Reserve meandering through an area of spectacular sandstone gorges of more than 2,000 hectares, is one of Australia's most beautiful bushland areas.

A wide range of cultural and educational facilities have been provided in recent years. The City boasts a large campus of the University of Western Sydney, two TAFE Colleges and a wide variety of private and government schools. The Campbelltown City Bicentennial Art Gallery set in beautifully landscaped gardens is the centre of cultural activities within the City.

Encircling thirty-two suburbs, Campbelltown has become a cosmopolitan urban City set in a rural background. Reflecting the uniqueness of a planned City, Campbelltown combines both the opportunities of business and the facilities for recreation in a pleasant environment. The City of Campbelltown has been planned to be a self-contained City offering a wide range of options for work, education, recreation and community activities.

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Introduction

Strategic Direction

The primary purpose of Local Government is service to the community. In serving this purpose, Council necessarily influences and is influenced by the society in which it functions.

Originally established to supply physical services, Local Government has become increasingly involved in the social, economic and cultural development of the community.

To this end, Council has adopted Vision and Mission Statements which highlight Council's goals.

Vision

To be the focus for the promotion and development of the City of Campbelltown to ensure the best quality of life expectations of our community are achieved.

Mission

To meet the social, environmental, health, recreational and cultural needs of the people of Campbelltown by providing a range of balanced, customer focused and cost effective services and facilities.

To achieve Council's Vision and Mission a Management Plan has been developed to provide the residents of Campbelltown with an organisation committed to meeting the challenges that we as a community will face.

Corporate Values

Corporate Values address the question of "How we do our business" with respect to our Community, our Councillors, our Staff and our Suppliers.

Community

We aim to provide the Community with:

- The opportunity to consult and participate
- Quality balanced development and maintenance of facilities services and amenities.
- A safe and healthy environment
- Quality services that are accessible, accurate, reliable, courteous, accountable, professional and appropriate to the needs of the customer.

Councillors

We aim to provide our Elected members with:

- The opportunity to consult with the community
- Accessibility to staff
- Appropriate support and facilities
- Timely and accurate advice and information

Staff

Our aim is to achieve a culture where our Staff have:

- A safe and healthy working environment
- Equal opportunity
- Appropriate information, accommodation and resources.
- Training, development and promotion opportunities
- Competitive rewards, remuneration and conditions
- The opportunity to contribute to organisational change

Suppliers

Our aim is to provide Suppliers with:

- A fair and equitable opportunity to become suppliers to Council
- Quality specifications and instructions
- Regular feedback on performance of services
- Payment of accounts as per agreed terms



Executive Summary

Mayoral Message

Campbelltown is a diverse and vital community and Council's underlying aim is to improve the economic, cultural, environmental and social well-being of all who live and work here.

Council's program of construction of new infrastructure assets and the refurbishment and extension of existing assets continued during the year. The Leumeah Railway Overbridge was completed and opened in April 1998, the refurbishment of the Glenquarie Shopping Centre was completed during the year and the Macquarie Fields Indoor Swimming Centre was officially opened in May 1998.

Council actively promoted and contributed to the campaign against the construction of a Second Sydney Airport at Holsworthy and is continuing its efforts in regards to Badgery's Creek. The maintenance and enhancement of Campbelltown's natural environment is fundamental to our area's future. The construction of a major airport in south western Sydney would cause irreparable damage to an already fragile environment.

To further develop the co-operative process between Council and the Aboriginal community in Campbelltown a Reconciliation Statement between Council and the local Aboriginal and Torres Strait Islander communities was signed in February 1998.

Many challenges still lie ahead for Council. The protection of our environment, improved transport infrastructure, revitalisation of the Campbelltown Central Business District and the redevelopment of the Campbelltown Sports Ground into a regional sporting complex remain major commitments for the 1998-1999.

Campbelltown Council is aware of its role and responsibilities in providing for a secure future and through the efforts over the past year we are meeting the challenges in a positive way for the benefit of all residents of the City.

Cr Paul Sinclair
MAYOR

General Manager's Report

The past year has seen Council make significant progress in achieving improvements to the accessibility and appropriateness of its services.

The organisation has undertaken further development of our Management Plan to meet the challenges facing Council and the community. The targets in the 1997/98 Management Plan and details of actual performance are provided in this Annual Report.

A major commitment of Council has been the introduction of new waste collection services. The new services have been well received by the community and resulted in significant gains in recycling for the first year of the service. This together with the diversion of garden waste from landfill are contributing to Council's efforts in achieving the State Government's objective of reducing waste disposed of to land fill by 60%.

In providing for improved service levels to our customers Council continued work place reviews of major activities. During 1997/98 major reviews of our recreation services and the provision of child care services were carried out resulting in both operations providing a more efficient and customer focused service.

Council acknowledges and supports the move to a more competitive environment in the provision of services and facilities to our community. The organisation is continually reviewing its operations to ensure that the best quality goods and services are provided in the least cost and innovative manner.

The success of council's policies in achieving stated goals and objectives is largely dependent on the sustained effort of staff working throughout our organisation. I wish to acknowledge our staff and commend them on their efforts and commitment. Similarly, I would like to thank the elected Council for their participation and support over the past year.

Ian Porter
GENERAL MANAGER



Management Plan Review

Management Plan

1997/98

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Second Sydney Airport

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Community Well-Being

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Natural Environment

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Economic Development

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Neighbourhood Improvement

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Transport & Accessibility

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Urban Development

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City Management

Overview

Changes to the Local Government Act in New South Wales focus on the need for Councils to adopt strategic planning practices. These practices require Councils to define strategic visions, set strategic goals, adopt objectives for management, implement programs, review operations and participate in greater community consultation.

In meeting these challenges Council has developed a Management Plan which provides a planning framework to identify strategic issues fundamental to our vision and to develop strategic priorities and action plans to achieve the vision.

In accordance with Section 428 (2) (b) of the Local Government Act 1993, Council is required to provide information indicating the performance targets for each objective set out in its Management Plan and detail the actual performance of the organisation in achieving those targets.

The 1997/98 Management Plan is the fourth developed in accordance with the Local government Act 1993. The plan attempts to exceed the requirements of the legislation and follows the format adopted in 1996 with seven key programs forming the basis of the plan. An eighth was added in 1997/98 dealing with the proposed Second Sydney Airport.

The eight programs have been identified as being critical to the people who live and work in the City of Campbelltown. In addressing these programs, which affect the social, economic and environmental well-being of the community, tangible strategies and actions have been developed which are designed to achieve Council's vision for the City.

Almost all of the targets nominated in the 1997/98 Management Plan for completion by 30 June 1998 have been achieved. A number of long term projects are now well underway. A detailed summary of Council's performance is included in this Annual Report.

The success achieved with the implementation of the 1997/98 Management Plan indicates Council's endeavour to fulfil its legislative requirements in an appropriate and productive manner. The 1997/98 Plan has enabled Councillors and management to focus on the organisation, how and why we do business, and at the same time address the demands and expectations of our community.



Second Sydney Airport

Program Purpose

The purpose of including this program in Council's 1997/2001 Management Plan was to bring to the attention of the Commonwealth Government and the wider community the disastrous effects the location of an airport at either Holsworthy or Badgery's Creek would have on the natural environment and the quality of life of the people of Campbelltown and South West Sydney.

The maintenance and enhancement of Campbelltown's natural environment is fundamental to our area's future. The construction of a major airport at either site would cause irreparable damage to an already fragile environment.

Campbelltown City Council, in conjunction with adjoining Councils and numerous community organisations is committed to a program of community action and awareness in its fight against a Second Sydney Airport.

The actions taken by Council during 1997/98 aimed at achieving a positive result for the people of Campbelltown are detailed below under the Principal Activity "Community Action"

Community Action

Aim - To establish and support Council and local community involvement in the campaign against a Second Sydney Airport in the Sydney Basin.

Objective - Provide a focal point for community participation in the airport campaign.

- Dedicated a senior Council staff member to coordinate Council and community opposition to second airport in the Sydney basin on a full time basis.
- Coordinated the activities of the Campbelltown Anti Airport Group and participated in their Executive meetings resulting in the development of a joint Council and community strategy.
- Provided appropriate resources to assist the Campbelltown Anti Airport Group in their campaign.
- Distributed information concerning the airport through the establishment of Information Centres within Council's Administrative Building and Library and mobile displays throughout the City.
- Participated in meetings of CRASH, their sub-committees and working parties.
- Coordinated a detailed response to the Airport Draft EIS in conjunction with the Western Sydney Alliance.

Program Goal

To actively

promote and

contribute to the

campaign against

the construction

of the proposed

Second Sydney

Airport in the

Sydney Basin.



Community Well-Being

Image and Promotion

Aim - To enhance the image of Campbelltown and to promote a sense of community.

Objective - Promote and market the City of Campbelltown and Council services and facilities to our community and customers.

- Produced and distributed a quarterly newsletter and an annual Community Report to all households outlining the services and facilities provided by Council.

Objective - Address the misconceptions of Campbelltown held by some sections of the wider community and the media.

- Improved media liaison and community awareness through the issuing of press releases and announcements on Council's major achievements.
- Organised and sponsored major community events recognising the cultural diversity of the City.
- Produced brochures promoting the area's cultural and historical attractions.

Facilities and Access

Aim - To ensure equitable access for all members of the community to facilities and services.

Objective - Provide quality child care services to suit community demands and changing lifestyles.

- Review of Outside School Hours and Long Day Care Services completed.
- All Long Day Care Centres received accreditation from the National Child Care Accreditation Council.

Objective - Encourage the development of social and recreational activities for the Youth of the City.

- Development of a City Youth Plan in conjunction with a major review of youth services funded by the Department of Community.
- Improved entertainment and performance opportunities for young people through the Macarthur Youth Music Challenge and regular events at the Broughton Street Youth Centre.

Objective - Plan and develop services and programs to enhance the quality of life of people with special needs and disabilities.

- Completion of a Mobility Map for the City which identifies services and facilities for use by people with disabilities.
- Held activities during Disabilities Awareness Week to increase awareness of the effect and experience of living with disabilities.

Program Goal

To promote and

develop our

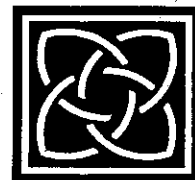
community through

the provision of a

diverse range of

equitable services and

facilities



Community Well-Being

Objective - Develop services and programs that provide improved access and participation of members of the NESB community.

- Ongoing review of Council's Local Ethnic Affairs Policy.
- Producing monthly training and information newsletters for NESB service providers in conjunction with the Macarthur Migrant Resource Centre.

Objective - Develop further the co-operative process between Council and the Aboriginal community in Campbelltown.

- Strengthened and enhanced the activities of the Local Government Aboriginal Advisory Committee and increased Council's participation in NAIDOC Week.
- Adoption of a Reconciliation Statement between Council and the local Aboriginal and Torres Strait Islander communities.

Objective - Provide a range of services to improve care for the aged.

- Establishment of a Seniors Network to act as a forum to highlight and address the needs of Campbelltown's seniors.
- Continued to develop the Community Options Program to provide services for the aged to enable them to continue living in their own homes.

Community Health and Safety

Aim - To provide quality services and information on issues relating to health and safety.

Objective - Increase the level of awareness in the community about the importance of immunisation.

- Established a Night Immunisation Clinic trial to improve the level of immunity to vaccine preventable childhood diseases.
- Continued education and awareness campaigns including participation in the Federal/State Immunisation Awareness Program.

Objective - Undertake health promotion and education campaigns which address identified health problems and assist in improving the health and well-being of the Campbelltown community.

- Implemented a Code for the establishment of "smoke free" areas in all eating establishments.
- Implemented a sampling program for all registered food premises to complement the existing inspection/education program.

Objective - Educate the public about Bush Fire safety and hazard reduction.

- Enhancing the Rural Fire Service through continuing community awareness programs, major upgrades to existing fire trails and training programs for volunteers.

Highlights

1997/98

Introduction of an Annual Community Report distributed to all ratepayers.

Mobility Map for use by people with disabilities completed.

Best practice reviews of Outside School Hours and Long Day Care Services completed.

Reconciliation Statement between Council and the local Aboriginal community adopted.



Community Well-Being

Highlights

1997/98

Construction of Macquarie Fields Swimming Centre commenced.

Recreational Needs Study completed.

HSC Resource Collection established.

New Workshop Program implemented at the Art gallery.

Performance Program established at the Art Gallery.

Ten Year Anniversary Exhibition planned for 1998

Leisure and Recreation

Aim - To meet the sporting, recreational and leisure needs of the community through the harmonious use of Council facilities.

Objective - Develop and maintain quality sports and recreational facilities for the residents of the City.

- Opening of the Macquarie Fields Indoor Aquatic Centre.
- Continued the program of major improvements to existing ovals and parks and the construction of new playing fields.

Objective - Encourage and promote training venues available to Olympic teams within the City.

- Developed a marketing strategy to target potential Olympic teams and established a program for Council's Olympic Ambassador.

Culture

Aim - To encourage and promote the development of quality cultural services and activities.

Objective - Provide and make accessible quality resources, services and programs that meet the information, educational and cultural needs of the community.

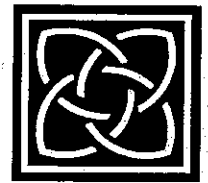
- Improved curriculum support for secondary education students with the launch of Infocus support material.
- Conducted a series of library-based family literacy programs.

Objective - Provide innovative programs which encourage community participation in the arts.

- A performance program established with the Friends of the Gallery which reflects cultural diversity and the interests of young people.
- Program developed to improve the opportunities for the Aboriginal community to participate in creative workshops.
- Special programs focusing on Youth needs developed to increase participation of university students in gallery activities.

Objective - Facilitate the development and funding of cultural facilities and activities.

- Developed a ten year anniversary exhibition to be held in December 1998 focusing on a visual history of Campbelltown.
- Developing an arts and cultural exhibition program to celebrate the Year 2000.



Natural Environment

Hills, Rivers & Bush

Aim - To conserve and enhance Campbelltown's natural assets

Objective - Control and manage the natural bushland areas within the City.

- Ongoing development of a Consolidated Local Environment Plan for non-urban areas of the City.
- Implementation of a comprehensive Mitigation program to limit the possible effect of fire on land and property within the Rural Fire District.
- Implemented measures to reduce the incidence of illegal dumping in bushland areas.
- Developed and implemented a riparian vegetation policy to protect natural waterways.
- Received funding from the National Landcare Program to develop a vegetation management strategy. The strategy will identify the different types of vegetation communities that occur in the local bushland and provide guidance for the management of natural areas.

Objective - Preserve and improve where possible the natural environment of Campbelltown.

- Implemented Management Strategy for the various noxious weeds identified by survey to protect the biodiversity of native ecosystems.

Objective - Provide a tree planting program including progressive works in natural bush areas.

- Continuing the implementation of a tree planting and bush regeneration program in environmentally sensitive bushland areas.

Heritage

Aim - To identify and protect all natural, physical and cultural heritage sites.

Objective - Identify physical, natural and cultural items of significant heritage value.

- Completed a draft strategy to regularly identify, acquire and conserve relevant local heritage resources.
- Undertaking an Aboriginal Heritage Study in conjunction with the local Aboriginal community.

Objective - Develop conservation programs that preserve, protect and enhance the City's natural heritage.

- Conducted a community Heritage Forum during Heritage Week in conjunction with Council's Heritage Protection Committee.

Program Goal

To conserve and
enhance the City's
natural environment
through an integrated
strategy that ensures
ecological
sustainability



Natural Environment

Highlights

1997/98

52% Reduction in waste to landfill over 1990 figures.

Implementation of 'Waste Check' and 'Green Waste' Programs

Reduction in illegal dumping in bushland areas.

Development of a Regional Air Quality Management Plan.

Management strategy for Noxious Weeds introduced.

Air/Water/Noise

Aim - To respond to pollution issues which may have an adverse effect on our environment

Objective - Develop integrated environmental strategies for the City area.

- Continuing the environmental review of industrial premises to identify the potential for pollution and to assist with solutions.
- Strengthening Council's State of the Environment Report through the development of long term strategic plans based on the sustainability concepts within Agenda 21.

Objective - Reduce the potential for environmental damage from air and water pollution.

- Developing a regional Air Quality Management Plan in conjunction with MACROC.
- Continuing the program of prioritising major sources of air and water pollution and developing management plans for each.

Waste

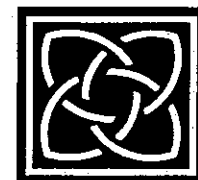
Aim - To reduce the domestic waste stream by 60% by the year 2000

Objective - To maximise the recovery of recyclable materials through recycling and garden waste collection services.

- A full year's operation of Council's new three bin garbage and recycling service has resulted in a 52% reduction in waste to landfill over Council's 1990 figures
- Improving the quality of recyclables obtained through the recycling service with the implementation of the "Waste Check" Program and the "Green Waste" sorting and education program.

Objective - Assist local industry implement strategies for the reduction of waste and improved resource recovery.

- Identifying target industries in cooperation with the Regional Waste Board and developing reduction, reuse and recycling procedures.
- Determining the life of the public tip facility and developing options for the future disposal of non-putrescible household waste.



Economic Development

Facilitation

Aim - To capitalise on the City's resources to attract new industry and expand existing industry.

Objective - Facilitate the development of a communication network amongst industry, business, educational facilities and government agencies and encourage the establishment of new commercial ventures.

- Continued liaison with MACROC Marketing Committee to promote economic development opportunities in the Industrial and Tourism sectors as well as promoting opportunities associated with the 2000 Olympics.
- Continued liaison with the Greater Western Sydney Economic Development Board and involvement with the Greater Western Sydney Investment Centre to promote economic development opportunities in Campbelltown.

Objective - Encourage initiatives that develop the educational and vocational skills of the community.

- Coordinated the "Young Achievement Australia" learning about business program for local high school students.
- Conducted a "Social Impacts of Youth Unemployment" forum to review the effects of long term unemployment on youth, community and service providers. The outcomes of the forum are being incorporated into the City Youth Plan.

Planning Policy and Process

Aim - To provide economic stimulus through appropriate policies and infrastructure.

Objective - Review Council policies to encourage economic development.

- Prepared a consolidated Local Environmental Plan for the urban areas of the City. The Plan was placed on public exhibition in April 1998 for community comment.
- Reviewing existing planning policies which promote business opportunities and encourage economic growth while maintaining the integrity of the environment.

Objective - Plan road and transport infrastructure that promotes ease of access.

- Ongoing development of well planned transport links to industrial and commercial centres across the City. The Leumeah Railway Overbridge was completed and opened in April 1998. Works continuing on Morgans Gate Bridge and Badgally Road.

Program Goal

To encourage and
facilitate the
growth of business
opportunity within
the City



Economic Development

Tourism

Aim - To develop and promote tourist opportunities within the City.

Objective - Establish a tourism development strategy.

- Developed a regular program of displays and exhibitions at the Quondong Visitors Information Centre focusing on local products and services.
- Maintaining a complete list of Campbelltown's tourism product on the Internet site of Tourism NSW.
- Conducting regular bus tours of historic and tourist attractions in conjunction with the Campbelltown Catholic Club.

Objective - Improve access to points of interest within the City.

- Developing a master plan of tourist routes in conjunction with tourist operators and the Historical Society.
- Preparing new signage and identification plates for points of interest throughout the City.

Main Streets

Aim - To develop and revitalise the Central Business District (CBD) of Campbelltown and the Ingleburn District Centre to facilitate and improve their roles as important shopping, meeting, entertainment cultural and historical precincts.

Objective - Review and consult with the community on the traffic implications of reopening the Queen Street Mall and other traffic improvements in that area.

- To improve access and circulation to the CBD of Campbelltown a roundabout has been constructed at the intersection of Queen Street and Camden Road. This roundabout was provided in conjunction with the opening of the Mall to assist the access of traffic to the southern end of Queen Street.

Objective - Facilitate consultation with Main Street Committees and the community in developing proposals for improvements to the Main Street areas.

- Established a working party of Council staff to prepare a work program for the carrying out of improvements and maintenance of the Main Street area.
- Landscaping plan being developed, Draft Sidewalk Café Policy adopted, reviewing all existing sign posting, reviewing pedestrian access across Queen Street and investigating alternate car parking management.

Highlights

1997/98

Consolidated LEP
placed on public
exhibition

Leumeah Railway
Overbridge
completed and opened
in April 1998

Queen Street Mall
reopened.

Development of Main
Street Improvement
Program

Ongoing Program of
Displays and
Exhibitions at
Quandong.



Neighbourhood Improvement

Planning

Aim - To participate in the process of urban renewal and change in the public housing estates.

Objective - Support a whole of government approach to the delivery and planning of services.

- Participating with the Department of Housing in developing strategic plans for the urban renewal of each of the public housing estates.
- Providing assistance and advice for the delivery of improved services and facilities to the estates through direct involvement in Neighbourhood Improvement Committees.

Objective - Ensure best practices are applied in the urban planning, design and development of the estates.

- Preparing local environmental plans to allow for the rezonings to implement the improvement program.
- Facilitating the implementation of the refurbishment program through increased consultation with the Department of Housing.

Physical Services

Aim - To support the process of urban renewal through changes to the physical environment of the estates.

Objective - Maintain effective physical infrastructure within the estates.

- Developing and implementing a Street Maintenance Program to completed areas under the Neighbourhood Estate refurbishment program.
- Completed a program of improvements to Sarah Redfern soccer fields, Kevin Wheatley Reserve and Riley Park.
- Street tree planting programs for Airds and Macquarie Fields completed.
- An ongoing clean up program developed in conjunction with the Department of Housing and Council's Garbage Contractor.

Community Facilities & Programs

Aim - To support the Department of Housing in the provision of community facilities and programs.

Objective - Ensure access to support services and community facilities.

- Strengthening the effectiveness of the neighbourhood centres through regular consultation with Management Committees and staff.
- Review of the provision of childcare services in Claymore and Ambarvale completed and recommendations implemented.

Program Goal

To integrate the

public housing

estates into the

social, economic and

physical environment

of the City



Neighbourhood Improvement

Highlights

1997/98

Development of
strategic plans for
the urban renewal of
the Estates

Street Tree Planting
Program implemented
in Airds and
Macquarie Fields.

Improvements to
Parks and Ovals
within the Estates

Improved awareness
of child care and
public health issues.

Improved community
partnerships within
the Estates

Objective - Expand the recreational and cultural development opportunities of the residents.

- Improved access to community art projects in the neighbourhood estates in consultation with residents and community groups.
- Improved access to library outreach services and activities to locations within the neighbourhood estates.

Objective - Undertake health promotion and health education campaigns which address identified health issues.

- Improving community awareness and access through the expansion of health, social and environmental programs within the estates.
- Conducting regular information sessions dealing with parenting skills and child care issues. Courses being held at Macquarie Fields, Airds and Claymore.

Community & Council Participation

Aim - To establish local community involvement in and ownership of the renewal process.

Objective - Develop and maintain community partnerships within the estates.

- Actively participating in Estate Advisory Boards and community based committees to assist in implementing the neighbourhood Improvement Program.



Transport & Accessibility

Public Transport

Aim - To seek a public transport system which provides equitable and efficient access for the community of Campbelltown.

Objective - Consult with public transport providers to provide an effective public transport network.

- Ongoing liaison with Bus companies regarding route and connection improvements. New bus and taxi zones established and improved bus shelters introduced to the majority of sponsored locations in 1996/97.
- Undertaking safety audits of bus/rail interchanges and liaising with bus and taxi companies to optimise service.
- Undertaking audits of commuter carpark usage and pursuing increased parking improvements with the Department of Transport.

Road Networks

Aim - To provide a safe and efficient road network.

Objective - Construct roads and associated works in an innovative and cost effective manner.

- 1996/97 construction activities completed in accordance with Council's adopted Capital Works Program.
- Ongoing consultation with State and Federal Governments for funding identified improvements on the F5 Freeway.
- Leumeah Railway Overpass due for completion December 97/January 98. Narellan Road Overpass opened October 1996.
- RTA roadworks adjacent to Morgan's Gate Bridge completed. Bridge construction due to commence September 1997.

Pedestrians, Cyclists & Safety

Aim - To develop a safe and accessible road network which addresses the needs of all users.

Objective - Develop an integrated pedestrian and bicycle traffic management strategy for the City area.

- Reviewing and updating Council's Cycleway Strategy Plan in consultation with community groups.

Objective - Develop a road safety education program

- Continuing school visits and Road Safety audits of school road facilities. Road Safety Officer appointed during 1996/97.
- Developing ongoing programs at Council's Bicycle Education Centre to complement Council's road safety strategy.

Program Goal

To provide a

strategic road

network,

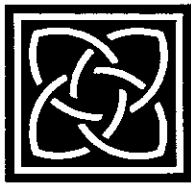
transport system

and pedestrian

facilities to cater

for the City's

needs



Urban Development

Urban Design

Aim - To ensure urban design recognises and enhances the local environment.

Objective - Ensure environmental quality is recognised and enhanced in Council policies.

- Ongoing review of Council planning policies being undertaken.

Objective - Improve the appearance and amenity of public spaces throughout the City.

- Improved street landscape and greening of public open spaces through a city wide tree planting and maintenance program.
- Modifying design options for roads and footpaths to meet changing requirements and to improve the safety and well-being of residents.

Managing Growth

Aim - To guide the extent and type of growth to ensure the outcomes of development provide for ecologically sustainable futures.

Objective - Review planning instruments and policies to reflect Council's philosophy on managing growth.

- Reports on urban growth being prepared in accordance with the timetable set by the Department of Urban Affairs and Planning.
- Completed local government area and suburb community profiles and population projections following release of the 1996 Census data.
- Converted cadastral data base and associated property information to the new Land Information System to provide demographic information including social profiles.

Infrastructure Management

Aim - To provide quality works and asset maintenance to meet the current and future demands of the community.

Objective - Develop construction and maintenance practices which preserve and enhance Council's infrastructure.

- Refurbishment of the Glenquarie Shopping Centre completed in October 1997.
- Implemented a rolling program of upgrading and refurbishing community halls and centres.
- Continuing the flood mitigation program by the construction of works identified in Council's Drainage Construction Program including the Minto Basin and Bow Bowing Channel.

Program Goal

To contribute

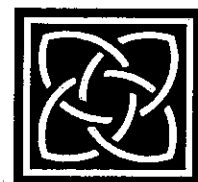
towards a safe,

healthy and

attractive City in

harmony with its

natural environment



City Management

Resources

Aim - To ensure that Council's resources are used effectively and provide beneficial returns to the community.

Objective - Plan for and manage a viable and sustainable financial base from which to fund operations and future projects.

- Developing more accurate information on the resources needed to maintain Council's infrastructure assets. AAS27 requirements for road and drainage assets completed. Developing a five year strategy for all drainage assets.
- Completed feasibility study into the practicality of Council obtaining a self insurance licence for workers' compensation.

Objective - Undertake prudent commercial activities which have the capacity to make a substantial contribution to Council's long term financial viability.

- Conducting a feasibility study of all Council owned land holdings to develop a policy for its future potential.

Objective - Provide Council with skilled and motivated staff to achieve its organisational goals.

- Reviewed Council's Training Plan to ensure it meets the training needs identified by the Performance Management System.
- Implemented a training program for all staff focusing on Aboriginal Cultural Awareness

Quality Services

Aim - To ensure the highest standard of service is delivered to the community by effectively managing change and responding to the opportunities it offers.

Objective - Introduce and develop Benchmarking and Best Practice to provide for improved service levels to our customers.

- Completed the Benchmarking exercise for Council's recreation facilities and implemented appropriate changes to the structure and procedures.
- Developing benchmark trials in construction works and key maintenance activities.

Objective - Provide and maintain effective information technology which will assist the delivery of service to both internal and external customers.

- Investigating the implementation of imaging technology to provide an improved Records Management system and greater accessibility for customers.
- Established an Internet Web Site including Council's Home Page to provide improved service to customers

Program Goal

To enhance the

performance of

Council through

effective and

innovative

management

practices, community

involvement and

commitment to quality

customer service



City Management

Highlights

1997/98

Recreation Centres
Work Place Review
completed.

Establishment of an
Internet Web Site
and Council Home
Page

New computerised
Land Information
System installed.

Competitive
Neutrality Costing
Policy adopted.

Electronic Direct
Debit System
installed for payment
of rates.

- Implemented a new Land Information System to coordinate and improve the management of land information and regulatory applications throughout the organisation.

Objective - Develop Competitive Tendering Processes to ensure that the services received by the community are effectively and efficiently delivered.

- Developed and implemented a Costing Policy for Competitive Tendering which complies with Competitive Neutrality Pricing requirements.

Community Access

Aim - To enhance the relationship between Council and the community.

Objective - Ensure that all Council services and facilities are available to the community in the most practical and accessible form.

- Implemented an electronic direct debit system for the payment of rates. Investigating transaction functions via the Internet.
- Developing an ongoing 5 Year Community Facilities Program to ensure equitable access to Council's facilities.

Objective - Provide support to the operation of community based groups in the City.

- Developing policies to improve and better define Council's support to community based groups involved in the development of community facilities and services.



Elected Members

Mayoral and Councillor Fees

In accordance with Section 249 of the Local Government Act and the determination of the Remuneration Tribunal the Mayor was paid an annual fee of \$30,000 for the year ending 30 June 1998.

In accordance with Section 248 of the Local Government Act and the determination of the Remuneration Tribunal Council has fixed the annual fee payable to Councillors at \$12,500. Total fees paid to Councillors for the year ending 30 June 1998 were \$185,516.

Policy on the Provision of Facilities

OBJECTIVES

- In recognition of the importance of the role of the Mayor, to provide support in order to assist the Mayor in discharging the functions of civic office.
- To provide a range and level of support and facilities to Councillors to assist them in discharging their functions of civic office.
- To assist the Mayor and Councillors in representing the interests of the residents and ratepayers of Campbelltown and to facilitate communication between the community and Council.
- To provide a level of support which will serve to encourage candidates to seek election to civic office.
- To provide a travel policy which is transparent to the community and to ensure that the benefits of any travel are reported in a structured manner.

POLICY STATEMENT

In accordance with Section 252 of the Local Government Act, Council will pay expenses incurred to or to be incurred and provide facilities for the Mayor, Deputy Mayor and Councillors to enable them to discharge their functions of civic office.

This policy excludes annual fees paid to the Mayor and Councillors under Section 248 to 251 inclusive of the Local Government Act, 1993.

Payment of Councillor Expenses

In December 1993 Council adopted a policy concerning the provision of facilities and payment of expenses to the Mayor, Deputy Mayor and Councillors. This policy was reviewed by Council in December 1995 and altered to include provisions relating to overseas and interstate travel and communication facilities.

The total cost in 1997/98 was \$167,114. This consisted of:

- \$35,129 for attendance at conferences and seminars, including the Local Government Conference, UDIA Conference, Parks Conference, Flood Mitigation Conference, Sister City Conference and Library Conference.
- \$27,418 for the provision of staff on a shared basis.
- \$24,376 for office accommodation.
- \$13,173 for reimbursement of expenses to Councillors for use of private vehicles.
- \$38,146 for provision of meals and refreshments in conjunction with Council and Committee Meetings as well as civic receptions.
- \$4,182 for the use of Council vehicles by the Mayor and Councillors for authorised Council business.
- \$24,690 for the provision of office equipment and communication systems.



Elected Members

The City of Campbelltown is one of the ten largest Local Government authorities in New South Wales.

There are no wards in the City area and each Councillor is required to represent the whole area.

The ratio of population to Councillors equates to one Councillor to approximately ten thousand residents

The Councillors are required to deal with ever-increasing and challenging infrastructure and social issues.

Meeting the obligations and fulfilling roles places considerable demands on the Mayor, Deputy Mayor and Councillors

The Local Government Act directs Council to adopt a policy concerning payment of expenses and the provision of facilities to Councillors

PAYMENT OF EXPENSES

Mayor

Training, Seminars and Conferences - Provision of a package of transport, accommodation, sustenance, conference fees, and reasonable out of pocket expenses as approved by Council from time to time.

Staff - A personal Secretary on a shared basis with the General Manager.

Stationery and Postage - Mayoral stationery, business cards, Christmas cards, diary/electronic organiser and briefcase, together with postage expenses.

Meals - Meals and beverages in conjunction with Council and Committee Meetings and Inspections.

Refreshments - Food and beverages in conjunction with civic functions and hosting meetings involving community groups and representatives.

Insignia of Office - Mayoral robes, chain, badge and name plate indicating office held provided to Mayor. Badge and name plate provided to partner to be worn at civic functions. Mayoral robes and chain remain the property of the Council.

Travelling Expenses - Reimbursement of travelling expenses for use of private motor vehicle on Council business initially at the rate of 41cents per kilometre for vehicles less than 2.5 litres and 48 cents per kilometre for vehicles over 2.5 litres, as provided in the Local Government State Award, as varied from time to time. Council business includes approved Council, Committee, Sub-Committee and Working Party meetings plus authorised site inspections and other authorised business.

Deputy Mayor and Councillors

Training, Seminars and Conferences - Provision of a package of transport, accommodation, sustenance, conference fees, and reasonable out of pocket expenses as approved by Council from time to time.

Staff - As required for answering constituents' requests.

Stationery and Postage - Councillors' stationery, business cards, Christmas cards, diary/electronic organiser and briefcase, together with postage expenses.

Meals - Meals and beverages in conjunction with Council and Committee Meetings and Inspections.

Refreshments - Beverage service in the Councillors' Lounge.



Elected Members

Insignia of Office - Mayoral robes, chain, badge and name plate indicating office held provided to Mayor. Badge and name plate provided to partner to be worn at civic functions. Mayoral robes and chain remain the property of the Council.

Travelling Expenses - Reimbursement of travelling expenses for use of private motor vehicle on Council business initially at the rate of 41cents per kilometre for vehicles less than 2.5 litres and 48 cents per kilometre for vehicles over 2.5 litres, as provided in the Local Government State Award, as varied from time to time. Council business includes approved Council, Committee, Sub-Committee and Working Party meetings plus authorised site inspections and other authorised business.

PROVISION OF FACILITIES

Mayor

Accommodation - A furnished office suite located on the Third Floor of the Administration Building.

Communication System - A mobile telephone provided and fully serviced by Council. The ownership of this equipment is retained by Council. A facsimile machine in the Mayor's home, fully serviced and maintained by Council.

Office Equipment - A facsimile machine in the Mayor's office, fully serviced and maintained by Council. The ownership of this equipment is retained by Council.

Motor Vehicle Parking Space - A permanent parking space in the basement of the Administration Building.

Council Vehicle - A Council vehicle is provided if required to be used by the Mayor in the following circumstances:

- Official Council business, inspections, functions or other gatherings.
- Representing the Council at a meeting, function, conference or other gathering within the area or outside the city area.

Telephone Answering Machine - The provision of a telephone answering machine. The equipment shall remain the property of Council and shall be returned upon ceasing to hold office.

Deputy Mayor and Councillors

Office Space - The provision of a lounge area, Committee Rooms and three offices on the Third Floor of the Administration Building to be pre-booked and used by Councillors in the conduct of their duties of office.

Council and Committee Meetings



Council and Committee meetings are held in a three weekly cycle.



Week 1 - Inspections

Week 2 - Committees

Week 3 - Council



Council has four standing committees that meet on the second Tuesday of the meeting cycle.



Finance & City Properties



Works, Recreation & Emergency Services



Planning & Building



Health, Community & Cultural Services



Elected Members

Your Councillors

1995 - 1999



Brenton Banfield

Paul Blyton

Cindy Cagney

Verlie Fowler

Rudi Kolkman

Jim Kremmer

Rick Lewis

Russell Matheson

Jim Merry

Sam Mir

Meg Oates

Ron Owers

Bryce Regan

Paul Sinclair

James Winter

Communication System - Mobile telephones to be provided to the Deputy Mayor and other Councillors, to be fully serviced by Council and used for Council business. A facsimile machine in the Deputy Mayor's and Councillors' homes, fully serviced and maintained by Council. The ownership of this equipment is retained by Council.

Office Equipment - The provision of a photocopier, telephone facilities and a personal computer in the work area adjacent to the Councillors' offices, fully serviced and available for the use of all Councillors.

Council Vehicle - If available, and subject to approval by the Mayor and General Manager, the use of a Council vehicle on authorised Council business.

Telephone Answering Machine - Councillors requesting the provision of a telephone answering machine shall be provided with one. The equipment shall remain the property of Council and shall be returned upon ceasing to hold office.

Private Benefits

Fees payable to the Mayor, Deputy Mayor and Councillors will not be reduced for any private benefit gained from the private use of facilities, but Councillors are expected to make payment for any private use of facilities not associated with civic duties and responsibilities

Reimbursement

Costs associated with Councillors attending civic functions, seminars or conferences may be paid prior to the event or on submission of a claim for reimbursement supported by appropriate invitation with the weekly claim form, or separately.

OVERSEAS AND INTERSTATE TRAVEL

Preamble

This policy has been developed by the Local Government Association for the guidance of member Councils in planning interstate and overseas travel for Councillors and staff where Council funds will be used to finance the journey. It recognises that there are occasions when representatives will need to travel interstate or overseas to represent the interests of their local areas.

The thrust of the policy is that plans for any such travel should be transparent to the community and have an identifiable benefit to the local area through Council activity.



Elected Members

POLICY - INTERSTATE TRAVEL

In most cases the need for such travel cannot be anticipated with as long a lead time as can reasonably be expected for overseas travel.

There are instances where Councillors are required to visit Canberra for official purposes such as meetings with federal parliamentarians and ministers. For the purposes of this policy the A.C.T. is regarded as being within New South Wales.

Where Councillors and staff members propose to travel interstate, the proposals should be considered at an open Council meeting through a report from the mayor or General Manager.

Where the cost of travel is not expected to exceed \$1,500 for transport, accommodation and out-of-pocket reimbursement of expenses per person, no detail need be supplied other than a recommendation for approval that the visit is to take place.

Where the cost of travel is expected to exceed \$1,500 for transport, accommodation and out-of-pocket reimbursement of expenses per person, a detailed report should be provided outlining:

- who is to take part in the travel
- the objectives to be achieved in undertaking it, including an explanation of what community benefits will accrue to undertaking the visit.
- details of costs, including any amounts expected to be reimbursed by participants

If the travel is to be sponsored by private enterprise, ICAC guidelines and reporting structures should be followed.

A detailed report should be included in the Annual Report in the year in which the travel was undertaken, outlining how the travel's objectives were met and how the community benefited from it.

POLICY - OVERSEAS TRAVEL

Proposals for overseas travel by Councillors and staff on Council business should be documented in the annual Management Plan. The Plan must be widely circulated in the community. Community input about the proposed visit can therefore be considered as part of the Management Plan review and budget finalisation process.

Proposals should indicate:

- who is planned to take part in the travel
- the objectives for undertaking it, including an explanation of what community benefits will accrue from the exercise, with an approximate budget.
- detailed costings including a statement of any amounts expected to be reimbursed by the participants

If the visit is to be sponsored by private enterprise, ICAC guidelines and reporting structures should be followed and this should form part of the community reporting process.

A detailed report should be given in the Annual Report for the year in which the visit took place, outlining how the objectives were met and what quantifiable benefits will flow to the community.

The Council should consider the above proposals in open meeting and resolve whether or not the travel is to take place.

Where exceptional cases arise and travel has to be undertaken at short notice, the above proposals should be put to Council for a decision. The outcomes, costs and attendances should be included in the first Annual Report issued subsequent to the travel taking place.



Management of the Environment

Statement of the Environment Report

Regular reporting on the State of the Environment is being adopted around the world as an important tool for governments and communities to better understand their environments. This information can be used as a basis for discussion on ecological sustainability. It also allows the monitoring and evaluation of the performance of environmental management and sustainable development programs and identifies areas requiring attention.

State of the environment reporting is carried out at the Federal and State levels and in every local government area in NSW. This means that the community has access to detailed information on a local, regional and national level and this assists Council in developing strategies and policies that are timely and sustainable.

The 1997/98 State of the Environment Report has been prepared in accordance with the requirements of the local Government Act, 1993. It has followed the principles set out in the Environment Protection Authority's guidelines for the preparation of State of the Environment Reports by Local Government and also the Draft Protocols prepared by the Hawkesbury Nepean Catchment Management Trust.

Sustainable development is arguably the central issue of our time. Its basic aim is to meet the needs of the present without compromising the ability of future generations to meet their needs. Support for this goal is embodied in a National Strategy for Ecologically Sustainable Development (ESD).

The strategy defines ESD as a pattern of development that improves the total quality of life, both now and in the future, in a way that maintains the ecological processes on which life depends. One of the functions of this report is to assess progress towards this goal.

It is recognised that there are data gaps in the report, however, each report is a stepping stone to understanding how the environment is coping with the pressure of human habitation and development.

Council is dedicated to planning the City's environmental future and ensuring the strategies contained in the State of Environment Report are pursued and achieved. Further information is available from Council's Health and Environmental Services Division on (02) 4620 1510.

Programs to Protect and Enhance the Environment

Council's State of the Environment Report provides a comprehensive description of the natural resources of Campbelltown. It has become increasingly important in assisting Council in making decisions which affect the environment and promoting the principles of ecologically sustainable development.

The report identifies the following areas as being environmentally sensitive:

- Georges River Corridor including regional open space and scenic protection zones from Glenfield to St Helens Park
- Nepean River Corridor
- Wedderburn - Rural area, military training reserve, Dharawal State Recreation Area and water catchment areas
- Smith's Creek between Pembroke Road and Georges River Road
- Beulah/Menangle Creek Wildlife Corridor

Council has carried out and will continue to initiate activities to protect environmentally sensitive areas and to promote their sustainability.

Significant activities are as follows:

1. WATER QUALITY MONITORING

Council has been monitoring water quality in the Nepean and Georges Rivers since 1975. The current program monitors nine locations on the rivers and their main tributaries at monthly intervals for biological and chemical parameters. The program also includes macro invertebrate monitoring as a further means of assessing water quality.

The water monitoring locations have been chosen either from a geographical perspective or because of the desirability of the site for contact recreation. The acquisition of the data enables Council to better understand the water quality of the rivers and creeks in the area.



Management of the Environment

Policies and procedures can then be implemented to target water quality parameters of concern and to reduce any negative impact of urbanisation on water quality.

In 1997 Council conducted a review of the water sampling program to ensure that the parameters monitored were appropriate for current day activities. The review has allowed Council to continue to provide accurate and timely information on river health.

2. REGIONAL ENVIRONMENTAL PLAN FOR GEORGES RIVER CATCHMENT

Council is represented on a committee set up by the Minister for Urban Affairs and Planning to prepare a Regional Environmental Plan (REP) and Strategy for the entire Georges River catchment. It is envisaged that the REP will provide a higher level of protection of all natural resources in the catchment.

3. GEORGES RIVER REGIONAL OPEN SPACE MANAGEMENT PLANNING STUDY

In 1997 the Department of Urban Affairs and Planning convened a working group to consider future management of the Georges River Regional Open Space. Consultants have been engaged to prepare a draft report which will be available for public comment later in 1998.

The plan will consider the resources required to properly manage this area and make recommendations on future use of the land.

4. COUNCIL LAND MANAGEMENT COMMITTEE

Council has formed an interdepartmental committee to review the management of community land. The Committee is currently preparing plans of management for significant bushland reserves.

5. FIRE MANAGEMENT

Council works closely with the Rural Fire Service to ensure the protection of life, property and environment in the local area. A number of strategies have been implemented to ensure effective bushfire management. These include hazard reduction burning, grass slashing, construction and maintenance of management tracks and community education.

Council is currently working with the Rural Fire Service to develop a Bushfire Risk Management Plan for the LGA. The plan will identify high risk areas and strategies that will be adopted to reduce the damage caused by fire.

6. STORMWATER MANAGEMENT

During 1998 Council will prepare stormwater management plans for the City's various catchments. These plans will facilitate the co-ordinated management of urban stormwater to ensure that an appropriate mix of strategies both structural and non structural is developed to suit the specific priorities of the catchment or sub-catchment. A network of gross pollutant traps is currently being developed in main stormwater channels and education programs implemented through schools and community groups.

7. COMMUNITY BASED ENVIRONMENT PROJECTS

Streamwatch is part of a community based water quality monitoring program. It involves schools, community groups and Local and State Governments working co-operatively to monitor and improve water quality. Campbelltown was the first local Council to become involved in the program in 1991 and we now assist local participants by providing training and technical advice.

Friends of Smith's Creek is a bush regeneration group concerned with bushland management in Smith's Creek. The group includes local residents and works closely with Council to protect the area.

Wedderburn Gorge is currently subject of a bush regeneration project being undertaken by local residents. Council has provided assistance to the group and is considering strategies for improved management of the area.

World Environmental Day is actively supported by Council. This year the Mount Annan Botanical Gardens were not available for the day and our activities were based around local media and displays of environmental information. Street theatre groups were also used to promote the idea of recycling and resource conservation.

Clean Up Australia Day - An annual event co-ordinated locally by Council.



Management of the Environment

8. EARTH WORKS

The Earth Works waste minimisation program is a waste management course facilitated through the Macarthur Community College with the support of Council. The course was developed by the Environment Protection Authority and shows participants how to reduce waste, re-use materials where possible, recycle and compost. Council has staff qualified as trainers who conduct the courses.

9. VEGETATION STRATEGY

Council has received funding through the National Landcare Program to develop a vegetation management strategy. The strategy will identify the different types of vegetation communities that occur in the local bushland and provide guidance for the management of natural areas. The strategy will also update Council's information on natural resources including threatened species.

10. BUSHLAND MANAGEMENT

Early this year Council received a grant from the Natural Heritage Trust to assist in the protection of threatened Cumberland Plain Woodland at Nopumba Reserve. Once widespread throughout the Sydney basin, Cumberland Plain Woodland is now restricted to less than 5% of the area in which it once occurred. The grant will be used to provide boundary fencing to allow natural regeneration. Council has sought further funds to continue this project.

11. SEDIMENT AND EROSION CONTROL

A sediment and erosion control code of practice for bushfire control activities including fire trail construction has been prepared by Council staff. Codes of practice will also be prepared for other Council construction and development activities.

12. CATCHMENT MANAGEMENT

Council is an active member of the Georges River and Upper Nepean Catchment Management Committees as well as the Georges River Combined Councils Committee. The Committees play an important role in developing management strategies for natural resources on a catchment wide basis. Council is also developing a Policy for the protection of Riparian Land and has been involved with the Healthy Rivers Commission inquiry into the Hawkesbury Nepean River System.

13. RECREATIONAL WATER QUALITY MONITORING

The Hawkesbury Nepean Catchment Management Trust, Department of Land and Water Conservation and Councils throughout the Nepean Hawkesbury Catchment have undertaken a pilot recreational water quality study. The program involved weekly testing of the River system and in Campbelltown's case the site was at Menangle Park. The program will continue through the summer and will provide a useful data base of information on water quality.

14. NOXIOUS WEEDS CONTROL (ENVIRONMENTAL WEEDS)

Council utilises grant funding from NSW Agriculture to undertake noxious weed control on public and private land. The funding has allowed the employment of a temporary Weeds Project Officer whose role has included liaison with local land holders, weed mapping and community education. Property owners have responded well to requests to control weeds and Council has also undertaken control measures on its own land. Discussion has been initiated with several Government land management agencies regarding the control of noxious weeds on land under their control with some success. Council is participating in an Alligator weed control program with the Hawkesbury Nepean Catchment Management Trust.

15. BUSINESS SECTOR ENVIRONMENTAL REVIEW PROGRAMME

This program is a key component of Council's strategy to protect and enhance the environment. It aims to:

- Increase awareness of environmental issues
- Encourage the implementation of solutions to pollution
- Develop a positive attitude towards the environment

To date some 120 premises have been reviewed including industry sectors such as service stations, automotive sales and repairs, photographic processing, nurseries and carpet cleaning.



Management of the Environment

Waste Management Activities

Councils three bin waste collection service commenced in September, 1996 and the first full year of operation has seen a marked reduction in the amount of garbage sent to landfill. The 240 litre divided recycling bin recycled 13,000 tonnes (224% more material than the previous kerbside collection) and the garden waste service collected 12,100 tonnes of material for re-use.

This equates to a 52% reduction in waste to landfill over Councils 1990 figures. During this time the number of premises on service has increased by 6,269 to 47,460 producing a much improved reduction in the per capita rate of waste generated.

The waste services also provide for a clean-up which is available to all premises four times per year. "White goods" are no longer collected on clean-ups but re-directed to the public tip for recycling. Recycling has been expanded at the tip to include timber, batteries, oil and steel.

While the majority of residents use and present the bins well there is a need for on-going education to prevent the contamination of recyclables and garden waste. Councils Waste Education Officer conducts a "Waste Check" program whereby bins are inspected and non-conforming bins stickered with information about correct procedures. Over 15,000 bins were checked in 1997/98. Other educational activities involve the media, schools, community groups, shopping centres and local cinemas.

GARDEN-WASTE SORTING TRIAL

The sorting of garden waste to remove contamination has proven difficult to date however Council has linked with a local company to trial new process during the coming year. If successful the overall recycling rate for this material will be greatly improved and could result in cost savings for Council and residents

HAZARDOUS HOUSEHOLD WASTE

Council has lobbied to secure a household Hazardous Waste Collection Site for the City in 1998. Council is also involved with the Regional Waste Board regarding the expansion of this service.

"IN HOUSE" RECYCLING

Council is actively pursuing opportunities to expand in-house recycling activities which currently involve the Administration Building, Libraries, Art Gallery, Works Depot and several other sites. Sporting venues are also being assessed.

REGIONAL WASTE BOARD

Council has established a strong working relationship with the newly formed Macarthur Regional Waste Board. A technical committee with membership from each Council meets regularly as do the Waste Education Officers. The Boards' draft Regional Waste Plan is currently with the Minister for the Environment for consideration. The plan once adopted will involve Council in various actions particularly related to our purchasing policy and the Construction and Demolition of Commercial and Industrial sectors.

LYNWOOD ROAD PUBLIC TIPPING FACILITY

This Council owned and operated facility has a remaining life of some 2 years. The site will be developed as playing fields as an expansion of the adjacent soccer grounds. The potential for part of the site to be used as a waste transfer station is also being examined as are other locations in the City.

OBJECTIVES FOR THE NEXT FOUR YEARS

- Improve recycling performance with particular emphasis on the quality of materials presented for collection.
- Raise awareness in the general community of waste management issues.
- Work with the Macarthur Regional Waste Board to develop waste management strategies that are appropriate for the City of Campbelltown.

Assess alternatives to replace Council's landfill facility at Lynwood Road, St Helens Park and establish a transfer station if required.



Management of the Environment

Campbelltown's Bush Fire Service

NEW LEGISLATION

Following the disastrous bush fires in Sydney during 1994 a Coronial Enquiry was held which recommended extensive changes to the Bush Fires Act. This recommendation resulted in the formation of the NSW Rural Fire Service and proclamation in September 1997 of a new Act known as the Rural Fires Act 1997.

BRIGADES

Currently there are six volunteer Rural Fire Stations and volunteer Communication Teams namely:

- Campbelltown Headquarters
- Kentlyn
- Lynwood Park
- Menangle Park
- Minto Heights
- Wedderburn

Total membership of the service is 240 volunteers and four permanent staff employed by Council, with the approval of the Commissioner.

In 1997/98 major improvement programmes took place with the reconstructing of Menangle Park Rural Fire Station, which now has two fire fighting appliances and an upgrade of the Communication Room at the District Fire Management Centre which now better caters for other emergency services and support agencies during major fire events. The Communication's room now holds a computer weather monitor, paging system as well as other vital emergency management equipment.

With the commitment of funds from the launch and NSW Rural Fire Service, we are able to boast that no fire fighting appliance is more than 10 years old.

Bush Fire Activities

Local Rural Fire Brigades are managed by Council under the policies and Services Standards of the Commissioner of the NSW Rural Fire Service. Objectives of the Rural Fire Service are to develop effective planning preparedness and response mechanisms to minimise the probability of bush and other fires occurring as well as minimising the effect or impact fires may have on life, property and natural resources within the rural fire district.

SERVICE ACTIVITIES

The service is responsible for all types of fire within the Rural Fire District including grass and bush fires, motor vehicles fires, structural fires, attendance at serious motor vehicles accidents as well as assisting other emergency services. During 1997/98 the Service responded to 540 calls with a total commitment of some 14,400 hours by volunteers

Prior to volunteers becoming a fire fighter, it is necessary to attend courses to reach a specified level of competency after which they serve a six month probationary period. Training programs for all levels of fire fighters within the Service were conducted to satisfy adopted objectives.

The service was active during the year in the area of education in fire safety and survival with regular attendances at schools and presentations to community groups. These presentations serve as a means for the continued improvement of the community awareness programme which highlights the dangers of all types of fires.

The Fuel Management program adopted this year resulted in some 8 hectares of land being treated by prescribed burning and 145 hectares by slashing.

There is often conflict between the need to take measures to control the spread of bushfires and the desire to preserve natural areas. The methods Council adopts to reduce fire hazards are designed, as far as possible, to satisfy both aims.

Mechanical means of clearing are used wherever practical and prescribed burning is only used for inaccessible areas where mechanical means can't be achieved. A program of clearing smaller areas in a mosaic pattern is also used so that wider habitats are not destroyed in any one year.



Asset Management

Condition of Public Works

CITY INFRASTRUCTURE

Campbelltown continues to experience the impact of sustained growth over two decades. To support the social, economic and cultural development of the community Council has put in place strategies to maintain and enhance the City's physical infrastructure assets.

Council within its Management Plan framework has established Infrastructure Management as one of its principal activities. The aim of this activity is to provide quality works and asset maintenance to meet the current and future demands of the City through the development of construction and maintenance practices which enhance Council's infrastructure.

ASSET MANAGEMENT PROGRAM

Except for land under roads, infrastructure assets acquired or constructed prior to January 1993 are required to be capitalised in the accounts on a staged basis as set out below;

- 1994/95 All assets except Transport and Communication and Drainage Assets.
- 1995/96 Transport and Communication Assets
- 1996/97 Drainage Assets

In accordance with Section 428 (2) (d) of the Local Government Act 1993 Council is required to report on the condition of the public works, including public buildings, public roads and drainage systems, under its control as at the end of the year.

- an estimate (at current values) of the amount of money required to bring the works up to a satisfactory standard.
- an estimate (at current values) of the annual expense of maintaining the works at that standard.
- the Council's program of maintenance for that year in respect of the works.

Campbelltown Council has embarked on a major program of establishing an asset management system in accordance with the asset accounting manual and the requirements of AAS27. The implementation program set by the asset accounting manual required the capitalisation of drainage assets by June 1997.

PUBLIC ROADS

Following expenditure on road pavements exceeding \$4 million during 1997/98 the condition of public roads remain acceptable with 60% of Council's roads considered to be satisfactory.

Despite the reasonable allocation of funds in 1997/98, Council's Pavement Management System estimates that to bring our network up to a satisfactory condition would require expenditure of \$41.5 million in 1998/1999. To retain the road system in that condition would require further expenditure of \$4 million over the next three years.

The table following this report details works carried out in 1997/98 together with the results of the recent condition survey which reflects that approximately 20% of our roads are in good, 40% are in fair and 40% are in poor condition.

DRAINAGE & OTHER WORKS

Drainage assets acquired or constructed prior to 1 January 1993 were required to be capitalised in the accounts by 30 June 1997.

Drainage infrastructure assets brought onto the Council's books in this reporting period increased Council's equity by \$179,460,980. The effect of depreciation expense in future years will be approximately \$2.3 million.

During 1997/98 Council's expenditure on drainage construction and maintenance was in excess of \$2 million. Approximately 70% of major trunk and local street drainage systems are considered to be adequate. Council's Asset Management Program is continually obtaining details to affirm this percentage and determine unsatisfactory areas for attention.



Asset Management

Public Roads

Site	Condition at End of 30/6/98	Estimate of Cost to Bring to Satisfactory Standard (Current \$ Value)	Estimate of Cost to Maintain Standard (Current \$ Value)
Urban Roads	Good 21 %	1999	2000 \$1,495,089
	Fair 40%	\$37,917,074	2001 \$928,520
	Poor 39%		2002 \$859,785
			2003 \$936,327
			2004 \$786,135
Rural Roads	Good 15 %	1999	2000 \$319,608
	Fair 44%	\$3,518,218	2001 \$22,159
	Poor 41 %		2002 \$3,487
			2003 \$34,822
			2004 \$14,407

Maintenance Programme for 1997/98

Aberfeldy Crescent	\$19,501	Alice Street	\$512	Angus Place	\$863
Bainbridge Avenue	\$6,484	Burford Street	\$5,307	Canna Place	\$981
Coll Place	\$675	Cox Place	\$961	Dawson Place	\$900
Durham Street	\$16,194	Earn Place	\$1,087	Falkland Place	\$1,732
First Avenue	\$1,525	Flinders Street	\$5,700	Francis Street	\$3,687
Giles Crescent	\$7,000	Gretna Place	\$952	Haultain Street	\$12,401
Hays Place	\$1,837	Herbides Place	\$1,593	Herborn Place	\$2,139
Hodkin Place	\$2,036	Hopping Road	\$1,990	Issac Place	\$600
Kanagra Crescent	\$16,700	Keats Place	\$582	Kennedy Street	\$3,300
Lassetter Place	\$1,340	Leichhardt Street	\$28,680	Leith Place	\$1,125
Lincoln Street	\$67,330	Lisson Place	\$1,571	Livingstone Place	\$7,657
Luff Place	\$481	MacDonald Road	\$21,068	May Place	\$611
McInnes Place	\$1,363	Memorial Avenue	\$15,000	Oberon Road	\$9,600
Paisley Close	\$1,050	Radcliffe Street	\$3,109	Railway Parade	\$13,000
Ross Place	\$1,488	Rutherglen Drive	\$7,129	Salter Avenue	\$7,188
Stubbs Place	\$745	Svensden Place	\$1,833	Thorne Street	\$765
Victoria Road	\$19,000	Watson Place	\$905	Wilson Place	\$2,400
MacDonald Road (Rural)	\$90,356				



Asset Management

Public Buildings

CONDITION OF COUNCIL OWNED BUILDINGS AND MAINTENANCE PROGRAM FOR 1998/99				
Category	Condition as at 30.6.98	Estimate of cost to maintain standard	Maintenance Program 1997/98	Maintenance Program 1998/99
		\$	\$	\$
Sporting Grounds	Satisfactory	300,000	292,000	280,000
Amenities	Satisfactory	110,000	120,000	95,000
Child Care Centres	Satisfactory	100,000	108,000	105,600
Neighbourhood Centres	Satisfactory	120,000	101,900	105,000
Residences	Satisfactory	25,000	25,000	20,000
Public Halls	Satisfactory	100,000	101,700	110,000
Senior Citizens Centres	Satisfactory	15,000	11,000	16,100
Public Buildings	Satisfactory	110,000	107,000	110,000
Commercial Premises	Satisfactory	110,000	119,600	147,200
Swimming Pools	Satisfactory	40,000	30,000	55,300
Recreation Buildings	Satisfactory	70,000	75,000	45,300
Bush Fire Sheds	Satisfactory	15,000	11,500	9,500
Totals		1,115,000	1,102,700	1,099,000

Although Council provides funds in its Annual Budget for repairs and maintenance to public buildings some buildings require expenditure of a capital nature to update buildings to meet with the changing needs of the community.

To assist in this process Council has implemented a rolling program of updating and refurbishing community halls and centres.

Given the multitude of public buildings under Council's ownership it is estimated that an amount of \$2 million is required to upgrade all buildings to meet community satisfaction.

The estimated amount of the annual expense of maintaining the buildings at that standard is \$1,115,000. The Council's program of maintenance for the 1997/98 year in respect of public buildings amounted to \$1,102,700. An amount of \$1,099,000 has been allocated in the 1998/99 Budget for maintenance of public buildings.



Human Resource Management

Human Resource Activities

The following details the significant achievements of the Human Resources Section during 1996/97.

- Council continues to participate in regional career days held at the University of Western Sydney and local Koori Career Days.
- The Section has initiated regional meetings of Human Resources practitioners from the southern part of Sydney to develop resource sharing between Councils. This is particularly relevant in the areas of training and development.
- The Consultative Committee has continued to meet to provide a forum of consultation and discussion between management and staff. The Committee is supported by a range of sub-committees specialising in areas such as EEO and Training and Development.
- The Section has continued to support a number of organisational reviews that have been undertaken in the areas of recreational services and children's services.
- Council's Staff Counselling Program has continued once again to support staff by providing specialist advice and support in times of crisis for employees either as a result of incidents at work or within the employee's personal life.
- A decision has been taken to replace the current Payroll System with a Human Resources Information System and project specifications have been prepared and evaluation undertaken.
- A new identification card system has been implemented which provides staff with identification for the undertaking of their duties and security access to different Council workplaces.
- Council has continued to negotiate a variety of agreements with the industrial unions/associations with an emphasis on making working conditions relevant to the Council work environment.

Occupational Health & Safety

- An Occupational Health & Safety Manual was developed in consultation with the OH&S Committee and distributed to all staff.
- As part of Council's OH&S strategy an Occupational Health & Safety Nurse has been employed.
- Council has finalised the construction of an Employee Health Centre. The Centre provides not only a first aid role for all Council staff but also a important educative role in relation to issues of Occupational Health & Safety.
- As part of Council's preventative strategy safety audits have been introduced to the organisation. The audits provide senior management with progressive reports on Occupational Health & Safety issues in the workplaces that they are responsible for.
- A Hazardous Substance Register has been created which records all hazardous substances used throughout Council's many workplaces. In conjunction with the Register are the Material Safety Data Sheets which provide appropriate information on the various hazardous substances.
- A Draft Emergency Procedure Manual has been developed for the major Council workplaces such as libraries, child care centres, recreation centres, Civic Centre and Works Depot. The manual outlines the procedures to be followed by staff in the event of an emergency in any of the workplaces with an emphasis on fire safety.
- A Safety Induction Program was conducted for all contractors that were successful in receiving contracts with Council for 1998/99.
- A range of U.V. protective clothing has been trialed by staff who are required to work outside. The clothing will provide staff with the protection that is outlined under WorkCover guidelines.
- The Annual Health Fair was held with the emphasis being on the health of the heart and appropriate lifestyle strategies for the staff

Human Resource Management



Training and Development

- The training of Council's staff has continued with 174 training programs being provided to staff throughout the year. A total of 1329 staff attended these "off the job" training programs.
- Council currently conducts about 70 different training programs with the majority of training being focused on Council's Staff Training Centre.
- Performance Appraisal training was the focus for the year with training being provided to supervisors and employees on Council's new performance appraisal system which included a particular emphasis on the determination of training needs for employees.
- During the year a Skills Audit was undertaken to identify the skills that Council staff will need to develop in the forthcoming years. This Audit will form the basis of a competency based pay system which is currently being considered by Council's Consultative Committee.
- Council has continued to support the Local Government Foundation Certificate with a number of staff undertaking this innovative program provided for local government employees.

Equal Employment Opportunity

- The EEO Management Plan was reviewed, highlighting achievements in all strategic areas, including Communication and Awareness Training, Consultation, and HR Policies and Practices.
- Policies have been developed on Harrassment Prevention and EEO
- With the implementation of Contact Officers as part of the Grievance Handling procedures, Council provided a framework in which to offer support. This included providing them with a Community Information book, which is essentially a list of referral options, discussions with the Anti-Discrimination Board in the initial stages, and regular meetings with them to provide feedback.
- Council continued to provide Aboriginal Cross Cultural Awareness training to staff.

- The Recruitment and Selection process has been completely reviewed, and has resulted in the following:
 - ◊ development of a number of policies, including policies on Recruitment Advertising, Appointments within Grade Range, Appeals Against Unsuccessful Job Applications, Induction for New Employees, Performance Appraisal and Selection Committees.
 - ◊ The letters of appointment now include more information in terms of conditions of employment
 - ◊ The Recruitment and Selection manual has been reviewed.
 - ◊ A brochure has been developed for job applicants explaining recruitment and selection procedures, and how to apply for positions within Council. This brochure effectively ensures that all job applicants receive the same information.
- Council participated in several careers days, including the South West Regional Careers Day and the Koori Careers Day.
- Council participated in the Springboard Program for women, with feedback being very positive and staff indicating that the networking had been invaluable.

EEO Priorities

- WELL project - funding is currently being sought under the "Workplace English Language and Literacy" (WELL) Program to implement training in specified areas.
- To continue providing training in the area of disability awareness to all staff.
- Continuing emphasis on the training of all Managers and Supervisors in Staff Selection.
- Review of the role of Contact Officers
- EEO Awareness training to continue throughout the organisation.



Council Activities

Senior Staff and Remuneration Packages

Council employed seven senior staff for a total remuneration of \$840,495 including salaries, fringe benefits and on-costs.

Fringe benefits include the private use of a Council motor vehicle together with the private use of a mobile telephone.

On costs include the employers contribution to superannuation.

Detailed below is the total value of the remuneration packages, including on-costs and fringe benefits, paid to each senior staff member employed by Council.

General Manager	\$156,214
Director Corporate Services	\$113,603
Director Engineering Services	\$112,266
Director Community & Cultural Services	\$113,648
Director Planning & Development	\$118,077
Director Property, Parks & Recreation	\$117,691
Director Health & Environment	\$108,996

Overseas Travel

During the year ended 30 June 1998 the Mayor, General Manager and Director of Property, Parks and Recreation visited Japan to establish links with the Japanese Olympic Committee with the view of them using facilities within Campbelltown for their pre-Olympic training.

As a result a number of various sporting organisations under the umbrella of the Japanese Olympic Committee have visited Campbelltown and inspected the training facilities available within the City. Whilst no decisions have yet been made Council is confident that a number of teams will base their pre-Olympic training in Campbelltown.

The costs of travel and reimbursement of expenses totalling \$8,275 were met by Council in accordance with its policy on overseas travel.

Partnerships, Joint Ventures & Cooperatives

Council held cooperative ventures with the Department of Education in respect to halls at the following schools:

- James Meehan
- Sarah Redfern
- Eagle Vale High School

A joint venture also exists with the Minto Community Library. A joint-use service is provided by Council and the NSW Department of School Education. The joint-use facility concurrently serves the public and three on-site schools.

Other joint Library ventures are:

- Sydney Subject Specialisation Scheme through which public libraries collect material in nominated subject areas.
- Inter Library Loan Cooperative which includes support funding for the van used to deliver materials between public libraries in the greater Sydney area.
- Ilanet which allows computer communication between the State Library and participants from public, university, TAFE, corporate and government libraries. It also forms the gateway for Internet access into overseas networks and to various booksellers.
- Library Extensions Program linking the library and the Australian Bureau of Statistics which provides core resources of most frequently referred to publications and allows library access at a regional level.
- Metropolitan Public Library Association and the Country Public Library Association through which public libraries submit joint funding and grant applications for specific projects.



Council Activities

Contributions & Donations

Under Section 356 of the Local Government Act 1993 Council during 1997/98 contributed \$47,116 to the following community groups.

	\$
University of Western Sydney - Scholarships	4,401
Macarthur Performing Arts (Society Secretary)	1,200
Campbelltown Chamber of Commerce	2,000
South West Sydney Bowel Cancer	1,100
Macarthur Business Enterprise Centre	1,500
Various Local Community Groups (Donations of \$100 to \$600)	12,115
Various Local Community Bands (Donations of \$1,500 to \$6,000)	12,500
Various Sporting Grants (Local Australian Representatives \$300)	12,300
	47,116

External Bodies Exercising Council Functions

There were no external bodies exercising functions delegated by Council during the year other than the following community groups:

- Campbelltown Bicentennial Art Gallery Committee
- Campbelltown Aboriginal Advisory Committee
- Riley Park Management Committee
- Campbelltown Showground Management Committee
- Town Hall Theatre Management Committee
- Eagle Vale Neighbourhood Management Committee
- Woodbine Neighbourhood Management Committee
- Glenquarie Neighbourhood Management Committee

Controlling Interest in Companies

Campbelltown City Council did not hold any controlling interest, either alone or on conjunction with other Councils, in any companies during the year ended 30 June 1998.

Rates and Charges Written Off

The following amounts were written off by Council during 1997/98 in accordance with the Local Government Act and Council's Pensioner Rebate Scheme.

1. \$1,249,590.12 is the amount of rates and charges written off during the year under the Local Government (Rates and Charges) Regulation 1993. This amount includes a figure of \$1,244,294.75 written off for eligible pensioners under Council's Pensioner Rebate Scheme. Under this scheme Council received a rebate of \$684,362 from the State Government.
2. \$39,022.89 was written off under Section 595.1 of the Local Government Act 1993 for postponed rates on properties which are used for residential purpose but have a higher zoning.
3. \$81,791.19 was written off for properties acquired by Government Departments which become non-rateable from the date of acquisition or to the date of sale.
4. \$1,657.66 was written off for rural land reductions and minor adjustments.

Private Works By Council

Council undertook works on private land in 1997/98 totaling \$81,320. No subsidies were provided.

1. 12% of the total cost of the job to be added in order to recover the administration and supervision overheads.
2. 50% to be added to the wages component of the work in order to recover wages overhead costs.



Council Activities

Major Contracts Awarded By Council

1. The following are contracts awarded by Council during 1997/98 where the contract value exceeded \$100,000

Minto Detention Basin Construction

- O'Neill & Latham Pty Ltd 129,489

Pipejacking under Railway at Leumeah

- Tunnel Boring Projects Pty Ltd 262,919

Project Management - Campbelltown Sports Ground

- Incoll Management 309,960

2. The following is a breakdown of payments made to Browning Ferris Industries during 1997/98 in respect of Council's Waste Services contract.

Contractor's Charges - Garbage	2,241,695
Contractor's Charges - Sanitary	1,993
Recycling - Weekly Charges	1,753,897
Recycling - Garden Waste	1,147,808
Industrial Bin Collection	318,499
Plant Hire at Public Tip	185,539
Total Payments	5,649,431

3. The following are tendered suppliers who have been awarded contracts where the combined value of various jobs has exceeded \$100,000 during 1996/97.

AGL Gas Company	173,296
<i>Gas Supply</i>	
ASI Solutions	100,015
<i>Computing Services</i>	
Aust. Interior Lining	204,515
<i>Glenquarie Refurbishment</i>	

Aust. Steel Mill Services	542,843
<i>Road Construction</i>	
Bass Electrical	390,645
<i>Electrical Works</i>	
Boral Stabilex	236,304
<i>Road Construction</i>	
CSR Emoleum	1,174,277
<i>Road Construction</i>	
Caledonian Fire Protection	115,442
<i>Fire Protection</i>	
Country & Western Concreting	235,234
<i>Road Construction</i>	
Edscog Pty Ltd	163,543
<i>Hire of Plant</i>	
Fairfax Community Newspapers	136,885
<i>Advertising</i>	
Fernandes Constructions	977,639
<i>Leumeah Railway Overbridge</i>	
Fyntray Constructions	2,425,336
<i>Macquarie Fields Indoor Pool</i>	
Hewlett Packard	117,554
<i>Computing Services</i>	
I W Contracting Pty Ltd	131,527
<i>Drainage Construction</i>	
Integration Systems	122,516
<i>Computing Services</i>	
J S E Engineering	140,358
<i>Glenquarie Refurbishment</i>	
Jani King	155,343
<i>Cleaning Services</i>	
Limerick Billbergia	509,556
<i>Drainage Construction</i>	
M Collins & Sons	124,743
<i>Topsoil, Sand, Turf</i>	
Mercantile Mutual Insurance	1,090,140
<i>Insurance</i>	



Council Activities

3. (Continued)

O'Neill & Latham Constructions	140,834
<i>Road Construction</i>	
Paul Wakeling	1,745,689
<i>Motor Vehicles</i>	
Peddle Thorp & Walker	154,180
<i>Design Consultancy</i>	
Quitstar	707,252
<i>Glenquarie Refurbishment</i>	
Railway Services Authority	116,252
<i>Leumeah Railway Overbridge</i>	
Rover Mowers	104,180
<i>Mowers</i>	
Shell	386,161
<i>Petrol & Diesel Fuel</i>	
Stanley G Plantzos	273,018
<i>Insurance</i>	
Statewide Mutual	293,345
<i>Insurance</i>	
Tam Terrazo Pty Ltd	130,735
<i>Glenquarie Refurbishment</i>	
Touch Screen Systems	108,711
<i>Computing Services</i>	
Tunnel Boring Projects	257,661
<i>Leumeah Railway Overbridge</i>	
Ultimate Air Conditioning	123,351
<i>Air Conditioning Services</i>	
Zurich Australia Insurance	147,599
<i>Insurance</i>	

National Competition Policy

Council has addressed certain requirements of National Competition Policy by formulating policies for Complaints Handling and the distribution of Corporate Overheads. The development of the Complaints Handling Policy was implemented inhouse and approved by Council on 7 April 1998. This policy incorporates the mechanism for dealing with traditional service complaints as well as dealing with competitive neutrality complaints.

To date no complaints have been made against Council concerning matters related to National Competition Policy.

Council adopted a model for the application of corporate overheads at its meeting of 7 April 1998. This model was developed by Ernst & Young in conjunction with Council staff and has now been signed off as meeting all probity issues in the distribution of corporate costs to the Business Activities identified by Council.

In accordance with National Competition Policy guidelines Council has nominated the following activities as Category 1 Businesses:

- Domestic Waste Management
- Child Care
- Glenquarie Shopping Centre
- Recreation Centres

In accordance with amendments to the Local Government Act a statement of expenses, revenues and assets in relation to each Category 1 business activity is provided below:

Activity	Assets	Revenues	Expenses
Domestic Waste Mgt	730,745	8,030,627	8,033,674
Child Care	5,518,849	2,939,603	3,017,758
Glenquarie	17,794,574	2,118,551	1,203,537
Recreation Centres	10,114,892	2,194,572	3,218,666



Council Activities

Children's Services

The profile of the City of Campbelltown indicates that 24.2% of the population is under the age of 12 years

Council's Childrens Services provide a variety of affordable child care services for children aged 6 weeks to 12 years. Services are managed and run by a professional team of people who provide an educational program and safe, happy care for your child.

The Childrens Services Support Team provide specialised resources and equipment to assist children with disabilities, and children from non English, Aboriginal and Torres Strait Islander backgrounds to access the Childrens Services.

The following details the level of service Council provides in each of the abovementioned areas:

Children aged 0 - 6 years

- Nine Long Day Care Centres providing 355 full time daily places.
- One Occasional Child Care Centres providing 29 daily occasional care places.
- One Occasional Child Care Centre providing 28 daily occasional care places on Wednesday, Thursday and Friday.

Children aged 5 - 12 years

- Five Before and After School Care Centres catering for 315 child places.
- Four Vacation Care Centres catering for 150 child places including one centre for children with special needs.

Children aged 0 - 12 years

Family Day Care Scheme with 628 effective full time children. This service is catered for by 88 Care Providers.

Promotion Of Services

Council has set itself objectives within its Management Plan to enhance the publication, issue and display of material promoting and informing the public of services and facilities available within the Campbelltown local government area. The program also provides persons of Non-English speaking backgrounds with literature and advice in their language of origin.

During the past year the following projects have been undertaken to promote the services and facilities provided by Council:

- The production and distribution of a quarterly community newsletter and an Annual Community Report outlining the services and facilities provided by Council to all residents of the City.
- Maintained a regular program of displays and exhibitions focusing on local products and services at the Quondong Visitor Centre.
- Developing opportunities for Council to improve and better define its support to community based groups involved in the provision of community facilities and services. These include:
 - Developing Campbelltown Interagency as a focal point for networking and dissemination of information
 - Plan and host the 1998 Agencies Information Day.
 - Support and develop proposals for the establishment of a Macarthur Regional Forum.
 - Promote and administer the Area Assistance Scheme in the Macarthur Region.
- The Annual Community Directory for 1998 was produced and distributed.
- Community Information display facility continued in the foyer of the Campbelltown City Library.
- A Community Calendar was produced and updated weekly. The calendar was circulated to Council departments and community groups.
- Provided an information service to businesses locating in the City about the availability and accessibility of services and facilities



Council Activities

Multicultural Services

The 1996 Census data showed 15.4% of the Campbelltown population were from a Non English Speaking Background. Significantly, the NESB population is increasingly representing a greater proportion of the overall population.

A trend within the NESB population is that most countries are represented in the population of Campbelltown. The Macarthur Migrant Resource Centre considers that there are about 103 different language or cultural groups.

This significant increase in cultural diversity has implications for Council in the delivery of services to ensure equitable service provision to the NESB community.

In responding to the needs of this rapidly growing population Council is reviewing its Local Ethnic Affairs Policy Statement (LEAPS) to ensure the ongoing improvement in the accessibility and appropriateness of all our services to residents of non-English speaking backgrounds.

Several initiatives have been implemented including dual handsets for access to the Telephone Interpreter Service. Council's staff who have a second language are being trained as Language aides, multi-lingual information is distributed and Council stationery carries a printed message in several languages on the back.

To assist and promote the cultural diversity of our City. Carnivale activities were held in Campbelltown from 19 September to 27 September 1997. Activities included a concert of Multicultural folk songs performed by Macarthur singers, with 120 people in attendance. A multicultural family picnic day was held in Koshigaya Park on September 27 with over 500 people in attendance.

According to the 1996 Census data approximately 4,000 Aboriginal and Torres Strait Islander people live in the Campbelltown area. ABS figures are not considered to reflect the true number of indigenous people in the area with local organisations putting the figure at somewhere between 8,000 and 10,000.

To provide a link between Council and the indigenous community the Campbelltown Local Government Aboriginal Advisory Committee was established in 1996.

The Committee over the past twelve months has further developed the co-operative process between Council and the Aboriginal community in Campbelltown. Initiatives undertaken by Council and the Committee included:

- Strengthened and enhanced the activities of the Local Government Aboriginal Advisory Committee and increased Council's participation in NAIDOC Week.
- Adoption of a Reconciliation Statement between Council and the local Aboriginal and Torres Strait Islander communities.
- Implemented a training program for all Council staff focusing on Aboriginal Cultural Awareness.
- Establishment of an Aboriginal collection within Council's Library Service.
- Program developed to improve the opportunities for the Aboriginal community to participate in creative workshops at the Art Gallery.
- A number of Aboriginal Craft and Art exhibitions and workshops were held at the Gallery during 1997/98.

A program of arts activities were held as part of Campbelltown's NAIDOC week celebrations through the Cultural Development program. The weeks activities commenced with an arts and information day at Campbelltown City Bicentennial Art Gallery where arts workshops, story telling and didgeridoo and dance performances were held.

The remainder of the program included Aboriginal arts and craft workshops, didgeridoo and dance workshops, and storytelling held at various locations throughout the City.

NAIDOC week involved the employment of an Aboriginal public programs assistant for a period of 8 weeks.



Council Activities

Legal Proceedings

The following is a summary of legal proceedings taken by or against Council during 1997/98. The summary includes the state of progress of each legal proceeding and if finalised the result together with details of costs and expenses paid or received by way of court settlements.

Health and Environmental Services

LP No.	Offence	Court Result	Status
3 to 5/97	3 offences under Food (General) Regulation	Convicted of one offence and fined \$400.00 plus \$51.00 costs, other two offences proved and discharged under 556A Crimes Act	Unpaid Warrant issued
6 to 8/97	3 offences under Food (General) Regulation	Convicted and fined \$1,500.00 plus \$403.00 costs	Paid
9 to 13/97	1 offence under Food Act and 4 offences under Food (General) Regulation	Convicted and fined \$2,500.00 plus \$755.00 costs	Paid
14 to 18/97	5 offences under Food (General) Regulation	Convicted and fined \$2,500.00 plus \$555.00 costs	Unpaid. Warrant issued
19/97	1 offence under Swimming Pool Act	Convicted and fined \$300.00 plus costs \$751.00	Payment by instalment \$1,000.00 received
20/97	1 offence under Noise Control Act	Matter withdrawn Defendant agreed to pay Councils costs of \$801.00	Payment by instalment \$400.00 received
21/97	1 offence under Swimming Pool Act	Convicted and fined \$500.00 plus \$351.00 costs	Unpaid Warrant issued
22 to 25/97	4 offences under the Public Health Act	Convicted and fined \$8,000.00 plus \$2,304.00 costs	Payment by instalment \$10,100.00 received
26/97	1 Offence under Dog Act	Convicted and fined \$300.00 plus \$351.00 costs. Fine and cost reduced to \$302.00 on appeal by defendant	Payment by instalment \$250.00 received
27/97	1 offence under Local Government Act Order 21	Convicted and fined \$500.00 plus \$351.00 costs	Unpaid Warrant issued
28 to 31/97	1 offence under Food Act and 3 offences under Food (General) Regulation	Convicted and fined \$5,500.00 plus \$1,427.00 costs	Payment by instalment \$5,000.00 received
32/97	1 offence under Food Act	Convicted and fined \$2,000.00 plus \$1,151.00 costs. Appeal listed for 10 December, 1998	Appeal by Defendant
33 & 34/97	2 offences under Food (General) Regulation	Convicted and fined \$1,000.00 plus \$402.00 costs	Payment by instalment \$1,300 received



Council Activities

Legal Proceedings - Health & Environmental Services

LP No.	Offence	Court Result	Status
35/97	1 offence under Food (General) Regulation	Convicted and fined \$500.00 plus \$351.00 costs	Unpaid referred to State Debt Recovery Office
36 to 45/97	1 offence under Food Act and 9 offences under Food (General) Regulation	2 matters withdrawn. Convicted of 8 offences and fined \$8,000.00 plus \$1,258.00 costs. Appeal listed for 9 October, 1998	Appeal by Defendant
46/97	1 offence under Food Act	Convicted and fined \$100.00 plus \$351.00 costs	Unpaid referred to State Debt Recovery Office
47/97	1 offence under Local Government Act Parking Provisions	Offence proved. Discharged under Section 556A Crimes Act. No fine or costs awarded.	Discharged
1 to 4/98	4 offences under Food (General) Regulation	Convicted and fined \$2,000.00 plus \$704.00 costs.	Paid
5/98	1 offence under Local Government Act Order 21	Convicted and fined \$1,500.00 plus \$551.00 costs.	Payment by instalment \$520.00 received
6/98	1 offence under Waste Minimisation Act, Order 21	Convicted and fined \$2,000.00 plus \$934.00 costs.	Payment by instalment \$840.00 received
7/98	1 Offence under Local Government Act, Order 21	Convicted and fined \$2000.00 plus \$551.00 costs.	Unpaid. Referred to State Debt Recovery Office
8/98	1 offence under Waste Minimisation Act	Offence proved. Discharged under 556A Crimes Act. No fine or costs awarded.	Discharged
9/98	1 offence under Local Government Act Parking Provisions	Convicted and fined \$60.00 plus \$40.00 costs.	Unpaid referred to State Debt Recovery Office
10 to 23/98	14 offences under Food (General) Regulation	2 matters withdrawn. Convicted of 12 offences and fined \$9,000.00 plus \$3236.00 costs	Unpaid referred to State Debt Recovery Office
24 to 37/98	14 offences under Food (General) Regulations	All matters withdrawn. Defendant agreed to pay Council's costs of \$2,046.00	Paid
38 to 42/98	1 offence under Food Act and 4 offences under Food (General) Regulation	Convicted and fined \$5,000.00 plus \$755.00 costs. Appeal listed for 9 October, 1998	Appeal by Defendant
43/98	1 offence under Food Act	Convicted and fined \$500.00 plus \$551.00 costs.	Unpaid. Referred to State Debt Recovery Office
44/98	1 offence under Local Government Act Order 21	No plea entered Adjourned for mention to 25 September, 1998	Adjourned
45/98	1 offence under Public Health Act	Convicted and fined \$500.00 plus \$551.00 costs	Payment by instalment \$300.00 received



Council Activities

Legal Proceedings - Health & Environment

LP No.	Offence	Court Result	Status
46/98	1 offence under Public Health Act	Convicted and fined \$500.00 plus \$301.00 costs	Payment by instalment \$400.00 received
47/98	1 offence under Public Health Act	Convicted and fined \$500.00 plus \$301.00 costs	Payment by instalment \$200.00 received
48/98	1 offence under Public Health Act	Matter withdrawn Defendant agreed to pay Councils costs of \$500.00	Paid
49/98	1 offence under Public Health Act	Convicted and fined \$500.00 plus \$551.00 costs	Payment by instalment \$150.00 received
50 to 54/98	5 offences under Food (General) Regulation	Convicted and fined \$2,500.00 plus \$755.00 costs	Unpaid. Referred to State Debt Recovery Office
55/98	1 offence under Food Act	Convicted and fined \$400.00 plus \$401.00 costs	Unpaid. Referred to State Debt Recovery Office
56 to 58/98	3 offences under Food (General) Regulation	Pleas of Not Guilty entered. Adjourned for hearing to 6 November, 1998	Adjourned
59 to 63/98	5 offences under Food (General) Regulation	No plea entered. Adjourned for mention to 9 October, 1998	Adjourned
64 to 68/98	5 Offences under Food (General) Regulation	Convicted and fined \$5,000.00 plus \$755.00 costs. Appeal listed for 9 October, 1998	Appeal by Defendant
69 to 76/98	1 offence under Food Act and 7 offences under Food (General) Regulation	Plea Not Guilty. Matters part heard, adjourned to 13 October, 1998	Adjourned
77 to 81/98	1 offence under Food Act and 4 offences under Food (General) Regulation	Plea Not Guilty. Matters part heard, adjourned to 13 October, 1998	Adjourned
82 to 91/98	10 offences under Food (General) Regulation	Convicted and fined \$3,500.00 plus \$1010.00 costs	Time allowed to pay until 2 October, 1998
Unresolved 1996/97 Legal Proceedings from previous report			
01/96	1 offence under Local Government Act Order 21	Convicted (on appeal by defendant) and fined \$450.00 plus \$2,551.00 costs.	Paid
30 to 36/96	3 offences under Food Act and 4 offences under Food (General) Regulation	Convicted (on appeal by defendant) and fined \$9,800.00 plus \$957.00 costs.	Time allowed to pay until 6 December, 1998



Council Activities

Legal Proceedings - Planning & Development

File No.	Status	Costs
F34772	<p>Illegal use of Lot 9 DP 785616, Gowan Place, Denham court for garaging storing and parking mini buses in conjunction with a bus hire business.</p> <p>The Court ordered that all buses and or minibuses be removed from the site and the sum of \$1500 be paid towards Council's costs.</p>	\$3,414.50
F65855	<p>Proposed development and subdivision application for the creation of 2 lots incorporating one existing dwelling and one new dwelling.</p> <p>Council refused the application on the grounds that the area of the lot was less than 700 sq.m., the access handle was of insufficient width and the erection of a double carport in the front of the existing dwelling would have a detrimental impact on the streetscape.</p> <p>The Court ordered that the appeal be dismissed and the Development Application for strata titling and erection of the integrated housing development be refused.</p>	\$11,953.68
F68438	<p>Unauthorised use of Lot 459 DP 261658 No 4 Hickory Place, Macquarie Fields. Storage of scrap metals, materials and waste papers. Summons issued and withdrawn. No further action after property cleaned up.</p>	\$554.20
F68485	<p>Unauthorised use of Lot 47 DP 29064 No 12 Annette Avenue, Ingleburn for the purpose of conducting security service. A subsequent DA was lodged and refused. An appeal to the Land and Environment Court was made and dismissed whereby orders were made by the Court restraining the owner from using the subject land for conducting a security service business.</p>	\$5,207.50
F63766	<p>Proposed medium density housing development at Lot 1 Dp 126774 No 56 Myee Road, Macquarie Fields. The applicant appealed to the Land and Environment Court against Council's refusal on three separate applications. The appeal on DA 91/97 for 13 two storey units was dismissed while the appeals for Da 2/96 and 3/96 were upheld.</p>	\$27,858.20
F72601	<p>The owners of Lot 101 DP 863700 Appin Road were summonsed to the Local Court for breach of Council's Tree Preservation policy. The matter was heard on 15 January 1998 where the owner was fined \$500 and court costs of \$51 on each summons.</p>	\$4,603.65

Legal Proceedings - Rate Recovery

Council incurred costs of \$39,821.40 in undertaking proceedings to recover outstanding rates



Council Activities

Year 2000 Project

Awareness Training

The General Manager, all Directors and all Managers attended a one day session which outlined what the Year 2000 (Y2K) problem is and the implications for Council. There was also an introduction to the NSW Government's "Year 2000 Business Risk Analysis" and several case studies were worked through.

Approximately 180 of Council's staff have attended a one-hour Y2K problem awareness session. The purpose of this session was to make the staff aware of the possible impact of the year 2000 problem.

Tony Poynton from Reality Check led all training sessions.

As a result of the management training day a Y2K project team was formed and reports to the General Manager. The project manager reports to MANEX every three weeks and a progress report has also been submitted to Council.

Project Statement

To ensure that Campbelltown City Council (CCC) will continue to operate in the year 2000 with minimal impact on its business from the year 2000 problem.

Project Objectives

- ◆ To identify those business functions at risk of failure as a result of the year 2000 problem
- ◆ To determine the likelihood of these impacts arising
- ◆ To identify critical business functions
- ◆ Develop and cost rectification strategies
- ◆ Develop and cost contingency plans
- ◆ Develop a project plan to address year 2000 problems.

Project Scope

The project is to consider all areas of Council business.

The project team is following the NSW Business Risk Assessment methodology and Tony Poynton is being used to review the progress of the project.

To date thirty-nine of Council's business functions have been identified as critical and these are: -

COMMUNITY AND CULTURAL SERVICES

- Maintain services to frail, aged & disabled
- Maintain Council's art works
- Provide a library lending service to Council & the community
- Provide information & reference services to Council & the community

CORPORATE SERVICES

- Issue and receipt of goods and services
- Raising and processing of purchase orders
- Support and maintenance of Council's hardware, software and data communications network
- Administration of file servers & data communications network
- Records management
- Telecommunications
- Administration support
- Risk management
- Revenue
- Payroll
- Accounts payable

ENGINEERING SERVICES

- Disaster Management
- Drainage
- Road pavement maintenance
- Road rejuvenation
- Road verge services
- Rubbish pick up
- Signs, line marking maintenance
- Yard security



Council Activities

HEALTH & ENVIRONMENTAL SERVICES

- Waste & recycling collection services
- Orphan waste incidents
- Inspections
- Animal control

PLANNING & DEVELOPMENT

- Registration of applications
- Assessment of applications
- Development & Building Construction Compliance & Inspections
- Engineering Design Certification
- Engineering Construction and Subdivision
- Environmental Planning & Policy
- LIS & Map Management
- Planning, Development & Building Certificate Issue

PROPERTY, PARKS & RECREATION

- Security
- Air Conditioner maintenance
- Glenquarie Town Centre
- Recreation Centres

These functions have been analysed to identify all the resources used in performing the function. Each resource has been further investigated to ascertain who is responsible for the on-going performance of that resource, if any support contracts are in place and if the resource could possibly be susceptible to Y2K problems.

Letters are now being prepared to send to suppliers asking for verification that their products are Y2K compliant.

Each resource that is not Y2K compliant will then be evaluated to decide what rectification strategy to implement (ie test, repair, replace, retire or risk).

Once these steps are concluded a plan will then be prepared outlining the cost and timing of the rectification process. It is envisaged that the rectification plan will be in place in October - November 1998.

Freedom of Information

Freedom of Information became operative from 1 July 1989. Under the terms of the Act, Council is required to publish statistical data in conjunction with its Annual Report.

Section A - FOI Requests	97/98	96/97
New Requests Received	8	4
Completed	8	3
Withdrawn	-	-
Total Processed	8	3
Unfinished	-	1

Section B - Completed Requests

Granted in Full	8	3
Granted in Part	-	-
Refused	-	-
Deferred	-	-

Section G - FOI Requests Refused

S25(1)(a) - Exempt	-	-
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Section H - Costs & Fees

All Completed Requests		
Processing Costs	1,890	1,400
Fees Received	280	120

Section J - Days to Process

0 - 21	8	3
25 - 35	-	-
Over 35	-	-

Section K - Processing Time

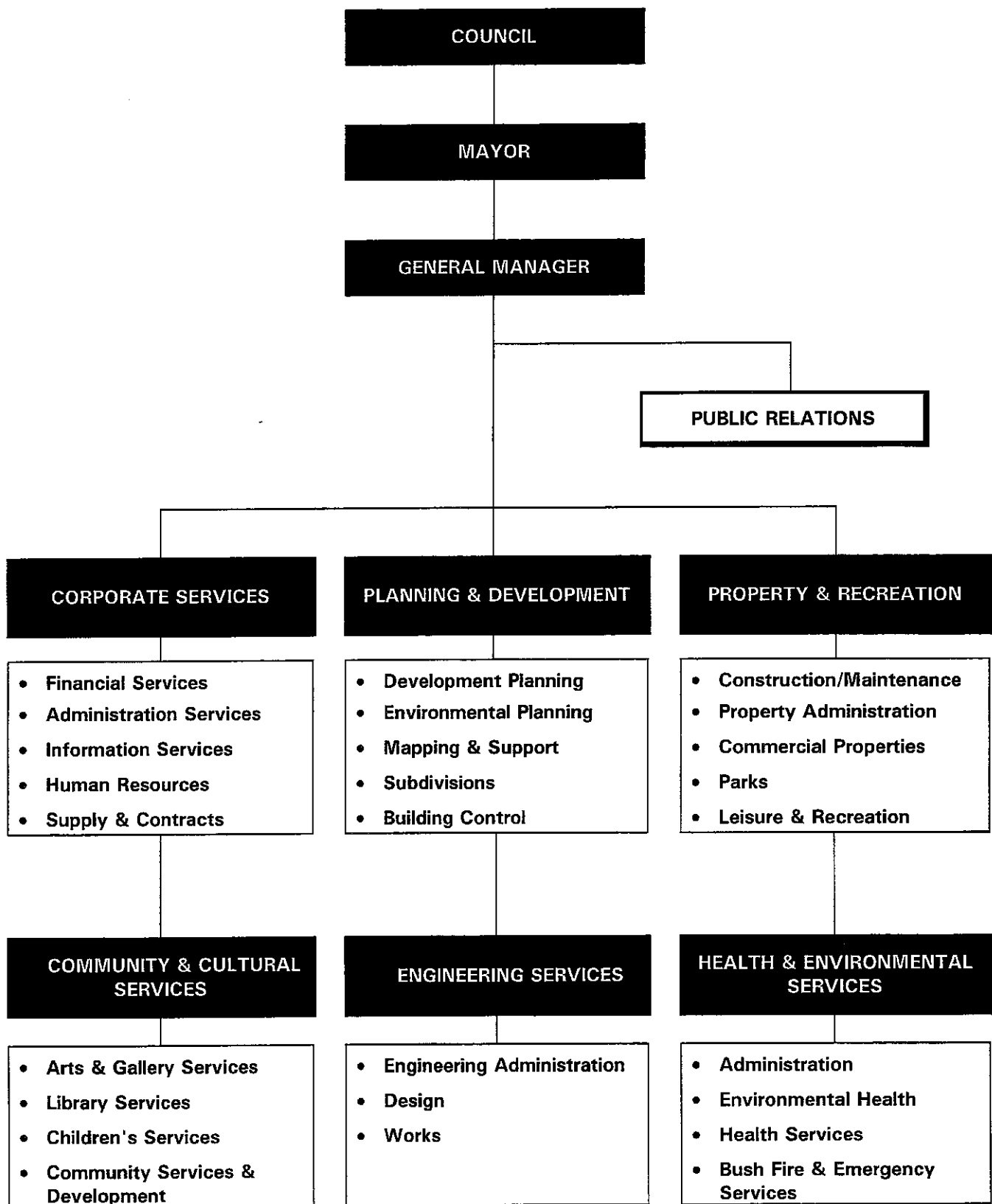
0 - 10 hours	7	1
11 - 20 hours	1	2
21 - 40 hours	-	-
Over 40 hours	-	-

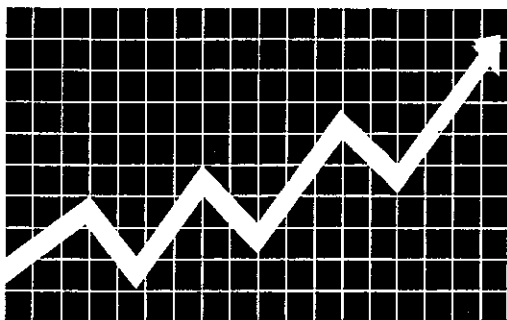
Section L - Reviews & Appeals

Internal Reviews	1	-
Ombudsman Reviews	-	-
District Court Appeals	-	-



Organisational Structure

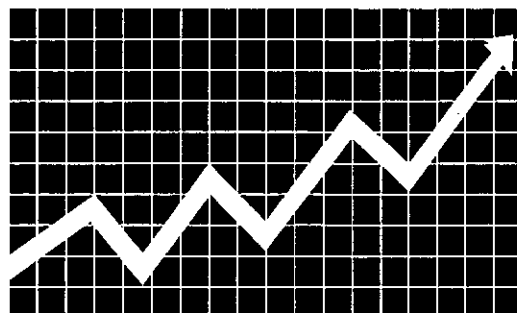




Financial Statements

and Reports

1997-1998



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**Financial Reports 1997-1998****INDEPENDENT AUDITOR'S REPORT
ON THE GENERAL PURPOSE FINANCIAL REPORT OF
CAMPBELLTOWN CITY COUNCIL****Scope**

We have audited the financial statements of Campbelltown City Council for the year ended 30 June 1998. The financial statements comprise the consolidated accounts of the economic entity being the Council and its controlled entities. The Council is responsible for the preparation and presentation of the financial statements and the information they contain. We have conducted an independent audit of these financial statements in order to express an opinion on them to the Council.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial statements are free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects the financial statements are presented fairly in accordance with applicable accounting standards and other mandatory professional reporting requirements and statutory requirements so as to present a view which is consistent with our understanding of the economic entity's financial position, the results of its operations and its cash flows.

The audit opinion expressed in this report has been formed on the above basis.

Unqualified Audit Opinion

In our opinion:

- (a) the Council's accounting records have been kept in accordance with the requirements of the Local Government Act 1993, Chapter 13, Part 3, Division 2; and
- (b) the Council's financial reports:
 - (i) have been prepared in accordance with the requirements of this Division; and
 - (ii) are consistent with the Council's accounting records; and
 - (iii) present fairly the Council's financial position, the results of its operations and cashflows; and
 - (iv) are in accordance with applicable Accounting Standards and other mandatory professional reporting requirements.
- (c) all information relevant to the conduct of the audit has been obtained; and
- (d) there are no material deficiencies in the accounting records or financial reports that have come to light in the course of the audit.

Alan Morse & Co

ALAN MORSE & CO
CHARTERED ACCOUNTANTS

GP McMahon
GP MCMAHON
PARTNER

Dated at Sydney on this 23rd day of October, 1998



Financial Reports 1997-1998



**INDEPENDENT AUDITOR'S REPORT
ON THE CONDUCT OF THE AUDIT OF
CAMPBELLTOWN CITY COUNCIL**

We have audited the financial reports of Campbelltown City Council for the financial year ended 30 June 1998. The financial reports include the general purpose consolidated accounts of the economic entity comprising the Council and its controlled entities. The Council is responsible for the preparation and presentation of the financial reports and the information they contain. We have conducted an independent audit of these financial reports in order to express an opinion on them to the Council.

In accordance with Section 417 (3) of the Local Government Act 1993 we submit our report on the conduct of the audit of Campbelltown City Council for the year ended 30 June 1998. Our unqualified audit report, which outlines the scope of our audit is attached to the general purpose financial statements and should be referred to in order to establish the context in which our comments are made.

1. Operating Results

As disclosed in Council's operating statement the year's operations resulted in an increase in net assets of \$8,113,000 (1997 - \$16,220,000).

Operating revenues for the year increased by \$1,902,000 to \$67,541,000, an increase of 2.9%. Operating expenses for the year increased by \$3,854,000 to \$68,785,000, an increase of 5.9%. Major items of note in the operating statement were:

- (i) Rates and Annual Charges - Income from this source increased by \$2,012,000 to \$40,459,000, an increase of 4.9%.
- (ii) Employee Costs - have increased by \$1,100,000. Apart from normal award increases, this years increase includes costs associated with redundancies following restructures within various departments.
- (iii) Depreciation and Amortisation - the increase of \$2,414,000 is the result largely of bringing to account for the first time depreciation on storm water drainage assets, capitalised as at 30 June 1997.
- (iv) Other Operating Expenses - within this expense group there have been increases and decreases across a wide variety of expenses, but in particular computer equipment and fees, security costs, street lighting charges, leasing costs etc.



Financial Reports 1997-1998

2. Financial Position

The Statement of Financial Position disclosed that for the year ended 30 June 1998, Council's net assets stood at \$590,260,000 (1997 - \$582,148,000)

Council's ability to operate effectively is largely governed by the amount of available cash. Note 6 to the accounts discloses total cash and investments of \$29,605,000. Of this amount \$21,893,000 is subject to external restrictions which require Council to utilise these funds for the purposes specified by the external funding bodies. \$4,645,000 is subject to internal restrictions for specific future purposes which may be altered at the discretion of Council, consistent with their management plan.

The unrestricted balance of \$3,067,000 (1997 - \$3,808,000) represents funds available to cover non-budgeted discretionary expenditure and meet short term cash flow requirements. Average cash outflows for operations and loan repayments, after allowing for the use of restricted funds, for the past 2 years were in excess of \$1,020,000 per week.

Effectively Council could be said to have little more than 3 weeks operational expenditure unrestricted, without utilising its overdraft.

Whilst there is no formula to determine what is the optimum level of unrestricted funds, a balance representing 5% of total operating expenses, excluding depreciation is a realistic target balance. On this basis Council's unrestricted funds balance is considered reasonable.

Overall the liquidity position of Council is sound but must continue to be managed effectively, particularly with regard to planning for future community needs.

Performance Indicators

1. The Current Ratio and Quick Assets ratio are measures of Council's liquidity that demonstrate Council's ability to satisfy obligations out of short-term and immediate asset balances.

Council's ratios of 1.10:1 and 1.04:1 respectively are considered quite acceptable though it is important to view these in conjunction with other performance indicators, and not in isolation.

2. The Debt Service Ratio indicates the proportion of Council's operating revenue that is committed to service debt. Whilst there is no definitive guide on what constitutes an acceptable ratio it is generally accepted that a ratio of less than 15% is considered reasonable. On this basis, Campbelltown City's ratio of 13.89% is satisfactory. Council will have to carefully assess its future borrowings programme to manage the risk in this area.
3. The Rate Coverage Ratio indicates the proportion of total revenue that is generated by rates. The ability of Council to meet community expectations in relation to services and the provision of facilities is directly influenced by the discretion it can exercise in the allocation of its resources. A high level of rate coverage should mean that Council would have more discretion over the allocation of funds, and also that a small increase in rates will yield a greater increase in total revenue. Conversely a high level of rate coverage may also indicate that Council is not extracting the full level of grant funding available.

Campbelltown City Council's ratio of 52.61% is slightly higher than prior years and is a reflection of the increasing maturity of the Council area.



Financial Reports 1997-1998

4. The rates outstanding percentage is a measure of management efficiency. Whilst prevailing economic conditions may influence Council's ability to collect revenue, the efficiency and application of collection procedures are still the largest determinant of this ratio.

Campbelltown City Council's 1998 ratio of 3.88% has continued the trend over the past few years of an increasing percentage. In the past 3 years, this ratio has increased by 45.86%. Whilst the ratio is acceptable, any further increases of this magnitude, could be of concern

Infrastructure Asset Recognition

Council has not recognised any value of land with road reserves in accordance with the extended transitional recognition arrangements. As review presently being undertaken by the PSASB on the principle of recognising land within the road reserve may result in Council having to bring the value of such land to account in a future period. This may significantly increase the value of Council's land assets.

Comparison of Actual and Budgeted Performance (Note 2)

Council's increase in net assets was \$8,113,000 compared with a budgeted increase of \$11,377,000.

The nature of this report does not lend itself to detailed analysis of individual budget variations, however the main reason for the variance is that actual grant income was less than originally budgeted.

Conclusion

- (a) Council's accounting records have been kept in a manner and form that facilitated the preparation of the general purpose financial reports and allowed proper and effective audit of these reports; and
- (b) all information relevant to the conduct of the audit has been obtained.

Alan Morse & Co

ALAN MORSE & CO
CHARTERED ACCOUNTANTS

Dated at Sydney on this 23rd day of October, 1998

GP McMahon
GP MCMAHON
PARTNER

Financial Reports 1997-1998



CAMPBELLTOWN CITY COUNCIL

FINANCIAL REPORTS

*Statement under Section 413 (2)(c) of
The Local Government Act 1993*

1. *It is the opinion of the Council that the Financial Reports for the period 1 July 1997 to 30 June 1998 :*
 - a) *have been drawn up in accordance with:*
 - *The Local Government Act 1993 and Regulations*
 - *The Local Government Code of Accounting Practice and Financial Reporting*
 - *The Australian Accounting Standards and Statements of Accounting Concepts.*
 - b) *they fairly present the Council's financial position and operating result for the period; and*
 - c) *they are in accordance with Council's accounting and other records.*
2. *We know of nothing that would make the financial reports for the period 1 July 1997 - 30 June 1998 false or misleading in any way.*

Handwritten signature of the Mayor.

MAYOR

2 September 1998

Handwritten signature of a Councillor.

COUNCILLOR

2 September 1998

Handwritten signature of the Acting General Manager.

ACTING GENERAL MANAGER

2 September 1998

Handwritten signature of the Responsible Accounting Officer.

RESPONSIBLE ACCOUNTING OFFICER

2 September 1998



Financial Reports 1997-1998

Report of Operations

Organisational Structure

Council has continued to review its organisational structure in the 1997/98 financial year implementing structural reform in meeting the customer focus identified in the Management Plan developed by the staff, elected representatives and community.

Local Government Act 1993

A new Local Government Act was proclaimed by the New South Wales Government with effect from 1 July 1993. Transitional provisions were made for the phasing of the changes from a calendar to a fiscal year and other matters such as assets recognition etc.

Operating Results

The 1997/98 operating result in this report reflects activities for the year from 1 July 1997 to 30 June 1998.

End of Year Result

The operational results for the 1997/98 financial year produced a surplus of \$8.11 million compared to an original budget of \$11.37 million. The contributing variances were decreases in income of \$4 million in grants; increase in expenditure of \$4 million in contractors offset by a reduction in other expenses of \$3.8 million and over provision of depreciation by \$2.5 million.

Movements in Equity

Council increased equity in the 1997/98 financial year by an amount of \$8.1 million, made up of an operational surplus of \$8.1 million.

Cash Flow

Council increased its cash position at the end of the reporting period for a total of \$29.605 million cash on hand. Cash was received from operating activities amounting to \$76.1 million; investing activities \$2.2 million and cash received from financing activities of \$7.4 million while cash was applied to operating activities amounting to \$58.9 million, investment activities amounting to \$20.08 million and financing activities \$5.13 million.

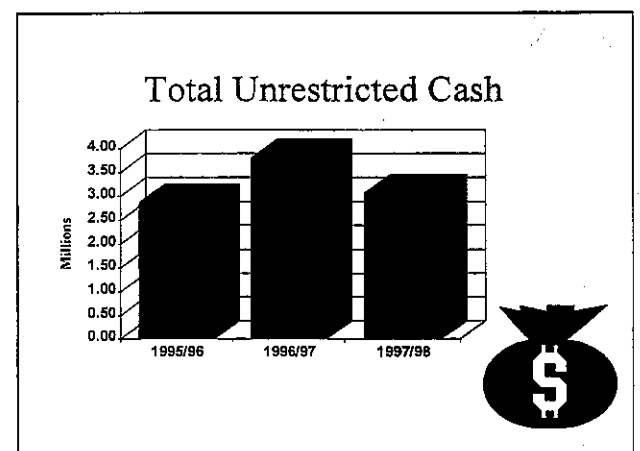
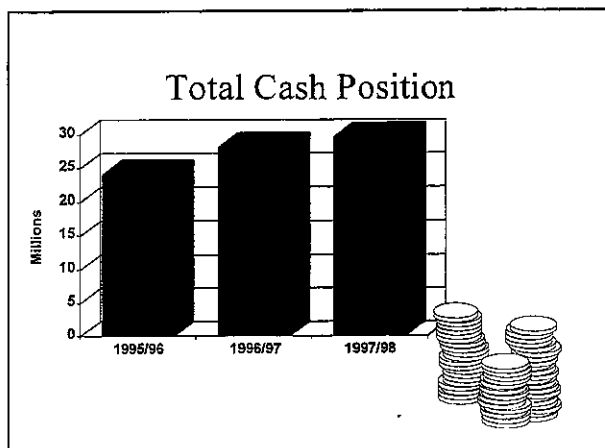
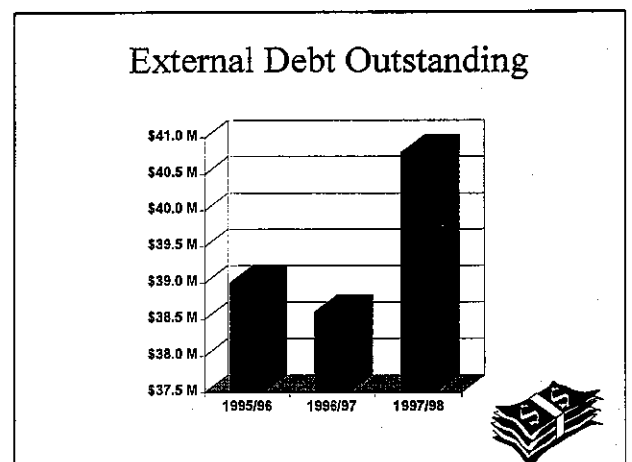
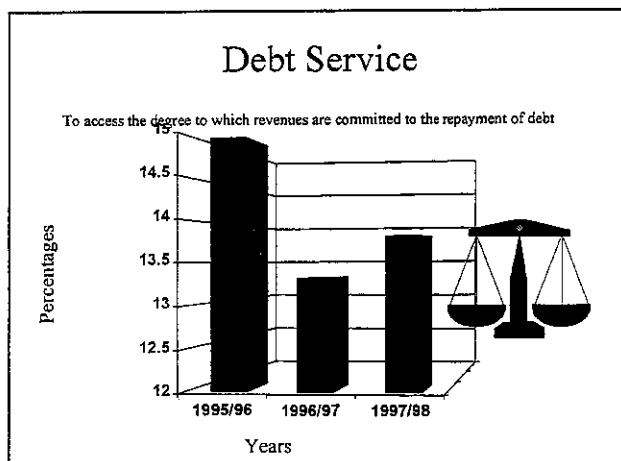
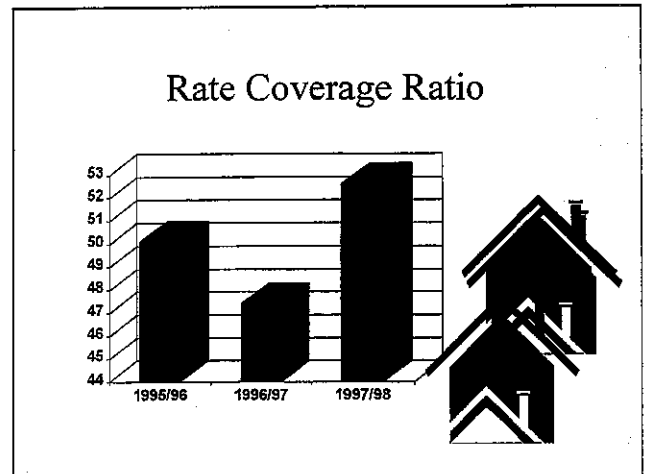
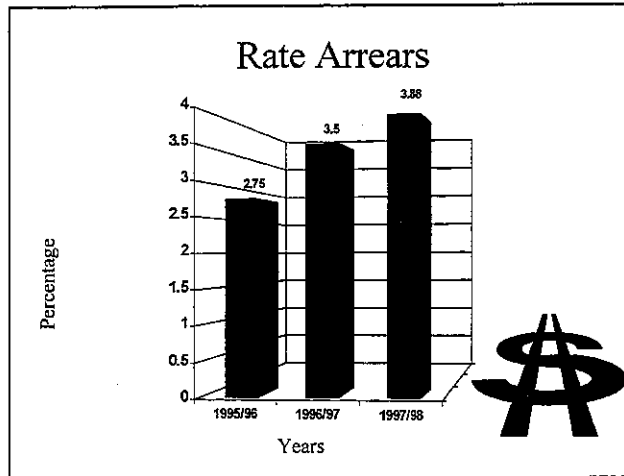
AAS27 Financial Reporting by Local Government

The new Local Government Act adopted Australian Accounting Standard 27 and other such standards as issued by the Australian Accounting Research Foundation on behalf of the Australian Society of Certified Practising Accountants and the Institute of Chartered Accountants of Australia under the titles "Statement of Accounting Concepts and Accounting Standards". The General Purpose Financial Reports are prepared in accordance with the Australian Accounting Standards other than AAS 16 "Financial Reporting by Segments" and AAS 22 "Related Party Disclosures".

Financial Reports 1997-1998



Report of Operations





Financial Reports 1997-1998

Operating Statement

	Notes	Actual 1997/98 \$'000	Budget 1997/98 \$'000	Actual 1996/97 \$'000
OPERATING REVENUES				
Rates & Annual Charges	3(a)	40,459	40,160	38,447
User Charges & Fees	3(b)	10,095	11,850	9,544
Interest	3(c)	1,376	1,044	1,877
Grants & Contributions provided for operating purposes	3(e&f)	15,032	14,217	15,040
Other operating revenues	3(d)	579	377	731
TOTAL OPERATING REVENUES		<u>67,541</u>	<u>67,648</u>	<u>65,639</u>
OPERATING EXPENSES				
Employee costs	4(a)	27,953	27,526	26,853
Materials & Contracts		10,790	6,153	11,476
Interest Charges	4(b)	2,946	3,013	3,183
Depreciation and Amortisation	4(c)	10,097	12,651	7,683
Other operating expenses	4(d)	16,999	20,724	15,736
TOTAL OPERATING EXPENSES		<u>68,785</u>	<u>70,067</u>	<u>64,931</u>
OPERATING RESULT BEFORE CAPITAL AMOUNTS		<u>(1,244)</u>	<u>(2,419)</u>	<u>708</u>
Grants & Contributions provided for capital purposes	3(e&f)	8,970	13,796	11,069
Net gain/(loss) on disposal of assets	5	387	0	4,443
CHANGE IN NET ASSETS BEFORE ABNORMAL ITEMS		<u>8,113</u>	<u>11,377</u>	<u>16,220</u>
Abnormal items		<u>0</u>	<u>0</u>	<u>0</u>
CHANGE IN NET ASSETS BEFORE EXTRAORDINARY ITEMS		<u>8,113</u>	<u>11,377</u>	<u>16,220</u>
Extraordinary items		<u>0</u>	<u>0</u>	<u>0</u>
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS		<u>8,113</u>	<u>11,377</u>	<u>16,220</u>

Financial Reports 1997-1998**Statement of Financial Position**

		<i>Actual</i> 1997/98 \$'000	<i>Actual</i> 1996/97 \$'000
	<i>Notes</i>		
CURRENT ASSETS			
Cash on hand and at bank	6	225	80
Investments	6	29,380	28,057
Receivables	7	2,940	2,860
Inventories	8	711	882
Real Estate Assets held for resale	8	0	0
Other	8	128	246
TOTAL CURRENT ASSETS		33,384	32,125
CURRENT LIABILITIES			
Bank overdraft	11	0	0
Creditors	10	4,889	5,665
Provisions	10	4,093	3,784
Borrowings	10	6,045	5,132
TOTAL CURRENT LIABILITIES		15,027	14,581
NET CURRENT ASSETS		18,357	17,544
NON-CURRENT ASSETS			
Investments	6	0	0
Receivables	7	217	257
Real Estate Assets held for resale	8	4,732	4,732
Property, Plant and Equipment	9	608,106	599,101
Other	8	0	0
TOTAL NON-CURRENT ASSETS		613,055	604,090
NON-CURRENT LIABILITIES			
Creditors	10	160	0
Provisions	10	6,167	6,016
Borrowings	10	34,825	33,470
TOTAL NON-CURRENT LIABILITIES		41,152	39,486
NET ASSETS		590,260	582,148
EQUITY			
Accumulated surplus		590,260	582,148
Asset revaluation reserve			
TOTAL EQUITY		590,260	582,148



Financial Reports 1997-1998

Statement of Changes in Equity

	<i>Total</i>		<i>Accumulated Surplus</i>		<i>Asset Revaluation Reserve</i>	
	<i>Actual 1997/98 \$'000</i>	<i>Actual 1996/97 \$'000</i>	<i>Actual 1997/98 \$'000</i>	<i>Actual 1996/97 \$'000</i>	<i>Actual 1997/98 \$'000</i>	<i>Actual 1996/97 \$'000</i>
<i>Balance at the beginning of the reporting period</i>	582,147	395,086	582,147	395,086	0	0
<i>Change in net assets resulting from operations</i>	8,113	16,220	8,113	16,220	0	0
<i>Adjustment due to recognition of assets during the transitional provisions (AAS27)</i>	0	170,841	0	170,841	0	0
<i>Other Adjustments (Specify)</i>	0	0	0	0	0	0
<i>Transfer to asset revaluation reserve</i>	0	0	0	0	0	0
<i>Transfer from asset revaluation reserve</i>	0	0	0	0	0	0
<i>Balance at end of the reporting period</i>	590,260	582,147	590,260	582,147	0	0

Financial Reports 1997-1998**Statement of Cash Flow**

	Notes	Actual 1997/98 \$'000	Actual 1996/97 \$'000
CASH FLOWS FROM OPERATING ACTIVITIES			
<u>Receipts:</u>			
Receipts from rates & annual charges		40,307	38,304
Receipts from user charges & fees		10,235	9,045
Interest received		1,398	1,837
Grants and Contributions		23,549	22,267
Other operating receipts		579	731
<u>Payments:</u>			
Payments to employees		(27,494)	(26,376)
Payments for materials & contracts		(11,577)	(9,910)
Payments of Interest		(2,967)	(3,202)
Other operating payments		(16,979)	(15,705)
Net cash provided by (or used in) operating activities	11(b)	17,051	16,991
CASH FLOWS FROM INVESTING ACTIVITIES			
<u>Receipts:</u>			
Proceeds from sale of investments			
Proceeds from sale of real estate assets		0	4,140
Proceeds from sale of assets		2,199	3,625
Other proceeds		39	15
<u>Payments:</u>			
Purchase of investments		0	0
Purchase of assets		(20,089)	(20,081)
Other payments		0	0
Net cash provided by (or used in) investing activities		(17,851)	(12,301)
CASH FLOWS FROM FINANCING ACTIVITIES			
<u>Receipts:</u>			
Proceeds from borrowings and advances		7,400	4,500
Other proceeds		0	0
<u>Payments:</u>			
Repayments of borrowing and advances		(5,132)	(4,898)
Repayments of lease liabilities		0	0
Other payments		0	0
Net cash provided by (or used in) financing activities		2,268	(398)
Net increase/(decrease) in cash held		1,468	4,292
Cash at beginning of reporting period	11(a)	28,137	23,845
Cash at end of reporting period	11(a)	29,605	28,137



Financial Reports 1997-1998

Note 1 - Statement Of Significant Accounting Policies

A The Local
Government
Reporting
Entity

1. Controlled Entities

The Consolidated Financial Statements incorporate the assets and liabilities of all entities controlled by Campbelltown City Council as at 30 June 1998 and the results of all controlled entities for that financial period. The funds and other entities by which Council controls resources to carry out its finances are required to be consolidated and have been included in the Financial Statement forming part of this report.

Council has only one fund being the **General Fund**. Therefore, in the process of reporting as a single unit, all transactions and balances between entities (for example: loans and transfers between funds) have been eliminated.

Where control of an entity is obtained during the financial year, its results are included in the Consolidated Operating Statement from the date on which control commenced. Where control of an entity ceases during the financial year, its results are included for that part of the year during which control existed.

2. Trust Fund

Council is required under the Local Government Act to maintain a separate and distinct trust fund to account for all monies and property received by the Council in trust which must be applied only for the purposes of or in accordance with the trusts relating to those monies.

A separate statement of monies held in the trust fund is available for inspection at the Council's office by any person free of cost.

B Basis of
Accounting

The Financial Statements have been prepared as a general purpose financial report in accordance with Australian Accounting Standards, the Statements of Accounting Concepts, requirements of the Local Government Act, the Local Government Code of Accounting Practice and Financial Reporting and the Local Government Asset Accounting Manual. It has been prepared on the accrual basis of accounting.

Except for assets which are at current cost valuation, the report has been prepared in accordance with this historical cost convention.

Accounting policies adopted for the reporting period are consistent with those of the previous reporting period except where otherwise indicated.

C Rates

The rating period and reporting period for the Council coincide and, accordingly, all rates levied for the year are recognised as revenues. Uncollected rates are recognised as receivables after allowing for amounts due from unknown owners and postponed rates in accordance with the requirements of the Local Government Act.

Financial Reports 1997-1998**Note 1 - (Cont'd)**

D Grants,
Contributions
and Donations

Grants, donations and other contributions are recognised as revenues when the Council obtains control over the assets comprising the contributions. Control over granted assets is normally obtained upon their receipt or upon prior notification that a grant has been secured.

Unreceived contributions over which the Council has control are recognised as receivables.

Where contributions recognised as revenues during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the nature of and amounts pertaining to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of contributions recognised as revenues in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

E Contributions
Under
Section 94
of the
Environmental
Planning and
Assessment
Act 1979

The Council has obligations to provide facilities from contributions required from developers under the provisions of S94 of the Environmental Planning & Assessment Act 1979. Contributions received each year are required to be held as restricted assets until used for the purposes designated in formal contributions plans.

Amounts may be expended only for the purposes for which the contributions were required, but the Council may, within each area of benefit, apply contributions according to the priorities established in the relevant contributions plans and accompanying works schedules.

The following contribution plans have been adopted by the Council and are available for public inspection free of cost:

Contribution Plan No. 1 - Neighbourhoods of Blairmount, Eagle Vale, Eschol Park, Kearns and Raby

Contribution Plan No. 2 - Neighbourhoods of Ambarvale, Rosemeadow, Glen Alpine and St Helens Park

Contribution Plan No. 3 - Bow Bowling Neighbourhood

Contribution Plan No. 4 - Kilbride Aged and Disabled Persons Community Facilities

The Council also holds contributions obtained prior to the requirement to have contributions plans in place. These moneys must be applied only for purposes for which they were obtained.

**Financial Reports 1997-1998****Note 1- (Cont'd)****F Property, Plant
and Equipment****(i) Transitional Provisions**

Except for land under roads, infrastructure assets acquired or constructed prior to 1 January 1993 are required to be capitalised in the accounts on a "staged" basis as set out below:

1994/95	All assets except Transport and Communication Assets and Drainage Assets
1995/96	Transport and Communication Assets
1996/97	Drainage Assets

All non-current assets purchased or constructed since 1 January 1993 have been capitalised as soon as the asset is held "ready for use". The initial recognition of existing non-current assets has resulted in an increase to non-current assets and accumulated surplus.

(ii) Materiality

For assets capitalised since 1 January 1993, the following rules of materiality have been applied where the asset has an economic life which is determined to be longer than one year:

Plant and Equipment	Capitalise if value > \$1000
Office Equipment	Capitalise if value > \$1000
Furniture & Fittings	Capitalise if value > \$1000
Land	
Council land	Capitalise
Open space	Capitalise
Land under roads	Capitalise
Buildings	
Construction/extensions	Capitalise
Renovations	Capitalise if value > \$1000
Other structures	Capitalise if value > \$1000
Roads, bridges, footpaths	
Construction/reconstruction	Capitalise
Reseal/resheet/major repairs	Capitalise

(iii) Valuation

The Council is exempted from the "Recoverable Amount Test" under the provision of paragraph 30 of AAS 10.

Community assets and leased assets brought to account for the first time are valued at the current cost less accumulated depreciation as at the date of recognition (refer note 1(F)(i)).

Financial Reports 1997-1998

Property, Plant and
Equipment
(contd)

Note 1 - (Cont'd)

Assets are revalued every five years from the date of recognition. Operating assets are valued at their historical cost less accumulated depreciation. Acquisitions after the date of valuation are carried at an acquisition cost which materially equates to current cost. Current cost in relation to an asset means the cost measured by reference to the lowest cost at which the gross service potential of that asset could currently be obtained in the normal course of business.

(1) Plant & Equipment, Office Equipment, Furniture & Fittings

Valuations of these asset categories are based on historical cost subject to the materiality thresholds described in Note 1(F)(ii).

(2) Rateable Land

All rateable land is valued by the Valuer General. The last valuation which has since been adjusted for additional rateable properties took place in 1994.

(3) Non Rateable Land

All non rateable land has been valued by the Valuer General's Office in accordance with Section 6A of the Valuation Land Act 1916, Number 2 as amended. The Valuer General's Office has confirmed that the valuations that he supplies using a base date take into consideration evidence of sales of land in the locality at or around the base date of the valuations. This basis is consistent with that used by the Valuer General when valuing other Council properties.

(4) Real Estate Assets held for Resale

Assets purchased for development and/or resale are valued at the lower of cost or net realisable value. Cost includes the costs of acquisition, development and interest incurred on financing of that acquisition and development and interest and other holding charges up to the time of sale. The amount by which cost exceeds the net realisable value has been recognised as an expense.

Revenues arising from the sale of property are recognised in the operating statement when all conditions of the contract have been fulfilled.

(5) Depreciation of Non-Current Assets

With the exception of assets acquired/constructed prior to 1 January 1993, all assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the service potential embodied in those assets. Infrastructure assets are not depreciated in the year of completion.

**Financial Reports 1997-1998****Property, Plant
and Equipment**
(contd)**Note 1- (Cont'd)**

Depreciation is recognised on a straight-line basis using a standard range of rates for the local government industry which are reviewed annually. Major depreciation periods are:

Buildings	50 years
Vehicles	5 years
Earthmoving Equipment	6 years
Office Equipment	10 years
Roads	100 years
Concrete Bridges	100 years

Except for land under roads, infrastructure assets acquired or constructed prior to 1 January 1993 have now been recognised as assets of the Council.

G Investments

Investments are recognised at cost, and have been made in the form of interest bearing securities approved by the Local Government Powers of Investment Act and Council's adopted Investment Strategies. Interest revenues are recognised as they accrue.

Council has a number of restricted investments to meet specific commitments for future expenditure and has established special policies in respect of the following:

- (i) **Plant Replacement** - the surplus on plant hire, if any, is set aside to assist in financing acquisitions of significant items of plant.
- (ii) **Development Activities** - the profits on Council's entrepreneurial activities are set aside prior to its investment for community works and services in accordance with Council's policy.
- (iii) **Employees' Leave Entitlements** - Council has set aside funds to meet a portion of its liability for employees' leave entitlement.
- (iv) **Child Care Centres** - any surplus funds from the operations of the Child Care Centres are set aside to finance major improvements to the Centres and to cover any deficits incurred in future years.
- (v) **Committed Works** - each year, following the completion of the Financial Statements, Council has considered a report on revoted allocations for works that were not completed during the previous year. The value of these works funded from revenue needs to be set aside as cash.
- (vi) **Insurance** - Council has previously considered a major report from its Risk Management Consultant and one of the recommendations adopted by Council was that an examination take place into the feasibility of Council obtaining a Self Insurance Licence for Workers' Compensation.

Financial Reports 1997-1998**Note 1 - (Cont'd)**
**Investments
(contd)**

- (vii) **Garbage** - Council has set aside the surplus from the garbage operation in accordance with the requirements of the Domestic Waste Management requirements set by the Department of Local Government and Council's policies. These funds are being used to address the ongoing problems of landfill being experienced within all Metropolitan Councils and to increase the participation in recycling under Council's new Waste Management Service which commenced on 1 October 1996.
- (viii) **Golf Course Plant** - Council owns the Campbelltown Golf Course. Under the terms of the lease to the Campbelltown Golf Club, Council is required to set aside certain funds to assist the Club in the replacement of Plant and Machinery to maintain the course.
- (ix) **Sinking Funds** - council has a number of interest only loans where the principal is not due to be repaid until the loan matures. Council has a policy of setting aside sufficient funds over the term of the loan to reduce the financial burden in the reporting period that the loan is due.

**H Employee
Entitlements
Liability**

Council's total liability that has accrued for employees' entitlements at the 30 June 1998 was \$10.26 million. The distribution of this amount in the various categories is presented in Note 10.

Asset

Council has an internal restriction of \$995,000 in the funding of this liability. Council's objective is to set aside funds for this provision to fund the liability of all employees who have attained the age of 55 and over.

Council has made an allocation in the 1998/99 Budget of \$0.5 million to bring the reserve up to its correct level. Redundancies incurred in 1997/98 through restructuring have depleted the reserve to this current level.

Calculation

The service value of employees with less than 10 years service has been inflated by an estimated increase in the remuneration rate over the next 9 years which has been estimated to be 3% per annum.

The inflated liability has then been discounted back to present value using the Commonwealth Government 10 year bond rate of 5.57% advised by the Department of Local Government.

There has been also a probability factor included within this calculation which has been based on the employment history taken from three of the previous 5 years. The weighted average of these years have then been taken in calculating a probability factor.

**Financial Reports 1997-1998****Note 1- (Cont'd)****Employee
Entitlements
Liability (contd)**

All employees who have reached 10 years service have been calculated at current rates of pay.

Council's liability has been apportioned between current and non current - the current provision being the entitlement due in the next 12 months.

I Leasing Finance

Leases of plant and equipment under which Council assumes substantially all the risks and benefits of ownership are classified as finance leases. Other leases are classified as operating leases. Payments made under operating leases are charged against income in equal instalments over the accounting periods covered by the lease term.

With the continuing reduction in loan allocations, Council has utilised operating leases to fund the acquisition of various items of plant and equipment. Lease payments are charged to expense over the lease term. Details of Council's commitments are set out in Note 12.

Lease liabilities are allocated between current and non-current components. The principal component of lease payments due on or before the end of the succeeding year is disclosed as a current liability, and the remainder of the lease liability is disclosed as a non-current liability.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

**J Inventories
(apart from
real estate)**

Inventories held in respect of business undertakings have been valued at the lower of cost or net realisable value. Inventories held in respect of non-business undertakings have been valued at cost subject to adjustment for loss of service potential. In both cases, costs have been assigned to particular inventory items by the average cost method.

**K Provision for
Doubtful Debts**

Provision is made for amounts receivable from ratepayers and other debtors which are considered doubtful of recovery. In assessing the likelihood of recovery, Council takes into account appropriate statutory provisions available to it for the recovery of rates and charges.

**L Monetary
Amount**

Amounts shown in the financial statements are rounded to the nearest one thousand dollars.

**M Budget
Information**

Note 2(a) provides budget information of revenues and expenditures of each of the major activities of the Council. Budget figures represented are those approved by Council at the beginning of the financial year and do not reflect Council approved variations throughout the year.

Financial Reports 1997-1998



Note 1 - (Cont'd)

N Financial Instruments

AAS 33 - "Presentation & Disclosure of Financial Instruments" has recently been released and is operative for all financial years ending on or after 31 December 1997. This standard:

Establishes rules for the classification of financial instruments as debt or equity;

Extends the existing rules of 'set off'; and

Sets out detailed disclosure requirements on financial instruments.

Council has adopted all of the new disclosure requirements required by AAS 33 and is detailed in Note 15.

O Borrowings

Loans are carried at their principal amounts, which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period it became due and is recorded as part of other creditors.

P Creditors and Other Current Liabilities

Creditors and other current liabilities are amounts due to external parties for the purchase of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after initial recognition. Interest is not payable on these.



Financial Reports 1997-1998

Note 2(a) - Functions

Revenues, Expenses and Assets have been directly attributed to the following Functions/Activities. Details of those Functions/Activities are provided.													
FUNCTIONS/ACTIVITIES	REVENUES			EXPENSES			OPERATING RESULTS			GRANTS INCLUDED IN REVENUES		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	Budget 1997/98 \$'000	Actual 1997/98 \$'000	Actual 1996/97 \$'000	Budget 1997/98 \$'000	Actual 1997/98 \$'000	Actual 1996/97 \$'000	Budget 1997/98 \$'000	Actual 1997/98 \$'000	Actual 1996/97 \$'000	Actual 1997/98 \$'000	Actual 1996/97 \$'000	Actual 1997/98 \$'000	Actual 1996/97 \$'000
Administration	(745)	(820)	(1,053)	9,566	12,877	11,892	8,821	12,057	10,839	0	0	50,556	48,548
Public Order & Safety	(742)	(1,044)	(836)	2,046	2,087	1,879	1,304	1,043	1,043	(848)	(604)	2,098	1,834
Health	(238)	(242)	(347)	1,192	1,248	1,100	954	1,006	753	0	0	548	399
Community Services & Education	(5,939)	(5,745)	(6,039)	7,860	7,520	7,249	1,921	1,775	1,210	(4,116)	(4,246)	8,255	8,217
Housing & Community Amenities	(14,765)	(9,081)	(10,250)	19,530	15,250	12,529	4,765	6,169	2,279	(387)	(865)	181,895	182,938
Water Supplies	0	0	0	0	0	0	0	0	0	0	0	0	0
Sewerage Services	0	0	0	0	0	0	0	0	0	0	0	0	0
Recreation & Culture	(5,849)	(9,308)	(6,585)	15,989	14,924	15,131	10,140	5,616	8,546	(5,631)	(531)	132,162	138,388
Fuel & Energy	0	0	0	0	0	0	0	0	0	0	0	0	0
Mining, Manufacturing & Construction	(968)	(959)	(969)	386	380	386	(582)	(579)	(583)	0	0	0	0
Transport & Communication	(8,243)	(5,190)	(10,497)	11,498	12,313	12,996	3,253	7,123	2,499	(4,202)	(6,698)	246,431	245,329
Economic Affairs	(3,304)	(3,278)	(4,522)	2,000	2,185	1,769	(1,304)	(1,093)	(2,753)	0	0	24,494	20,542
TOTALS	(40,795)	(35,667)	(41,098)	70,067	68,784	64,931	29,272	33,117	23,833	(15,184)	(12,944)	646,439	636,215
FUNCTIONS/ACTIVITIES													
GENERAL PURPOSE	(40,649)	(41,230)	(40,053)	0	0	0	(40,649)	(41,230)	(40,053)	(7,619)	(7,525)	0	0
REVENUES													
TOTALS	(81,444)	(76,897)	(81,151)	70,067	68,784	64,931	(11,377)	(8,113)	(16,220)	(22,803)	(20,469)	646,439	636,215

Financial Reports 1997-1998



Note 2 (b) - Component of Functions

The activities relating to the Council's functions reported in Note 2(a) are as follows:

ADMINISTRATION

Corporate Support, Engineering and Works, Other Support Services.

PUBLIC ORDER & SAFETY

Fire Protection, Animal Control, Enforcement of Local Government Regulations, Emergency Services.

HEALTH

Administration and Inspection, Immunisations, Food Control, Noxious Plants, Health Centres.

COMMUNITY SERVICES & EDUCATION

Administration, Family Day Care, Child Care, Youth Services, Other Families and Children, Aged and Disabled, Migrant Services, Aboriginal Services, Other Community Services, Education.

HOUSING & COMMUNITY AMENITIES

Housing, Town Planning, Domestic Waste Management Services, Street Cleaning, Other Sanitation and Garbage, Urban Stormwater Drainage, Environmental Protection, Public Conveniences, Other Community Amenities.

RECREATION & CULTURE

Public Libraries, Art Galleries, Community Centres, Public Halls, Swimming Pools, Sporting Grounds, Parks and Gardens, Other Sport and Recreation.

MINING, MANUFACTURING & CONSTRUCTION

Building Control, Quarries.

TRANSPORT & COMMUNICATION

Urban Roads, Sealed Rural Roads, Unsealed Rural Roads, Bridges, Footpaths, Parking Areas, Bus Shelters and Services, Street Lighting.

ECONOMIC AFFAIRS

Tourism & Area Promotion, Industrial Development Promotion, Real Estate Development, Other Business Undertakings.

**Financial Reports 1997-1998****Note 3 - Operating Revenues**

	<i>Actual 1997/98 (\$'000)</i>	<i>Actual 1996/97 (\$'000)</i>
(a) RATES & ANNUAL CHARGES		
<u>Ordinary Rates</u>		
<i>Residential</i>	17,295	16,269
<i>Farmland</i>	213	195
<i>Mining</i>	0	0
<i>Busines</i>	4,872	4,851
<i>Total Ordinary Rates</i>	<u>22,380</u>	<u>21,315</u>
<u>Special Rates</u>		
<i>Water Supplies</i>	0	0
<i>Sewerage Services</i>	0	0
<i>Drainage</i>	0	0
<i>Town Improvement</i>	0	0
<i>Parking</i>	1,124	1,099
<i>Mainstreet</i>	0	0
<i>Tourism</i>	0	0
<i>Other</i>	8,880	8,572
<i>Total Special Rates</i>	<u>10,004</u>	<u>9,671</u>
<u>Annual Charges (pursuant to s.496 & s.501)</u>		
<i>Domestic Waste Management Services</i>	7,924	7,302
<i>Water Supply Services</i>	0	0
<i>Sewerage Services</i>	0	0
<i>Drainage Services</i>	0	0
<i>Waste Management Services (not domestic)</i>	0	0
<i>Other - Ex Gratia</i>	151	159
<i>Total Annual Charges</i>	<u>8,075</u>	<u>7,461</u>
<i>Total Rates and Annual Charges</i>	<u><u>40,459</u></u>	<u><u>38,447</u></u>

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Note 3 - Operating Revenues

	Actual 1997/98 (\$'000)	Actual 1996/97 (\$'000)
(b) USER CHARGES & FEES		
<u>User Charges (pursuant to S.502)</u>		
Domestic Waste Management Services	0	0
Water Supply Services	0	0
Drainage Services	0	0
Waste Management Services (not domestic)	0	0
Sullage	36	39
Other: Hire of Council Facilities	2,799	2,568
Child Care Fees	1,551	1,353
Property Rented	2,717	2,679
Other	0	0
Total User Charges	7,103	6,639
<u>Fees</u>		
Regulatory/Statutory Fees	1,367	1,300
Discretionary Fees - Gas Sales	0	0
Discretionary Fees - Abattoir Sales	0	0
Discretionary Fees - RTA Charges	0	2
Discretionary Fees - Private Works	19	28
Discretionary Fees - s.611	102	99
Discretionary Fees - Various Building Fees	440	409
Discretionary Fees - Road/Footpath Reinstatement	362	399
Other	702	668
Total User Fees	2,992	2,905
Total User Charges and Fees	10,095	9,544
(c) INTEREST		
Interest on overdue rates and charges	141	118
Development Contributions - Section 94	257	347
Development Contributions - Water and Sewerage	0	0
Interest on Investments	978	1,212
Other	0	200
Total Interest Revenue	1,376	1,877
(d) OTHER OPERATING REVENUES		
Reversal of Revaluation Decrements	0	0
Fines	104	89
Recycling Income (Non domestic)	0	0
Lease Rental	0	0
Legal Fees Recovery (Rates)	40	54
Insurance Claims	33	140
Commissions & Agency Fees	14	24
Computer Bureau Income	0	0
Other	388	424
Total Other Operating Revenue	579	731



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Note 3 - Operating Revenues

	OPERATING		CAPITAL	
	Actual 1997/98 (\$'000)	Actual 1996/97 (\$'000)	Actual 1997/98 (\$'000)	Actual 1996/97 (\$'000)
(e) GRANTS				
<i>General Purpose (Untied)</i>				
Financial Assistance-Equalisation component	6,934	6,852	0	0
Financial Assistance-Local Roads component	890	869	0	0
Pensioners' Rates Subsidies	684	673	0	0
<i>Specific Purpose</i>				
Water Supplies	0	0	0	0
Sewerage Services	0	0	0	0
Community Centres	0	0	0	0
Roads and Bridges	842	671	2,546	5,158
Drainage	0	0	350	850
Child Care	3,484	3,934	0	0
Other	1,430	1,309	5,643	153
Total Grants	<u>14,264</u>	<u>14,308</u>	<u>8,539</u>	<u>6,161</u>
(f) CONTRIBUTIONS & DONATIONS				
<i>Developer Contributions (S.94)</i>				
Land and Other Material Public Benefits	0	0	0	0
Roadworks	0	0	0	0
Drainage	0	0	0	0
Traffic Facilities	0	0	0	0
Parking	0	0	0	0
Open Space	0	3	74	356
Community Facilities	0	1	225	350
Other	0	0	0	0
RTA Contributions	5	0	9	0
Water	0	0	0	0
Sewerage	0	0	0	0
Other Councils - Joint Works	194	0	0	97
Paving	0	0	0	0
Kerb & Gutter	0	0	0	0
Other	569	728	123	4,105
Total Contributions and Donations	<u>768</u>	<u>732</u>	<u>431</u>	<u>4,908</u>
TOTAL GRANTS & CONTRIBUTIONS	<u>15,032</u>	<u>15,040</u>	<u>8,970</u>	<u>11,069</u>

Financial Reports 1997-1998**Note 4 - Operating Expenses**

	<i>Actual 1997/98 (\$'000)</i>	<i>Actual 1996/97 (\$'000)</i>
(a) EMPLOYEE COSTS		
Salaries and Wages	20,496	19,654
Travelling	52	50
Employee Leave Entitlements	3,976	3,594
Superannuation	2,013	1,857
Workers' Compensation Insurance	976	1,278
Fringe Benefits Tax	96	109
Payroll Tax	0	0
Training Costs (excluding salaries)	219	232
Other	125	79
Total Operating Employee Costs	<u>27,953</u>	<u>26,853</u>
(b) INTEREST CHARGES		
Interest on Overdraft	3	2
Interest on Loans	2,943	3,181
Interest on Advances	0	0
Charges on Finance Leases	0	0
Interest on Other Debts (specify if material)	0	0
Total Interest Charges	<u>2,946</u>	<u>3,183</u>
(c) DEPRECIATION & AMORTISATION		
Plant & Equipment	1,865	1,848
Office Equipment	350	318
Furniture & Fittings	46	32
Property Plant & Equipment leased	0	0
Land Improvements (depreciable)	0	0
Buildings	1,522	1,662
Other structures	190	0
Infrastructure		
Roads, bridges and footpaths	3,188	3,188
Storm water drainage	2,238	0
Water supply network	0	0
Sewerage assets	0	0
Other assets		
Heritage collections	0	0
Library books	653	632
Other (specify if material)	45	3
Total Depreciation and Amortisation Expenses	<u>10,097</u>	<u>7,683</u>

**Financial Reports 1997-1998****Note 4 - Operating Expenses**

	<i>Actual 1997/98 (\$'000)</i>	<i>Actual 1996/97 (\$'000)</i>
(d) OTHER OPERATING EXPENSES		
Auditor's Remuneration - Audit Services	44	53
Auditor's Remuneration - Other Services	0	0
Bad and Doubtful Debts	20	30
Legal Expenses	351	229
Mayoral Allowance	30	30
Members' Fees and Allowances	186	186
Members' Expenses	101	98
Operating Lease Rentals	553	470
Bank Charges & Fees	144	147
Board of Fire Commissioners	490	458
Bush Fire Fighting Fund	86	73
Computer Equipment & Fees	770	635
Electricity & Heating	586	659
Dept of Environment & Planning	81	81
Garbage Disposal Fees	287	303
Insurances	597	502
Postage & Agency Fees	235	263
Telephone	565	546
Security Charges	436	328
Street Lighting Charges	1,659	2,039
Other Utility Charges	185	205
Valuer Generals Department	176	174
Vehicle Running Expenses	1,579	1,580
Other Contributions & Donations	98	87
Water Rates	506	421
Consultancies	0	0
Advertising	558	528
Hired Plant	613	254
Cash Collection Charges	37	33
Equipment/Furniture & Fittings	336	311
Other Child Care Expenses	1,213	1,191
Other Aged Care Expenses	119	114
Other Office Expenses	111	165
Seminar/Conference/Civic Functions	236	162
Buildings & Surrounds M & R	303	310
Airport Community Action	136	103
Insurance/Public Liability Claims	196	177
Equipment M & R	86	205
Uniforms/Clothing	51	57
Kiosk/Canteen Supplies	317	226
Art Gallery Exhibitions/Programs	89	93
Tipping Fees/Contributions	1,645	1,682
Private Works Expenditure	24	37
Other (specify if material)	1,164	491
Total Other Operating Expenses	16,999	- 15,736

Financial Reports 1997-1998**Note 5 - Gain or Loss on Disposal of Asset**

	<i>Actual 1997/98 (\$'000)</i>	<i>Actual 1996/97 (\$'000)</i>
<i>GAIN (OR LOSS) ON DISPOSAL OF PROPERTY</i>		
<i>Proceeds from disposal</i>	377	1,857
<i>Less: Carrying amount of assets sold</i>	205	1,293
<i>Gain (or loss) on disposal</i>	<u>172</u>	<u>564</u>
<i>GAIN (OR LOSS) ON DISPOSAL OF PLANT AND EQUIPMENT</i>		
<i>Proceeds from disposal</i>	1,822	1,757
<i>Less: Carrying amount of assets sold</i>	1,607	1,274
<i>Gain (or loss) on disposal</i>	<u>215</u>	<u>483</u>
<i>GAIN (OR LOSS) ON DISPOSAL OF REAL ESTATE ASSETS HELD FOR SALE</i>		
<i>Proceeds from Sales</i>	0	4,140
<i>Less: Cost of Sales</i>	0	744
<i>Gain (or loss) on disposal</i>	<u>0</u>	<u>3,396</u>
<i>TOTAL GAIN (OR LOSS) ON DISPOSAL OF ASSETS</i>	<u>387</u>	<u>4,443</u>



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Note 6 - Cash and Investments

	<i>Actual</i> 1997/98		<i>Actual</i> 1996/97	
	<i>Current</i> \$'000	<i>Non-Current</i> \$'000	<i>Current</i> \$'000	<i>Non-Current</i> \$'000
CASH				
Cash on Hand and at Bank	225		80	
Total Cash	<u>225</u>		<u>80</u>	
INVESTMENTS				
Term Deposits	13,030	0	18,352	0
Government and Semi-government	0	0	0	0
Stocks and Bonds	0	0	0	0
Treasury Corporation	0	0	0	0
Managed Funds	6,256	0	0	0
Short-Term Money Market	2,050	0	1,601	0
Bills of Exchange	0	0	0	0
Other	8,044	0	8,104	0
TOTAL INVESTMENTS	<u>29,380</u>	<u>0</u>	<u>28,057</u>	<u>0</u>
TOTAL CASH AND INVESTMENTS AVAILABLE	<u>29,605</u>	<u>0</u>	<u>28,137</u>	<u>0</u>

RESTRICTED CASH AND INVESTMENTS SUMMARY

	<i>1997/98</i>		<i>1996/97</i>	
	<i>Current</i> \$'000	<i>Non-Current</i> \$'000	<i>Current</i> \$'000	<i>Non-Current</i> \$'000
EXTERNAL RESTRICTIONS				
Included in liabilities	5,041	0	3,158	0
Included in revenue	16,852	0	14,652	
TOTAL EXTERNAL RESTRICTIONS	<u>21,893</u>	<u>0</u>	<u>17,810</u>	<u>0</u>
INTERNAL RESTRICTIONS				
Included in liabilities	995	0	395	0
Other	3,650	0	6,124	0
TOTAL INTERNAL RESTRICTIONS	<u>4,645</u>	<u>0</u>	<u>6,519</u>	<u>0</u>
TOTAL UNRESTRICTED	<u>3,067</u>	<u>0</u>	<u>3,808</u>	<u>0</u>
TOTAL CASH AND INVESTMENTS AVAILABLE	<u>29,605</u>	<u>0</u>	<u>28,137</u>	<u>0</u>

Financial Reports 1997-1998**Note 6 - Cash and Investments**

	1997/98		1996/97	
	Current \$'000	Non-Current \$'000	Current \$'000	Non-Current \$'000
EXTERNAL RESTRICTIONS				
<i>Included in liabilities</i>				
Specific Purpose Unexpended Loans (A)	5,041	0	3,158	0
RTA Advances (B)	0	0	0	0
Self Insurance Claims (C)	0	0	0	0
Other (specify if material) (J)	0	0	0	0
<i>Included in revenue</i>				
Developer Contributions (D)	6,681	0	8,175	0
RTA Contributions (E)	0	0	0	0
Specific Purpose Unexpended Grants (F)	8,134	0	4,314	0
Water (G)	0	0	0	0
Sewerage (H)	0	0	0	0
Domestic Waste Management (I)	1,222	0	1,235	0
Other (specify if material) (J)	815	0	928	0
TOTAL EXTERNAL RESTRICTIONS	21,893	0	17,810	0
TOTAL INTERNAL RESTRICTIONS				
<i>Included in liabilities</i>				
Employee Leave Entitlements	995	0	395	0
<i>Other</i>				
Property Development	1,238	0	4,239	0
Replacement of Plant & Vehicles	983	0	661	0
Sinking funds	706	0	306	0
Others (specify if material)	723	0	918	0
TOTAL INTERNAL RESTRICTIONS	4,645	0	6,519	0

A. Loan moneys which must be applied for the purpose for which the loans were raised.

B. Advances by the Roads and Traffic Authority for works on the State's classified roads network.

C. Self Insurance liability resulting from reported claims or incurred claims not yet reported must have cash or specific investments held for the full amount of the provision.

D. Development contributions which are not yet expended for the provision of services and amenities in accordance with those contributions (also includes those not under contribution plans).

E. RTA Contributions which are not yet expended for the provision of services and amenities in accordance with those contributions.

F. Grants which are not yet expended for the purposes for which the grants were obtained. (See separate Note "Conditions over Grants.")

G.H.&I. Water, Sewerage and Domestic Waste Management (DWM) funds are externally restricted assets which must be applied for the purposes for which they were raised.

J. Other externally restricted monies.



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Note 7 - Receivables

	Actual 1997/98		Actual 1996/97	
	Current \$'000	Non-Current \$'000	Current \$'000	Non-Current \$'000
<i>Rates and Annual Charges</i>	1,041	0	888	0
<i>User Charges and Fees</i>	583	0	496	0
<i>Accrued Revenues (Interest)</i>	78	0	100	0
<i>Deferred Debtors</i>	54	217	66	257
<i>Government Grants and Subsidies</i>	260	0	268	0
<i>Other</i>	1,019	0	1,138	0
TOTAL	<u>3,035</u>	<u>217</u>	<u>2,956</u>	<u>257</u>
<i>Less: Provision for Doubtful Debts</i>	(95)		(96)	
	<u>2,940</u>	<u>217</u>	<u>2,860</u>	<u>257</u>

RESTRICTED RECEIVABLES

	Current \$'000	Non-Current \$'000	Current \$'000	Non-Current \$'000
<i>Water Supplies</i>	0	0	0	0
<i>Sewerage Services</i>	0	0	0	0
<i>Domestic Waste Management</i>	583	0	496	0
<i>Parking</i>	0	0	0	0
<i>Loan Rates</i>	340	0	295	0
<i>Property Development</i>	224	0	237	0
<i>Other</i>	273	0	0	0
TOTAL RESTRICTED RECEIVABLES	<u>1,420</u>	<u>0</u>	<u>1,028</u>	<u>0</u>
UNRESTRICTED RECEIVABLES	1,520	217	1,832	257
TOTAL RECEIVABLES	<u>2,940</u>	<u>217</u>	<u>2,860</u>	<u>257</u>

Financial Reports 1997-1998**Note 7 - Receivables****Rates and Annual Charges**

Rates are secured by underlying properties.

Interest is charged on overdue rates at (10.5%) (1997 - 12%). Rates are due for payment on 30th August, 31st November, 28th February and 31st May.

Overdue rates are those not paid within 1 day of the due date. The amount of the overdue debts upon which interest is charged is \$.7M (1997 - \$.6M). Where collection of the debt is doubtful and the assessed value of the property is less than the amount outstanding a provision for doubtful debt is recognised for the shortfall.

Government Grants

Government grants and subsidies have been guaranteed.

Private Works

Private works have only been undertaken where a deposit has been received and the works are secured against those deposits.

Land Development and Resale

Debtors resulting from land development and resale, exposes the council to a level of risk resulting from the instability of the real estate market.

Bills of Exchange

Bills of exchange are generally subject to credit risk in the event of default by the acceptor. However the risk has been mitigated, by ensuring that a percentage of the bills have been accepted by the banks.

The bills including the non-current position have a face value of \$0 (1997 - \$0).

User Fees and Charges

User charges and fees are unsecured. The credit risk for this class of debtor is 100% of the carrying value. A provision for doubtful debts in respect of the class of debtor has already been provided in an amount of \$95,175.



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Note 8 - Other Assets

	<i>Actual</i> 1997/98		<i>Actual</i> 1996/97	
	<i>Current</i>	<i>Non-Current</i>	<i>Current</i>	<i>Non-Current</i>
	<i>\$'000</i>	<i>\$'000</i>	<i>\$'000</i>	<i>\$'000</i>
<i>Inventories</i>				
Store and Materials	711	0	882	0
Trading Stock	0	0	0	0
Other	0	0	0	0
	<u>711</u>	<u>0</u>	<u>882</u>	<u>0</u>
 <i>Real Estate Assets Held for Resale</i>				
Real Estate at lower of cost or				
Net Realisable Value	0	4,732	0	4,732
	<u>0</u>	<u>4,732</u>	<u>0</u>	<u>4,732</u>
 <i>Other</i>				
Prepayments	128	0	246	0
Other	0	0	0	0
	<u>128</u>	<u>0</u>	<u>246</u>	<u>0</u>

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Note 9 - Property, Plant and Equipment

CLASS OF ASSET	1997/98 \$'000				1996/97 \$'000			
	AT COST	AT VAL	A/C DEP	WDV	AT COST	AT VAL	A/C DEP	WDV
Plant & Equipment	10,982	0	4,983	5,999	10,188	0	3,870	6,318
Office Equipment	2,813	0	1,160	1,653	2,252	0	830	1,422
Furniture & Fittings	768	0	134	634	454	0	88	366
Property, Plant and equipment leased	0	0	0	0	0	0	0	0
Land								
-Council owned (freehold)	2,015	92,731	8	94,738	407	92,936	8	93,335
Land Improvements	834	8,549	0	9,383	440	8,549	0	8,989
Buildings	18,274	67,447	5,015	80,706	9,818	67,447	3,303	73,962
Other Structures	0	0	0	0	0	0	0	0
Infrastructure								
-roads, bridges and footpaths	15,170	226,074	6,376	234,868	10,266	226,074	3,188	233,152
-storm water drainage	1,086	179,461	2,238	178,309	0	179,461	0	179,461
Other Assets								
-heritage collections								
-library books	3,495	0	1,860	1,635	3,161	0	1,207	1,954
-other	241	0	60	181	157	0	15	142
TOTALS	55,678	574,262	21,834	608,106	37,143	574,467	12,509	599,101



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Note 10 - Creditors, Provisions & Borrowings

	<i>Actual</i> 1997/98		<i>Actual</i> 1996/97	
	<i>Current</i> \$'000	<i>Non-Current</i> \$'000	<i>Current</i> \$'000	<i>Non-Current</i> \$'000
<i>Creditors</i>				
<i>Goods and Services</i>	3,259	160	3,400	0
<i>Payments Received in Advance</i>	409	0	482	0
<i>Accrued Expenses</i>	218	0	240	0
<i>Accrued Wages</i>	0	0	435	0
<i>Other</i>	1,003	0	1,108	0
<i>TOTAL CREDITORS</i>	<u>4,889</u>	<u>160</u>	<u>5,665</u>	<u>0</u>
<i>Provisions</i>				
<i>Annual Leave</i>	2,474	0	2,321	0
<i>Sick Leave</i>	756	2,462	694	2,399
<i>Long Service Leave</i>	863	3,705	769	3,617
<i>Gratuities</i>	0	0	0	0
<i>Self Insurance Claims</i>	0	0	0	0
<i>Other</i>	0	0	0	0
<i>TOTAL PROVISIONS</i>	<u>4,093</u>	<u>6,167</u>	<u>3,784</u>	<u>6,016</u>
<i>Borrowings</i>				
<i>Loans</i>	6,045	34,825	5,132	33,470
<i>Government Advances</i>	0	0	0	0
<i>Ratepayers' Advances</i>	0	0	0	0
<i>Finance Lease Liability</i>	0	0	0	0
<i>Deferred Payment Liabilities</i>	0	0	0	0
<i>Other</i>	0	0	0	0
<i>TOTAL BORROWINGS</i>	<u>6,045</u>	<u>34,825</u>	<u>5,132</u>	<u>33,470</u>

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Note 11 - Statement of Cash Flows

(a) Reconciliation of Cash

For the purposes of the statement of cash flows, cash includes cash on hand and "at call" deposits with other financial institutions. Term deposits of 90 days are also included. Cash at the end of the financial year as shown in the statement of cash flows is reconciled to the related items in the balance sheet as follows:

	Actual 1997/98 \$'000	Actual 1996/97 \$'000
Cash on hand and at Bank	225	80
Deposits at Call	0	0
Managed Funds	0	0
Term Deposits	29,380	12,221
Short Term Money Market	0	1,601
Bills of Exchange	0	0
Local Government Investment Service	0	6,131
Other Deposits - NCD	0	8,104
	<u>29,605</u>	<u>28,137</u>
Less Bank Overdraft	<u>0</u>	<u>0</u>
Balances as per statement of cash flows	<u>29,605</u>	<u>28,137</u>
	Actual 1997/98 \$'000	Actual 1996/97 \$'000

(b) Reconciliation of Change in Net Assets to Cash from Operating Activities

	8,113	16,220
Add: Depreciation and Amortisation	10,097	7,683
Increase in Provision for Doubtful Debts	20	30
Increase in Employee's Leave Entitlements	459	478
Increase in other provisions	0	0
Decrease in receivables	80	0
Decrease in inventories	171	0
Decrease in other current assets	0	0
Increase in creditors	0	1,530
Increase in other current liabilities	0	0
Decrements from Revaluation	0	0
Loss on sale of assets	0	0
	<u>18,940</u>	<u>25,941</u>



Financial Reports 1997-1998

Note 11 - Statement of Cash Flows

	<i>Actual 1997/98 \$'000</i>	<i>Actual 1996/97 \$'000</i>
<i>Less: Decrease in provisions for doubtful debts</i>	63	0
<i>Decrease in Employees' Leave Entitlements</i>	0	0
<i>Decrease in other provisions</i>	0	0
<i>Increase in receivables</i>	0	645
<i>Increase in inventories</i>	0	47
<i>Increase in other current assets</i>	0	0
<i>Decrease in creditors</i>	1,025	0
<i>Decrease in accrued interest payable</i>	0	0
<i>Decrease in other current liabilities</i>	0	19
<i>Reversal of previous revaluation decrements</i>	0	0
<i>Non cash capital grants and contributions</i>	415	3,795
<i>Gain on sale of assets</i>	387	4,443
<i>Net Cash provided by (used in) operating activities</i>	<u>17,050</u>	<u>16,992</u>
 <i>(c) Non-Cash Financing and Investing Activities</i>		
<i>Acquisition of plant and equipment by means of finance leases</i>		
<i>PWD Contributions</i>	0	0
<i>Bushfire Equipment Issues</i>	415	298
<i>S.94 Contributions in Kind</i>	0	0
<i>Other</i>	0	3,794
	<u>415</u>	<u>4,092</u>
 <i>(d) Financing Arrangements</i>		
<i>Unrestricted access was available at balance date to the following lines of credit:</i>		
 <i>Total Facilities</i>		
<i>Bank Overdrafts</i>	500	500
<i>Current Loans Approved</i>	0	0
	<u>500</u>	<u>500</u>
 <i>Used at Balance Date</i>		
<i>Bank Overdrafts</i>	0	0
<i>Current Loans Drawn</i>	0	0
	<u>0</u>	<u>0</u>
 <i>Statutory Overdraft Limit</i>	<u>34,037</u>	<u>34,037</u>

The Bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice. Interest rates on overdrafts are variable while the rates for loans are set for the period of the loan.

Financial Reports 1997-1998**Note 12 - Commitments for Expenditure**

	<i>Actual 1997/98 \$'000</i>	<i>Actual 1996/97 \$'000</i>
(a) Capital Commitments		
<i>Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:</i>		
Buildings	1,700	3,918
Plant and Equipment	0	0
Infrastructure - Roads, Bridges, Footpaths	288	1,372
	<u>1,988</u>	<u>5,290</u>
<i>These expenditures are payable:</i>		
Not later than one year	1,988	5,290
Later than one year and not later than two years	0	0
Later than two years and not later than five years	0	0
Later than five years	0	0
	<u>1,988</u>	<u>5,290</u>

(b) Finance Lease Commitments

There are no financial leases held by Council for the current accounting period

(c) Operating Lease Commitments

Commitments under non-cancellable operating leases at the reporting date are payable as follows:

Not later than one year	345	365
Later than one year and not later than 2 years	224	210
Later than 2 years and not later than 5 years	65	93
Later than 5 years	0	0
	<u>634</u>	<u>668</u>

These operating lease commitments are not recognised in the accounts as liabilities



Financial Reports 1997-1998

Note 13 - Statement of Performance Measurement

1. CURRENT RATIO

1997/98
\$'000

1997/98

1996/97

1995/96

1994/95

INDICATORS

Factors

<u>(Current Assets - External Restricted Assets)</u>	<u>16,532</u>	Ratio	1.1:1	0.98:1	1.02:1	0.99:1
Current Liabilities	15,027					

2. QUICK ASSETS RATIO

Factors

<u>(Highly Liquid Assets - External Restricted Assets)</u>	<u>15,693</u>	Ratio	1.04:1	0.81:1	0.70:1	0.83:1
Current Liabilities	15,027					

Highly Liquid Assets

Cash	225
Highly Liquid Debtors	2,941
Marketable Securities	29,380
Sub-total	32,546
Less: Externally Restricted Assets	16,853
TOTAL:	<u>15,693</u>

3. DEBT SERVICE RATIO

Factors

<u>Net Debt Service Cost</u>	<u>8,478</u>	13.89%	13.31%	14.95%	17.91%
Operating Revenue	61,017				

4. RATE COVERAGE RATIO

Factors

<u>Rate Revenues</u>	<u>40,459</u>	52.61%	47.38%	50.10%	40.16%
Total Revenues	76,898				

5. RATES OUTSTANDING PERCENTAGE

Factors

<u>Rates & Annual Charges Outstanding</u>	<u>1,624</u>	3.88%	3.50%	2.99%	2.66%
Rates & Outstanding Charges Collectible	41,843				

Financial Reports 1997-1998**Note 14 - Conditions Over Grants and Contributions**

Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period but which are not yet expended in accordance with those conditions, are as follows:

	Actual 1997/98 (\$'000)		Actual 1996/97 (\$'000)	
	Grants	Conts	Grants	Conts
Unexpended at the close of the previous reporting period	4,314	8,919	3,512	7,915
LESS:				
Expended during the current reporting period from revenues recognised in previous reporting periods	3,503	2,415	2,627	244
PLUS:				
Amounts recognised as revenues in current reporting period but not yet expended in accordance with the conditions.	7,323	871	3,429	1,248
Unexpended at the close of the current reporting period and held as restricted assets	8,134	7,375	4,314	8,919
Net increase (decrease) in restricted assets resulting from grants and contributions in the current reporting period	3,820	(1,544)	802	1,004



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Note 15 - Financial Instruments

Interest Rate Risk Exposures

The council's exposure to interest rate risk, and the effective weighted average interest rate for each class of financial assets and financial liabilities is set out below. Exposures arise predominantly from assets and liabilities bearing variable interest rates, which the Council intends to hold as fixed are assets and liabilities to maturity.

1997/98	Notes	Floating interest rate \$'000	Fixed interest maturing in:			Non- interest bearing \$'000	Total \$'000
			≤ 1 year \$'000	> 1 year ≤ 5 years \$'000	> 5 years \$'000		
<u>Financial Assets</u>							
Cash and Deposits		0	0	0	0	225	225
Receivables		0	1,041	0	0	2,116	3,157
Investments		8,044	21,336	0	0	0	29,380
Total		8,044	22,377	0	0	2,341	32,762
Weighted Average Interest Rate		5.19%	5.36%				
<u>Financial Liabilities</u>							
Bank Overdraft and Loans		6,050	5,345	24,661	4,814	0	40,870
Creditors		0	0	0	0	4,639	4,639
Bills Payable		0	0	0	0	0	0
Lease Liabilities		0	0	0	0	0	0
Total		6,050	5,345	24,661	4,814	4,639	45,509
Weighted Average Interest Rate		5.00%	8.40%	8.82%	6.92%		
Net Financial assets/(liabilities)		1,994	17,032	(24,661)	(4,814)	(2,298)	(12,747)

1996/97	Notes	Floating interest rate \$'000	<u>Fixed interest maturing in:</u>			Non- interest bearing \$'000	Total \$'000
			≤ 1 year \$'000	> 1 year ≤ 5 years \$'000	> 5 years \$'000		
<u>Financial Assets</u>							
Cash and Deposits		0	0	0	0	80	80
Receivables		0	888	0	0	2,229	3,117
Investments		6,750	21,307	0	0	0	28,057
Total		6,750	22,195	0	0	2,309	31,254
Weighted Average Interest Rate		5.18%	5.70%				
<u>Financial Liabilities</u>							
Bank Overdraft and Loans		6,750	4,432	17,277	10,143	0	38,602
Creditors		0	0	0	0	5,665	5,665
Bills Payable		0	0	0	0	0	0
Lease Liabilities		0	0	0	0	0	0
Total		6,750	4,432	17,277	10,143	5,665	44,267
Weighted Average Interest Rate		5.00%	8.33%	8.72%	8.24%		
Net Financial assets/(liabilities)		0	17,763	(17,277)	(10,143)	(3,356)	(13,013)

Financial Reports 1997-1998**Note 15 - Financial Instruments****Reconciliation of Net Financial Assets**

	Notes	1997/98 \$'000	1996/97 \$'000
Net financial assets as above		(12,747)	(13,013)
Non-financial assets and liabilities			
- Inventories		711	882
- Property, plant and equipment		612,428	603,833
- Intangibles			
- Other assets		128	246
- Provisions		(10,260)	(9,800)
- Other liabilities			
Net Assets per Statement of Financial Position		<u>590,260</u>	<u>582,148</u>

Net Fair Value of Financial Assets

The net fair value of cash and cash equivalents and non-interest bearing monetary financial assets and financial liabilities approximates their carrying value.

The net fair value of other monetary assets and liabilities is based upon market prices, where a market exists, or by discounting the expected future cash flows by the current interest rates for assets and liabilities with similar risk profiles.

Listed equity investments have been valued by reference to market prices prevailing at balance date (refer also to Note 6). For unlisted equity investments, the net fair value is an assessment by the council based on the underlying net assets, future maintainable earnings and any special circumstances pertaining to a particular investment.

The carrying amounts of net fair values of financial assets and liabilities at balance date are as follows:

Refer Next Page

**Financial Reports 1997-1998****Note 15 - Financial Instruments**

	1997/98		1996/97	
	Carrying Amount \$'000	Net Fair Value \$'000	Carrying Amount \$'000	Net Fair Value \$'000
<u>Financial Assets</u>				
Trade Debtors	3,157	3,157	3,117	3,117
Bills of Exchange				
Other Debtors				
Listed Investments	29,380	29,380	28,057	28,057
Unlisted Investments				
Other Assets	225	225	80	80
Total	<u>32,762</u>	<u>32,762</u>	<u>31,254</u>	<u>31,254</u>

	1997/98		1996/97	
	Carrying Amount \$'000	Net Fair Value \$'000	Carrying Amount \$'000	Net Fair Value \$'000
<u>Financial Liabilities</u>				
Bank Loans	40,870	40,870	38,602	38,602
Bills Payable				
Other Loans				
Lease Liabilities				
Other Liabilities	4,639	4,639	5,665	5,665
Total	<u>45,509</u>	<u>45,509</u>	<u>44,267</u>	<u>44,267</u>

Note: Other than those classes of assets and liabilities denoted as "listed", none of the classes of financial assets and liabilities are readily traded on organised markets in standardised form.

Although certain financial assets are carried at an amount above their net fair value, the council has not caused those assets to be written down as it is intended to retain those assets to maturity.

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Note 16 - Statement of Contribution Plans

SUMMARY OF CONTRIBUTIONS

PURPOSE	OPENING BALANCE \$'000	CONTRIBUTIONS RECEIVED DURING YEAR		INTEREST EARNED DURING YEAR \$'000	EXPENDED DURING YEAR \$'000	HELD AS RESTRICTED ASSET \$'000	WORKS PROVIDED TO DATE \$'000
		CASH	NON-CASH				
		\$'000	\$'000				
Drainage	0	0	0	0	0	0	0
Roads	0	0	0	0	0	0	0
Traffic Facilities	0	0	0	0	0	0	0
Parking	0	0	0	0	0	0	0
Open Space	0	0	0	0	0	0	0
Community facilities	0	0	0	0	0	0	0
Other (specify if material)	0	0	0	0	0	0	0
Total S94 under plans	3,707	225	0	126	398	3,660	3,746
Total S94 not under plans	0	0	0	0	0	0	0
Section 64 Contributions	4,468	74	0	132	1,935	2,739	2,216
TOTAL CONTRIBUTIONS	8,175	299	0	258	2,333	6,399	5,962

NOTE: The summary of contribution plans (see above) represents the total of Council's individual contribution plans. Council must also provide details of each contribution plan under their control in a form provided below.

CONTRIBUTING PLAN NO. 1

PURPOSE	OPENING BALANCE \$'000	CONTRIBUTIONS RECEIVED DURING YEAR		INTEREST EARNED DURING YEAR \$'000	EXPENDED DURING YEAR \$'000	HELD AS RESTRICTED ASSET \$'000	WORKS PROVIDED TO DATE \$'000
		CASH	NON-CASH				
		\$'000	\$'000				
Drainage	0	0	0	0	0	0	0
Roads	0	0	0	0	0	0	0
Traffic Facilities	0	0	0	0	0	0	0
Parking	0	0	0	0	0	0	0
Open Space	0	0	0	0	0	0	0
Community facilities	185	33	0	7	11	214	1,674
Other (specify if material)	0	0	0	0	0	0	0
TOTAL CONTRIBUTIONS	185	33	0	7	11	214	1,674



Financial Reports 1997-1998

Note 16 - Statement of Contribution Plans

CONTRIBUTION PLAN NO. 2

PURPOSE	OPENING BALANCE \$'000	CONTRIBUTIONS RECEIVED DURING YEAR		INTEREST EARNED DURING YEAR \$'000	EXPENDED DURING YEAR \$'000	HELD AS RESTRICTED ASSET \$'000	WORKS PROVIDED TO DATE \$'000
		CASH \$'000	NON-CASH \$'000				
Drainage	0	0	0	0	0	0	0
Roads	0	0	0	0	0	0	0
Traffic Facilities	0	0	0	0	0	0	0
Parking	0	0	0	0	0	0	0
Open Space	0	0	0	0	0	0	0
Community facilities	3,426	86	0	115	387	3,240	2,025
Other (specify if material)	0	0	0	0	0	0	0
TOTAL CONTRIBUTIONS	3,426	86	0	115	387	3,240	2,025

CONTRIBUTION PLAN NO. 3

PURPOSE	OPENING BALANCE \$'000	CONTRIBUTIONS RECEIVED DURING YEAR		INTEREST EARNED DURING YEAR \$'000	EXPENDED DURING YEAR \$'000	HELD AS RESTRICTED ASSET \$'000	WORKS PROVIDED TO DATE \$'000
		CASH \$'000	NON-CASH \$'000				
Drainage	0	0	0	0	0	0	0
Roads	0	0	0	0	0	0	0
Traffic Facilities	0	0	0	0	0	0	0
Parking	0	0	0	0	0	0	0
Open Space	0	0	0	0	0	0	0
Community facilities	96	106	0	4	0	206	47
Other (specify if material)	0	0	0	0	0	0	0
TOTAL CONTRIBUTIONS	96	106	0	4	0	206	47

CONTRIBUTIONS NOT UNDER PLANS PARKS, GARDENS & RESERVES

PURPOSE	OPENING BALANCE \$'000	CONTRIBUTIONS RECEIVED DURING YEAR		INTEREST EARNED DURING YEAR \$'000	EXPENDED DURING YEAR \$'000	HELD AS RESTRICTED ASSET \$'000	WORKS PROVIDED TO DATE \$'000
		CASH \$'000	NON-CASH \$'000				
Drainage	0	0	0	0	0	0	0
Roads	0	0	0	0	0	0	0
Traffic Facilities	0	0	0	0	0	0	0
Parking	0	0	0	0	0	0	0
Open Space	0	0	0	0	0	0	0
Community facilities	4,468	74	0	132	1,935	2,739	2,216
Other (specify if material)	0	0	0	0	0	0	0
TOTAL CONTRIBUTIONS	4,468	74	0	132	1,935	2,739	2,216

Financial Reports 1997-1998**Note 17 - Abnormal Items**

The following revenues and expenses have been regarded by the council as abnormal in relation to previous reporting periods.

	ACTUAL 1997/98 \$'000	ACTUAL 1996/97 \$'000
(a) <i>Cost of development of real estate assets written off following valuation at net realisable value</i>	0	0
(b) <i>Gain on disposal of land and buildings surplus to the council's requirements:</i>		
- <i>Proceeds from sales</i>	0	0
- <i>Less: Carrying amount of assets</i>	0	0
- <i>Gain on disposal</i>	0	0
(c) <i>Rates written off as a result of appeals against valuations.</i>	0	0



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Note 18 - Assets and Liabilities not Recognised in Statement of Financial Position

The following assets and liabilities do not qualify for recognition in the statement of financial position but knowledge of those items is considered relevant to the users of the financial report in making and evaluating decisions about the allocation of scarce resources.

- a) *During the 1995/96 reporting period Council engaged a contractor to build the Minto Railway Overbridge, subsequently Council has incurred expenses to stabilise the bridge embankment constructed by the contractor. Council is engaged in litigation to recover the amount of the expenses incurred. The upper limit of the dispute for which Council may benefit amounts to \$1.34 million.*
- b) *Council currently has consultants engaged to design the redevelopment of the Campbelltown Sports Stadium. The estimated total expenditure for the project is \$20 million of which \$1.4 million has been shown as committed expenditure in Note 12. The project is expected to be completed by early 1999.*

Financial Reports 1997-1998**Note 19 - Joint Venture**

Council has a joint venture with the Department of Housing in the Claymore Shopping Centre. The Council has a 50% interest in assets, liabilities and output in this venture. Claymore Shopping Centre was sold on 26 May 1997, all proceeds have been distributed.

The net contribution of joint venture activities to Councils operating results before capital grants are summarised as follows:-

	ACTUAL 1997/98 000's	ACTUAL 1996/97 000's
Share of Costs incurred by joint venturer's included in other operating expenses	0	66
Share of revenues incurred by joint venturer's included in other operating revenues	0	162
Net Contribution	<u>0</u>	<u>96</u>

The Council's share of assets and liabilities committed to the joint venture are included in the Statement of Financial position under the following classification:

CURRENT ASSETS

Receivables	0	124
Investments	0	0
Inventories	0	0
	<u>0</u>	<u>124</u>

NON-CURRENT ASSETS

Receivables	0	0
Investments	0	0
Property, Plant & Equipment	0	0
	<u>0</u>	<u>0</u>

Share of assets employed in joint venture

<u>0</u>	<u>124</u>
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CURRENT LIABILITIES

Creditors	0	73
Borrowings	0	0
Provisions	0	0
	<u>0</u>	<u>73</u>

NON-CURRENT LIABILITIES

Creditors	0	0
Borrowings	0	0
Provisions	0	0
	<u>0</u>	<u>0</u>

Share of liabilities incurred in
joint venture

<u>0</u>	<u>73</u>
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Special Schedule No.1

Net Cost of Services

Function or Activity	OPERATING EXPENSES		OPERATING REVENUES		NET COST OF SERVICES	
	Expenses	Group Totals	Revenues	Group Totals	Net Cost	Group Totals
ADMINISTRATION						
Corporate Support	15,076	19,545	513	820	14,563	18,725
Engineering & Works	2,715		306		2,409	
Other Support Services	1,754		1		1,753	
PUBLIC ORDER & SAFETY						
Statutory Contributions to Fire Safety Levy	490	1,969	0	910	490	1,059
Fire Protection	764		719		45	
Animal Control	330		155		175	
Beach Control	0		0		0	
Enforcement of Local Govt Regs	208		24		184	
Emergency Services	177		12		165	
Other	0		0		0	
HEALTH						
Administration & Inspection	914	1,093	194	241	720	852
Immunisations	25		14		11	
Food Control	0		0		0	
Insect/Vermin Control	0		0		0	
Noxious Plants	37		17		20	
Health Centres	47		(1)		48	
Other	70		17		53	
COMMUNITY SERVICES & EDUCATION						
Administration	378	6,658	36	5,434	342	1,224
Family Day Care	1,484		1,473		11	
Child Care	4,272		3,572		700	
Youth Services	149		106		43	
Other Families & Children	3		0		3	
Aged & Disabled	285		189		96	
Migrant Services	9		0		9	
Aboriginal Services	61		50		11	
Other Community Services	17		8		9	
Education	0		0		0	

Financial Reports 1997-1998**Special Schedule No. 1**

<i>Function or Activity</i>	<i>OPERATING EXPENSES</i>		<i>OPERATING REVENUES</i>		<i>NET COST OF SERVICES</i>	
	<i>Expenses</i>	<i>Group Totals</i>	<i>Revenues</i>	<i>Group Totals</i>	<i>Net Cost</i>	<i>Group Totals</i>
HOUSING & COMMUNITY AMENITIES						
Housing	40		25		15	
Town Planning	2,109		663		1,446	
Domestic Waste Management	7,484		7,954		(470)	
Other Waste Management	0		0		0	
Street Cleaning	1,377		6		1,371	
Other Sanitation & Garbage	47		45		2	
Urban Stormwater Drainage	2,548		6		2,542	
Environmental Protection	88		19		69	
Public Cemeteries	0		0		0	
Public Conveniences	119		0		119	
Other Community Amenities	264		13		251	
		14,076		8,731		5,345
WATER SUPPLIES						
SEWERAGE SERVICES						
RECREATION & CULTURE						
Public Libraries	3,148		591		2,557	
Museums	0		0		0	
Art Galleries	737		107		630	
Community Centres	273		159		114	
Public Halls	571		237		334	
Other Cultural Services	63		15		48	
Swimming Pools	1,475		966		509	
Sporting Grounds	1,051		200		851	
Parks & Gardens	3,308		198		3,110	
Other Sport & Recreation	2,280		1,232		1,048	
		12,906		3,705		9,201
FUEL & ENERGY						
Gas Supplies						
MINING, MANUFACTURING & CONSTRUCTION						
Building Control	309		960		(651)	
Abattoirs	0		0		0	
Quarries & Pits	0		0		0	
Other	0		0		0	
		309		960	-	(651)



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Special Schedule No. 1

Net Cost of Services

Function or Activity	OPERATING EXPENSES		OPERATING REVENUES		NET COST OF SERVICES	
	Expenses	Group Totals	Revenues	Group Totals	Net Cost	Group Totals
TRANSPORT & COMMUNICATION						
Urban Roads: Local	7,373		1,621		5,752	
Urban Roads: Regional	0		154		(154)	
Urban Roads: Other	0		0		0	
Sealed Rural Roads: Local	3		0		3	
Sealed Rural Roads: Regional	0		0		0	
Sealed Rural Roads: Other	0		0		0	
Unsealed Rural Roads: Local	0		0		0	
Unsealed Rural Roads: Regional	0		0		0	
Unsealed Rural Roads: Other	0		0		0	
Bridges on Urban Roads: Local	153		12		141	
Bridges on Urban Roads: Regional	0		0		0	
Bridges on Urban Roads: Other	0		0		0	
Bridges on Sealed Rural Roads: Local	0		0		0	
Bridges on Sealed Rural Roads: Regional	0		0		0	
Bridges on Sealed Rural Roads: Other	0		0		0	
Bridges on Unsealed Rural Roads:	0		0		0	
* Local	0		0		0	
* Regional	0		0		0	
* Other	0		0		0	
Footpaths	685		286		399	
Aerodromes	0		0		0	
Parking Ares	48		37		11	
Bus Shelters & Services	14		4		10	
Water Transport	0		0		0	
RTA Works	0		0		0	
Street Lighting	1,659		0		1,659	
Other	169		516		(347)	
		10,104		2,630		7,474
ECONOMIC AFFAIRS						
Camping Areas	0		0		0	
Caravan Parks	0		0		0	
Tourism & Area Promotion	385		229		156	
Industrial Development Promotion	174		0		174	
Saleyards & Markets	0		0		0	
Real Estate Development	0		0		0	
Commercial Nurseries	0		0		0	
Other Business Undertakings	1,565		3,037		(1,472)	
		2,124		3,266		(1,142)

Financial Reports 1997-1998**Special Schedule No. 1****Net Cost of Services**

<i>Function or Activity</i>	<i>OPERATING EXPENSES</i>		<i>OPERATING REVENUES</i>		<i>NET COST OF SERVICES</i>	
	<i>Expenses</i>	<i>Group Totals</i>	<i>Revenues</i>	<i>Group Totals</i>	<i>Net Cost</i>	<i>Group Totals</i>
TOTALS-FUNCTIONS		68,784		26,697		42,087
CAPITAL GRANTS & CONTRIBUTIONS 1			8,970	8,970	(8,970)	(8,970)
GENERAL PURPOSE REVENUES 2			41,230	41,230	(41,230)	(41,230)
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS		68,784		76,897		(8,113)

NOTE:

1 - Each function and activity should record the operating income and expenses excluding any capital contributions. All capital contributions, other than those contributions by owners which meet the definition of equity per AAS27 (refer to paragraphs 12 & 59) are to be recorded in total for the Council on row 750 "Capital Grants & Contributions."

2 - General Purpose Revenues consist of:-

- * Rates and Annual Charges (including ex-gratia payments)
- * User Charges and Fees
- * Interest on Investments
- * Interest on Overdue Rates and Charges
- * General Purpose Grants (Financial Assistance & Pensioner Rates subsidies)



Financial Reports 1997-1998

Special Schedule No. 2 (a)

Statement of Long Term Debt

Classification of Debt	Principal Outstanding at beginning of Year			New Loans Raised During the Year	Debt Redemption During the Year		Interest Applicable for Year	Principal Outstanding at end of Year		
	Current \$'000	Non-Current \$'000	Total \$'000		From Revenue \$'000	Sinking Funds \$'000		Current \$'000	Non-Current \$'000	Total \$'000
LOANS (By Source)										
Commonwealth Government	0	0	0	0	0	0	0	0	0	0
State Government	0	0	0	0	0	0	0	0	0	0
Public Subscription	0	0	0	0	0	0	0	0	0	0
Financial Institutions	4,892	32,140	37,032	7,400	4,892	0	2,722	4,976	34,563	39,539
Other	240	1,330	1,570	0	240	0	224	1,069	262	1,331
TOTAL LOANS	5,132	33,470	38,602	7,400	5,132	0	2,946	6,045	34,825	40,870
OTHER LONG TERM DEBT										
Ratepayers' Advances	0	0	0	0	0	0	0	0	0	0
Government Advances	0	0	0	0	0	0	0	0	0	0
Finance Leases	0	0	0	0	0	0	0	0	0	0
Deferred Payment	0	0	0	0	0	0	0	0	0	0
TOTAL LONG-TERM DEBT	5,132	33,470	38,602	7,400	5,132	0	2,946	6,045	34,825	40,870

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Special Schedule No. 2 (b)

Statement of Internal Loans

Borrower (by purpose)	Amount Originally Raised \$'000	Total Repaid During the Year Principal & Interest \$'000	Principal Outstanding at end of Year \$'000
General Water Sewerage Domestic Waste Management Gas Other			
TOTALS	NIL	NIL	NIL

DETAILS OF INDIVIDUAL INTERNAL LOANS

Borrower (by purpose)	Lender (by purpose)	Date of Minister's Approval	Date Raised	Term Years	Dates of Maturity	Rate of Interest	Amount Originally Raised	Total Repaid During the Year Principal & Interest	Principal Outstanding at End of
\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
TOTALS	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL

Campbelltown City Council's 1997-1998 Annual Report outlines the goals and objectives of the organisation and demonstrates how these were achieved. The Report was produced to comply with the requirements of the Local Government Act.



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