

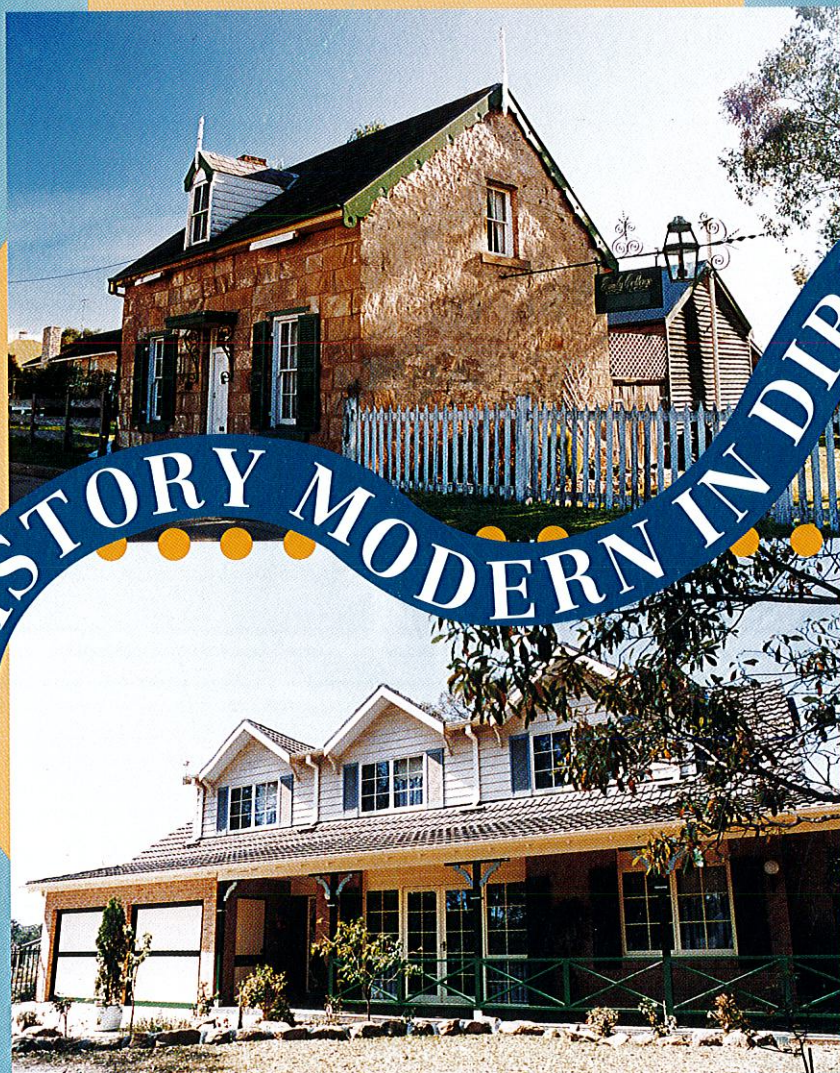
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CAMPBELLTOWN CITY COUNCIL



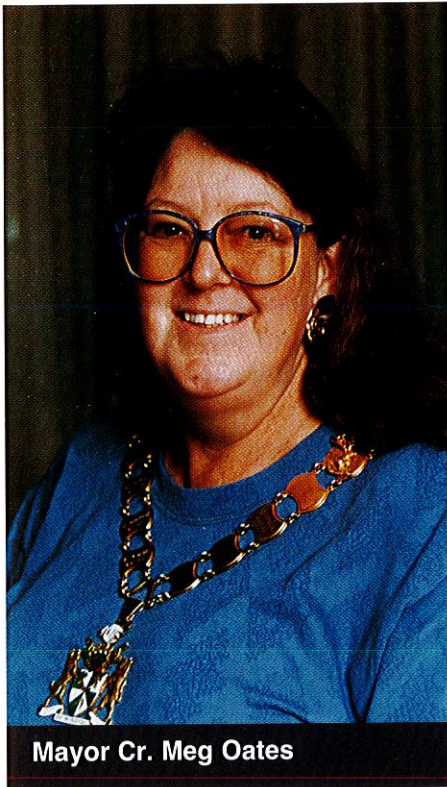
ANNUAL REPORT 1993



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1993 saw significant progress in Council's drive to enhance the quality of its service to its customers.



In keeping with this policy Council adopted a Local Ethnic Affairs Policy Statement which

now gives all non-English speaking background residents equal access to Council services.

While considerable demands have been placed on Council for provision of facilities for our large youth population, Council also recognises the need to provide services and facilities for our senior citizen residents.

Council also recognises the need for a performing arts centre and preliminary discussions, in this regard, have taken place with the Macarthur Campus of the University of Western Sydney.

The challenge to maintain works and services at a level expected by the community has required Council to do things even more efficiently with less resources.

However, there is a committed team of Councillors and staff dedicated to ensure that Campbelltown continues as a leader in Local Government.

With the help of my Councillor colleagues I look forward to meeting the challenges ahead to ensure the quality of life expectations of our community are achieved.



Cr. Meg Oates,
MAYOR.

During 1993 Council has continued to review its organisation to achieve a greater customer focus. Your Council will be structured into six major departments which will become operational during 1994:-

*Corporate Services
Planning & Development
Property & Recreation
Health & Environmental Services
Engineering Services
Community & Cultural Services*

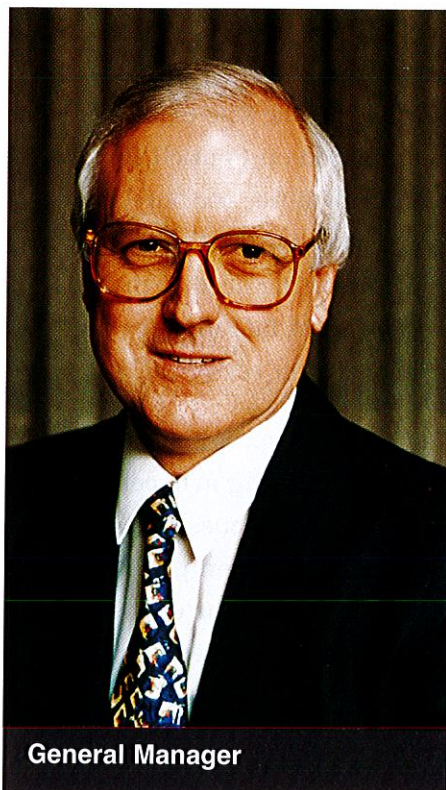
The new structure groups similar functions within single departments and aims to enhance customer service and achieve continuous quality improvement.

During the next three years Council's mission is to meet the social, environmental, health, economic, recreational and cultural needs of the people of Campbelltown by providing a range of balanced, customer focussed and cost-effective services and facilities.

In association with the introduction of the new Local Government Act in July, 1993, Council is moving enthusiastically towards workplace reform, proper business planning and open competition for services provided to the community.

The accounts presented in this report have been prepared in accordance with the new Australian Accounting Standard AAS27. This standard brings Council into line with normal commercial undertakings.

The Annual Report is a more comprehensive document than in previous years in accordance with



General Manager

Council's commitment to open government and community participation. The new annual report format will ensure that all Councils are made accountable to their communities for their actions through detailed reporting mechanisms.

In addition to the structural reforms which have taken place during 1993, Council has also completed a comprehensive Capital Works Program. New facilities provided in 1993 include two new neighbourhood centres at St Andrews and Minto, playing fields and amenities at Oswald Reserve, Rosemeadow and Fullwood Reserve, Claymore, as well as a

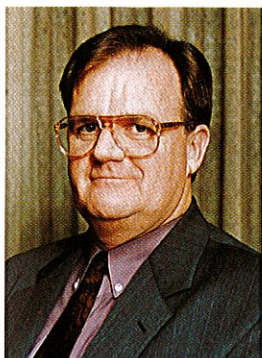
new training centre for the Campbelltown/Camden District Band. Extensions to Glenquarie Library, Seddon Park Hall and Thomas Acres amenities were completed and a new Senior Citizens' Centre completed at Macquarie Fields. Stages 1 and 11 Simmo's Beach were also completed.

During the early part of 1994 Council has been preparing a detailed Management Plan. This plan will be a binding agreement between Council and the community and will detail the services and facilities to be provided during the next three years for the benefit of the community.

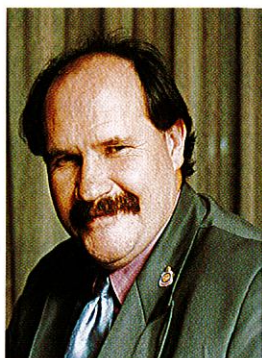
The growth of the area places many demands upon Council's limited resources, however with a combination of balanced development, backed by good management and community participation, I am sure that this City will remain in the forefront of local government during the next three years.



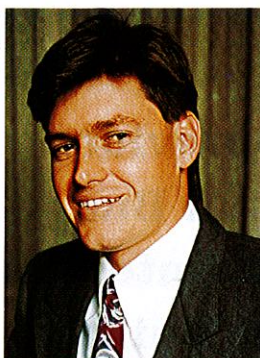
**Ian Porter
GENERAL MANAGER**



Brenton Banfield
Elected 1991
Finance & City Properties
Committee
Community, Health &
Services Committee
Home: (02) 605 4089



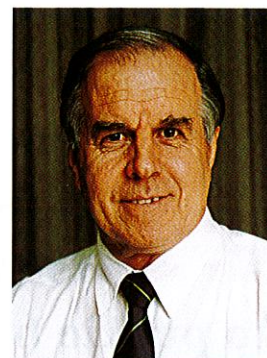
Paul Blyton
Elected March 1993
Finance & City Properties
Committee
Community, Health &
Services Committee
Home: (02) 824 8086



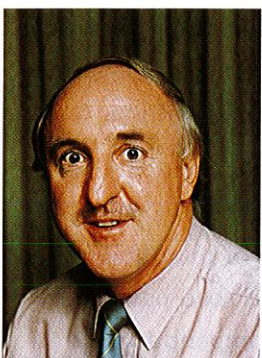
Phil Cooper
Elected March 1993
Works, Recreation &
Emergency Services
Committee
Planning, Building &
Environmental Protection
Committee
Home: (02) 820 2131



Sue Dobson
Elected 1991
Planning, Building &
Environmental Protection
Committee
Community, Health &
Services Committee



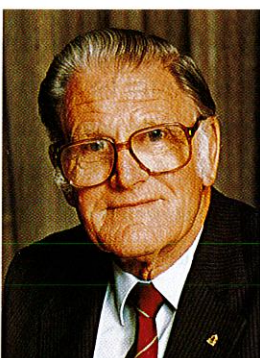
**Jim Kremmer - Deputy
Mayor**
Elected 1983
Planning, Building &
Environmental Protection
Committee
Vice Chairperson -
Community, Health &
Services Committee
Home: (02) 605 6531



Rick Lewis
Elected 1991
Community, Health &
Services Committee
Finance & City Properties
Committee
Home: (02) 603 6408



Russell Matheson
Elected August 1992
Vice Chairperson - Works,
Recreation & Emergency
Services Committee
Planning, Building &
Environmental Protection
Committee
Home: (02) 824 8646



Jim Merry
Elected 1983
Finance & City Properties
Committee
Works, Recreation &
Emergency Services
Committee
Home: (046) 250 767



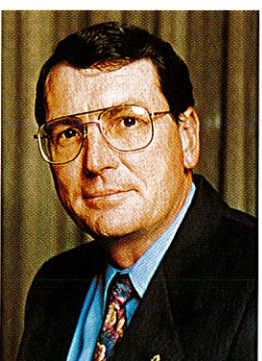
Sam Mir
Elected 1991
Works, Recreation &
Emergency Services
Committee
Finance & City Properties
Committee
Home: (046) 271 644



Meg Oates - Mayor
Elected 1987
Works, Recreation &
Emergency Services
Committee
Planning, Building &
Environmental Protection
Committee
Finance & City Properties
Committee
Home: (046) 255 364



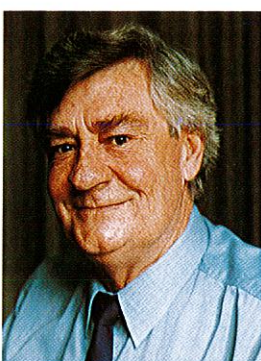
Bob O'Sullivan
Elected 1980
Works, Recreation &
Emergency Services
Committee
Planning, Building &
Environmental Protection
Committee



Ron Owers
Elected 1991
Community, Health &
Services Committee
Vice Chairperson - Finance
& City Properties
Committee
Home: (02) 605 9066



Les Patterson
Elected 1991
Works, Recreation &
Emergency Services
Committee
Vice Chairperson -
Planning, Building &
Environmental Protection
Committee
Home: (046) 251 348



Bryce Regan
Elected 1977
Finance & City Properties
Committee
Community, Health &
Services Committee
Home: (046) 250 634



Bob Thompson
Elected 1991
Planning, Building &
Environmental Protection
Committee
Works, Recreation &
Emergency Services
Committee
Home: (02) 829 4013

PUBLIC WORKS

Although Council provides funds in its Annual Budget for repairs and maintenance to public buildings, some buildings require expenditure of a capital nature to update buildings to meet with the changing needs of the community.

- given the multitude of the public buildings under Council's ownership it is estimated that a further 2 million dollars will be required to upgrade the buildings to a satisfactory standard.
- the estimated amount of the annual expense of maintaining the works at that standard is \$1,200,000.
- the Council's program of maintenance for 1993 in respect of the works amounted to \$950,000.

The condition of public roads would be fairly described as acceptable but ranging from the fair to good category and in need of constant attention to sustain satisfactory amenity.

- It is estimated that to bring road pavements to "as new" condition and retain that condition, expenditure in the order of \$80 million over 3 years (\$62 million in first year) and \$2 million to \$3 million per year (after the 3 year period) for

ensuing 12 years in a 15 year program would be necessary. (Total requirement \$112 million to Year 2008).

- Expenditure of a similar magnitude but prorated annually (approximately \$7.6 million p.a.) would provide improvement to and sustainment of "satisfactory" pavement condition. Annual expenditure on drainage, street furniture, car parks, bridges, etc to maintain them at a satisfactory standard is estimated to be \$3.8 million.
- For the year ended December 1993 Council's program of maintenance in respect of road pavements involved expenditure of \$2.43 million and for other engineering assets \$2.62 million.

LEGAL PROCEEDINGS ENVIRONMENTAL HEALTH AND BUILDING DEPARTMENT FOR 1993

Law Costs/Prosecutions - Court Costs

Total \$2140.00

Law Costs/Prosecutions - Professional Costs

Total \$68425.45

Car Parking Fines and Costs

Total \$26374.50

Health and Building Income

Total \$6613.00

| LP NO | OFFENCE | COURT RESULT | STATUS |
|-------|---|---|--|
| 1/93 | Building without approval | convicted and fined \$600 with costs of \$145 | paid 19/4/93 |
| 2/93 | Failure to comply with notice - fence | convicted and fined \$400 with costs of \$145 | paid 1/7/93 |
| 3/93 | Failure to comply with notice - Advertising | | matter withdrawn subject to costs of \$201 being paid, costs paid on 11/2/93 |
| 5/93 | Defective downpiping and guttering | | Withdrawn work done |
| 6/93 | Liquid waste placed where it would percolate into stormwater system | | Withdrawn |
| 7/93 | Attacking dog | convicted and fined \$200 with \$145 costs | unpaid |
| 8/93 | Did sell adulterated food | convicted and fined \$500 with \$145 costs | unpaid |
| 9/93 | Did sell fraudulently labelled food | convicted and fined \$500 with costs of \$145 | unpaid |
| 10/93 | Failure to comply with Defect Notice | convicted and fined \$500 with \$145 costs | unpaid |
| 11/93 | Unauthorised street trading - ice cream vendor | convicted and fined \$200 with costs of \$145 | unpaid |
| 12/93 | Failure to comply with Defect Notice | | work done \$45 costs paid |
| 13/93 | Did fail to comply with Defect Notice | | withdrawn |
| 14/93 | Failure to comply with Defect Notice | | withdrawn |
| 15/93 | Failure to comply with Bush Fire Notice | | withdrawn \$45 costs paid |
| 16/93 | Failure to comply with Bush Fire Notice | convicted and fined \$400 with \$145 costs | unpaid |
| 17/93 | Failure to comply with 495A notice | | withdrawn costs paid |
| 18/93 | Failure to comply with Bush Fire Notice | convicted and fined \$600 with \$145 costs | paid \$10.00 1/7/93 |

| | | | |
|-------|--|---|---|
| 19/93 | Failure to comply with Bush Fire Notice | | withdrawn |
| 20/93 | Failure to comply with 495A notice | | withdrawn |
| 21/93 | Did place goods for sale on public place with previous warning | convicted and fined \$75 with \$145 costs | paid \$20 23/7/93 paid \$20 30/7/93 paid \$20 3/8/93 paid \$20 12/8/93 |
| 22/93 | Deposit litter | convicted and fined \$300 with \$145.00 costs | unpaid |
| 23/93 | Failure to comply with defect notice | | withdrawn costs paid |
| 24/93 | Failure to comply with 317B notice | | withdrawn costs paid |
| 25/93 | Failure to comply with notice to eradicate noxious weeds | convicted and fined \$300 with \$145 costs | unpaid |
| 26/93 | Failure to comply with 495A notice | | withdrawn costs paid |
| 27/93 | Failure to comply with 495A notice | convicted and fined \$300 with \$145 costs | unpaid |
| 28/93 | Failure to comply with 495A notice | convicted and fined \$300 with \$145 costs | unpaid |
| 29/93 | Failure to comply with 495A notice | convicted and fined \$500 with \$145 costs | unpaid |
| 30/93 | Failure to comply with 495A notice | convicted and fined \$500 with \$145 costs | unpaid |
| 31/93 | Failure to comply with 495A notice | | withdrawn |
| 32/93 | Failure to comply with 495A notice | | withdrawn costs paid |
| 33/93 | Failure to comply with section 295 notice | | withdrawn costs paid |
| 34/93 | Failure to comply with Section 317B notice | | withdrawn |
| 35/93 | Failure to comply with Section 295 Notice | convicted and fined \$500 with \$145 costs | paid \$5 9/9/93 paid \$10 7/10/93 paid \$10 4/11/93 |
| 36/93 | Failure to comply with Defect Notice | convicted and fined \$500 with \$145 costs | unpaid |
| 37/93 | Deposit garbage and waste material | convicted and fined \$80 with \$145 costs | paid \$20 25/10/93 paid \$40 29/11/93 |
| 38/93 | Failure to comply with 495a notice | convicted and fined \$350 with \$145 costs | paid \$495 12/11/93 |
| 39/93 | Failure to comply with 495A notice | | withdrawn costs paid |
| 40/93 | Failure to comply with 495A notice | | withdrawn costs paid |
| 41/93 | Failure to comply with 495A notice | | withdrawn costs paid |

| | | | |
|--------|---|---|----------------------|
| 42/93 | Parking Infringement Z5423743 | | |
| 43/93 | Parking Infringement Z5423532 | | |
| 44/93 | Abandoned dogs on public place | | |
| 45/93q | Parking Infringement Z5421745 | | |
| 46/93 | Deposit litter | convicted and fined \$200 with \$196 costs | unpaid |
| 47/93 | Failure to comply with 495A notice | | withdrawn costs paid |
| 48/93 | Failure to demolish Annex | | withdrawn costs paid |
| 49/93 | Smoking in food shop | convicted and fined \$300 with \$796 costs | unpaid |
| 50/93 | Failure to comply with section 124 Order 21 notice | | withdrawn costs paid |
| 51/93 | Failure to comply with section 124 Order 21 notice | | withdrawn costs paid |

LEGAL EXPENSES - PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT 1993

| SUBJECT | FILE/DA NUMBER | STATUS | COSTS |
|--|--|---|----------------------|
| General advice on various planning matters | Various | Marsdens Attorneys have given advice on all matters. | \$15,955.14 |
| Action to declare invalid a Development Consent issued by Council. | F49131.3 D516/91 | Saggart Field Rd/Campbelltown Rd Service Station. The original Development Consent was modified. An attempt was made by an adjoining owner to declare the development consent invalid. The matter was dismissed with costs being awarded to Council on the 15 October 1993. Awaiting payment of costs. | \$10,459.47 |
| Legal proceedings taken against Council. | F39854 D285/92 | Proposed re-opening of a service station at O'Sullivan/Rudd Rds. Council refused the original application. The applicant lodged an appeal with the Land and Environment Court. Council reviewed its original decision and approved the application on the 14 September 1993. | \$6,552.56 |
| Legal proceedings taken against Council. | F32833 560/89 5533/90 5182/92 | Subdivision of 48 hectares into 7 lots at O'Hares Rd, Wedderburn. Council refused the application. Applicant appealed to the Land and Environment Court. The appeal was successful and granted subject to conditions on the 6 May 1993. | \$15,602.10 |
| Legal proceedings taken against Council. | F55078.3 D61/93 | BP Service Station at Pembroke Rd, Minto. Council refused the application on the 17 August 1993. Applicant appealed to the Land and Environment Court. The appeal was dismissed on the 24 September 1993 and the development consent refused. There was no order as to costs. An appeal has now been made to the Court of Appeal (High Court). The matter is ongoing. | \$11,482.65 |
| Legal proceedings taken against Council | F55466 D111/93 | Dual occupancy - 46 Cornelian Ave, Eagle Vale. Deemed refusal. Application approved at Land and Environment Court on 7 October 1993. Council ordered to pay costs. The matter is ongoing. | \$5,539.47 |
| Legal proceedings taken by Council | F20458 | Shell Circle K, Junction Rd, Ruse. Concern raised over the development on the amenity of the area. Satisfactory resolution achieved between Council, residents and the developer as at 7 June 1993. | \$4,000.00 |
| | | | TOTAL \$69,591.39 |

ALLOWANCES PAID TO MAYOR & COUNCILLORS

The Mayor's allowance for 1993 was \$21,000, the Councillors' fees amounted to \$43,000 and the costs associated with the provision of facilities and Councillors' expenses amounted to \$54,000. The policy on the provision of facilities for use by Councillors was adopted by Council on 1st March, 1994 and is as follows:-

OBJECTIVE

1. In recognition of the importance of the role of the Mayor to provide support in order to assist the Mayor in discharging the functions of the civic office.
2. To provide a range and level of support and facilities to Councillors to assist them in discharging their function of civic office.
3. To assist the Mayor and Councillors in representing the interests of the residents and ratepayers of the City of Campbelltown and to facilitate communication between the community and the Council.
4. To provide a level of support which will serve to encourage candidates to seek election to civic office.

BACKGROUND

The City of Campbelltown is one of the ten largest Local Government authorities in New South Wales and is growing rapidly. There are not any wards in the City area and each

Councillor is required to represent the whole area. The ratio of population to Councillors equates to one Councillor to approximately ten thousand residents.

The Councillors are required to deal with ever increasing and challenging infrastructure and social issues. Meeting the obligations and fulfilling roles places considerable demands on the Mayor, Deputy Mayor and Councillors.

The Local Government Act, 1993, which came into force on the 1st July, directs Councils to adopt a policy concerning payment of expenses and the provision of facilities to the Mayor, Deputy Mayor and Councillors in relation to discharging the functions of civic office.

Before adopting the policy Council must give at least 28 days public notice of the proposal.

POLICY STATEMENT

In accordance with Section 252 of the Local Government Act, Council will pay expenses incurred or to be incurred and provide facilities for

the Mayor, Deputy Mayor and Councillors to enable them to discharge their functions of civic office.

This policy excludes annual fees paid to the Mayor and Councillors under Sections 248 to 251 inclusive of the Local Government Act, 1993.

1. Payment of Expenses

(a) Mayor

- Training Seminars and Conferences - Provision of a package of transport, accommodation, sustenance, conference fees and reasonable out-of-pocket expenses as approved by the Council from time to time.
- Staff - A Personal Secretary on a shared basis with the General Manager.
- Stationery and Postage - Mayoral stationery, business cards, Christmas cards, diary/electronic organiser and briefcase together with postage expenses.
- Meals - Meals and beverages in conjunction with Council and Committee Meetings and Inspections.
- Refreshments - Food and beverages in conjunction with civic functions and hosting meetings involving community groups and representatives.
- Insignia of Office - Mayoral robes, chain, badge and name plate indicating office held provided to Mayor. Badge and name plate provided to partner to be worn at civic functions. Mayoral robes and chain remain the property of the Council.
- Travelling Expenses - Reimbursement of travelling expenses for use of private motor vehicle on Council business initially, at rate of 41 cents per kilometre for vehicles less than 2.5 litres and 48 cents per kilometre for vehicles over 2.5 litre, as provided in the Local Government State

Award, as varied from time to time. Council business includes approved Council, Committee, Sub-Committee and Working Party meetings, plus authorised site inspections and other authorised business.

(b) Deputy Mayor and Councillors

- *Training Seminars and Conferences* - Provision of a package of transport, accommodation, sustenance, conference fees and reasonable out-of-pocket expenses as approved by the Council from time to time.
- *Staff Assistance* - As required for answering constituents' requests.
- *Stationery and Postage* - Councillors' stationery, business cards, Christmas cards, diary/electronic organiser and briefcase together with postage expenses.
- *Meals* - Meals and beverages in conjunction with Council and Committee Meetings and Inspections.
- *Refreshments* - Beverage service in the Councillors' Lounge.
- *Insignia of Office* - Badge and name plates provided to Councillors and partners to be worn at civic functions.
- *Travelling Expenses* - Reimbursement of travelling expenses for use of private motor vehicle on Council business initially, at rate of 41 cents per kilometre for vehicles less than 2.5 litres and 48 cents per kilometre for vehicles over 2.5 litres, as provided in the Local Government State Award, as varied from time to time. Council business includes approved Council, Committee, Sub-Committee and Working Party meetings, plus authorised site inspections and other authorised business.

2. Provision of Facilities

(a) Mayor

- *Accommodation* - A furnished office suite located on the third floor of the Administration Building.
- *Communication System* - A mobile telephone provided and fully serviced by Council. The ownership of this equipment is retained by Council.
- *Office Equipment* - A Facsimile machine in the Mayor's office, fully serviced and maintained by Council. The ownership of this equipment is retained by Council.
- *Motor Vehicle Parking Space* - A permanent parking space in the basement of the Administration Building.
- *Council Vehicle* - A Council vehicle is required to be used by the Mayor in the following circumstances: -
 - (1) Official Council business, inspections, functions or other gatherings.
 - (2) Representing the Council at a meeting, function, conference or other gathering within the area or outside the City area.
- *Telephone Answering Machine* - The provision of a telephone answering machine. The equipment shall remain the property of Council and shall be returned upon ceasing to hold office.

(b) Deputy Mayor and Councillors

- *Office Space* - The provision of a lounge area, Committee Rooms and three offices on the third floor of the Administration Building to be pre-booked and used by Councillors in the conduct of their duties of office.
- *Office Equipment* - The provision of a photocopier, telephone facilities and a facsimile machine in the work area adjacent to the Councillors' offices,

fully serviced and available for the use of all Councillors.

- *Telephone Answering Machine* - Councillors requesting the provision of a telephone answering machine shall be provided with one. The equipment shall remain the property of the Council and shall be returned upon ceasing to hold office.
- *Council Vehicle* - If available, and subject to approval by the Mayor and General Manager, the use of a Council vehicle on authorised Council business.

3. Private Benefit

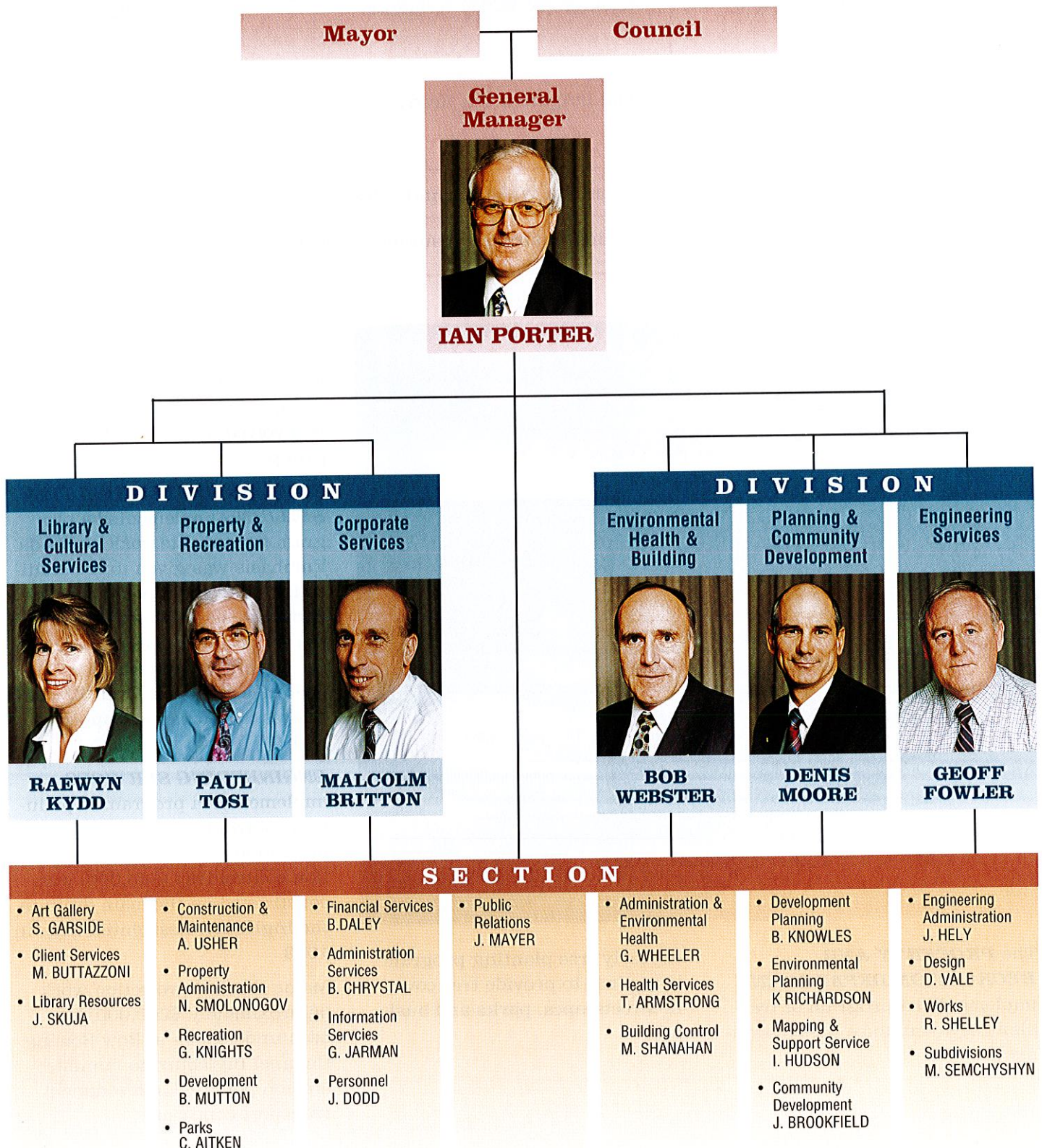
Fees payable to the Mayor, Deputy Mayor and Councillors will not be reduced for any private benefit gained from the private use of facilities, but Councillors are expected to make payment for any private use of facilities not associated with civic duties and responsibilities.

4. Reimbursement

Costs associated with Councillors attending civic functions, seminars or conferences may be paid prior to the event or on submission of a claim for reimbursement supported by appropriate invitation with the weekly claim form, or separately.

CAMPBELLTOWN CITY COUNCIL ORGANISATION AS AT DECEMBER 1993

There were seven Senior Staff employed by Council during the year and the total costs associated with their employment amounted to \$602,600.



CAMPBELLTOWN CITY COUNCIL

COUNCIL ORGANISATION

CONTRACTS AWARDED BY COUNCIL DURING THE YEAR

| PROJECT | COMPANY NAME | AMOUNT |
|--|--|--------------|
| Installation Irrigation System - Fields Road Reserve Part A, B & D | Hawkesbury Valley Irrigation | \$142,387.00 |
| Installation Irrigation System - Raby Sport Complex Part C | Dual Irrigation T/A Ready Rain | \$116,869.00 |
| Minto Detention Basin | Australian Water Technologies | \$495,790.00 |
| Insurances - General | Jardine Australian Insurance Brokers Pty Ltd | \$514,718.00 |

PROGRAMS UNDERTAKEN TO ENHANCE THE ENVIRONMENT



The **PROPERTY AND RECREATION DEPARTMENT** implemented a program of tree planting to enhance the environment.

A yearly tree planting program is in place to provide tree cover in streetscapes, parks and bushland.

Community involvement in tree planting projects is encouraged with schools and community groups. Council's City Gardener is involved in training the groups.

ENVIRONMENTAL HEALTH & BUILDING implemented a program to eradicate noxious weeds. Emphasis was given to the eradication of declared noxious weeds. Increased activity took place in the service of notices and follow up. Generally there was a co-operative response. Over 90% of notices issued were complied with.

ENGINEERING SERVICES implemented a program of pollution control traps and erosion protection work. A gross pollution control trap (\$45,000) was constructed on the main drain in the Ingleburn Residential Area in 1993.

Major channel protection work (approximately \$200,000) has been undertaken in Bow Bowing Channel Ingleburn to minimise erosion potential and sediment transport concerns.

CAMPBELLTOWN CITY COUNCIL

COUNCIL PROJECTS

SERVICES FOR PEOPLE WITH DIVERSE CULTURAL & LINGUISTIC BACKGROUNDS

The following programs were undertaken during the year to provide access to services for people with diverse cultural and linguistic backgrounds.



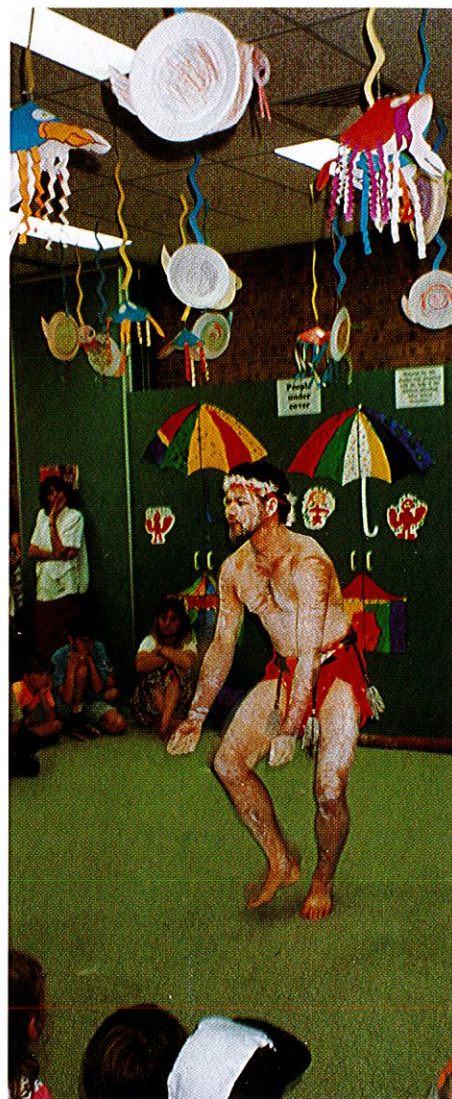
Library staff were actively involved in Campbelltown Writers' Week. The library provided facilities and services to

support the Spanish and Arabic language programs of two writers in the community. These programs resulted in Spanish/English and Arabic/English publications which are now available for loan to all library users.

To celebrate the International Year of Indigenous People, children's activities incorporated Aboriginal culture, song and dance which was introduced to groups at all four branches by writer-performer Matthew Doyle.

All Adult Migrant Education Scheme participants have been encouraged to take advantage of user introductory training which is actively supported by library staff.

Recognising increasing demands on the Asian language collections, the library has responded by purchasing additional materials and has begun collecting



materials in the Laotian language.

Council has also adopted its Local Ethnic Affairs Policy Statement (L.E.A.P.S.) to promote services and access to services for people with diverse cultural and linguistic backgrounds.

A copy of the L.E.A.P.S. document is available for inspection at the Council's Administrative Offices and at the Libraries.

WORK CARRIED OUT ON PRIVATE LAND

During the year, Council did not carry out any work on private lands under Section 67 of the Local Government Act, 1993.

SECTION 356 CONTRIBUTIONS

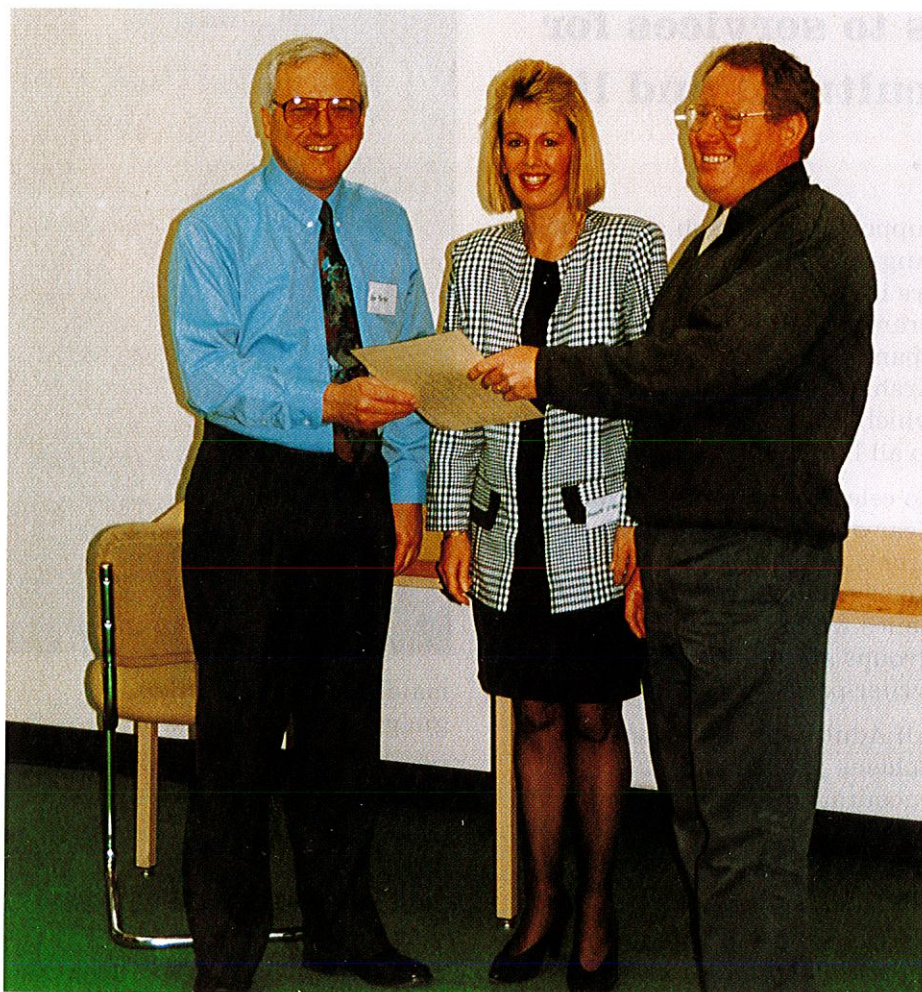
Contributions under Section 356 of the Local Government Association amounted to \$25,000.

CAMPBELLTOWN CITY COUNCIL

COUNCIL PROJECTS

HUMAN RESOURCE ACTIVITIES

The continual change and expansion of human resources activities was characteristic of 1993.



The major achievements were:

1. The awarding to Council of the IMM/Sydney Morning Herald Gold Award for Excellence in staff development.
2. The appointment of the General Manager to a five year Performance Based Contract.
3. The employment of staff for the new Eagle Vale Leisure Centre.
4. The development of a new performance appraisal form based on work place objectives.
5. A review of the E.E.O. plan.
6. Code of Conduct training was provided to all staff.

7. Job Evaluation was introduced and all staff jobs were evaluated through a series of workshops.
8. Industrially, Enterprise Agreement training was provided for all union delegates and senior managers. The first Council Agreement was completed.
9. The first restructure of the workplace reform agenda was undertaken with the amalgamation of Parks, Pools and Recreation with the Property Department.
10. As Council has no Safety Officer, work place inspections are undertaken by the Occupational Health & Safety Committee. Inspections were conducted of Child Care Centres, Recreation Centres and field work places.
11. Training in Security Awareness was provided to staff involved in cash handling.
12. Submissions were lodged to seek funding under the Aboriginal Employment Strategy and Workplace English Language and Literacy Programs.

EQUAL OPPORTUNITY MANAGEMENT PLAN

Council's Equal Employment Opportunity (E.E.O.) Management Plan was implemented in February, 1992.

The major objectives of the Management Plan have been incorporated into Council's Corporate/Management Plan and a modified set of performance indicators are included in the Corporate Services section of that Plan.

The E.E.O. objectives focus on a range of specific actions and desired outcomes for Council. The aim is to eliminate discriminatory practices in human resource management practices, to address the specific career development needs of staff, to develop information systems and to ensure all staff within Council have an understanding of E.E.O.

E.E.O. RESOURCES

The program is co-ordinated by the Manager Personnel in conjunction with the E.E.O. Sub-Committee.

CONSULTATIVE MECHANISMS

The E.E.O. Advisory Sub-Committee reports to the Council Staff Consultative Committee. The E.E.O. Advisory Sub-Committee meets each six weeks and comprises union and association representatives and management representatives.

Committee members assist in the promotion of E.E.O. throughout Council.

E.E.O. DATA BASE

Consideration is being given to the acquisition of a computer based Personnel Management System

which incorporates E.E.O. data. This is being considered in Council's computer strategy for 1994. There is the possibility of using the Wycomp system to access E.E.O. data.

Staff training records are also kept on the OMNI database.

STATISTICAL DATA

E.E.O. group profiles were surveyed in 1988 and data from this report is being used to assess needs for particular groups within the organisation.

E.E.O.-RELATED GRIEVANCES

Council has not received any formal grievances within the last twelve months although it did receive a number of informal grievances. These were resolved internally before escalating to a formal stage.

MAJOR PRIORITIES FOR 1992-1993

The major priorities for the period were:

- to establish an E.E.O. Advisory Sub-Committee to assist in the Work Reform Agenda with Council.
- the development of an E.E.O. Program.

SIGNIFICANT ACHIEVEMENTS IN 1992-1993

The major achievement within the eighteen months has been an

increase in the understanding and acceptance of E.E.O. within Council. This is reflected in increased support for E.E.O. initiatives and by an increase in requests for assistance with E.E.O. areas, for example, requests from Supervisors regarding the application of E.E.O. principles within the workplace.

Revision and amendment of a number of policies has occurred to ensure they incorporate E.E.O. principles. The Higher Grade Pay Policy has been amended to ensure selection on merit and equitable access to higher grade positions, and training in positions which may assist in the career development of staff.

Voluntary exit interviews are being undertaken to monitor grievances. The Maternity Leave Policy has also been reviewed to ensure it adheres to the principles of E.E.O.

Priority has been placed on the development of staff awareness of E.E.O. with successful information displays at the Civic Centre and Minto Depot during 1993. Staff have received information brochures about E.E.O. and are kept up to date on the Committee's progress through the Consultative Committee Newsletter. A survey was also undertaken in late 1993 to identify barriers to communication within the workplace.

Changes have also been made to recruitment practices within Council. All advertisements for vacant positions use gender-neutral language and contain and "E.E.O. Employer" notation. Advertisements are reviewed by the Personnel Section prior to publication.

Selection procedures ensure that at least one member of each panel has been formally trained in Selection Techniques, with the majority of panels including a Personnel representative or independent person. All panels have at least three members and fair representation of gender.

The application form for Field Staff positions has also been reviewed to ensure language and content is non-discriminatory.

The Job Evaluation Performance Appraisal and systems have been reviewed to ensure non-discriminatory content and fair administration.

Access to training has been reviewed, with selection techniques ensuring that all staff have equal access to programs.

Literacy and numeracy programs have been implemented both on and off the job. These programs have included a significant number of people from the non-English

speaking background group. New staff are required to attend the Staff Orientation Course, which incorporates an E.E.O. module.

Current staff also have the opportunity to attend the "Know Your Council" course, which introduces a basic E.E.O. module.

EXTERNAL BODIES EXERCISING FUNCTIONS DELEGATED BY COUNCIL

There were no external bodies exercising functions delegated by Council during the year other than the following community groups:

- | | |
|--|--|
| 1. Campbelltown Sports Foundation Management Committee | 4. Worrell Park Management Committee |
| 2. Campbelltown Bicentennial Art Gallery Committee | 5. Jackson Park Management Committee |
| 3. Riley Park Management Committee | 6. Campbelltown Showground Management Committee |
| | 7. Bensley Sports Ground Management Committee |
| | 8. Macquarie Fields Community Hall Management Committee |
| | 9. Town Hall Theatre Management Committee |
| | 10. Helen Stewardson Hall Management Committee |
| | 11. Eagle Vale Neighbourhood Management Committee |
| | 12. Woodbine Neighbourhood Management Committee |
| | 13. Glenquarie Neighbourhood Centre Management Committee |

COMPANIES IN WHICH COUNCIL HELD A CONTROLLING INTEREST

Council did not hold any controlling interest in any company during the year.

JOINT VENTURES

Council as at 1993 held a joint-venture partnership with the Department of Housing relating to the Claymore Shopping Centre.

Council also held co-operative ventures with the Department of Education in respect to the following community halls:

James Meehan
Sarah Redfern
Eagle Vale High School

Joint ventures also exist with:-
Minto Community Library. A

joint-use service provided by Campbelltown City Council and the N.S.W. Department of School Education. The joint-use facility concurrently serves the public and three on-site schools.

Sydney Subject Specialisation Scheme through which public libraries collect materials in nomi-

nated subject areas.

Inter Library Loan co-operative which includes support funding for the van used to deliver materials between public libraries in the greater Sydney area.

Ilanet, which allows computer communication between the State Libraries and participants from public, university, TAFE, corporate and government libraries. It also forms the gateway into overseas networks and to various booksellers.

Library Extensions Program linking the library and the Australian Bureau of Statistics which provides core resources of most frequently referred to publications and allows library access at a regional level.

CAMPBELLTOWN CITY COUNCIL

COUNCIL PROJECTS

FREEDOM OF INFORMATION ACT 1989

For the 12 Month Period Ending 31 December 1993

Statistical Data for Campbelltown City Council (Freedom of Information Agency No 2099)

Freedom of Information became operative from 1 July 1989. Under the terms of the Act Campbelltown City Council is required to publish statistical data in conjunction with its Annual Report.

Details of requests for information under the FOI Act received by Council for the 12 month period ending 31 December 1993 are as follows:

SECTION A - FOI Requests

TOTAL

| | |
|----------------------------|-----|
| New Requests Received..... | 3 |
| Completed..... | 2 |
| Withdrawn..... | 1 |
| Total Processed..... | 2 |
| Unfinished..... | Nil |

SECTION B - Completed Requests

| | |
|----------------------|-----|
| Granted in full..... | 1 |
| Granted in part..... | Nil |
| Refused..... | 1 |
| Deferred..... | Nil |

SECTION C - Ministerial Certificates

| | |
|-------------|-----|
| Issued..... | Nil |
|-------------|-----|

SECTION D - Formal Consultants

| | |
|--|---|
| Number of requests requiring formal consultations..... | 1 |
|--|---|

SECTION E - Amendment of Personal Records

| | |
|-------------------------|-----|
| Amendment requests..... | Nil |
|-------------------------|-----|

SECTION F - Notation of Personal Records

| | |
|----------------------------|-----|
| Requests for notation..... | Nil |
|----------------------------|-----|

SECTION G - FOI Requests Refused

| | |
|--|-----|
| Reason - Section 25 (1) (a) (Exempt)..... | 1 |
| - Section 25 (1) (e) (Document more than 5 yrs old)..... | Nil |

SECTION H - Costs and Fees Requests

| | |
|--------------------------|-------|
| All completed requests:- | |
| Processing costs..... | \$669 |
| Fees Received..... | \$ 30 |

SECTION I - Discounts Allowed

| | |
|----------------|-----|
| Pensioner..... | N/A |
|----------------|-----|

SECTION J - Days to Process

| | |
|-------------------|-----|
| 0 - 30 days..... | 2 |
| 31 - 45 days..... | Nil |
| Over 45 days..... | Nil |

SECTION K - Processing Time

| | |
|--------------------|-----|
| 0 - 10 hours..... | 2 |
| 11 - 20 hours..... | Nil |
| 21 - 40 hours..... | Nil |
| Over 40 hours..... | Nil |

SECTION L - Reviews and Appeals

| | |
|---|-----|
| Number of internal reviews requested..... | 1 |
| Number of Ombudsman reviews requested..... | 1 |
| Number of District Court Appeals finalised..... | Nil |

ENQUIRIES REGARDING FREEDOM OF INFORMATION

All applications must be made in writing, accompanied by the applicable fee and directed to the following address:

Freedom of Information Officer
Campbelltown City Council
PO Box 57
CAMPBELLTOWN NSW 2560

Please contact Council's Freedom of Information Officer on (046) 201662 to discuss your needs prior to lodging any formal applications. In many cases it may be possible to satisfy your requirements without the need for recourse to the Freedom of Information Act.

CAMPBELLTOWN CITY COUNCIL

FREEDOM OF INFORMATION

**If you have any enquiries about Council
please call the relevant number listed below.**

**If you have difficulty communicating in English
please ask to be connected to the Telephone Interpreter Service.**

| | |
|--|--------------------|
| ART GALLERY | 280 066 |
| BUILDING SERVICES | 201 444 |
| Advertising signs, fencing, building enquiries | |
| CITIZENSHIP ENQUIRIES | 201 659 |
| COMMUNITY SERVICES | 201 579 |
| Community projects, youth and aged services, children's services. | |
| CORPORATE SERVICES | 201 661 |
| Council meeting times and Council business papers. | |
| ENGINEERING SERVICES | 201 699 |
| Roads, footpath, drains, traffic. | |
| ENVIRONMENTAL HEALTH SERVICES | 201 510 |
| Garbage collection, recycling, child immunisation, pollution and animal control, blood donors' clinic. | |
| HALL HIRE | 201 682 |
| LIBRARY SERVICES & COMMUNITY INFORMATION | 201 556 |
| PARK HIRE | 201 342 |
| COUNCIL EMERGENCY AFTER HOURS NUMBER | 02 963 1621 |

Civic Centre
Cnr Queen & Broughton Streets
Campbelltown 2560

Office Hours: 8.30 a.m. - 4.30 p.m.
Telephone: (046) 201 510
Fax: (046) 201 496

Si tiene alguna pregunta relacionada con el municipio, sírvase llamar al número correspondiente de la lista incluida a continuación.

Si tiene alguna dificultad al comunicarse en inglés, solicite que le pongan en contacto con el Servicio Telefónico de Intérpretes.

| | |
|--|-------------|
| GALERIA DE ARTE | 280 066 |
| SERVICIOS RELACIONADOS CON LA CONSTRUCCION Información sobre letreros de publicidad, cercas y construcción. | 201 444 |
| INFORMACION SOBRE LA NACIONALIDAD | 201 659 |
| SERVICIOS COMUNITARIOS Obras comunitarias, servicios para los jóvenes y personas de edad avanzada, servicios para niños. | 201 579 |
| SEVICIOS EMPRESARIALES Horarios de reunión y documentos de gestiones del municipio. | 201 661 |
| SERVICIOS DE INGENIERA Carreteras, aceras, alcantarillado, tráfico. | 201 699 |
| SERVICIOS DE SALUD AMBIENTAL Recolección de basura, reciclaje, inmunización para los niños, control de la contaminación y de los animales, clínica de donantes de sangre. | 201 510 |
| ALQUILER DE SALA | 201 682 |
| SERVICIOS DE BIBLIOTECA E INFORMACION COMUNITARIA | 201 556 |
| ALQUILER DE PARQUE | 201 342 |
| NUMERO TELEFONICO PARA EMERGENCIAS RELACIONADAS CON EL MUNICIPIO, FUERA DE HORAS | 02 963 1621 |

Civic Centre
Queen & Broughton Streets, esquina
Campbelltown 2560

Horas de Oficina: 8. 30 a.m. - 4.30 p.m.
Teléfono: (046) 201 510
Fax: (046) 201 496

(Spanish)

បើសិនជាអ្នកមានសំនួរអ្វីៗដែលទាក់ទងនឹងសាលាក្រុង សូមទូរស័ព្ទទៅលេខខាងក្រោមនេះ ។

បើសិនជាអ្នកមានបញ្ហាក្នុងការនិយាយឆ្លើយឆ្លងជាភាសាអង់គ្លេស សូមអ្នកសុំឲ្យគេបន្តភ្ជាប់ទៅ ក្រសួងបកប្រែភាសាតាមទូរស័ព្ទ ។

| | |
|--|-------------|
| វិចិត្រសាល | 280 066 |
| កិច្ចបម្រើខាងសំណង់ | 201 444 |
| ផ្សាយបោះពុម្ពពាណិជ្ជកម្ម ការធ្វើបង សំនុំខាងសំណង់ | |
| សំនុំខាងការចូលសញ្ជាតិ | 201 659 |
| កិច្ចបម្រើរបស់សហគមន៍ | 201 579 |
| គំរោងការណ៍សហគមន៍ កិច្ចបម្រើដល់ យុវជន និងជនចំណាស់ កិច្ចបម្រើដល់កូនក្មេង | |
| កិច្ចបម្រើផ្នែកសាធិការកម្ម | 201 661 |
| ពេលមេឯកប្រជុំរបស់សាលាក្រុង និង សំបុត្រស្នូមកិច្ចការពាណិជ្ជកម្មរបស់សាលាក្រុង | |
| កិច្ចបម្រើខាងវិស្វកម្ម | 201 699 |
| ផ្លូវថ្នល់ ចិញ្ចើមផ្លូវដែក លូបង្ហូរទឹក ចរាចរណ៍ | |
| កិច្ចបម្រើខាងសុខភាពនៃបរិយាកាស | 201 510 |
| ការប្រមូលសំណាក ការផ្ទេរបស់ចាស់ដើម្បីយកទៅប្រើការឡើងវិញ ការចាក់ថ្នាំបង្ការ រោគដល់កុមារ ការត្រួតព្រាបើការធ្វើឲ្យក្រខ្វក់ និងលើសត្វធាតុ មន្ទីរទទួលអំណោយឈាម ។ | |
| ការជួលសាលាអាគារ | 201 682 |
| កិច្ចបម្រើខាងបណ្ណាល័យ និងព័ត៌មានសហគមន៍ | 201 556 |
| ការជួលស្ថានទីទួល | 201 342 |
| លេខទូរស័ព្ទសំរាប់ភាពអាសន្នក្រោយមេឯកធ្វើការរបស់សាលាក្រុង | 02 963 1621 |

មជ្ឈមណ្ឌលសុំវិច

កាច់ជូនផ្លូវគីន និង ប្រោតតុនឡើត

កាំបែលមោន 2569

ម៉ោងធ្វើការ 8.30ព្រឹក - 4.30រសៀល

ទូរស័ព្ទ : (046) 201 510

ទូរសារ Fax : (046) 201 496

(Khmer)

ຖ້າທ່ານຢາກສອບຖາມກ່ຽວກັບສະພາບການ

ກະຮຸ້ນໂຕໂທລະສັບທາງສະຖານທີ່ກ່ຽວຂ້ອງຕ່າງໆຂ້າງລຸ່ມນີ້

| | |
|---|-------------|
| ວາງສະແດງສິລປະ | 280 066 |
| ຜແນກການກໍ່ສ້າງ | 201 444 |
| ສອບຖາມກ່ຽວກັບ ປ້າຍໂຄສະນາ ຮົ່ວ ການກໍ່ສ້າງ | |
| ສອບຖາມກ່ຽວກັບສັນຊາດ | 201 659 |
| ຜແນກກ່ຽວກັບຊຸມຊົນ | 201 579 |
| ໂຄງການຂອງຊຸມຊົນ ຊາວໜຸ່ມ ຜູ້ເຖົ້າແລະເດັກນ້ອຍ | |
| ຜແນກວຽກລວມ | 201 661 |
| ເວລາປະຊຸມຂອງສະພາບການ ແລະລາຍງານຕ່າງໆ | |
| ຜແນກວິຊາການ | 201 699 |
| ທຶນທາງ ທາງຍ່າງ ຮ່ອງລະບາຍນ້ຳ ການສັນຈອນທ້ອງຖິ່ນ | |
| ຜແນກຮັກສາ ສູຂານາມັບ ຕໍ່ສິ່ງແວດລ້ອມ | 201 510 |
| ຜັບຂີ້ເຫຼືອ ການໝູນໃຊ້ວັດຖຸຜັກ ການສິດຢາປ້ອງກັນພະຍາດໃຫ້ເດັກ | |
| ການເປື້ອນເປີະ ຄວບຄຸມສັດ ຄລິນິກບໍລິຈາກເລືອດ | |
| ການເຊົ່າໂຮມ | 201 682 |
| ຫ້ອງສມຸດ ແລະ ຂ່າວຂໍ້ມູນຕ່າງໆກ່ຽວກັບຊຸມຊົນ | 201 556 |
| ການຈອງໃຊ້ສ່ວນພວງ | 201 342 |
| ຕິດຕໍ່ສະບານ ກໍລະນີສຸກເສີນ ນອກໂມງການ | 02 963 1621 |

ຖ້າທ່ານຫາກເວົ້າພາສາອັງກິດບໍ່ໄດ້

ຈົ່ງຂໍໃຫ້ໂຕ້ປາກນຳຜແນກແປພາສາທາງໂທລະສັບ

Civic Centre

Cnr Queen & Brown Streets

Campbelltown 2560

ໂມງເຂົ້າການ 8 ໂມງ 30 ຕອນເຊົ້າ ເຖິງ 4 ໂມງ 30 ຕອນແລງ

ໂທລະສັບ: (046) 201 510

ແຟກຊ໌: (046) 201 496

(Laotian)

Nếu quý vị có thắc mắc thăm hỏi gì về Hội đồng Thành phố (Council), xin vui lòng gọi số điện thoại thích ứng được liệt kê dưới đây.

Nếu quý vị gặp trở ngại trong việc tiếp xúc qua Anh ngữ xin vui lòng hỏi để được liên lạc với Dịch vụ Thông dịch qua Điện thoại.

| | |
|---|-------------|
| NHÀ TRIỂN LÃM NGHỆ THUẬT (ART GALLERY) | 280 066 |
| CÁC DỊCH VỤ XÂY CÁT Thăm hỏi về các dấu hiệu quảng cáo, hàng rào và xây cất | 201 444 |
| THĂM HỎI VỀ VIỆC GIA NHẬP QUỐC TỊCH | 201 659 |
| DỊCH VỤ CỘNG ĐỒNG Các đề án cộng đồng, các dịch vụ dành cho thanh thiếu niên và người già, các dịch vụ dành cho thiểu số. | 201 579 |
| CÁC DỊCH VỤ CÔNG TY Các giờ họp của Hội đồng Thành phố và các tin liệu về thương vụ của Hội đồng Thành phố. | 201 661 |
| CÁC DỊCH VỤ CÔNG CHÁNH Đường xá, lối đi bộ, cống rãnh, lưu thông. | 201 699 |
| DỊCH VỤ Y TẾ MÔI TRƯỜNG Đồ rác, tái chế biến (recycle), chích ngừa trẻ em, kiểm soát ô nhiễm và thú vật, trung tâm hiến máu. | 201 510 |
| THUÊ MUỐN ĐẠI SÀN (HALL) | 201 682 |
| DỊCH VỤ THƯ VIỆN & TIN TỨC CỘNG ĐỒNG | 201 556 |
| MUỐN BÀI ĐẠU XE | 201 342 |
| SỐ ĐIỆN THOẠI KHẨN CẤP CỦA COUNCIL SAU GIỜ LÀM VIỆC | 02 963 1621 |

Trung tâm Dân sự (Civic Centre)
Góc đường Queen & Broughton Streets
Campbell town 2560

Giờ làm việc: 8 g 30 sáng - 4g30 chiều
Số điện thoại: (046) 201 510
Điện thư (Fax): (046) 201 946

(Vietnamese)

إذا كان لديك أية استفسارات تتعلق بالبلدية الرجاء الاتصال بأرقام الهاتف المخصصة المدرجة أدناه.
إذا كنت تواجه صعوبة بالتحديث باللغة الانكليزية الرجاء أن تطلب تحويلك لخدمة الترجمة الهاتفية.

280 066 ART GALLERY صالة عرض الفنون

201 444 BUILDING SERVICES خدمات البناء
لوحات الاعلانات ، الأسوار،
الاستفسارات المتعلقة بالبناء

201 659 CITIZENSHIP ENQUIRIES الاستفسارات المتعلقة بالجنسية

201 579 COMMUNITY SERVICES خدمات المجتمع
مشاريع المجتمع، خدمات الشباب
والمسنين، خدمات الاطفال.

201 661 CORPORATE SERVICES الخدمات المتعلقة بالمجلس البلدي
أوقات اجتماع المجلس البلدي
والاوراق المتعلقة بأعمال البلدية.

201 699 ENGINEERING SERVICES خدمات الهندسة
الطرق، الأرصفة، مصارف المياه والسير.

201 510 ENVIRONMENTAL HEALTH SERVICES خدمة الصحة البيئية
جمع النفايات، إعادة التصنيع،
تطعيم الاطفال، التلوث والسيطرة
على الحيوانات، عيادة المتبرعين بالدم

201 682 HALL HIRE تأجير القاعة

LIBRARY SERVICES & COMMUNITY INFORMATION
201 556 خدمات المكتبة ومعلومات المجتمع

201 342 PARK HIRE تأجير الحدائق

COUNCIL EMERGENCY AFTER HOURS NUMBER هاتف الحالات الطارئة خارج
02 963 1621 ساعات الدوام

المركز البلدي Civic Centre
زاوية Broughton Street & Queen Street
Campbelltown 2560

ساعات الدوام ٨,٣٠ صباحا حتى ٤,٣٠ بعد الظهر
رقم الهاتف: 201 510 (046)
رقم الفاكس: 201 496 (046)

(Arabic)

CORPORATE SERVICES

VISION STATEMENT

Council's Vision Statement is

"Become the focus for the promotion and development of the City of Campbelltown to ensure quality of life expectations of our community are achieved."

MISSION STATEMENT

Council's Mission Statement is

"Meet the social, environmental, health, economic, recreational and cultural needs of the people of Campbelltown by providing a range of balanced customer-focussed and cost effective services and facilities."

FINANCIAL SERVICES

CORPORATE OBJECTIVES AND ACHIEVEMENTS AGAINST OBJECTIVES

OBJECTIVE

1.1 (1) Financial Resources

To implement new Commercial Accounting Procedures (AAS 27) by December 1993.

Strategy

- ☛ Ensure systems and procedures set up to meet requirements.

The following was achieved:

- ✓ Financial statements were completed within time-frame outlined in Local Government Act.

OBJECTIVE

1.3 (3) Rates

To achieve a 24 hour turnaround for Certificates by December, 1993.

Strategy

- ☛ Liaise with Town Planning Department.

The following was achieved:

- ✓ S603 Certificates issued within 24 hours of receipt - 97%.
- ✓ 93% of S149.

OBJECTIVE

1.5 (1) Revenue

To identify and pursue all other sources of revenue available to Council.

Strategy

- ☛ Pursue all grant opportunities and review investment strategies.

The following was achieved:

- ✓ Record value of grants received.
- ✓ New investment strategy adopted by Council.

OBJECTIVE

1.5 (3) Revenue

To implement an Investment Strategy by December, 1993.

Strategy

- ☛ Engage assistance to review current practices.

The following was achieved:

- ✓ Council adopted an Investment Strategy in July 1993.

OBJECTIVE

1.5 (4) Revenue

To submit all Grant Certificates within one month of work being completed commencing June, 1993.

Strategy

- ☛ Ensure up-to-date costs are recorded.
- ☛ Install an advice system for notification of job completion.

The following was achieved:

- ✓ All claims submitted within six weeks of completion.

OBJECTIVE

1.5 (5) Revenue

To maintain liquidity ratio of 1 to meet daily needs.

Strategy

- ☛ Monitor Daily Cash Flow.

The following was achieved:

- ✓ Under new requirements of AAS27 this objective will have to be reviewed.

OBJECTIVE

1.5 (6) Revenue

To implement the S94 Plan by June, 1993.

Strategy

- ☛ Balance all payments and receipts within the various districts.

The following was achieved:

- ✓ Final balance was achieved by late September.

ADMINISTRATION SERVICES

OBJECTIVE

2.1 (1) Support

To implement computerisation of stationery system by December, 1993.

Strategy

Develop system by:

- ☛ Liaising with Information Services.
- ☛ Input information from Stationery items held.
- ☛ Carry out stocktake.
- ☛ Implement system.

The following was achieved:

- ✓ Extensive liaison was carried out to set out the parameters to achieve the objective within the stipulated time.
- ✓ A full and comprehensive stocktake was undertaken and all relevant stationery items to satisfy the organisation's requirements were included as stock items.
- ✓ The transfer of the manual system to the computerised system was effected and operational from 1st January, 1993.

OBJECTIVE

2.3 (1) Records

To implement new bar coding for Council's Records Management System by December, 1993.

Strategy

- ☛ Demonstrations existing systems.
- ☛ Call tenders.
- ☛ Selected suitable tenderer.
- ☛ Print laser labels for existing files.
- ☛ Purchase system.
- ☛ Commission system.
- ☛ Train staff.

The following was achieved:

- ✓ Demonstrations were set up for appropriate staff to familiarise them with the various systems available in the market place.
- ✓ Tenders were called and the successful tenderer was selected and the system implemented in July. Software for the handheld machines is currently being developed.

INFORMATION SERVICES

OBJECTIVE

3.1 (1) Support Services

To develop software to enhance existing software within 4 day's turnaround.

Strategy

- ☛ Analyse customer's needs.
- ☛ Develop software and test.
- ☛ Review software operation.

The following was achieved:

- ✓ Software was developed as required by users, generally within specified time-frame.

OBJECTIVE

3.1 (2) Support Services

To provide a high quality service to analyse and resolve problems in both Information and Office Automation systems with a turnaround of 4 days.

Strategy

- ☛ Analyse problem.
- ☛ Resolve problem in-house if possible; otherwise refer to appropriate support organisation.
- ☛ Verify problem solved.
- ☛ Document problem & solution.

The following was achieved:

- ✓ Problems were solved within the specified time frame in 80% of the cases

OBJECTIVE

3.2 Computer Information Processing

To meet data processing deadlines as agreed with customers.

Strategy

- ☛ Required processing performed on a daily, weekly, monthly, quarterly or annual basis as required by customers.

The following was achieved:

- ✓ Data processing deadlines were achieved in 95% of the cases.

OBJECTIVE

3.3 (1) Office Automation

To provide a high quality back up service for the word processing environment.

Strategy

- ☛ Analyse requirements.
- ☛ Produce documents.
- ☛ Proof read documents.
- ☛ Edit and distribute.

The following was achieved:

- ✓ Documents were produced within the time frames in 95% of the cases.

PERSONNEL

OBJECTIVE

4.1 (3) Industrial Relations

To issue Consultative Committee News quarterly starting 1st June, 1993.

The following was achieved:

- Four Consultative Committee newsletters were issued during 1993 with the newsletters covering a variety of workplace reform issues. Topics included enterprise agreements, Council agreements, staff communications, performance appraisal and job evaluation.

OBJECTIVE

4.2 (1) Recruitment and Selection

To report to Council annually on the availability of Funded Employment Programs.

The following was achieved:

- ✓ During 1993 Council received approval to participate in two Government funded employment programs. The first program was the Aboriginal Employment Program with funding being provided for three years to employ three trainees in the areas of Engineering, Library and Child Care.
- ✓ Council's continuing involvement in the Job Skills Program also received further funding approval, with the approval to employ 30 trainees being given during 1994 for the standard 26-week period. Trainees are being employed in Administration, Recreation, Labouring, Finance, Child Care, Library and Human Resources.

OBJECTIVE

4.2 (3) Recruitment and Selection

To audit staff establishment quarterly and report to Council and management on staff number variations.

The following was achieved:

- * Quarterly audits for the staff establishment have been completed as well as reports to Council on the labour turn-over and staff statistics being provided on a six-monthly basis.

OBJECTIVE

4.4 (2) Occupational Health & Safety

To carry out inspections on work places to ensure adherence to minimum statutory requirements on a 2 monthly basis, starting June, 1993.

The following was achieved:

- ✓ Workplace inspections have been undertaken on a two-monthly basis through 1993 with the following workplaces being inspected by the Safety Committee:-
 - (a) Drainage maintenance.

- (b) Work trailers.
- (c) The Carrera tractor.
- (d) Parklands Child Care Centre.
- (e) The Airds/Bradbury Recreation Centre.
- (f) Minto Multi-Cultural Child Care Centre.
- (g) The Works Depot, Minto.
- (h) An evacuation exercise of the Civic Centre.

PROPERTY AND RECREATION

1.1 Retail Properties

OBJECTIVE

Identify tenants, negotiate and maintain leases.

- Meet targeted budget estimates adopted by Council for 1993, 1994, 1995 and 1996.

The following was achieved:

- ✓ This objective is ongoing and has been achieved at the set level.

OBJECTIVE

2.1 Land Bank

Strategy

- Monitor real estate market and investigate and report on opportunities to maintain a satisfactory land bank in accordance with Council's policy.

The following was achieved:

- ✓ This objective is ongoing and has been achieved for 1993.

OBJECTIVE

2.4 Real Estate Market Monitoring

Strategy

- Establish a continual monitor of the real estate market by 31st December 1993.
- This objective is ongoing and has been achieved for 1993.

3. Property Administration

OBJECTIVE

3.2 Booking Register and Allocations

Strategy

- Implement a computerised booking system for the allocation of resources by 30th November 1993.

The following was achieved:

- ✓ Objective achieved by set standard.

OBJECTIVE

4.1 Construction Project Management/Supervision

- ☛ A number of construction projects were undertaken in accordance with the following program:

| | YEAR | |
|---------------------------------------|------|--|
| Upgrade of Glenquarie Shopping Centre | 1993 | Not completed due to change of strategy. |
| Glenquarie Library Extension | 1993 | Completed |
| Glenquarie Senior Citizens Centre | 1993 | Completed |
| St. Andrews Neighbourhood Centre | 1993 | Completed |
| Minto Neighbourhood Centre | 1993 | Completed |
| Oswald Reserve | 1993 | Completed |
| Fullwood Reserve | 1993 | Completed |
| Simmos Beach I & II | 1993 | Completed |
| Campbelltown/Camden Band Hall | 1993 | Completed |
| Seddon Park Hall Extension | 1993 | Completed |
| Thomas Acres Amenities Extension | 1993 | Completed |
| Eagle Vale Community Facility | 1993 | Completed |

OBJECTIVE

4.2 Maintenance and Repair

Review and upgrade all Council's public halls, amenities and buildings to an acceptable standard by 31st December, 1996 in accordance with the following programs:

Strategy

| | | |
|---------------------------------------|------|---|
| Upgrade of Glenquarie Shopping Centre | 1993 | Not completed due to change of strategy |
|---------------------------------------|------|---|

5. Parks

OBJECTIVE

5.1 Enquiries

Strategy

- ☛ Decrease customer complaints level by 10% each year, 1993-96.

This objective was achieved for 1993.

5.2 Marketing

Strategy

- ☛ Develop a fully integrated management strategy to control mowing of all grass surfaces in Recreation, Park areas by December 1993.

This objective was achieved for 1993.

ENGINEERING SERVICES

OBJECTIVE

1.2 Road/Bridge/Drainage Construction

Strategy

- ☛ Complete Council's adopted 3 year's Capital Works Program for the arterial road system by December 1995 and as revised thereafter.

The following was achieved:

- ✓ 1993 Arterial and Regional Roads program completed within budget with the exception of Henderson Road extension, commencement being delayed by extended period of Development Approval assessment process and adjustment to design in response to public submission. Henderson Project accelerated at end of 1993 and into 1994.
- ✓ 1993 Local Roads and Rural Roadwork programs completed on time and within budget.

OBJECTIVE

1.2 (2) Road/Bridge/Drainage Construction

Complete other works programs in accordance with Council's approved budgets.

The following was achieved:

- ✓ 1993 programs of Minor works, footpath construction, major drainage works, baulk installation completed within budget and time schedule.
- ✓ 1993 pavement stabilisation, resurfacing and resealing programs completed on time and within budget.
- ✓ 1993 footpath and kerb and gutter reconstruction and subsoil drainage programs completed within budget.

OBJECTIVE

2.2 Road Design

Extend, develop and where necessary, upgrade existing computer hardware and technological resources by July 1993.

The following was achieved:

- ✓ Purchase of computer hardware and software as adopted in Council's Computer Strategy in early 1993. Upgrade and fully implement in second half of 1993.
- ✓ Technological resources enhanced by implementation of computer upgrade.
- ✓ All designs for 1993 Works Program completed within scheduled time and budget (construction value in order of \$3.72 million.)

OBJECTIVE

5.2 Traffic

Undertake safety audit of pedestrian facilities including warrant and lighting, 25% of sites per annum, 93-96.

The following was achieved:

- ✓ Interviews called in 1993 to employ a Road Safety and Traffic Management Officer specifically to focus on safety audit of pedestrian facilities.
- ✓ Approximately 20% of sites reviewed will be accelerated with employment of new position.

OBJECTIVE

Conduct one major Traffic/LATM study per year, 93-96.

The following was achieved:

- ✓ Woodbine Area LATM/SATM conducted in 1993 including several public meetings.
- ✓ Ingleburn East LATM - Desmond/Drumalbyn conducted in 1993.
- ✓ Macquarie Fields LATM continued with several public meetings in 1993.

OBJECTIVE

5.4 Customer Interface

Strategy

- Install bulletin board on current advertised engineering activities, eg road closures, by December 1993.

The following was achieved:

- ✓ Information board purchased and installed in public foyer area.
- ✓ Usage promoted throughout Engineering Department to improve customer information transfer. Board commenced operation November 1993 including:
 - Walkway closures
 - Road closures
 - Employment positions
 - Tender invitations
 - Reseal programs
 - Department objectives and strategies

OBJECTIVE

6.2 Administration

- 1 Establish a standard filing system by December 1993.

The following was achieved:

- ✓ Extensive liaison with Records Management staff regarding appropriate filing and records system to be instigated.
- ✓ New system implemented within target schedule.
- 2 Ensure a seven day turnaround for correspondence/complaints by November 1993.

The following was achieved:

- ✓ Clerical/typist position advertised and filled.
- ✓ New correspondence system implemented, registration and response occurring within target timeframe.
- 3 Maintain effective stock/stores control in conjunction with Council's Financial Services Section by December 1993.

The following was achieved:

- ✓ Implementation not completed by December 1993 due to delay of "Micro Link" not being completed.

OBJECTIVE

6.3 Training

- 1 Develop a Standard Operating Procedure Manual by December 1993.

The following was achieved:

- ✓ Extensive liaison carried out to identify priority issues.
- ✓ Standard Operating Procedure Manual in draft form by November 1993 - extreme activity in fire season has delayed completion.
- 2 Set up a recording system to identify a schedule of training and ongoing training by December 1993.

The following was achieved:

- ✓ New staff commenced in 1993 with this strategy as a key objective.
- ✓ Schedule in draft form delayed completion due to fire season activity.

OBJECTIVE

6.4 Hazard Planning

- 1 Amend the existing Bush Fire Plan by October 1993.

The following was achieved:

- ✓ Existing Bush Fire Plan reviewed in second half of 1993, amended plan in draft form.
- 2 Develop a Bush Fire Plan for the Wedderburn area by October 1993.

The following was achieved:

- ✓ Being developed in conjunction with the 41A Campbelltown District Plan.

OBJECTIVE

6.5 Equipment and Plant

- 1 Progressively replace all Bush Fire Tankers that are over 10 years old, subject to funding by the Bush Fire Council.

The following was achieved:

- ✓ Replacement strategy on target. 1993 two new Category 1 heavy tankers were issued to Brigades ie Kentlyn and Campbelltown Headquarters Brigades.

- ✓ Submissions/Orders have been placed for three further tankers for 1993.
- 2 Upgrade Fire Stations to accommodate all equipment to the following schedule (all subject to funding by the Bush Fire Council):
Kentlyn - December 1993

The following was achieved:

- ✓ Kentlyn Bush Fire Station upgrade was completed within budget and on scheduled time.

ENVIRONMENTAL HEALTH AND BUILDING

Environmental Health

OBJECTIVE

2.1 Recycling

Strategy

- ☛ To achieve a 50% participation by December 1993.

The following was achieved:

- ✓ NSW Litter Research and Recycling Association Survey indicated Council's participation rate to be over 60%.

Strategy

- ☛ Develop and maintain a register of alternative recycling facilities within the City for community information purposes by December, 1993.

The following was achieved:

- ✓ Completed.

Strategy

- ☛ Provide an area of the public tip to facilitate recovery of all recyclables including vegetation by December, 1993.

The following was achieved:

- ✓ General recyclables are being provided for, however, the necessary plant to allow chipping of garden waste was not allowed for in the final budget.

OBJECTIVE

2.2 - Environmental Protection

Strategy

- ☛ Develop a program to facilitate an environmental audit of industrial premises within Campbelltown.

The following was achieved:

- ✓ Investigation of methods and an appropriate criteria is underway including the potential of various computer based programs.

OBJECTIVE

Building Approvals

Strategy

- ☛ To issue approvals in the quickest possible time by:
 - (i) Registering all applications within twenty-four hours of receipt of fees.
 - (ii) Advising at least 90% of adjoining land owners and other owners likely to be affected by a building proposal within forty-eight hours of registration of an application.
 - (iii) Referring 90% of Building Applications where necessary to other departments within three working days of registration.
 - (iv) Making personal contact for 80% of applications where additional information is required within four days of registration of the application.
 - (v) Providing written advice of any deferral within seven (7) days of registration of the application.
 - (vi) Advising 90% of applicants of objections to their applications within three days from the last date that objections may be received.
 - (vii)
 - a) Achieving a fifteen day turn-around for 75% of dwellings, additions, pergolas, pools, garages, carports and small scale industrial/commercial applications - upon receipt of all information.
 - b) Achieving a twenty-five day turn-around for 80% of the unapproved applications referred to in (a).
 - c) Achieving a 20 day turn-around for 75% of large scale industrial commercial or multi residential applications upon receipt of all information and clearance from other departments and authorities.
 - d) Achieving a thirty day turn-around for 80% of the unapproved applications referred to in (c).

The following was achieved:

- ✓ In this regard 3294 building applications were approved in 1993.

OBJECTIVE

Approval Time 1993

46.4% received approval within 11-15 days of lodgement
62.1% received approval within 16-20 days of lodgement
71.1% received approval within 21-25 days of lodgement

A further breakdown into the six month period indicates a significant improvement during the second half of the year.

| Approval times | % | | |
|----------------|------------|------------|------------|
| | 11-15 days | 16-20 days | 21-25 days |
| JAN 1 | | | |
| JULY 30 | 36.7 | 55.8 | 65.7 |
| JULY 30 | | | |
| DEC 31 | 54.8 | 67.6 | 75.8 |

Perhaps the most significant change over the last six months has been the introduction of a personal fol-

low-up when additional information is required before approval of a building application.

The following was achieved:

- ✓ A direct result of this customer service is a 12% increase in the number of applications approved within 16-20 days.

OBJECTIVE

3.1 Inspections

To carry out inspection and notify results in a prompt and efficient manner by:

- (i) Doing footing, pier and slab inspections on the day of request where request is received before 9.00am.
- (ii) Doing 80% of all other inspections (except finals) within a day of request.
- (iii) Doing 80% of all finals within two days of request.

The following was achieved:

- ✓ In 1993 the department carried out more than 9000 inspections directly related to building. It is not possible to tabulate or record the time which lapsed from receipt of inspection request until the actual inspection. However, the feed back from the building industry suggests that our level of customer service is acceptable and commensurate with other local government authorities in the immediate vicinity.

OBJECTIVE

3.2 Notification of Results of Inspection

To improve this system by making available all inspection results as soon as practicable by:

- (i) Having inspection results recorded via the two-way radio as soon as practicable after inspection is complete.
- (ii) Having field staff more available to answer enquiries relating to inspection results.

The following was achieved:

- ✓ The recording of inspection results via the two-way radio is still the quickest method available. It is believed that the use of mobile phones will speed up this system.
- ✓ Field staff awareness sessions are continuing to ensure that inspection results are relayed back to the office as soon as possible. To ensure field staff are available to answer public enquiries, they are requested to be available in the office between 3.30pm and 4.30pm each weekday.

OBJECTIVE

3.3 Issue of Certificates - Building

To issue certificates in the quickest possible time by:

- (i) Completing 75% of Building Certificate inspections within forty-eight hours of registration of

the building certificate application, providing all information is received and access is available.

- (ii) Issuing 75% of applications within forty-eight hours of satisfactory inspection.
- (iii) Issuing 75% of applications where further advice is required within four days.
- (iv) By advising the applicant on the day of inspection when a certificate will not be issued and following up by letter within forty-eight hours.

The following was achieved:

- ✓ In 1993 over 1200 building certificates were issued. Once again public reaction is the best indication as to how we are performing in this area. There have been no recorded incidents which suggest that the service provided is outside the parameters set in our strategic business plan.

OBJECTIVE

3.4 Investigation of Complaints Relating to Buildings

To investigate complaints in the quickest possible time by:

- (i) Investigating matters of a nature that may be life threatening within two hours of receipt of complaint.
- (ii) Commencing investigation of 90% of other matters within forty-eight hours of receipt of complaint.

Staff awareness sessions have continued to ensure that our objectives are achieved in this area.

Health Services

OBJECTIVE

1.8 Residential Non-Putrescible Tipping Facility

- (i) Extend use of the current facility to its maximum practical life.

The following was achieved:

- ✓ Council's extension of the recycling program to include removal of white goods, glass and timber for fuel from the tipping material has already saved an estimated tipping space of 5%.
- (ii) Identify and establish site and method for the disposal of non-putrescible waste prior to completion of existing site.

The following was achieved:

- ✓ The new site and method for disposal of residential non-putrescible waste is currently under review in conjunction with Council's overall review of waste management.

PLANNING AND COMMUNITY DEVELOPMENT

Strategy

To provide a framework to guide development and conservation of the City for the well-being of the community and the environment.

OBJECTIVE

1.1 Studies

- Complete studies as required within a reasonable time frame having regard to the complexity of issues involved.
- ✓ The target was achieved.

1.3 Rezoning Applications

- Rezoning register on computer.

Target: December 1993

- ✓ The target was achieved.
- Assess and prepare a report to Council on 80% of applications within 3 weeks of section receiving the file.

The target was achieved except for applications where advice had to be obtained from other authorities to enable preparation of the report to Council.

1.6 Heritage

- Review and produce a list of heritage items to be included in the consolidated local environmental plan.

Target: August 1993

The target was not achieved. Heritage consultants are usually engaged to undertake a heritage study for a Local Government area. However, because a considerable amount of work had been done by others on heritage matters in Campbelltown, a decision was taken to bring together that work and produce the study in-house and only use a heritage consultant where specialist evaluation was required. Work is proceeding but the task has revealed itself to be much bigger than originally anticipated.

1.7 Demographics

- Population projections to be updated after each census within 4 months of receipt of census information thereafter review annually until next census information is available.
- Review the data and presentation thereof contained within community profiles with a view to improving the information provided.
- Complete new community profiles within 4 months of receipt of census information.

Comment: 1991 Census data not received by Council until 22nd December 1993.

Provide information regarding urban development to State Government each 6 months as required.

The target was achieved.

1.8 General Advice to Customers

- Written advice - assess and reply on 90% of requests within one week of receipt.
- Telephone advice - if answer not known, investigate and phone back within 2 hours for 90% of cases.

The target was achieved.

OBJECTIVE

2.1 Development applications

- 1a. Assess and determine 70% of development applications within forty (40) days.
(Performance Standard 100%)

| Target | Result |
|--------|--------|
| 70% | 70.4% |

The target was achieved.

- 2a. Assess and determine 45% of development applications within twenty (20) days.
(Performance standard 100%)

| Target | Result |
|--------|--------|
| 45% | 40.6% |

The target was not achieved. Note the 1992 result was 36.3% and while early results from 1993 would suggest that the target for 1993 was achievable, changes, particularly relating to the processing of dual occupancy development, have made the 1993 target unachievable.

OBJECTIVE

- 3a. Conditions of development consent to be reviewed within six (6) months.
(Performance standard 100%)

| Target | Result |
|------------|-----------------------|
| Sept. 1993 | Completed and ongoing |

The target was achieved.

- 3b. Review Conditions of Consent every 12 months.

Note: This Target may need to be reviewed in line with the general review to be undertaken by the LARP facilitation.

OBJECTIVE

2.2 Subdivision Applications

- 1a. Assess and determine 65% of subdivision applications within forty (40) days.
(performance standard 100%)

| Target | Result |
|--------|--------|
| 65% | 75.7% |

The target was achieved.

- 2a. Assess and determine 40% of subdivision applications within twenty (20) days.

(Performance standard 100%)

| Target | Result |
|--------|--------|
| 40% | 58.5% |

The target was achieved.

- 3a. Conditions of subdivision consent to be reviewed within six (6) months.

| Target | Result |
|------------|-----------------------|
| Sept. 1993 | Completed and ongoing |

The target was achieved.

- 3b. Review Conditions of Consent every 12 months

Note: This target may need to be reviewed in line with the general review to be undertaken by the LARP facilitation.

OBJECTIVE

2.3 Management of Development Control Unit

- 1a. Referrals and minutes to be distributed to other departments on the day of the meeting.
(Performance standard 100%)

| Target | Result |
|---------------|-----------------------|
| December 1993 | Completed and ongoing |

The target was achieved.

- 2a. All Applications and correspondence are to be referred to the Development Control Unit within three (3) working days of receipt.
(Performance standard 100%)

| Target | Result |
|---------------|-----------------------|
| December 1993 | Completed and ongoing |

The target was achieved.

OBJECTIVE

2.4 Building and Engineering Referrals

- 1a. Building and Engineering referrals are to be dealt with and returned within three (3) working days.

| Target | Result |
|---------------|-----------------------|
| December 1993 | Completed and ongoing |

The target was achieved.

2.5 Linen Plan Release

- 1a. Linen Plan Referrals to be distributed to other departments within three (3) working days of receipt.
(Performance standard 100%)

| Target | Result |
|---------------|-----------------------|
| December 1993 | Completed and ongoing |

The target was achieved. Referrals now being processed through DCU so referrals are minuted and issues identified at an early stage. This process is to be monitored and reviewed for effectiveness.

- 2a. Develop a referral system for Linen Plan release through the Development Control Unit.

| Target | Result |
|---------------|-----------------------|
| December 1994 | Completed and ongoing |

The target was achieved. (See (1) above)

OBJECTIVE

2.6 Advice to Community

- 1a. Return correspondence or acknowledge within seven (7) days (performance standard 80%).

| Target | Result |
|------------|-----------------------|
| April 1993 | Completed and ongoing |

The target was achieved. Register established with secretary of Director, Planning and Community Development to ensure follow up.

- 2a. Return all phone calls within one (1) working day.
(Performance standard 90%)

| Target | Result |
|------------|-----------------------|
| April 1993 | Completed and ongoing |

The target was achieved.

OBJECTIVE

2.7 Community Consultation

- 1 To facilitate community consultation and participation in the assessment of development applications where appropriate.

| Target | Result |
|------------|-----------------------|
| April 1993 | Completed and ongoing |

- 2a. Arrange for exhibition of specific applications within seven (7) working days from approval of the DCU.
(Performance standard 100%)

| Target | Result |
|------------|-----------------------|
| April 1993 | Completed and ongoing |

The target was achieved.

- 2b. Acknowledge receipt of submissions within seven (7) days of close of exhibition.
(Performance standard 100%)

| Target | Result |
|---------------|-----------------------|
| December 1993 | Completed and ongoing |

The target was achieved.

OBJECTIVE

2.8 Policy and Practice Development

1. Initiate discussion with development control unit within seven (7) days of an issue arising.
2. Initiate discussion paper for internal review within thirty (30) days.
3. Prepare draft policy or practice direction within further thirty (30) days and report to next Council meeting where required.

| Target | Result |
|------------|-----------------------|
| April 1993 | Completed and ongoing |

The target was achieved.

4. Develop personal appraisal system to monitor and evaluate workload activities.

| Target | Result |
|---------------|-----------------------|
| December 1996 | Discussions commenced |

The following was achieved:

- ✓ Initial discussions commenced with Genasys.
- Further liaison required.

5. Review of objectives of Planning Development Section every three months.

Target

Result

June 1993 Completed and ongoing

The following was achieved:

- ✓ 3 monthly reviews undertaken with Director, Planning and Community Development.

OBJECTIVE

2.9 Section 94 Contribution Management

- 1a. Draft Section 94 plans to be exhibited and adopted.

Target

Result

June 1993 Part completed and ongoing

The following was achieved:

- ✓ Community facilities plan for District 4, District 6 and Kilbride complete. Bow Bowling plan exhibited and awaiting resolution of a rezoning application. Open Space and Car Parking S94 plans not yet complete.

- 2a. Contributions register to be updated on receipt of contributions.

Target

Result

June 1993 Completed and ongoing

The target was achieved.

OBJECTIVE

2.10 Land Use Control

- 1a. A response is to be made to all complaints within one (1) working day (Performance standard 90%).

Target

Result

April 1993 Completed and ongoing

The target was achieved.

- 2a. Correspondence or acknowledgment regarding complaints is to be completed within seven (7) working days.

Target

Result

April 1993 Completed and ongoing

The target was achieved.

3.1 Provide Reliable and Up To Date Mapping to Functional Areas of Council Available Over the Computer Network Within 48 Hours of Any Changes

Target: December 1993

- ✓ The objective to maintain up to date mapping has been achieved within the stated performance standard.

- 3.2. Provide limited hard copy base mapping for areas where computer access is not available.

Target: July 1993

- ✓ This objective has been achieved and hard copy mapping is provided on a request basis.

3.4 Extend the Range of Map Information Provided to Include:

2. Flood affected land.

Target: August 1993

- ✓ The mapping of flood affected land has been delayed due to lack of information currently available.

3. Heritage sites.

Target: August 1993

- ✓ The objective has been partially achieved in that all heritage sites are identified and will be mapped in 1994.

4. Land use Zones.

5. Development Control Plans.

Target: December 1993

- ✓ These objectives have been achieved as far as possible in light of the status of the Consolidated Plan project.

3.7 Provide:

1. A reliable overnight issue of Sect. 149 Certificates.

Target: December 1993

- ✓ The objective to provide a reliable overnight service has been achieved within the stated performance standard.

3.8 Present Regular (Quarterly) Formal Training Sessions for Users of the Mapping and Property Systems

Target: September 1993

- ✓ The objective to provide a training program for Genamap has been achieved. An informal program has been provided and a formal program is offered as part of Council's Training and Development Program.

COMMUNITY DEVELOPMENT

4.3 Children's Services

- 1) Investigate the possibility of non-teaching Directors in 40 place Long Day Care Centres by December, 1993.

This was achieved by adoption of recommendation in Report to Council on 21 August 1993, and appointment of one extra Untrained Assistant in each 40 Long Day Care Centre, freeing Directors from some teaching time for administrative duties.

- 2) Investigate alternative funding services for provision of Children's Services by December, 1993.

This was achieved by adoption of recommendations in a Report to Council on 23 November 1993 examining issues associated with a proposal to transfer Council-operated Long Day Care Centres to other sponsors, eg. private operators.

LIBRARY AND CULTURAL SERVICES

Library

OBJECTIVE

1.11 Client Services

Access - Investigate and complete feasibility study by January 1995 on extending access to library and information resource services.

- (1) Review opening hours of Central Library and branches.

Strategy

- User requests, comments and expressed needs were reviewed.

The following was achieved:

- ✓ Opening hours increased by 14 hours per week at the Ingleburn Branch.
 - ✓ Standardisation of late closing times for Central Library, Ingleburn and Glenquarie branches.
- (2) Carry out a survey to analyse and identify use of library's services and facilities, with specific reference to tertiary student usage.

Strategy

- Consider report "Student Usage of Public Libraries in New South Wales".
- Draft specifications for survey.
- Obtain quotes for tailoring of survey and processing data.

The following was achieved:

- ✓ Preliminary discussion held.
 - ✓ Draft specifications prepared.
- (3) Prepare brief to enable plans and specifications for a standard branch library building by December, 1993.

Strategy

- The brief developed for the 1993 Glenquarie Branch extensions was examined and modified according to identified requirements for provision of library service.

The following was achieved:

- ✓ Completion of brief for a standard branch library building.

OBJECTIVE

1.12 Reference and Information Services

- (1) Take action on all requests for information or resources within two working days of receipt.

Strategy

- Requests to be dated on receipt and at time of processing.

- Requests tallied and action monitored; dates checked.

The following was achieved:

- ✓ Successfully meeting response time in majority of cases.
- (2) Liaise with key stakeholders to provide quality, up to date and relevant community information in a format that is easily accessible and available to the Campbelltown community.

Strategy

- Investigate possible new software packages.
- Visit community information agencies to access packages in use.
- Liaise with Council and local users and consider possible extension services.
- Have Information Services check specifications and hardware needs.

The following was achieved:

- ✓ The listed strategies have been satisfactorily carried out.
- ✓ An in-house demonstration of potential software for key stakeholders will be arranged before final decision is made.

1.13 Local Studies

- (2) Publish pathfinders and bibliographies of local resources to support identical needs of specific groups within the community at rate of four per year.

Strategy

- Identify local studies needs of specific groups.
- Draft pathfinders and/or bibliographies.
- Arrange printing and appropriate distribution.

The following was achieved:

- ✓ Five pathfinders and/or bibliographies were published.

1.15 Marketing and Promotion

- (1) Consult with Public Relations section to develop and implement a library marketing and promotion strategy.

Strategy

- Discussions between Public Relations and Library representatives.
- List known promotional opportunities.

The following was achieved:

- ✓ Preliminary discussion held.
- (2) Develop and implement structured, library specific staff development and customer training and education programs.

Strategy

- Monitor and record all external course attendances of library staff.
- Seek grant funding for education support equipment.
- Encourage local agencies to arrange introductory

ry visits to library.

The following was achieved:

- ✓ Program for induction of library staff formalised.
- ✓ Applied for specific grant for equipment.
- ✓ Records maintained for course attendances.

OBJECTIVE

1.2 Library Resource Services

1.21 Collection

2.21

- (1) Publish a Collection Development Policy, sensitive to community needs including those specific to particular library outlets. The Policy would incorporate collection assessment using Conspectus methodology by December 1994.

Strategy

- ☛ Assess age and usage of resources using Dewey subject breakdown.
- ☛ Arrange and advertise community consultations.
- ☛ Correlate collected data.
- ☛ Incorporate data into published policy.

The following was achieved:

- ✓ Assessment of central and branch collections commenced.
- ✓ Dates tentatively set for community consultation.

1.21

- (3) **Fully implement VTLS Acquisitions Package by March, 1994.**

- ☛ Prepare explanatory documentation.
- ☛ Train data entry staff.
- ☛ Review and modify acquisitions/accessions practices and entry procedures where necessary.
- ☛ Enter January-June 1994 budget details for resources.
- ☛ Enter all resource orders and costs from January, 1994.

The following was achieved:

- ✓ Acquisition package fully implemented.

1.21

- (4) **Fully implement VTLS Serials Control package**

Strategy

- ☛ In-house external training of Serials Officer in use of package.
- ☛ Training of support staff.
- ☛ Enter essential codings for each title.
- ☛ Investigate appropriate management of retrospective holdings.

The following was achieved:

- ✓ All training completed.
- ✓ Codings now being entered at an average rate of 10 titles per day.
- ✓ System devised for management of retrospec-

tive holdings.

- ✓ Serials control satisfactorily effected for coded titles.

1.23 Systems

1.23

- (1) **Provide public access word processing facilities at all library branches by December, 1995.**

Strategies

- ☛ Investigate sponsorship possibilities to provide facilities.
- ☛ Include word processing equipment in budget.

The following was achieved:

- ✓ A StarWriter word processor was provided through sponsorship at Glenquarie Branch.

1.23

- (2) **Rewrite the on-screen instructions of all public-use terminals using plain English resulting in a more client focussed approach by December, 1993.**

Strategy

- ☛ Discuss needs with central and branch staff.
- ☛ Adapt on-screen instructions.
- ☛ Staff to assess instructions.

The following was achieved:

- ✓ On-screen instructions have been rewritten; limitations to further changes exist due to varying capabilities of the hardware available.

1.24 Administration

1.24

- (1) **Achieve an increase in the income generated through library special activities by 5% by January, 1994.**

Strategy

- ☛ Organise a program of sales of withdrawn stock.

The following was achieved:

- ✓ Two successful sales held.
- ✓ Income generated exceeded stated expectations.

ART GALLERY

OBJECTIVE

2.1 - Collection

2.11 Collection

Implement a Collection Development Strategy for acquiring Artworks for next five years by December 1994.

Strategy

- ☛ Assess strengths and weaknesses of current policy.
- ☛ Identify sources of funding and resources required.
- ☛ Carry out stocktake.

- ☛ Identify required assets for acquisition.
- ☛ Write development strategy to identify collection focus for next 5 years and present to Management Committee and Council for comment and formal adoption.

The following was achieved:

- ✓ A full and comprehensive stocktake was undertaken and the rate of growth of the collection has been analysed.
- ✓ A survey of collection policies of comparable regional galleries has been commenced.
- ✓ A list of potential acquisitions has been compiled.

OBJECTIVE

2.2 - Facilities

2.22

- (2) Prepare brief for plans and specification for future Art Gallery extensions in readiness for immediate response to any new funding opportunities by December 1993.

Strategy

- ☛ Consult Friends, user groups and community.
- ☛ Write architect's brief.
- ☛ Research extensions at comparable regional galleries.
- ☛ Investigate State and Federal capital grant programs.
- ☛ Include Gallery extension plan in report to Council.

The following was achieved:

- ✓ Extensive consultation was carried out with key user groups.
- ✓ Information on extensions at comparable regional galleries was gathered.
- ✓ Architect's brief was written.
- ✓ Architect's brief and Gallery extension plan submitted to Council November 1993.

2.22

- (3) Investigate installation of interactive sculptures in a sculpture park, adjacent to Art Gallery by December 1996.

Strategy

- ☛ Source possible sculptors and resources needed for the project.
- ☛ Investigate potential funding opportunities.
- ☛ Prepare design plan for sculpture garden.
- ☛ Seek Council's support for the project.

The following was achieved:

- ✓ List of sculptors suitable for the project was prepared.
- ✓ Design plan for the corner site sculpture garden was prepared.
- ✓ Consultations with local sculptors and potential users were held.
- ✓ Grant application for \$632,958 to develop the site as a sculpture park was submitted to the

Regional Development Branch, Canberra in November 1993.

OBJECTIVE

2.4 Workshop

2.4

- (1) Implement a workshop holiday program for children in consultation with Campbelltown service organisations to ensure maximum utilisation of Workshop Centre by January 1994.

Strategy

Develop a workshop program by:

- ☛ Liaising with community service organisations.
- ☛ Input information from workshop tutors and participants.
- ☛ Write program and prepare budget.
- ☛ Implement and promote program.
- ☛ Review success of program.

The following was achieved:

- ✓ Discussions and meetings were arranged with workshop tutors, community representatives and participants.
- ✓ A list of new tutors was obtained via advertising.
- ✓ A program of activities for the summer holidays was prepared and promoted, commencing December 1993.

CULTURAL DEVELOPMENT

OBJECTIVE

3.1 Regional Arts Development

3.1

- (2) Develop performance opportunities for community arts and cultural organisations to achieve at least one new Youth Music performance of regional significance by December, 1995.

Strategy

- ☛ Promote Campbelltown as an appropriate venue for youth music to Arts funding bodies and MACPAS.
- ☛ Liaise with schools to identify appropriate performance spaces.

The following was achieved:

- ✓ Music for Youth regional festival planned for Campbelltown mid 1994.

OBJECTIVE

3.2 Cultural Planning

3.2

- (2) Implement program of three visits/talks by prominent writers, artists, musicians per annum by December, 1994.

Strategy

- ☛ Consult with local and regional Arts organisations to ensure Campbelltown included in plan-

ning events.

- ☛ Promote Campbelltown as venue for professional performances.

The following was achieved:

- ✓ Five writers to present readings and seminars at Library and Art Gallery, under the auspices of Creative Cultures Regional Writing Project, June 1994.
- ✓ Assisted Mary Sheil Centre in organising and promoting Sydney Symphony Orchestra student master classes and concert April 29 and July 3.
- ✓ Theatre South touring children's program May, 1994.

3.2

- (4) Consult with community groups to review needs for increased performance space and formulate strategy for seeking possible Year 2000 "Olympics and the Arts" funding.

Strategy

- ☛ Review existing performance spaces in consultation with local arts groups.
- ☛ Ensure representatives from the University of Western Sydney and community groups included in regional forums.
- ☛ Seek comments from professional groups re criteria for inclusion.
- ☛ Report to Council on feasibility.

The following was achieved:

- ✓ Consultation held as part of MACROC/Cultural Planning Forum.
- ✓ Comments sought from local arts groups.
- ✓ Initial discussions held with professional Theatre representatives and funding bodies.

PUBLIC RELATIONS

OBJECTIVE

1.1 Displays

1. Promotion

Strategy

- ☛ To promote and market the City of Campbelltown and Council services and facilities to meet the needs of the community, customers, Councillors and staff.

This objective was achieved.

1.2 Literature

Strategy

- ☛ Produce quarterly staff Newsletter starting June 1993.

This objective was achieved.

1.3 Newspapers (Advertising and Editorial)

Strategy

- ☛ Liaise with newspapers to provide quality advertising and editorial.

This objective was achieved.

1.4 Brochures

Strategy

- ☛ Produce two (2) extra brochures per year for 93-96, promotional and educational material and to control distribution.

This objective was achieved for 1993.

1.5 Souvenirs

Strategy

- ☛ Purchase at least two (2) additional souvenirs per year for 1993-1996.

This objective was achieved for 1993.

OBJECTIVE

Publicity/Community Education

2.2 Print Media, Press Releases, Press Clippings Monitoring

Strategy

- ☛ Publicise the activities of Council by issuing a number of press releases within weekly deadlines.

This objective was achieved.

Strategy

- ☛ Provide Councillors with a regular press clipping service.

This objective was achieved.

2.4 Information Dissemination

Strategy

- ☛ Develop an education kit for Primary and Secondary School students by 30 December 1993.

This objective was achieved.



ALAN MORSE & Co.

Chartered Accountants

Level 1, National Bank
235 Lords Place PO Box 885
Orange NSW 2800
Tel (063) 61 4266
Fax (063) 61 7045
DX 3039 Orange

**INDEPENDENT AUDITOR'S REPORT
ON THE GENERAL PURPOSE FINANCIAL REPORT OF
CAMPBELLTOWN COUNCIL**

Scope

We have audited the financial statements of Campbelltown Council for the financial year ended 31 December 1993. The financial statements comprise the consolidated accounts of the economic entity being the Council and its controlled entities. The Council is responsible for the preparation and presentation of the financial statements and the information they contain. We have conducted an independent audit of these financial statements in order to express an opinion on them to the Council.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial statements are free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects the financial statements are presented fairly in accordance with Australian accounting concepts and standards and statutory requirements so as to present a view which is consistent with our understanding of the economic entity's financial position, the results of its operations and its cash flows.

The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

In our opinion:

- (a) the Council's accounting records have been kept in accordance with the requirements of the Local Government Act 1993, Chapter 13, Part 3, Division 2; and
- (b) the Council's financial reports:
 - (i) have been prepared in accordance with the requirements of this division; and
 - (ii) are consistent with the Council's accounting records; and
 - (iii) present fairly the Council's financial position, the results of its operations and cash flows; and
 - (iv) are in accordance with Statements of Accounting Concepts and applicable Accounting Standards.
- (c) all information relevant to the conduct of the audit has been obtained; and
- (d) there are no material deficiencies in the accounting records or financial reports that have come to light in the course of the audit.

ALAN MORSE & CO
Chartered Accountants

Per:

Dated at Orange on this
8th day of April 1994

MJ Morse
Partner

Partners * MJ Morse * RJ Croucher * PW Webb * MP McKenna in
association with KPMG Peat Marwick throughout Australia

C A M P B E L L T O W N C I T Y C O U N C I L

FINANCIAL SECTION

CONSOLIDATED OPERATING STATEMENT

AS AT 31 DECEMBER 1993

| | NOTES | (\$'000) |
|--|-------|-----------|
| OPERATING EXPENSES | 2 | |
| Employee Costs | 3 | \$22,304 |
| Materials and Contracts | | \$4,706 |
| Depreciation and Amortisation | 3 | \$3,205 |
| Interest | 3 | \$4,802 |
| Other | 3 | \$16,581 |
| | | \$0 |
| | | \$0 |
| TOTAL EXPENSES | | \$51,598 |
| OPERATING REVENUES | 2 | |
| Rates | 4 | \$26,987 |
| User Charges | 4 | \$12,504 |
| Interest | | \$1,446 |
| Grants provided for operating purposes | 4 | \$10,919 |
| Contributions and Donations | 4 | \$764 |
| Other | | \$2,307 |
| TOTAL REVENUES | | \$54,927 |
| OPERATING RESULT BEFORE CAPITAL GRANTS, CONTRIBUTIONS AND DONATIONS | | \$3,329 |
| Grants provided for acquisition of Assets | 5 | \$8,545 |
| Capital Contributions and Donations | 5 | \$4,253 |
| Net gain/(loss) on disposal of property | 6 | \$172 |
| Net gain/(loss) on disposal of plant and equipment | 6 | \$0 |
| Net gain/(loss) on disposal of real estate assets developed for sale | 6 | \$0 |
| OPERATING RESULT BEFORE ABNORMAL ITEMS | | \$16,290 |
| Abnormal Items | 7 | (\$2,840) |
| CHANGE IN NET ASSETS BEFORE EXTRAORDINARY ITEMS | | \$13,459 |
| Extraordinary Items | 7 | \$0 |
| INCREASE IN NET ASSETS RESULTING FROM OPERATIONS | | \$13,459 |

CONSOLIDATED STATEMENT OF FINANCIAL POSITION

AS AT 31 DECEMBER 1993

| | NOTES | (\$'000) |
|--------------------------------------|-------|-----------------|
| CURRENT ASSETS | | |
| Cash on Hand and at Bank | 13 | \$96 |
| Receivables | 14 | \$2,845 |
| Investments | 13 | \$18,614 |
| Real estate assets Held for resale | 15 | \$1,526 |
| Inventories | 16 | \$642 |
| Other | 16 | \$8 |
| TOTAL CURRENT ASSETS | | \$23,731 |
| CURRENT LIABILITIES | | |
| Bank Overdraft | | \$581 |
| Creditors | 17 | \$3,331 |
| Borrowings | 17 | \$6,006 |
| Provisions | 17 | \$5,696 |
| Other | | \$0 |
| TOTAL CURRENT LIABILITIES | | \$15,614 |
| NET CURRENT ASSETS | | \$8,117 |
| NON-CURRENT ASSETS | | |
| Receivables | 14 | \$16 |
| Investments | 13 | \$0 |
| Real Estate Assets held for resale | 15 | \$8,356 |
| Property, Plant and Equipment | 18 | \$84,058 |
| Other | 16 | \$0 |
| TOTAL NON-CURRENT ASSETS | | \$92,430 |
| NON-CURRENT LIABILITIES | | |
| Creditors | 17 | \$0 |
| Borrowings | 17 | \$37,567 |
| Provisions | 17 | \$1,001 |
| Other | | \$0 |
| TOTAL NON-CURRENT LIABILITIES | | \$38,568 |
| NET ASSETS | | \$61,979 |
| EQUITY | | |
| Accumulated Surplus | | \$48,520 |
| Surplus 1993 | | \$13,459 |
| Asset Revaluation Reserve | 20 | \$0 |
| TOTAL EQUITY | | \$61,979 |

STATEMENT OF CHANGES IN EQUITY

FOR THE YEAR ENDED 31 DECEMBER 1993 (\$'000)

| | TOTAL | ACCUMALTED SURPLUS | ASSET REVALUATION RESERVE |
|--|--------|-----------------------|---------------------------------|
| | 1993 | 1993 | 1993 |
| Balance at beginning of the reporting period | 44,181 | 44,181 | NIL |
| Change in net assets resulting from operations | 13,459 | 13,459 | NIL |
| Adjustment due to the recognition of assets constructed or acquired prior to 1/1/93 | 4,339 | 4,339 | NIL |
| Adjustment due to recognition of assets during the transitional period | 0 | 0 | NIL |
| Transfers to asset revaluation reserve | 0 | 0 | NIL |
| Transfers from asset revaluation reserve | 0 | 0 | NIL |
| Balance at end of the reporting period | 61,979 | 61,979 | NIL |

For further information refer to Note 20.

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 DECEMBER 1993

| | NOTES | 1993 (\$'000) | 1993 (\$'000) |
|---|-------|------------------|------------------|
| CASH FLOWS FROM OPERATING ACTIVITIES | | | |
| Receipts from rates | | 26,995 | |
| Receipts from user charges | | 13,561 | |
| Interest received | | 1,447 | |
| Grants provided by government | | 19,520 | |
| Contributions and donations | | 2,716 | |
| Other receipts | | 2,307 | |
| Payments to employees | | (21,408) | |
| Payments for materials/contracts | | (5,557) | |
| Payments of interest | | (8,823) | |
| Operating lease payments | | 0 | |
| Other payments | | (16,533) | |
| Net cash provided by (or used in) operating activities | 21 | | 14,225 |
| CASH FLOWS FROM INVESTING ACTIVITIES | | | |
| Proceeds from sale of property, plant and equipment | | 1,630 | |
| Proceeds from sale of real estate assets held for resale | | | |
| Received from deferred debtors | | 14 | |
| Purchase of investments | | | |
| Purchase of property, plant and equipment | | (17,364) | |
| Acquisition and development of real estate assets held for resale | | | |
| Loans to deferred debtors | | (10) | |
| Net cash provided by (or used in) investing activities | | | (15,730) |
| CASH FLOWS FROM FINANCING ACTIVITIES | | | |
| Proceeds from loans | | 2,500 | |
| Proceeds from advances | | | |
| Reduction of loan liabilities | | (3,917) | |
| Reduction of liabilities for advances | | (59) | |
| Reduction of finance lease liabilities | | | |
| Reduction of deferred payment liabilities | | | |
| Net cash provided by (or used in) financing activities | | | (1,476) |
| Net increase/(decrease) in cash held | | | (2,981) |
| Cash at beginning of reporting period | 21 | | 21,110 |
| Cash at end of reporting period | 21 | | 18,129 |

NOTES TO THE FINANCIAL STATEMENTS

NOTES 1

STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

(A) The funds and other entities through which Council controls resources to carry out its functions are required to be consolidated and have been included in the financial statements forming part of this report. The funds and entities that have been included in the financial statement forming part of this report are as follows:-

General Fund
Campbelltown Local
Area Parking
Improvement Fund
Trust Fund

In the process of reporting as a single unit all transactions and balances between the funds and entities (for example: loans and transfers between funds have been eliminated).

Council is required under the Local Government Act to maintain a separate and distinct trust fund to account for all monies and property received by the Council in trust which must be applied only for the purposes of or in accordance with the trusts relating to those monies.

A separate statement of monies held in the trust fund is available for inspection at Council's office by any person free of cost.

(B) Basis of Preparation

This financial report has been prepared to comply with Statements of Accounting Concepts and Applicable Australian Accounting Standards, the requirements of the Local Government Act, the Local Government Code of Accounting Practice and Financial Reporting and the

Local Government Asset Accounting Manual. It has been prepared on the accrual basis of accounting. The report has been prepared in accordance with the historical cost convention.

The Trust Fund only records transactions originating from movements of cash.

(C) Rates

The rating period and reporting period for Council coincide and, accordingly, all rates levied for the year are recognised as revenues. Uncollected rates are recognised as receivables after providing for amounts due from unknown owners and postponed rates in accordance with the requirements of the Local Government Act.

(D) Grants, Contributions and Donations

Grants, donations and other contributions are recognised as revenues when Council obtains control over the assets comprising the contributions. Control over granted assets is normally obtained upon their receipt or upon prior notification that a grant has been secured.

Unreceived contributions over which Council has control are recognised as receivables.

Where contributions recognised as revenues during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the nature of and amounts pertaining to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of contributions recognised as revenues in a previous reporting period which were obtained in respect of Council's operations for

the current reporting period.

(E) Contributions Under Section 94 of the Environmental Planning and Assessment Act 1979

Council has obligations to provide facilities from contributions required from developers under the provisions of S94 of the Environmental Planning & Assessment Act 1979.

Contributions received each year are required to be held as restricted assets until used for the purposes designated in formal contributions plans.

Amounts may be expended only for the purposes for which the contributions were required, but Council may, within each area of benefit, apply contributions according to the priorities established in the relevant contributions plans and accompanying works schedules.

The following contributions plans have been adopted by Council and are available for public inspection free of cost:

Planning District No. 4 -
Neighbourhoods of
Blairmount, Eagle Vale,
Eschol Park, Kearns and
Raby

Planning District No. 6 -
Neighbourhoods of
Ambarvale, Rosemeadow,
Glen Alpine and St Helens
Park

Kilbride Aged and Disabled
Persons Community Facilities

Council also holds contributions obtained prior to the requirement to have contributions plans in place. These moneys must be applied only for purposes for which they were obtained.

(F) Fixed Assets

(i) Acquisition:-
Items of property, plant and

equipment are brought to account as fixed assets where it is considered that the benefit from the expenditure will accrue to future periods.

Exceptions to this policy are individual items with a cost not exceeding \$1,000.

(ii) Disposal:-

The profit or loss on disposal of assets is calculated as the difference between the written down value of the asset at the time of disposal and the proceeds on disposal.

(iii) Depreciation of Non-Current Assets:-

With the exception of assets acquired/constructed prior to 1 January 1993, all assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the service potential embodied in those assets. Infrastructure assets in the year of completion are depreciated for only six months.

Depreciation is recognised on a straight-line basis, using a standard range of rates for the local government industry which are reviewed annually. Major depreciation periods are:-

| | |
|--------------------|-----------|
| Buildings | 100 years |
| Vehicles | 5 years |
| Earthmoving | 6 years |
| Equipment | |
| Office Equipment | 10 years |
| Dams | 100 years |
| Sewerage | 50 years |
| Treatment Plants | |
| Roads-substructure | 100 years |
| Concrete Bridges | 80 years |

Infrastructure assets acquired or constructed prior to 1 January 1993 will be capitalised in the accounts on a "staged" basis as specified in the Asset Accounting Manual issued by the Department of Local Government and Co-operatives.

(G) **Real Estate Assets Held for Resale**

Assets purchased for development and/or resale are valued at the lower of cost and net realisable value. Cost includes the costs of acquisition, development and interest incurred on financing of that acquisition and development and interest and other holding charges up to the time of sale. The amount by which cost exceeds the net realisable value has been recognised as an expense.

Revenues arising from the sale of property are recognised in the operating statement when all conditions of the contract have been fulfilled.

Profits on sale of land are brought to account and utilised to fund community works and services in accordance with Council's policy.

(H) **Investments**

Investments are recognised at cost, and have been made in the form of interest bearing securities approved by the Local Government Powers of Investment Act and Council's adopted Investment Strategies. Interest revenues are recognised as they accrue.

Council has a number of restricted investments to meet specific commitments for future expenditure and has established special policies in respect of the following:-

(i) Plant Replacement - the surplus on plant hire, if any, is set aside to assist in financing acquisitions of significant items of plant.

(ii) Development Activities - the profits on Council's entrepreneurial activities are set aside prior to its investment for community works and services in accordance with Council's policy.

(iii) Employees' Leave Entitlements - Council

has set aside funds to meet a portion of its liability for employees leave entitlement including the full liability of all staff over 55 years of age.

(iv) Child Care Centres - any surplus funds from the operations of the Child Care Centres are set aside to finance major improvements to the Centres and to cover any deficits incurred in future years.

(v) Committed Works - each year, following the completion of the Financial Statements, Council has considered a report on revoted allocations for works that were not completed during the previous year. The value of these works funded from revenue needs to be set aside as cash.

(vi) Insurance - Council has previously considered a major report from its Risk Management Consultant and one of the recommendations adopted by Council was that an examination take place into the feasibility of Council obtaining a Self Insurance licence for workers' compensation. The feasibility for workers' compensation is still being examined. The possibility of forming a group with local Councils is also being investigated.

(vii) Garbage - Council has set aside the surplus from the garbage operation. These funds will be used to address the ongoing problems of landfill being experienced within all Metropolitan Councils and to increase the par-

participation in recycling.

(I) Employee Entitlements

Employee entitlements are accrued on a pro-rata basis for annual leave, sick leave and long service leave and gratuities in respect of services provided by employees up to the reporting date. Such accruals are assessed as at each reporting date, having regard to current rates of pay and other factors including experience of employee departures and their periods of service. The amounts provided have been apportioned between current and non-current, the current provision being the entitlement due in the next twelve months.

Liabilities provided, at current salary rates are:-

- (i) All annual leave including a 17^{1/2} % holiday loading;
- (ii) All long service leave for persons with 5 years service; one half of pro-rata entitlement is provided for those with less than 5 years service;
- (iii) Sick leave in accordance with Council's policy for the payment of untaken sick leave.

The superannuation expense for the year is the amount of the statutory contribution the council makes to the superannuation plan which provides benefits to its employees.

(J) Leasing Finance

Leases of plant and equipment under which Council assumes substantially all the risks and benefits of ownership are classified as finance leases. Other leases are classified as operating leases. Payment made under operating leases are charged against income in equal instalments over the accounting periods covered by the lease term.

With the continuing reduction in loan allocations Council has

utilised operating leases, to fund the acquisition of various items of plant and equipment. Lease payments are charged to expense over the lease term. Details of Council's commitments are set out in Note 23.

Lease liabilities are allocated between current and non-current components. The principal component of lease payments due on or before the end of the succeeding year is disclosed as a current liability, and the remainder of the lease liability is disclosed as a non-current liability.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

(K) Insurance Premiums

Council's insurance policies are for the period commencing on the 1st July to the 30th June each year with the full premium being paid in the period July to December. No accrual for the period January to June is recognised in the accounts.

(L) Inventories (apart from real estate)

Inventories held in respect of business undertakings have been valued at the lower of cost or net realisable value. Inventories held in respect of non-business undertakings have been valued at cost subject to adjustment for loss of service potential. In both cases costs have been assigned to particular inventory items by the weighted average cost method.

(M) Valuation of Non-current Assets

Assets acquired after 1 January, 1993 have been recognised at cost. Assets other than infrastructure acquired prior to 1 January, 1993 have been shown at written-down cost after depreciation.

Infrastructure assets, which were

expensed prior to 1 January, 1993 will be valued and capitalised in accordance with the Asset Accounting Manual policy guidelines.

(N) Provision for Doubtful Debts

| 1993 | 1992 |
|--------|--------|
| \$'000 | \$'000 |
| \$45 | \$67 |

Provision has been made for amounts receivable from ratepayers and other debtors which are considered doubtful of recovery. In assessing the likelihood of recovery Council takes into account appropriate statutory provisions available to it for the recovery of rates and charges.

(O) Interest On Investments

Interest earned on Council's Investment Portfolio in 1993 amounted to \$M1.447 which has been distributed in the following manner:

| | (\$'000) |
|---|--------------|
| (a) Investments held on behalf of the Local Area Parking Fund | 0 |
| (b) Investments as a result of Council's development activities | 15 |
| (c) Investment held on behalf of the General Fund | 1,164 |
| (d) Investments held on behalf of Section 94 Contributions | 268 |
| | <u>1,447</u> |

(P) Comparative Figures

Comparative figures for 1993 have not been disclosed as the information for that year is not readily available and such disclosure is impractical.

NOTES TO THE FINANCIAL STATEMENTS

NOTE 2

TOTAL OPERATING REVENUES
AND EXPENSES

| | 1993 (\$'000) |
|--|------------------|
| Total operating revenues and expenses for the reporting period were as follows:- | |
| Proceeds from disposal of property | 0 |
| Proceeds from disposal of plant and equipment | 1,630 |
| Proceeds from disposal of real estate assets | 0 |
| Other Revenues | 67,725 |
| Total Revenues | 69,355 |
| Carrying amount of property sold | 0 |
| Carrying amount of plant and equipment sold | 1,458 |
| Cost of real estate assets sold | 0 |
| Other expenses | 54,438 |
| Total operating expenses | 55,896 |
| Change in net assets resulting from operations for the reporting period | 13,459 |

NOTES TO THE FINANCIAL STATEMENTS

NOTE 3

OPERATING EXPENSES

| | 1993 (\$'000) |
|--|------------------|
| (a) EMPLOYEE COSTS | |
| Employee Costs for the year is as follows: | |
| Salaries and Wages | 17,029 |
| Travelling | 21 |
| Employee Leave Entitlements | 3,057 |
| Superannuation | 1,616 |
| Workers' Compensation Insurance | 1,070 |
| FBT | 24 |
| Payroll Tax | 0 |
| Training Costs (excluding salaries) | 88 |
| Other | 47 |
| Less Capitalised and Distributed Employee Costs | (686) |
| Total Operating Employee Costs | 22,304 |

(b) INTEREST CHARGES

Interest Charges expense for the year is as follows:

| | |
|---------------------------|--------------|
| Interest on overdraft | 1 |
| Interest on Loans | 4,801 |
| Interest on Advances | 0 |
| Charges on Finance Leases | 0 |
| Interest on Other Debts | 0 |
| | 4,802 |

(c) DEPRECIATION & AMORTISATION

Depreciation and Amortisation expense for the year is as follows :

Operating Assets

| | |
|--|----------|
| Plant & Equipment | 868 |
| Office Equipment and Furniture & Fittings | 346 |
| Land & Buildings | 1,686 |
| Leased Property Plant & Equipment | 0 |
| Other | 83 |
| | 0 |
| Less Depreciated in Plant Capitalised and Distributed | 0 |

Community Assets

| | |
|--|--------------|
| Land & Buildings (incl. Parks & Gardens) | 0 |
| Roads, Bridges & Footpaths | 215 |
| Stormwater Drainage | 7 |
| Water Supply | 0 |
| Common Effluent Drainage/Sewerage | 0 |
| Gas Supply | 0 |
| Other | 0 |
| Total Operating Depreciation and Amortisation Expense | 3,205 |

CAMPBELLTOWN CITY COUNCIL

FINANCIAL SECTION

NOTES TO THE FINANCIAL STATEMENTS

NOTE 3 (CONT)

(d) OTHER EXPENSES

Other expenses for the year include the following :

Auditor's Remuneration

| | |
|------------------------------|---------------|
| Audit Services | 68 |
| Other Services | 0 |
| Bad and Doubtful Debts | 10 |
| Legal Expenses | 171 |
| Consultancies | 154 |
| Election Expenses | 102 |
| Mayoral Allowance | 21 |
| Members' Fees and Allowances | 43 |
| Members' Expenses | 54 |
| Insurances | 502 |
| Decrements from Revaluations | 0 |
| Operating Lease Rentals | 417 |
| Other Expenses | <u>15,077</u> |
| | <u>16,581</u> |

NOTES TO THE FINANCIAL STATEMENTS

NOTE 4

OPERATING REVENUES

1993
(\$'000)

(a) REVENUE FROM RATES & EXTRA CHARGES

Revenue for the year is as follows:

| | |
|-------------------------------|---------------|
| Ordinary Rates | 26,618 |
| Special Rates | |
| Drainage | |
| Town Improvement | |
| Parking | 167 |
| Other | |
| Water Supplies | |
| Sewerage Services | |
| Total Rate Revenue | 26,785 |
| Extra Charges | 202 |
| Total Rates and Extra Charges | <u>26,987</u> |

(b) USER CHARGES

Revenue for the year is as follows:

| | |
|---------------------------------|---------------|
| Waste Management Charges | 4,653 |
| Sullage and Septic Tank Charges | 71 |
| Water Sales Charges and Fees | |
| Sewerage Charges | |
| Gas Sales and Charges | |
| Abattoir Sales and Charges | |
| Other | 7,780 |
| | <u>12,504</u> |

(c) INTEREST

Revenue for the year is as follows:

| | |
|---------------------------|--------------|
| Development Contributions | |
| - Section 94 | 268 |
| - Water and Sewerage | |
| Other | 1178 |
| | <u>1,446</u> |

NOTES TO THE FINANCIAL STATEMENTS

NOTE 4 (CONT)

| | 1993 (\$'000) |
|---|------------------|
| (d) OTHER REVENUES | |
| Revenue for the year is as follows: | |
| Reversal of Revaluation Decrements | |
| Assessments on other councils | |
| - Noxious Plants | |
| - Aquatic Pests | |
| - Flood Control | |
| - Other | 981 |
| Regulatory Fees and Fines | |
| Other | 1326 |
| | <u>2,307</u> |
| (e) GRANTS - PROVIDED FOR OTHER PURPOSES | |
| Specific Purpose | 4,513 |
| General Purpose (Untied) | |
| - Financial Assistance | 5,784 |
| - Pensioners' Rates Subsidies | 418 |
| - Other Material Grants | 204 |
| | <u>10,919</u> |
| (f) CONTRIBUTIONS & DONATIONS | |
| Contributions & Donations | 764 |

NOTES TO THE FINANCIAL STATEMENTS

NOTE 5

CAPITAL CONTRIBUTIONS

| | 1993 (\$'000) |
|--|------------------|
| (a) GRANTS - PROVIDED FOR ACQUISITION OF ASSETS | |
| Revenue for the year is as follows : | |
| Water Supplies | 0 |
| Sewerage Services | 0 |
| Community Centres | 554 |
| Roads and Bridges | 5,695 |
| Other | 2,296 |
| | <u>8,545</u> |
| (b) CONTRIBUTIONS & DONATIONS | |
| Development Contributions (S94) | |
| - Land and Other Material | 0 |
| - Public Benefits | 0 |
| - Roadworks | 0 |
| - Drainage | 0 |
| - Traffic Facilities | 0 |
| - Parking | 0 |
| - Open Space | 1,367 |
| - Community Facilities | 264 |
| - Other | 0 |
| Water | 0 |
| Sewerage | 0 |
| Other Councils - Joint Works | 0 |
| Paving | 16 |
| Kerb and Gutter | 0 |
| Other | 2,606 |
| | <u>4,253</u> |
| | <u>12,798</u> |

Note: Refer to notes 9, 10, 11 & 12 for conditions over grants and contributions which are restricted for specific purposes.

NOTES TO THE FINANCIAL STATEMENTS

NOTE 6

GAIN OR LOSS ON DISPOSAL OF ASSETS

1993
(\$'000)

GAIN (OR LOSS) ON DISPOSAL OF REAL ESTATE ASSETS HELD FOR SALE

| | |
|----------------------------|-----|
| Proceeds from Sales | NIL |
| Less: Cost of Sales | NIL |
| Gain (or loss) on disposal | |

GAIN (OR LOSS) ON DISPOSAL OF PLANT & EQUIPMENT

| | |
|--------------------------------------|------------|
| Proceeds from disposal | 1,630 |
| Less: Carrying amount of assets sold | 1,458 |
| Gain (or loss) on disposal | <u>172</u> |

GAIN (OR LOSS) ON DISPOSAL OF PROPERTY

| | |
|--------------------------------------|-----|
| Proceeds from disposal | NIL |
| Less: Carrying amount of assets sold | NIL |
| Gain (or loss) on disposal | |

NOTE 7

ABNORMAL ITEMS

1993
(\$'000)

Council took advantage of the low borrowing interest rates to restructure its loan portfolio during 1993. By consolidating the majority of loans to a 11 year fixed interest term with one lender.

| | |
|--|-------|
| The economic cost of early repayment to existing loans was | 2,840 |
|--|-------|

EXTRAORDINARY ITEMS

There are no revenues and expenses which have been regarded by the Council as extraordinary in relation to previous reporting periods.

NOTES TO THE FINANCIAL STATEMENTS

NOTE 8(a)

FUNCTIONS

| Revenues, expenses and assets have been directly attributed to the following functions/activities. Details of those functions/activities are provided. | | | | | |
|--|----------------|----------------|----------------------|-----------------------------|-------------------|
| FUNCTIONS | EXPENSES | REVENUES | OPERATING RESULTS(1) | GRANTS INCLUDED IN REVENUES | TOTAL ASSETS HELD |
| | 1993 \$'000 | 1993 \$'000 | 1993 \$'000 | 1993 \$'000 | 1993 \$'000 |
| ADMINISTRATION | 19,341 | (571) | 18,770 | 0 | 7,724 |
| PUBLIC ORDER & SAFETY | 1,369 | (517) | 852 | (282) | 1,006 |
| HEALTH | 396 | (103) | 293 | 0 | 104 |
| COMMUNITY SERVICES & EDUCATION | 5,029 | (4,975) | 54 | (3,905) | 1,360 |
| HOUSING & COMMUNITY AMENITIES | 7,302 | (8,154) | (852) | (639) | 1,429 |
| WATER SUPPLIES | 0 | 0 | 0 | 0 | 0 |
| SEWERAGE SERVICES | 0 | 0 | 0 | 0 | 0 |
| RECREATION & CULTURE | 10,774 | (5,011) | 5,763 | (2,371) | 40,185 |
| FUEL & ENERGY | 0 | 0 | 0 | 0 | 0 |
| MINING, MANUFACTURING & CONSTRUCTION | 1,032 | (633) | 399 | 0 | 4 |
| TRANSPORT & COMMUNICATION | 7,383 | (10,150) | (2,767) | (6,065) | 23,985 |
| ECONOMIC AFFAIRS | 1,812 | (3,416) | (1,604) | 0 | 16,618 |
| TOTALS FUNCTIONS | 54,438 | (33,530) | 20,908 | (13,262) | 92,415 |
| GENERAL PURPOSE REVENUES | 0 | (34,367) | (34,367) | (6,202) | 0 |
| TOTALS | 54,438 | (67,897) | (13,459) | (19,464) | 92,415 |

NOTE 1: Change in net assets resulting from operations.

NOTES TO THE FINANCIAL STATEMENTS

NOTE 8(b)

COMPONENTS OF FUNCTIONS

The activities relating to Council's functions and activities reported on in Note 3 are as follows:

ADMINISTRATION

Corporate support, engineering and works, other support services.

PUBLIC ORDER & SAFETY

Fire protection, animal control, beach control, enforcement of Local Government regulations, emergency services, other.

HEALTH

Administration and inspection, immunisations, food control, insect/vermin control, noxious plants, health centres, other.

COMMUNITY SERVICES & EDUCATION

Administration, family day care, child care, youth services, other families and children, aged and disabled, migrant services, Aboriginal services, other community services, education.

HOUSING & COMMUNITY AMENITIES

Housing, town planning, household garbage collection, household garbage disposal, street cleaning, other sanitation and garbage, urban stormwater drainage, environmental protection, public cemeteries, public conveniences, other community amenities.

WATER SUPPLIES

(These functions are conducted by the Water Board)

SEWERAGE SERVICES

RECREATION & CULTURE

Public libraries, museums, art galleries, community centres, public halls, other cultural services, swimming pools, sporting grounds, parks and gardens (lakes), other sport and recreation.

FUEL & ENERGY

Gas supplies.

MINING, MANUFACTURING & CONSTRUCTION

Building control, abattoirs, quarries and pits, other.

TRANSPORT & COMMUNICATION

Urban roads, sealed rural roads, unsealed rural roads, bridges, footpaths, aerodromes, parking areas, bus shelters and services, water transport, other.

ECONOMIC AFFAIRS

Camping areas, caravan parks, tourism and area promotion, industrial development promotion, saleyards and markets, real estate development, commercial nurseries, other business undertakings.

NOTES TO THE FINANCIAL STATEMENTS

NOTE 9

CONDITIONS OVER GRANTS

1993
(\$'000)

Grants which were obtained on the condition that they be expended for specified purposes or in a future period but which are not yet expended in accordance with those conditions, are as follows:

| | |
|---|-------|
| Unexpended at the close of the previous reporting period | 3,134 |
| LESS: Expended during the current reporting period from revenues recognised in previous reporting periods (list grants and applicable functions) (see attached) | 2,797 |
| PLUS: Amounts recognised as revenues in current reporting period but not yet expended in accordance with the conditions attaching to the grants (list grants and applicable functions) (see attached) | 3,506 |
| Unexpended at the close of the current reporting period and held as restricted assets | 3,843 |
| Net increase (decrease) in restricted assets resulting from grants in the current reporting period | 709 |

Expended during current reporting period from revenues recognised in previous reporting periods.

| GRANT DESCRIPTION | FUNCTION | 1993 AMOUNT |
|--------------------------------|---------------------------|----------------|
| Bushfire Council Sect B & C | Public Order & Safety | 80,000 |
| P.W.D. Flood Damage | Housing & Comm. Amenities | 8,735 |
| Local Capital Works Prog | Recreation & Culture | 328,813 |
| Greenspace Prog - Simmos Beach | Recreation & Culture | 33,667 |
| RTA - Minto Overbridge | Transport & Communication | 994,240 |
| RTA - Cycleway Construction | Transport & Communication | 2,380 |
| RTA - Roads 91/92 | Transport & Communication | 12,632 |
| RTA - F.A.G. 90/91 | Transport & Communication | 70,046 |
| RTA - F.A.G. 91/92 | Transport & Communication | 326,706 |
| RTA - F.A.G. 92/93 | Transport & Communication | 399,034 |
| RTA - Traffic Program | Transport & Communication | 30,000 |
| Art Gallery Grants | Recreation & Culture | 1,598 |
| Library Special Purpose Grant | Recreation & Culture | 7,584 |
| Community Relations Prog | Community Services & Educ | 10,828 |
| Community Options Project | Community Services & Educ | 58,922 |
| Vacation Care - Disabled | Community Services & Educ | 3,736 |
| Vacation Care | Community Services & Educ | 2,094 |
| Child Care Operations | Community Services & Educ | 393,482 |
| Australia Council | Recreation & Culture | 6,026 |
| MAAS - Women's Writing Project | Recreation & Culture | 680 |
| Special Education Teachers | Community Services & Educ | 26,267 |
| | | 2,797,470 |

CAMPBELLTOWN CITY COUNCIL

FINANCIAL SECTION

NOTES TO THE FINANCIAL STATEMENTS

NOTE 9 (CONT)

Amounts recognised as revenues in current reporting period but not yet expended in accordance with the conditions attaching to the grants.

| GRANT DESCRIPTION | FUNCTION | 1993 AMOUNT |
|-----------------------------|---------------------------|----------------|
| Bushfire Council Sect B & C | Public Order & Safety | 122,959 |
| RTA - Minto Overbridge | Transport & Communication | 1,404,368 |
| RTA - Road Safety Officer | Transport & Communication | 80,000 |
| RTA - Classified Roads | Transport & Communication | 36,976 |
| RTA - Regional Roads 92/93 | Transport & Communication | 253,607 |
| RTA - Regional Roads Block | Transport & Communication | 35,525 |
| RTA - F.A.G. 92/93 | Transport & Communication | 375,083 |
| RTA - F.A.G. 93/94 | Transport & Communication | 418,229 |
| D.W.R. - Flood Mitigation | Housing & Comm Amenities | 208,395 |
| Senior Citizens Week | Economic Affairs | 500 |
| Art Gallery Salary Subsidy | Recreation & Culture | 36,615 |
| Art Gallery Grants | Recreation & Culture | 26,068 |
| Community Options Project | Community Services & Educ | 78,508 |
| Child Care Operations | Community Services & Educ | 358,005 |
| Vacation Care - Disabled | Community Services & Educ | 3,627 |
| Vacation Care | Community Services & Educ | 2,033 |
| Special Education Teachers | Community Services & Educ | 39,472 |
| Special Needs Teachers | Community Services & Educ | 23,785 |
| Aboriginal Writers Program | Recreation & Culture | 2,000 |
| | | 3,505,755 |

NOTES TO THE FINANCIAL STATEMENTS

NOTE 10

CONDITIONS OVER SECTION 94

CONTRIBUTIONS OTHER THAN UNDER CONTRIBUTIONS PLANS (Clause 41L(4))

1993
(\$'000)

Contributions (including interest earned on the investment of those contributions) which were obtained under the Environmental planning and Assessment Act 1991 other than in accordance with Contributions plans on the condition they be expended on the provision of public services and amenities but which are not yet expended on those purposes, are as follows:-

| | |
|--|-------|
| Unexpended at the close of the previous reporting period | 1,208 |
| LESS: Expended during the current reporting period from revenues recognised in previous reporting periods | 750 |
| PLUS: Amounts recognised as revenues in current reporting period but not yet expended on the provision of facilities | 1,113 |
| Unexpended at the close of the current reporting period and held as restricted assets | 1,571 |
| Net increase(decrease) in restricted assets resulting from contributions in the current reporting period | 363 |

NOTES TO THE FINANCIAL STATEMENTS

NOTE 11

CONDITIONS OVER SECTION 94 CONTRIBUTIONS UNDER CONTRIBUTIONS PLANS

1993
(\$'000)

Contributions (including interest earned on the investment of those contributions) which were obtained under the Environmental Planning and Assessment Act 1991 other than in accordance with Contributions Plans on the condition they be expended on the provision of public services and amenities but which are not yet expended on those purposes, are as follows:-

| | |
|--|-------|
| Unexpended at the close of the previous reporting period | 3,528 |
| LESS: Expended during the current reporting period from revenues recognised in previous reporting periods | 912 |
| PLUS: Amounts recognised as revenues in current reporting period but not yet expended on the provision of facilities | 640 |
| Unexpended at the close of the current reporting period and held as restricted assets | 3,256 |
| Net increase(decrease) in restricted assets resulting from contributions in the current reporting period | (272) |

In accordance with the requirements of Clause 41L(3) of the Environmental Planning and Assessment Regulations, a detailed disclosure of Council's obligations to provide public services and facilities from development contributions is made in the Special Purpose Financial Reports. The disclosure shows details for each contributions plan and the various categories of public services and facilities for which contributions have been required.

NOTES TO THE FINANCIAL STATEMENTS

NOTE 12

CONDITIONS OVER SECTION 94 CONTRIBUTIONS UNDER THE LOCAL GOVERNMENT ACT 1993 FOR WATER AND SEWERAGE WORKS AND SERVICES

1993
(\$'000)

Contributions (including interest earned on the investment of those contributions) which were obtained in accordance with Section 64 of the Local Government Act 1993 on the condition that they be expended on the provision of water and sewerage works and services but which are not yet expended for those purposes are as follows:-

| | |
|--|-----|
| Unexpended at the close of the previous reporting period | NIL |
| LESS: Expended during the current reporting period from revenues recognised in previous reporting periods | NIL |
| PLUS: Amounts recognised as revenues in current reporting period but not yet expended on the provision of facilities | NIL |
| Unexpended at the close of the current reporting period and held as restricted assets | NIL |
| Net increase(decrease) in restricted assets resulting from contributions in the current reporting period | NIL |

NOTES TO THE FINANCIAL STATEMENTS

NOTE 13

CASH AND INVESTMENTS

| | 1993 | |
|-----------------------------------|-----------------------|---------------------------|
| | <u>Current</u> | <u>Non-current</u> |
| | <u>\$'000</u> | <u>\$'000</u> |
| CASH | | |
| Cash on Hand | 8 | |
| Cash at Bank | 88 | |
| | <u>96</u> | |
| INVESTMENTS | | |
| Government and Semi-government | 0 | |
| Stocks and Bonds, at cost | | |
| Term Deposits | 10,512 | |
| Short-Term Money Market | 1,000 | |
| Bills of Exchange | 495 | |
| Negotiable Certificate of deposit | 3,000 | |
| Managed Funds | 3,607 | |
| | <u>18,614</u> | |

ITEM

PURPOSE

| | CASH | INVESTMENTS | |
|--|-----------------------|-----------------------|---------------------------|
| | <u>Current</u> | <u>Current</u> | <u>Non-current</u> |
| | <u>\$'000</u> | <u>\$'000</u> | <u>\$'000</u> |
| Unexpended Loans (A) | | 1,135 | |
| Sinking Funds (B) | | 2,611 | |
| Development Contributions (C) | | | |
| - S94 | | 4,827 | |
| - Water and Sewerage | | | |
| Unexpended Grants | | 0 | |
| (Specific Purpose) (D) | | 3,842 | |
| Self Insurance Claims (E) | | 126 | |
| RTA Advances for Works (F) | | 0 | |
| Other | | 4,415 | |
| TOTAL RESTRICTED CASH & INVESTMENTS | | <u>16,956</u> | |

- A. Loan moneys which must be applied for the purposes for which the loans were raised.
- B. Moneys which are required to be set aside to pay the principal outstanding on loans obtained on interest-only terms.
- C. Development contributions which are not yet expended for the provision of services and amenities.
- D. Grants which are not yet expended for the purposes for which the grants were obtained.
(See separate Note "Conditions over Grants".)
- E. Moneys which are required to be set aside to meet outstanding self insurance claims.

NOTES TO THE FINANCIAL STATEMENTS

NOTE 14

RECEIVABLES

| | | 1993 | |
|------------------------------------|----------------|------|--------------------|
| <u>Purpose</u> | <u>Current</u> | | <u>Non-current</u> |
| | <u>\$'000</u> | | <u>\$'000</u> |
| Rates and Extra Charges | 890 | | |
| Waste Management Charges | 204 | | |
| Government Grants and Subsidies | 564 | | |
| Accrued Revenues | 190 | | |
| Other | 1,042 | | |
| Deferred Debtors | 0 | | 16 |
| Total | 2,890 | | 16 |
| Less: Provision for Doubtful Debts | 45 | | 0 |
| | <u>2,845</u> | | <u>16</u> |

Restricted Functions- Special Benefit Rates

Included in the above receivables are amounts which must, when realised, be applied to functions which are subject to special benefit rates:

| | |
|-------------------|---|
| Water Supplies | 0 |
| Sewerage Services | 0 |
| Parking | 1 |
| Drainage | 0 |
| Town Improvement | 0 |
| Other(Specify) | 0 |

NOTES TO THE FINANCIAL STATEMENTS

NOTE 15

DEVELOPMENT PROJECTS- REAL ESTATE PROPERTY HELD FOR RESALE

| Description of Projects | 1993 \$'000 | 1992 \$'000 |
|---|----------------|----------------|
| Acquired for development and resale | | |
| Subdivision of land | 8041 | |
| Construction of Dwellings | | |
| Construction of shops and offices | 1795 | |
| Lower of Cost and Net Realisable Value | | |
| Properties surplus to requirements and designated for sale(Net Realisable Value) | 46 | |
| TOTAL | <u>9882</u> | <u>—</u> |
| Represented by: | | |
| Acquisition Costs | 9495 | |
| Development Costs | 387 | |
| Interest on Borrowings | | |
| Other Holding Costs | | |
| Value of Existing Properties | | |
| Designated for Resale | 9882 | |
| Historical Cost | 9882 | |
| Less: Provision for Costs Expensed | <u>—</u> | <u>—</u> |
| Lower of Cost and Net Realisable Value | <u>9882</u> | <u>—</u> |
| Classified as:- | | |
| Current | 1526 | |
| Non current | 8356 | |
| | <u>9882</u> | <u>—</u> |

Note 1: Assets have been valued by a qualified Valuer on Council's Staff

NOTES TO THE FINANCIAL STATEMENTS

NOTE 16

OTHER ASSETS

| | Current | 1993 | Non-current |
|--|----------------|-------------|--------------------|
| | \$'000 | | \$'000 |
| Inventories | | | |
| - New Materials | | | |
| - Work in Progress | | | |
| - Finished Goods | | | |
| - Appliance Trading Stock and Other Goods for Sale | | | |
| - Stores and Materials | 642 | | |
| | <u>642</u> | | |
| Prepayments | <u>8</u> | | |
| Other | <u>8</u> | | |

NOTES TO THE FINANCIAL STATEMENTS

NOTE 17

CREDITORS, BORROWINGS AND PROVISIONS

| 1993 | | ITEM | 1993 | |
|-------------------|-----------------------|------------------------------|-------------------|-----------------------|
| Current \$'000 | Non-current \$'000 | | Current \$'000 | Non-current \$'000 |
| | | Creditors | | |
| | | Goods and Services | 2284 | |
| | | Payments received in advance | 30 | |
| | | Accrued Expenses | 466 | |
| | | Advances | | |
| | | Other | 551 | |
| 0 | 0 | TOTAL CREDITORS | 3331 | 0 |
| | | Borrowings | | |
| | | Loans | 5945 | 37508 |
| | | Government Advances | 61 | 59 |
| | | Ratepayers' Advances | | |
| | | Finance Lease Liability | | |
| | | Deferred Payment Liabilities | | |
| 0 | 0 | TOTAL BORROWINGS | 6006 | 37567 |
| | | Provisions | | |
| | | Annual Leave | 1987 | |
| | | Sick Leave | 1801 | |
| | | Long Service Leave | 1908 | 1001 |
| | | Gratuities | | |
| | | Self Insurance Claims | | |
| 0 | 0 | TOTAL PROVISIONS | 5696 | 1001 |
| | | | 15033 | 38568 |

NOTES TO THE FINANCIAL STATEMENTS

NOTE 18

PROPERTY, PLANT AND EQUIPMENT

| CLASS OF ASSET | AT COST ACQUIRED PRIOR 1/1/93 (1) | AT COST ACQUIRED AFTER 1/1/93 | TOTAL | BOOK VALUES OF ASSETS SOLD DURING YEAR | ACCUMULATED DEPRECIATION & AMORTISATION | CARRYING AMOUNT |
|--|--|--|---------------|---|--|--------------------|
| | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 |
| OPERATING ASSETS | | | | | | |
| Plant - Equipment | 5,545 | 2,194 | 7,739 | 1,402 | 869 | 5,468 |
| Office Equipment and Furniture and Fittings | 1,427 | 396 | 1,823 | 1 | 181 | 1,641 |
| Land & Buildings | 55,656 | 7,188 | 62,844 | 43 | 1,686 | 61,115 |
| Leased Property Plant and Equipment | 0 | 0 | 0 | | | 0 |
| Other | 2,088 | 447 | 2,535 | 11 | 248 | 2,276 |
| COMMUNITY ASSETS | | | | | | |
| Land and Building | 0 | 0 | 0 | 0 | 0 | 0 |
| (including parks and gardens) | 3,737 | 8,840 | 12,577 | 0 | 215 | 12,362 |
| Road, bridges and footpaths | 602 | 600 | 1,202 | 0 | 6 | 1,196 |
| Stormwater drainage | 0 | 0 | 0 | 0 | 0 | 0 |
| Water supply | | | | | | |
| Common effluent drainage/sewerage | 0 | 0 | 0 | 0 | 0 | 0 |
| Gas supply | 0 | 0 | 0 | 0 | 0 | 0 |
| Other | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTALS | 69,055 | 19,665 | 88,720 | 1,457 | 3,205 | 84,058 |

Notes: (1) Included in this column is the cost of assets acquired in previous years. These assets should be valued at either acquisition cost (if known) or at current written down replacement cost if historical cost is not known.

Refer to Appendix 5 & 6 of the Asset Accounting Manual for indicative depreciable lives of assets.

This column will be available during the transitional period ending 30/6/1997 only.

NOTES TO THE FINANCIAL STATEMENTS

NOTE 19

RESTRICTED ASSETS - CONDITIONS OVER RATES & CHARGES

(\$'000)

| | WATER SUPPLIES | SEWERAGE SERVICES | PARKING | DRAINAGE | OTHER |
|----------------------------|-------------------|----------------------|---------|----------|-------|
| RESULTS FROM OPERATIONS | | | | | |
| Expenses | | | 142 | | |
| Revenues | | | 169 | | |
| Change in Net Assets | | | 27 | | |
| ASSETS EMPLOYED | | | | | |
| Current | | | 319 | | |
| Non-Current | | | | | |
| Total | | | 319 | | |
| LIABILITIES OUTSTANDING | | | | | |
| Current | | | | | |
| Non-Current | | | | | |
| Total | | | NIL | | |
| NET ASSETS COMMITTED | | | | | |
| Current | | | 319 | | |
| Non-Current | | | | | |
| Total | | | 319 | | |

Note: The assets in respect of the above functions are restricted in their use under the Local Government Act. The functions are funded from rates and charges levied for or towards defraying the expenses of executing works and services which are of special benefit to a portion of the Local Government area. The Act requires that rates and other income relating to each function shall be applied to the special purpose for which the rate has been levied including the repayment of loans raised for that special purpose.

NOTES TO THE FINANCIAL STATEMENTS

NOTE 20

EQUITY - ASSET REVALUATION RESERVE

| | 1993 (\$'000) |
|---|------------------|
| Asset Revaluation Reserve | |
| Balance at beginning of reporting period | NIL |
| Transfers to reserve - increments resulting from revaluation of non-current assets: | NIL |
| Transfers from reserve - reversal of previous increments of non-current assets: | NIL |
| Balance at end of reporting period | NIL |

NOTES TO THE FINANCIAL STATEMENTS

NOTE 21

STATEMENT OF CASH FLOWS

(a) Reconciliation of Cash

For the purposes of the statement of cash flows, cash includes cash on hand and "at call" deposits with other financial institutions. Term deposits of 90 days or less are also included. Cash at the end of the financial year as shown in the statement of cash flows is reconciled to the related items in the balance sheet as follows:

| | 1993 \$'000 | 1992 \$'000 |
|---|----------------|----------------|
| Cash on hand and at Bank | 96 | 97 |
| Deposits at call | 1,000 | 277 |
| Term Deposits | 17,614 | 15,863 |
| Short Term Money Market | | |
| Bills of Exchange | | |
| Local Government Investment Service | | 5,396 |
| | 18,710 | 21,633 |
| Less Bank Overdraft | 581 | 523 |
| Balances as per statement of cash flows | 18,129 | 21,110 |

(b) Reconciliation of Change in Net Assets to Cash Inflow/Outflow from Operating Activities

| | 1993 \$'000 | 1992 \$'000 |
|---|----------------|----------------|
| Change in Net Assets after operations | 13,459 | |
| Add: Depreciation and Amotisation | 3,205 | 2,738 |
| Provision for Doubtful Debts | 10 | 10 |
| Bads debts written off | (32) | |
| Increase in Employees' Leave Entitlements | 934 | 500 |
| Decrease in receivables | 1,154 | |
| Decrease in inventories | | |
| Decrease in other current assets | | |
| Increase in creditors | | |
| Increase in accrued interest payable | | |
| Increase in other current liabilities | | |
| Loss on sale of assets | | |
| LESS: | | |
| Decrease in Employees' Leave Entitlements | | |
| Increase in receivables | | |
| Increase in inventories | (5) | |
| Increase in other current assets | | |
| Decrease in creditors | (846) | |
| Decrease in accrued interest payable | (1,180) | |
| Decrease in other current liabilities | | |
| Gain on sale of assets | (172) | |
| In kind contributions | (2,301) | |
| Net Cash provided by (used in) operating activities | 14,226 | |

NOTES TO THE FINANCIAL STATEMENTS

NOTE 21 (CONT)

(c) Non-Cash Financing and Investing Activities

| | 1993 \$'000 | 1992 \$'000 |
|---|----------------|----------------|
| Acquisition of plant and equipment by means of finance leases | | |

(d) Comparative Figures

In accordance with Clause 55 of AAS 28, comparative figures for 1993 have not been disclosed as the information for that year is not readily available and such disclosure is impractical.

(e) Financing Arrangements

| | 1993 \$'000 | 1992 \$'000 |
|---|----------------|----------------|
| Unrestricted access was available at balance date to the following lines of credit: | | |
| Total Facilities | | |
| Bank Overdrafts | 500 | |
| Current Loans Approved | | |
| | 500 | 0 |
| Used at Balance Date | | |
| Bank Overdrafts | 0 | |
| Current Loans Drawn | 0 | |
| | 0 | 0 |

Statutory Overdraft Limit

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice. Interest rates on overdrafts are variable while the rates for loans are set for the period of the loan.

NOTES TO THE FINANCIAL STATEMENTS

NOTE 22

RESTRICTED ASSETS - INTERNAL RESTRICTIONS

The following amounts have been set aside by Council in the form of specific cash or investments for future long-term purposes.

| | 1993 \$'000 | 1992 \$'000 |
|-----------------------------------|----------------|----------------|
| Employees' Leave Entitlement | 808 | |
| Replacement of Plant and Vehicles | 1441 | |
| Other | 3726 | |
| | <hr/> | <hr/> |
| Total | 5975 | 0 |

NOTES TO THE FINANCIAL STATEMENTS

NOTE 23

COMMITMENTS FOR EXPENDITURE

| | 1993 \$'000 | 1992 \$'000 |
|--|----------------|----------------|
| (a) Capital Commitments | | |
| Council has no contracts for capital expenditure in the current accounting period relating to future years | | |
| | 0 | 0 |
| (b) Finance Lease Commitments | | |
| There are no financial leases held by Council for the current accounting period | | |
| (c) Operating Lease Commitments | | |
| Commitments under non-cancellable operating leases at the reporting date are payable as follows: | | |
| Not later than one year | 304 | |
| Later than one year and not later than 2 years | 119 | |
| Later than 2 years and not later than 5 years | 56 | |
| Later than 5 years | | |
| | 479 | 0 |

These operating lease commitments are not recognised in the accounts as liabilities.

NOTES TO THE FINANCIAL STATEMENTS

NOTE 24

ASSETS AND LIABILITIES NOT RECOGNISED IN STATEMENT OF FINANCIAL POSITION

The following assets and liabilities do not qualify for recognition in the statement of financial position but knowledge of those items is considered relevant to the users of the financial report in making and evaluating decisions about the allocation of scarce resources:

- a) During the reporting period there were various incidents which occurred that have been claimed against Council's Public Liability insurance policy if these claims succeed, Council would be responsible for the excess applicable for these claims amounting to \$35,000.
- b) During the reporting period Council let a contract for the Minto Overbridge, finalisation of the contract is in dispute. The upper limit of the dispute for which Council may be liable amounts to \$167,899.

NOTES TO THE FINANCIAL STATEMENTS

NOTE 25

JOINT VENTURE

Council has a joint venture with the Department of Housing of the Claymore Shopping Centre. Council has a 50% interest in assets, liabilities and output in this venture.

Council's share of assets and liabilities committed to the joint venture are included in the statement of financial position under the following classification:

| | 1993 \$'000 | 1992 \$'000 |
|---|----------------|----------------|
| CURRENT ASSETS | | |
| Receivables | 51 | 116 |
| Investments | | |
| Inventories | | |
| NON-CURRENT ASSETS | | |
| Receivables | | |
| Investments | | |
| Property, Plant & Equipment | 1,273 | 1,299 |
| Share of assets employed in joint venture | 1,324 | 1,415 |
| CURRENT LIABILITIES | | |
| Creditors | | |
| Borrowings | | |
| Provisions | | |
| NON-CURRENT LIABILITIES | | |
| Creditors | | |
| Borrowings | | |
| Provisions | | |
| Share of liabilities incurred in joint venture. | NIL | NIL |

NOTES TO THE FINANCIAL STATEMENTS

NOTE 26

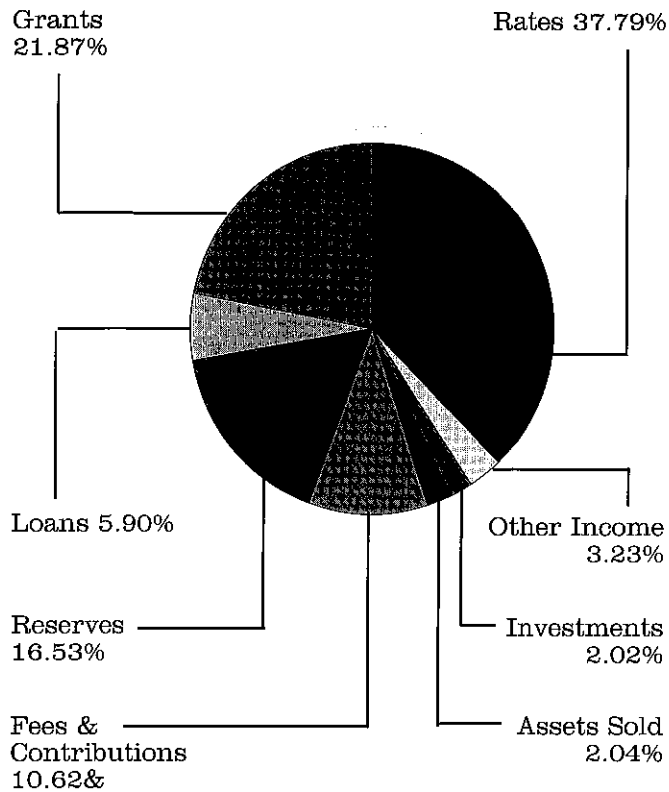
STATEMENT OF PERFORMANCE MEASUREMENT for the year 1993

| | | Amounts | Indicators |
|-------------------------------|---|---------------|------------|
| 1. CURRENT RATIO | | | |
| Factors | | | |
| | <u>Current Assets - Restricted Assets</u> | 6774 | |
| | Current Liabilities | 14314 | 0.47 |
| 2. QUICK ASSETS RATIO | | | |
| Factors | | | |
| | <u>Highly Liquid Assets-Restricted Assets</u> | 3176 | |
| | Current Liabilities | 14314 | 0.22 |
| | Highly Liquid Assets | | |
| | Cash | 96 | |
| | Marketable Securities | 18,614 | |
| | Highly Liquid Debtors | <u>1,423</u> | |
| | Sub-Total | 20,133 | |
| | Less: Restricted Assets | <u>16,957</u> | |
| | Total | 3,176 | |
| 3. DEBT RATIO | | | |
| Factors | | | |
| | <u>Total Liabilities</u> | \$54,182 | |
| | Total Assets | \$116,161 | 46.64% |
| 4. DEBT SERVICE RATIO | | | |
| Factors | | | |
| | <u>Net Debt Service Cost</u> | \$11,461 | |
| | *Operating Revenue | \$49,652 | 23.08% |
| 5. RATE COVERAGE RATIO | | | |
| Factors | | | |
| | <u>Rate Revenues</u> | \$26,987 | |
| | Total Revenues | \$54,927 | 49.13% |
| 6. OUTSTANDING RATES | | | |
| Factors | | | |
| | <u>Rates Outstanding</u> | \$889,833 | |
| | Rates Collectible | \$28,172,491 | 3.16% |

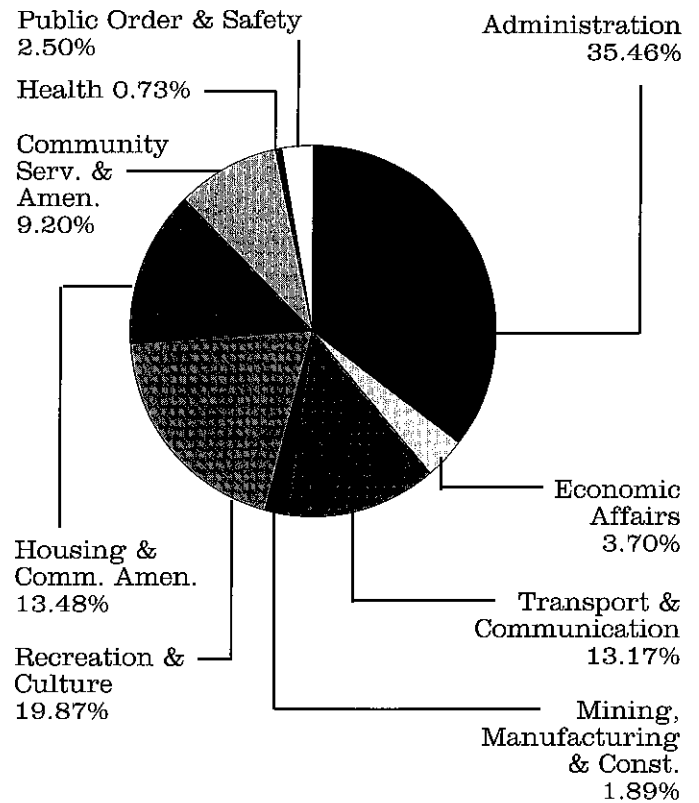
* Operating revenue as defined in Schedule 3.

INCOME AND EXPENDITURE

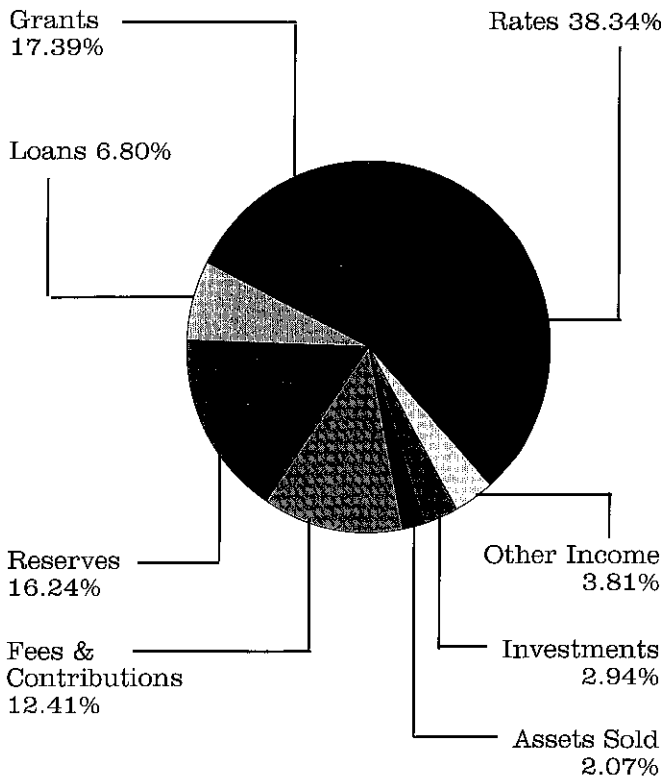
1993 INCOME



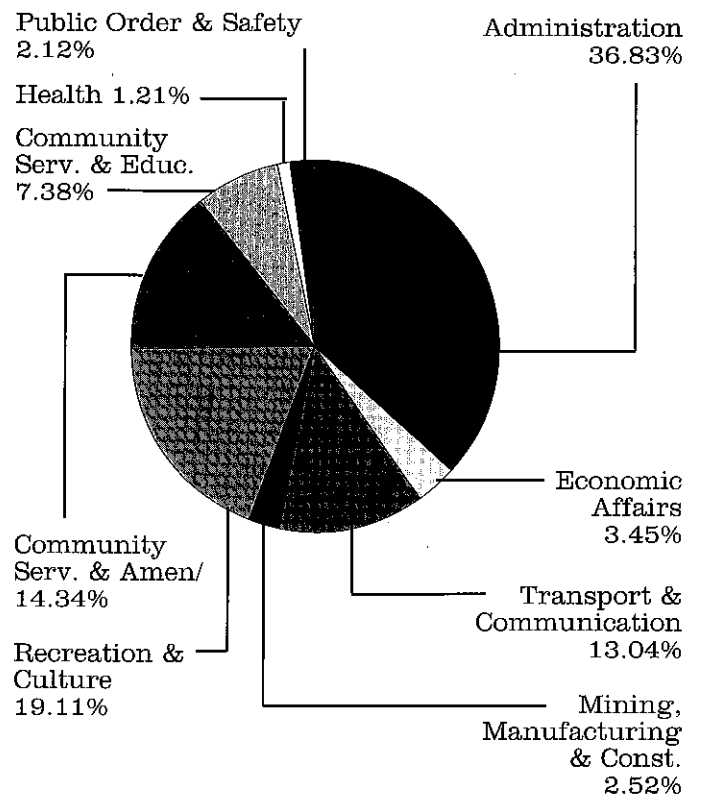
1993 EXPENDITURE



1992 INCOME



1992 EXPENDITURE



CAMPBELLTOWN CITY COUNCIL

FINANCIAL SECTION

INFORMATION AVAILABLE FOR INSPECTION

The following policy documents are available:-

Corporate Services Department -

- Corporate Plan 1993 - 1995
- Council's Code of Meeting Practice
- Council's Policy Concerning the Payment of Expenses incurred by, and the provision of facilities to, Councillors
- Code of Tendering and Purchasing Procedures
- Local Ethnic Affairs Policy Statement
- Annual Statements of Account
- Policy for Operation of Educational Cycleway
- Policy on the Procedure for Addressing Council and Committees
- Policy for Disposal of Equipment
- Policy for Safety, Health and Welfare of Employees
- Policy for Occupational Rehabilitation
- Policy for Smoking in the Workplace
- Policy for Access to Personal Records
- Provision of Assistance to Sport and Arts National Representatives
- Policy for Naming of Parks and Reserves

Engineering Services

- Policy for Subdivision Specification and Development
- Policy for Stormwater Management
- Policy for Kerb Numbering
- Policy for Emergency Procedure Storm Tempest
- Policy for Emergency Procedure Bush Fires
- Policy for Traffic Control required by Construction Works
- Policy for Vehicle Crossing
- Policy for Guidelines for Development
- Policy for Closure of Walkways

Environmental Health and Building Department

- Code for the Erection of Advertisements and Advertising Structures
- Code for the Installation of Swimming Pools and Safety Fences
- Code for the Erection of Fences and Courtyard Walls
- Code for the Keeping of Pigeons
- Code for the Keeping of Dogs for Commercial Purposes
- Code for the Conduct of Animal Boarding Establishments
- Food Premises Code
- Code for Places of Public Amusement
- Policy for Removal of Buildings
- Policy for Occupation of Non-Residential Buildings
- Policy for Tree Preservation

Library and Cultural Services

- Policy for Local Studies Collection
- Policy for Reference and Information
- Policy for Library Membership
- Policy for Art Gallery Collections
- Policy for Art Gallery Exhibitions

INFORMATION AVAILABLE FOR INSPECTION

Planning and Community Development Department

County of Cumberland Planning Scheme

Interim Development Orders: Nos. 7, 9, 13, 15, 19, 21, 22, 23, 24, 25, 26, 27, 28, 29.

Local Environmental Plans: Nos. D8, 1-41, 45-48, 50, 51, 53, 54, 55, 58-65, 67-84, 86-89, 91-93, 95, 97-99, 101-105, 107-110, 112-114, 116, 117, 119-126, 128-145, 149, 151, 154, 156-158.

Development Control Plans: Nos. 2, 5, 6, 8-19, 21-23, 25-27, 29, 32-34, 36-39, 41, 43-49, 51, 52, 54-59, 62, 65, 67.

Policy for Environmental Assessment of Council's Developments and Activities

Policy for Retail Plant Nurseries

Policy for Exhibition Homes

Policy for Location and Control of Service Stations and Convenience Stores

Policy for Operation of Waste Material Depots

Policy for Placement of Professional Consulting Rooms and home Occupation Industries in Residential Areas

Industrial Development

Policy for Bulky Goods Retailing

Policy for Community Consultation

Policy for Community Arts

Policy for Youth Development

Policy for Aged Services

Policy for Children's Services

Policy for Vacation Activities

Property and Development Department

Policy for Property Acquisitions

Policy for Construction of Buildings on Council Properties

Policy for Hiring of Community Halls

Policy for Hiring the Japanese Tea House

Policy for Leasing of Council Buildings

Access

Enquiries may be made in person by telephone, fax or mail. Some records may only be examined in person. Please direct all requests in the first instance to the Inquiry Counter, Ground Floor.

Cost of Policy Documents

In some cases policy documents listed here have been published and are available free of charge or at a set charge.

Where published copies are not available, copies will be provided at the current fee for photocopying the document.

Are you happy with the services provided by Council?

Have you had dealings with a particular department or person and gone away feeling completely satisfied? If so, please let us know and we'll pass the message on.

Alternatively, if you had a bad experience please give us your comments and we'll endeavour to rectify the problem.

Comments may be made by phoning the Public Relations Office on (046) 201 515 or in writing addressed to the General Manager, P.O. Box 57, Campbelltown, 2560 or on Fax (046) 251 291.

Campbelltown City Council - Caring for the Community.



CAMPBELLTOWN CITY COUNCIL

YOUR SAY

CAMPBELLTOWN CITY COUNCIL STATE OF ENVIRONMENT REPORT 1993

INTRODUCTION

.....

Council has prepared this report in response to the requirements of the Local Government Act 1993 and the information is provided in accordance with the themes presented in the Environmental Guidelines issued by the Environmental Protection Authority.

This first report identifies issues that are considered pertinent. It is intended that the information will provide a basis for further reporting, investigation, monitoring and data gathering as appropriate and as resources permit.

At this stage a brief overview is presented. Detailed assessment or analysis of information available will be undertaken as part of Council's responsibility "to properly manage, develop, protect, restore, enhance and conserve the environment" of the local government area.

1. Areas of Environmental Sensitivity

- (i) Areas of Environmental Sensitivity
 - Georges River Corridor
 - Beulah/Menangle Creek Wildlife Corridor
 - Nepean River Corridor
 - Wedderburn
 - Smith's Creek
 - Aboriginal Heritage
 - European Built Heritage

Pressures placed on Areas of Environmental Sensitivity

- (ii) Unique Landscape and Vegetation
 - Central Hills Lands
 - Macquarie Fields House Heritage Site and Slopes
 - Kanbyugal Reserve
- (iii) Development Proposals affecting or likely to affect Environmentally Sensitive Land or Community Land
 - Smith's Creek Detention Basin
 - Draft LEP 90 (Menangle Park)
 - Draft LEP 127 (Wedderburn)
 - LEP 112 (Macquarie Fields House)
 - Proposed Mt. Gilead Urban Release Area
- (iv) Vegetation Cover and related instruments or Policies

2. Biodiversity

- (i) Important Wildlife and Habitat Corridors
 - Georges River Corridor
 - Nepean River Corridor
 - Beulah/Menangle Creek Wildlife Corridor
 - Wedderburn Plateau Wildlife Corridors
- (ii) Threatened Species and any recovery plans

3. Waste and Pollution

- (i) Waste Management Policies
- (ii) Polluted Areas
- (iii) Any storage and disposal sites of Toxic and Hazardous Chemicals

4. Any Environmental Restoration Projects

Hurley Park Water Supply Reservoir and Cattle Tank
Smith's Creek Reserve
Simmo's Beach Recreation Reserve
Kanbyugal Reserve
Open Space Management

1. AREAS OF ENVIRONMENTAL SENSITIVITY

(i) AREAS OF ENVIRONMENTAL SENSITIVITY

Areas of known Environmental Sensitivity together with a brief description and comment relating to land use zoning of each area are listed in this section of the report. The extent of each area is indicated where possible on maps attached at the back of the report.

As further surveys are carried out, current knowledge will be supplemented and reported on.

Georges River Corridor including regional open space & scenic protection zones from Glenfield to St Helens Park

The Sydney Region Outline Plan of 1968 identified the Georges River Gorge and the gorges of its tributary creeks as one of the natural elements of the region. Planning controls were put in place for its protection in the early 1970's. The controls zoned much of the land as Regional Open Space with the remainder being zoned Scenic Protection with a 2 hectare development standard which recognised the 2 hectare pattern of development at that time. Much of the land zoned Regional Open Space has been acquired by the State Government. See Map 1.

Beulah/Menangle Creek Wildlife Corridor

The Macarthur Rural Lands Regional Environmental Study and the Macarthur South Regional Environmental Study both identified the Beulah/Menangle Creek Wildlife Corridor as environmentally sensitive land. Council has resolved to prepare a local environmental plan to protect the Beulah/Menangle Creek Wildlife Corridor. See Map 2.

Nepean River Corridor

The Macarthur Rural Lands Regional Environmental Study and the Macarthur South Regional Environmental Study identified the Nepean River as environmentally sensitive land. The flood plain at Menangle Park is proposed to be zoned open space under draft Local Environmental Plan No. 90 (LEP 90) for the Menangle Park Release Area. The River is contained within a gorge upstream of Menangle Weir. There are no planning controls in place to protect the corridor south of the F5 Freeway bridge.

Wedderburn - Rural Area/Military Training Reserve/Water Catchment Areas

The Macarthur Rural Lands Regional Environmental Study identified Wedderburn (except for land currently being used for agriculture) as environmentally sensitive land. This has been recognised by Campbelltown Local Environmental Plan No. 32, the implementation of which has resulted in 305 hectares of environmentally sensitive land being transferred to Council's ownership to be managed for the protection of the natural environment. The concept upon which LEP 32 was based has been adopted by Council in the preparation of exhibited draft Local Environmental Plan No. 127 (LEP 127) for the remainder of the land currently zoned Rural at Wedderburn.

The military training area and water catchment area are owned and managed by the Commonwealth and State Governments respectively and are zoned for those purposes under Interim Development Order No. 15 - City of Campbelltown. See Map 3.

Public access is not available to the military training and water catchment areas.

Smith's Creek between Pembroke Road and Georges River Road

Smiths Creek Reserve was identified as environmentally sensitive urban bushland in the planning of Campbelltown's urban area. Part of the land is owned by Council and the remainder owned by the State Government under the care, control and management of Council. See Map 4.

Aboriginal Heritage

Parts of Campbelltown were occupied by the Dharawal and Tharawal language groups. All of the arable land was extensively used for agriculture by early European Settlement leaving little evidence of Aboriginal occupation. However, art and rock carving sites probably exist in the sandstone country in the Georges River Catchment.

European Built Heritage

Permanent European Settlement of Campbelltown commenced around 1810 and Heritage Buildings exist within the City dating from the early 1820's. Some sites are protected under Planning and Heritage instruments and Council is currently undertaking a Heritage Study to identify and record all European Heritage Items. It is anticipated that this study will be completed during 1994.

Pressures placed on Areas of Environmental Sensitivity

Pressure is being placed on areas of environmental sensitivity by:

- (a) rezoning applications to reduce subdivision

standards in environmental protection and rural zones;

- (b) unauthorised use of land including the clearing of vegetation especially in rural, non-urban and scenic protection areas;
- (c) dumping of car bodies, household items and garden refuse on both public and private land; and
- (d) recreational use.

(ii) UNIQUE LANDSCAPE AND VEGETATION

Central Hills Lands

The central or scenic hills divide the watershed between the Georges River and the Nepean River catchments and form the western backdrop to much of the Campbelltown urban area. They have been described in planning terms as the link between town and country for the Campbelltown urban area. The landscape is comprised mainly of grasslands with patches of remanent bushland vegetation. Protection is afforded from further subdivision and intense forms of development by Campbelltown Local Environmental Plan District 8 - Central Hills Lands. See Map 5.

Macquarie Fields House Heritage Site and Slopes

The Macquarie Fields House site is open grazing land within which the vegetation around Macquarie Fields House provides a striking contrast. The site provides a western backdrop to the Macquarie Fields and Glenfield urban areas in much the same way as the Central Hills Lands provide a backdrop to the other parts of the City. It also provides part of a non-urban break between Campbelltown and planned expansion of Sydney's urban sprawl in the neighbouring Liverpool City Local Government Area. See Map 6.

Kanbyugal Reserve

Kanbyugal Reserve forms a western backdrop to a majority of the Campbelltown Central Business District. It is located between Harbord Road and Badgally Road. The area had been degraded by agricultural use and contained numerous slumps and eroded gullies. During the 1980's Council embarked upon land restoration and extensive tree planting to transform this degraded land into an urban forest. See Map 7.

(iii) DEVELOPMENT PROPOSALS AFFECTING OR LIKELY TO AFFECT ENVIRONMENTALLY SENSITIVE LAND OR COMMUNITY LAND

Smith's Creek Detention Basins

As part of flood mitigation works for the valley in which the Campbelltown urban area is located, it is

proposed to construct three (3) dry detention basins within Smith's Creek Reserve. The basins will occupy an area of 0.7 hectares which is less than 1% of the area occupied by Smith's Creek Reserve. Every effort is being made to minimise the effect on the natural environment. Upon completion of construction, the dam walls and any denuded areas will be rehabilitated with native plant species indigenous to the locality.

Draft LEP 90 - Menangle Park

Draft LEP 90 - Menangle Park is currently with the Minister for Planning awaiting his approval and gazettal. The draft plan proposes urban development of an area previously used for agriculture. The plan has passed through the planning process from environmental study to adoption by Council. However, the Minister has advised that he will not approve the plan until the issue of its impact on water quality of the Nepean River has been satisfactorily resolved. The flood plain of the Nepean River is protected by a proposed open space zone under the draft plan.

Draft LEP 127 - Wedderburn

Draft LEP 127 - Wedderburn is an exhibited draft LEP which applies to land currently zoned Rural at Wedderburn. It proposes to allow 2 hectare subdivision of plateau land which can sustain that level of development in exchange for the transfer to public ownership of environmentally sensitive land comprising sensitive vegetation communities and the creek, gully, escarpment and river gorge areas. Submissions received to the public exhibition of the plan are currently being considered by Council.

LEP 112 - Macquarie Fields House

LEP 112 - Macquarie Fields House applies to land previously owned by the State Government and at that time zoned Special Uses Agriculture Education and Research Station. The plan permits development for the purposes of a hotel/convention centre, corporate training facilities and education facilities with buildings on a small percentage of the overall site.

Proposed Mt Gilead Urban Release Area

Council has resolved to prepare a local environmental study, local environmental plan and development control plan for 1000 lots within the Mt Gilead Urban Release Area which forms part of Macarthur South. The Macarthur South Regional Environmental Study concluded that it would be inappropriate to develop the Macarthur South urban area until such time as issues relating to coal and gas extraction, air quality and water quality had been resolved. However, the Department of Planning identified an area which lies to the north east of a fault line that precludes the mining of coal in conjunction with the remainder of the coal reserves underlying Macarthur South. The

land which is bounded by the fault line, Appin Road and the southern boundary of Campbelltown is urban area and has been placed on the Urban Development Program as the Mt Gilead Release Area. Urban development will be restricted to land that can be sewered by pumping into the Bow Bowling carrier via Menangle Park so that the sewage can be treated at the Glenfield Waste Water Treatment Plant. Flow capacity in the Bow Bowling carrier has determined that 1000 lots can be developed. Consultants have been engaged by Council to prepare the environmental study, local environmental plan and development control plan for the 1000 lots which can be sewered as outlined above.

(IV) VEGETATION COVER AND ANY RELATED INSTRUMENTS OR POLICIES INCLUDING ANY INSTRUMENTS RELATING TO TREE PRESERVATION

The general extent of vegetation cover is known from recent and historical (1956 onward) aerial photography held by Council. As further research and surveys are carried out, current knowledge will be supplemented and the extent (and nature) of vegetation mapped.

A vegetation study is to be undertaken as part of the Koala Atlas Project and this will be completed during 1994.

A majority of Council's planning instruments require Council consent to ringbark, cut down, lop or destroy any tree. The exception is in some rural zones where agriculture requires Council consent.

A Register which records the location and description of historic and significant trees is maintained by Council. Any application for lopping or removal of trees in the Register is referred to Council for determination.

2. BIODIVERSITY

(I) IMPORTANT WILDLIFE AND HABITAT CORRIDORS

Georges River Corridor

The Georges River and two of its tributary creeks (Myrtle Creek and Peter Meadows Creek) constitute important wildlife habitat and also act as important wildlife corridors. The open space system adjacent to the river and creek gorges is protected by being zoned Regional Open Space in Interim Development Orders Nos. 13 and 28 - City of Campbelltown. The open space zone includes important remnant vegetation linking the Myrtle Creek and Peter Meadows Creek systems to each other and to the Georges River. There are no planning controls in place to

protect the corridor south of St Helens Park which is zoned non-urban. However, all uses are subject to Council consent and a major portion of this area has been acquired by the State Government.

Nepean River Corridor

The Macarthur South Regional Environmental Study identified the Nepean River as an important wildlife corridor within the region. The flood plan at Menangle Park is proposed open space under draft LEP 90 for the Menangle Park Release Area. The River is contained within a gorge upstream of Menangle Weir. There are no planning controls in place to protect the corridor south of the F5 Freeway bridge.

Beulah/Menangle Creek Wildlife Corridor

The Macarthur Rural Lands Regional Environmental Study and the Macarthur South Regional Environmental Study both identified the Beulah/Menangle Creek Wildlife Corridor as an important connection between the Nepean River and the Georges River Wildlife Corridors. Council has resolved to prepare a local environmental plan to protect the Beulah/Menangle Creek Wildlife Corridor.

Wildlife Corridors across the Wedderburn Plateau

The planning process involved with exhibited draft LEP 127 is being extended to undertake koala habitat mapping and a fauna planning survey to establish wildlife corridors across the Wedderburn Plateau to link the O'Hares Creek and Georges River Wildlife Corridor systems.

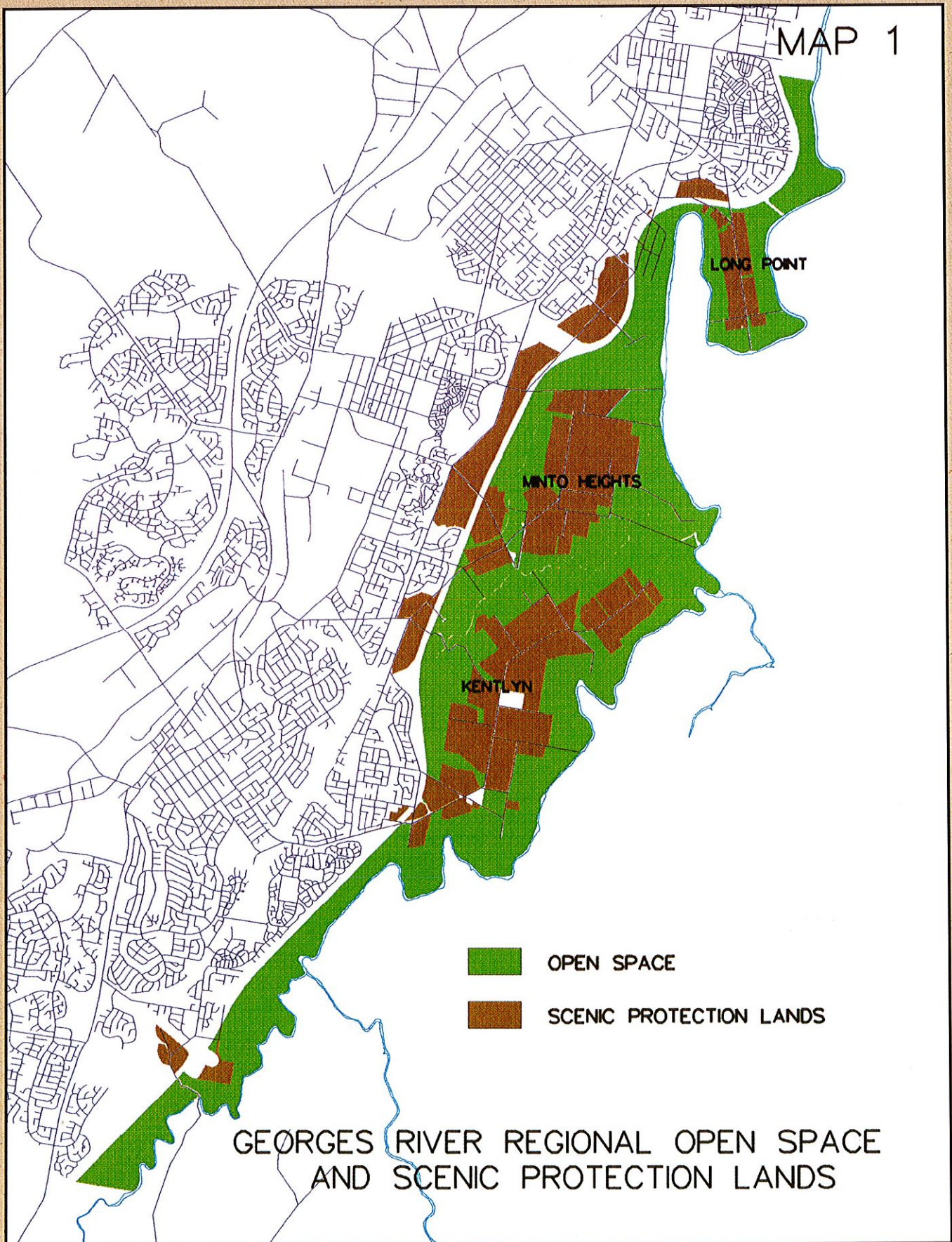
(ii) Threatened Species and Any Recovery Plans

In 1993 Council obtained a Faunal Database Service and Endangered Fauna Report for the Campbelltown Area from the Australian Museum. This report lists species of endangered reptiles, amphibians, mammals and birds either occurring or likely to occur within the City, however, location information provided in the report is too broad for local application and it is intended to investigate the viability of maintaining a local database within Council.

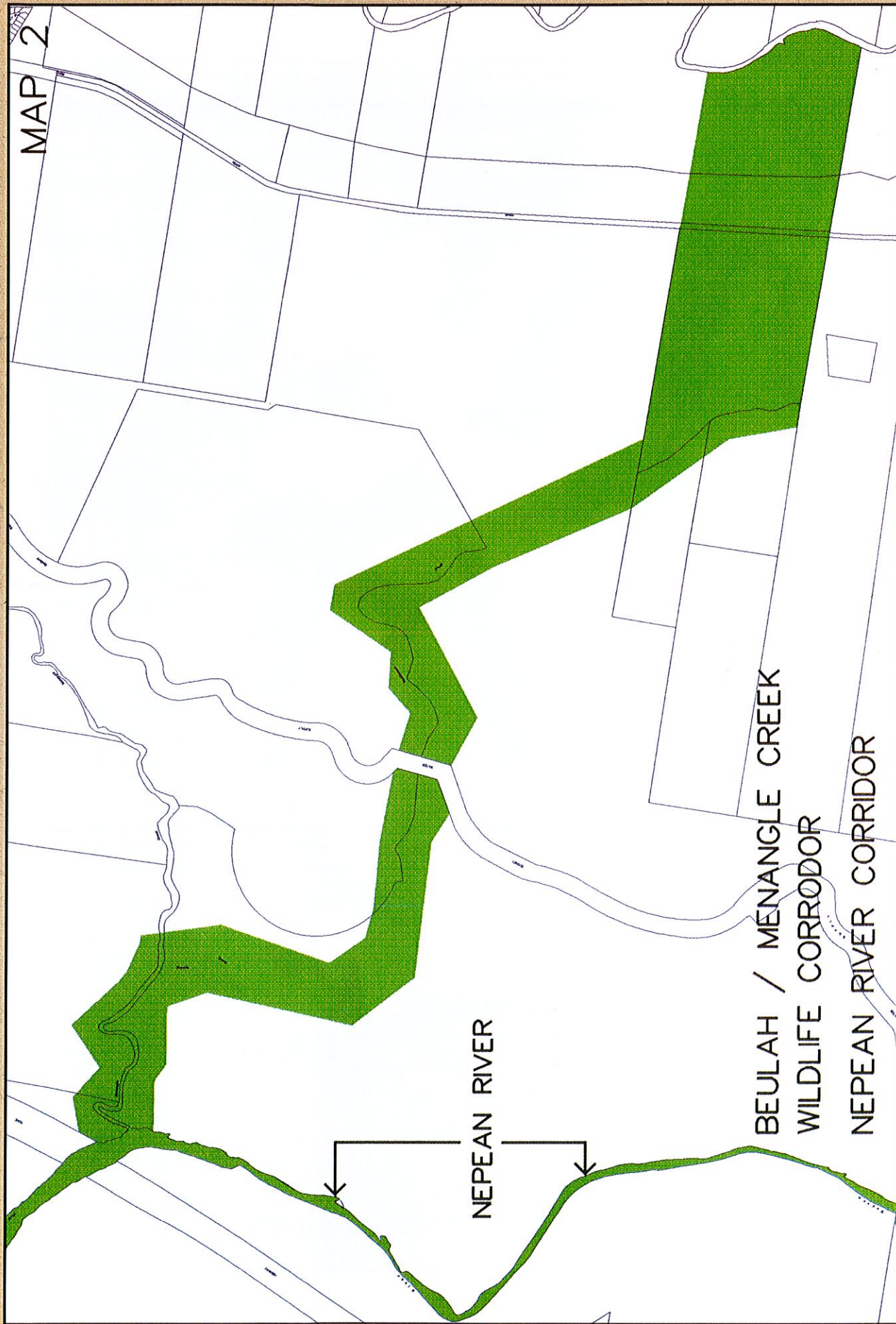
As further research and surveys are carried out, current knowledge will be supplemented and reported on. It is intended to acquire records of fauna and endangered flora in Campbelltown from the NSW National Parks and Wildlife Service.

It is suspected that there may be threatened or endangered species existing in the Wedderburn area and Council proposes to carry out a general fauna survey of this area to ascertain their existence and the habitat of those species which should be the subject of fauna impact statements prior to any development occurring on the identified land.

MAP 1



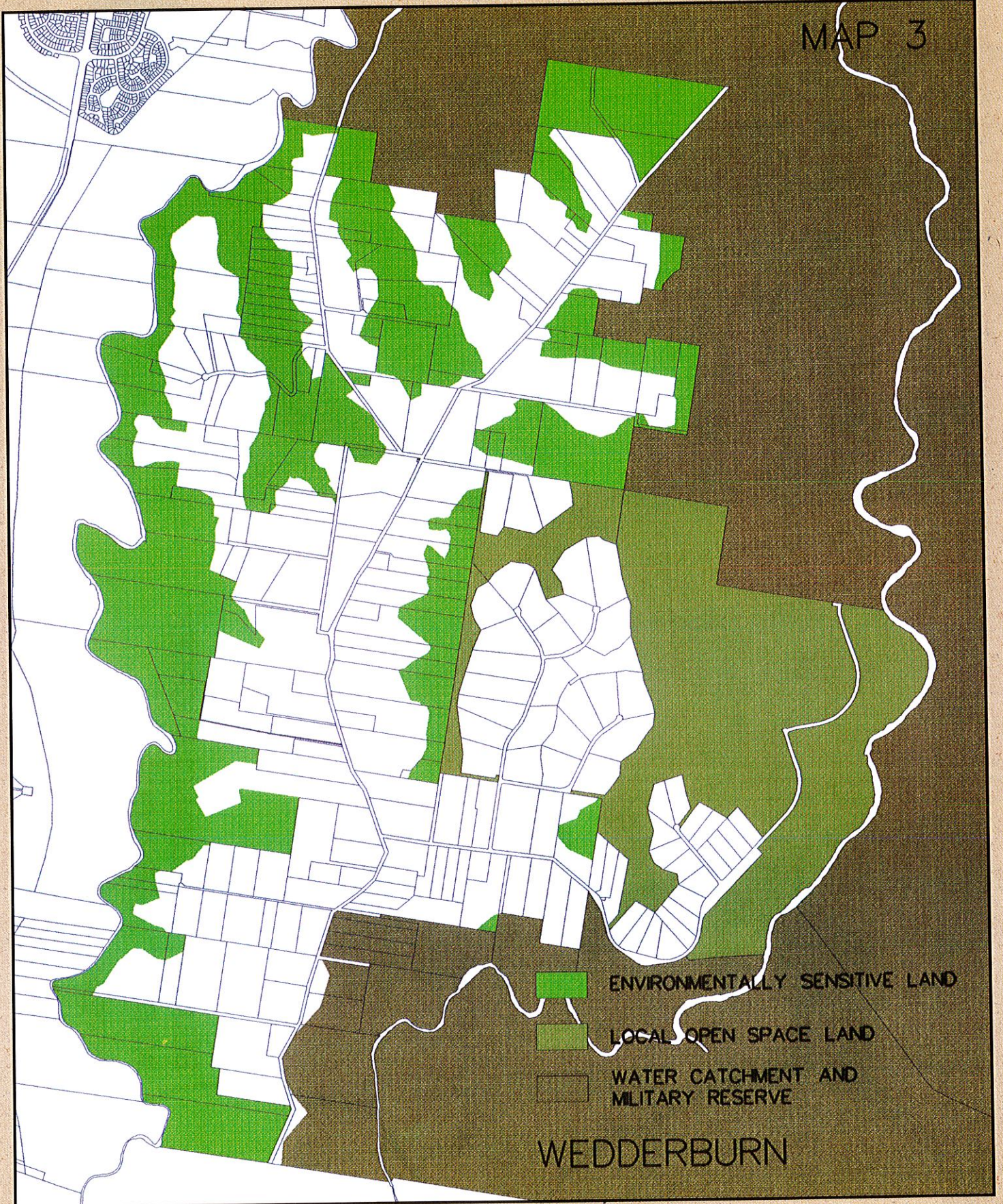
MAP 2



NEPEAN RIVER

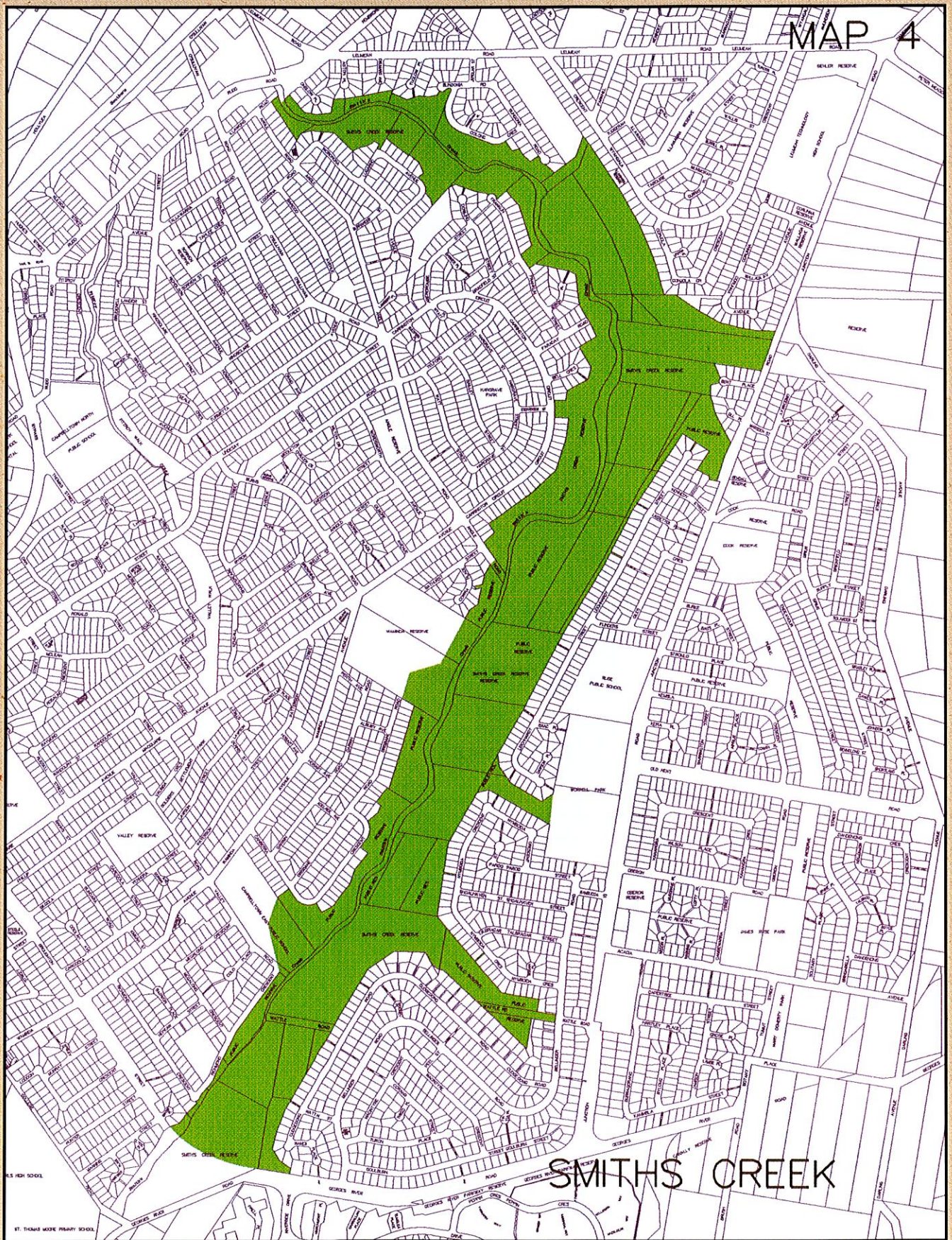
BEULAH / MENANGLE CREEK
WILDLIFE CORRIDOR
NEPEAN RIVER CORRIDOR

MAP 3



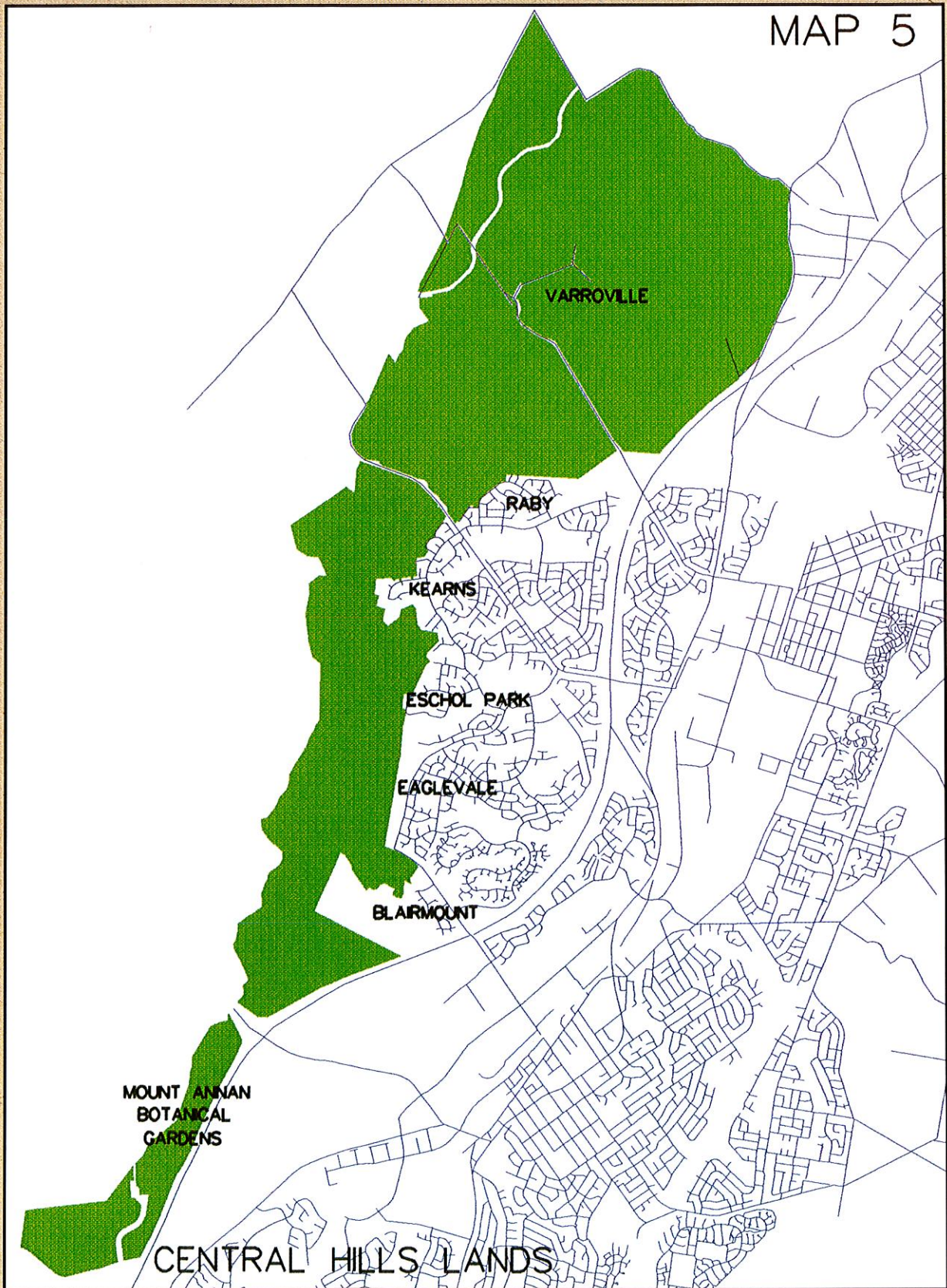
WEDDERBURN

MAP 4



SMITHS CREEK

MAP 5



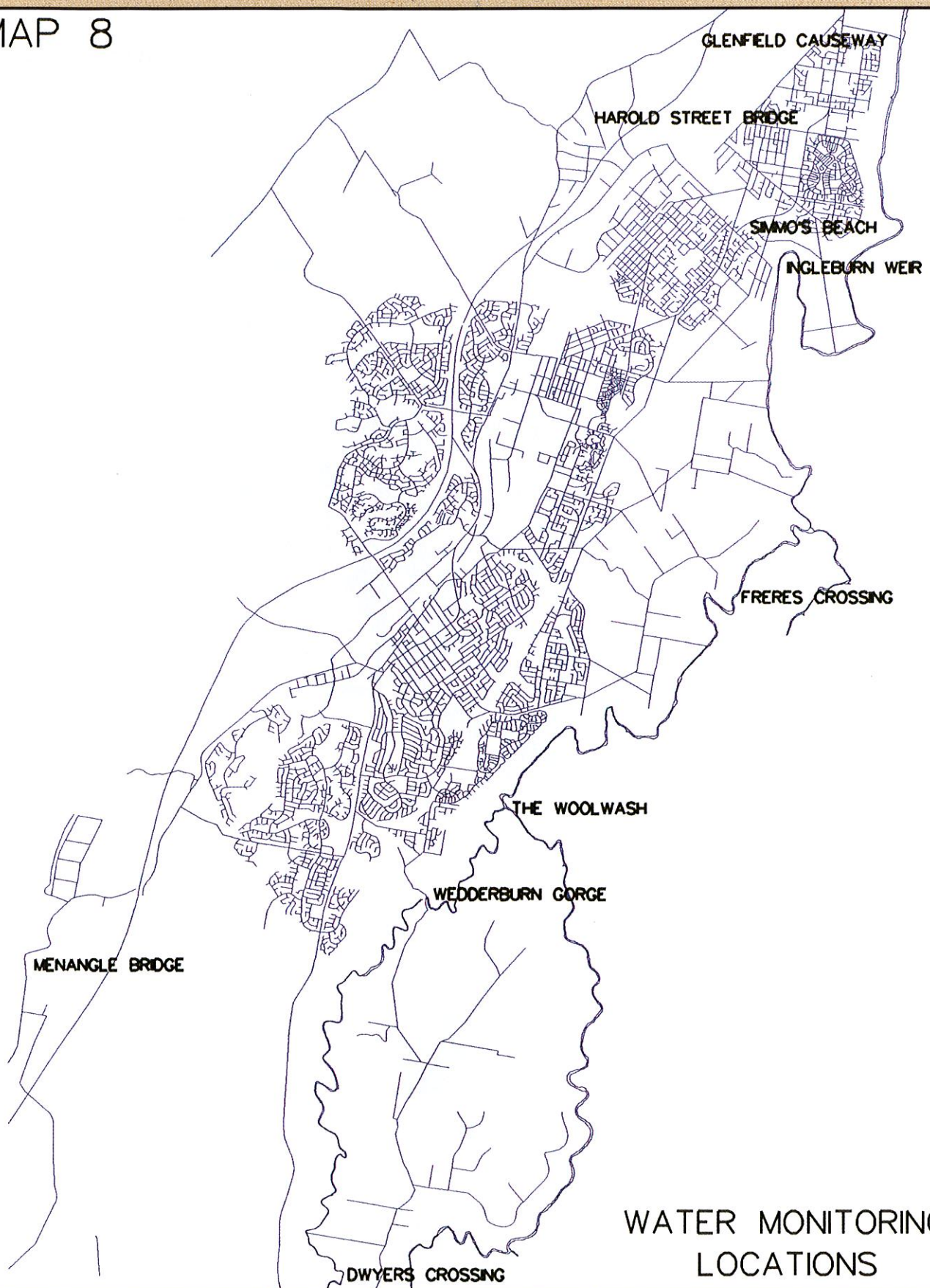
PARK
SPECIAL
SCHOOL
(CAMPBELL
HOUSE)

MURLSTONE
HIGH
AGRICULTURAL
SCHOOL

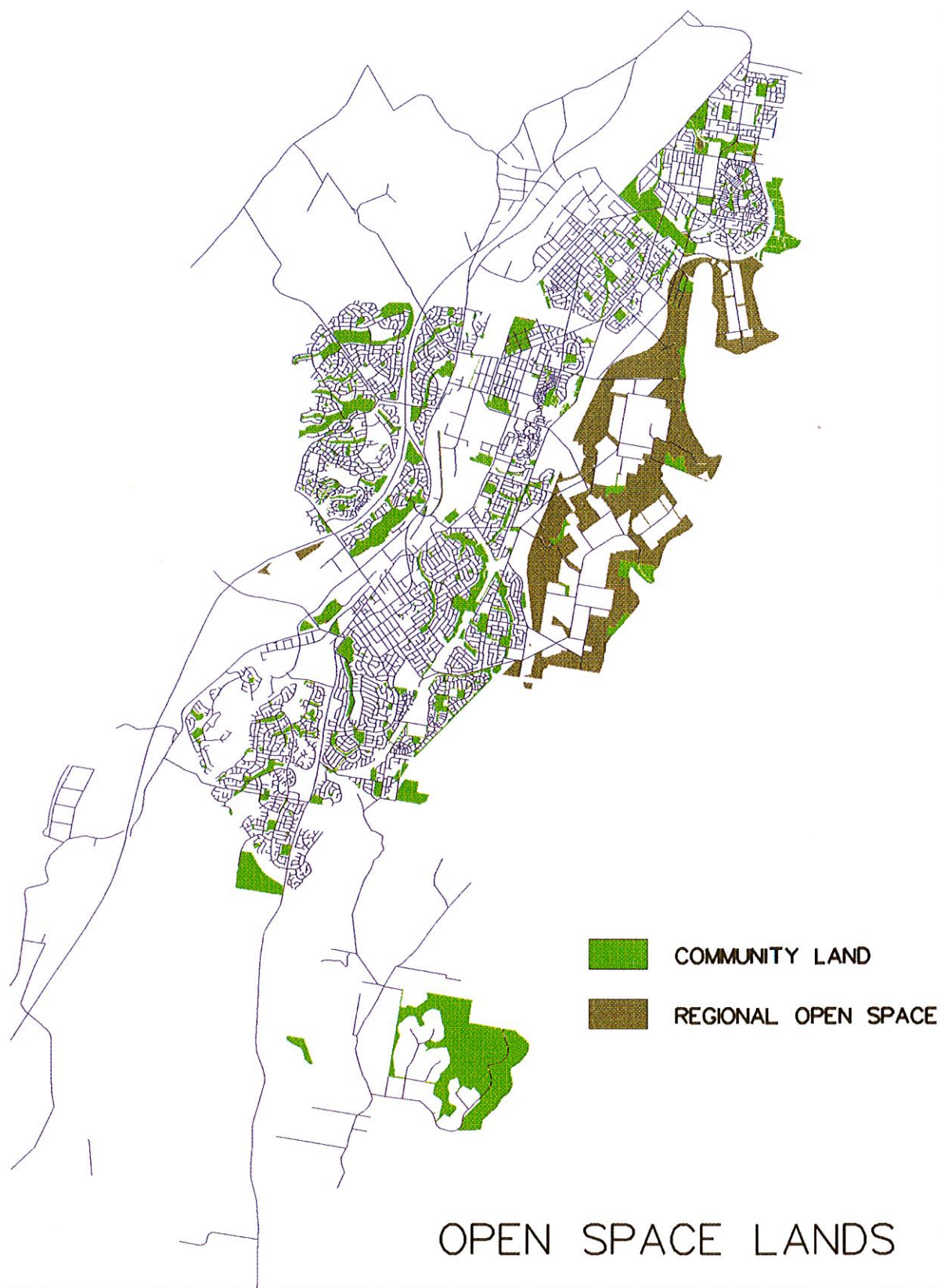
MACQUARIE FIELD HOUSE



MAP 8



WATER MONITORING
LOCATIONS



Local information indicates that the following species listed in Schedule 12 of the National Parks and Wildlife Act exist within the Campbelltown Area:

MAMMALS

Koalas

Koalas are known to occur along the Georges River and O'Hares Creek gorges and across the Wedderburn Plateau. They have been sighted in the Georges River gorge and adjacent lands as far north as Kentlyn. Council has engaged the Australian Koala Foundation to carry out koala habitat mapping of the Campbelltown Local Government Area. The mapping will produce a koala habitat atlas showing prime koala habitat to be preserved to assist the continued existence of koalas in the Campbelltown Local Government Area.

Large-eared Pied Bat and Large-footed Mouse-eared Bat

The Large-eared Pied Bat (*Chalinolobus dwyeri*) and Large-footed Mouse-eared Bat (*Myotis adversus*) were found in the Georges River Gorge early last year. Both species are listed in Schedule 12 of the National Parks and Wildlife Act. Large-eared Pied Bat was first identified in 1966 and little research appears to have been carried out on the species. These species are at risk from loss of habitat through forest clearing.

REPTILES AND AMPHIBIANS

One threatened snake, the Broad-headed Snake, was recently sighted in the area.

BIRD SPECIES

The Swift Parrot, Glassy Black Cockatoo, Masked Owl and Pink Cockatoo have been spotted in bushland near the southern boundary of the City although the last sighting of the Masked Owl was in 1971.

PLANTS

Endangered plants are those species in danger of extinction and whose survival in the wild is unlikely if casual factors continue operating. Included are species whose numbers have been reduced to a critical level or whose habitats have been so drastically reduced that they are deemed to be in immediate danger of extinction. Also included are species that are possibly already extinct but have definitely been seen in the wild in the past 50 years and have not been subject to recent thorough searching.

Vulnerable plants are those species likely to move in to the endangered category in the near future if the casual factors continue to operate, or for which there are potential threats to its survival.

A number of rare vulnerable and endangered plant species have been identified in bushland around Campbelltown.

These species are:

Pimelea spicata

This plant is an endangered species that is known from fourteen (14) sites on the Cumberland Plain and the Illawarra Coast. A site is located on private land and along a roadway that is located on the border between the Cities of Campbelltown and Liverpool. The main threats to the species are development, clearing, intensive agriculture and inappropriate land management. A recovery plan has been prepared for the species by the NSW National Parks and Wildlife Service. The conservation plan includes liaison with land owners to ensure appropriate management of the site.

Pultenaea aristata

A small shrub found in hanging swamps. This species is listed as vulnerable and is located in the O'Hares Creek Catchment.

Leucopogon enolasins

A small shrub found at Wedderburn.

Melaleuca Deanii

Melaleuca Deanii which is a shrub from a past fire regime is known to exist on the Wedderburn Plateau. Two (2) groupings of several plants have been identified. One (1) which is close to a public road has been fenced to assist with its preservation. Staff from the Mt Annan Botanic Gardens have visited the site to obtain cuttings for propagation purposes.

3. POLLUTION AND WASTE MANAGEMENT

(I) WASTE MANAGEMENT POLICIES

Waste management, particularly recycling and waste minimisation is a priority matter for Council. Results of a garbage and recycling audit are being used to assess Campbelltown's future needs for collection services and to assist in the adoption of a Waste Management Plan. Disposal options for residue wastes are also being considered. Council's kerbside recycling service has improved participation and the volumes collected during each year of operation. Alternatives for the collection, handling and sale of recyclables are becoming available and offer potential to allow the inclusion of other recyclable materials in the service.

Attention is also being given to garden waste and other compostables which constitute approximately 40% of the domestic waste stream. During 1993 Council concluded a trial collection of this material from a cross-section of 300 homes. The material collected was developed into a marketable potting mix and shows great potential for the future.

The State Government is soon to release its response to the findings of the Parliamentary Select Committee on Waste Management and the outcome will have a direct influence on Council's own waste management initiatives.

At December, 1993, there were 44701 residential premises on service. Each receive one collection per week of a 240 litre mobile garbage container. A recycling collection is provided on the same days as garbage service and glass, paper, cardboard, P.E.T. plastic and aluminium are kerbside sorted into purpose built collection vehicles. All premises are entitled to 4 on-call general "clean-up" services per year. Council also operates a householders' landfill tipping facility, open 3 days per week for non-putrescible waste.

The Results

(a) Domestic Garbage Collection

Total collected - 44620 tonnes

This waste is landfilled at the Regional facility, Jack's Gully, in the Camden Local Government area. (Cost per tonne \$18.90)

(b) Public Tip - Wedderburn

Total landfilled - 6306 tonnes

This facility provides for household non-putrescible waste only and has a life expectancy of some four years.

(c) Recycling - (domestic only) 1993

(a) Glass - 1044 tonnes

(b) Paper/Cardboard - 1985 tonnes

(c) PET plastic - 84 tonnes

(d) Aluminium - 7.5 tonnes

TOTAL TONNAGE - 3120.5 tonnes

(II) POLLUTED AREAS

Air

Air pollution is a major environmental issue throughout the Sydney basin and has both local and regional effects. In recent years several programs have been implemented to improve Sydney's air quality. These include the banning of backyard burning in most metropolitan areas including Campbelltown, and the introduction of unleaded petrol. While these programs have improved the region's air quality, the continued urban expansion and increased use of motor vehicles are expected to cause a decline in air quality in Campbelltown in the future.

The principal types of urban air pollution in the Sydney basin which affect Campbelltown are:

Smoke and Dust

An increase in the use of solid fuel heaters creates localised smoke problems in Campbelltown during winter. This smoke is a regular source of complaint to Council and further studies are required to confirm the extent of the problem.

Smoke also occurs from prescribed hazard reduction burning. Liaison between Council and the EPA ensures that prescribed burning is not undertaken when adverse atmospheric conditions prevail.

Dust largely generated from building sites, is an occasional problem and is dealt with in the individual case. Stationary point sources require monitoring.

Nitrogen Oxide Gases

These gases produce photochemical smog, largely contributed to by motor vehicles. The trend is towards levels increasing. Additional monitoring is required.

Odours

Odours can emanate from various point sources mainly from industrial processes and agricultural activities. These are dealt with and monitored in individual cases.

Air Toxics

Primarily emanate from small stationary sources involved in industrial processes. Additional monitoring is required.

Photochemical smog

Principally a mixture of secondary pollutants with ozone. While not generally exceeding National Health and Medical Research Council (NHMRC) standards, levels are increasing and require additional monitoring.

Local Monitoring

Under the supervision of the Environmental Protection Authority local industry operates ambient monitoring stations at Campbelltown and Camden. The Campbelltown monitoring station samples wind speed and direction, ozone and nitrogen dioxide. Between July and December 1993, the highest recorded ozone level was 10.0 parts per hundred million. This reading did not exceed the NHMRC health guideline for ozone concentrations of (12 ppbm) twelve parts per hundred million.

Council Actions

Council has a role in maintaining and enhancing local and regional air quality. This includes assess-

ment of development applications for their impact on air quality, pollution investigation and provision of advice on air pollution reduction measures. At a regional level Council has participated in the Metropolitan Air Quality Study which is co-ordinated by the Environmental Protection Authority and a Fine Particulate Study currently being carried out by the Australian Nuclear Science and Technology Organisation. Council also contributed to a working party of Regional Organisations of Councils in the Sydney basin on air pollution. This culminated in an air quality forum and publication of a policy document in February this year.

Water

Council commenced water quality monitoring in 1975. The current program monitors nine locations on the Georges and Nepean Rivers and their main tributaries at monthly intervals. Testing is conducted by Council staff in the field and at Council's laboratory.

The water monitoring locations have been chosen either from a geographic perspective or for the desirability of the site for contact recreation. The current sites on the monthly monitoring program are shown on Map 8.

Each month tests are conducted on samples taken from each of the nine sites for the water quality parameters of Temperature, Dissolved Oxygen, pH, Conductivity, Turbidity, Colour, Phosphorous, Ammonia, Nitrate, Nitrite, Faecal Coliforms and Faecal Streptococci. In addition on a quarterly basis samples are analysed by a consultant laboratory for Chlorophyll A to give an indication of the algae levels in the rivers.

Analysis of this large data base has commenced with the analysis of ten (10) year's water quality data for the Georges River sites (1981-1991) in the final stages of production. The results of this study which analysed changes in pH, Dissolved Oxygen, Conductivity and Temperature, indicate that the following conclusions on water quality can be drawn:-

1. The Bunbury Curran and Upper Georges River above the junction with O'Hares Creek exhibit water quality which is typical of river systems influenced by urban runoff.
2. The levels of dissolved ions in the water as measured by conductivity have increased at all sites upstream of Freres Crossing, again indicating the effect of urban runoff.
3. Dissolved oxygen levels exhibit slow recovery rates after periods of depletion.
4. Large volumes of high quality water from the O'Hares Creek System serve to improve water quality from the Georges River upstream of the Woolwash.

In January 1992 Council joined the Sydney Water Board's water monitoring program "Stream Watch". This program involves schools and other users in monitoring local water bodies and communicating their results to other members of the program via an electronic mail service. Council supplies the results of its monthly sampling to the network and retrieves results from other users in the Campbelltown area. School participants are Airs and Ambarvale High Schools and the Wedderburn Field Studies Centre.

The acquisition of data in the various forms enables Council to better understand the water quality of the rivers and creeks in the area so that policies and procedures can be implemented to target the water quality parameters of concern and to reduce any negative impacts of urbanisation on water quality.

Council is committed to conducting audits of industry to identify and rectify sources of pollution. In addition a general survey of the Georges River catchment is planned to identify sources of pollution including urban/rural runoff with the aim of improving and maintaining the water quality of the river.

Controls are being placed on development and building applications to combat negative influences on water quality. In particular, erosion and sediment controls on all building sites is being implemented. Trash racks have been installed on some drainage lines with investigations underway to identify other areas that may be similarly treated.

Unhealthy Building Land

The EPA maintains a register of all land in the State which is deemed to be unhealthy to build on. Currently there are three premises in Campbelltown which are in this category.

Premises Licensed by the Environment Protection Authority

The EPA has legislative power to control the operation of specified industries under the Clean Waters Act, Clean Air Act and the Noise Control Act. Currently there are fifty four (54) premises licensed by the EPA with ten (10) licences being issued under the Clean Waters Act and eighteen (18) being issued under the Clean Air Act.

Under the Waste Management Act the EPA has power to issue notices on property owners/occupiers to effectively clean premises which may include removal and disposal of contaminated materials. One site in Campbelltown has been issued with such a notice. All site works have been completed and a final clearance is now awaited from the EPA.

4.ANY ENVIRONMENTAL RESTORATION PROJECTS

Hurley Park Water Supply Reservoir and Cattle Tank

The Water Supply Reservoir and Cattle Tank in Hurley Park, built in the 1830s to supply water to the town, is of heritage significance because:

- it is the last convict built project in the district, if not the State;
- it is the first public water supply system in Australia to retain water with a dam wall;
- it has scientific value because it uses technology to control water quality;
- it was the first joint Government and community project, the Government provided the site and the community funded the construction.

In the 1960's the water supply reservoir was filled in and the silt traps buried, apparently for safety reasons.

A conservation plan has been prepared to guide restoration of the site. Each year applications are made for Heritage Council funding to restore the item in accordance with the Conservation Plan. The 1992 application for funding was successful in attracting an \$11,000 grant which was matched by Council with \$22,000 spent restoring two silt traps located in the streams feeding the reservoir. Council's 1993 application for funding was unsuccessful. However, an application has been made for funding under the 1994 New South Wales Heritage Assistance Program.

Smith's Creek Reserve

Some preliminary bush restoration work has been carried out in this reserve. A Management Plan is in the course of preparation which will involve community consultation in conjunction with a public exhibition.

Simmo's Beach Recreation Reserve

Restoration of Simmo's Beach and environs has been undertaken under the Sydney Green Space Program and further restoration work will be carried out as resources permit.

Kanbyugal Reserve

This area has been extensively replanted by Council and further embellishment will be undertaken as vegetation matures and demand for recreation facilities grow.

Open Space Management

The Campbelltown urban environment is characterised by a considerable amount of open space. See Map 9. This amount of open space provides easy access for residents to enjoy outdoor passive and active recreational activities. It also affords the City opportunities to maintain and enhance the significant greening of the City's environment.

Identification of sites for greening projects will form part of Council's ongoing environmental management and parks improvement program.

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