



DUST DISEASES BOARD ANNUAL REPORT 09/10



LETTER TO THE MINISTER

19 October 2010

The Honourable Michael Daley, MP
Minister for Police
Minister for Finance
Parliament House
Macquarie Street
Sydney

Dear Minister

Worker's Compensation Dust Diseases Board – 2009/10 Annual Report

I am pleased to submit the Annual Report for the Worker's Compensation Dust Diseases Board for the year ended 30 June 2010 for presentation to Parliament in accordance with the *Annual Reports (Statutory Bodies) Act 1984*.

The Board's financial statements for the 2009/10 year form part of the Annual Report. The statements have been submitted to and certified by the Auditor General of New South Wales. The Auditor General has found the Board's finances sound.

Yours sincerely

(signed)

Lisa Hunt

Chair
Worker's Compensation Dust Diseases Board

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YEAR IN REVIEW

The Dust Diseases Board experienced another busy year over 2009/2010. A total of 758 new applications for compensation were received from workers and their dependants. The Board approved 262 new awards to workers and an additional 213 to their dependants: overall an increase of 4.4 per cent on our previous year's performance. The number of new cases of mesothelioma increased for the third year running. The number of beneficiaries receiving compensation payments increased by 3.1 per cent, however as the value of invested funds increased over the year by 8.9 per cent we are confident of our ability to meet our future liabilities.

VALUE OF
COMPENSATION
BENEFITS PAID
INCREASED BY

6.7%



COMPENSATION
AWARDS MADE
INCREASED BY

4.4%

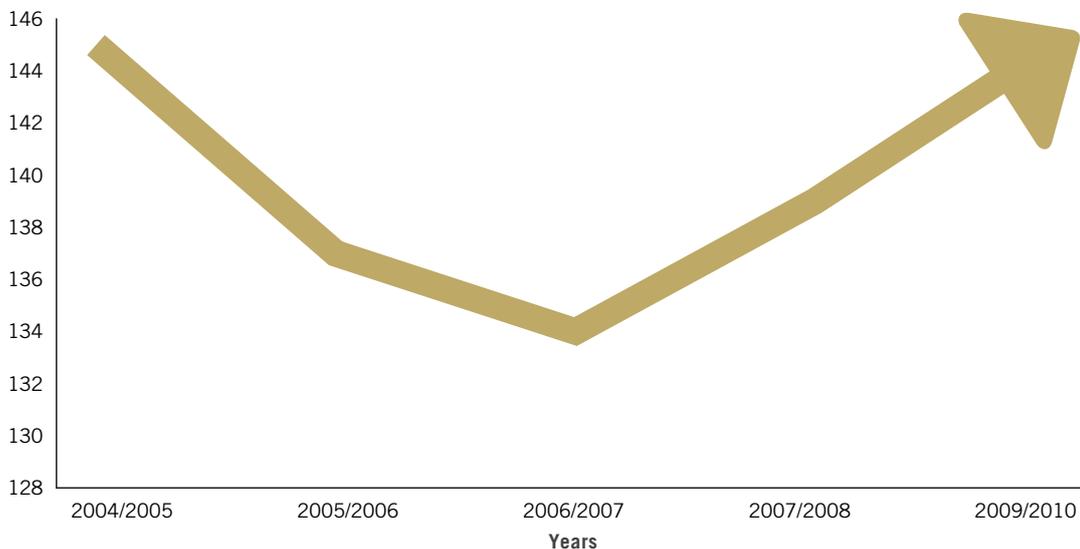


NEW CASES OF
MESOTHELIOMA
INCREASED BY

4.3%



COMPARISON OF NEW MESOTHELIOMA CASES OVER A FIVE YEAR PERIOD





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OUR VISION

The Dust Diseases Board is committed to ensuring that clients receive practical assistance and advice that is delivered with empathy and care.

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OUR MISSION

To make a difference to the lives of NSW workers who contracted a dust disease by providing no-fault compensation and quality services to workers and their dependents.

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CHAIRPERSON'S REPORT

On behalf of the Board I am pleased to introduce the Annual report for 2009/2010.

In July 2009, the Board issued a new 2 year corporate plan focus on the areas of delivering quality client services, building the skills of our staff, strengthening our systems and processes and helping to shape the compensation system in which we operate.

During this year the Board established a new framework for the delivery of service to our clients with a new client service charter setting out the standards that our clients can expect when dealing with the DDB and new complaint and feedback procedures providing for complaints to be dealt with effectively and an avenue to offer suggestions and feedback on the delivery of services. Our clients also benefited from the issue of a compensation comprehensive range of information sheets clearly explaining the compensation process and our services.

This year saw the Board also focussing on developing the organisational capacity of the Dust Diseases Board. A new training program with an emphasis on the development of client service skills and team work was implemented and work began on the development of a new computer system to better manage client applications and support business decisions.

The Board also looked for opportunities to expand its influence in the management of dust diseases with over \$1 million offered in research grants into the prevention, diagnosis and treatment of dust diseases and the staff of the Dust Diseases Board have been involved in working closely with stakeholders to educate the community on the prevention of dust diseases.

The Board was particularly pleased to fund the delivery of a replacement mobile respiratory screening unit for conducting examination of workers who have been exposed to hazardous dusts. The delivery of the state of the art "Lung Bus" co-incided with one

of the busiest year's for our occupational screening service with over 3000 workers screened on the Lung Bus or at our Sydney office throughout the year.

The year also brought organisational change to the Dust Diseases Board. On 1 July 2009 the Premier announced the creation of 13 super departments across Government. The staff of the Workers' Compensation Dust Diseases Board are now employed by the Compensation Staff Authorities Division of the NSW Treasury Department. Under the direction of the Chief Executive of the Division, the staff of the DDB have been involved in establishing shared service arrangements for a range of corporate services across the Division and identifying opportunities to work more collaboratively with other compensation authorities. In December 2009, the former Chairperson of the Board, Jon Blackwell, resigned. I would like to thank Jon for his efforts over the 5 years he chaired the Board.

The coming year will continue to deliver both opportunities and challenges for the Dust Diseases Board. I am confident that with the dedication of the Board and its staff, we will continue to deliver socially just compensation system for workers and their families suffering from the effects with dust diseases.

I would like to thank the Board for their contribution to the business strategy and direction. I also thank our staff for their commitment and drive to provide a service to our customers and all our stakeholders.

(signed)

Lisa Hunt
Chairperson

GENERAL MANAGER'S REPORT

The Dust Diseases Board (DDB) is one of the oldest continually surviving compensation bodies of its type in the world. For just over 80 years, the DDB has been involved in compensating and caring for workers who have been unfortunate enough to contract a dust disease as result of their employment.

The Board was originally established in 1927 to provide compensation for a variety of workers such as stonemasons, quarrymen, rock choppers and sewer miners employed in the Sydney area. These workers were particularly vulnerable to silicosis resulting from the high silica content of Sydney's sandstone bedrock.

However, over the years appropriate legislative changes have recognised the changes in the incidence and types of dust diseases to which New South Wales workers have been exposed. Today, the most frequent dust diseases encountered by the Board are those caused by exposure to asbestos.

The history of the DDB in relieving suffering through the provision of compensation is one of which we are rightly proud. Improving our ability to deliver this service, in more timely and effective ways, is a constant objective and was pursued with vigour throughout the year.

This year the DDB published a new Client Service Charter establishing the service standards that our clients should expect to receive when they make an application for compensation and use our services. A new staff Code of Conduct was also published setting out the ethical principles and professional standards of conduct all DDB staff are expected to adopt in the course of their employment, and in the performance of their duties. DDB staff attended a client service training course designed to develop the skills required to meet the specific needs of our clients. Both these documents are underpinned by new complaint handling procedures which provide the DDB with feedback on the quality of the services we deliver.

We have published a range of information sheets explaining how award entitlements are calculated, the medical assessment and industrial history report processes and advising clients of health care services available and how to access them. We also commenced the process of rewriting the DDB's standard client correspondence to ensure the information we provide is clear and assists our clients to understand the decisions made by the Board.

A new state-of-the art 'Lung Bus' commenced operations in February 2010. The Lung Bus mobile respiratory screening service has been operating since 2000 to provide a cost effective service to employers across New South Wales required to provide occupational screening



COCKATOO ISLAND, SYDNEY HARBOUR, NSW

to workers. This year saw a 34 per cent increase in bookings for the service to 3287. The new Lung Bus provides improves facilities for workers and staff and is equipped with modern testing equipment.

Behind the scenes, staff worked throughout the year to move our computer systems onto a more secure operating platform and to identify the requirements for a new case management system which will allow us to manage applications for compensation more efficiently.

In 2010/2011 the DDB will continue to maintain its focus on improving the quality of the services we provide to our clients and on strengthening our capacity to deliver those services.

A handwritten signature in black ink, appearing to read 'Anita Anderson'.

Anita Anderson
General Manager

CORPORATE PLAN 2009-2011 AND FUTURE DIRECTION

The 2009-2011 Corporate Plan was developed collaboratively by our staff under the guidance of the Board. It provides the strategic framework that shapes the services we provide and decisions that we make.

The Corporate Plan sets out the broad goals and objectives of the Board and the key strategies we intend to follow for the next three years to achieve our outcomes. It details the values which underpin our work and establishes the key performance measures we will use to determine how effective we have been.

The Corporate Plan will be reviewed in the 2010/2011 financial year to ensure we remain on track as conditions change and our data gives us better information about what is working well and what requires fine-tuning.

OUR ROLE

To make a difference to the lives of NSW workers who contracted a dust disease by providing no-fault compensation and quality services to workers and their dependents.

OUR VALUES

Quality
Teamwork
Commitment
Integrity
People
Accountability

KEY FOCUS AREA

1. DELIVER QUALITY CLIENT SERVICES

The needs of our clients will drive us to improve the quality, responsiveness and accessibility of our services.

2. SKILLED AND COMMITTED STAFF

The Dust Diseases Board will be a great place to work. We will support our staff to be highly skilled, innovative and flexible team members.

3. STRONG SYSTEMS AND PROCESSES

We will continue to improve our systems and processes to help us work more effectively and to make sound business decisions.

4. SHAPING THE COMPENSATION SYSTEM

We will increase our understanding of dust diseases and their impact on our clients. We will use that information to educate the community and to influence compensation policies and services.

CORPORATE OBJECTIVE (WHAT WE WILL ACHIEVE)	STRATEGIES (WHAT WE WILL DO)	KEY RESULT INDICATORS (HOW WE WILL MEASURE OUR SUCCESS)
<ul style="list-style-type: none"> • Improve the quality and timeliness of services. • Determine applications for compensation in a timely and equitable manner. • Communicate clearly with our clients. 	<ul style="list-style-type: none"> • Develop standards and timeframes for provision of client information and services. • Undertake an organisation wide client satisfaction survey. • Review and update complaint handling procedures. • Review processes for handling applications. • Develop a Client Services Charter. • Develop a client information kit containing current information in simple plain language. • Review the effectiveness of the Call Centre. • Review the contents and language of all client template letters. • Expand the use of the Lung Bus. 	<ul style="list-style-type: none"> • 80 per cent of all services delivered within relevant timeframes by 30 June 2010. • Client satisfaction survey undertaken by 30 June 2009. • 80 per cent of clients surveyed rate services as satisfactory or higher. • 20 per cent decrease in client inquiries on information provided by 30 June 2011. • Lung Bus access strategy developed and submitted to the Board by 30 December 2009.
<ul style="list-style-type: none"> • Strengthen organisational capacity by developing the skills and talent of our people. • Encourage flexibility in the workplace. • Help people work together co-operatively. • Improve communication in the workplace. 	<ul style="list-style-type: none"> • Continue to implement the Dust Diseases Board training program with priority on enhancing understanding of policy and procedures. • Review induction processes. • Implement Performance Planning and Development program. • Provide training in the delivery of client services. • Provide team building opportunities. • Provide regular information on changes that affect the workplace. • Redevelop intranet site as a comprehensive staff resource. 	<ul style="list-style-type: none"> • 90 per cent staff attend three or more days of training by 30 June 2010. • 90 per cent of staff have undertaken training in core modules by 30 June 2010. • 100 per cent staff have a current PPD plan by 30 June 2010. • 90 per cent staff satisfied with intranet site contents by 30 December 2010. • 90 per cent staff satisfaction with access to and content of procedural and policy information by 30 December 2010.
<ul style="list-style-type: none"> • Maximise the use of technology, information and knowledge for the benefit of clients and the Dust Diseases Board. • Ensure the sustainability of the Dust Diseases Board fund. • Evaluate the performance of the Dust Diseases Board through effective measurement and benchmarking. • Ensure our policies and procedures are equitably and consistently applied. • Simplify our business processes. 	<ul style="list-style-type: none"> • Develop and give effect to IT strategic plan that ensures full integration of business systems. • Review case management system requirements. • Further develop Dust Diseases Board records management system. • Publish a comprehensive operational policy manual. • Continue to develop and evaluate policies and guidelines for payment of health care services. • Implement appropriate internal audits. • Develop comprehensive monthly performance report. • Review application handling processes. • Review application forms. • Review and align Dust Diseases Board investment strategy to economic conditions. • Provide on-line access to current respiratory literature for members of the Medical Authority. 	<ul style="list-style-type: none"> • IT strategic plan actions implemented by 30 June 2011. • Tender for redevelopment or replacement of case management system issued by 30 June 2010. • Satisfactory annual report received from Audit Office of NSW. • Internal audit results rated as good or better. • Investment fund managers performance measured quarterly against benchmarks. • Dust Diseases Board Investment strategy reviewed biannually. • On-line access for MA members provided by 30 September 2009.
<ul style="list-style-type: none"> • Maximise our contribution to dust disease policy development and reform. • Target opportunities to improve community understanding of dust diseases. • Facilitate best practice research into dust diseases. • Enhance and broaden our relationships with stakeholders, government and community agencies. 	<ul style="list-style-type: none"> • Explore relationships with other agencies that can disseminate information about Dust Diseases Board services. • Strengthening relationships with medical organisations and research institutions. • Develop and deliver community and health provider and industry education programs. • Strengthen relationship with adfa and other client support groups. • Maintain a valued research grants program. 	<ul style="list-style-type: none"> • Meet with stakeholder groups at least annually. • Deliver at least two education programs annually. • 100 per cent of grants applications submitted in appropriate format. • Research grants outcomes achieved within project target dates.

ABOUT THE DUST DISEASES BOARD

OUR VISION

The Dust Diseases Board is committed to ensuring that clients receive practical assistance and advice that is delivered with empathy and care.

OUR MISSION

To make a difference to the lives of NSW workers who contracted a dust disease by providing no-fault compensation and quality services to workers and their dependents.

OUR HISTORY

The New South Wales Parliament enacted the *Workmen's Compensation (Silicosis) Act* in 1920. Under that statute, two schemes of compensation were promulgated. A joint committee, with wide-ranging responsibilities, operated from 1927 to 1938, later becoming Committee No.1. In 1938, Committee No.2 was set up, with particular responsibility for compensation issues arising out of the atmospheric dust content in specified industries. Access to the scheme was limited to stonemasons, quarrymen, rock choppers and sewer miners employed in the County of Cumberland. The Act and both Schemes were repealed, when a more comprehensive Act, referred to as the *Workers' Compensation (Silicosis) Act 1942* was introduced on 1 July 1942. Major amendments to the 1942 legislation followed in 1945, 1953, 1957 and 1958.

The 1942 legislation extended coverage of the scheme to allow for the payment of compensation to workers disabled by their exposure to silica dust from employment anywhere in New South Wales and to their dependants. The Workers' Compensation (Silicosis) Committee determined workers' eligibility and awarded compensation, managed the Workers' Compensation (Silicosis) Fund, from which payments and costs were provided, and controlled the Trust Funds held on behalf of dependants of deceased workers. The Committee consisted of two representatives of employers, two of employees and an independent chairman, all appointed by the Minister for Labour and Industry for an initial three year term. The Committee had exclusive jurisdiction to inquire into, hear and determine all matters and questions arising out of compensation claims, and depended upon medical certificates and findings of the Silicosis Medical Authority, consisting of three legally qualified medical practitioners appointed by the Minister.

Amending legislation referred to as the *Workers' Compensation (Dust Diseases) Amendment Act, 1967* became effective from 29 February 1968. The Workers' Compensation (Silicosis) Committee was replaced by the Workers' Compensation (Dust Diseases) Board. The range of diseases for which workers and their dependants could be compensated was widened to cover 24 dust diseases including those caused by asbestos. The Act became known as the *Workers' Compensation (Dust Diseases) Act 1942*. Workers employed and exposed to dust in coal mines and Broken Hill mines were not covered by this scheme.

In 1977 the *Workers' Compensation (Dust Diseases) Act 1942* was further amended to provide for the twice yearly adjustment to the rate of compensation benefits.

Additional amendments in 1983 included an extension of the definition of the phrase 'dust disease' and the provision of an avenue of appeal against decisions of the Medical Authority. In 1989 amendments to the Act allowed for the establishment and funding of the Dust Diseases Tribunal of New South Wales.

The *Workers' Compensation (Dust Diseases) Act 1942* was amended in February 1996 by the provisions of the *WorkCover Legislation Amendment Act 1995* repealing the *Workmen's Compensation (Broken Hill) Act 1920* and transferring the balance of the Broken Hill Compensation Fund to the Dust Diseases Fund. The Workers' Compensation Dust Diseases Board was then provided with the legislative authority to administer all existing compensation awards made by the Broken Hill Scheme prior to its Act being repealed.

A new Section, 8E, was inserted into the Act in 1998 to enable the Workers' Compensation Dust Diseases Board to recover monies from negligent third party occupiers and suppliers against whom damages had been claimed under common law in the Dust Diseases Tribunal.

WHAT WE DO

The Dust Diseases Board provides a no fault compensation scheme to people who have developed a dust disease from occupational exposure to dust as a worker in New South Wales. Our services include:

- Undertaking medical examinations of applicants for workers' compensation benefits under the Dust Diseases Act. Examinations include lung function tests, chest x-rays and examination and interview by a respiratory physician. Examinations are conducted at our Sydney office, on our mobile respiratory screening unit and through a network of medical practitioners in NSW and interstate.
- Facilitating the decision making process of the Medical Authority. The Medical Authority has legislative responsibility for determining whether an applicant for compensation has a dust disease under the Act, the extent of any disability caused by the dust disease and the level of occupational exposure as a worker in NSW that contributed to the causation of the disease.
- Facilitating the decision making process of the members of the Board of the Dust Diseases Board. The Board has the legislative responsibility for determining whether that person is a worker under the Act (involving a review of the applicant's industrial history and preparation of detailed reports for Board consideration), and determines the amount of an award to be made in accordance with the Act.
- Processing compensation benefit payments to all beneficiaries under the Dust Diseases Scheme and the payment of hospital, medical, ambulance and other related expenses incurred as a result of a beneficiaries' compensable dust disease.
- Managing, on behalf of dependent beneficiaries of deceased workers, lump sum compensation payments awarded by the Board and held in the Dust Diseases Trust Fund.

- Managing the Dust Diseases Fund. The Fund is raised through a levy on employers to meet the liabilities of the Dust Diseases Scheme, recommends levy rates, collects levy revenue and manages the Fund's investments.
- the Dust Diseases Board Research and Community Support Grants Scheme. The scheme was established to encourage research into dust diseases and to provide funding to community organisations providing support to sufferers of dust diseases and their families.
- Providing advice and information to applicants on benefits available under the Dust Diseases Scheme and the method of application. The Dust Diseases Board also provides ongoing advice and assistance to clients and their families on a range of matters including the benefit entitlements of dependents on the death of a worker.
- Collating and maintaining all necessary statistical and related data to facilitate actuarial valuations of the liabilities of the Dust Diseases Scheme and research into dust diseases.

The Dust Diseases Board is responsible to the Hon. Michael Daley, Minister for Finance.

OUR COMPENSATION PROCESS

To apply for compensation to the Dust Diseases Board a client is required to:

1. complete an application for medical assessment and an application for compensation
2. undertake a medical assessment which includes a breathing test, chest x-ray and a medical examination
3. attend an interview with one of our Industrial History Officers, who will assist the applicant to identify their dust exposure in the workplace.

The Board's Medical Authority reviews an applicant's medical information and assessment and certifies:

- the existence of a dust disease
- the extent of any disability resulting from the dust disease
- whether the dust disease resulted from exposure to dust in NSW and the extent of that exposure.

Once the Medical Authority has issued its certificate, the application is considered by the DDB's Board. The Board determines whether the applicant was a worker during any periods of occupational exposure to dust in New South Wales and, if so, the applicant's compensation entitlements.

There are no time limitations on when an application can be made and widow/ers are able to make an application after the death of a worker.

OUR LEGISLATION

The Workers' Compensation Dust Diseases Board's statutory function is to administer the *Workers' Compensation (Dust Diseases) Act 1942*.

The *Worker's Compensation (Dust Diseases) Act 1942* (the Act) is to be read in conjunction with the *Workers Compensation Act 1987* (the Principal Act).

OUR CORPORATE DIRECTION AND REPORTING

The 2009/2010 Annual Report is structured to provide information using the key objectives and organisational outcomes identified in the 2009-2011 Dust Diseases Board Corporate Plan. The four key objectives are:

- deliver quality client services
- skilled and committed staff
- strong systems and processes
- shaping the compensation system.

The financial statements contain the audited financial statements for the year ended 30 June 2010.

The appendices to this report provide additional information required under the *Annual Reports (Statutory Bodies) Act 1984* and its regulations, the *Freedom of Information Act 1989*, Treasury circulars and Premier's memoranda.

OUR CONTACT DETAILS

Dust Diseases Board

Level 2
82 Elizabeth Street
Sydney NSW 2000
GPO Box 5323
Sydney NSW 2001
Ph: (02) 8223 6600
or toll free on 1800 550 027

Hours of Business:
9am-5pm Monday - Friday
(public holidays excepted)

Bureau of Medical Inspection

427 Argent Street
Broken Hill NSW 2880
Ph: (08) 8087 2405

Hours of Business:
9am-1pm Monday - Friday
(public holidays excepted)



CLOSE UP IMAGE OF ASBESTOS FIBRES

A UNIQUE COMPENSATION SCHEME.....

Mr D was enjoying his retirement when he was shocked to be diagnosed with mesothelioma at 68 years of age.

Mesothelioma is a cancer with a long latency period meaning that sufferers will often not show symptoms of the disease until at least 20 years after they were last exposed to asbestos. Sadly, there is no cure for mesothelioma and the average life expectancy is nine to 12 months after diagnosis.

Through his doctor Mr D heard that the New South Wales Government administers a unique no-fault statutory compensation scheme for dust disease sufferers with benefits that are not always available in other states and territories around Australia.

Mr D decided to contact our call centre to find out more and was advised that even though he was retired from the workforce Mr D could still make a claim for compensation. This is because the *Workers' Compensation (Dust Diseases) Act 1942* allows for the payment of workers compensation benefits beyond retirement age.

The Dust Diseases Board has developed a set of procedures to enable our teams to work together cohesively to identify and prioritise urgent cases, such as those involving a recent diagnosis of mesothelioma.

A Dust Diseases Board Industrial History Officer visited Mr D at his home within 13 days of his diagnosis of mesothelioma being made and assisted Mr D with the completion of his application forms. The Industrial History Officer also helped Mr D recall to the best of his ability details of his employment history, including where he had worked and the conditions of his workplace.

Mr D had retired many years ago and had not saved any documents that might verify any of his jobs. The Industrial History Officer carried out research and inquiries to verify Mr D's employment history and exposure. This was done by cross-referencing against other work histories, archived industrial inspector reports, company reports, old telephone directories and other historical information. This research and Mr D's statements were then used to complete a comprehensive industrial history report.

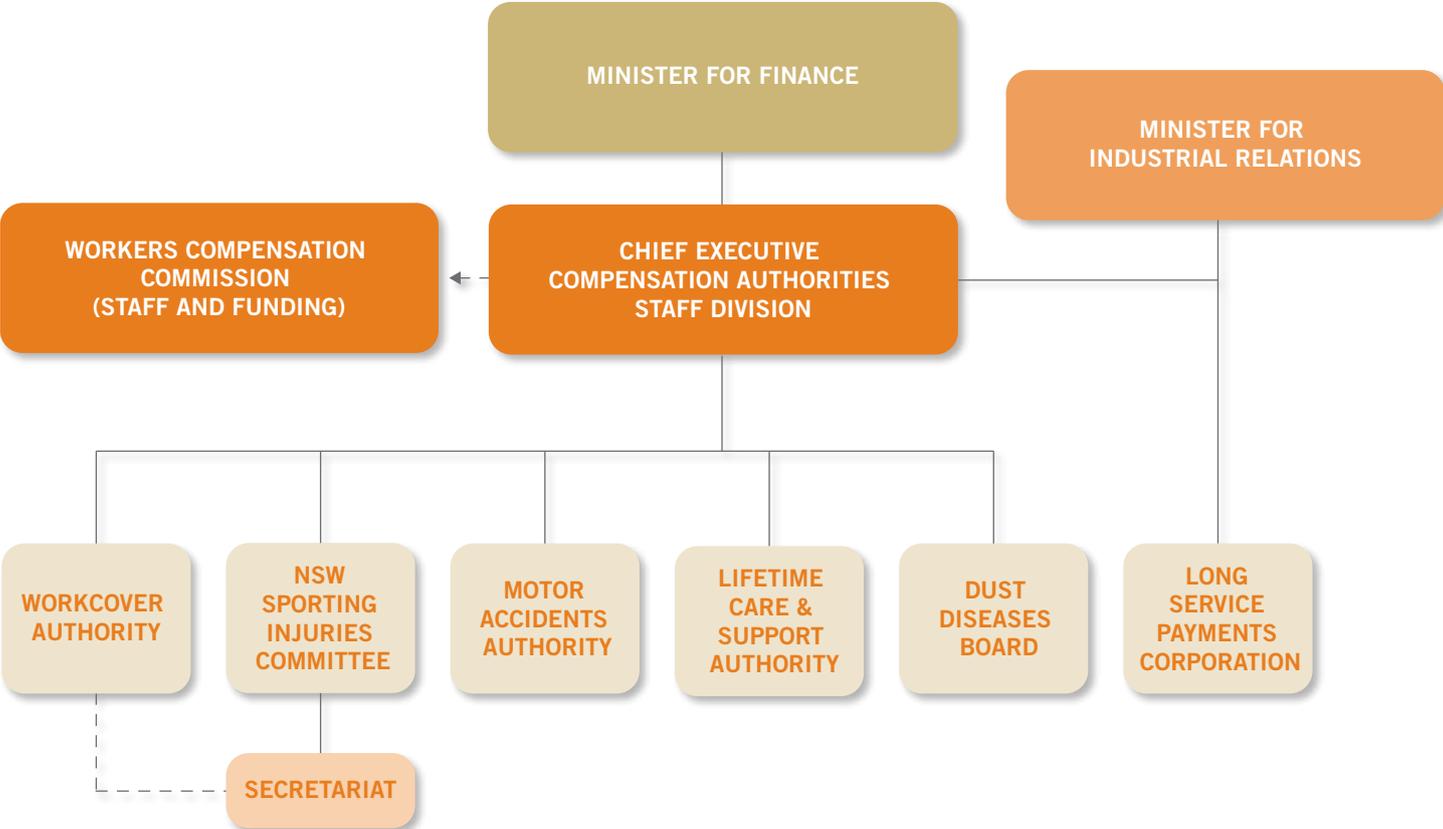
While the Industry History Officer was documenting Mr D's employment history, the Medical Authority Support Team was busy obtaining copies of his relevant medical records including a pathology report of a microscopic examination of a small sample of lung tissue that identified mesothelioma; this kind of test is considered to be the most conclusive evidence of mesothelioma.

Mr D's x-ray films and CT scans images were scanned into the Dust Diseases Board's digital imaging storage system and the originals were promptly returned to Mr D.

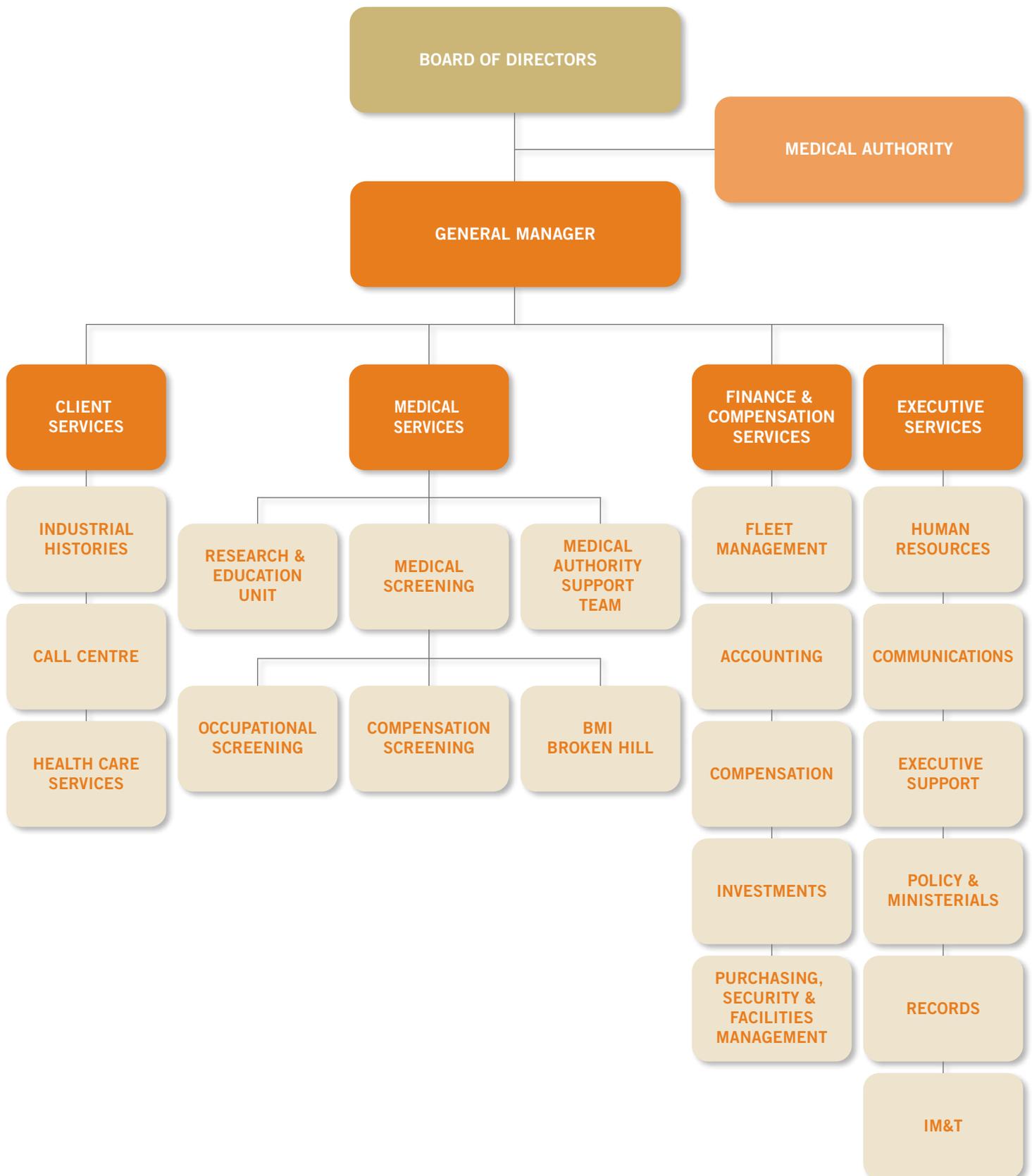
The Medical Authority after carefully considering the medical evidence available and the industrial history report were of no doubt that Mr D had been exposed to asbestos in the workplace and that this exposure had resulted in Mr D developing mesothelioma. The Dust Diseases Board also agreed that Mr D's exposure to asbestos in New South Wales workplaces meant that he was a 'worker' within the meaning of the *Workers' Compensation (Dust Diseases) Act 1942* and that Mr D was entitled to receive compensation benefits made up of regular fortnightly benefits payable for the rest of his life and assistance with the cost of medical, hospital and travel expenses related to the treatment of his dust disease. Mr D was also reassured to learn that the Dust Diseases Board would provide ongoing advice and assistance to him and his family on a range of matters including the benefit entitlements of dependants on the death of a worker.

ORGANISATIONAL CHARTS

COMPENSATING AUTHORITIES STAFF DIVISION



DUST DISEASES BOARD



THE BOARD, MEDICAL AUTHORITY AND SENIOR MANAGEMENT



MRS KAREN BANTON, THE HON. MICHAEL DALEY, MP, MS SYLVIA KIDZIAK AM, MR BARRY ROBSON AND MR RAY PETTY, "LUNG BUS" MEDIA LAUNCH, 19 FEBRUARY 2010

THE BOARD

The Board is constituted under the *Workers' Compensation (Dust Diseases) Act, 1942*, which also defines the function of the Dust Diseases Board to include:

- determine awards for compensation
- manage the Dust Diseases Board fund
- corporate and financial governance
- determination of corporate and operational policy
- approve and monitor finances.

The Board has seven members; an independent chairperson; three representatives of employers and three representatives of employees. All Board members are appointed by the Minister for Finance for a period of three years.

The composition of the Board is designed to reflect the widest possible spread of industrial, managerial and occupational health and safety skills in the dusty trades. Members have a very wide range of experience including engineering, workers' compensation through to extensive shop floor and employee relations experience.

The Board is the final essential element of the compensation process with responsibility for the determination of awards for compensation of a dust disease.

The work of the Board is supported by four sub-committees:

- Corporate Governance Committee
- Audit Committee
- Investment Committee
- Research Grants Committee.

THE BOARD'S STATEMENT OF CONDUCT

The Dust Diseases Board has endorsed this public statement on how it intends to discharge its responsibilities.

'The Board members agree to:

- Comply with the laws of New South Wales and the Commonwealth of Australia and with the provisions of this Code of Conduct. Where there is no relevant legislation, then the directors are committed to complying with the appropriate recognised Australian or international standard of best practice.
- Endorse the principles of corporate governance as a way of providing stewardship to the organisation. The members recognise that corporate governance goes beyond legal standards and focuses on the effective management of relationships to produce enhanced corporate performance.
- In accordance with the principles of corporate governance members of the Board ensure that they:
 - are scrupulous in the use of their position
 - act conscientiously and with due care, skill and honesty
 - act fairly and with due regard to the rights and interests of the people of New South Wales and workers affected by dust diseases
 - ensure that they have or acquire a thorough working knowledge of the Dust Diseases Board's policies, procedures and operations
 - will disclose to the Board of Director's any matter which might lead to a potential or actual conflict of interest and will not participate in any decision-making affected by such conflict of interest
 - will treat all information to which they have access with utmost security and confidentiality and will not disclose such information to anyone without the authorisation of the Board of Director's
 - are prudent in their management to organisational resources.'

MEMBERS OF THE BOARD OF THE DUST DISEASES BOARD



LISA HUNT BA LLB

Chairperson

In January 2010, Lisa Hunt was appointed Chief Executive Officer, WorkCover NSW and Chief Executive, Compensation Authorities Staff Division, which oversees the offices of WorkCover Authority, Dust Diseases Board, Motor

Accidents Authority, Lifetime Care and Support Authority and Long Service Payments Corporation.

Lisa was previously a senior executive at Transurban Limited (an ASX listed international toll road owner, operator and developer) for seven years.

Lisa has significant experience on private and public sector boards including Westlink Limited, Sydney Catchment Authority, Queensland Rail, Infrastructure Partnerships Australia and the Greater Western Sydney Economic Development Board and a number of infrastructure boards.

Lisa commenced her career in law before working in government in a range of sectors including immigration, regulatory systems, transport and infrastructure development.



SYLVIA KIDZIAK AM FAICD FAIM FISA FSIA (Hon) OFIEAust MICOH MRMIA MNELA MNSA JP

Ms Kidziak is Managing Director of SL Engineering, a Councillor on the NSW Business Chamber Sydney North Regional Council and held the position of Principal Consultant, Occupational

Health, Safety and Environment Policy at Australian Business Ltd for 26 years. She is also a member of the OHS and Workers Compensation Policy Committee. Ms Kidziak is Chair of the ARPANSA Radiation Health and Safety Advisory Council and Member of the NSW Workers Compensation and Workplace Occupational Health and Safety Advisory Council. She was formerly a Commissioner on the Australian Safety and Compensation Council and the National Occupational Health and Safety Commission, Chair of the Occupational Health, Safety and Rehabilitation Council of NSW, Board Member of the NSW Cancer Council, Director on the NICNAS Industry Government Consultative Committee and Chair or member of various other Councils and Committees at the state and federal level concerned with occupational health and safety, workers compensation, radiation protection and nuclear safety.

In addition Ms Kidziak is a Board member of the Asbestos Diseases Research Foundation at ADRI and Chair of the Executive Committee. Ms Kidziak chairs the Board's Research Grants and Corporate Governance Committees and is a member of the Board's Audit Committee.

Ms Kidziak has received several awards for her work that has included extensive advice on policy and technical issues relating to workplace health and safety and specifically asbestos. Previously her work was on power stations and construction sites in Australia and overseas. Her qualifications are in management, engineering and occupational health and safety.



BRIAN EICHHORN

Mr Eichhorn is the representative of Australian Federation of Employers & Industries. Brian has worked in manufacturing industries all his working life. For the past 30 years he has held senior positions in human resources management. Mr Eichhorn has qualifications in human

resources and occupational health and safety. He is a trustee of his company's superannuation fund and is a member of the Board's Research Grants, Audit and Investment Committees. Mr Eichhorn also represents the Dust Diseases Board on the Asbestos Diseases Research Foundation



RAY PETTY FCPA FCIS AAIM CPIM JP

Mr Petty represents the Australian Industry Group and is Group General Manager – Toyo Tyre & Rubber Australia Limited. Prior to 2005 he was a Business Development Consultant to industry in manufacturing having worked in the

manufacturing industry for 37 years with a background in finance and administration. He managed Intercast & Forge P/L businesses in both Sydney and Adelaide. In addition to his professional affiliations, Mr Petty is the President, Northern Region, of the Federation of Automotive Product Manufacturers (FAPM) and has been for the past ten years, and is a Director and Vice President of its National Executive Council. In 2000 Mr Petty was elected to the Australian Industry Group NSW Council as a General Councillor. Mr Petty has been a Director of the Dust Diseases Board for 10 years and is a member of the Boards Corporate Governance Committee and Audit Committee, of which he is Chairperson.



NICK ALLEN

Mr Nick Allen was the former Assistant Secretary of The Australian Workers' Union, Greater NSW Branch, and was a trade union official for over 20 years. He holds an Associate Diploma in Industrial Law and represented members' interests in the metal, steel, aluminium, petro-chemical

and aircraft industries. Mr Allen was the President of the Metal Trades Federation of Unions and was a member of the Manufacturing Engineering and Related Services Industry Training Advisory Board, NSW Manufacturing Council and Workers Compensation and Workplace Occupational Health and Safety Council of NSW. Mr Allen's current assignment is with recruitment and job placement sector.

Mr Allen is a member of the Board's Corporate Governance Committee and Investment Committee, of which he is chairperson.



RITA MALLIA

Ms Mallia has been the Senior Legal Officer for the Construction, Forestry, Mining and Energy Union NSW (CFMEU), Construction and General Division, since February 2000. From 1996 to February 2000 Ms Mallia was the Union's Workers Compensation Officer. In her role Ms Mallia

provides legal assistance to the Union, its officials and members of CFMEU in many matters including workers compensation and industrial issues. Ms Mallia also represents the CFMEU on the Construction Industry Reference Group and the Vocational Training Appeal Panel. Ms Mallia also represents the Dust Diseases Board on the Asbestos Diseases Research Foundation. Ms Mallia is also a director on the Board of the Schizophrenia Research Institute.

Ms Mallia is a member of the Board's Research Grants and Audit Committees.



DAVE HENRY

Mr Henry is the Occupational Health and Safety Officer for the NSW Branch of the Australian Manufacturing Workers Union (AMWU). He has been in this role since early 2003. This position entails him representing workers in relation to both occupational health and safety and

workers compensation matters. He is responsible for developing and implementing AMWU policy and representing the union at all levels of industry and government within his role. Prior to this he was an industrial organiser with the union from early 2001.

He is the current Chairperson of the Industrial Health and Research Foundation (t/a Workers Health Centre) and a Director and Deputy Chair of the Asbestos Diseases Research Foundation based at the Burnie Banton Centre, Concord.

Mr Henry is a member of the NSW Workers Compensation and Occupational Health & Safety Advisory Council. Since 2003, Mr Henry has sat on a number of Australian standards committees and is at the forefront in developing health and safety policy and standards throughout industry both in this forum and others.

Mr Henry is a WorkCover accredited trainer and a member of the Board's Corporate Governance and Research Grants Committees.

MEETINGS OF THE BOARD

Meetings of the Board of Directors are generally held monthly, usually on a Thursday. Eleven meetings were held during the year. Attendance is indicated below (the number next to the name indicates the number of meetings attended):

	MEETINGS ATTENDED
CHAIRPERSON	
L. Hunt (Chairperson appointed January 2010)	5
R. Thomson (Chairperson appointed August to December 2009)	5
EMPLOYER REPRESENTATIVES	
S.W.S Kidziak (Member)	8
B. Eichhorn (Member)	9
R. Petty (Member)	9
A. Garner (Alt. Member)	1
A. Thomas (Alt. Member)	1
EMPLOYEE REPRESENTATIVES	
N. Allen (Member)	11
R. Mallia (Member)	10
D. Henry (Member)	9
S. Robinson (Alt. Member)	2
A. Sawtschuk (Alt. Member)	1
D. Belan (Alt. Member)	0

NB: Ms Sylvia Kidziak acted as Alternate Chairperson for the meeting of July 2009 only.

THE MEDICAL AUTHORITY

The Medical Authority is one of the two essential elements required for the granting of an award of compensation for a dust disease. While the Board is required to approve the award after certifying that the applicant is a worker, the Medical Authority has responsibility to declare that the applicant has a dust disease as the result of exposure as a New South Wales worker and assesses the degree of disability resulting from the dust disease.

The Medical Authority consists of three medical practitioners, usually senior respiratory physicians, appointed by the Minister, one nominated and appointed as chairperson by the Minister, one nominated by and representing employers and the other nominated by and representing employees.

A worker or a dependant of a deceased worker affected by a decision of the Medical Authority in relation to a claim for compensation under the Act may appeal against the Medical Authority's decision to the District Court of New South Wales.

MEETINGS OF THE MEDICAL AUTHORITY

A total of 36 meetings were held during the year. Attendances are indicated below:

	MEETINGS ATTENDED
CHAIRPERSON	
Professor D. Bryant (Chairperson) MBBS (Syd), MRACP, FRACP	13
Dr P. Corte (Alt. Chairperson) MBChb, FCP (SA)	12
Dr I.T. Gardiner (Member) MBBS (NSW), FRACP	8
EMPLOYER REPRESENTATIVES	
Dr G Kauffman (Member) M.B.B.S (Hons) BSc(MED) (Hons) FRACP	15
Dr J.S. Mann (Alt Member) MBBS (Syd), MD (Syd), FRACP	14
Dr E. Clark (Alt. Member) MBBS, MRCP (Lond)	7
EMPLOYEE REPRESENTATIVES	
Dr C. Clarke (Member) MB, PhD (Lond), LLM, FRACP	15
Dr G. Hart (Alt. Member) MBBS, MRCP (Lond), FRACP	11
Dr M. Burns (Alt. Member) PHD, FRCP, FRACP	9

PROFILES OF THE SENIOR EXECUTIVE MANAGEMENT TEAM

ANITA ANDERSON

General Manager

Anita Anderson was appointed to the position of General Manager commencing 7 April 2008.

Ms Anderson has held senior management positions in the NSW public sector covering administration, strategic planning and policy. She was previously the Director, Local Courts in the NSW Attorney General's Department and Director, Strategic Planning and Policy with Legal Aid NSW. Ms Anderson was responsible for establishing the first Drug Court in Australia and has worked on a number of significant legislative projects including the establishment of a new fine enforcement system for New South Wales.

Ms Anderson holds a Diploma of Government (Policy Development).

Ms Anderson is responsible for the overall operational and strategic management of the Board.

DR GILES YATES PhD

Director, Medical Services

Dr Giles Yates has a PhD in Bioethics (Monash University), Graduate Diploma in Public Administration (University of Sydney), MA Counselling (Macquarie University), BA Philosophy/Psychology (Macquarie University), and is a registered psychologist in NSW. Dr Yates commenced duties at the Dust Disease Board in June 2006. He has management responsibility for Compensation Screening Services, Occupational Screening & the Lung Bus, the Medical Authority Support Team, the Research and Education Unit and the BMI office in Broken Hill. Dr Yates has prior employment experience in health administration in the public, private and community sectors as well as academia.

CHRIS BRADSHAW

Director, Finance and Compensation Services

Mr Bradshaw has been Director, Finance and Compensation Services since October 2008. Mr Bradshaw completed his degree in accounting from the University of Western Sydney and has been a Certified Practising Accountant since 2000. Mr Bradshaw has 20 years prior experience in a wide variety of industry sectors including private, public and not for profit. In the last 12 years Mr Bradshaw has held positions at the middle and senior management level responsible for both financial and management accounting functions. At the Dust Diseases Board Mr Bradshaw is responsible for managing finance, treasury, investments and audit functions. Mr Bradshaw also manages the DDB's compensation services and business support services.



THE MEDICAL AUTHORITY EXAMINING DIGITAL X-RAYS OF LUNGS

MICHELE DALEY

Director, Client Services

Ms Daley holds a Bachelor of Arts in Social Science (University of Technology), and a Masters in Training and Development (University of New England). Ms Daley commenced duties at the Dust Diseases Board in January 2009. She has over 20 years senior management experience in both the public and private sectors. As Director of Client Services Ms Daley is part of the Executive team and is responsible for the management of Industrial History Services Section, Health Care Services and the Call Centre. She co-ordinates and responds to all customer/client feedback and concerns on behalf of the Board. Ms Daley oversees the development and implementation of effective client services policies and procedures.

DELIVER QUALITY CLIENT SERVICES

KEY FOCUS AREA

The needs of our clients will drive the Dust Diseases Board to improve the quality, responsiveness and accessibility of our services.

THE BOARD'S SERVICES INCLUDE:

- free medical examinations to workers exposed to dust in the workplace
- occupational screening service for employers including our mobile screening vehicle the Lung Bus
- payment of compensation benefits
- payment of medical and related expenses for beneficiaries
- information and education
- free hearing tests at our Bureau of Medical Inspection, Broken Hill.

OUR CUSTOMER CHARTER

The Dust Diseases Board aims to provide courteous, timely and professional services to every client.

The Dust Diseases Board will provide to its clients:

- information on the services offered and client rights and responsibilities
- a respectful, courteous and professional service
- responses to enquiries and requests for information in an accurate and timely manner
- access to services between 9.00am and 5.00pm Monday to Friday (except public holidays)
- qualified interpreters to clients who do not speak English
- access to the National Relay Service if a client is hearing and/or speech impaired
- a referral to an alternative contact point if the Dust Diseases Board is unable to provide the service required.

Clients of the Dust Diseases Board can expect:

- to be treated with courtesy and respect
- to receive the same level of service as all other Dust Disease Board clients
- the Dust Diseases Board staff to observe the highest standards of ethical and professional behaviour
- the Dust Diseases Board staff to be impartial and open with clients when dealing with their enquiry or application
- their privacy to be protected

- to be advised of the progress of their application or enquiry
- the Dust Diseases Board staff to communicate with clients clearly and concisely
- to have a decision about their application for compensation reviewed if they disagree with that decision.

INFORMATION AND EDUCATION

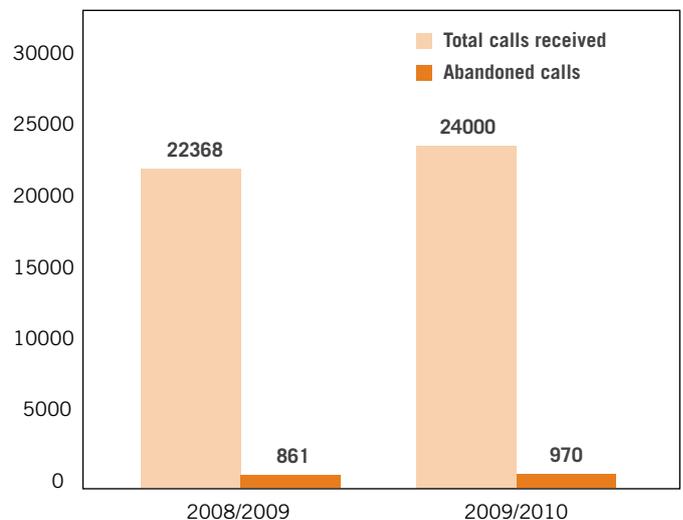
A comprehensive information kit for clients has been developed that includes information in plain language on the benefits and services available from Dust Diseases Board and the procedures for accessing these services.

The Dust Diseases Board will be focusing on redesigning its internet webpage in the 2010/2011 financial year to better reflect the needs of its clients and the community.

CALL CENTRE

The Call Centre is the first point of contact with the Dust Disease Board and our staff are trained to answer all questions that an applicant might have in regard to the application process and functions of the Dust Diseases Board.

COMPARISON OF INCOMING CALLS BY YEAR



The Call Centre received approximately 24,000 inbound calls in the 2009/2010 financial year.

The average waiting time for a call to be answered was 39 seconds which is consistent with last year's reported average waiting time. The maximum waiting time for a call to be answered was 13:31 minutes.

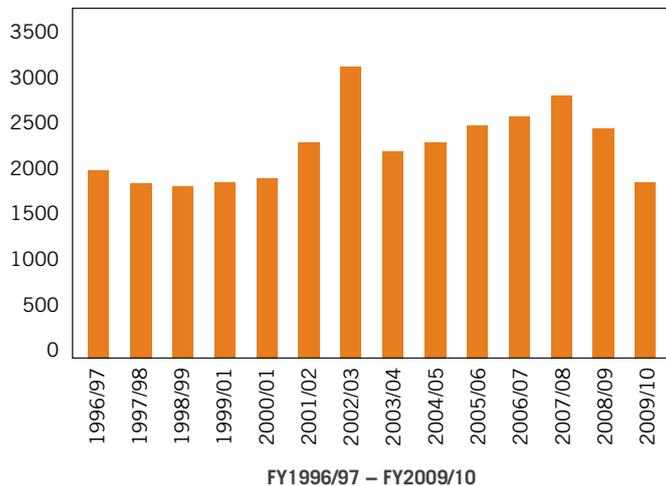
Approximately 970 calls were abandoned prior to a Call Centre Officer answering the call. Abandoned calls occurred on average after 1:03 minutes spent on the incoming line queue. The minimum time spent on the queue before abandoning a call was 18 seconds while the maximum was 27:53 minutes.

MEDICAL SCREENING

Many applicants to the Dust Diseases Board do not know if they have a dust disease or not. The Dust Diseases Board has a team of respiratory physicians who examine applicants at the Dust Diseases Board's Sydney premises. The examinations include a pulmonary function test and chest x-rays. Applicants residing interstate or in regional locations, are examined on behalf of the Dust Diseases Board by a medical practitioner in their local area or on the Dust Diseases Board's mobile respiratory screening unit. If an applicant is unable to leave their home due to illness the Dust Diseases Board will arrange for a respiratory physician to visit the applicant at home.

A total of 1925 applicants were examined in the 2009/2010 financial year. This is a decrease from the previous financial year when 2527 applicants were examined. A graph of the number of medical screenings examinations each financial year appears below.

COMPARISON OF MEDICAL SCREENINGS BY YEAR



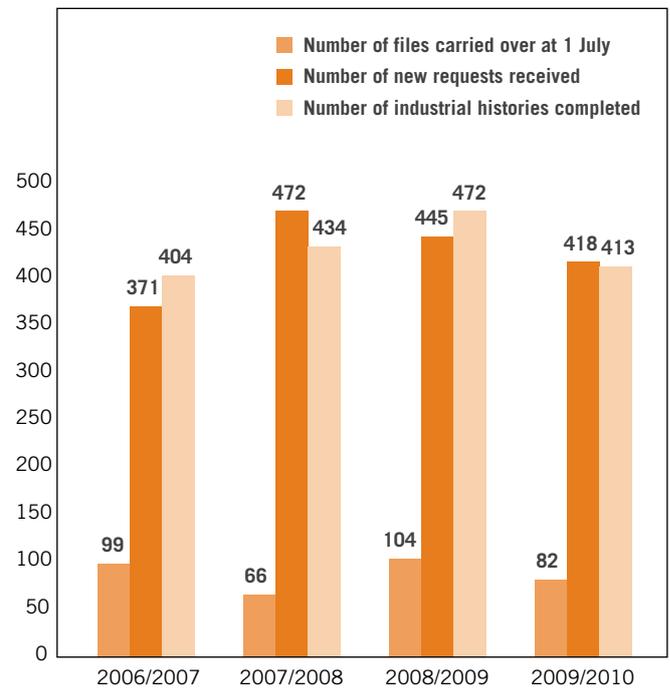
INDUSTRIAL HISTORY SERVICES

The Dust Diseases Board's Industrial History Officers (IHO's) conduct home visits to compile an applicant's industrial history in support of their claim for workers' compensation benefits. In some circumstances it is necessary for the IHO to conduct interviews in hospitals or via a telephone call. The Board provides a timely service to all its clients, but is able to respond quickly where an applicant is suffering serious health issues and a report needs to be prepared urgently.

Industrial Histories are detailed reports that provide a description of an applicant's employment history, including details as to the location, nature and conditions of each employment, any areas or processes where dust was encountered and the frequency and duration of those exposures.

The Medical Authority uses the Industrial History Report to determine an applicant's exposure to dust in the workplace. The employment details within each Industrial History enable the Board to determine if the applicant was exposed to dust as a worker within the meaning of the *Workers' Compensation (Dust Diseases) Act 1942* and any entitlement to an award of compensation.

NUMBER OF INDUSTRIAL HISTORIES COMPLETED EACH YEAR



MEDICAL AUTHORITY SUPPORT TEAM

The Medical Authority Support Team collects and collates all the necessary medical information and presents it to the meetings of the Medical Authority.

Some applicants apply to the Dust Diseases Board after they have been diagnosed with a dust disease by their own doctor. The Medical Authority Support Team obtains all relevant medical reports and x-rays from these applicants or from their treating doctors.

If the Medical Authority decides that further medical information is required to determine an applicant's claim, the Medical Authority Support Team will obtain the information or arrange for additional diagnostic tests to be performed.

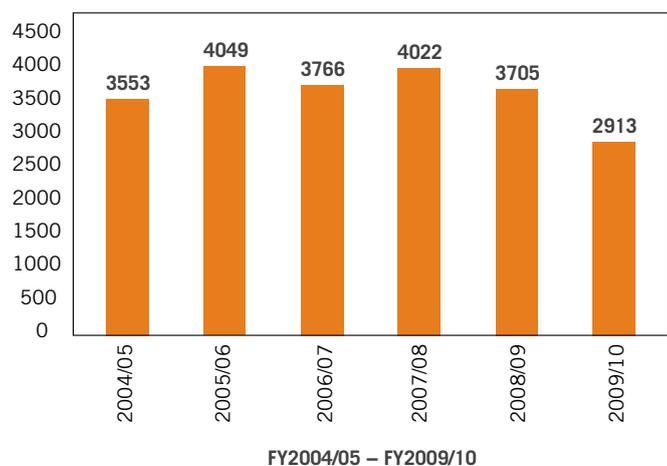
The Team enters the decisions of the Medical Authority into the database and advises applicants of decisions made by the Medical Authority.

When the Dust Diseases Board is notified that an applicant has died the Medical Authority Support Team liaises with the bereaved family to obtain the relevant information for the Medical Authority to make a decision about whether the death was due to a dust disease.

The Medical Authority considered 2913 cases in the year:

- 303 new cases of a dust disease
- 1484 cases where there was no dust disease or where a dust disease was not reasonably attributable to occupational exposure as a worker under the Act
- 430 reviews of applicants who have previously been certified with a dust disease
- 213 deaths certified as resulting from a dust disease
- 383 cases were deferred pending more information.

COMPARISON OF CASES PRESENTED TO THE MEDICAL AUTHORITY BY YEAR



COMPENSATION SERVICES

The Compensation Services Team is responsible for the administration of workers compensation benefits awarded to workers and their dependants.

A total of 758 applications were received over the 2009/2010 financial year; 531 applications were made by people who had been exposed as a worker while 227 applications were made by the dependants of a deceased worker.

The Dust Diseases Board approved 262 new awards of compensation to workers who had been certified by the Medical Authority as being disabled for work as a result of their dust disease. The award consists of a weekly compensation benefit, payment of all medical and related treatment expenses and payment of funeral expenses, an allowance is paid for a dependant spouse and any dependant children aged up to 16 years or until 21 years if enrolled as a full time student.

An additional 213 new awards of compensation were made to dependants of deceased workers. Awards to the dependants of a deceased worker consist of a one off lump sum payment together with weekly benefits.

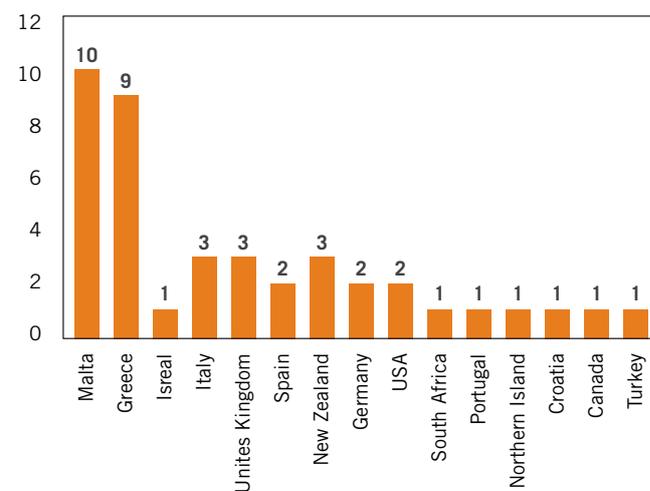
The Dust Diseases Board approved 26 new awards for the reimbursement of medical expenses for workers who were still in paid employment and ineligible to receive weekly benefits.

The *Workers' Compensation (Dust Diseases) Act 1942* allows workers to continue to receive their weekly benefits while residing outside of Australia. The Dust Diseases Board currently has 41 beneficiaries (1 per cent of all beneficiaries) who live overseas and receive their benefits on a monthly basis by either bank draft or telegraphic transfer.

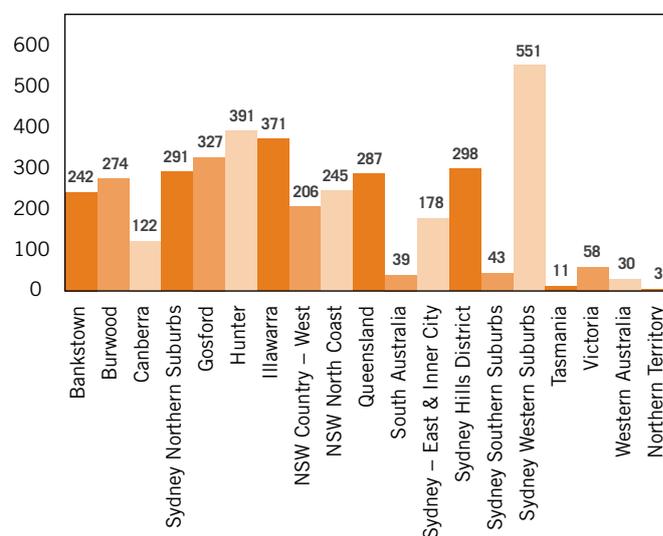
As at 30 June 2010 the Dust Diseases Board provided compensation benefits to 3701 clients being 1078 workers and 2623 dependants of deceased workers.

46.9 per cent of our beneficiaries reside in the Sydney area, 38.4 per cent in regional New South Wales, 13.7 per cent live in other states and territories and 1 per cent reside overseas.

BENEFICIARIES RESIDING OVERSEAS 2009/2010



BENEFICIARIES BY REGION 2009/2010



* The above figures include beneficiaries in receipt of compensation in the 2009/2010 financial year but who were deceased as at 30 June 2010.

HEALTH CARE SERVICES

The Dust Diseases Board compensates workers for the cost of medical, hospital and other treatments and services which are related to and reasonably necessary for the treatment of their dust disease. This includes expenses such as hospital fees, doctor and specialist fees, home nursing, medical investigations, ambulance fees, oxygen, pharmaceuticals, specialised aids and equipment, allied health professional fees, domestic assistance, nursing home and respite fees, minor home modifications and travel to and from treatment.

The Board's Health Care Services Team organises and manages the provision of a range of health care services to treat the worker's dust disease. A Health Care Services Officer contacts the worker to discuss their individual needs and at times may also liaise with their family, carer, treating doctor, specialist and a range of allied health professionals to arrange assessments and co-ordinate medical and related treatment services.

In order for the Board to approve any medical or health care services or expenses, a medical practitioner must provide certification that the treatment or service is reasonably necessary and that the necessity arises as a direct result of the worker's dust disease. In some instances, to assist the medical practitioner make their functional determination, a report from an allied health professional such as an Occupational Therapist is required. In this case, the Health Care Services Officer will arrange for the appropriate assessment to be conducted in the person's home and forward the report to the appropriate medical practitioner. Once the relevant medical or health care service is completed, the Health Care Services team reviews and processes all invoices related to medical or health care expenses.

In the 2009/2010 financial year the Health Care Services Team provided services to approximately 767 clients at a total value of over \$6.5 million and processed 12,842 invoices. The Health Care Services Team also updated their information sheets to be able to provide workers with up-to-date information on their health care services entitlements. Health Care Services is continuing to focus on identifying areas for improvement to provide proactive health care service provision to workers affected by a dust disease.

OCCUPATIONAL SCREENING

The Dust Diseases Board operates a mobile respiratory screening service for New South Wales employers to assist them to meet their obligations to provide health surveillance for their employees under the occupational health and safety regulations. This service is subsidised by the Dust Diseases Board.

In January 2010 the Dust Diseases Board took delivery of a new purpose-built mobile respiratory screening unit at a cost of \$873,000. The new Unit was officially launched by the Hon. Michael Daley MP, Minister for Finance on 19 February 2010.

The mobile unit is equipped with a chest x-ray room, a lung function laboratory, a doctor's consulting room, a client waiting room and a staff amenities room. The occupational screening team consists of a lung function scientist (team leader), an occupational physician and a radiographer. Occupational screening administration is performed by the Occupational Screening Coordinator based at the Dust Disease Board.

An occupational screening examination takes about 10 minutes. The mobile unit can screen up to 50 workers per day.

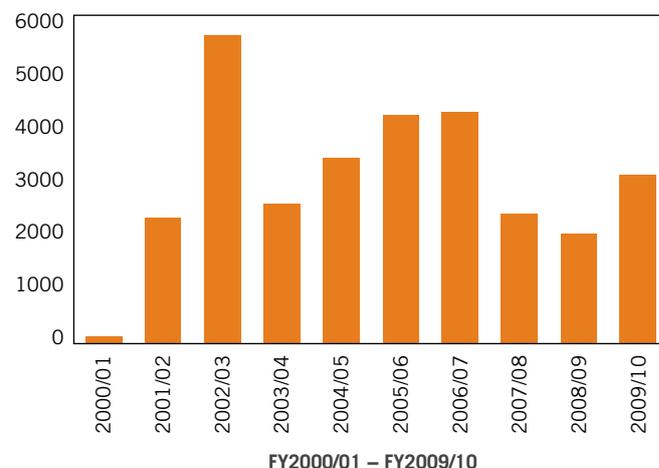
Each screened worker receives a detailed respiratory screening report from the Dust Diseases Board. The employers receive a statistical summary of the screening results for their workforce.

In 2009/2010 the Dust Diseases Board conducted 3076 occupational respiratory screening examinations; This was a 34.7 per cent increase in the number of bookings made in the previous year.

BUREAU OF MEDICAL INSPECTION

In Broken Hill, the Bureau of Medical Inspection performs pre-employment audiometry tests for Broken Hill mineworkers. During the year the Bureau performed a total of 385 audiometry tests, a decrease on last year's figure of 416.

COMPARISON OF OCCUPATIONAL SCREENING NUMBERS BY YEAR



MULTICULTURAL POLICIES AND SERVICE PROGRAM

The Dust Diseases Board is committed to providing equitable access to our services by ensuring that the planning, development and delivery of our services recognises the different linguistic, religious, racial and ethnic backgrounds of our clients, their families and community stakeholders.

The Dust Diseases Board undertakes the following activities to ensure compliance with the Multicultural Policies and Service Program:

- Providing access to NAATI approved interpreters for clients who do not speak or who have a limited understanding of English. Interpreting services can be either face-to-face or over the telephone.
- Encouraging staff to obtain accreditation for the Community Language Allowance Scheme (CLAS). The Dust Diseases Board currently has one officer offering interpreting services in Maltese.
- Promoting staff participation in key social justice events such as Harmony Day and NAIDOC week.
- Actively promoting a positive workplace that is accepting, tolerant and emphatic towards the various nationalities and ethnicities that make up our workforce, client base and community stakeholders.

In 2010/2011 the Dust Diseases Board will translate its brochures and factsheets into a range of languages spoken by our client base.

COMPLAINTS

The Dust Diseases Board is committed to providing a courteous, timely and professional service to every client. The Dust Diseases Board believes that all members of the public have the right to expect courtesy, professionalism and promptness in their dealings with the Dust Diseases Board. All members of the public have the right to make a complaint or offer feedback on how the Dust Diseases Board can improve its service standards. All complaints are managed in a way that is consistent with the principles of natural justice. All complaints are assessed in terms of their type, and seriousness before any action is taken. To this effect the Dust Diseases Board has in place a comprehensive Complaints Handling Policy and Guidelines for the



AN INDUSTRIAL HISTORY OFFICER INTERVIEWING AN APPLICANT FOR COMPENSATION (WITH HIS WIFE PRESENT)

resolution of complaints. The Dust Diseases Board's complaints and feedback procedures help to identify and ensure systemic problems or service shortfalls are identified and resolved.

In the 2009/2010 financial year the Dust Diseases Board received a total of four formal complaints:

- One complaint was received in the health care services area. This complaint concerned the Dust Diseases Board not approving a claim made by a client. The Dust Diseases Board promptly responded to this complaint and explained the legislative requirements in regard to paying claims. As the client's claim did not satisfy the outlined criteria, the Dust Diseases Board was not in a position to approve the claim.
- Two complaints were received in the compensation services area. Both complaints were around the timeliness involved in processing the applicant's claims for compensation. In both cases further information was required to assess the applications. These additional requirements added to the time in total taken to assess their applications. Explanatory letters were sent to both clients outlining the Dust Diseases Board's compensation process and why the delays were experienced.
- One complaint was received in the medical services area. This complaint was in regard to communication. Some time had elapsed before the Dust Diseases Board contacted the client to advise the outcome of a decision. A letter of apology was sent to this client.

All the abovementioned complaints were resolved to the satisfaction of the complainants and where appropriate, letters of apology were issued.

MAKING A DIFFERENCE WITH A PERSONAL AND ATTENTIVE CUSTOMER SERVICE.....

Mr William (Bill) Townshend is an 80 year old gentleman who was granted an award with the Workers Compensation Dust Diseases Board in May 2009. The Board's Medical Authority certified Mr Townshend as having asbestosis and being 100 per cent disabled.

Since this time Mr Townshend has had a variety of services organised and coordinated by the Health Care Services Team including a functional (occupational therapist) assessment, minor home modifications, domestic assistance, home oxygen, home nursing, personal care and equipment. The Health Care Service Team organised these initial services by June 2009.

Mr Townshend's case was allocated to Health Care Services Officer, Scott Higgins. Scott made contact with Mr Townshend shortly after the award was granted to determine his current health care needs and to inform him of the Health Care Services that were available. Scott found Mr Townshend to be a very nice man who was aware of the fact that his health care needs would increase over time as his condition deteriorated. Mr Townshend immediately needed some assistance, and since that time Scott has had regular contact with Mr Townshend to discuss his ongoing needs. Mr Townshend's health care needs have been reviewed several times to address any changes in his condition. Mr Townshend is always appreciative of the assistance that the Dust Diseases Board has provided. By facilitating and coordinating services, Scott considers his role at the Dust Diseases Board as not only important one but a rewarding one. Scott believes that many clients would not be able to access a number of services if it was not for the support of the Dust Diseases Board.

Mr Townshend recently provided feedback on the services he has received by the Dust Diseases Board's Health Care Services Team and advised that *'he cannot praise the services enough, they have been fantastic and everyone at the Board has gone out of their way to help him'*. He stated that *'Scott is unreal, he never fails to ring him every fortnight and nothing ever seems a hassle. Everything has been organised at a drop of a hat and all the service providers engaged have been very good'*. He specifically commented that he could not do without the ramp which the Board organised to have installed. The ramp allows him safer and easier access to his home. He is grateful to the Dust Diseases Board for their assistance.

* Mr Townshend has provided consent for his story to be published.

SKILLED AND COMMITTED STAFF

KEY FOCUS AREA

The Dust Diseases Board aims to be a great place to work. The Dust Diseases Board supports its staff in their efforts to be highly skilled, innovative and flexible team members.

ORGANISATIONAL CAPACITY

On 1 July 2009 a new structure of the NSW Government came into effect. The new structure included the amalgamation of Government agencies to create 13 principal agencies and the creation of the Compensation Authorities Staff Division (CASD). CASD comprises the WorkCover Authority of NSW, Workers' Compensation Dust Diseases Board, Motor Accidents Authority, Lifetime Care and Support Authority and the Long Service Payments Corporation.

CASD provides staff to undertake the work of the Dust Diseases Board. In January 2010, Lisa Hunt commenced as Chief Executive, Compensation Authorities Staff Division.

At the time of implementing the new structure the NSW Government also announced a number of reforms to the NSW Public Sector including the implementation of shared service arrangements across government agencies. The Dust Diseases Board has been working with the other agencies in CASD to develop shared service arrangements for information technology, financial and human resources function across the Division.

EMPLOYMENT RELATIONS

During the year the General Manager held meetings with staff on a regular basis to bring them up to date on strategies, achievements, events and, to share ideas and thoughts. The General Manager also meets monthly with the Executive Team and Management Team.

Staff participated in charity fund raisers including the Cancer Council's Australia's Biggest Morning Tea and Cup Cake Day which raises funds for the RSPCA.

A Joint Consultative Committee was established to consult with staff at the Dust Diseases Board and meets on a quarterly basis.

HEALTH AND SAFETY

During the reporting period Ergonomic Assessments were conducted for three Dust Diseases Board staff to ensure that chairs, desks, keyboards and computerised equipment were correctly aligned to minimise risk of RSI injury.

In the financial year to 30 June 2010, four new compensation claims were made arising from eight injury notifications. Two of the four claims have been finalised.

The total time lost through new workers compensation claims for the year is 661.5 hours of which 560.0 hours relates to a single claim.

Seven injury notifications and claims for the period related to external slips, trips and falls occurring during travel to and from the workplace.

There are four current open claims. One from this financial year and three from previous years:

A comparison of injury notifications and claims for the last three years is provided below. Two relate to journey claims and the others include computer/keyboard and non physical matters.

	NOTIFICATIONS	CLAIMS
2007/2008	0	5
2008/2009	3	1
2009/2010	8	4

OH&S COMMITTEE

The OH&S Committee has continued its commitment to improving workplace health and safety. The Committee and the Dust Diseases Board Management Team work together by encouraging all staff members and management representatives to participate in finding practical solutions to workplace occupational health and safety problems.

The OH&S Committee meets on a quarterly basis and is an open forum for all employees of the Dust Diseases Board where permanent revisions of policy and staff concerns relating to policy, work practices and training are addressed and resolved. Through a consultation process, the OH&S Committee recommends actions to improve health and safety at head office, the Lung Bus and the Broken Hill Branch for its employers, employees, clients and visitors.

The Dust Diseases Board undertook the following measures in relation to occupational health and safety during the 2009/2010 financial year:

- a review to identify potential manual handling risks in the workplace
- arranged for relevant staff to attend manual handling training
- conducted annual emergency evacuation drills, warden training and fire equipment inspections
- conducted regular workplace inspections to identify, isolate and eliminate hazards and risks
- engaged St John's Ambulance to undertake a first aid risk assessment on behalf of the Dust Diseases Board
- consulted with affected staff regarding proposed re-fits of office space located at Level 14, 82 Elizabeth Street, Sydney and construction of replacement mobile respiratory screening vehicle
- provided flu-vax immunisation shots to staff at no cost.

TRAINING AND DEVELOPMENT

During 2009/10 staff attended training courses in the following:

- Crystalline silica
- WorkCover IT migration upgrade
- Job seeking skills
- Leading and working with teams
- Client service
- Pandemic infection control awareness
- Staff emergency evacuation control awareness
- Warden refresher training
- Manual handling
- ICAC corruption prevention for Managers
- First State Super employer seminar
- Risk management policy briefing
- Internet content management training
- International Women's Day networking seminar
- DDB Medical Conference
- CPA Congress
- NSW Treasury Corporation Management Course for Government Authorities
- Introduction to letter writing in the public service
- Introduction to the GIPA Act 2009
- Intranet training
- Coaching and teambuilding seminar
- PSA Women's Conference
- Symposium on asbestos related cancer
- Interview statement and report writing
- Working effectively in the public service
- Communication in the workplace



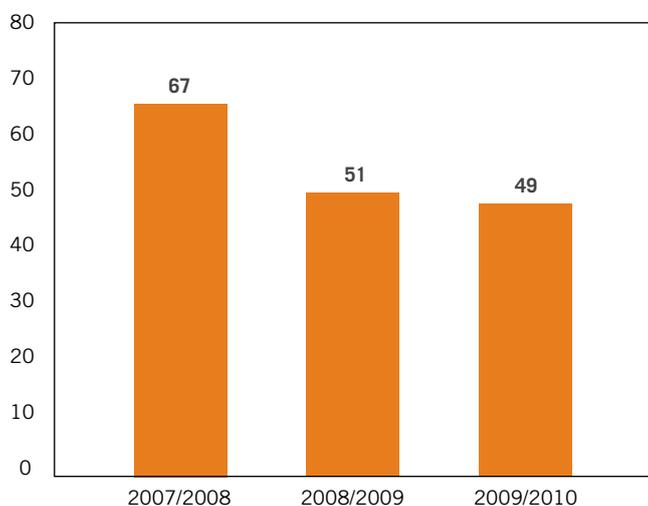
MS LISA HUNT, CHAIR OF THE DUST DISEASES BOARD AND CEO CASD, PRESENTING MS DANIELLE MCDONALD WITH A "CERTIFICATE OF COMPLETION" FOR THE JUMPSTART CADETSHIP PROGRAM

- Managing your workload
- Working with respect
- Fundamentals of public sector training
- Network training
- Letter writing
- Understanding public service procurement
- Government works
- (PSA) Union training for new delegates
- Centricity RA600 user training
- DDB staff training on the use of the WorkCover On line Service Centre (OSC).

STAFFING OF THE DUST DISEASES BOARD

DIVISION	PERMANENT		TEMPORARY		CONTRACT		TOTAL
	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	
Executive services	5	2	0	0	0	0	7
Medical services	14	3	1	0	0	0	18
Client services	9	5	0	0	0	0	14
Finance and compensation services	3	7	0	0	0	0	10
TOTAL	31	17	1	0	0	0	49

COMPARISON OF DUST DISEASES BOARD STAFFING IN PREVIOUS YEARS



EQUAL EMPLOYMENT OPPORTUNITY

The Dust Diseases Board has not participated in NSW Department of Premier and Cabinet (DPC) Workforce Profiling Initiatives in the past.

As a consequence no reliable workforce profiling data is available for this Annual Report.

However, as part of the move to the super agency of CASD, initiatives are in place to enable the Dust Diseases Board to obtain workforce profiling data to enable future reporting on this segment of the Annual Report and participation in regular CASD workforce profiling returns to DPC.

Over the 2009/2010 financial year women made up 63 per cent of staffing at the Dust Diseases Board.

As at 30 June 2010 only nine Dust Diseases Board staff members had provided personal information for the purpose of collating workforce profiling data.

From the limited information available for workforce profiling the proportion of Aboriginal and Torres Strait Islander staff make up 2 per cent of the staffing at the Dust Diseases Board; this statistic matches the public sector benchmark.

There is currently no statistical data available to provide an indication of the proportion of the workforce identifying as being from a racial, ethnic or ethno-religious minority group. However, 2 per cent of staff who responded indicated that they spoke a language other than English first as a child.

The proportion of staff with a disability is 2 per cent and there have been no requirements for workplace adjustments to accommodate staff disabilities.

A JumpSTART TO A NEW CAREER

Danielle McDonald commenced her employment with the Dust Diseases Board on 26 August 2009 as part of the New South Wales Government's JumpSTART Cadetship Program. The cadetship program aims to create long term career paths for young people in New South Wales.

'It has been a wonderful year where I had the opportunity to learn, grow and meet such great people! Everyone at the Dust Diseases Board has been a great support in a journey that has only just begun!' said Danielle.

During her cadetship Danielle worked across the various Dust Diseases Board divisions to provide her with the opportunity to enhance her skills and workplace learning opportunities.

'The cadetship has given me an opportunity to gain hands on work experience in administration and customer service while at the same time allowing me to study work related subjects such as effective business writing and managing workloads.'

As part of her cadetship Danielle attended formal training at WorkCover NSW's office in Gosford to gain her 'Fundamentals for the Public Sector' qualifications. A total of 11 cadets employed by the Compensation Authorities Staff Division (CASD) attended the training.

Danielle has also joined the WorkCover NSW Aboriginal and Torres Strait Islander Network, known as WATSIN. Through this program Danielle receives the close support and encouragement of other Aboriginal and Torres Strait Islander staff employed across CASD agencies.

Danielle took part in a competitive recruitment process and her appointment was based on merit. Danielle will be offered a permanent full time position with the Dust Diseases Board upon successfully completing her cadetship.

So what is next for Danielle? *'I want to learn as much as I can about the Dust Diseases Board so I can continue with my career advancement.'*

STRONG SYSTEMS AND PROCESSES

KEY FOCUS AREA

The Board is responsible for the corporate and financial governance of the Dust Diseases Board. The Dust Diseases Board is committed to the continual improvement its systems and processes to assist the organisation work more effectively and to make sound business decisions.

POLICIES, GUIDELINES AND PROCEDURES

The Dust Diseases Board reviews its policies on a bi-annual basis to ensure that all corporate policies remain relevant to the work of the Dust Diseases Board and comply with current Government policy and directions.

The following policies, procedures and guidelines were reviewed, updated and implemented throughout the 2009/2010 financial year:

- Code of conduct and ethics
- Client service charter
- Delegations manual
- Fraud corruption control policy (incorporating protected disclosures)
- Complaints and feedback policy
- Complaint guidelines
- Procedures form making changes to worker/dependant client details
- Management of payment to un-contactable clients policy
- Procedures for un-contactable clients
- Procedures for handling referrals from medical practitioners
- Procedures for providing client information
- Reimbursement of travelling expenses associated with medical examinations policy
- Travel and other related allowances policies.

A full list of the Dust Diseases Board's statutory policies, procedures and guidelines can be obtained from our website www.ddb.nsw.gov.au or by contacting the Right to Information officer at gipa@ddb.nsw.gov.au or by phone (02) 8223 6600.

INFORMATION TECHNOLOGY

In 2008 the Dust Diseases Board entered into a Shared Partnership Agreement with WorkCover NSW for provision of its Information Communication and Technology (ICT) services. The Dust Diseases Board benefits from the arrangement through a strengthened information technology infrastructure, access to a wider range of technology specialists, adoption of a common ICT platform and substantial economies of scale.

During the year work was completed on transferring the management of all Dust Diseases Board applications to the WorkCover IT environment. This work has provided the Dust Diseases Board with improved ICT performance and reliability of its systems.

A new Information Technology Strategic Plan was approved by the Board. The Plan aligns the Dust Diseases Board's future technology requirements with its key business priorities and will provide the Dust Diseases Board staff with having improved tools to do their work and provide services to our clients. Throughout the year, the Dust Diseases Board undertook a process design review to identify future case management needs for the agency.

BUSINESS CONTINUITY PLAN

The Dust Diseases Board has developed a thorough and comprehensive Business Continuity Plan that details the policy and business procedures that have been implemented to protect the Dust Diseases Board from the effects of a major failure or disaster and to minimise any damage or loss caused by such events. The plan incorporates strategies, personal requirements, procedures and resources required to respond to any short or long-term business interruption.

The Business Continuity Plan was updated during the year and continuous monitoring will be undertaken to ensure that any changes to business process and/or technological infrastructure are captured in a timely way and reflected in the Business Continuity Plan.

RISK MANAGEMENT

The Dust Diseases Board regularly conducts a risk assessment of its activities covering both strategic and operational risks. The current risk assessment was finalised in May 2009. The assessment is used to prepare the Dust Diseases Board's annual internal audit plans. The annual audit plan also includes provision for additional audits should circumstances change during the course of the year. The preparation of the risk assessment is based on a methodology recognising inherent risks and control effectiveness.

The Dust Diseases Board updated its Fraud and Corruption Prevention Policy and provided staff with an overview of their responsibilities to detect and prevent fraud and corruption. All Dust Diseases Board managers attended fraud corruption prevention training conducted by the Independent Commission Against Corruption.

The Dust Diseases Board's internal auditors for 2009/2010 are IAB Services. Each audit has a stated objective. All recommendations to improve controls require a management response on what action will be taken and a date by when the action will be completed. The audit function is overseen by the Dust Diseases Board's Audit Committee.



WARNING SIGN ON CONSTRUCTION SITE

INTERNAL AUDITS UNDERTAKEN IN 2009/2010

The Dust Diseases Board finalised four internal audits during the 2009/2010 financial year:

- Review of the medical expenses and compensation payments.
- Review of the engagement of contractors and external third party contractors.
- Review of the compliance with State Records and FOI legislation.
- Review of industrial and employment history management processes, with focus on the effectiveness of verification and monitoring processes.

FUTURE INTERNAL AUDITS

The Dust Diseases Board agreed to create a shared Audit and Risk Committee comprising all agencies in the Compensation Staff Authorities Division (CASD) and to create a new Internal Audit Division within CASD to service all the CASD agencies. As part of this new structure the Division called for tenders for a contractor to provide internal audit services to all the agencies in the Division.

INVESTMENT REPORT

The Dust Diseases Board manages a diverse investment fund to cover its liabilities. The performance of the fund was impacted by the ongoing volatility of global investment markets. The Dust Diseases Board adopts a conservative investment risk strategy to mitigate losses in a volatile climate. The Dust Diseases Board reduced the number of fund managers across a number of sectors with the redemption of investments with Blackrock from the Australian and International Equity sectors.

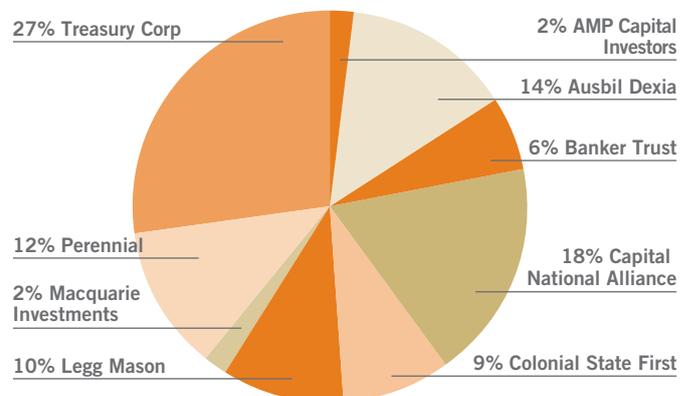
The Dust Diseases Board and its advisors continually monitor the financial markets for opportunities and moved some cash investments to growth investments until March 2010 when increased certainty within the financial markets surrounding the US economy and the European Debt crisis. The Dust Diseases Board adjusted its strategy for all new investments into cash and fixed interest. This delivered a \$52.1m or 8.26 per cent increase in the value of the portfolio at 30 June 2010.

The Dust Diseases Board's current placement of funds in growth investments increased to 54.7 per cent to \$630.7m.

As at June 2010 the allocation of investments were:

	\$M	%
TYPE OR INVESTMENT FUNDS		
Cash Plus	104.6	16.6
Australian Fixed Interest	141.3	22.4
Overseas Fixed Interest	39.7	6.3
Australian Shares	173.1	27.5
International Shares	142.1	22.5
Listed Property	29.9	4.7
TOTAL	630.7	100.00

Funds are invested with the following managers:



The table below illustrates asset allocation across fund managers as at 30 June 2010:

	CASH PLUS \$M	AUST FIXED INTEREST \$M	O/SEAS INTEREST \$M	AUST SHARES \$M	O/SEAS SHARES \$M	PROPERTY \$M	TOTAL \$M	TOTAL %
AMP Capital Investors						14.5	14.5	2.3
Ausbil Dexia				87.6			87.6	13.9
Banker Trust			39.7				39.7	6.3
Capital National Alliance					114.9		114.9	18.2
Colonial First State	55.8						55.8	8.8
Legg Mason		63.9					63.9	10.1
Macquarie Investments						15.4	15.4	2.4
Perennial		77.4					77.4	12.3
Treasury Corp	48.8			85.5	27.3		161.6	25.6
TOTAL	104.6	141.3	39.7	173.1	142.1	29.9	630.7	100.0

The comparisons of funds invested by the Board with fund managers other than Treasury Corporation (TCorp) are:

	INVESTMENT HORIZON	INVESTMENT RETURN	TCORP COMPARISON
INVESTMENT			
CASH	0-1.5 YEARS		
Colonial First Investments		4.67%	4.46%
STRATEGIC CASH/BONDS	1.5-3 YEARS		
Legg mason		12.42%	7.59%
Perennial		11.09%	7.59%
BT Financial Group		14.83%	-
LONG TERM GROWTH – AUST EQUITY	7+ YEARS		
Ausbil Dexia		13.10%	13.51%
LONG TERM GROWTH – INT. EQUITY	7+ YEARS		
Capital National – Unhedged		5.11%	6.68%
Capital National – Hedged		11.24%	-
LONG TERM GROWTH – PROPERTY	7+ YEARS		
Macquarie True Index Listed		20.41%	39.05%
AMP Property Secured Fund		30.99%	39.05%

PAYMENT OF ACCOUNTS

The Dust Diseases Board is responsible for the payment of accounts for the reimbursement of medical and related expenses incurred by our workers as well as accounts for our administration costs. Supplier accounts are paid within vendor terms. At the end of the financial

year amounts outstanding to vendors are accrued and reflected appropriately in the financial statements. No interest or penalty charges were incurred in the 2009/2010 financial year for late payment for goods and services received.

The following tables have been prepared in accordance with Treasury Circular NSW TC 06/26:

AGED ANALYSIS AT THE END OF EACH QUARTER

	CURRENT (IE WITHIN DUE DATE) \$'000	LESS THAN 30 DAYS OVERDUE \$'000	BETWEEN 30 & 60 DAYS OVERDUE \$'000	BETWEEN 60 & 90 DAYS OVERDUE \$'000	MORE THAN 90 DAYS OVERDUE \$'000
QUARTER					
September	116				
December	147				
March	118				
June	206				

ACCOUNT PAID ON TIME WITHIN EACH QUARTER

	TOTAL ACCOUNTS PAID ON TIME			TOTAL AMOUNT PAID
QUARTER	TARGET %	ACTUAL %	\$'000	\$'000
September	100	100	116	116
December	100	100	147	147
March	100	100	118	118
June	100	100	206	206

GOVERNMENT WASTE REDUCTION AND PURCHASING POLICY

The Dust Diseases Board is committed to reducing the impact of its business activities on the environment and to this end has implemented the following:

- recycling of confidential waste paper via a reputable service provider
- recycling of used toner cartridges in an environmentally friendly manner
- policies, procedures, guidelines and Corporate Plan available electronically on the Dust Diseases Board intranet

- pay advices transmitted to employees electronically via email
- application forms, brochures and annual reports available on the Dust Diseases Board website for members of the public to download
- use of email to distribute minutes of meetings, staff newsletters and other reports
- standardisation to a common letterhead for the organisation.

The Dust Diseases Board is constantly reviewing ways to further reduce wastage and improve purchasing power in compliance with the NSW Government Waste Reduction and Purchasing Policy (WRAPP).

INTERNAL AUDIT AND RISK MANAGEMENT STATEMENT

Internal Audit and Risk Management Statement (Annual Report Disclosure)

The Workers' Compensation Dust Diseases Board is of the opinion that the Workers' Compensation Dust Diseases Board has internal audit and risk management processes in place that are, in all material respects, compliant with the core requirements set out in Treasury Circular NSW TC09/08 *Internal Audit and Risk Management Policy*.

The Workers' Compensation Dust Diseases Board is of the opinion that the Compensation Authorities Staff Division Audit and Risk Committee incorporating the Workers' Compensation Dust Diseases Board is constituted and operates in accordance with the independence and governance requirements of Treasury Circular 09/08. The Chair and Members of the Compensation Authorities Staff Division Audit and Risk Committee are:

Douglas Wright, Independent Chair, (appointed to 30 June 2014)
Carolyn Walsh, Independent Member and Deputy Chair (30 June 2014)
Susan Clark, Independent Member, (30 June 2014)
Robert, Ingui, Independent Member, (30 June 2014)
Raymond, Petty, Independent Member, (30 June 2014)
Geniere Aplin, Independent Member, (30 June 2014)

These processes provide a level of assurance that enables the senior management of the Workers' Compensation Dust Diseases Board to understand, manage and satisfactorily control risk exposures.

In accordance with the resolution of the Workers' Compensation Dust Diseases Board

(signed)

Lisa Hunt
Chair

Dated this
17/09/10

SHAPING THE COMPENSATION SYSTEM

KEY FOCUS AREA

The Dust Diseases Board will increase its understanding of dust diseases and their impact on our clients. We will use that information to educate the community and to influence compensation policies and services.

RESEARCH AND EDUCATION

The Research and Education Unit has four primary functions:

1. Performing asbestos fibre counts on samples of lung tissue.
2. Administration of the research grants scheme.
3. Maintaining the research database.
4. Responding to requests for scientific information.

During 2009/2010 the Unit completed nine fibre count reports for the Medical Authority. At 30 June 2010 the Unit was monitoring 10 ongoing research grants. During the year the database was kept up-to-date with the addition of new cases of dust diseases and it was audited by cross-referencing against administration records. The Unit responded to 38 requests for scientific information.

In February 2010, the Dust Diseases Board Research and Education Unit gave a presentation on dust diseases to the new WorkCover Inspectors training group located in Parramatta, NSW.

RESEARCH GRANT SCHEME

The Dust Diseases Board is committed to improving services and access for workers who have contracted dust diseases. Our Research Grants scheme has been developed to deliver a range of positive outcomes for these workers.

The Dust Diseases Board awards funding for research programs in six key areas:

- innovative approaches to preventing occupational lung diseases
- developing/evaluating improved treatments for dust diseases
- developing/evaluating new treatments and services to improve quality of life for workers suffering from dust diseases
- improving techniques for screening and diagnosis of dust diseases for assessing disability
- evaluating existing treatments and services for dust diseases
- research into epidemiology of dust diseases including data mining of Dust Diseases Board data sets.

It is envisioned that the research funded by the Dust Diseases Board will be a significant step forward in developing early detection methods, improved treatments and ultimately, better outcomes for all sufferers of dust diseases.

CURRENT RESEARCH GRANTS

The Dust Diseases Board approved a total of \$1.1 million in new research grants to the following successful applicants:

- Dr Bahareh Badian – ‘MicroRNA as novel diagnostic and therapeutic targets in malignant mesothelioma’
- Professor David Carrow – ‘the efficacy of sustained-release low dose morphine in the subjective sensation of dyspnoea from mesothelioma, asbestosis or other interstitial lung diseases’
- Drs Scott Fisher and Amander Cleaver – ‘Combining prime-boost anti-tumour vaccination with debulking surgery for the treatment of malignant mesothelioma’
- Dr Glen Reid – ‘Molecular manipulation of malignant mesothelioma’
- Associate Professor Jenny Alison – ‘Long term effects of exercise training on exercised capacity and quality of life in people with dust related lung disease’.
- The following projects were approved for funding in the 2008/2009 financial year. Each of the projects is ongoing:
- A/Prof Raylene Bowman – ‘Fast Track testing of existing drugs for malignant mesothelioma chemoprevention’
- Dr Manfred Beilharz – ‘The development and evaluation of an improved combined immunotherapy for mesothelioma’
- Dr Delia Nelson – ‘Modifying the mesothelioma tumour microenvironment: preparing for immune attack’
- Prof Bill Musk – ‘Effect of N-acetylcysteine supplementation on oxidation status and alveolar inflammation in people exposed to asbestos: a double-blind randomised clinical trial’
- Prof Nico Van Zanwijk – ‘A quantitative analysis of the DDB data set of applicants with a diagnosis of malignant mesothelioma (MM) from 2006/2007’.

STAKEHOLDER INVOLVEMENT

During the 2009/2010 financial year the Dust Diseases Board participated in the following stakeholder involvement:

We sponsored:

- The Australian and New Zealand Society of Occupational Medicine (ANSZOM) scientific meeting
- National Asbestos Awareness Week 2009 hosted by the Asbestos Diseases Foundation of Australia.

We attended:

- PSA Women's Conference, Sydney, August 2009
- Thoracic Society of Australia and New Zealand (TSANZ) Scientific Conference, Brisbane, March 2010
- The Australian and New Zealand Society of Occupational Medicine (ANSZOM), Coolom, August 2009
- Asbestos Diseases Research Institute, Concord, seminar on 'Nanoscience and Nanotechnology' July 2010.

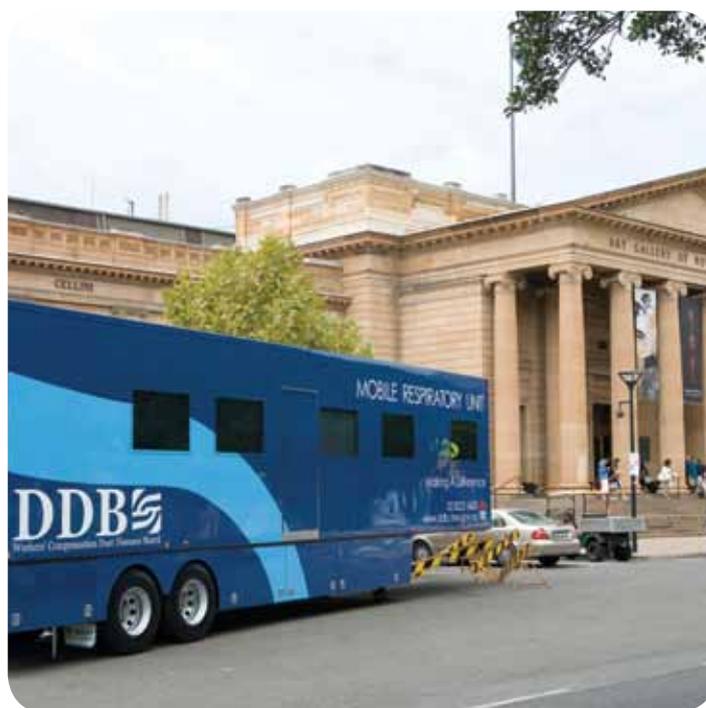
NATIONAL ASBESTOS AWARENESS DAY, NSW PARLIAMENT HOUSE, 29 NOVEMBER 2009

The Dust Diseases Board has been a proud sponsor of National Asbestos Awareness Day since 1999.

National Asbestos Awareness Day aims to raise awareness about the dangers of exposure to asbestos and provide education on the safe handling of asbestos products. Each year the Asbestos Diseases Foundation of Australia (ADFA) organises an event to observe National Asbestos Awareness Day and to commemorate those lives that have been touched or affected by asbestos related conditions as well as highlight the dangers of asbestos.

'I would like to commence by acknowledging the wonderful work that ADFA does on a daily basis to assist and support asbestos sufferers and their families and to thank ADFA for organising this event today', announced Ms Anita Anderson, General Manager of the Dust Diseases Board during her speech at Parliament House, Sydney.

Ms Anderson utilised the opportunity of speaking at National Asbestos Awareness Day to remind asbestos disease sufferers, their



THE MOBILE RESPIRATORY UNIT AKA "LUNG BUS" OUTSIDE THE ART GALLERY OF NSW

families and the general community of the Dust Diseases Board's 80 year history of compensating and caring for workers who had been unfortunate enough to contract a dust disease as a result of their employment. The Dust Diseases Board scheme contains a number of unique features including no age limitations allowing retired workers to apply for compensation benefits and to continue receive those entitlements for the remainder of their life.

Dust Diseases Board staff were also on hand to provide information about medical screening, compensation issues and entitlements for workers and their dependants.

The New South Wales Government is committed to tackling asbestos-related health problems as well as supporting dust disease sufferers and their families. Ms Carmel Tebbutt, Minister for Health and representatives from WorkCover NSW also participated in the National Asbestos Awareness Day event providing information on how their agencies are also working to help this client group.

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STATEMENT BY MEMBERS OF THE BOARD

WORKERS' COMPENSATION (DUST DISEASES) BOARD

FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2010

Statement by the Members of the Board

Pursuant to Section 41C of the Public Finance and Audit Act 1983, and in accordance with a resolution of the Members of Workers Compensation (Dust Diseases) Board, we declare on behalf of the Board that in our opinion:

1. The accompanying financial statements exhibits a true and fair view of the financial position as at 30 June 2010 and financial performance for the year ended 30 June 2010 of the Workers' Compensation (Dust Diseases) Board.
2. The financial statements have been prepared in accordance with Australian Accounting Standards, Australian Accounting Interpretations, the Public Finance and Audit Act 1983, the Public Finance and Audit Regulation 2010, and Treasurer's Directions; and
3. We are not aware of any circumstances at the date of this declaration which would render any particulars in the financial statements to be misleading or inaccurate.

(signed)

Lisa Hunt
Chairperson



Ray Petty
Board Member

19 October 2010

ACTUARIAL CERTIFICATE



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WORKERS COMPENSATION DUST DISEASES BOARD of NSW

Actuarial Certificate

Outstanding Claims Liabilities as at 30 June 2010

PricewaterhouseCoopers has been requested by the Dust Diseases Board of NSW (“the Board”) and the WorkCover Authority of NSW to estimate the outstanding claims liabilities of the Board under the Workers Compensation (Dust Diseases) Act as at 30 June 2010.

Data

The valuation of outstanding claims liabilities as at 30 June 2010 is based on data provided to us by the Board. We have not independently verified the data provided to us but we have reviewed it for reasonableness and internal consistency and we are of the opinion that it is suitable for the purpose of estimating the claims liabilities.

Basis of our estimates

The outstanding claims liabilities summarised below are central estimates in that they contain no deliberate bias towards either over or under estimation. The estimate is in inflated and discounted dollar terms meaning that expected claim payments have first been inflated to the expected time of payment before being discounted to allow for the time value of money. We have also included in our estimate an allowance for the expected future expenses associated with paying the claims liabilities.

Our valuation has separately considered expected payments for claims which have already been reported to the Board (“Known Claims”) and for claims which have not yet been reported but for which the exposure to dust has already occurred and a disease will eventually emerge (“IBNR Claims”).

Valuation results

Our central estimate of the outstanding claims liability as at 30 June 2010 is \$1,605.0m which can be broken down between Known and IBNR Claims as follows:

Liability limited by a scheme approved under Professional Standards Legislation

Item	\$m
Known Claims	656.5
IBNR	948.6
	1,605.0

Uncertainty

Estimating the outstanding claims liabilities for dust diseases which will continue to emerge, and be paid, for decades to come is an inherently uncertain exercise. This is particularly true for the IBNR claims where the numbers of claims are not yet known and the characteristics of those claims may emerge to be different to our expectations.

We have assumed a continuation of existing trends in our valuation which are based on the current claims environment. To the extent that these trends vary due to advancements in medical technology, changes in the emergence of dust diseases, legislative changes and so forth, the claims outcomes will also vary. This variation is normal and is to be expected.

Report

We have documented our valuation in full in our report dated 1 September 2010. This report contains details on data, methodology, assumptions, results and sensitivities to key assumptions. This report constitutes Actuarial Advice as defined in the Code of Professional Conduct (the Code) issued by the Institute of Actuaries of Australia and our advice complies with the Code in this respect.

Relevant Standards

Our central estimate of the liabilities has been prepared in accordance with the requirements of Australian Accounting Standard AASB137 and combined with our report is compliant with the Institute of Actuaries of Australia’s Professional Standard PS300 which covers the estimation of general insurance technical liabilities and was issued in February 2010.



Andrew Smith

Fellow of the Institute of Actuaries of Australia

1 September 2010

INDEPENDENT AUDITOR'S REPORT



GPO BOX 12
Sydney NSW 2001

INDEPENDENT AUDITOR'S REPORT

Workers' Compensation (Dust Diseases) Board

To Members of the New South Wales Parliament

I have audited the accompanying financial statements of the Workers' Compensation (Dust Diseases) Board (the Board), which comprises the statement of financial position as at 30 June 2010, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, a summary of significant accounting policies and other explanatory notes.

Auditor's Opinion

In my opinion, the financial statements:

- present fairly, in all material respects, the financial position of the Board as at 30 June 2010, and its financial performance for the year then ended in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), and
- are in accordance with section 41B of the *Public Finance and Audit Act 1983* (the PF&A Act) and the Public Finance and Audit Regulation 2010.

My opinion should be read in conjunction with the rest of this report.

The Board's Responsibility for the Financial Statements

The members of the Board are responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the PF&A Act. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

My responsibility is to express an opinion on the financial statements based on my audit. I conducted my audit in accordance with Australian Auditing Standards. These Auditing Standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the Board's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal controls. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the members of the Board, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

My opinion does *not* provide assurance:

- about the future viability of the Board,
- that it has carried out its activities effectively, efficiently and economically, or
- about the effectiveness of its internal controls.

Independence

In conducting this audit, the Audit Office of New South Wales has complied with the independence requirements of the Australian Auditing Standards and other relevant ethical requirements. The PF&A Act further promotes independence by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of public sector agencies but precluding the provision of non-audit services, thus ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their role by the possibility of losing clients or income.



C J Giumelli
Director, Financial Audit Services

20 October 2010
SYDNEY

EXPENDITURE AND BUDGET ESTIMATES

The estimated expenditure for 2010/2011 is \$92.9m an increase of \$3.7m from the estimates for 2009/2010.

	BUDGET ESTIMATES 2009/2010 \$,000	ACTUAL 2009/2010 \$,000	BUDGET ESTIMATES 2010/2011 \$,000
INCOME			
Levies/contributions income	93,207	84,444	89,650
Investment income	38,778	52,818	51,698
Bank interest	90	190	150
Recoveries under Section 8E	700	2,043	1,000
Occupational respiratory health assessment fees	311	389	360
Other income	107	49	101
TOTAL INCOME	133,193	139,933	142,959
EXPENDITURE			
Compensation			
Workers – weekly payments	16,367	16,958	17,442
Dependants – weekly payments	25,315	26,609	27,083
Lump sum awards to dependants	20,000	22,705	21,000
Health care benefits	7,416	6,666	7,383
Funeral benefits	1,900	1,771	1,900
	70,998	74,709	74,808
Costs associated with medical examinations and medical authority			
Specialist medical officer fees	535	337	392
Medical authority fees and supplies	216	137	182
Medical investigation and clinical notes	44	39	42
Radiology fees, lung function testing fees and supplies	419	339	327
Workers travelling expenses	58	34	45
	1,272	886	988
Personnel services and related costs			
Personnel services costs	4,206	4,292	4,593
	4,206	4,292	4,593
Administration expenses			
Administration, office and general expenses	4,536	4,125	3,761
	4,536	4,125	3,761
Capital expenditure			
Purchase of fixed assets	1,331	792	1,582
	1,331	792	1,582
Other expenses			
Management fees payable to insurers	–	1,346	1,250
Grants for occupational lung disease research	2,050	931	1,250
Dust Diseases Tribunal Operations funding	4,831	4,366	4,763
	6,881	6,643	7,263
TOTAL EXPENDITURE	89,224	91,447	92,995

STATEMENT OF COMPREHENSIVE INCOME

FOR THE YEAR ENDED 30 JUNE 2010

	NOTE	2010 \$,000	2009 \$,000
REVENUES AND OTHER INCOME:			
Contributions	5	84,445	85,616
Investment income/(losses)	6	52,818	(59,293)
Bank interest		189	182
Other revenue	7	438	546
Movement in outstanding contributions	13	(59,770)	24,396
TOTAL REVENUES AND OTHER INCOME		78,120	51,447
EXPENSES			
Outstanding claims movement	8, 16	(23,461)	(44,054)
Finance cost	8, 16	94,360	89,128
Depreciation and amortisation	14, 15	560	550
Dust Diseases Tribunal funding		4,366	4,096
Levy collection costs		1,364	1,330
Research grants	9	931	397
TOTAL EXPENSES		78,120	51,447
SURPLUS FOR THE YEAR		-	-
Other comprehensive income		-	-
TOTAL COMPREHENSIVE INCOME FOR THE YEAR		-	-

The accompanying notes form an integral part of these financial statements.

STATEMENT OF FINANCIAL POSITION

AS AT 30 JUNE 2010

	NOTE	2010 \$,000	2009 \$,000
ASSETS			
Current assets			
Cash and cash equivalents	10	90,997	151,230
Trade and other receivables	11	3,066	1,068
Other financial assets	12	155,617	138,987
TOTAL CURRENT ASSETS		249,680	291,285
Non-current assets			
Other financial assets	12	384,852	291,240
Outstanding contributions	13	979,800	1,039,570
Property, plant and equipment	14	6,600	6,238
Intangible assets	15	147	300
TOTAL NON-CURRENT ASSETS		1,371,399	1,337,348
TOTAL ASSETS		1,621,079	1,628,633
LIABILITIES			
Current liabilities			
Outstanding claims	16	91,197	84,409
Provisions – Compensation Authorities Staff Division	17	1,787	1,498
Trade and other payables	18	12,634	9,470
TOTAL CURRENT LIABILITIES		105,618	95,377
Non-current liabilities			
Outstanding claims	16	1,513,835	1,531,630
TOTAL NON-CURRENT LIABILITIES		1,513,835	1,531,630
TOTAL LIABILITIES		1,619,453	1,627,007
NET ASSETS		1,626	1,626
EQUITY			
Reserves		1,626	1,626
Accumulated funds		–	–
TOTAL EQUITY		1,626	1,626

The accompanying notes form an integral part of these financial statements.

STATEMENT OF CHANGES IN EQUITY

FOR THE YEAR ENDED 30 JUNE 2010

	ACCUMULATED FUNDS		ASSET REVALUATION RESERVE		TOTAL EQUITY	
	2010 \$,000	2009 \$,000	2010 \$,000	2009 \$,000	2010 \$,000	2009 \$,000
Opening equity	–	–	1,626	1,626	1,626	1,626
SURPLUS FOR THE YEAR	–	–	–	–	–	–
Other comprehensive income	–	–	–	–	–	–
TOTAL COMPREHENSIVE INCOME FOR THE YEAR	–	–	–	–	–	–
CLOSING EQUITY	–	–	1,626	1,626	1,626	1,626

The accompanying notes form an integral part of these financial statements.

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 30 JUNE 2010

	2010 (OUTFLOWS) /INFLOWS \$,000	2009 (OUTFLOWS) /INFLOWS \$,000
CASH FLOWS FROM OPERATING ACTIVITIES		
Payments		
Compensation payments	(66,505)	(62,778)
Medical examination of workers	(886)	(1,120)
Payments to suppliers	(18,405)	(13,950)
Levy collection costs	(1,364)	(1,330)
Research grants	(931)	(380)
Dust Diseases Tribunal funding	(2,810)	(3,711)
TOTAL PAYMENTS	(90,901)	(83,269)
Receipts		
Contributions – levies	86,365	89,767
Investment distributions	31,528	43,045
Compensation recoveries	1,829	1,200
Interest received	189	182
Occupational respiratory health assessment fees	389	324
Other receipts	87	306
TOTAL RECEIPTS	120,387	134,824
NET CASH FLOWS FROM OPERATING ACTIVITIES (A)	29,486	51,555
CASH FLOWS FROM INVESTING ACTIVITIES		
Payments for purchase of plant and equipment	(792)	(138)
Payments for purchase of intangible assets – software	–	–
Proceeds from sale of plant and equipment	25	–
Purchase of investments (excluding cash equivalents)	(214,820)	(110,906)
Redemption of investments (excluding cash equivalents)	125,868	93,380
NET CASH FLOWS USED IN INVESTING ACTIVITIES	(89,719)	(17,664)
NET (DECREASE) / INCREASE IN CASH	(60,233)	33,891
Cash and cash equivalents at the beginning of the year	151,230	117,339
CASH AND CASH EQUIVALENTS AT THE END OF THE YEAR (B)	90,997	151,230

The accompanying notes form an integral part of these financial statements.

NOTES TO THE STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 30 JUNE 2010

(A) RECONCILIATION OF PROFIT FOR THE YEAR TO NET CASH PROVIDED BY OPERATING ACTIVITIES

	2010 \$,000	2009 \$,000
Surplus for the year	–	–
Depreciation and amortisation	560	550
Assets written off	2	29
Increase in personnel services provisions	289	608
(Decrease) in outstanding claims	(11,007)	(32,081)
Decrease/(increase) in outstanding contributions	59,770	(24,396)
(Profit) on sale of motor vehicles	(4)	–
Investment income – market movements	(21,290)	102,338
Increase in payables	1,418	2,781
(Increase)/decrease in receivables	(252)	1,726
NET CASH PROVIDED BY OPERATING ACTIVITIES	29,486	51,555

(B) RECONCILIATION OF CASH AND CASH EQUIVALENTS

For the purpose of the statement of cash flows, cash includes cash on hand and balances with banks and highly liquid investments. The reconciliation of cash and cash equivalents at the end of the year as shown in the statement of cash flows to the related items in the statement of financial position is disclosed in Note 10.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2010

Note 1

Reporting entity

The Workers Compensation (Dust Diseases) Board of NSW (the Board) is a not-for-profit reporting entity (as profit is not its principal objective) and is consolidated as part of the NSW Total State Sector Accounts.

Note 2

Date of authorisation for issue

The financial statements for the year ended 30 June 2010 were authorised for issue by the Members of the Workers Compensation (Dust Diseases) Board on the 19th day of October 2010.

Note 3

Summary of significant accounting policies

(a) BASIS OF PREPARATION

The financial statements are a general purpose financial report which have been prepared in accordance with:

- Australian Accounting Standards including Australian Accounting Interpretations
- the requirements of the *Public Finance and Audit Act 1983* and Regulation and relevant Treasury Circulars.

Property, plant and equipment, investments and other financial assets are measured at fair value. Other financial statements items are measured in accordance with the historical cost convention.

Judgements, key assumptions and estimations made by management have been disclosed in the relevant notes to the financial statements.

All amounts are rounded to the nearest one thousand dollars and are expressed in Australian currency.

(b) STATEMENT OF COMPLIANCE

The financial statements and notes comply with Australian Accounting Standards, which include Australian Accounting Interpretations.

(c) REVENUE RECOGNITION

- (i) Revenue is recognised and measured at the fair value of the consideration received or receivable to the extent it is probable that the economic benefits will flow to the Board and the amount of revenue can be reliably measured.
- (ii) Investment income and contributions from insurers are recognised as they accrue.

(d) INSURANCE

The Board's insurance activities for personnel provided by Compensation Authorities Staff Division are conducted through the NSW Self Insurance Corporation's Treasury Managed Fund Scheme of self insurance for Government Agencies. The expense (premium) is determined by the Fund Manager based on past claim experience. All other risks are covered through appropriate policies obtained through AON Risk Services Pty Limited who carry out annual reviews of values to be covered and revise cover values accordingly.

(e) ACCOUNTING FOR THE GOODS AND SERVICES TAX (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where:

- the amount of GST incurred by the Board as a purchaser that is not recoverable from the Australian Taxation Office is recognised as part of the cost of acquisition of an asset or as part of an item of expense.
- receivables and payables are stated with the amount of GST included.

(f) ASSETS

(i) Acquisitions of assets

The cost method of accounting is used for the initial recording of all acquisitions of assets controlled by the Board. Cost is the amount of cash or cash equivalents paid or the fair value of the other consideration given to acquire the asset at the time of its acquisition or construction or, where applicable, the amount attributed to that asset when initially recognised in accordance with the specific requirements of other Australian Accounting Standards.

(ii) Capitalisation thresholds

Property, plant and equipment and intangible assets costing \$5000 and above individually (or forming part of a network costing more than \$5000) are capitalised.

(iii) Revaluation of property, plant and equipment

Physical non-current assets are valued in accordance with the "Valuation of Physical Non-Current Assets at Fair Value" Policy and Guidelines Paper (TPP 07-1). This policy adopts fair value in accordance with AASB 116 *Property, Plant and Equipment* and AASB 140 *Investment Property*.

Fair value of property, plant and equipment is determined based on the best available market evidence, including current market selling prices for the same or similar assets. Where there is no available market evidence, the asset's fair value is measured at its market buying price, the best indicator of which is depreciated replacement cost.

The Board revalues each class of property, plant and equipment at least every five years or with sufficient regularity to ensure that the carrying amount of each asset in the class does not differ materially from its fair value at reporting date. The last revaluation of buildings was completed on 26 June 2006 and was based on an independent assessment.

Non-specialised assets with short useful lives are measured at depreciated historical cost, as a surrogate for fair value.

For other assets, any balances of accumulated depreciation at the revaluation date in respect of those assets are credited to the asset accounts to which they relate. The net asset accounts are then increased or decreased by the revaluation increments or decrements.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2010

Note 3

Summary of significant accounting policies (continued)

Revaluation increments are credited directly to the asset revaluation reserve, except that, to the extent that an increment reverses a revaluation decrement in respect of that class of asset previously recognised as an expense in the Statement of Comprehensive Income, the increment is recognised immediately as revenue in the profit/loss. Revaluation decrements are recognised immediately as expenses in the statement of comprehensive income, except that, to the extent that a credit balance exists in the asset revaluation reserve in respect of the same class of assets, they are debited directly to the asset revaluation reserve.

As a not-for-profit entity, revaluation increments and decrements are offset against one another within a class of non-current assets, but not otherwise.

Where an asset that has previously been revalued is disposed of, any balance remaining in the asset revaluation reserve in respect of that asset is transferred to accumulated funds.

(iv) Impairment of property, plant and equipment

As a not-for-profit entity with no cash generating units, the Board is effectively exempted from AASB 136 *Impairment of Assets* and impairment testing. This is because AASB 136 modifies the recoverable amount test to the higher of fair value less costs to sell and depreciated replacement cost. This means that, for an asset already measured at fair value, impairment can only arise if selling costs are material. Selling costs are regarded as immaterial.

(v) Depreciation of property plant and equipment

Depreciation is provided for on a straight-line basis for all depreciable assets so as to write off the depreciable amount of each asset as it is consumed over its useful life to the Board.

Property, plant and equipment are depreciated on a straight line basis over the estimated useful lives. The rates of depreciation are: buildings 2.5 per cent, office equipment 20 per cent, computer equipment 25 per cent, science and medical equipment 20 per cent, furniture and fittings 10 per cent and motor vehicles 20 per cent. The cost method of accounting is used for the initial recording of all acquisitions of assets controlled by the Board. Property, plant and equipment are held at fair value less accumulated depreciation.

All material separately identifiable components of assets are depreciated over their shorter useful lives.

(vi) Maintenance

The day-to-day servicing costs or maintenance are charged as expenses as incurred, except where they relate to the replacement of a part or component of an asset, in which case the costs are capitalised and depreciated.

(vii) Leased Assets

Operating lease payments are charged to the statement of comprehensive income in the period in which they are incurred.

(ix) Intangible Assets

The Board recognises intangible assets only if it is probable that future economic benefits will flow to the Board and the cost of the asset can be measured reliably. Intangible assets are measured initially at cost. Where an asset is acquired at no or nominal cost, the cost is its fair value as at the date of acquisition. All research costs are expensed. Development costs are only capitalised when certain criteria are met.

The useful lives of intangible assets are assessed to be finite. Intangible assets are subsequently measured at fair value only if there is an active market. As there is no active market for the Board's intangible assets, the assets are carried at cost subject to an assessment for impairment at the date of transition, less any accumulated amortisation. Amortisation is provided at the rate of 25 per cent on a straight line basis over the estimated useful lives.

(g) LOANS AND RECEIVABLES

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. These financial assets are recognised initially at fair value, usually based on the transaction cost or face value. Subsequent measurement is at amortised cost using the effective interest method, less an allowance for any impairment of receivables. Any impairment is accounted for in the statement of comprehensive income.

(h) INVESTMENTS

Investments are initially recognised at fair value. The Board determines the classification of its financial assets after initial recognition and, when allowed and appropriate, re-evaluates this at each financial year end. Investments are currently designated at fair value through profit or loss. Gains or losses on these assets are recognised in the statement of comprehensive income.

(i) OTHER ASSETS

Other assets are recognised on a cost basis.

(j) OUTSTANDING CONTRIBUTIONS RECEIVABLE

The Outstanding Contributions Receivable asset represents the future contributions receivable to pay total costs relating to Outstanding Claims and is adjusted by the amount necessary to result in a nil surplus or deficit for the year. The Outstanding Contributions Receivable equates to total liabilities net of all other assets.

The cost of compensation claims and other costs of the Board are recovered from Employers through a levy included in their workers' compensation insurance premiums in accordance with Sections 6(6) and 6(7D) of the *Workers' Compensation (Dust Diseases) Act 1942* (the Act). The levies are reassessed each year to ensure that the Board has sufficient funding for the coming year. This reassessment gives the Board certainty that Outstanding Contributions Receivable will be recovered through future levies.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2010

Note 3

Summary of significant accounting policies (continued)

(k) PAYABLES

These amounts represent liabilities for goods and services provided to the Board and other amounts, including interest.

Payables are initially recognised at fair value, usually based on the transaction cost or face value. Subsequent measurement is at amortised cost using the effective interest method.

(l) OUTSTANDING CLAIMS LIABILITY

Outstanding claims include Claims incurred but not yet paid (Known Claims) and Incurred But Not yet Reported (IBNR) Claims.

An actuarial valuation is undertaken to determine a best or central estimate for these liabilities.

The outstanding amounts on known claims are calculated using a combination of actuarial functions called annuity and assurance functions.

IBNR claims are estimated using an extension of the methodology used for known claims. However assumptions are required regarding both the number of future claims and the characteristics of the claims to enable annuity and assurance functions to be used.

The actuarial valuation of the Outstanding Claims Liability provision consists of current and future costs relating to administering the Act as stated under section 6(2), which specifically include:

- (i) all compensation payable under the Act
- (ii) all fees payable to the members of the Board
- (iii) the cost of personnel services obtained by the Board from Compensation Authorities Staff Division
- (iv) fees payable to the Medical Authority
- (v) costs involved in reimbursing workers under section 9A – travel expenses associated with medical examinations
- (vi) costs of operation of the District Court relating to appeals under section 8I
- (vii) costs of administering the Act and any other money that the Board is required to pay under this Act,
- (viii) costs relating to medical or related treatment or hospital treatment or occupational rehabilitation service or ambulance service as per section 8.2(d) and reasonable funeral expenses as per section 8(2A).
- (ix) compensation recoveries under section 8E

The total actual costs incurred on the above payments net of section 8E recoveries during each year is offset against the Outstanding Claims Liability provision as amounts used. The resulting movement in provision is taken to the statement of comprehensive income. Refer to note 8.

(m) TRUST FUNDS

The Board receives monies in a trustee capacity for lump sum awards and disbursements made to beneficiaries of deceased workers. The transactions relating to these funds for the reporting period is set out in Note 23. As the Board performs only a custodial role in respect of these monies, and because the monies cannot be used for the achievement of the Board's own objectives, these funds are not recognised in the financial statements. The Board does not charge any fee for providing this service.

(n) COMPARATIVE FIGURES

Except when an Australian Accounting Standard permits or requires otherwise, comparative information is disclosed in respect of the previous period for all amounts reported in the financial statements.

(o) PERSONNEL SERVICES

The Board's staff are provided by the Compensation Authorities Staff Division. Salaries and wages and associated oncosts, annual leave and long service leave are recognised and measured in respect of employee services up to the reporting date at nominal amounts based on the amounts expected to be paid when the liabilities are settled.

(p) RECENTLY ISSUED OR REVISED ACCOUNTING STANDARDS/ INTERPRETATIONS

In this reporting period, the following recent Australian Accounting Standards/Interpretations have not been early adopted. According to reasonably estimable information available at date of this statement of financial position, the possible financial impact that application of the new Standards/Interpretations will have on the Board's financial statements in the period of initial application is regarded to be immaterial.

AASB AMENDMENT /INTERPRETATION	AREA OF IMPACT OF THE NEW STANDARD/AMENDED STANDARD/INTERPRETATION
AASB 9 and AASB 2009-11	Regarding amendments to financial instruments reporting requirements – operative from 1 January 2013
AASB 2009-5	Further amendments to Australian Accounting Standards arising from the Annual Improvements Project – operative from 1 January 2010
AASB 124 and AASB 2009-12	Regarding related party transactions – operative from 1 January 2011

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2010

Note 4

Financial instruments

The Board's principle financial instruments are detailed below. These financial instruments arise directly from the Board's operations or are required to finance the Board's operations. The Board does not enter into or trade in financial instruments, including derivative financial instruments, for speculative purposes.

The Board's main risks arising from financial instruments are outlined below, together with the Board's objectives, policies and processes for

measuring and managing the risk. Further quantitative and qualitative disclosures are included throughout these financial statements.

The Board has overall responsibility for the establishment and oversight of risk management and reviews and agrees policies for managing each of these risks. Risk management policies are established to identify and analyse the risks faced by the Board, to set risk limits and controls and to monitor risks. Compliance with policies is reviewed by the Audit Committee on a continuous basis.

(a) FINANCIAL INSTRUMENT CATEGORIES

CLASS	NOTE	CATEGORY	CARRYING AMOUNT 2010 \$,000	CARRYING AMOUNT 2009 \$'000
FINANCIAL ASSETS				
Cash and cash equivalents	10	N/A	90,997	151,230
Trade and other receivables	11	at amortised cost	1,017	854
Other financial assets	12	At fair value through Profit and Loss – designated as such upon initial recognition	540,469	430,227
FINANCIAL LIABILITIES				
Provisions – CASD	17	at amortised cost	1,787	1,498
Trade and other payables	18	at amortised cost	12,634	9,470

Statutory assets and liabilities consisting of Accrued levy debtors, Outstanding contributions receivable and Claims liabilities have been excluded from financial assets and liabilities in accordance with AASB 7.

(b) CREDIT RISK

Credit Risk arises when there is the possibility of the Board's debtors defaulting on their contractual obligations resulting in a financial loss to the Board. The maximum exposure to credit risk is generally represented by the carrying amount of the financial assets.

Credit risk arises for the financial assets of the Board, including cash and receivables. No collateral is held by the Board and no financial guarantees have been granted.

Cash

Cash comprises cash on hand and bank balances with Westpac Banking Corporation (Westpac). Interest is earned on daily bank balances at the monthly average.

Receivables – trade debtors

All trade debtors are recognised as amounts receivable as at balance date. Collectibility of trade debtors is reviewed on an ongoing basis. Procedures as established in the Treasurer's Directions are followed to recover outstanding amounts, including letters of demand. Debts which are known as uncollectible are written off. An allowance for impairment is raised when there is objective evidence that the Board will not be able to collect all amounts due. There is no independently assessed rating of the clients other than past experience and their compliance with credit terms, these credit terms are monitored by management on a monthly basis.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2010

Note 4

Financial instruments (continued)

	TOTAL \$'000	PAST DUE BUT NOT IMPAIRED \$'000	CONSIDERED IMPAIRED \$'000
2010			
< 3 months overdue	149	149	–
3 to 6 months overdue	47	47	–
> 6 months overdue	471	471	–
2009			
< 3 months overdue	174	174	–
3 to 6 months overdue	412	412	–
> 6 months overdue	74	74	–

Other financial assets

Credit risk associated with the Board's financial assets, other than receivables is managed through the selection of counterparty Fund Managers with minimum credit rating standards as approved by NSW Treasury.

(c) LIQUIDITY RISK

Liquidity risk is the risk that the Board will be unable to meet its payment obligations when they fall due. Management continually manages risk through monitoring of future cash flows and maturity planning of investment assets to ensure adequate amounts of high quality liquid assets are available on an as needs basis.

During the current year and the preceding years, there have been no defaults or breaches of any payable obligations. No assets have been pledged as collateral. The Board's exposure to liquidity risk is deemed insignificant based on prior periods' data and current assessment of risk.

The liabilities are recognised as amounts due to be paid in the future for goods and services received, whether or not invoiced. Amounts owing to suppliers (which are unsecured) are settled within the trading terms agreed between the supplier and the Board. If no terms have been agreed to in advance then the payment terms applied are those set out in the Treasurers Direction 219.01 in that payment is made no later than the month end following the month in which the invoice has been received.

The contractual maturity dates of the Board's payables is less than one month.

(d) MARKET RISK

Market risk is the risk that the fair value or the future cash flows of a financial instrument will fluctuate because of changes in the market pricing. The Board's exposure to market risk is limited to market fluctuations of each managed fund unit. Whilst it is understood that market risk is made up by currency risk, interest rate risk and other price risk the Board's approach is that all investments are placed through external fund managers, and that at least five fund managers are to be retained to ensure that the investment portfolio has an appropriate spread of investments to minimise the risk. Also that a fund manager will not have more than 20 per cent of the Boards' Investments at any time and that investments will have an appropriate divestment between growth investments and interest bearing investments.

The Board has placed Investment funds with a number of Treasury approved Fund Managers including NSW Treasury Corporation.

In 1999 investment powers for the Board were gazetted under an amendment to the Part 4 of the *Public Authorities (Financial Arrangements) (PAFA) Regulation 1999*. Under specific conditions that all investments are to be with fund managers, and that all investments are to be of a long term nature with the objective that all investments on average be over a twelve month period. An allocation of the assets is to be split between growth assets and interest bearing investments, with the split ratio not to exceed the current approved asset allocation of 65:35.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2010

Note 4

Financial instruments (continued)

The following Fund Managers that the Board has used throughout the year have been approved by NSW Treasury under the Part 4 PAFA Act 1987 are as follows:

INSTITUTION	PRODUCT CLASS
TCorp NSW Treasury Corporation	Cash, Australian shares, international shares
Colonial First State	Cash
BlackRock Asset Management	Australian shares, international shares (hedged & unhedged)
Capital National Alliance	International shares (hedged and unhedged)
Legg Mason	Australian bonds
IOOF/Perennial	Australian bonds
BT Financial Group	International bonds
Macquarie Investment Management	Property
AMP Capital	Property

The above fund managers act as trustees for each of the asset classes that they have been allocated and are required to act in the best interests of the unit holders and to administer the trusts in accordance with the trust deeds.

Interest Rate Risk

The Board has no exposure to interest bearing liabilities. The Board's exposure to interest rate risk may arise from interest earning assets included in cash and cash equivalents and fixed interest investments as set out below:

SENSITIVITY ANALYSIS OF IMPACT ON PROFIT AND LOSS FROM INTEREST RATE CHANGES

	CHANGE IN INTEREST RATE	IMPACT ON PROFIT AND LOSS	
		2010 \$'000	2009 \$'000
Cash and cash equivalents	+/- 1%	+/- 910	+/- 1,512
Fixed interest investments	+/- 1%	+/- 1,954	+/- 1,736

Other Pricing Risk

Exposure to 'other pricing risk' primarily arises through the Investment portfolio which includes investments through TCorp. The Board holds no direct equity investments. All investments held are in unit trusts held by Treasury approved Fund Managers. All

investments are held for strategic rather than trading purposes. The Board invests financial assets to offset claims liability short fall currently \$979,800,000 (2009 : \$1,039,570,000) refer to note 13.

The Board holds units in the following investment facilities with various fund managers:

FACILITY	INVESTMENT SECTORS	INVESTMENT HORIZON	2010 \$'000	2009 \$'000
Cash	Cash	Up to 2 years	90,274	148,367
Bond Markets	Cash, money market instruments, Australian and international bonds	2 to 7 years	155,617	138,987
Long Term Growth	Cash, money market instruments, Australian and international bonds, listed property, Australian and international equity	7 years and over	384,852	291,240

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2010

Note 4

Financial instruments (continued)

The unit price for each facility is equal to the total fair value of the net investments held by the facility divided by the number of units issued for that facility. Unit prices are calculated daily and published daily.

Each fund manager as trustee for each of the above facilities is required to act in the best interest of the unit holders and to administer the trusts in accordance with the trust deeds. Each Fund Manager

manages the performance and risk of the facility in accordance with the mandate agreed by the parties. A significant portion of the administration of the facilities is outsourced to external custodians.

The Investment portfolio that the Board currently maintains is diversified across a wide mix of investments with varying investment horizons. The following table is management's assessment of reasonably possible changes in unit prices at 30 June 2010, and their effect on Profit and loss:

SENSITIVITY ANALYSIS OF IMPACT ON PROFIT AND LOSS FROM UNIT PRICE CHANGES

	CHANGE IN UNIT PRICE	IMPACT ON PROFIT AND LOSS	
		2010 \$'000	2009 \$'000
Cash	+/- 1%	+/- 903	+/- 1,484
Equity	+/- 15%	+/- 47,287	+/- 35,742
Fixed Interest	+/- 5%	+/- 9,768	+/- 8,680
Property	+/- 10%	+/- 2,987	+/- 1,835

(e) FAIR VALUE ESTIMATION

The Board has sought and been approved by NSW Treasury to value all investments held through external fund managers other than NSW Treasury Corporation at fair value through profit and loss. The exception of TCorp from this approval is that TCorp investments are measured at fair value as per Treasury Directions. The fair value

of all other investment facilities is based on the unit value using 'redemption' pricing provided by external fund managers.

The carrying amount to fair value comparison of financial assets and the valuation technique applied in measuring fair value of cash equivalents and other financial assets are detailed below:

(i) Carrying amount to fair value comparison

FINANCIAL ASSETS	CARRYING AMOUNT		FAIR VALUE	
	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000
Cash equivalents	90,274	148,367	90,274	148,367
Other financial assets	540,469	430,227	540,469	430,227
TOTAL FINANCIAL ASSETS	630,743	578,594	630,743	578,594

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2010

Note 4

Financial instruments (continued)

(ii) Fair value measurements recognised in the statement of financial position are categorised into the following levels:

	LEVEL 1 \$'000	LEVEL 2 \$'000	LEVEL 3 \$'000
2010			
Cash equivalents and other financial assets:			
T Corp Hour-Glass Investments facilities – cash and equities	–	161,564	–
Colonial First State Investments – Enhanced Cash	55,759	–	–
Legg Mason – Australian Fixed Interest	63,915	–	–
Perennial Investment Partners Ltd – Australian Fixed Interest	–	77,399	–
Ausbil Dexia Limited – Australian Equities	87,614	–	–
National Corporate Investment Trust – Global Equity Trust	–	114,885	–
BT Financial Group – International Fixed Interest	39,739	–	–
Macquarie Investment Management Ltd – Property	15,362	–	–
AMP Capital – Property	14,506	–	–
	276,895	353,848	–

There were no transfers between level 1 and level 2 during the year ended 30 June 2010.

2009

Comparative figures for the fair value measurement technique category level relating to 2009 is not available.

The hierarchy used by the Board for disclosing the fair value of financial instruments by valuation technique are:

Level 1 – Derived from quoted prices in active markets for identical assets

Level 2 – Derived from inputs other than quoted prices that are observable directly or indirectly

Level 3 – Derived from valuation techniques that include inputs for the asset not based on observable market data

Investments held with external fund managers have been classified in the fair value hierarchy based on the underlying investments within each fund.

Investments in the TCorp Hour-Glass Investment Facilities have been classified as Level 2 in the fair value hierarchy because, while prices are observable for these facilities, no active market exists as they are only accessible to government agencies.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2010

Note 5 Contributions

	2010 \$,000	2009 \$,000
CONTRIBUTIONS		
Licensed Insurer – Workers Compensation Nominal Insurer	65,754	68,117
Special insurer – New South Wales Self Insurance Corporation	6,821	5,219
Self and other Special Insurers	11,870	12,280
	84,445	85,616

Workers' Compensation (Dust Diseases) Act 1942 allows the Board to collect levies from Licensed, Special and Self Insurers. Levies recognised for the year is as above.

Note 6 Investment income/(losses)

	2010 \$,000	2009 \$,000
INVESTMENT INCOME/(LOSSES)		
Distributions	31,528	43,045
Movement in market values	21,290	(102,338)
	52,818	(59,293)

Note 7 Other revenue

	2010 \$,000	2009 \$,000
OTHER REVENUE		
Occupational respiratory health assessment fees	389	324
Occupational respiratory services cost recoveries	–	11
Solicitors production fees	29	25
Miscellaneous income	16	136
Research contributions	–	50
Profit on sale of motor vehicles	4	–
	438	546

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2010

Note 8

Outstanding claims movement

	2010 \$,000	2009 \$,000
KNOWN CLAIMS		
Outstanding known claims at beginning of the year	605,368	601,657
Outstanding known claims at end of the year	656,452	605,368
NET MOVEMENT IN OUTSTANDING KNOWN CLAIMS	51,084	3,711
INCURRED BUT NOT REPORTED CLAIMS (IBNR)		
IBNR Claims at beginning of the year	1,010,671	1,046,463
IBNR Claims at end of the year	948,580	1,010,671
NET MOVEMENT IN OUTSTANDING IBNR CLAIMS	(62,091)	(35,792)
TOTAL NET MOVEMENT IN OUTSTANDING CLAIMS	(11,007)	(32,081)
Less: Finance cost reported separately in Statement of Comprehensive Income	(94,360)	(89,128)
OUTSTANDING CLAIMS MOVEMENT – NET	(105,367)	(121,209)
Add: Amounts used during the year		
COMPENSATION AND AWARDS		
Compensation to workers	16,958	16,133
Compensation to dependants	26,609	24,620
Lump sum awards to dependants	22,705	22,268
Healthcare services costs	7,163	6,031
Funeral benefits	1,771	1,791
	75,206	70,843
MEDICAL EXAMINATION OF WORKERS		
Medical Authority fees and supplies	137	183
Medical investigation and clinical notes	39	59
X-rays and supplies	339	362
Workers travelling expenses	34	55
Special medical officer fees	337	462
	886	1,121
ADMINISTRATION AND OFFICE EXPENSES		
Audit fees – audit of the financial statements	64	63
Audit fees – internal audits	43	35
Board Members fees and allowances	104	70
Building maintenance, repairs and management	115	88
Consultants	218	233
Legal fees	838	135
Other expenses	2,183	2,025
	3,565	2,649
PERSONNEL SERVICES PAID TO COMPENSATION AUTHORITIES STAFF DIVISION		
Salaries and allowances	3,158	2,926
Payroll tax	233	231
Fringe benefits tax	–	(12)
Annual leave expense	322	292
Long service leave expense	173	110
Workers compensation insurance	26	29
Superannuation expense	380	896
	4,292	4,472
COMPENSATION RECOVERIES – SECTION 8E	(2,043)	(1,930)
TOTAL AMOUNTS USED DURING THE YEAR	81,906	77,155
OUTSTANDING CLAIMS MOVEMENT REPORTED IN STATEMENT OF COMPREHENSIVE INCOME	(23,461)	(44,054)

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2010

Note 9

Research grants

	2010 \$,000	2009 \$,000
RESEARCH GRANTS		
Research projects funding and provision of advice	925	283
Asbestos Diseases Foundation of Australia – operations funding	(11)	87
Sponsorships and other research funding	17	27
	931	397

Note 10

Cash and cash equivalents

	2010 \$,000	2009 \$,000
CASH AND CASH EQUIVALENTS		
Cash on hand and balances with banks	723	2,863
Short-term investments treated as cash equivalents:		
NSW T Corp Hour Glass – Cash Facility Trust	34,515	63,316
Colonial First State Investments – Enhanced Cash	55,759	85,051
CASH AND CASH EQUIVALENTS AS PER STATEMENT OF CASH FLOWS	90,997	151,230

Note 11

Trade and other receivables

	2010 \$,000	2009 \$,000
TRADE AND OTHER RECEIVABLES		
Accrued levy income	86	3
Trade receivables	1,017	854
Prepayments and other assets	1,963	211
	3,066	1,068

Accrued levy income of \$85,607 comprises the hindsight adjustment for Special Insurers (2009 : \$2500).

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2010

Note 12

Other financial assets

	2010 \$,000	2009 \$,000
INVESTMENTS – CURRENT		
T Corp Hour Glass Facility – Strategic Cash	14,303	12,684
Perennial Investment Partners Ltd – Australian Fixed Interest	77,399	69,520
Legg Mason – Australian Fixed Interest	63,915	56,783
TOTAL CURRENT INVESTMENTS	155,617	138,987
INVESTMENTS – NON-CURRENT		
T Corp Hour Glass Facility – Australian Equities	85,482	40,733
BlackRock / Barclays Investment Management Ltd – Australian Equities	–	51,831
Ausbil Dexia Limited – Australian Equities	87,614	39,020
T Corp Hour Glass Facility – International Equities	27,264	–
BlackRock / Barclays Investment Management Ltd – International Equities	–	24,819
BlackRock / Barclays Investment Management Ltd – Hedged International Equities	–	27,533
National Corporate Investment Trust – Global Equity Trust	45,351	11,913
National Corporate Investment Trust – Global Equity Trust Hedged	69,534	42,428
BT Financial Group – International Fixed Interest	39,739	34,609
Macquarie Investment Management Ltd – Property	15,362	7,765
AMP Capital – Property	14,506	10,589
TOTAL NON-CURRENT INVESTMENTS	384,852	291,240
TOTAL INVESTMENTS	540,469	430,227

Note 13

Outstanding contributions

	2010 \$,000	2009 \$,000
OUTSTANDING CONTRIBUTIONS		
Outstanding contributions at the beginning of the year	1,039,570	1,015,174
Movement in outstanding contributions as per statement of comprehensive income	(59,770)	24,396
OUTSTANDING CONTRIBUTIONS AT THE END OF THE YEAR	979,800	1,039,570

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2010

Note 14

Property, plant and equipment

PROPERTY, PLANT AND EQUIPMENT	GROSS CARRYING AMOUNT		ACCUMULATED DEPRECIATION		NET CARRYING AMOUNT	
	2010 \$,000	2009 \$,000	2010 \$,000	2009 \$,000	2010 \$,000	2009 \$,000
Buildings	5,986	5,986	(573)	(424)	5,413	5,562
Furniture and fittings	36	36	(25)	(21)	11	15
Motor vehicles	852	233	(224)	(210)	628	23
Computer equipment	595	603	(437)	(392)	158	211
Office equipment	53	23	(12)	(5)	41	18
Science & med. equipment	985	841	(650)	(548)	335	293
Capital projects in progress	14	116	–	–	14	116
	8,521	7,838	(1,921)	(1,600)	6,600	6,238

(a) Buildings consists of five strata floors at 82, Elizabeth Street, Sydney. The building (except level 14 and renovations to levels two and seven which are stated at cost) were valued at \$4,120,000 as at 26 June 2006, on the basis of an open market valuation, by an independent valuer Colliers International Consultancy and Valuation Pty Ltd.

(b) The Board has determined that the fair value of assets equates to their net carrying amount.

RECONCILIATION OF NET CARRYING AMOUNT

	NET CARRYING AMOUNT 2009 \$,000	ADDITIONS \$,000	DISPOSALS \$,000	DEPRECIATION ON DISPOSALS \$,000	NET REVALUATION MOVEMENTS \$,000	DEPRECIATION CHARGE \$,000	NET CARRYING AMOUNT 2010 \$,000
2010							
Buildings	5,562	–	–	–	–	(149)	5,413
Furniture and fittings	15	–	–	–	–	(4)	11
Motor vehicles	23	661	(42)	21	–	(35)	628
Computer equipment	211	60	(66)	64	–	(111)	158
Office equipment	18	30	–	–	–	(7)	41
Science and med. equipment	293	143	–	–	–	(101)	335
Capital projects in progress	116	(102)	–	–	–	–	14
	6,238	792	(108)	85	–	(407)	6,600

	NET CARRYING AMOUNT 2008 \$,000	ADDITIONS \$,000	DISPOSALS \$,000	DEPRECIATION ON DISPOSALS \$,000	NET REVALUATION MOVEMENTS \$,000	DEPRECIATION CHARGE \$,000	NET CARRYING AMOUNT 2009 \$,000
2009							
Buildings	5,712	–	–	–	–	(150)	5,562
Furniture and fittings	18	–	–	–	–	(3)	15
Motor vehicles	31	–	–	–	–	(8)	23
Computer equipment	297	35	–	–	–	(121)	211
Office equipment	20	23	(50)	40	–	(15)	18
Science and med. equipment	351	48	(32)	16	–	(90)	293
Capital projects in progress	84	32	–	–	–	–	116
	6,513	138	(82)	56	–	(387)	6,238

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2010

Note 15

Intangible assets

	GROSS CARRYING AMOUNT		ACCUMULATED AMORTISATION		NET CARRYING AMOUNT	
	2010 \$'000	2009 \$,000	2010 \$'000	2009 \$,000	2010 \$'000	2009 \$,000
Computer software	768	768	(621)	(468)	147	300
	768	768	(621)	(468)	147	300

(a) The Board has determined that the fair value of the computer software equates to their net carrying amount.

RECONCILIATION OF NET CARRYING AMOUNT

	NET CARRYING AMOUNT 2009 \$,000	ADDITIONS \$,000	DISPOSALS \$,000	AMORTISATION ON DISPOSALS \$,000	AMORTISATION CHARGE \$,000	NET CARRYING AMOUNT 2010 \$,000
2010						
Computer software	300	–	–	–	(153)	147
	300	–	–	–	(153)	147

	NET CARRYING AMOUNT 2008 \$,000	ADDITIONS \$,000	DISPOSALS \$,000	AMORTISATION ON DISPOSALS \$,000	AMORTISATION CHARGE \$,000	NET CARRYING AMOUNT 2009 \$,000
2009						
Computer software	466	–	(87)	84	(163)	300
	466	–	(87)	84	(163)	300

Note 16

Outstanding claims

The liability for outstanding claims is measured as the present value of the expected future payments reflecting the fact that all the claims do not have to be paid out in the immediate future.

The valuation contains numerous assumptions regarding the future numbers of claims and regarding the characteristics of the workers and their dependants particularly in respect to their age at time of report and their life expectancy.

Given the uncertainty of this portfolio a range of assumptions may be plausible which reflect the current environment in which claims are managed and settled. The main assumptions are:

- inflation and discount rates
- mortality
- average disability
- age distribution
- dependant – spouses.

The actuaries, PricewaterhouseCoopers Actuarial Pty Limited, in the valuation of liability report dated 1st September 2010 have used actuarial functions (known as annuity and assurance functions) to estimate the liability for known and incurred but unreported claims on an inflated and discounted basis, taking account of expected mortality and the known characteristics of each claimant.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2010

Note 16

Outstanding claims (continued)

The following inflation rates and discount rates were used in measuring the liability of outstanding claims:

	2010	2009
CLAIMS EXPECTED TO BE PAID		
Not later than one year		
– Wages inflation rate	3.80%	4.00%
– Discount rate	5.80%	6.00%
Later than one year		
– Wages inflation rate	3.80%	4.00%
– Discount rate	5.80%	6.00%

	2010 \$,000	2009 \$,000
KNOWN CLAIMS		
Outstanding claims at beginning of the year	605,368	601,657
Net movement in outstanding known claims	51,084	3,711
OUTSTANDING KNOWN CLAIMS AT END OF THE YEAR	656,452	605,368
INCURRED BUT NOT REPORTED CLAIMS		
IBNR claims at beginning of the year	1,010,671	1,046,463
Net movement in outstanding IBNR claims	(62,091)	(35,792)
IBNR CLAIMS AT END OF THE YEAR	948,580	1,010,671
Outstanding known claims	656,452	605,368
Incurred but not reported claims (IBNR claims)	948,580	1,010,671
TOTAL OUTSTANDING CLAIMS	1,605,032	1,616,039
MOVEMENT IN OUTSTANDING CLAIMS		
Carrying amount at beginning of the year	1,616,039	1,648,120
(Reduction) in provision – gross	(65,454)	(44,054)
Change in discount rate for year	41,993	–
(Reduction) in provision – net as reported in statement of comprehensive income	(23,461)	(44,054)
Amounts used during the year – refer note 8 for details	(81,906)	(77,155)
Unwinding of discount – reported as finance cost in statement of comprehensive income	94,360	89,128
CARRYING AMOUNT AT END OF THE YEAR	1,605,032	1,616,039
BREAKDOWN OF TOTAL LIABILITY AS SHOWN IN THE STATEMENT OF FINANCIAL POSITION		
Current liability	91,197	84,409
Non-current liability	1,513,835	1,531,630
	1,605,032	1,616,039

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2010

Note 16

Outstanding claims (continued)

The Outstanding Claims Liability will be funded by funds held in investments and by future levies. The financial target for the Board is to be fully funded for known claims, i.e. to have sufficient funds to pay the lifetime entitlements in respect of claims with a Certificate of Disablement issued.

The *Workers' Compensation (Dust Diseases) Act 1942* gives the Board Authority to impose levies each year to meet annual operating costs.

The Board includes in its liability estimate Claims Incurred But Not Reported of \$948,580,116 (2009 – \$1,010,670,703). This figure is shown in the statement of financial position as a liability with the corresponding asset Outstanding Contributions Receivable (net of cumulative surpluses or deficits to date) representing the right to levy employers for these outstanding claims.

Note 17

Provisions – Compensation Authorities Staff Division

	2010 \$,000	2009 \$,000
PROVISIONS – COMPENSATION AUTHORITIES STAFF DIVISION		
Accrued personnel services and on costs	183	58
Long service leave	715	549
Annual leave	355	412
Superannuation liability – SASS	114	94
Superannuation liability – SSS	380	349
Superannuation liability – SANCS	40	36
	1,787	1,498

Note 18

Trade and other payables

	2010 \$,000	2009 \$,000
TRADE AND OTHER PAYABLES		
Dust Diseases Levy creditors	9,100	7,097
Trade creditors	202	101
Accrued expenses and other creditors	3,332	2,272
	12,634	9,470

Dust Diseases Levy creditors consist of Workers' Compensation Nominal Insurer (WCNI) \$9,100,000 represents \$7,444,916 hindsight refund adjustment for over invoicing of 2010 licensed insurer levy contributions and \$1,361,875 payable as levy collection

costs for 2010 and refunds due to other specialised insurers amounting to \$292,771(2009 : hindsight levy refund adjustment and levy management fees payable to WCNI \$7,097,000).

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2010

Note 19

Commitments for expenditure

(a) OPERATING LEASE COMMITMENTS

At the reporting date the Board had the following non-cancellable operating leases not provided for and payable:

	2010 \$,000	2009 \$,000
OPERATING LEASE COMMITMENTS		
Not later than one year	40	60
Later than one year and not later than five years	2	67
Later than five years	–	–
	42	127

Operating leases consist of lease of offices at 427 Argent Street, Broken Hill and lease of five motor vehicles.

The operating lease commitments include GST of \$3782 (2009 – \$11,527).

(b) COMMITMENTS FOR CAPITAL EXPENDITURE

Capital commitments approved by the Board which were not provided for in these financial statements amounted to \$0 (2009 – \$827,115). The capital commitments includes GST of \$0 (2009 – \$75,192).

The capital commitments are expected to be settled not later than one year and will be financed from future income.

Note 20

Contingent liabilities

The Board's solicitors, McLaughlin & Riordan and Goldrick Farrell Mullan Solicitors, have provided an estimate of future legal costs totalling \$245,300 (2009 – \$506,000) on cases where appeals have been lodged with the District Courts related to compensation claims. There are no other claims upon the Board pending as at the balance date.

The contingent liabilities include GST of \$22,300 (2009 – \$46,000).

Note 21

Related party transactions

The Board utilises resources provided by WorkCover Authority to assist in the billing and collection of the dust diseases levy and Information Technology services. WorkCover Authority charges an administration fee for provision of these services.

The Board procures personnel services from the Compensation Authorities Staff Division since 1st July 2009 (2009 – Office of WorkCover Authority since 17 March 2006).

Note 22

After balance date events

There has not been any matter or circumstance that has arisen since the end of the financial year that has significantly affected, or may significantly affect, the operations of the Board, the results of those operations, or the state of affairs of the Board for the current year or in future financial years.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2010

Note 23

Trust fund

The Trust Fund consists of lump sum awards and disbursements made to beneficiaries of deceased workers.

OPERATIONS FOR THE YEAR TO 30 JUNE	2010 \$,000	2009 \$,000
RECEIPTS AND INCOME		
Lump Sum awards received for dependants	22,705	22,268
Investment income and bank interest (A)	3,804	3,561
	26,509	25,829
PAYMENTS		
Payments made to dependants (B)	23,868	23,743
NET INCREASE IN TRUST FUND	2,641	2,086
TRUST FUNDS AT BEGINNING OF THE YEAR	78,917	76,831
TRUST FUNDS AT END OF THE YEAR	81,558	78,917

FINANCIAL POSITION AS AT 30 JUNE

TRUST ASSETS		
Cash at bank	4,525	3,036
Investments (C)	77,033	75,881
	81,558	78,917
TRUST LIABILITIES		
Owing to beneficiaries	81,222	78,530
Undistributed return on investments	336	387
	81,558	78,917

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2010

Note 23

Trust fund (continued)

(a) INVESTMENT INCOME

	2010 \$,000	2009 \$,000
INVESTMENT INCOME		
Investment income and bank interest – distribution in November	1,516	1,831
Investment income and bank interest – distribution in May	1,952	1,343
Investment income and bank interest in June	336	387
	3,804	3,561
Simple average return on investments for the year	4.74%	4.57%

(b) PAYMENTS MADE TO DEPENDANTS

Payments made to dependants consists of withdrawals made by the Beneficiaries during the year. The Board does not charge any fee for providing this service.

(c) INVESTMENTS

The investments held on behalf of the Trust Funds consists of:

	2010 \$,000	2009 \$,000
INVESTMENTS		
Colonial First State – Wholesale Premium Cash Enhanced Fund	53,393	53,521
ING Investment Management – Premium Treasury Fund	11,131	17,751
T Corp Strategic Cash Facility	12,509	4,609
	77,033	75,881

These investments are able to be redeemed within seven days notice. The value of the investments held can decrease as well as increase depending upon market conditions. The value of the above investments which represents the Trust's share of the value of the

underlying assets of the facility and those assets are stated at net fair value, based on the market value.

End of audited Financial Statements

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APPENDIX 1 LEGISLATION AND SERVICES PROVIDED

The Dust Diseases Board is responsible for administering entitlements available under the *Workers' Compensation (Dust Diseases) Act 1942*.

The Dust Diseases Board provides screening services to all persons whose employment as a worker exposed them to the inhalation of a dust, which may cause a dust disease, with the exception of the following persons:

- workers in or about a mine to which the *Coal Mines Regulation Act 1912*, applies (these workers are covered by other State legislation)
- employees of the Commonwealth Government
- persons whose exposure to the inhalation of dust occurred in the course of their employment outside of New South Wales
- persons whose exposure to the inhalation of dust occurred whilst self-employed.

Other services provided by the Dust Diseases Board include:

- occupational screening services for employers including our mobile screening vehicle the Lung Bus
- payment of compensation benefits
- payment of medical and related treatment expenses for beneficiaries
- information and education
- free pre-employment hearing tests at our Bureau of Medical Inspection, Broken Hill
- provision of grants for research into the diagnosis, treatment and prevention of dust diseases
- grants for organisations providing assistance to victims of dust disease or their families.

Dust Diseases covered by the *Workers' Compensation (Dust Diseases) Act 1942*

The following dust diseases are listed under Schedule 1 of the *Workers' Compensation (Dust Diseases) Act 1942*:

- Aluminosis
- Asbestosis
- Asbestos induced carcinoma of the lung

- Asbestos related pleural disease (ARPD)
- Bagassosis
- Berylliosis
- Byssinosis
- Coal dust pneumoconiosis
- Farmer's lung
- Hard Metal Pneumoconiosis
- Mesothelioma
- Silicosis
- Silico-tuberculosis
- Talcosis.

To be eligible for compensation a worker has to demonstrate two things:

Firstly – that he/she has a dust disease and suffers impairment for work as a result and;

Secondly – that this disease was the result of his/her exposure to dust whilst employed as a worker in New South Wales.

The certification of a dust disease depends on three elements:

1. a full size chest x-ray and/or chest CT scan
2. a clinical examination and a lung function test
3. an industrial history for the applicant.

An award for compensation is granted in a two part inter-dependant process:

Part 1 – the Medical Authority must certify that the applicant has a dust disease specified by Schedule 1 of the *Workers' Compensation (Dust Diseases) Act 1942* or any other pathological condition of the lungs, pleura or peritoneum that is caused by dust that may also cause a disease listed under Schedule 1.

Part 2 – the Board then reviews the Medical Authority's findings, confirms the applicant's status as a worker under the Act and approves the Award.

Legal change

There were no changes during the year to the *Workers' Compensation (Dust Diseases) Act 1942*.

APPENDIX 2 CHIEF AND SENIOR EXECUTIVE OFFICERS

The Dust Diseases Board does not employ any officers under Division 3 of the *Public Sector Employment and Management Act 2002*.

APPENDIX 3

SIGNIFICANT INTER-DEPARTMENTAL COMMITTEES

Our General Manager is a member of:

- Asbestos Co-Regulators Working Group
- Australian Mesothelioma Register Steering Committee
- Compensating Authorities Staffing Division (CASD) Joint Consultative Committee
- CASD Leadership Group
- CASD Shared Services Change Management Committee.

APPENDIX 4

FREEDOM OF INFORMATION (FOI)

In the financial year ended 30 June 2010 the Dust Diseases Board received 13 requests for information under the *Freedom of Information Act 1942*.

Of these six requests were granted in full, a further six requests were refused on the basis that the Dust Diseases Board did not hold the documents requested and one request was transferred to another NSW Government agency.

Ten requests were finalised with 21 days of receipt with the remaining three requests finalised within 35 days.

The average processing time for FOI requests was five hours or less.

The Dust Diseases Board did not refuse any FOI requests received in the 2009/2010 financial year.

The total value of FOI application and processing fees received in the 2009/2010 financial year was \$355.

Privacy Act compliance

The Privacy Management Plan sets out the Dust Diseases Board's commitment to adhere to the Information Privacy Principles governing the collection, retention, accuracy, use and disclosure of access to personal information and corrections. The Privacy Management Plan has been submitted to the NSW Privacy Commissioner and has been circulated amongst staff, the Board and Medical Authority. The Privacy Policy and Procedures was developed to provide staff with guidance on incorporating the information and health privacy principals into their everyday work practices.

The Dust Diseases Board has also undertaken the following measures in relation to privacy:

- Dust Diseases Board Privacy Policy and Procedures
- procedures to guide staff on how to manage requests for personal information in compliance with the *Privacy and Personal Information Protection Act 1998*

- the inclusion of a privacy notification on application forms
- the inclusion of a privacy statement on the Dust Disease's Board website
- proximity access control for each floor occupied by the Dust Diseases Board
- provision of disposal facilities for confidential material
- privacy induction program for new staff members.

In the financial year ending 30 June 2010 the Dust Diseases Board had not received any complaints concerning alleged breaches of the *Privacy and Personal Protection Act 1998*.

Requests for information made in accordance with the *Dust Diseases Tribunal Act 1989* and *Dust Diseases Tribunal Regulation 2007*

The Dust Diseases Board receives requests from law firms for copies of files held in relation to individual workers who are pursuing common law action in the Dust Diseases Tribunal. These requests are made in accordance with the *Dust Diseases Tribunal Act 1989*. Requests in relation to claims subject to claims resolution proceedings in the Dust Diseases Tribunal may also be received under the *Dust Diseases Tribunal Regulation 2007*.

A total of 606 requests for production of files were received in the financial year ending 30 June 2010.

Requests for files are subject to a \$55 production fee. The total value of production fees received in the 2009/2010 financial year represented \$28,474.57.

APPENDIX 5 STAFF CODE OF CONDUCT

The Dust Diseases Board Code of Conduct and Ethics sets out ethical principals and professional standards of conduct that all staff are expected to adopt in the course of their employment and in the performance of their duties.

The Code is not intended to be a comprehensive set of rules, but rather a set of principles that forms an ethical framework for staff conduct and behaviour in the workplace. It provides guidance for

staff on how to carry out their duties in a lawful and ethical way, and on how to interact with other staff and the people they do business with including clients, members of the public, service providers and stakeholders.

The Staff Code of Conduct and Ethics policy was reviewed and updated within the 2009/2010 financial year.

APPENDIX 6 LAND DISPOSAL

The Board did not dispose of any properties in the 2009/2010 financial year.

APPENDIX 7 LEGAL COSTS

During 2009/2010 the Dust Diseases Board there were no appeals against a Medical Authority decision compared with the one appeal matter received in the previous year. The Dust Diseases Board also finalised four appeal matters that have been ongoing in the New South Wales District Court.

The total legal costs incurred for appeal matters and legal advice on a range of matters pertaining to the operation of the Dust Diseases Board totalled \$838,017.93. This is a dramatic increase on last year's expenditure of \$135,000 and is attributable to the finalisation of the four on-going matters that were complex and lengthy.

APPENDIX 8 CONSULTING COSTS

During the year the Board expended \$218,154 on consultants, down from \$233,138 expended in the previous financial year.

The Dust Diseases Board has entered into shared corporate service arrangements with WorkCover NSW for the provision of IT, HR and payroll services allowing the Dust Diseases Board to reduce its reliance on external consultants.

	PURPOSE	\$
CONSULTANT		
PWC Actuarial P/L	Actuarial evaluation of liabilities and Levy rates of Dust Diseases Scheme	168,980
Ernst & Young	Peer review of Actuarial valuations	27,420
Others(<\$20, 000)	Human resources – EAPS consulting, Investments management consulting, Software support consulting, Infection control advice, Ergonomics assessments and group certificate advice	21,754
TOTAL		218,154

APPENDIX 9 OVERSEAS TRAVEL

The Dust Diseases Board did not incur any costs for overseas travel in the 2009/2010 financial year.

APPENDIX 10 PUBLICATIONS

The Dust Diseases Board produces a number of brochures and factsheets for our clients to inform them of their rights, responsibilities and workers compensation entitlements.

Publications are distributed free of charge and most are available for downloading from our website at www.ddb.nsw.gov.au/publications

A list of our publications is as follows:

- Client service of charter
- Guide to compensation brochure
- Alternative therapies factsheet
- Domestic assistance factsheet
- Equipment (therapeutic aids) factsheet
- Health care services factsheet

- Nursing care factsheet
- Compensation payments factsheet
- Funeral benefits brochure
- Respiratory medical examination factsheet
- Proof of identity factsheet
- Right to information factsheet
- Lung Bus brochure
- Information sheet for lawyers dealing with the Dust Diseases Board
- Annual Reports.

The Dust Diseases Board Staff Code of Conduct and Ethics is also freely available on our website for members of the public to download.

APPENDIX 11 FUNDS GRANTED TO NON-GOVERNMENT COMMUNITY ORGANISATIONS

\$12,300 was granted to the Asbestos Diseases Foundation of Australia (ADFA) to fund activities planned for National Asbestos Awareness Day.

APPENDIX 12 CREDIT CARD USAGE

The General Manager certifies that all credit card usage in the Dust Diseases Board has been conducted in accordance with relevant Department of Premier and Cabinet Memorandums and Treasury Directions.

APPENDIX 13 FRAUD CONTROL POLICY

The Dust Diseases Board does not tolerate corrupt conduct, fraud, maladministration or serious and substantial waste of public money.

APPENDIX 14 PRODUCTION NOTES

The Dust Diseases Board Annual Report is a publically available document and can be accessed on our website www.ddb.nsw.gov.au or by phoning (02) 8223 6600.

The total external production cost for the 2009/2010 Annual Report was \$11,567.

Production Team

Project Management by Executive Division, Dust Diseases Board

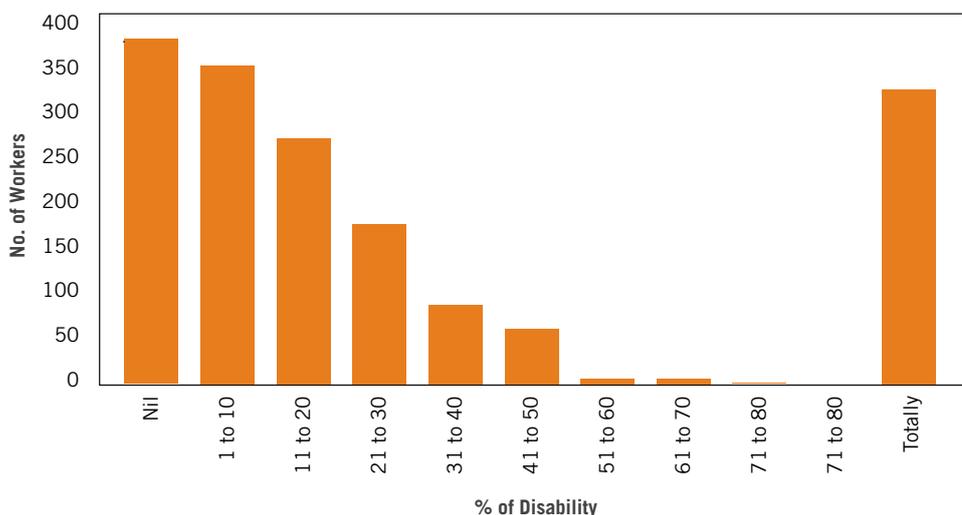
Design by Proactive Graphics.

APPENDIX 15 AWARDS MADE SINCE THE INCEPTION OF THE ORIGINAL SCHEME OF 1927

	AWARDS TO DISABLED WORKERS	AWARDS TO DEPENDANTS OF DECEASED WORKERS	TOTAL
NAME			
No. 1 Scheme September 1927 to 30 June 1942 (approx. 15 years)	245	64	309
No. 2 Scheme March 1938 to June 1942 (approx. 4 years)	7	3	10
Silicosis Act 1 July 1942 to 28 February 1968 (approx. 26 years)	1761	841	2602
Dust Diseases Act 29 February 1968 to 30 June 2010	5790	4596	10,386
TOTAL	7803	5504	13,307

APPENDIX 16 BREAKDOWN OF CURRENT DISABLED WORKERS BY DEGREE OF DISABILITY

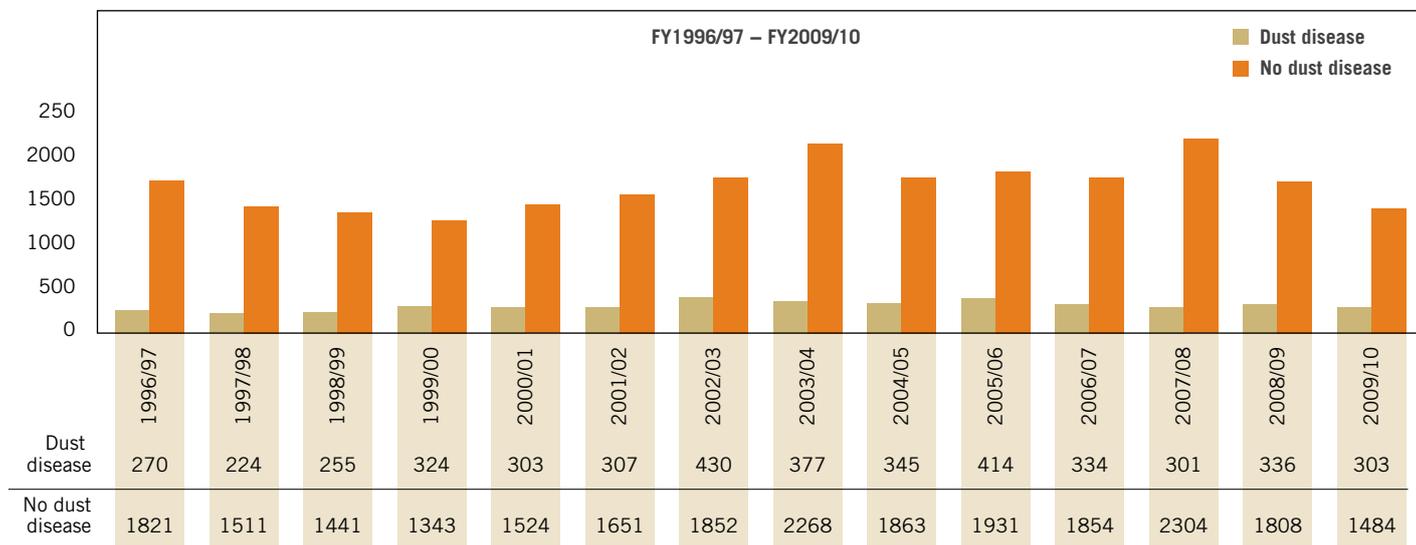
BREAKDOWN OF CURRENT DISABLED WORKERS BY DEGREE OF DISABILITY



APPENDIX 17

MEDICAL AUTHORITY CERTIFICATES: DUST VS NO DUST

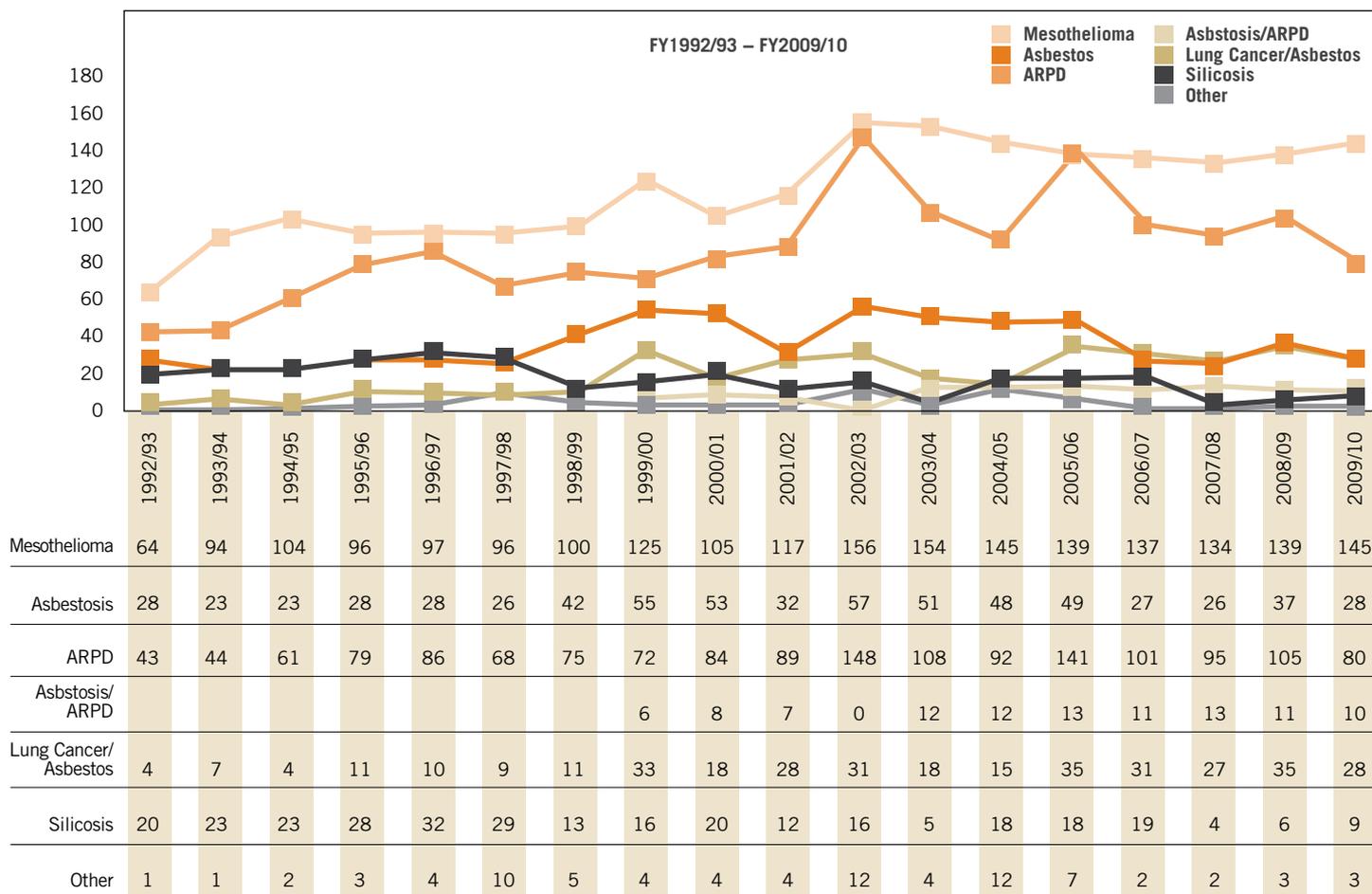
DUST DISEASE VS NO DUST DISEASE



APPENDIX 18

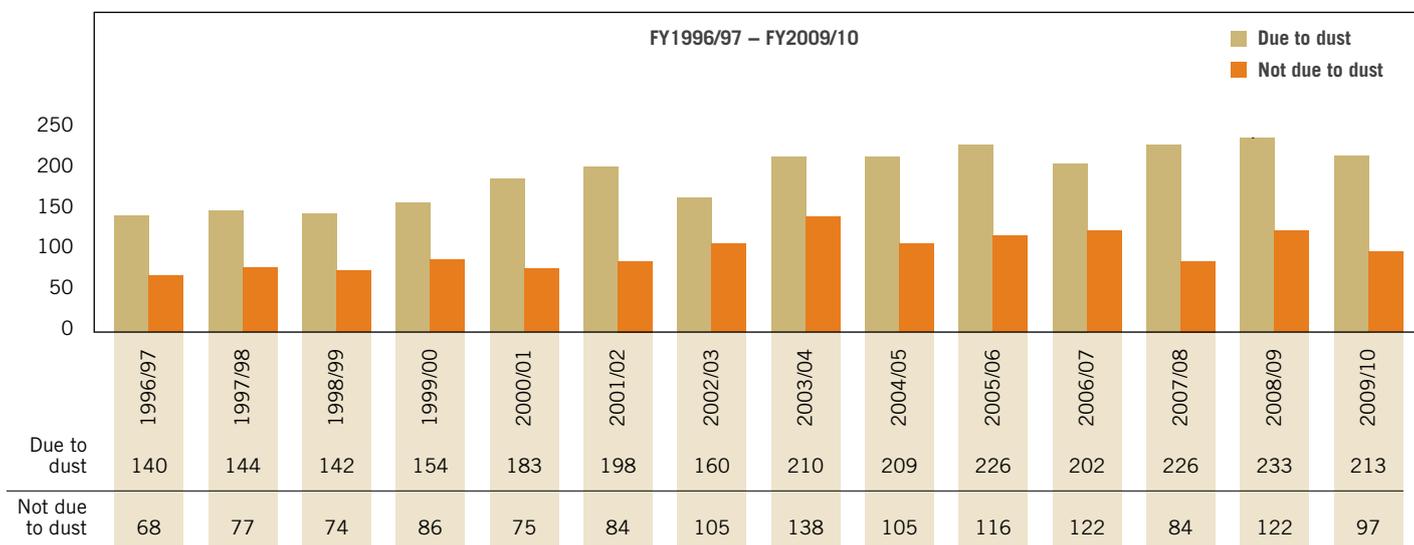
MEDICAL AUTHORITY CERTIFICATES: NEW DUST DISEASES CERTIFIED

NEW DUST DISEASES CERTIFIED BY THE MA



APPENDIX 19 MEDICAL AUTHORITY CERTIFICATES: DEATHS

DEATHS CERTIFIED BY THE MA



APPENDIX 20 WORKERS' COMPENSATION (DUST DISEASES) ACT 1942 CONTRIBUTIONS UNDER SECTION 6 FOR 2010/2011 FINANCIAL YEAR

NOTICE is given that the WorkCover Authority, in pursuance of section 6 of the *Workers' Compensation (Dust Diseases) Act 1942* ("the Dust Diseases Act"), has:

- (a) in respect of policies issued or renewed to take effect in the year commencing 30 June 2010, determined the contribution to be paid under Section 6 of the Dust Diseases Act by an insurer insuring or indemnifying an employer in respect of a class of employment specified in Column 1 of Table 1 to be an amount equal to the percentage of wages (being the total wages payable by the employer to workers in respect of the period of the policy) specified in Column 2 of the Table opposite that class
- (b) determined that the 2010/2011 financial year interim contribution to be paid by an insurer to the Workers' Compensation (Dust Diseases) Fund in twelve equal instalments by the fifteenth day of each month commencing 15 July 2010 will be as follows:

	CONTRIBUTION AMOUNT \$
INSURER	
Workers Compensation Nominal Insurer	70,000,000
Catholic Church Insurances Limited	941,000
StateCover Mutual Limited	590,000
Guild Insurance Limited	260,000
Racing NSW	15,000
Hotel Employers Mutual Limited	60,000

- (c) determined that upon notification of an employers actual wages paid for the financial year an insurer's 2010/2011 financial year contribution is to be calculated in accordance with clause (a) and paid to the Workers' Compensation (Dust Diseases) Fund less previous contributions for the financial year 2010/2011 by 31 October each year

(d) in respect of the year commencing 1 July 2010, determined the contribution to be paid under Section 6 of the *Workers' Compensation (Dust Diseases Act) 1942* by each self-insurer is to be an amount equal to the percentage of wages (being the total wages payable by the self-insurer to workers in respect of that year) specified in Column 2 of Table 1 below opposite –

(i) the class of employment specified in item 1 of Column 1 of Table 1 if, and to the extent that, wages are payable by the self-insurer to workers in respect of employment during that year and of that class

(ii) the class of employment specified in Column 1 of Table 1 which corresponds to the business activity classification (or classifications) adopted by the WorkCover Authority for the purpose of determining the contribution payable by the self-

insurer to the WorkCover Authority Fund for the financial year commencing 1 July 2010

(e) determined that the 2010/2011 interim contribution to be paid by each self-insurer to the Workers' Compensation (Dust Diseases) Fund is to be based on a reasonable estimate by the self-insurer of the wages to be paid during the financial year and calculated in accordance with clause (d) and paid in two equal instalments on 31 October 2010 and 31 March 2011

(f) determined that the 2010/2011 final contribution to be paid by each self-insurer to the Workers' Compensation (Dust Diseases) Fund is to be based on the actual wages paid by the self-insurer during the 2010/2011 financial year and calculated in accordance with clause (d) and is to be paid by 31 October 2011 less the interim contribution paid under clause (e), as the case may require (see note 1 below).

TABLE 1

COLUMN 1		COLUMN 2
ITEM	CLASS OF EMPLOYMENT	CONTRIBUTION (PERCENTAGE OF WAGES)
1.	The class of employment in paragraph D(12) of the determination made by the Workers' Compensation (Dust Diseases) Board under section 6(3) of the <i>Workers' Compensation (Dust Diseases) Act 1942</i> and published in Gazette No. 64 of 11 May 1979.	4 per cent
2.	Any other class of employment determined by the Workers' Compensation (Dust Diseases) Board under section 6(3) of the <i>Workers' Compensation (Dust Diseases) Act 1942</i> .	The percentage specified in this Column opposite the class of employment in Column 1 corresponding to the business classification that applies to the employer concerned in calculating the relevant premium under the <i>Insurance Premiums Order 2010-2011</i> .
3.	Employment in respect of which, for the purpose of calculating the relevant premium under the <i>Insurance Premiums Order 2010-2011</i> , a business classification listed in Schedule 1 applies to the employer concerned.	1.25 per cent
4.	Employment in respect of which, for the purpose of calculating the relevant premium under the <i>Insurance Premiums Order 2010-2011</i> , a business classification listed in Schedule 2 applies to the employer concerned.	0.50 per cent
5.	Employment in respect of which, for the purpose of calculating the relevant premium under the <i>Insurance Premiums Order 2010-2011</i> , a business classification listed in Schedule 3 applies to the employer concerned.	0.28 per cent
6.	Employment in respect of which, for the purpose of calculating the relevant premium under the <i>Insurance Premiums Order 2010-2011</i> , a business classification listed in Schedule 4 applies to the employer concerned.	0.165 per cent
7.	Employment in respect of which, for the purpose of calculating the relevant premium under the <i>Insurance Premiums Order 2010-2011</i> , a business classification listed in Schedule 5 applies to the employer concerned.	0.11 per cent
8.	Employment in respect of which, for the purpose of calculating the relevant premium under the <i>Insurance Premiums Order 2010-2011</i> , a business classification listed in Schedule 6 applies to the employer concerned.	0.075 per cent
9.	Employment in respect of which, for the purpose of calculating the relevant premium under the <i>Insurance Premiums Order 2010-2011</i> , a business classification listed in Schedule 7 applies to the employer concerned.	0.05 per cent
10.	Employment in respect of which, for the purpose of calculating the relevant premium under the <i>Insurance Premiums Order 2010-2011</i> , a business classification listed in Schedule 8 applies to the employer concerned.	0.025 per cent

Note

1. If wages are payable by an employer (including a self-insurer) to workers in respect of employment during the relevant period, being employment of the class specified in item 1 of Column 1 of the above Table, the percentage of wages specified in Column 2 for that item applies to such part of the total wages payable to the employer's workers as relates to employment of that class, and items 2-10 of the Table (as the case may require) apply to the remainder of the wages.
2. If, in the calculation of an employer's premium under the *Insurance Premiums Order 2010-2011*, business classifications mentioned in two or more of Schedules 1-8 below properly apply to the employer, the dust diseases contribution rates in Column 2 of the Table are to apply to such part of the total wages payable by the employer as relates to the relevant classification. The same applies to calculation of a self-insurer's dust diseases contribution by reference to its WorkCover Authority Fund contribution.
3. If the *Insurance Premiums Order 2010-2011* does not apply to an employer's policy, the contribution to be paid by the insurer concerned under section 6 of the *Workers' Compensation (Dust Diseases) Act 1942* is to be calculated as if that Order did apply to the policy.
4. See Table A to the *Insurance Premiums Order 2010-2011* for full descriptions of relevant business classifications below.
5. The expressions 'policy', and 'workers' used above have the same meanings as in the *Workers Compensation Act 1987* and the *Workplace Injury Management and Workers Compensation Act 1998* and references to wages "payable" include references to wages paid.
6. The expression 'wages' used above has the same meaning as in the *Insurance Premiums Order 2010-2011*.

Dated this 4th day of June 2010

(signed)

Lisa Hunt
Chief Executive Officer
WorkCover Authority

CLASS NO. (IN PREMIUMS ORDER)	BUSINESS CLASSIFICATION TITLE
SCHEDULE 1	
263210	Fibro-Cement Sheeting Manufacturing
282100	Shipbuilding
SCHEDULE 2	
255100	Rubber Tyre Manufacturing
424200	Carpentry Services
SCHEDULE 3	
041100	Rock Lobster Fishing
041200	Prawn Fishing
041300	Finfish Trawling
041400	Squid Jigging
041500	Line Fishing
041900	Marine Fishing nec
142010	Other Mining nec – Underground
142020	Other Mining nec – Surface
221200	Synthetic Fibre Textile Manufacturing
221300	Cotton Textile Manufacturing
221400	Wool Textile Manufacturing
221500	Textile Finishing
251000	Petroleum Refining
255900	Other Rubber Product Manufacturing nec
261000	Glass and Glass Product Manufacturing
262100	Clay Brick Manufacturing
262300	Ceramic Tile and Pipe Manufacturing
262900	Other Ceramic Product Manufacturing nec
263100	Cement and Lime Manufacturing
263220	Plaster Product Manufacturing
263300	Concrete Slurry Manufacturing
263400	Concrete Pipe and Box Culvert Manufacturing
263510	Terrazzo Manufacturing
263520	Concrete Product Manufacturing nec
271100	Basic Iron and Steel Manufacturing
271200	Iron and Steel Casting and Forging
272300	Copper, Silver, Lead and Zinc Smelting, Refining
411100	House Construction
422200	Bricklaying Services
422300	Roofing Services
423100	Plumbing Services
424110	Cement Rendering and Plastering
424400	Painting and Decorating Services
425930	Building Exterior Cleaning and Maintenance Services

CLASS NO. (IN PREMIUMS ORDER)	BUSINESS CLASSIFICATION TITLE
425940	Construction Services nec
650100	Pipeline Transport
650900	Transport nec
662100	Stevedoring
SCHEDULE 4	
131100	Iron Ore Mining
131200	Copper Ore Mining – Underground
131910	Other Metal Ore Mining nec – Underground
131920	Other Metal Ore Mining nec – Surface
141100	Gravel and Sand Quarrying
152000	Other Mining Services
211130	Meat Processing
216100	Bread Manufacturing
217100	Sugar Manufacturing
217200	Confectionery Manufacturing
217300	Seafood Processing
217400	Prepared Animal and Bird Feed Manufacturing
217900	Food Manufacturing nec
218200	Beer and Malt Manufacturing
221100	Wool Scouring
222110	Made-up Textile Product Manufacturing
222200	Textile Floor Covering Manufacturing
222300	Rope, Cordage and Twine Manufacturing
222900	Other Textile Product Manufacturing nec
224100	Men's and Women's Clothing Manufacturing
224200	Tailoring and Dress-making
224300	Sleepwear, Underwear and Baby Clothing Mfg
224900	Other Clothing Manufacturing nec
233100	Pulp, Paper and Paperboard Manufacturing
254200	Paint Manufacturing
254500	Soap and Other Detergent Manufacturing
254900	Other Chemical Product Manufacturing nec
262200	Ceramic Product Manufacturing
264010	Fibreglass Insulation Products Manufacturing
264020	Non-Metallic Mineral Product Manufacturing nec
271300	Steel Pipe and Tube Manufacturing
272100	Alumina Production
272200	Aluminium Smelting
272900	Basic Non-Ferrous Metal Manufacturing nec
273100	Aluminium Rolling, Drawing, Extruding
273200	Non-Ferrous Metal Rolling, Drawing, Extruding nec
273300	Non-Ferrous Metal Casting

CLASS NO. (IN PREMIUMS ORDER)	BUSINESS CLASSIFICATION TITLE
SCHEDULE 4	CONTINUED
274100	Structural Steel Fabricating
274900	Structural Metal Product Manufacturing nec
275900	Sheet Metal Product Manufacturing nec
276100	Hand Tool and General Hardware Manufacturing
276300	Nut, Bolt, Screw and Rivet Manufacturing
276400	Metal Coating and Finishing
276900	Fabricated Metal Product Manufacturing nec
281100	Motor Vehicle Manufacturing
282210	Boatbuilding
282220	Boat repairing
282300	Railway Equipment Manufacturing
282400	Aircraft Manufacturing
282900	Transport Equipment Manufacturing nec
294100	Jewellery and Silverware Manufacturing
294200	Toy and Sporting Good Manufacturing
294900	Manufacturing nec
361000	Electricity Supply
362000	Gas Supply
411200	Residential Building Construction nec
421010	Demolition
423200	Electrical Services
423300	Air Conditioning and Heating Services
424120	Plasterboard and Decorative Plaster Fixing
424300	Tiling and Carpeting Services
425910	Scaffolding Services
425920	Exterior/Interior Blind and Awning Installation Services
630100	International Sea Transport
630200	Coastal Water Transport
662200	Water Transport Terminals
662300	Port Operators
662910	Water Transport Agency Services
662920	Services to Water Transport nec
663000	Services to Air Transport
952110	Laundry and Dry Cleaning Operations
SCHEDULE 5	
131300	Copper Ore Mining – Surface
131410	Gold Ore Mining – Underground
131420	Gold Ore Mining – Surface
131500	Mineral Sand Mining
131610	Nickel Ore Mining – Underground
131620	Nickel Ore Mining – Surface

CLASS NO. (IN PREMIUMS ORDER)	BUSINESS CLASSIFICATION TITLE
131710	Silver-Lead-Zinc Ore Mining – Underground
131720	Silver-Lead-Zinc Ore Mining – Surface
211110	Abattoirs
216200	Cake and Pastry Manufacturing
216300	Biscuit Manufacturing
218400	Spirit Manufacturing
219000	Tobacco Product Manufacturing
222120	Furniture Upholstery and Covers Mfg
222130	Non-canvas Textile Blind and Awning Manufacturing
232100	Plywood and Veneer Manufacturing
233400	Paper Bag and Sack Manufacturing
241220	Newspaper Printing
253500	Inorganic Industrial Chemical Manufacturing nec
254100	Explosive Manufacturing
254400	Pesticide Manufacturing
254700	Ink Manufacturing
276500	Non-Ferrous Pipe Fitting Manufacturing
281300	Automotive Electrical and Instrument Manufacturing
285200	Electrical Cable and Wire Manufacturing
286100	Agricultural Machinery Manufacturing
286410	Machine Tool and Part Manufacturing
286420	Metal Dies, Cutting, Sinking, Manufacturing and Repairing
286700	Commercial Space Heating and Cooling Equipment Manufacturing
286900	Industrial Machinery and Equipment Manufacturing nec
370100	Water Supply
370200	Sewerage and Drainage Services
411300	Non-Residential Building Construction
421020	Site Preparation Services
422110	Concrete Construction Services
422120	Concrete Paving Services
422400	Structural Steel Erection Services
425100	Landscaping Services
453100	Timber Wholesaling
453900	Building Supplies Wholesaling nec
462400	Motor Vehicle Dismantling
523300	Domestic Hardware and Houseware Retailing
532900	Automotive Repair and Services nec
620000	Rail Transport
630300	Inland Water Transport

CLASS NO. (IN PREMIUMS ORDER)	BUSINESS CLASSIFICATION TITLE
SCHEDULE 5	CONTINUED
952120	Self-service Laundries and Dry Cleaning Agencies
963300	Fire Brigade and Civil Emergency Services
SCHEDULE 6	
110100	Coal Mining – Underground
110200	Coal Mining – Surface
211140	Animal By-product Processing nec
212100	Milk and Cream Processing
212200	Ice Cream Manufacturing
212900	Dairy Product Manufacturing nec
218100	Soft Drink, Cordial and Syrup Manufacturing
218300	Wine Manufacturing
226100	Leather Tanning and Fur Dressing
226200	Leather and Leather Substitute Product Mfg
232200	Fabricated Wood Manufacturing
232910	Wooden Blind Manufacturing
233200	Solid Paperboard Container Manufacturing
233300	Corrugated Paperboard Container Manufacturing
233900	Other Paper Product Manufacturing nec
241210	Printing
254300	Medicinal and Pharmaceutical Product Manufacturing
254600	Cosmetic and Toiletry Preparation Manufacturing
256200	Plastic Extruded Product Manufacturing
274200	Architectural Aluminium Product Manufacturing
275100	Metal Container Manufacturing
276200	Spring and Wire Product Manufacturing
286200	Mining and Construction Machinery Manufacturing
286300	Food Processing Machinery Manufacturing
286500	Lifting and Material Handling Equipment Manufacturing
291900	Prefabricated Building Manufacturing nec
292200	Sheet Metal Furniture Manufacturing
412100	Road and Bridge Construction
423400	Telecommunication, Alarm and Security System Installation Services
424510	Aluminium Door and Window Installation
424520	Glazing Services
452300	Chemical Wholesaling
523500	Recorded Music Retailing
525900	Retailing nec

CLASS NO. (IN PREMIUMS ORDER)	BUSINESS CLASSIFICATION TITLE
532200	Automotive Electrical Services
532400	Tyre Retailing
611020	Road Freight Transport – Short Distance
782920	Technical Services nec
SCHEDULE 7	
012100	Grain Growing
012200	Combined Grain Growing, Sheep Farming and Beef Cattle Farming
012300	Sheep-Beef Cattle Farming
012400	Sheep Farming
012510	Beef Cattle Farming
012520	Beef Cattle Feedlots
030100	Forestry
030210	Softwood Timber Plantation Logging
030220	Hardwood and Other Timber Logging
030300	Services to Forestry
141900	Construction Material Mining nec
211120	Meat Packing and Freezing
211210	Poultry Abattoirs
211220	Poultry Meat Processing
211300	Bacon, Ham and Smallgood Manufacturing
231100	Log Sawmilling
231200	Wood Chipping
231300	Timber Resawing and Dressing
232300	Wooden Structural Component Manufacturing
232920	Other Wood Product Manufacturing nec
241100	Paper Stationery Manufacturing
241310	Printing Trade Services
241320	Services to Printing and Publishing nec
253100	Fertiliser Manufacturing
253200	Industrial Gas Manufacturing
253300	Synthetic Resin Manufacturing
253400	Organic Industrial Chemical Manufacturing nec
256100	Plastic Blow Moulded Product Manufacturing
256300	Plastic Bag and Film Manufacturing
256400	Plastic Product, Rigid Fibre Reinforced, Mfg
256500	Plastic Foam Product Manufacturing
256600	Plastic Injection Moulded Product Manufacturing
281200	Motor Vehicle Body Manufacturing
281900	Automotive Component Manufacturing nec
285100	Household Appliance Manufacturing
285300	Battery Manufacturing

CLASS NO. (IN PREMIUMS ORDER)	BUSINESS CLASSIFICATION TITLE
SCHEDULE 7	CONTINUED
286600	Pump and Compressor Manufacturing
291100	Prefabricated Metal Building Manufacturing
292300	Mattress Manufacturing (Except Rubber)
292900	Furniture Manufacturing nec
452100	Petroleum Product Wholesaling
452200	Metal and Mineral Wholesaling
462100	Car Wholesaling
462200	Commercial Vehicle Wholesaling
462300	Motor Vehicle New or Used Part Dealing
472200	Clothing Wholesaling
472300	Footwear Wholesaling
473100	Household Appliance Wholesaling
473200	Furniture Wholesaling
473300	Floor Covering Wholesaling
473900	Household Good Wholesaling nec
512100	Fresh Meat, Fish and Poultry Retailing
512200	Fruit and Vegetable Retailing
512300	Liquor Retailing
512400	Bread and Cake Retailing
512500	Takeaway Food Retailing
512600	Milk Vending
512900	Specialised Food Retailing nec
523200	Floor Covering Retailing
525200	Antique and Used Good Retailing
525300	Garden Equipment Retailing
525400	Flower Retailing
532100	Automotive Fuel Retailing
532300	Smash Repairing
611010	Road Freight Transport – Bulk Freight
611040	Furniture Delivery and Removal Service
664100	Travel Agency Services
664220	Freight Forwarding (Road) – No Goods Handling
664900	Services to Transport nec
734000	Financial Asset Investors
782100	Architectural Services
782300	Consulting Engineering Services
786610	Cleaning Services : Non Government Contractors
786620	Cleaning Services : Government Contractors
820000	Defence
841000	Preschools and Kindergartens
843200	Technical and Further Education

CLASS NO. (IN PREMIUMS ORDER)	BUSINESS CLASSIFICATION TITLE
844010	Driving Schools
844020	Other Education and Training nec
861200	Psychiatric Hospitals
912100	Radio Services
912200	Television Services
923100	Zoological and Botanic Gardens
923900	Recreational Parks and Gardens
963400	Waste Disposal Services
970000	Private Households Employing Staff
SCHEDULE 8	
011100	Plant Nurseries
011200	Cut Flower and Flower Seed Growing
011300	Vegetable Growing
011400	Grape Growing
011500	Apple and Pear Growing
011600	Stone Fruit Growing
011700	Kiwi Fruit Growing
011900	Fruit Growing nec
013000	Dairy Cattle Farming
014100	Poultry Farming (Meat)
014200	Poultry Farming (Eggs)
015100	Pig Farming
015200	Horse Farming
015300	Deer Farming
015900	Other Livestock Farming nec
016100	Sugar Cane Growing
016200	Cotton Growing
016900	Other Crop and Plant Growing nec
021100	Cotton Ginning
021200	Shearing Services
021300	Aerial Agricultural Services
021910	Services to Livestock Farming nec
021920	Services to Crop Farming nec
021930	Services to Fruit & Vegetable Growing nec
021940	Agricultural Land Clearing & Fencing
021950	Other Services to Agriculture nec
021960	Pet Boarding and Kennels nec
022000	Hunting and Trapping
042000	Aquaculture
120000	Oil and Gas Extraction
151100	Petroleum Exploration (Own Account)
151200	Petroleum Exploration

CLASS NO. (IN PREMIUMS ORDER)	BUSINESS CLASSIFICATION TITLE
SCHEDULE 8	CONTINUED
151300	Mineral Exploration (Own Account)
151400	Mineral Exploration Services
213000	Fruit and Vegetable Processing
214000	Oil and Fat Manufacturing
215100	Flour Mill Product Manufacturing
215200	Cereal Food and Baking Mix Manufacturing
223100	Hosiery Manufacturing
223200	Cardigan and Pullover Manufacturing
223900	Knitting Mill Product Manufacturing nec
225000	Footwear Manufacturing
242100	Newspaper Publishing
242200	Other Periodical Publishing
242300	Book and Other Publishing
243000	Recorded Media Manufacturing and Publishing
252000	Petroleum and Coal Product Manufacturing nec
283100	Photographic and Optical Good Manufacturing
283200	Medical and Surgical Equipment Manufacturing
283900	Professional and Scientific Equipment Manufacturing nec
284100	Computer and Business Machine Manufacturing
284200	Telecommunication, Broadcasting and Transceiving Equipment Manufacturing
284900	Other Electronic Equipment Manufacturing nec
285400	Electric Light and Sign Manufacturing
285900	Other Electrical Equipment Manufacturing nec
292100	Wooden Furniture and Upholstered Seat Manufacturing
412200	Non-Building Construction nec
451100	Wool Wholesaling
451200	Cereal Grain Wholesaling
451900	Farm Produce & Supplies Wholesaling nec
461100	Farm and Construction Machinery Wholesaling
461200	Professional Equipment Wholesaling
461300	Computer Wholesaling
461400	Business Machine Wholesaling nec
461500	Electrical and Electronic Equipment Wholesaling nec
461900	Machinery & Equipment Wholesaling nec
471100	Meat Wholesaling
471200	Poultry and Smallgood Wholesaling
471300	Dairy Produce Wholesaling

CLASS NO. (IN PREMIUMS ORDER)	BUSINESS CLASSIFICATION TITLE
471400	Fish Wholesaling
471500	Fruit and Vegetable Wholesaling
471600	Confectionery and Soft Drink Wholesaling
471700	Liquor Wholesaling
471800	Tobacco Product Wholesaling
471900	Grocery Wholesaling nec
472100	Textile Product Wholesaling
479100	Photographic Equipment Wholesaling
479200	Jewellery and Watch Wholesaling
479300	Toy and Sporting Good Wholesaling
479400	Book and Magazine Wholesaling
479500	Paper Product Wholesaling
479600	Pharmaceutical and Toiletry Wholesaling
479910	Wholesaling nec
479920	Wholesaling Trade Agent – No Goods Handling
511000	Supermarket and Grocery Stores
521000	Department Stores
522100	Clothing Retailing
522200	Footwear Retailing
522300	Fabric and Other Soft Good Retailing
523100	Furniture Retailing
523400	Domestic Appliance Retailing
524100	Sport and Camping Equipment Retailing
524200	Toy and Game Retailing
524300	Newspaper, Book and Stationery Retailing
524400	Photographic Equipment Retailing
524500	Marine Equipment Retailing
525100	Pharmaceutical, Cosmetic and Toiletry Retailing
525500	Watch, Spectacles and Jewellery Retailing
526110	Household Equipment Repair Services (Electrical)
526120	Household Equipment Repair Services (Electronics)
526900	Household Equipment Repair Services nec
531100	Car Retailing
531200	Motor Cycle Dealing
531300	Trailer and Caravan Dealing
571000	Accommodation
572000	Pubs, Taverns and Bars
573000	Cafes and Restaurants
574000	Clubs (Hospitality)
611030	Road Freight Transport – Long Distance

CLASS NO. (IN PREMIUMS ORDER)	BUSINESS CLASSIFICATION TITLE
SCHEDULE 8	CONTINUED
612100	Long Distance Bus Transport
612200	Short Distance Bus Transport (Including Tramway)
612340	Other Road Passenger Transport nec
640100	Scheduled International Air Transport
640200	Scheduled Domestic Air Transport
640300	Non-Scheduled Air and Space Transport
661100	Parking Services
661900	Services to Road Transport nec
664210	Freight Forwarding (Road) – Goods Handling
664310	Freight Forwarding (Other than Road) – Goods Handling
664320	Freight Forwarding (Other than Road) – No Goods Handling
664410	Customs Agencies – Goods Handling
664420	Customs Agencies – No Goods Handling
670100	Grain Storage
670900	Storage nec
711110	Postal Delivery Services
711120	Postal Agency Services
711200	Courier Services
712000	Telecommunication Services
731000	Central Bank
732100	Banks
732200	Building Societies
732300	Credit Unions
732400	Money Market Dealers
732900	Deposit Taking Financiers nec
733000	Other Financiers
741100	Life Insurance
741200	Superannuation Funds
742100	Health Insurance
742200	General Insurance
751100	Financial Asset Broking Services
751900	Services to Finance and Investment nec
752000	Services to Insurance
771110	Residential Strata Schemes
771120	Residential Property Operators
771210	Commercial Property Strata Schemes
771220	Commercial Property Operators and Developers
772000	Real Estate Agents
773000	Non-Financial Asset Investors
774100	Motor Vehicle Hiring

CLASS NO. (IN PREMIUMS ORDER)	BUSINESS CLASSIFICATION TITLE
774210	Boat and Ferry Hiring
774220	Other Transport Equipment Leasing nec
774310	Plant and Machinery Hiring and Leasing Without Operator
774320	Plant and Machinery Hiring and Leasing With Operator
774330	Office Equipment Hiring and Leasing
781000	Scientific Research
782200	Surveying Services
782910	Laboratory Services nec
783100	Data Processing Services
783200	Information Storage and Retrieval Services
783300	Computer Maintenance Services
783400	Computer Consultancy Services
784100	Legal Services
784200	Accounting Services
785100	Advertising Services
785210	Sign Writing
785220	Commercial Art and Display Services
785300	Market Research Services
785400	Business Administrative Services
785500	Business Management Services
786100	Employment Placement Services
786300	Secretarial Services
786411	Investigative Services
786412	Security Services
786420	Building Caretaking Services
786500	Pest Control Services
786700	Contract Packing Services nec
786900	Business Services nec
811100	Central Government Administration
811200	State Government Administration
811300	Local Government Administration
812000	Justice
813000	Foreign Government Representation
842100	Infants and Primary Schools
842200	Secondary Education
842300	Combined Primary and Secondary Education
842400	Special School Education
843100	Higher Education
861100	Hospitals (Except Psychiatric Hospitals)
861300	Nursing Homes
862100	General Practice Medical Services

CLASS NO. (IN PREMIUMS ORDER)	BUSINESS CLASSIFICATION TITLE
SCHEDULE 8	CONTINUED
862200	Specialist Medical Services
862300	Dental Services
863100	Pathology Services
863200	Optometry and Optical Dispensing
863300	Ambulance Services
863400	Community Health Centres
863500	Physiotherapy Services
863600	Chiropractic Services
863900	Other Health Services nec
864000	Veterinary Services
871000	Child Care Services
872100	Accommodation for the Aged
872200	Residential Care Services nec
872910	Home Care Services
872920	Non-Residential Care Services nec
911100	Film and Video Production
911200	Film and Video Distribution
911300	Motion Picture Exhibition
921000	Libraries
922000	Museums
924110	Theatre and Orchestra Productions
924120	Other Theatre and Musical Performance
924200	Creative Arts
925100	Sound Recording Studios
925200	Performing Arts Venues
925910	Agency Services to the Arts

CLASS NO. (IN PREMIUMS ORDER)	BUSINESS CLASSIFICATION TITLE
925920	Services to the Arts nec
931110	Horse and Dog Racing Operations
931200	Sports Grounds and Facilities nec
931911	Sports and Services to Sport nec
931912	Sports Administrators Services
932100	Lotteries
932200	Casinos
932900	Gambling Services nec
933000	Other Recreation Services
951100	Video Hire Outlets
951900	Personal and Household Goods Hiring nec
952130	Carpet Cleaners
952200	Photographic Film Processing
952300	Photographic Studios
952400	Funeral Directors, Crematoria and Cemeteries
952510	Gardening Services
952520	Amenity Tree Services
952600	Hairdressing and Beauty Salons
952910	Adult Personal Services
952920	Personal Services nec
961000	Religious Organisations
962100	Business and Professional Associations
962200	Labour Associations
962900	Interest Groups nec
963100	Police Services
963200	Corrective Centres

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