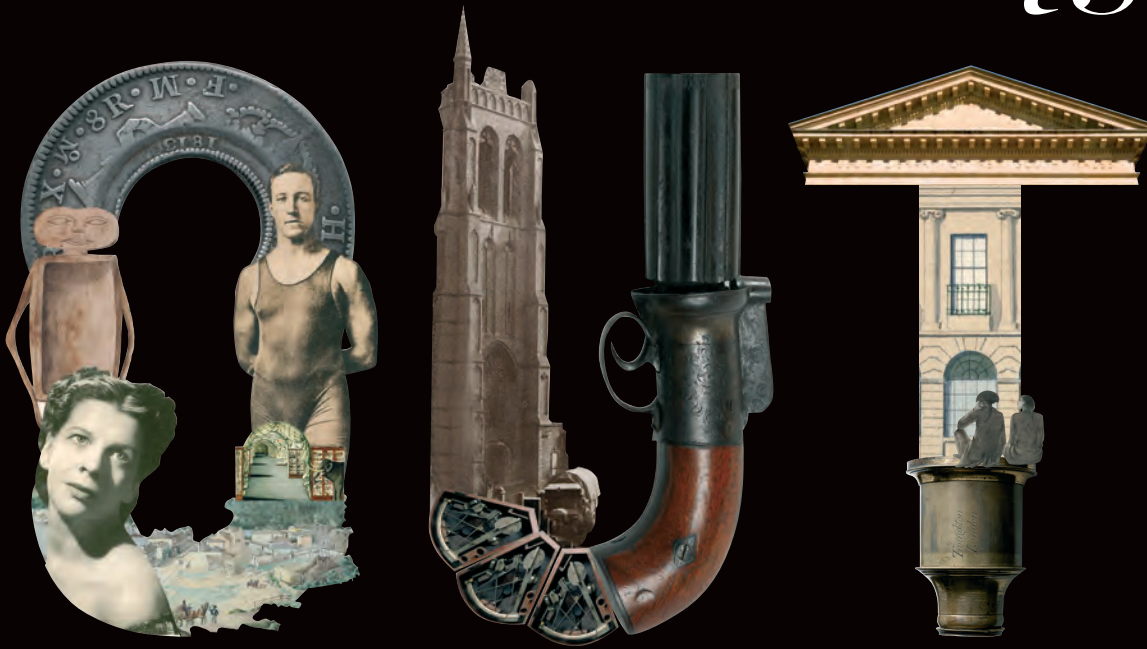


# *the secret* *is*



STATE LIBRARY™  
NEW SOUTH WALES

# *the* ~~secret~~ *is out*



STATE LIBRARY™  
NEW SOUTH WALES

## CONTACT INFORMATION AND ACKNOWLEDGMENTS

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 go to [www.sl.nsw.gov.au/annual](http://www.sl.nsw.gov.au/annual)

State Library of NSW  
 Macquarie Street  
 Sydney NSW 2000 Australia  
 Phone: +61 2 9273 1414  
 Fax: +61 2 9273 1255  
 Email: [library@sl.nsw.gov.au](mailto:library@sl.nsw.gov.au)  
[www.sl.nsw.gov.au](http://www.sl.nsw.gov.au)

| Service   | Monday to Thursday          | Friday                      | Saturday                     | Sunday                       |
|---|-----------------------------|-----------------------------|------------------------------|------------------------------|
| State Library website providing access to our collections, services and public programs. <a href="http://www.sl.nsw.gov.au">www.sl.nsw.gov.au</a> | Available 24/7              | Available 24/7              | Available 24/7               | Available 24/7               |
| State Reference Library   | 9am – 8pm                   | 9am – 5pm                   | 10am – 5pm                   | 10am – 5pm                   |
| Mitchell Library Reading Room   | 9am – 8pm                   | 9am – 5pm                   | 10am – 5pm                   |                              |
| Ask a Librarian service<br>For quick answers in person or via telephone, email, web, fax or post  | 9am – 8pm                   | 9am – 5pm                   |                              |                              |
| Ask Now online service<br>Information service of National & State Libraries Australasia (NSLA) in partnership with public libraries               | 10am – 7pm                  | 10am – 7pm                  |                              |                              |
| Legal Information Access Centre   | 10am – 5pm                  | 10am – 5pm                  |                              |                              |
| drug info @ your library service<br>Onsite<br>Online  | 9am – 8pm<br>Available 24/7 | 9am – 5pm<br>Available 24/7 | 10am – 5pm<br>Available 24/7 | 10am – 5pm<br>Available 24/7 |
| Pubic Library Funding and Advisory Service<br>Onsite or offsite visits, onsite service and via email or telephone                                 | 9am – 5pm                   | 9am – 5pm                   |                              |                              |
| Exhibition Galleries  | 9am – 8pm                   | 9am – 5pm                   | 10am – 5pm                   | 10am – 5pm                   |
| Online exhibitions<br><a href="http://www.sl.nsw.gov.au/events/exhibitions">www.sl.nsw.gov.au/events/exhibitions</a>                              | Available 24/7              | Available 24/7              | Available 24/7               | Available 24/7               |
| Online Discover Collections<br><a href="http://www.sl.nsw.gov.au/discover_collections">www.sl.nsw.gov.au/discover_collections</a>                 | Available 24/7              | Available 24/7              | Available 24/7               | Available 24/7               |
| Library Shop<br>Onsite<br>Online  | 9am – 5pm<br>Available 24/7 | 9am – 5pm<br>Available 24/7 | 11am – 5pm<br>Available 24/7 | 11am – 5pm<br>Available 24/7 |
| Cafe Trim   | 7.30am – 5pm                | 7.30am – 5pm                | 10.30am – 4.30pm             | 10.30am – 4.30pm             |
| Shakespeare Room  | Tuesdays 10am – 4pm         |                             |                              |                              |
| Venue Hire<br>Venue Hire Office   | 6am – midnight<br>9am – 5pm | 6am – midnight<br>9am – 5pm | 6am – midnight<br>Closed     | 6am – midnight<br>Closed     |

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‘I did not know the extent  
of the Library’s collection’

# *the* Sec

ret *is*

# Out

To disclose and make public;  
to release or be extended  
into the open, allowing access







# A night to remember

The Mitchell Library's 100th birthday on 8 March 2010 was marked by the official launch of a major exhibition, *ONE hundred*, by the Governor of NSW, Professor Marie Bashir AC, CVO. The gala opening for nearly 450 invited staff and guests saw the Mitchell Library Reading Room bathed in magenta light.

*OUT* is the theme of the Mitchell Library centenary celebrations in 2010, bringing the Library's knowledge and its collections into the community in a refreshing and surprising way. The Mitchell Library centenary campaign kicked off on 28 November 2009 with a 100-day countdown to the launch of both a dedicated microsite and the *Stranger than fiction* display. The microsite <[www.onehundred.sl.nsw.gov.au](http://www.onehundred.sl.nsw.gov.au)> revealed the Library's stunning new alphabet, a typeface crafted entirely of pieces from the Mitchell's collections, deconstructed in short animations, featuring rare footage and stories from the collection and curator interviews. A display in the Macquarie building, *Stranger than fiction*, showcased just a few of the hundreds of quirky, strange and curious items from the Library's realia collection.

Behind-the-scenes Inside OUT tours took over 200 people to parts of the Library rarely seen by the public, while the community information day and 702 ABC outside broadcast with Simon Marnie on Saturday 13 March were memorable highlights.

MITCHELL LIBRARY  
READING ROOM,  
GALA NIGHT 2010

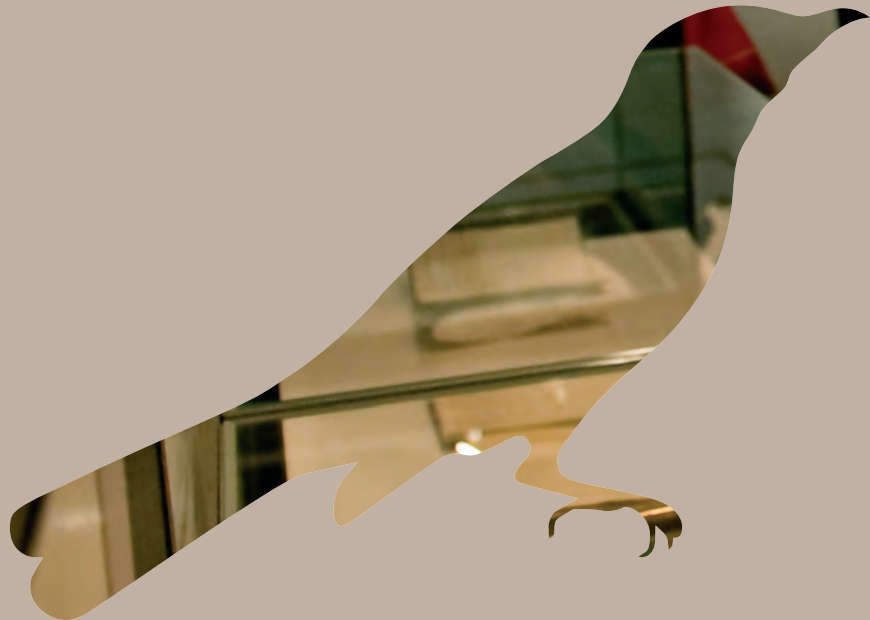






# Sharing

To give and circulate; to use,  
participate in and enjoy jointly,  
an activity that benefits equally







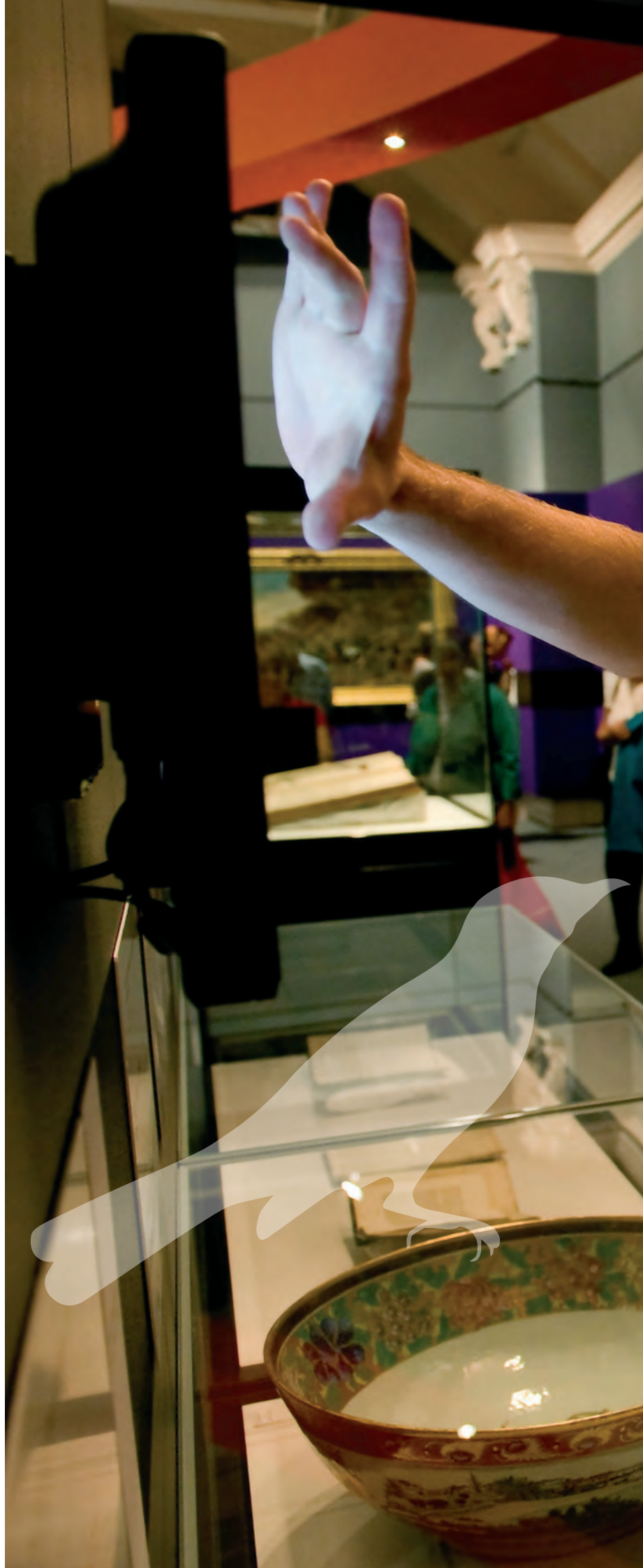
# Fascinating *stories*, our rich history

What do Roni Levi, Joseph Banks, John Gould, Edward Close and Mary Rieby have in common? Together with 111 other items they formed *ONE hundred*, the exhibition held for 100 days to celebrate the centenary of the Mitchell Library and David Scott Mitchell's extraordinary benefaction. Drawn from Mitchell's original bequest of 1907, and from the vast collections added to it since the Mitchell Library opened in 1910, the items were chosen because they each told a remarkable story about an aspect of Australian or Pacific life.

*ONE hundred* was not about 100 treasures of the Mitchell Library. Rather it represented the chronological and geographical span of the collection, the emphasis on collecting records of contemporary life as well as those of the past, and the determination to document all aspects of the Australian experience, not just the lives of the famous and notorious.

The exhibition was enormously successful. It attracted 60,000 visits from 9 March to 16 June 2010, including more than 800 students from 21 schools. The companion volume, *ONE hundred: A tribute to the Mitchell Library*, attracted a positive review in the *Australian Book Review* (July issue) and the *Sydney Morning Herald's* Spectrum published an extract of David Marr's essay from the volume on 6 March. Two items stood out in the People's Choice: a watercolour by an unknown artist, *A young Mount Pitt bird – natural size*, from the 1790s, and a rare engraving by John Savage, *Prince Giolo*, created in the 1690s.

ARTIST TODD FULLER  
INSPIRING STUDENTS  
DURING A KIDS @  
THE LIBRARY EVENT  
WITHIN THE ONE  
HUNDRED EXHIBITION

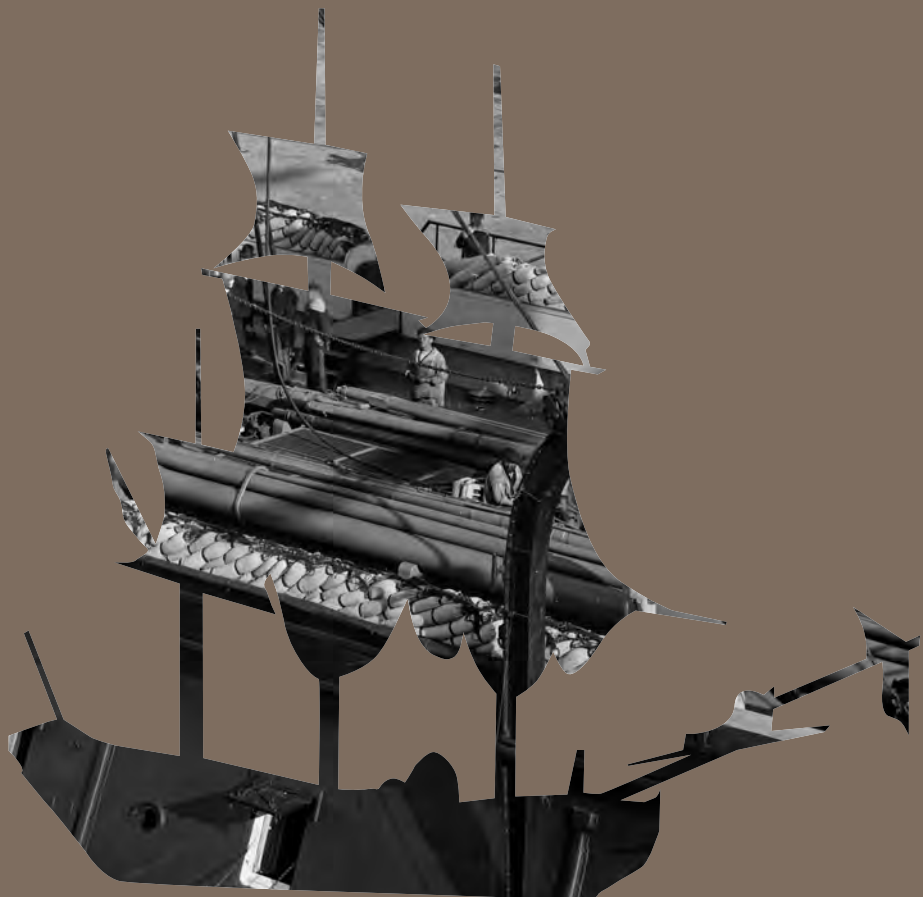
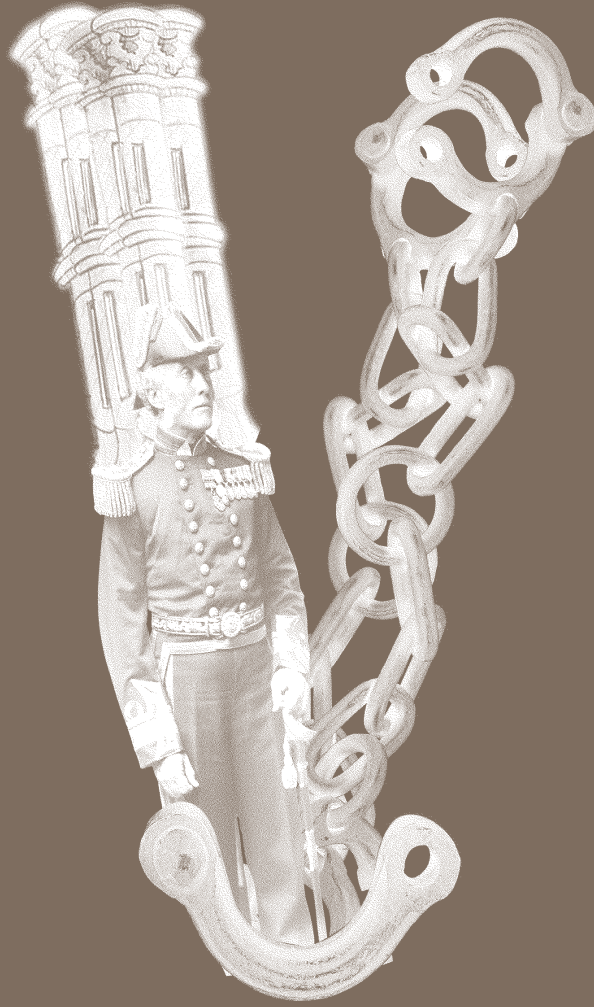






# *Re*/~~ve~~aling

To expose; to lay bare;  
to communicate information  
previously unknown





# Seeing the detail

Known for its extensive photographic documentation of the gold towns of Hill End and Gulgong in the 1870s by photographers Beaufoy Merlin and Charles Bayliss, the Holtermann Collection also includes hundreds of glass negatives of Sydney.

With the support of many generous benefactors, the Library began detailed digital scanning of the Holtermann Collection in May 2009 and by May 2010 over 2600 quarter plate sized (8.3 x 10.8 cm) negatives had been copied. Unlike the gold town images, the photographs of Sydney were taken on larger format negatives, each measuring a massive 10 x 12 inches (25 x 30 cm). These are now being scanned and have revealed astonishing detail.

This photograph of the French warship *Atalante* in Fitzroy Dock on Cockatoo Island, with Balmain in the background, was taken in August 1873. Built in 1865, the ironclad *Atalante* had a protruding brass bow for ramming lesser vessels. It had taken part in the Franco-Prussian War in 1870 and at the time of this photograph was flagship of the Pacific Squadron.

Beaufoy Merlin was particularly pleased with his photographs of the *Atalante* and wrote about them in the *Town and Country Journal*, 23 August 1873:

Probably there is no one more difficult to please in procuring a picture of this kind than the landscape photographer himself. I may therefore be permitted to say in behalf of the one referred to, that it gave me satisfaction ...

Sadly, this image of *Atalante* was one of the last photographs taken by Merlin. He contracted pneumonia and died, aged 43, in September 1873.

HOLTERMANN IMAGE  
OF SHIP, A2824973









# *Enli*/ghtening

To give intellectual  
or spiritual light to;  
to instruct or impart  
knowledge to; to illuminate



# What was it like?

What was it like to be a young, impecunious but ambitious naval officer and surveyor in colonial Sydney? What was it like to dine with Governor Macquarie, and also with Commissioner Bigge? What was it like to find one's self moving in the best society Sydney could offer? What did it take to 'manage a career' in the Macquarie era? What did it feel like to fall eighty feet from the mast of your ship onto the deck (it hurt a lot!)?

These are the kinds of questions the correspondence, purchased in 2009, of young surveyor and explorer John Septimus Roe (1797–1878) answers. This extraordinary archive of 201 letters begins with Roe as a 10-year-old London schoolboy, and then takes him into the British Navy during the Napoleonic wars, before service with Lieutenant PP King on his four voyages of exploration of the Australian coast between 1817 and 1822. Roe's gossipy and informative letters — written mostly to his father — are lively and well-written. Although replete with detail about the largely unrecorded minutiae of colonial life, the correspondence is much more than this: it is the story of a life from schoolboy to young adult, of a boy from humble circumstances making his way in the world with pluck, hard work and sheer enthusiasm.

SELECTION OF LETTERS  
OF JOHN SEPTIMUS ROE,  
ML MSS 7964





an effort to prevent being discovered by the Germans



Jackie Dalton.  
3 Borden -

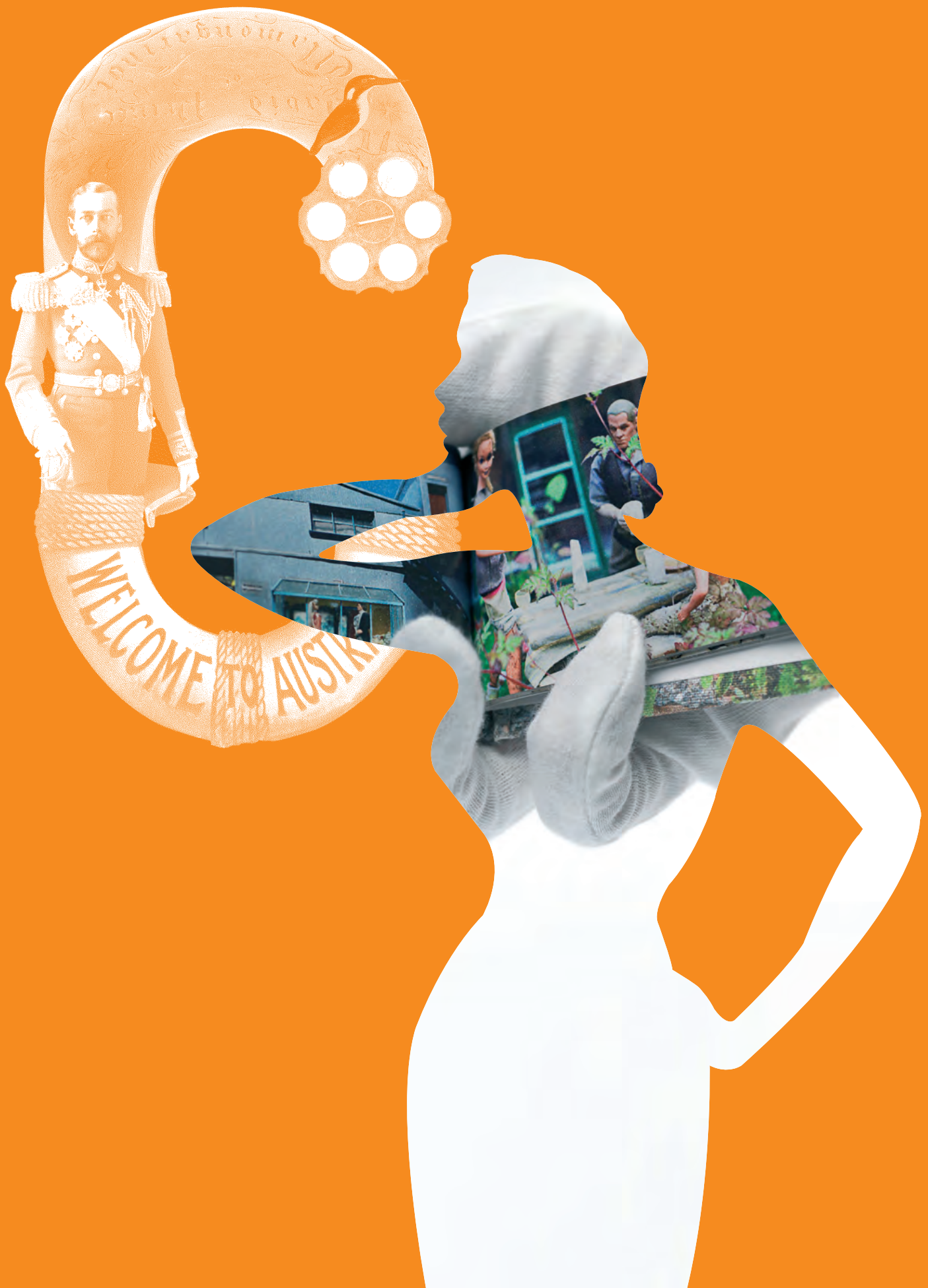
W. G.

*[Faint handwritten notes visible through the paper]*

# Co/lecting

To gather together or accumulate;  
increase by addition or growth;  
obtain or receive





# Recording our history

The Library documents publishing in New South Wales through the Legal Deposit provisions of the *Copyright Act (NSW) 1879–1952*. *Abandoned* by Jeremy Park was deposited by the publisher Digitalpress in 2009/10. This miniature book, measuring 8 x 6 cm, is a series of photographs of a miniature village built by a man over 15 years to fulfil a childhood dream. A year after opening the village to the public, the builder became ill and was forced to lock the gate and abandon it to the elements. The book chronicles the ruin of the village in photographs the size of a business card: 'Weeds grew, cracks formed and the plastic inhabitants melted'.

The counterpoint to *Abandoned* is the largest book acquired by the Library this year, *Footpath philosophers*, also published by Digitalpress. Measuring 1.03 x 1.32 m, *Footpath philosophers* is a collection of portraits shot on Bourke Street, Surry Hills, in a single day also photographed by Jeremy Park. Each subject was asked what they had in their mind at the time.

Library collections provide a fundamental record of a country's history and society. The State Library collects the biggest and the smallest, the academic and the popular, works of greatness and works of everyday Australians. These essentially democratic collections are vital for building an understanding of the history and culture of this nation.

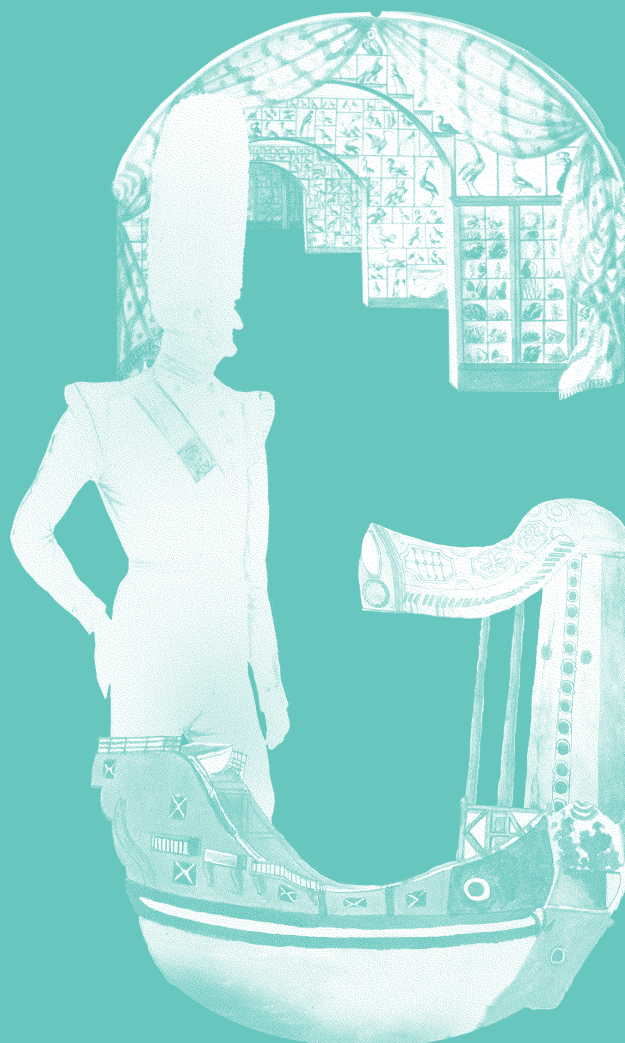
ABANDONED, JEREMY  
PARK, SURRY HILLS, NSW:  
DIGITALPRESS, 2009





# *Sur*/prising

To astonish, to strike with a sudden feeling of wonder that arrests the thoughts, as at something unexpected or extraordinary







# Our vibrant collections

The Mitchell Library's vast, vibrant and eclectic collections continue to be relevant to contemporary audiences. New acquisitions and longstanding collection materials have informed researchers and inspired writers and artists. In the Mitchell's centenary year, and as part of the *ONE hundred* exhibition, we asked renowned artists, historians and writers about the items in the Library's collections that are significant to them and their works.

Grace Karskens, who teaches Australian history at the University of New South Wales, says:

You can get lost in this painting. Imagine standing in The Rocks, somewhere high above the water, and looking down over the early town of Sydney, spread around the cove in 1802.

Who are the people most clearly, most humanly shown in this picture? Here in the foreground are groups of Aboriginal people, throwing spears, gathered about a campfire, sitting in a circle talking; and there are some white men too, chatting, lounging, watching, completely at their ease.

But look closely: you can see individual Aboriginal men, women and children, even their faces and expressions, you can almost hear the soft rolling words of language. These are the Sydney Aboriginal people, people who 'came in' after November 1790, and this artist wants you to know about them.

SYDNEY FROM THE WEST  
SIDE OF THE COVE, C. 1803,  
EVANS, GEORGE WILLIAM  
(ATTRIB.), 1780-1852,  
WATERCOLOUR,  
PRESENTED BY  
FH WILSON, 1899,  
XV1/1803/1







# Letter of submission

# Our Library

October 2010

The Hon. Virginia Judge MP  
Minister for the Arts  
Level 34  
Governor Macquarie Tower  
1 Farrer Place  
Sydney NSW 2000

Dear Minister

We take pleasure in submitting the Annual Report and Financial Statements of the Library Council of New South Wales for the year ending 30 June 2010 for presentation to Parliament.

These documents have been prepared in accordance with the provisions of the *Annual Reports (Statutory Bodies) Act 1984*, and the *Public Finance and Audit Act*, as amended.

Submitted on behalf of the Library Council of New South Wales.

Yours sincerely



Mr Robert Thomas  
President, Library Council of New South Wales



Ms Regina Sutton  
State Librarian & Chief Executive and  
Secretary, Library Council of New South Wales

---

## MISSION AND VALUES

To strengthen the community by being the trusted provider of quality information services by:

- providing equitable access to contemporary and historical knowledge
- collecting and preserving Australia's heritage
- promoting our role as a cultural destination
- collaborating with the NSW public library network.

Our core values and beliefs are:

- Equity of access
- Innovation and engagement
- Valuing people
- Honour and integrity
- Energy and teamwork.

---

## VISION

For the community, we aspire to be a Library that is:

- a pre-eminent and welcoming cultural destination
- acknowledged for excellent client service and staff expertise
- an innovative gateway to information and cultural enrichment
- recognised for a unique and accessible collection
- an active advocate for the NSW public library network
- a proactive partner in knowledge creation.

---

## OUR STRATEGIC PRIORITIES

- Client-focused library
- Values-based culture
- Revenue growth
- Sustainability



---

#### **OUR COLLECTIONS**

We serve our community by collecting and preserving the documentary history, culture and life of NSW. Library collections, an immense source of contemporary knowledge, are valued at \$2.142 billion.

We have printed and electronic materials, as well as world-renowned manuscripts, pictorial materials, oral histories, maps and architectural plans. Our material includes the earliest European documentation relating to Indigenous Australians.

These materials are important for their individual and collective historic, aesthetic and research value, and for their contribution to the cultural record of the nation. We are digitising our collection, making it accessible anytime, anywhere.

---

#### **OUR SERVICES**

Our friendly and efficient staff help clients find accurate information from anywhere in the world. Our reading rooms offer study spaces, email and internet access, online resources, browsing collections and national and international newspapers.

We provide support, advice, and research and professional development to NSW public libraries. We also offer onsite consultations and service reviews. Multicultural services include books and audiobooks in over 40 community languages, which are on loan through local public libraries. The Family History service helps people discover information about their ancestors and their lives. Australian Indigenous information services provide advice on family history as well as a range of information and collections related to Aboriginal and Torres Strait Islander cultures.

Specialist information services such as drug info @ your library and the Legal Information Access Centre deliver up-to-date, relevant and reliable information.

Services are provided to clients across NSW via the 'Ask a Librarian' service which answers enquiries made online, by telephone, fax or post. Copying, imaging and document supply services provide access to our collections in the formats required by our clients.

Up-to-date equipment provides easy access to our collections and adaptive technology is available for clients with a disability. The talking book and large print book collections are made available on loan through local public libraries.

---

#### **OUR SERVICE GUARANTEE**

- Timely, relevant and accurate information provided from anywhere in the world to anywhere in the state
- Courteous, friendly and efficient staff
- Requests for information and advice responded to promptly
- Resources held in our collections are easily accessible
- Services and resources meet the needs of Aboriginal and Torres Strait Islander clients, people from non-English speaking backgrounds and clients with disabilities
- Appropriate and well-maintained equipment and facilities are available
- Training courses provide participants with valuable and relevant skills
- Fee-based services deliver value for money

---

#### **HISTORY OF OUR LIBRARY**

The State Library of NSW is one of the oldest libraries in Australia. In 1869 the NSW Government purchased the Australian Subscription Library (which itself had opened in 1826), forming the Sydney Free Public Library, the first truly public library for the people of NSW.

In 1895 the name was changed to the Public Library of NSW and in 1975 it was renamed the State Library of NSW.

---

#### **OUR LIBRARY'S LEGISLATION**

The Library Council of NSW is the governing body of the State Library. Library Council objectives are defined in section 4A of the *Library Act 1939*.





**ROB THOMAS**  
PRESIDENT  
LIBRARY COUNCIL OF NSW

# The year in brief: Library Council of NSW – President's message

This has been an extraordinary year. The Mitchell Library Centenary exhibition and its attendant events have, with our new branding, resulted in a remarkable increase in the visibility of the State Library. In every aspect of our operations there has been significant improvement.

The State Library of NSW and the public library network again demonstrated the enormous value that they deliver to the people of NSW. Multilingual publications, free internet, traditional Library services, facilities for the young and old, and access to health and legal services information reinforced the expansive role that libraries play in so many communities.

Once again, I would like to extend the gratitude of Library Council to the NSW State Librarian and Chief Executive, Regina Sutton. The transformation of the Library continues through her drive and enthusiasm, ably assisted by her Executive team.

Under Ms Sutton's strategic leadership the Library has substantially expanded its Community Learning Service activities. Ms Sutton also continued her Chairmanship of the National and State Libraries Australasia (NSLA). The Library continues to contribute, and benefit from, strong cooperation between the major Australasian libraries to achieve a number of defined national objectives.

The Library also continued its focus on its curated digitisation program, not only to facilitate preservation of material, but to allow greater accessibility for all. Our program is still largely privately funded. Australia does not yet have a coordinated national digitisation program to systematically record the history of our country and provide easy integration into the school curricula. Such a program would provide important source material for the National Broadband Network.

The Library added significantly to its e-books and online databases, including historic books and newspapers, meeting a growing need for web-based access.

The year saw a more finely-tuned Library focus on reaching out to the community. The OUT campaign, which accompanied the Library's rebranding, was designed to increase community awareness of the State Library and to bring the collections into the public eye. This campaign was successfully designed

and implemented through a comprehensive campaign that included a range of external media partnerships.

Another aspect of the success of this campaign was the development of behind-the-scenes 'Inside OUT' tours where staff volunteers were trained as guides and conducted tours for over 200 visitors. In reaching out to the community, the Library provided 76 talks, lectures and presentations to 4498 people. A quarter of these talks were in the regions and all the talks were well-supported by local TV, radio and newspapers.

The Library continued to acquire significant additions to the collections including the purchase of the John Septimus Roe archive, and numerous rare printed books.

---

#### **MEMBERSHIP OF LIBRARY COUNCIL**

On behalf of Council, I welcome Michael Caulfield to membership of Library Council. A noted film producer and writer, Michael is particularly interested in the Library's future in the digital age and the utilisation of its cultural wealth across all media platforms, as well as the growth of cultural life outside of Sydney.

Ian Smith retired in January 2010. Ian was instrumental in the development of the Discover Collections digitisation program, and made a very significant contribution to the branding and e-commerce side of our activities. Bridget Griffen-Foley and Elsa Atkin were reappointed for further terms of three years, commencing 1 January 2010.

---

#### **MITCHELL LIBRARY CENTENARY CELEBRATIONS**

A highlight of the year was the centenary of the Mitchell Library, created from the benefaction of David Scott Mitchell, which was celebrated with the *ONE hundred* exhibition and its accompanying microsite which showcased the Library's wonderful new alphabet. The *ONE hundred* catalogue, with an essay by well-known journalist and writer David Marr, created a permanent record of the unique exhibition items assembled.

---

#### **AUSTRALIAN UNESCO MEMORY OF THE WORLD REGISTER**

The Library's collection of nine First Fleet journals is numbered 33 on the Australian Memory of the World (MOW) Register. These journals are eyewitness accounts of the early settlement of

Australia (1787–1790s) and, as such, are an invaluable record of the foundations of Sydney and the Australian nation as a whole, as well as documenting native flora and fauna and Indigenous lifestyle at the time of Australia's colonisation by Britain in 1788. The Library has the most comprehensive collection of First Fleet journals in the world. As journals written by only 11 First Fleeters are known to exist, the journals held in our Mitchell and Dixon libraries are truly significant.

---

#### KEY STRATEGIC OUTCOMES

Under the leadership of Carol Mills, Director General of Communities NSW, the cultural institutions of NSW continue to work together to provide access and outreach and to engage with the broader community, offering genuine value to the people of NSW. Library Council greatly appreciates Ms Mills' ongoing active interest in the State Library and the public library network.

Council welcomes the grant of Total Asset Management funding to enable the refurbishment of the State Reference Library reading room, with a dedicated learning space, and the ground floor public access areas including the foyer, Library Shop and Cafe Trim. This work will create a more functional and welcoming area for all visitors to the State Library, whether regular clients, long-term supporters, students, or first-time visitors.

Library Council is pleased to congratulate the Legal Information Access Centre (LIAC) on 20 years of successfully providing legal information to the community. This has been a remarkably successful initiative.

---

#### REMAKING THE LIBRARY REGULATION

In September 2009 the Library commenced the remaking of the Library Regulation 2005 with all stages now completed under Section 10 of the *Subordinate Legislation Act 1989*, including public consultation, identification of key issues and recommendation to Library Council.

---

#### FINANCIAL MANAGEMENT

In accordance with the Library Act 1939, the Audit and Finance Committee is delegated investment decision powers concerning the management of Council and Library Foundation funds. I am pleased to report

that our conservative investment strategy continues to record a positive result. The Audit and Finance Committee is also responsible for determining the Internal Audit Plan as well as implementing higher standards of Risk Management and Financial Control. Internal audit services are contracted centrally through Communities NSW. Following the tri-annual review, the Library collection was revalued from \$1.9 billion to \$2.1 billion, while the accompanying stocktake of individually valued items recorded almost perfect validation.

---

#### PUBLIC LIBRARIES

The key indicators of public library use show that people are using libraries more than ever. In 2009/10 the State Library assisted local government to promote, provide and maintain public libraries through providing \$25.528 million in grants and subsidies. The Library also provided consultancy services, assisting with strategic planning, library building advice and professional development; visiting 127 libraries across rural and metropolitan NSW, 30% of which had not been visited in the previous three years.

In 2009/10 two major reports were published. *The bookends scenarios: Alternative futures for the public library network in 2030* has research which will help NSW public libraries plan for the future needs of clients. *A benefit cost analysis: Outsourcing of acquisitions, cataloguing and processing in NSW public libraries* provides a practical tool to assist public libraries and local councils to effectively use available resources.

---

#### STATE LIBRARY FOUNDATION

We resolved to revitalise the Foundation in 2010. To achieve this we have rebuilt the Foundation Board and separated the Board and Foundation Trustee's functions. This will support an expanded Foundation team under our Executive Director, Susan Hunt. Our next steps are to redefine and improve our services to our various membership groups and actively re-engage with past members as well as attracting new ones.

This year has seen the successful launch of the Mitchell Library Centenary Appeal 2010: *Preserving our future*, developed to support the preservation of

key collection items from the Mitchell Library. By the end of the financial year, \$261,000 in committed funds had been secured to build on the collecting passion of benefactor David Scott Mitchell.

A partnership was established with Westpac for the *Extending the boundaries* tour to regional NSW. To celebrate the bicentenary of the governorship of Lachlan Macquarie, a selection of key historic documents and artifacts were toured to Bathurst, Wagga Wagga, Port Macquarie, Dubbo and Newcastle.

The Foundation's Discover Collections program goes from strength to strength, and a new partnership has been established, with the Australia-Israel Chamber of Commerce, for Discover Collections — *The Australian Jewish Community and its Culture*. Further, 16 online Discover Collections have been enhanced, in line with sponsor commitments.

An exciting project to digitise the Holtermann Collection's 3500 glass plate negatives is now well underway, with the overwhelming support of more than 60 benefactors. A blog on the State Library website charting the project's progress has attracted great interest.

To get the message out to the broadest possible community of Library supporters, in Australia and worldwide, we are engaging with our clients in new ways through online social media. This year we have added the Sir William Dixon map collection digitisation project to our list of existing blogs so that people interested in our collections, exhibitions and projects — wherever they are — can communicate with specialist staff online. The Foundation also provided \$60,000 for the acquisition of a high-resolution Hasselblad Camera to assist in this important project.

The Library's Fellowship Program plays an important role in connecting with the community by bringing out the many interesting stories behind our collections through research and publications. The Fellowship Program is a longstanding and significant feature of the State Library's commitment to research activity and scholarship.

Research topics being explored by Library fellows include the influential early 20th century critic, editor and literary journalist AG Stephens; science, pastoralism and environmental change in nineteenth

century NSW; William Thomas, Assistant Protector of Aboriginal people in the Port Phillip district; and the history of Australian dance.

---

#### ACKNOWLEDGMENTS

Council was pleased to note the awards granted in the Australia Day honours list to the following Library supporters:

- Professor Derek Anderson AM
- Mr Peter Hunt AM
- Mr Paul McClintock AO
- Mr Robert Maple Brown AO
- Mr Neil Balnaves AO
- Mr James Fairfax AC
- Mr Ezekiel Solomon AO
- The Hon David Levine AO
- Audrey Cumming OAM.

On behalf of Council, I sincerely thank Regina, her Executive team and all our staff for their passion and commitment to the Library in delivering client-focused library and information services for the community of NSW. Our extraordinary volunteers, Friends and other supporters are also deserving of mention for their contributions to the services that the Library brings to the community.

Council was saddened to note the passing of Miss Suzanne Mourot at the age of 91. Mitchell Librarian between 1973 and 1979, her roles included Manuscript Librarian, Dixon Librarian and responsibility for the pictures collection. Her leadership of the successful Captain Cook Bicentennial Exhibition in 1970 was an important vehicle for promoting the Mitchell Library's public profile.

Once again, I must stress that the work of the Library is enhanced by the many individuals and organisations which give so generously to the Library. Library Council gratefully acknowledges this support.

Library Council members sit on one or more of the standing committees that carry out the detailed work of Council. I would like to sincerely thank all Council members and committee chairs for their time, expertise and dedication to Council, the State Library and public libraries throughout NSW. Their commitment far exceeds their formal obligations, and it is very much appreciated.





**REGINA SUTTON**  
STATE LIBRARIAN  
AND CHIEF EXECUTIVE

# From the State Librarian and Chief Executive

This has been a landmark celebratory year for the Library! The Mitchell Library centenary celebrations gave us an opportunity to honour the past, celebrate what makes us special, experiment with new ways to connect people to our collections, and introduce several groundbreaking initiatives. We are now embracing and welcoming people of all ages, from all over NSW, to our Library. This has involved experimenting in bringing the collection OUT to those who live in regional and remote areas. This year has been an exhilarating adventure resulting in heightened recognition of the Library's ongoing contribution to Australia's past, present and future.

After closing the galleries to refresh the space, we had the spectacular opening of the *ONE hundred* exhibition by the Governor of NSW, Professor Marie Bashir AC, CVO, on 8 March to mark the centenary of the Mitchell Library's opening to the public. The *ONE hundred* exhibition was accompanied by the microsite <[www.onehundred.sl.nsw.gov.au](http://www.onehundred.sl.nsw.gov.au)> which received 50,000 visits and revealed the Library's stunning new alphabet. The event was commemorated by the publication of a '100' compendium featuring beautiful images and summaries of several of the items that were on display during the exhibition. David Marr's essay on 'The Mitchell' is a special component of this unique publication.

Through a successful Library-wide group of projects we developed the OUT campaign — a strategy for getting our wonderful and unique objects, knowledge and people OUT into the community. This campaign has led to a significant improvement in community awareness and in the Library's public profile — all supported by a multi-faceted kaleidoscope of events, exhibitions, and exposure through multi-media channels which were aligned to the Mitchell Library centenary. Thus, it was no surprise to learn that total community awareness of the Library has now reached 96%, with attendance for the *ONE hundred* exhibition breaking all previous visitation records to reach a high of 60,000 visits. The popularity of *ONE hundred* was a tribute to staff across the Library, including the curator and curatorial team, the 2010 project team, exhibition and graphic designers, writers and editors, the preservation team and the media and communications team.

The Mitchell centenary year also gave the Library the opportunity to depart from the past in response to market research that suggested that more emphasis needed to be placed on creating a welcoming and open presence to encourage the community to participate in our variety of Library services and offerings. In response to this research, the past year has enabled us to successfully introduce a new brand, look and feel to our physical spaces as well as our website, corporate materials, publications, uniforms and building signage. The overwhelming response to this has been very positive.

We have continued our focus on the four strategic priorities of our established five-year strategy — Client-focused Library, Values-based Culture, Revenue Growth and Sustainability — supporting our goal to expand the value of our collections and services while maximising client access to our collections. This is in alignment with the umbrella priorities of the National and State Libraries across Australia and New Zealand (NSLA). Together, we are working on a strategy, underpinned by collaborative projects, to revitalise our services to meet the changing needs of the community. Our vision is to become leaders in empowering people to create, discover, use and transform our collections. In doing this, we are striving to deliver a consistent library experience for our users, supported by world-class technology tools that enable expedient access to the content-rich collections within our libraries.

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## CLIENT-FOCUSED LIBRARY

Notable progress was made on this strategic priority supported by a suite of new online resources and onsite services. There has been a dramatic increase in access to collections and services with 161 online products and 257 databases made accessible to clients both onsite and remotely. And, a total of 300,000 e-books and 38,000 e-journals were made available for Library users, with six new online service guides now available on our website. Significant original material acquisitions have been made in parallel to this, including the John Septimus Roe archive purchase. It is no surprise that online visitation to our website continues to grow.

The efficient pace of the eRecords card catalogue conversion program has enabled targets to be exceeded by 20%, shrinking total project duration

from seven to five years. This has been an extraordinary effort, underpinned by superb leadership and a robust project plan and working team which has consisted of both Library staff and contracted staff. Funding to complete the balance of this program is vitally needed if we are to truly make our collections accessible.

The year has also seen the inaugural launch of a suite of learning programs, supported by the opening of the Glasshouse Learning Centre, to connect community, educators, and students to the Library's collections. In 2010/11 we will formally christen a new, refurbished physical space for these learning programs.

Community engagement has been further enhanced with touring exhibitions, curated talks and educator-led exhibition tours. Teacher preview events and exclusive tours introduced 288 teachers to the *ONE hundred* exhibition, while new professional learning opportunities were provided to 622 teachers on and offsite through 13 programs.

The transformation of the Library's physical and public presence has delivered a new airconditioning system, refurbished exhibition gallery spaces, new signage and more welcoming spaces, in alignment with market research and the new branding strategy. The *Library Council of NSW 2008/09 Annual Report*, the first publication to embody the new branding, won gold for the first time at the Australasian Reporting Awards.

We are constantly striving to provide better services to public libraries across the state. This year, we are particularly proud of two seminal reference works for public libraries developed by the Public Library Services (PLS) team — *Benefit Cost Analysis* and *Scenarios for the Future*. An external consultant review of PLS services was conducted, including a survey of NSW public libraries on their needs and satisfaction with current services; 90% of those surveyed rated the quality of services provided by the State Library of NSW as good or excellent.

Our Legal Information Access Centre (LIAC) celebrated its 20-year anniversary this past year. The service has seen a 47% increase in year on year usage of the 'Find Legal Answers' website after the completion of its redesign. LIAC's HSC Legal Studies News Watch blog is now the most popular State Library blog with 5667 visits during 2009/10.

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#### VALUES-BASED CULTURE

The importance of operating within a values-based culture remains a Library priority and the benefits of actively engaging staff continue to flow to clients and the community. One of the year's highlights has been the successful implementation of the Library's Staff Recognition Program, with eight individual awards and six team awards presented during 2009/10.

To further develop a values-based culture, a Coaching Skills course was designed and implemented with 94% of people leaders trained. The Manager as Coach program was developed and attended by all members of the Executive team.

Using cross-divisional teams for many projects, such as the centenary celebrations and the planning for major building works, has provided increased opportunities for staff to contribute their skills and experience to Library-wide projects. The Early Career Development Program has also been launched with programs designed for two successful applicants. The Library Services division has experimented this year to provide staff with opportunities to rotate in/out of various branches within the division to gain experience and awareness of what 'working life' is like in other parts of the Library. This has been a very successful program and will be repeated and expanded upon next year and beyond.

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#### REVENUE GROWTH

The Library Shop has expanded the range and type of merchandise on sale and new products related to the *ONE hundred* exhibition and the rebranding have proved very popular. More work will be done in 2010/11 to continue to improve the retail experience and suite of offerings within the shop in response to market and onsite research recently conducted.

Over the past several years, we have placed a heightened emphasis on providing greater online access to our unique collection materials. This year, we formed a Digitisation Steering Committee to create a process to prioritise categories of items for digitisation and streamline the digitisation process. Digitisation achievements this year have included:

- 36,015 digitised masters produced (50% above target of 23,500)
- 305,298 eRecords created in 2009/10 (20% above target)

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**OUR OVERALL ASSESSMENT  
OF PROGRESS ON EACH OF  
THE LIBRARY'S STRATEGIC  
PRIORITIES FOR 2009/10 IS:**

|                           |   |
|---------------------------|---|
| CLIENT-FOCUSED<br>LIBRARY | <input checked="" type="checkbox"/> good/on track |
| VALUES-BASED<br>CULTURE   | <input checked="" type="checkbox"/> good/on track |
| REVENUE GROWTH            | <input checked="" type="checkbox"/> good/on track |
| SUSTAINABILITY            | <input checked="" type="checkbox"/> good/on track |

- New Zeutschel Book Scanner with OCR software installed to increase digitisation capacity
- over 450 maps digitised in the Sir William Dixon map digitisation program.

Through the generous support of the State Library Foundation, private sponsors and benefactors have enabled our digitisation priorities to be realised, increasing our outreach into the community through our Discover Collections program. The Foundation established a wonderful partnership with Westpac Banking Corporation resulting in their sponsorship of a regional tour throughout NSW. The *Extending the boundaries* tour was a huge success and enabled a selection of key historic documents and artefacts to tour the regional areas of Bathurst, Wagga Wagga, Port Macquarie, Dubbo and Newcastle, and other areas to come, as part of the celebrations for the bicentenary of the governorship of Lachlan Macquarie.

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**SUSTAINABILITY**

We have continued to make progress in establishing more efficient processes in many areas of the Library's operations. This has included a move to online communications such as e-newsletters and developing an online version of publications, including the 2008/09 annual report, to increase access and reduce the numbers printed. For major Library print publications, including *SL* magazine, and *What's On*, we now print on environmentally responsible paper.

We have set up a 'Greening the Library' committee and an integrated Library-wide communications strategy. Other measures include recycling and re-using exhibition components: 60% of the components in the *ONE hundred* exhibition were reused from previous presentations.

In addition, we successfully completed a substantial upgrade to audiovisual facilities in our public and venue hire spaces. Over the next financial year, we will continue further enhancements to the Mitchell and Dixon Gallery spaces and refurbish our Reference Library reading room areas, which will include the entry foyer of the State Reference Library. These enhancements will be guided by recent market research and physical use surveys conducted by our staff. It is our hope that the Library will continue to provide vibrant, fit for purpose, contemporary spaces for all that seek to use our information resources.

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**ACKNOWLEDGMENTS**

Our Library staff continue to rise to the challenges of social and technological change and deliver a superior standard of service to the community in ways that would have seemed far-fetched 100 years ago when the Mitchell Library first opened. I am sure David Scott Mitchell would be impressed by the organisation that has grown from his benefaction and the care that has gone into conserving and adding to his considerable and impressive donation.

I am proud to lead an organisation where I regularly receive so many personal comments, telephone calls, emails and letters praising staff skills, expertise and friendly service. A recent survey revealed that nine out of 10 clients are extremely likely to recommend the Library to a friend or colleague; while 86% rate their overall experience at the Library over the last 12 months as good or very good. This is clearly a tribute to our staff, who also rate the quality of their working experience very high, with at least 81% indicating they find their work both satisfying and rewarding.

The Library Council of NSW has continued to provide me with strategic support, a forum for healthy debate, encouragement, and above all else, a level of active engagement that continues to impress year after year. Their level of personal and intellectual engagement is extraordinary and has made all the difference in terms of the Library's overall success.

The Library is also very fortunate to have such a strong and passionate base of supporters. My sincere gratitude goes to our benefactors, sponsors, donors, Friends and Volunteers for their steadfast support and encouragement. The revitalised Foundation Board has already given us excellent traction towards our Centenary Appeal, with many funds raised already to conserve and digitise more of our collection treasures in need of special care. I am deeply appreciative of the collective commitment and leadership that the Library Council and Foundation Board have provided to the Library.

The next century for the Library will present many challenges. I know that we are well positioned to embrace these and continue to excel in our efforts to connect people of all ages with our collections!



# Strategic framework 2009/10

## STATE LIBRARY OF NSW STRATEGY MAP 2009 TO 2013





















| NSLA<br>Priorities                  | ONE LIBRARY   | OUR CULTURE  | ACCESSIBLE CONTENT   |  |
|-------------------------------------|---|--|--|--|
| Strategic<br>Goal                   | EXPAND THE VALUE OF OUR COLLECTION AND SERVICES TO MAXIMISE ACCESS BY CURRENT AND FUTURE GENERATIONS                        |  |  |  |
| Strategic<br>Priorities             | CLIENT-FOCUSED LIBRARY  | VALUES-BASED CULTURE   | REVENUE GROWTH   | SUSTAINABILITY   |
| Desired<br>Outcomes                 | Client-driven collections & services  | Active engagement & ownership  | High-impact retail footprint   | Reduce environmental impact  |
|                                     | Create an effective communications framework  | Recognition of achievements  | Expand meaningful digital content  | Develop efficient & effective processes  |
|                                     | Build new outreach programs & partnerships  | Effective leaders  | Expand philanthropic reach   | Strengthen capability of our people  |
|                                     | Transform the Library's presence  | Staff wellbeing  | Funding secured to realise vision  | Maximise value of emerging technologies  |
| Balanced<br>Scorecard<br>Categories | EXTERNAL STAKEHOLDER  | LEARNING & GROWTH  | FINANCIAL  | INTERNAL   |
| Key<br>Performance<br>Indicators    | % Market aware of services<br>% Increase in visitation: onsite<br>% Increase in visitation: online<br>% Client satisfaction | % Staff engagement & ownership<br>% Staff agree environment truly embodies values<br>% Staff agree Library has effective leaders<br>% Staff agree Library has effective communications framework | # Digital files created<br># Of eRecords created<br>% Increase in revenue: retail sales<br>% Increase in revenue: Foundation | % Decrease in energy consumption<br>% Decrease in staff paper consumption<br>% Reduction in cycle time for key processes<br>% Corrective actions taken on identified hazards and incidents within agreed time frames |

## KEY ACHIEVEMENTS:

- Efficient pace of eRecords card catalogue conversion program and digitisation enables targets to be exceeded by 20% and 50% respectively.
- Dramatic increase in online access to collections and services with 161 online products and 257 databases now accessible to clients both onsite and remotely. Online visitation continues to grow. Recent original material acquisitions include John Septimus Roe archive.
- Significant lift in community awareness to 96% supported by events, exhibitions, and media linked to Mitchell Library centenary. A record-breaking 60,000 visits were made to the *ONE hundred* exhibition.
- Learning programs successfully launched, supported by the opening of the Glasshouse Learning Centre, to connect community, educators, and students to the Library's collections.
- Physical site transformation commenced with a new airconditioning system and refurbished gallery spaces. This accompanied the rebranded signage and new printed materials.

## STRATEGIC GOAL AND RESULTS SUMMARY

### EXPAND THE VALUE OF OUR COLLECTION AND SERVICES TO MAXIMISE ACCESS BY CURRENT AND FUTURE GENERATIONS

| Strategic priorities   | Outcomes self assessment  | Key performance indicators  | 2008/09 result         | 2009/10 result | Result  |
|------------------------|---|---|------------------------|----------------|---|
| CLIENT-FOCUSED LIBRARY |    | % Market aware of services  | 75%                    | 96%            |    |
|                        |   | % Increase in visitation — onsite   | Not available          | 804,066 visits |    |
|                        |   | % Increase in visitation — online   | 2,074,394              | 2.9%           |    |
|                        |   | % Client satisfaction   | 83%                    | 82%            |    |
| VALUES-BASED CULTURE   |  | % Staff engagement and ownership  | 74%                    | 75%            |    |
|                        |   | % Staff agree environment truly embodies values   | 76%                    | 76%            |   |
|                        |   | % Staff agree Library has effective leaders   | 52%                    | 55%            |  |
|                        |   | % Staff agree Library has effective communications framework  | 64%                    | 70%            |  |
| REVENUE GROWTH         |  | # Digital files created (collection digitisation)   | 21,796                 | 36,015         |  |
|                        |   | # eRecords created  | 182,505                | 305,298        |  |
|                        |   | % Increase in revenue: retail sales   | 4.3%                   | -6.7%          |  |
|                        |   | % Increase in revenue: Foundation   | -1.6%                  | 1.8%           |  |
| SUSTAINABILITY         |  | % Decrease in energy consumption  | Not available          | 0.1%           |  |
|                        |   | % Decrease in staff paper consumption   | Not available          | 1.7%           |  |
|                        |   | % Reduction in cycle time for key processes — revising job description process — job evaluation process | New measure in 2009/10 | 44%<br>66%     |  |
|                        |   | % Corrective actions taken on identified hazards and incidents within agreed time frames                | New measure in 2009/10 | 89%            |  |

#### KEY

 On Track

 Alert

 Needs attention

 ≥ 100% of 2008/09 result

 90-99% of 2008/09 result

 ≤ 90% of 2008/09 result

 No comparable 2008/09 data

# Achievements summary: Client-focused Library

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## Client-driven collections and services

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### ACCESSING OUR SERVICES

In 2009/10 the Library responded to 203,174 client information enquiries, including 17,308 enquiries from remote clients. We retrieved 312,363 items from our stacks and provided 107,846 of these items to public libraries as part of the interlibrary lending service.

The Library extended its opening hours by opening on most public holidays. This change is in line with the Library's client-focused direction and is comparable to major libraries in Australia and other cultural institutions in the Sydney CBD.

Seven new client information brochures were developed in 2009/10. *Research from home* was the most popular title, indicating how the use of Library collections is changing. Three brochures, *Newspapers*, *Business Information* and *HSC Resources*, were developed to provide background information on our rich resources.

Ten new compact, high-resolution microfilm scanners were successfully introduced into the reading rooms in May 2010. A new wireless staff telecommunication system was implemented in 2010 to improve service to our clients in the reading rooms. This system supports service delivery in the reading rooms, where flexible staffing arrangements mean that clients can now receive instant assistance from staff at the point of need.

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### DISABILITY ACTION PLAN

The Disability Action Plan 2010–14 contributes to the Library's progressive program to ensure equity of access to services and employment for people with a disability through quality improvement initiatives. New staff members are being trained, including in adaptive technologies, to enhance our service delivery.

The Library has provided improved disability access to collections by continuing to collect material in alternative formats and technologies, which included increasing our collection of talking books by 56% to 10,309 and large print books by 36% to 6144.

This material is acquired to reflect client requirements and is made available to the wider community through loans to NSW public libraries. Revising and promoting the lending policy made it easier for public libraries to borrow these resources.

The Library also concentrated on providing better access to information for those clients unable to visit the Library through increasing the number of databases available remotely. As a member of Companion Card NSW, the Library offers affordable ticketing to events for a cardholder and their companion.

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### ENHANCING ELECTRONIC SERVICE DELIVERY

#### eRESOURCES

The year has seen a significant change in the Library's Collection Development Policy with the inclusion of a statement of preference for online, rather than paper-based formats. This policy change relates to the general reference collections, largely overseas material, and is aligned with the National and State Libraries of Australia (NSLA) Re-imagining Libraries strategy.

The Library now subscribes to 161 online products including 257 individual databases, 65 of which were added this year. Of these, 200, or 78%, are now accessible to registered clients across NSW free of charge and are available via the eResources tab on the Library's website.

Acquiring online content has reinvigorated the Library's general reference collection, providing contemporary resources to clients with more than 300,000 e-books and 38,000 full-text online journals. New online products are listed in the section on Collection additions, on pages 83 to 91.

In cooperation with Technology Services, 48 new databases were added including JSTOR, Library PressDisplay and the *Illustrated London News*.

Three print-published law books were converted to online format and made available on the LIAC website. The web team worked with LIAC staff developing templates, reviewing content and providing assistance, advice and training to ensure the books were presented in a standards based, accessible online format <[www.legalanswers.sl.nsw.gov.au/guides/](http://www.legalanswers.sl.nsw.gov.au/guides/)>.



## OUR COLLECTION AND CLIENTS

- The State Library's collection is now valued at more than \$2.142 billion
- In 2009/10 there were 796,283 visits to the State Library reading rooms<sup>1</sup>

The State Library is working with all national and state libraries (NSLA) to develop and implement a single client experience model across all NSLA libraries. Initiatives include password-free wireless access for clients using laptop computers, and common principles for reference work.

### eRECORDS

The Electronic Records capital project (eRecords project) commenced in 2008 and is a long-term project to convert card to electronic catalogue records. The eRecords project improves remote access and provides more efficient access to the Library's collection for clients and public libraries.

The project has already delivered substantial benefits for clients and public libraries. Client use of collections accessible for the first time via electronic records has increased with use of one collection up from 70 to 300 requests per month.

In 2009/10, the target of 250,000 records was surpassed by 20%, creating 305,298 eRecords for the Library's maps, rare books, pictures, heritage books and reference titles. Clients and other stakeholders are able to keep up-to-date with project achievements through the public blog on our website available at <http://blog.sl.nsw.gov.au/erecords/>.

Other service enhancements implemented as part of the eRecords project are RSS feeds which promote new additions to the collection and LibraryThing for Libraries, software implemented November 2009 to allow clients to recommend and write reviews about titles in the collection, and add new content such as tag clouds to catalogue records.

Funding of \$10 million over three years has been granted by the NSW Government to support the creation of over 400,000 electronic records, with \$3.291 million granted in 2009/10.

### INTRODUCING eREQUESTS

The need to automate the Library's process for requesting items from stack storage has been recognised with the development of a new electronic request service. This service will be implemented in November 2010 and will replace the current manual system, provide a streamlined 24/7 stack request service, and bring the State Library in line with other



### A SIGNIFICANT AUSTRALIANA COLLECTION BROUGHT TO LIGHT – THE JUSTICE WISE BEQUEST

Justice Edward Wise, a New South Wales politician and judge, was one of the first collectors of Australiana. His collection includes works about the colonisation and exploration of Australia, pamphlets detailing the early history and society of the colony and several manuscripts regarding Aboriginal languages and beliefs.

In 1865, Justice Wise bequeathed his collection of books, pamphlets and manuscripts to the Free Public Library of Sydney. To date, 700 volumes have been found and given eRecords in our catalogue. The collection can be accessed by searching under the subject heading 'Justice Wise Collection' in the Library's online catalogue.

CUTTING THROUGH THE SCRUB, THOMAS HUXLEY, 1852, IN NARRATIVE OF THE VOYAGE OF HMS RATTLESNAKE BY JOHN MACGILLIVRAY, MD 3T 27 VOL.1

<sup>1</sup> Current data is not comparable with visitation statistics previously reported, 2009/10 establishes a baseline for future years

## ENGAGING OUR COMMUNITY

- \_ 96% of people in the NSW community are aware of the State Library
- \_ 86% of clients rate their State Library experience as good or very good

Australian research libraries. The centralised stack request processing system will increase stack delivery efficiency and will provide effective and accurate collection usage data to inform the Library's Collection Development Policy.

### ONLINE RESEARCH GUIDES: VIRTUAL REFERENCE

The online research guides continue to give clients independence in searching and accessing information online, both on and offsite. Three new online research guides were launched on the State Library's website during 2009/10: the international component of the *Business Research Guide*, *Family history: Passenger records* and the *Industrial Awards Research Guide*. The latter gives digital access to one of our unique and frequently used collections, simplifying the research process for clients and staff.

### PREMIER'S MEMORANDUM M2000-15

Through the Premier's Memorandum M2000-15, the Library is responsible for collecting NSW government publications. To ensure that a representative sample of NSW 'born digital' material was captured during the year, an additional 965 new titles were archived in Australia's online archive, PANDORA, and made accessible through the Library's online catalogue. Of these, 594 or 62% were NSW government publications. This brings the total number of archived titles to 5221.

Twenty-one NSW newspapers were provided to the National Library to be made accessible as part of the Australian Newspaper Digitisation Program <[www.nla.gov.au/ndp/](http://www.nla.gov.au/ndp/)>. In a related project, the State Library's copies of the *Australian Women's Weekly* for the first 50 years of the magazine (10 June 1933 to 15 December 1982) were loaned to the National Library for digitisation and will be accessible at <<http://trove.nla.gov.au/newspaper>> in 2010.

### WEB TECHNOLOGY SERVICES

In 2009 a major redesign was undertaken to align the Library's web presence with the new State Library brand guidelines. The new designs have improved the user experience by providing a more client-focused and usable interface, as well as a consistent experience across the Library's key online service points.

Achievements include:

- Learning at the Library pages supporting the Library education programs for students and teachers
  - clients can subscribe to RSS feeds to be alerted to new acquisitions as they are added to the catalogue.
- In 2009/10, visits to the State Library website totalled 2,134,156.

### E-COMMERCE

In 2009/10, the Library developed an e-commerce service to enable online donations and membership, particularly to support the content and functionality for the Foundation's 'Support Us' section. This easy-to-use interface ensures a positive experience for people engaging in online transactions with the Library.

### NSW.NET

The Public Library and Community Learning Services Division, via its NSW.net service, negotiates cost-effective internet connections and access to online content for supply to NSW local government and public libraries. The increasing demand for internet services requires public libraries to provide faster and more reliable internet connections to deliver these services to their communities. During the year, relationships were formed with two new internet service providers (ISPs) to provide NSW.net clients with more competitively priced internet services (ADSL2 and Midband 10M and 20M Ethernet).

NSW.net provides internet connections to 197 public libraries and this year installed eight new internet connections and upgraded 46 existing internet connections in public libraries for faster access to online services. NSW.net continued to roll out wireless hotspots for internet access in public libraries including Gilgandra, Yass, Lakemba and Goulburn libraries with proposals provided to Warren, Coonamble and Glenquarie libraries. There was an overall increase of 20% in the use of these resources compared to the previous year's usage.

In 2009/10, NSW.net purchased access to a range of quality online databases for use by public libraries. State-wide database training was delivered by NSW.net in Moree, Lithgow, Goonellabah and Murwillumbah for 'low use' libraries and a half-day workshop was conducted for the West South West Reference

librarians for train-the-trainer style training for a project called Database December to promote the statewide databases to their communities.

NSW.net staff, in collaboration with other Library divisions, facilitated 14 Health Information workshops to introduce NSW public library staff to three key health information resources: the Health Information online research guide, drug info @ your library and the EBSCO Consumer Health Complete database. Approximately 200 participants from across NSW attended the workshops, nine of which were held at the State Library and five in NSW regional centres.

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## ENGAGING OUR CLIENTS

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### CLIENT FEEDBACK

We continued to provide feedback forms to clients and the 91 forms we received included 21 positive suggestions and 36 written appreciations regarding reading room client services and facilities. The 34 complaints, relating mainly to noise, facilities and technology, were investigated and responded to promptly.

To better address client needs, the Research and Development branch managed an observation and interview study with clients across the Library throughout May 2010. Findings will be used to improve client services and inform the redesign of key Library spaces, including the State Reference Library reading room and Macquarie Street entry level.

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### PRESENTATIONS AND TALKS

Library Services staff delivered 104 pre-booked presentations to 1921 participants including students, academics and professional researchers. The Mitchell Librarian's division provided 57 metropolitan, 19 regional and four interstate talks, to 4498 people.

The Secondary Students Team staff delivered specialised presentations at the Riverina Association of Teacher Librarians Conference (RIVPAT) and the Society & Culture Association PIP Day. The Family History Service was a major contributor to the success of a regional family history conference hosted by Grenfell Library on 20 February 2010, providing training on 'Mining the Gold in ancestry.com' and demonstrating the Library's Family History online research guides.

During Library Week, we offered daily presentations in the Library's foyer on e-Resources available through the Library website. These were very popular with the 200 clients who participated, many of whom were not aware of the resources and that they could be accessed from home. Community Learning Services (CLS) significantly increased curriculum-based and lifelong learning programs. See CLS on page 48.

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## ACCESSING THE COLLECTIONS

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### LIBRARY COLLECTIONS

The State Library holds one of the most significant collections of maps in Australia, and this year has seen a focus on maps. Work began on a collection development policy for cartographic materials and, with RSS feeds, a frequently requested maps section and online collection highlights, it is now easier to access the Library's map collection online.

A project began to improve collection security and client access to the Small Pictures File (SPF). From January to June 2010, 1700 original images were removed from the SPF and records were created for them in the online catalogue. Library Volunteers are helping to rehouse the Australian Consolidated Press (ACP) negative collection. Since July 2009, approximately half of the 185,000 negative collection has been rehoused and prepared for frozen storage, critical for the long-term preservation of the negatives.

The Library hosted a number of short and longer-term visitors including an AusAID Development program through the University of NSW; students from the University of Sydney School of Letters; the University of Sydney School of Architecture; Alexander Turnbull Library; Hocken Library; Norfolk Island Heritage Centre; and Liverpool Library.

For information on additions to the Library's collections, purchases, deposits and donations see pages 83 to 91.

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### COLLECTION PRESERVATION AND STORAGE

A total of 33,168 collection items received conservation treatment this year, an increase of 34% from last year. This number comprises items prepared for public access onsite through the reading rooms and offsite through digitisation, as well as for display in exhibitions and events.



## INCREASING ONLINE ACCESS

– 36,015 digital images were made available online

– Content was added to 16 of the 25

Discover Collections and two new projects

Through the collection conservation program, the Library carried out stabilisation, conservation treatments and archival rehousing for 32,523 items, including 6684 items from the eRecords cataloguing project with items from the Rare Books collections, MacPherson Collection and the Shakespeare sequence. The eRecords project provides an opportunity to improve the housing conditions of the items through supplying enclosures and providing conservation attention when required.

In total, 5129 items were prepared for digitisation, with conservation treatments undertaken where necessary to ensure the stability of the item to enable the digitisation process. This included rehousing 4611 glass plate negatives from the Holtermann Collection in archival enclosures.

### EXHIBITIONS

We prepared 209 items for in-house exhibitions, including the trade union banner which received 643 hours of conservation treatment before being displayed in the *ONE hundred* exhibition. Sixty-five items from the realia collection were prepared for the *Stranger than fiction* display in the Macquarie cases, including a Cartier hairpin case once belonging to Dame Nellie Melba, and a collection of bird whistles.

### LOANS TO EXTERNAL EXHIBITIONS

The community was able to view 375 items from our collections in 35 different local, regional, interstate and overseas exhibitions. Of these, 96 items were assessed, prepared, packed and transported by preservation staff to 20 exhibitions commencing in 2009/10. Highlights of these offsite presentations included:

- 31 items displayed in exhibitions at the Museum of Sydney, Hyde Park Barracks and the Mint
- 16 items at the Parramatta Heritage Centre
- 12 items travelled on loan for the *James Cook Exploration of the Pacific* travelling exhibition, including Captain Cook's waistcoat, which was on display in Bonn, Germany. The waistcoat has since returned to the Library, while the 11 remaining items, including Cook's Bible, travelled on to Vienna, Austria.

- tours of regional NSW, in partnership with Westpac, included portraits of Lachlan and Elizabeth Macquarie and the recently purchased letters of John Septimus Roe which accompanied Senior Curator Paul Brunton to Bathurst, Wagga Wagga, Port Macquarie and Dubbo.

### COLLABORATIVE PROJECTS

In 2009/10 the Library continued to work with the Australian Museum and Historic Houses Trust on a collaborative proposal for a shared offsite store for collection items. Another ongoing collaboration with State Records NSW also continued with the presentation of counter-disaster management workshops for records managers from across the state.

### DIGITISATION AND IMAGING

A new Digitisation and Imaging Branch was formed in September 2009 by integrating the staff and functions of Discover Collections specialist librarians and Imaging Services photographers and digitisers. The branch creates, manages and provides access to digitised collection items and born-digital assets and assists in the preservation of these items through providing high-quality digital surrogates.

### COLLECTION IMAGES FOR THE PUBLIC

In the past year, 36,015 digital images, documenting material from the Library's vast collections, were photographed and scanned. This was a 50% increase over target for the year (23,500). These high-resolution digital images enabled increased public access via the Library's website and included 7420 digital images for Discover Collections online. We have also provided 2843 images of collection items directly to Library clients.

Over 12,000 pages of the *Illustrated Sydney News*, including oversize colour supplements, were digitised and submitted to the National Library of Australia for inclusion in the Australian Newspaper Digitisation Project. These will be available online via the NLA website in July 2010; and 644 original digital images (purchased from contemporary photographers) were also stored in the Library's digital asset repository.

#### DISCOVER COLLECTIONS

Discover Collections is a program of curated digitisation which has been an important part of the Library's digitisation strategy since 2004. Discover Collections provides an alternative access point to the Library's vast collections by creating online collections on a particular story or topic. Each story is chosen, researched and written by Discover Collections curatorial staff with items chosen for their relevance, uniqueness and usefulness to clients. A company or an individual sponsors each collection (see page 62).

There are 25 online collections and newly digitised collection items and stories were added to 16 of these. Work commenced on two new online collections – the Dixon maps digitisation project and *Australian Jewish Community and Culture*, sponsored by the Australia–Israel Chamber of Commerce.

There are two currently sponsored digitisation projects:

- The Holtermann glass plate negative collection is an internationally significant collection of prints, albums and glass plate negatives, including the largest hand-coated wet-plate negatives ever made. The Holtermann collection depicts NSW and Victorian gold towns from 1872 to 1875, and the streets and buildings of Sydney and Melbourne between 1871 and 1876. In 2009/10, a total of 2800 negatives were digitised using a specialised glass plate scanner.
- The Dixon map collection reflects Sir William Dixon's interest in early navigation, geography and the European exploration and settlement of the Pacific (in particular Australia) and includes examples from the 16th through to the 20th century. Each map is digitised at high quality to capture the smallest details and to accurately render the subtle and delicate hand-colouring found on many maps. Sponsorship enabled the purchase of a high-resolution digital camera system to make this possible. Since digitisation began in December 2009, over 450 maps and charts have been made available via the Library's website.



#### MINING ANYONE?

Mitchell Library client Robin McLachlan is an adjunct senior lecturer in history at Charles Sturt University's School of Humanities and Social Sciences, and is Canadian by birth. Robin is passionate about Australian and New Zealand involvement in the 1897–99 gold rush in the north-west of North America and was surprised when he came across a newspaper called *The Klondyke Miner and Yukon Advertiser* at the Library. He requested it and found a bound volume of the 20 issues of the weekly. John Meiklejohn, William V Somerville and John L Rees had arrived in the Klondike from the West Australian goldfields in mid-1898, printing the first issue of the newspaper in September 1898 in the Yukon's Dawson City. The partnership was brief and the newspaper ceased publication in August 1899. Microfilm copies of this unique holding have now been repatriated to key libraries in Canada.

PACKERS ASCENDING SUMMIT OF CHILKOOT PASS ON THE WAY TO KLONDIKE GOLDFIELD, PHOTOGRAPHER E A HEGG, 1898–99

## PUBLIC LIBRARY USE IS GROWING

- \_ Visits to public libraries have increased by 15%
- \_ Loans have grown by 7% over the past five years

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### NSW PUBLIC LIBRARY NETWORK

The New South Wales public library network, which comprises 374 libraries (99 central libraries plus 275 branch libraries) and 22 mobile libraries, provides library and information services to local communities across metropolitan and rural NSW.

The State Library works with local libraries to develop quality library services, build skills and expertise in the library workforce and ensure library buildings, technology and facilities meet the needs of diverse communities across NSW. The Library administers the annual public library grants and subsidies program as well as supporting and advising public libraries on innovative service developments. This directly supports Library Council's Objects and Duties under the Library Act with regard to public libraries:

#### OBJECTS OF COUNCIL (*LIBRARY ACT 1939 S4A*)

The objects of the Council are:

- a to promote, provide and maintain library services and information services for the people of New South Wales through the State Library and through cooperation with local libraries
- b to advise the Minister and local authorities on matters of policy and administration relating to library services and information services that are or may be provided through local libraries
- c to advise the Minister on the provision of assistance to local libraries.

#### DUTIES OF COUNCIL (*LIBRARY ACT 1939 S5*)

It shall be the duty of the Council:

- a to make or cause to be made careful inquiry into the administration and management of every local library which is provided, controlled and managed by a local authority which has adopted this Act
- b to cause every local library which is provided, controlled and managed by a local authority which has adopted this Act, to be inspected from time to time
- c to report to the Minister as to the sums required to be provided in each year to meet the cost of subsidies payable under this Act.

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### PUBLIC LIBRARY GROWTH

The key indicators of public library use show that the public is using libraries more than ever.

In 2009/10 the State Library assisted local government to promote, provide and maintain public libraries through providing:

- \$25.528 million in grants and subsidies
- consultancy services including strategic planning, library building advice, developing collections, participating and supporting network-wide initiatives and professional development, reviewing services and supporting the development and marketing of new and innovative services; we visited 127 libraries across rural and metropolitan NSW, including 30% of libraries not visited in the previous three years
- connectivity and content services through NSW.net to support free community internet
- collection and service support including multicultural collection development, the Legal Information Access Centre and drug info @ your library.

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### REVIEW OF PUBLIC LIBRARY SERVICES BRANCH

An independent review of Public Library Services branch was conducted with managers and staff across the public library network using focus groups, interviews and an online survey. The review provided detailed information on the needs of public libraries and councils, which will be used to plan and deliver relevant and effective services into the future.

Key findings from the review included:

- Public Library Services branch staff have a good knowledge and understanding of public library issues
- satisfaction with current services is very high — 85% of respondents agree that services are adaptive and relevant
- demand for the State Library consultancy and advisory services to public libraries is expected to increase by 21% over the next 12 months.



- 01 THE MEMORY VAN VISITING NARRANDERA NSW
- 02 A RANGE OF BOOKS ASSOCIATED WITH THE INTERNATIONAL YEAR OF ASTRONOMY 2009 AT BEGA LIBRARY
- 03 PEOPLE VIEWING MAPS AT CAMDEN



/01



/02



/03

## PROVIDING LEGAL INFORMATION

- \_ LIAC celebrated 20 years of service to the NSW community
- \_ Three plain language legal guides were published on the Find Legal Answers website

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### PROFESSIONAL DEVELOPMENT AND SEMINARS

More than 1200 NSW public library staff have participated in 19 programs provided or supported by the State Library (1100 staff in 2008/09). Programs included *Leading from any position* (leadership workshop), *Making connections* (one-day introduction to State Library services for public library staff), *Measuring library effectiveness*, *Murder in the Metcalfe* (crime fiction readers' advisory seminar), a reference services seminar and the annual Higher School Certificate (HSC) forum. A very successful *Futures forum* was held for public library managers and staff to analyse the findings of the *Bookends scenarios* research project coordinated by the State Library.

On 23 and 24 June the State Library hosted the first seminar on the use of games in public libraries, which described games technology as a tool to help translate stories into different media. Speakers included Jaap Van De Geer and Erik Boekesteijn from DOK, the Delft Public Library (Holland).

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### THE PUBLIC LIBRARY NETWORK RESEARCH PROGRAM

The Public Library Network Research Program, convened by the State Library, supports and facilitates the promotion, planning, development and review of the NSW public library network with quality research and evaluation. This year two major reports were published:

- *The bookends scenarios: Alternative futures for the public library network in 2030* explored four possible scenarios for the future of NSW public libraries over the next 20 years. This research will support NSW public libraries in planning for the future needs of clients and identifies opportunities and gaps in competencies, resourcing levels and service models.
- *A benefit cost analysis: Outsourcing of acquisitions, cataloguing and processing in NSW public libraries* explores, analyses and documents the costs and benefits of outsourcing procurement, cataloguing and processing as relevant to the NSW public library network. This report provides an evidence-based framework and a practical tool to assist public libraries and local councils to effectively use available resources.

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### MULTICULTURAL POLICIES AND SERVICES PROGRAM

The State Library works with the NSW public library network to provide access to information, collections and services to our diverse multicultural community. We do this by building our collections in a range of languages and developing services relevant to culturally and linguistically diverse communities. The State Library also manages the Multicultural Purchasing Cooperative on behalf of NSW public libraries which purchases and catalogues multicultural collections to meet the specific language and cultural needs of local communities. This year the Library:

- provided access to 70,000 books in 44 languages onsite and through the public library network
- added 5139 new books in 23 languages, including bilingual and English as a Second Language to our multicultural collection
- provided 88,108 loans to public libraries across rural and metropolitan areas for their culturally and linguistically diverse communities
- coordinated the purchase of collections worth a record \$830,533 (\$563,732 in 2008/09) in languages other than English for 25 NSW public libraries and the State Library collection in 25 languages through the Multicultural Purchasing Cooperative.

In 2009/10 the Multicultural Purchasing Cooperative purchased, catalogued and end-processed 30,000 items that included printed and audio books, children's and adults' picture books, non-fiction and English as a Second Language.

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### PUBLIC LIBRARIES CONSULTATIVE COMMITTEE

The Public Libraries Consultative Committee (PLCC) is the key forum for Library Council on public library matters. The PLCC member organisations include the State Library, Public Libraries NSW — Metropolitan, Public Libraries NSW — Country, the Local Government and Shires Associations, and Local Government Managers Australia (NSW Division). The committee provides a public library perspective to Library Council on public library issues.

The committee considered matters including providing advice on public library grants and subsidies, advising on Library Development Grant Guidelines, considering regional library structures and the Library



Act, advising on the review of the Library Regulation, and considering policies and guidelines relevant to public library service provision.

In June 2010 the PLCC unanimously decided that the committee will be reviewed in 2010/11 to ensure that its membership, terms of reference and processes are such that Library Council is provided with the best possible advice on public library matters.

#### TRAVELLING EXHIBITIONS

As part of an ongoing commitment to sharing Library collections with NSW residents, the following State Library travelling exhibitions toured through the public library network:

- *Impact: A changing land* visited 15 libraries
- *Australian cookbooks* continued its very successful tour, visiting 29 libraries
- *The Governor: Lachlan Macquarie 1810 to 1821* panel display toured to Windsor, Penrith and Liverpool as part of bicentennial celebrations for Macquarie's governorship and as a precursor to the exhibition opening at the State Library in July 2010.

### NSW PUBLIC LIBRARY NETWORK — SPECIALISED INFORMATION SERVICES

#### LEGAL INFORMATION ACCESS CENTRE

In May 2010 the State Library celebrated 20 years of services and external funding for the Legal Information Access Centre (LIAC). LIAC provides access to legal information for the community across NSW and is jointly funded by the Library and the Public Purpose Fund. Since 1990, LIAC has grown from a single service in the State Library to a statewide service including:

- a specialist legal information centre based in the State Reference Library
- Find Legal Answers service in NSW public libraries
- Find Legal Answers website [www.legalanswers.sl.nsw.gov.au](http://www.legalanswers.sl.nsw.gov.au).
- *Hot Topics: Legal issues in plain language* series published in print and online.

During 2009/10, LIAC's State Library service answered 12,738 inquiries from across NSW (a 19% increase on 2008/09). Two-thirds of clients used the service to access information on non-study related



#### JUSTICE AFTER 42 YEARS IN COURT MARATHON

This was the headline in an article published in the *Sydney Morning Herald*, 28 June, page 2, describing how pensioner Grant MacDonald finally achieved victory after fighting a three-year court case to secure a share of his great aunt's estate — 42 years after her death. Despite battling cancer, Grant MacDonald was a frequent LIAC client and, with the assistance of LIAC staff, gradually developed the legal research skills and knowledge to represent himself in the Supreme Court. Over the years he has written a number of letters of appreciation, thanking LIAC staff for their support and assistance. On the day the article was published, Grant rang LIAC from his hospital bed — the voicemail message he left included these words '... this is a thank you. It's a marvellous result. I wouldn't have been able to do it without you all'.

Link to SMH article and photo <[www.smh.com.au/national/justice-after-42-years-in-court-marathon-20100627-zc27.html](http://www.smh.com.au/national/justice-after-42-years-in-court-marathon-20100627-zc27.html)>

JEANELL BUCKLEY (LIAC) AND GRANT MACDONALD



## LAUNCHING LEARNING PROGRAMS

- \_New educator-led tours saw 810 students from 21 schools visit between March and June 2010
- \_Teachers can now access curriculum-linked learning objects online

legal issues; 33% of these clients needed information to assist them in a court case and 82% of this group did not have legal representation. Surveys showed 94% of clients described the service as very good to excellent.

### HSC LEGAL STUDIES

LIAC conducted 24 group visits for 433 NSW legal studies school students. The HSC Legal Studies Newswatch blog is very popular with 5667 visits in 2009/10.

### COMMUNITY EDUCATION

LIAC published four new *Hot Topics* titles: International law, Cyberlaw, Courts and Consumer credit, distributed free to all NSW public libraries, legal aid offices and community legal centres; 307 schools subscribed to *Hot Topics* in 2009 (an 8% increase on 2008/09).

### ENHANCING THE FIND LEGAL ANSWERS WEBSITE

Following website enhancements in 2009/10, there were 144,675 online visits to Find Legal Answers (a 47% increase over the previous year). LIAC also launched Legal Books Online and produced e-versions of three legal resources.

### COLLABORATION

LIAC participated in Legal Aid's Cooperative Legal Services Delivery Program for regional NSW, the Public Interest Advocacy Centre's biannual Law for Non Lawyers program, NSW Legal Assistance Forum Working Groups on prisoners' information needs and domestic violence, and presented information sessions at the annual Legal Studies Conference for HSC teachers, to Migrant Resource Centre staff and to a number of seniors groups.

### LIAC AND PUBLIC LIBRARIES

During 2009/10 LIAC worked actively with NSW public libraries to improve local access to information about the law by providing regularly updated collections, an ongoing training program and promotional opportunities and materials.

### DRUG INFO @ YOUR LIBRARY

drug info @ your library provides up-to-date, easy to read and accurate information for the NSW community about alcohol and illicit drugs, via NSW public libraries and the website <[www.druginfo.sl.nsw.gov.au](http://www.druginfo.sl.nsw.gov.au)>. The service is a partnership between, and jointly funded by, NSW Health and the State Library, managed by Library staff. A major focus of 2009/10 has been to promote drug info @ your library to the community and young people in particular.

The website provides information and promotes the drug info @ your library collections held in 368 public libraries across NSW. Website usage is steady with 31,649 online visits, with the 'A-Z of drugs and alcohol' page being the most popular section. A dynamic 'calendar' homepage changes monthly to highlight issues such as Celebrating safely, Alcohol and women, Youth — drugs and alcohol, Hallucinogens and Drug Action Week. Pages on Oxycodone and Mephedrone were added in response to media and public concerns about the dangers associated with these drugs.

### DRUG INFO @ YOUR LIBRARY AND PUBLIC LIBRARIES

Some highlights from 2009/10 included providing:

- 24,000 free pamphlets on alcohol, amphetamines, cannabis and standard drinks to 374 NSW public libraries
- a new training package on the website for local training of public library staff
- two new promotional kits on the website for public libraries
- approximately 40,000 items to promote the service during Drug Action Week, including MP3 speakers, USBs, water bottles, erasers, notepads, pens, postcards, pocket cards, show bags and posters; over 40 public library services held events during Drug Action Week, a 70% increase on the previous year
- a new poster displaying the top nine languages other than English spoken in NSW highlighted the multicultural information available through the website.

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## Build new outreach programs and partnerships

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### COMMUNITY LEARNING PROGRAMS

The Community Learning Services (CLS) branch, was established to design, develop, deliver and evaluate high-quality, responsive learning programs for K-12 students and teachers, lifelong learners and children and families. Over 390 children participated in programs in July and October 2009 and April 2010. Four new lifelong learners programs were developed.

**NEW RESOURCES FOR K-12 STUDENTS AND TEACHERS**  
In 2009/10 the Library introduced curriculum-linked student and teacher programs. Our inaugural program resulted in over 810 students from 21 schools visiting the *ONE hundred* exhibition from March to June 2010. Additionally, 288 teachers were introduced to the exhibition during teacher preview events and tours.

A new website presence includes exhibition support materials, curriculum-linked resources and learning objects, and simplified access to collection resources. The Glasshouse Learning Centre, due for completion in late 2010, will provide a warm and inviting space for children, young people and families to engage in learning programs. Thirteen professional development opportunities, involving 622 teachers and teacher librarians, were facilitated onsite and externally.

### EDUCATION PARTNERSHIPS

In late 2009, CLS partnered with the Centre for Learning Innovation and the Department of Education NSW, resulting in two online resources hosted on the State Library's website that use the Library's original materials and expertise, and address the emerging Australian curriculum frameworks. In June 2010 the industry and educational professional Learning Panel, convened by the State Library, also met for the first time. This panel was established to ensure that the curriculum programs currently being developed for years 7–12 provide NSW teachers and students with appropriate resources to meet the requirements of the emerging Australian curriculum. In 2009/10 CLS staff established successful partnerships with the History Teachers Association, the Historic Houses Trust and Parliament House.



### COMMUNITY LEARNING SERVICES BRANCH REACHES OUT TO SCHOOLS

“Thank you for letting us have a fantastic time at the State Library” the words of 11-year-old Nina capture the essence of Community Learning Services at the State Library. In 2009/10 Community Learning Services built a new audience by reaching out to schools in the local community and inviting them to engage with us. Carefully crafted tours of exhibitions with supporting materials have connected students and teachers with the resources of the Library and the history of our nation in new and exciting ways. For this expanding group the Library is increasingly seen as an exciting resource, an integral part of the community, most importantly a welcoming place for students and teachers. Less than 1% of the 810 school visitors had previously visited the Library but a positive learning experience should ensure many repeat visits and a whole new audience for the Library. The last word from Jordan, aged 12: ‘I thought that libraries were boring but this library is fantastic!’

SCHOOL STUDENTS VISITING THE *ONE HUNDRED* EXHIBITION

## EVENTS AND EXHIBITIONS

- \_ 89 public events reached an onsite audience of 4690 people
- \_ We transformed our exhibition and display spaces for the Mitchell Library centenary

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## EVENTS AND EXHIBITIONS

### EVENTS AT THE LIBRARY

The Library's events program provides the public with an opportunity to enjoy talks, lectures, movies and events associated with the Library's collections. In 2009/10, 89 public events were held onsite (132 in 2008/09), reaching an audience of 4690 people.

Through 'Free Movies on Macquarie' we showed 23 films from the Library's film collection to an audience of 920, including a very successful day of screenings for the Sydney Writers' Festival in May 2010. The success of our *Out of the Vaults* series, demonstrated by the need to repeat several fully booked events, indicates a continuation of the extraordinary interest shown in original materials displayed and interpreted by experts.

### EVENT COLLABORATIONS

The Library collaborated on a number of new events and ongoing partnerships in 2009/10, including:

- the National Poetry SLAM with WORD TRAVELS, to host the NSW final and organise the national final at the Sydney Opera House
- *Things French*, a fashion parade at the Wentworth Sofitel Hotel
- *Crossing the Line*, a talk on cross-dressing during Sydney Mardi Gras
- partnership events with the Independent Scholars Association of Australia and the Sydney Writers' Festival.

Other successful events were the National Biography Award, the Dymphna Cusack play readings and a Sydney Pen event with speakers Professor Larissa Behrendt and Germaine Greer. A continued website presence enhanced our outreach.

### AWARDS

The Library administers and participates in judging a number of high-profile literary awards. The National Biography Award, administered and presented by the Library on behalf of Dr Geoffrey Cains and Michael Crouch AO, attracted 62 entries in 2010 (up from 58 in 2009). The winner was Brian Matthews for his *Manning Clark: A life*.

The Blake Dawson Prize for Business Literature, sponsored by law firm Blake Dawson, attracted

16 entries. The winner was *The big fella: The rise and rise of BHP Billiton* by Peter Thompson and Robert Macklin.

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### EXHIBITIONS PROGRAM

The Library's onsite exhibition program provides access to, and allows our visitors to directly experience the richness and depth of our collections first-hand.

In 2009/10 our exhibition program was suspended while all five galleries closed for a major refurbishment. This refurbishment — which involved repainting, refinishing parquet floors and lighting track improvements in Dixon gallery one, combined with a major upgrade to the Mitchell airconditioning system — has greatly enhanced the aesthetics and functionality of the exhibition spaces, and ensures that collection items can be presented in an ideal environment.

### CELEBRATING THE MITCHELL CENTENARY

*ONE hundred* celebrated the centenary of the Mitchell Library, and the extraordinary benefaction of David Scott Mitchell, through displaying 116 items from the Mitchell collection. Items selected for display included manuscripts, realia, pictures, ephemera, maps, oral histories and rare printed books. These items represented the chronological and geographical span of the collection, emphasising that the Library collects contemporary records as well as those of the past, and the determination to document all aspects of the Australian experience, not just the lives of the famous and notorious. Each item displayed told a fascinating story about an aspect of Australian or Pacific life.

### ENHANCING DISPLAY SPACES

Display spaces throughout the Library were transformed throughout 2009/10 with the focus of the exhibition program being the centenary of the Mitchell Library.

A feature graphic called *Our own alphabet*, showcasing the Mitchell centenary alphabet, enlivened the corridor outside the State Reference Library. The graphic was launched to mark the 100-day countdown to the centenary, and flowed into *Stranger than fiction*, a display of a small selection of objects from the Mitchell Library realia collection.

*Stranger than fiction* brought the objects to life by telling the stories of real people and real places,



- 01 ENTRANCE TO THE MITCHELL LIBRARY DURING THE *ONE HUNDRED* EXHIBITION
- 02 CHALK ARTIST RUDY KISTLER STANDS ON A SECTION OF THE ARTWORK CREATED TO CELEBRATE THE MITCHELL LIBRARY CENTENARY

including Patrick White, Henry Lawson, Dame Nellie Melba and the 'bodyline' cricket series.

*Mr Mitchell's Monument*, a display in the Dalgety walkway, was refreshed with the centenary palette to transform the corridor. Placing original materials and pieces of 1910 Mitchell Library Reading Room furniture in the space has created a highly used public space.

#### NELSON MEERS FOUNDATION HERITAGE COLLECTION

The Nelson Meers Foundation Heritage Collection was established in 2003 to display items from the State Library collection that represent great human achievements or works of more particular or local interest. These singular works have been refreshed quarterly to ensure continued engagement in the displays, and a web presence is maintained to support online visitation.

We thank the Nelson Meers Foundation for their partnership and look forward to our continued relationship through to 2012.



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## OUR VOLUNTEERS

- \_ Contributed 12,400 hours to the Library
- \_ Completed 73 transcriptions of WWI diaries and associated papers

### VOLUNTEER PROGRAM

In 2009/10 the Library had 156 volunteers supporting the Volunteer Program who contributed 12,400 hours to the Library. As community ambassadors representing the organisation, the Library values the enormous energy and resourcefulness of our volunteers.

### VOLUNTEER HOURS

| 2004/05 | 2005/06 | 2006/07 | 2007/08 | 2008/09 | 2009/10 |
|---------|---------|---------|---------|---------|---------|
| 11,086  | 10,986  | 12,227  | 11,765  | 12,719  | 12,400  |

This year, 32 of our volunteers provided guided tours of the Mitchell Library centenary exhibition, *ONE hundred*, twice daily, six days per week over 100 days. Their obvious passion for the collection formed the basis of the informative and entertaining tours provided to 2642 clients visiting the exhibition.

The focus of volunteer services in 2009/10 has been an increase in behind-the-scenes tasks, which include sorting ephemera, checking data entry, tidying shelves, recording information, administration and transcription of letters, diaries and oral history interviews and community talks. This year a team of volunteers has assisted with the sorting, rehousing and data entry of the Australian Consolidated Press archive. They have completed 108 transcriptions of World War I diaries and associated papers to date, with 73 completed in 2009/10. This project has been very popular with our team of volunteers.

### FELLOWSHIPS AND SCHOLARSHIPS

The David Scott Mitchell Fellowship and the Merewether Scholarship, established with the generous benefaction of the late John Merewether, a longstanding friend and supporter of the Library, were awarded for the first time in 2008. These awards focus on the study of Australian and NSW history.

The 2009 David Scott Mitchell Fellow is Dr Craig Munro for his work on the influential early 20th century critic, editor and literary journalist AG Stephens, who is most famously associated with the *Bulletin* magazine's Red Page. The Library holds a rich archive of Stephens' papers. The 2009 Merewether Fellow is Dr Jodi Frawley for her project on science, pastoralism and environmental change in 19th century NSW. She is examining the introduction of new fodder and forage species during the 19th century in support of the pastoral industry.

The CH Currey Memorial Fellowship, which has supported historical research from original resources since 1975, was won by Dr Rachel Standfield for her project on William Thomas, Assistant Protector of Aboriginal people in the Port Phillip district. Thomas is an important figure in the history of early colonial Indigenous interaction, which is recorded in detail in his extensive archive, held at the Library.

The Nancy Keesing Fellowship — established in 1993 through the generosity of former Library Council President Dr Mark Hertzberg AO in honour of his late wife, the poet and writer Nancy Keesing — was this year won by Valerie Lawson, for her history of Australian dance from 1926 (the year Anna Pavlova first visited Australia) till the present day.

In conjunction with Ros McDonald, their generous benefactor, the Milt Luger Fellowships are being redesigned, with the aim of a relaunch in the near future.

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## Transform the Library's presence

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### STATE LIBRARY REBRAND

In early 2009, the Library identified a number of opportunities to reposition, expand our reach to new markets, develop closer relationships with existing users and reinforce the Library as a knowledge centre and vibrant cultural destination in Sydney. In mid 2009, a new interrobang logo and brand attributes were developed. This new brand was rolled out in the 2008/09 Library Council of NSW Annual Report, across the Library in late 2009, and on the Mitchell Library centenary website which launched on 28 November 2009.

Throughout 2009/10, the Library's Publications & Design team progressively implemented the brand guidelines. Contemporary and elegant directional and interpretive signage was installed throughout the Library's internal and external spaces.

The Mitchell Library centenary campaign was the major promotional focus for the delivery of key messages through print, radio, television, social media and advertising in the first half of 2010. The brand will form the focus of ongoing engagement with the community over the years to come.

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### BRINGING THE LIBRARY OUT!

The Mitchell Library's centenary campaign theme of 'OUT' aimed to raise the Library's public profile and celebrate the Library's collections, knowledge and people through public and Foundation events, exhibitions and displays, a dedicated website and merchandise, and through our strong corporate partnerships. The OUT campaign launched the Library's new brand.

The Mitchell Library's 100th birthday on 8 March was marked by the official launch of the major exhibition, *ONE hundred*, by the Governor of NSW, Professor Marie Bashir AC, CVO at a gala evening for 438 guests and staff in the magnificent Mitchell Library Reading Room. The centrepiece of the Mitchell centenary campaign was the hugely successful *ONE hundred* exhibition. This free exhibition (open 9 March – 16 June 2010) celebrated the extraordinary benefaction of David Scott Mitchell and attracted

almost 60,000 visits over the 100-day display period. It generated 42 print stories and listings, 26 radio interviews and promotions, eight TV stories, including interviews with Library curators and collection specialists, and 61 online stories.

Our centenary website <[www.onehundred.sl.nsw.gov.au](http://www.onehundred.sl.nsw.gov.au)> attracted 50,000 visits. The most popular pages featured our unique alphabet, accounting for 26% of all traffic to the *ONE hundred* site. By constructing an elegant typeface using items from fragments of pictures, maps, manuscripts, ephemera, paintings and collectables, we revealed 143 collection items, some for the first time, to the public. Our centenary alphabet informed the visual identity of the website, advertising, merchandise and publications.

We celebrated the enormous contribution of current and previous staff, and showcased our collections and services to the community with an information day on Saturday 13 March 2010.

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## Create an effective communications framework

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### INTEGRATED EXTERNAL COMMUNICATIONS

Securing key partnerships to promote the *ONE hundred* exhibition and Mitchell Library centenary has enabled the State Library to reach an even wider audience.

- *JCDecaux* – promoted *ONE hundred* on 60 bus shelter and freestanding advertisements in the Sydney CBD and surrounding suburbs
- *City of Sydney* – provided free pole hire for 253 banners in CBD over a two-week period of exposure, and City of Sydney branch libraries displayed posters and guides promoting *ONE hundred* and also promoted the exhibition in their Library newsletter. Lord Mayor Clover Moore participated in the 'Living Collection' section of the exhibition, and promoted the exhibition in her e-newsletter to city residents. A backlit model of the Mitchell Library was installed in the Customs House City of Sydney model in honour of its centenary in March 2010.

A number of successful new partnerships were negotiated in 2009/10:



- Fairfax launched a free *Sydney Morning Herald* newspaper give-away promotion with every purchase over \$5 in the Library Shop and Cafe Trim, and established partnership with Herald Education for two supplements on Australian History and Get Writing
- ABC — on-air and online promotions of *ONE hundred*, with 702 ABC Sydney outside broadcast with 'Weekends' presenter Simon Marnie held at the Library on Saturday 13 March, 8.30 am to 12 noon. The Library hosted a special listener event for 702 ABC listeners called Mitchell After Dark.
- Foxtel's History Channel produced three interstitials about the Mitchell Library collection, which were shown 143 times (122 times during the *ONE hundred* exhibition period).

#### AUSTRALIAN POETRY SLAM 09

ABC Local Radio was the official radio partner for the Australian Poetry Slam 09 for the second consecutive year, including state-based on-air promotions for the state finals and national final. The Sydney Opera House supported the competition in 2009 for the second consecutive year by providing the Studio venue at a reduced rate for the national final. The Caledonia

Foundation supported the Australian Poetry Slam for the third consecutive year by providing \$11,000 in prize money.

#### NEW ACQUISITIONS

The Library promoted the purchase of the WWI diary of Private Charles Hardy on ABC radio, television and online, and in the Fairfax Education supplement, 'Our Stories' (1 March 2010).

The sensational, million-dollar purchase of the 201 personal letters of John Septimus Roe was first revealed at a Vice-Regal reception at Government House on 25 March 2010. The high-profile acquisition was covered by ABC TV news, the *Sydney Morning Herald* and AAP Media, and in regional newspapers.

#### BUILDING STAFF REPUTATIONS

The Library continues to actively focus on building the public profiles of curators and collection experts to maximise positive publicity opportunities and enhance our media profile. In 2009/10 Library staff featured regularly in local and national media outlets with interviews and coverage on State Library activities, the Mitchell Library centenary, wonderful items from the Library's Antarctica, realia, rare books and fashion collections, and Library exhibitions and displays.

# Achievements summary: Values-based culture

## Active engagement and ownership

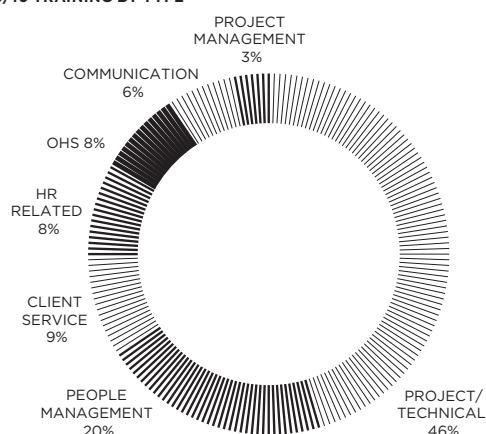
### STAFF LEARNING AND GROWTH

During the year, the Library maintained a level of total staff hours spent in formal training commensurate with last year.

#### CORPORATE PERFORMANCE INDICATOR

|   | 2007/08 | 2008/09 | 2009/10 |
|---|---------|---------|---------|
| Staff hours in formal learning activities | 10,225  | 8,754   | 8,798   |

#### 2009/10 TRAINING BY TYPE



The Library's Training Plan for the year was focused on supporting the changes required to achieve strategic goals. 'Effective leaders', 'Client-focused Library', 'Strengthen the capability of our people' and 'Staff wellbeing' goals have driven the learning and development strategies launched this year. The main training streams were:

#### Effective leaders:

- implementing the people leader training curriculum with a focus on coaching skills, negotiation skills, 'having difficult conversations with staff' and the experienced supervisor
- updating people leader knowledge of Human Resources policies and procedures in the areas of performance development, recruitment, prevention of bullying and harassment and staff induction processes.

#### Client-focused Library:

- enhancing client service skills in coordinating service delivery improvements for Library Technicians, excellent client service, how to handle difficult people, and improving understanding of cultural diversity, disability, adaptive technology and Aboriginal culture to better serve our clients.

#### Strengthen the capability of our people:

- upgrading technical skills with a focus on developing understanding of the 'missing materials' procedure and knowledge and cataloguing skills for the maps collection
- enhancing capability to communicate with external stakeholders, including our clients, through courses in media interviews, speaking in public, report writing, writing for the web, minute writing and presentation skills
- acquiring knowledge of time management and project management techniques, including the Prince2 framework
- improving knowledge of policies in business process mapping, procurement, Code of Conduct, privacy and records management, mandatory reporting and counter-disaster procedures.

#### Staff wellbeing:

- supporting the provision of a safe and healthy workplace through training new people leaders in the Library's OHS Framework and training staff in OHS awareness, manual handling, ergonomics, dangerous goods and hazardous substances, OHS for construction, the use of fire extinguishers, emergency evacuations, first aid and cardiopulmonary resuscitation.

Lifelong learning was supported through the Study Assistance program with 24 staff members provided with financial assistance and study leave to undertake formal courses at the tertiary level. The course most commonly applied for was the Diploma in Library and Information Management. This is due to an initiative in conjunction with TAFE to promote and support staff in sourcing recognition of prior learning for this qualification. In addition, staff knowledge was enhanced through attendance at a wide range of professional and technical seminars and conferences, involving 2270 hours in 2009/10.

The Library launched a series of structured development programs for staff including:

- an internal graduate development program with a Library Assistant from Access and Information Branch gaining practical experience and technical skills in Library Technician responsibilities
- an early career development program was launched and a program plan designed for each of the two successful applicants.

A working group was established to develop a program for staff exchanges and placements within NSW. The formal Annual Performance Development Review (APDR) process was revised after its first full year of operation and improvements were made to the system and its tools. The main revisions implemented were to enhance accountability for the process, introduce formal mid-year reviews, support people leaders in designing and implementing development activities with their direct reports, and embed the APDR process in the Library's annual planning cycle. Annual performance development reviews were in place for 84% of Library staff.

#### EQUAL EMPLOYMENT OPPORTUNITY

The EEO action plan for 2009/10 had a strong focus on improving the representation of Aboriginal people in the Library's workforce.

The main EEO outcomes this year are:

- recruiting an Aboriginal staff member to a targeted Library Assistant position under our Aboriginal Employment Program
- engaging a new supplier to run the disability awareness session for client-facing staff
- implementing the 'Welcoming clients with a disability' program for Access & Information Branch
- training all new staff members and supervisors in the Library's Code of Conduct and harassment and bullying prevention strategies
- selecting two applicants to undertake the early career development program, with a program designed for each staff member
- launching a new staff induction procedure that covers obligations in terms of EEO, anti-discrimination and diversity

- training 94% of people leaders in coaching skills
- providing cultural diversity, Aboriginal culture and disability awareness training for staff working with clients
- reviewing the Community Language Allowance Scheme to ensure that staff language capabilities match client needs
- developing the Indigenous Cadetship Program designed to recruit two Indigenous cadets during 2010/11.

The planned review of the Library's Recruitment Policy was deferred until after the implementation of the sector-wide eRecruitment Project, as completion of this project directly impacts on recruitment policy and procedures.

#### TRENDS IN THE REPRESENTATION OF EEO GROUPS

| % of total staff   |                     |      |      |      |      |
|--|---------------------|------|------|------|------|
| EEO group  | Benchmark or target | 2007 | 2008 | 2009 | 2010 |
| Women  | 50                  | 67   | 66   | 67   | 67   |
| Aboriginal people or Torres Strait Islanders               | 2.6                 | 1.1  | 1.1  | 1.3  | 1.6  |
| People whose first language was not English                | 19                  | 25   | 25   | 24   | 25   |
| People with a disability                                   | 12                  | 9    | 8    | 8    | 8    |
| People with a disability requiring work-related adjustment | 7                   | 2.9  | 2.4  | 2.1  | 2.1  |

#### TRENDS IN THE DISTRIBUTION OF EEO GROUPS

| % of total staff   |                     |      |      |      |      |
|--|---------------------|------|------|------|------|
| EEO group  | Benchmark or target | 2007 | 2008 | 2009 | 2010 |
| Women  | 100                 | 110  | 109  | 107  | 108  |
| Aboriginal people or Torres Strait Islanders               | 100                 | n/a  | n/a  | n/a  | n/a  |
| People whose first language was not English                | 100                 | 88   | 88   | 89   | 91   |
| People with a disability                                   | 100                 | 81   | 78   | 79   | 75   |
| People with a disability requiring work-related adjustment | 100                 | n/a  | n/a  | n/a  | n/a  |

Notes:

1. Staff numbers are as at 30 June and exclude casual staff.
2. A Distribution Index of 100 indicates that the distribution of the EEO group across salary levels is equal to that of other staff. Less than 100 means that the EEO group tends to be more concentrated at lower salary levels than is the case for other staff.
3. n/a indicates that the distribution cannot be calculated from the sample size.



The main EEO outcomes planned for 2010/11 include:

- implementing a development plan for our second targeted Library Assistant position
- advertising for and recruiting two cadets under our Indigenous Cadetship Program
- reviewing the structured induction program for our people leaders to ensure that equity and diversity principles are well understood as part of their day-to-day responsibilities
- reviewing the Recruitment Policy to ensure promotion of diversity and absence of discrimination
- organising information sessions on the National Relay Service (support for clients with hearing impairment) for client-facing staff
- redesigning the disability awareness course
- conducting cultural diversity, Aboriginal cultural awareness and disability awareness sessions for all new client-facing staff
- conducting courses on 'Bullying and Harassment Prevention', 'Grievance Handling' and 'Merit Selection' for all new people leaders.

## HUMAN RESOURCES

Staff working at the State Library are employees of the Department of Communities NSW. The table below provides the number of officers and employees, by occupational classification, who have provided services to the State Library during 2009/10, with comparison to each of the previous three years.

**OCCUPATION CLASSIFICATION (NON CASUAL)  
FOR 2007, 2008, 2009 AND 2010**

| Average annual FTE                        |              |              |              |               |
|---|--------------|--------------|--------------|---------------|
|   | 2007         | 2008         | 2009         | 2010          |
| Managers                                  | 28.2         | 29.5         | 28.59        | 26.27         |
| Professionals                             | 149.8        | 136.8        | 140.71       | 146.01        |
| Technicians and Trades Workers            | 65.9         | 74.2         | 78.1         | 82.87         |
| Community and Personal Service Workers    | 20.8         | 21.5         | 19.54        | 18.26         |
| Clerical and Administrative Workers       | 103.6        | 88.8         | 76.82        | 79.50         |
| Sales Workers                             | 3.3          | 2.4          | 2.34         | 1.92          |
| Machinery Operators and Drivers Labourers | 1.0          | 1.1          | 1.0          | 1.0           |
|   | <b>372.6</b> | <b>354.4</b> | <b>347.1</b> | <b>355.83</b> |

Notes:

1. Average Annual FTE shows data averaged over the reporting year
2. Data based on ANZSCO classification scheme to which the State Library migrated in 2006/07

## REMUNERATION

All employees providing these services received a 4% increase in salaries, wages and allowances with effect from the first full pay period in July 2009 with the exception of SES officers who received a 3% increase in their remuneration package with effect from 1 October 2009, subject to certification of satisfactory performance. The number of SES officers is provided in the table below.

**NUMBER OF SENIOR EXECUTIVE SERVICE (SES)  
POSITIONS AS AT 30 JUNE 2010**

| Level                               | 2006 | 2007 | 2008 | 2009 | 2010 |
|-------------------------------------|------|------|------|------|------|
| 5                                   | 1    | 1    | 1    | 1    | 1    |
| 4                                   | 0    | 0    | 0    | 0    | 0    |
| 3                                   | 0    | 0    | 0    | 2    | 2    |
| 2                                   | 1    | 1    | 1    | 0    | 0    |
| 1                                   | 1    | 1    | 1    | 0    | 0    |
| Number of positions filled by women | 3    | 3    | 2    | 3    | 3    |

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## Recognition of achievements

The State Library Staff Recognition Program completed its first full year of operation with eight individual awards and six team awards presented during the year. The inaugural People's Choice Award was presented at the December 2009 Staff Recognition event.

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## Effective leaders

The strategic priority of developing effective leaders was progressed through the roll-out of the coaching skills training course for all people leaders and the piloting of negotiation skills and 'undertaking difficult conversations with staff' courses for people leaders. A 'Manager as Coach: A Co-active Approach' program for our Executive team was also implemented.

The staff induction process was reviewed and a new induction procedure developed and implemented to ensure that new staff are well supported and that the information provided is comprehensive and consistent at all stages of the induction process. People leaders were trained in this new procedure which incorporates:

- a preparation stage where the supervisor makes arrangements for the new staff member's arrival
- a formal induction session with Human Resources covering general information about the Library and its structure and employment conditions
- a branch induction providing information about the responsibilities of the new staff member's position and how it fits into the operations of the branch
- a research exercise for the new staff member to develop their pro-activity and enhance their knowledge of Library systems and policies
- a follow-up induction session with Human Resources to address additional questions.

In June 2010, a new Executive structure was approved by the Director General. A new Executive position of Director, Digital Library Services & CIO, has been created to significantly enhance the Library's opportunity to meet the dramatic increase in client demand for digital access to its collection and to

maximise engagement with technology services and infrastructure to meet this increasingly critical client service need.

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## Staff wellbeing

### **OCCUPATIONAL HEALTH AND SAFETY**

Significant progress was made throughout the year to improve the Library's occupational health and safety (OHS) performance.

Internal auditors undertook a comprehensive audit of the processes and controls in place to manage OHS in the Library. The audit recommendations to improve OHS performance have been progressively implemented, including:

- incorporating the requirement to conduct risk assessments into procurement procedures — completed
- including hazards identified from incident reports, investigations and inspections in the existing hazard registers — completed
- developing and implementing an annual schedule for emergency evacuations — completed
- implementing the existing contractor management system — in progress
- endorsement of the draft OHS Policy by the Executive — completed
- finalising the draft OHS Management Plan for endorsement by the Executive — in progress
- developing an incident reporting and investigation procedure — in progress
- conducting risk assessments for the storage and safe handling of dangerous goods and hazardous substances as well as high risk plant and equipment — in progress.

Through consultation with staff, the OHS Policy was updated and communicated. The new policy promotes a positive health and safety culture and reflects the Library's commitment to ensuring the health, safety and welfare of staff, contractors and members of the public. The policy provides a clear statement and delegation of OHS responsibilities throughout the Library and articulates our commitment to injury management aimed at the early and safe return of injured staff members.

During the year, a range of preventative actions and programs were implemented to support the Library's OHS management system with the aim of reducing incidents and achieving the early identification of potential injury/illness including:

- implementing a new staff induction procedure which incorporates comprehensive information on OHS responsibilities, safety and emergency procedures
- reviewing our Return To Work program and developing and communicating a new Injury Management Policy and Return to Work Procedure which emphasise and support the safe and early return to work of staff after injury
- increased reporting of hazards in hazard registers, reflecting a growing awareness amongst staff of the value of reporting and rectifying hazards before incidents occur
- developing and implementing a hazard reporting framework on corrective actions taken on identified hazards
- exceeding the target set for our OHS key performance measure, with 88.7% of corrective actions taken on identified hazards and incidents within the agreed time frames
- purchasing 35 additional footstools, with a larger surface area, an extra 4 cm in height and luminescent safety markings, for use in the Macquarie building book stacks
- undertaking 17 workstation assessments either inhouse or, where appropriate, by external consultants
- introducing flat top trolleys for shrink wrap material processing and 'V' trolleys for collection of maps for Access and Information staff to help prevent manual handling injuries
- reviewing and updating 15 safe working procedures to reflect legislative requirements and best work practice
- continuing support for staff wellbeing activities, on a user-pays basis, for massage therapy, tai chi, yoga and jitterbug classes
- providing an influenza vaccination program for all staff
- continuing our Employee Assistance Program for staff and immediate family members to obtain free access to counselling

- conducting a wellbeing seminar to support staff with carer responsibilities to take care of themselves
- providing a wide range of operational advice in the form of policies, guidelines and hazard alerts.

The Occupational Health & Safety Committee met every six weeks to review and address health and safety issues. The committee reviewed and provided input into the development of policies and safe working procedures. Twenty workplace inspections were undertaken by the committee throughout the year to ensure that designated areas across the Library are inspected twice yearly.

#### ACCIDENTS AND INCIDENTS

There were 55 incidents and accidents reported in 2009/10, compared with 34 in 2008/09. In all cases, corrective action was implemented to address identified underlying causes.

**TOTAL NUMBER OF INCIDENTS AND ACCIDENTS REPORTED EACH YEAR FROM 2005/06 TO 2009/10**

|   | 2005/06 | 2006/07 | 2007/08 | 2008/09 | 2009/10 |
|---|---------|---------|---------|---------|---------|
| Number of incidents or accidents reported | 36      | 60      | 63      | 34      | 55      |

#### INJURY MANAGEMENT

The HR Consultant (OHS) works closely with managers and supervisors to implement early treatment, ergonomic modifications and rehabilitation management for injured staff. The integrated rehabilitation and claims management approach provides injured staff with enhanced opportunity for early recovery and return to work. Effective management of staff with an injury or medical condition is strongly promoted to achieve the best possible outcomes for staff and to minimise impact on the Library's workers compensation premium.

In 2009/10, nine workers compensation claims were lodged with the Library's insurer. Of the nine claims lodged this year, three were journey/recess claims. Four of the claims resulted in lost time. Three of the lost time claims were deemed to be 'significant' under the *Workplace Injury Management and Workers Compensation Act 1998*, in that the employee was unable to perform their normal duties for a continuous period of more than seven days.



**NUMBER OF CLAIMS 2005/06 TO 2009/10**

|                         | 2005/06 | 2006/07 | 2007/08 | 2008/09 | 2009/10 |
|-------------------------|---------|---------|---------|---------|---------|
| Total number of claims  | 24      | 20      | 19      | 11*     | 9       |
| Open claims at year end | 11      | 11      | 10      | 7       | 9       |

\* This figure has increased by one on last year's results due to late lodgement of the claim.

The effectiveness of the Library's approach to managing injury and illness is reflected in the reduction in the average cost per claim for the year. The average cost per claim was \$662 in 2009/10 compared with \$10,020 in 2008/09.

**AVERAGE COST PER CLAIM 2005/06 TO 2009/10**

|                        | 2005/06 | 2006/07 | 2007/08 | 2008/09  | 2009/10 |
|------------------------|---------|---------|---------|----------|---------|
| Average cost per claim | \$4824  | \$5054  | \$5259  | \$10,020 | \$662   |

**Notes:**

1. Average cost of claims for 2005/06, 2006/07, 2007/08 and 2008/09 have been adjusted to account for changes to claims methodology costing and ongoing costs on open claims incurred during the claims year and paid in the subsequent year.
2. Average cost of claims for 2009/10 based on available cost data as at 30 June 2010.

**PROHIBITION AND IMPROVEMENT NOTICES**

No Prohibition or Improvement Notices were issued under the *Occupational Health and Safety Act 2000* or its Regulations during the year.

**INDUSTRIAL RELATIONS**

During the year, the Library's Joint Consultative Committee met every two months to consult on a broad range of issues affecting staff including:

- the creation of a new team within the Collection Services Branch
- revised Library opening hours
- a draft car parking policy
- the new Injury Management Policy and Return to Work Procedure
- a draft procedure for handling complaints by clients against staff
- implementation of a new structure for the multicultural bulk loans service
- the mail room services review
- the Library budget for 2010/11
- new reading room rosters
- the eRequesting Project
- the introduction of wireless technology for reading room staff communications
- the eRecords project
- long-term use of agency contractors
- the new Communities NSW approval process for filling positions
- the revised OHS Policy.

# Achievements summary: Revenue growth

## Expand philanthropic reach

The State Library of NSW Foundation (the Foundation) helps the Library develop the collection and make it accessible to clients. It raises funds for acquiring, digitising and preserving collection material of historic, educational and social interest.

The Foundation is a controlled entity of the Library Council of New South Wales (the Library). The Foundation, established on 26 June 1989, is a not-for-profit organisation and has no cash-generating units. The reporting entity is consolidated as part of the NSW Total State Sector Accounts.

The Foundation's Trust Deed provides for monetary support for the development of the Australian cultural heritage collections of the Library. The Foundation holds authority to fundraise CFN 14813 under the provisions of the *Charitable Fundraising Act, 1991*.

In 2009/10 the Foundation provided \$650,000 in contributions to the Library for conservation, acquisitions, fellowships and digitisation projects including Discover Collections.

Generous support from Westpac Banking Corporation has enabled the Library to deliver a regional event series to celebrate the bicentenary of Lachlan Macquarie's governorship (1810–1821). *Extending the boundaries*, which will conclude in late 2010 after touring to NSW regional libraries and Westpac branches, showcased a selection of unique historical documents and artefacts that reflect the achievements of the Macquarie era.

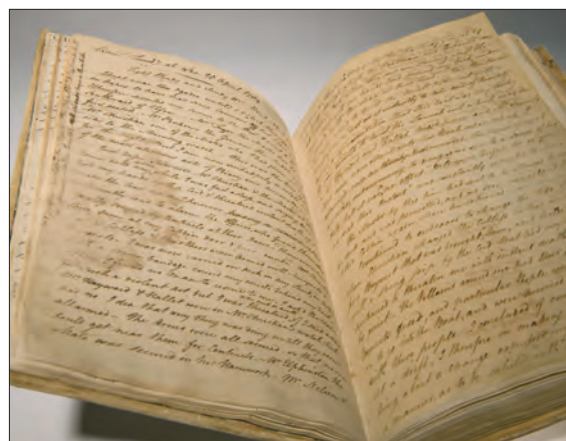
## Expand meaningful digital content

### eRECORDS

Online access has been increased in 2009/10 with 305,298 new records for books, maps and heritage collections achieved by the eRecords project, surpassing the 2009/10 target by 20%. After two years, over 480,000 eRecords have been created — approximately 48% of the total required.

#### eRECORDS CREATED 2008/09 TO 2009/10

|                           | 2008/09 | 2009/10 |
|---------------------------|---------|---------|
| Number of records created | 182,505 | 305,298 |



### INSCRIPTION TO THE AUSTRALIAN UNESCO MEMORY OF THE WORLD REGISTER

The Library's collection of nine First Fleet journals (either written at the time or afterwards, as memoirs), are eyewitness accounts of the voyage to and early settlement of Australia (1787–1790s). They are an invaluable record of the foundations of Sydney and the Australian nation, of native flora and fauna, and Indigenous lifestyle at the time of Australia's colonisation by Britain in 1788. The journals are number 33 on the Australian Memory of the World (MOW) Register.

Our inscription represents the most comprehensive collection of First Fleet journals in the world. As journals written by only 11 First Fleeters are known to exist, the journals of nine of these, held as part of the First Fleet collection in our Mitchell and Dixson libraries, are truly significant. They occupy a central place in Australian documentary history, recording the most profound social, cultural and political revolution experienced on the Australian continent.

The Australian UNESCO Memory of the World Program is part of an international initiative, established in December 2000, under the auspices of the Australian National Commission for UNESCO <[www.amw.org.au](http://www.amw.org.au)>.

CAPTAIN WILLIAM BLIGH'S OFFICIAL LOGBOOK  
FROM THE HMS BOUNTY, 1787–89, SAFE 1/46

## DISCOVER COLLECTIONS

Since 2004, the Foundation has implemented a fundraising strategy to enable the digitisation of selected material from our vast holdings. To date, 25 online Discover Collections stories, which cover a broad range of subjects, have been brought to life through the generosity and support of a wide range of benefactors including corporations, charitable trusts, foundations and individual philanthropists (see page 43).

The Library's most recent Discover Collections online story is the *Australian Jewish Community and its Culture*, proudly supported by the Australia-Israel Chamber of Commerce.

This online story will be a fascinating and diverse collection that encompasses the settlement, journeys, activities and contributions of Jewish members of our community and will focus on their influence on Australian culture and socioeconomic development. Since the arrival of Jewish convicts aboard the First Fleet, Jewish history has been an important part of Australia's heritage. Aspects of the rich tapestry of Jewish history are preserved in the State Library's collection of cultural material — through its manuscripts, paintings, oral histories, letters and journals.

Students, academic researchers, national and international interest groups, as well as the general public, will be able to explore the Library's collection on this significant aspect of multicultural Australia.

## ONLINE DISCOVER COLLECTIONS

| History of our Nation  | Sponsors and Partners   |
|--|---|
| <i>From Terra Australis to Australia</i>   | John T Reid Charitable Trusts<br>Thyne Reid Foundation  |
| <i>Exploration: Trailblazing the Australian interior</i>   | Vincent Fairfax Family Foundation   |
| <i>Eureka! The Rush for Gold</i>   | St Barbara Limited  |
| <i>Indigenous Australians</i>  | Rio Tinto & The Rio Tinto Aboriginal Foundation   |
| <i>The Macquarie Era</i>   | Macquarie Group Foundation  |
| <i>Voyages of Discovery: The Great South Land</i>  | Bruce & Joy Reid Foundation   |
| <i>Religion, Church &amp; Missions in Australia</i>  | Vincent Fairfax Family Foundation   |
| <i>Aviation in Australia</i>   | Qantas  |
| <i>Law &amp; Justice in Australia</i>  | Public Purpose Fund (The Law Society of NSW),<br>Allens Arthur Robinson,<br>Clayton Utz, Freehills,<br>Gilbert & Tobin Lawyers,<br>Henry Davis York Lawyers |
| Our Natural World  |   |
| <i>Hurley's Antarctica</i>   | Graham & Charlene Bradley Foundation  |
| <i>Modern Antarctic Adventures</i>   | Mr Mark Burrows AO  |
| <i>Botanica: Illustrating the Exotic</i>   | Mr Geoffrey & Mrs Rachel O'Connor   |
| Society, Art & Culture   |   |
| <i>The Australian Jewish Community &amp; its Culture</i>   | Australia-Israel Chamber of Commerce  |
| <i>Cricket in Australia</i>  | Sir Ron Brierley (Guinness Peat Group)  |
| <i>The French in Australia</i>   | Accor Hotels & Resorts (Sofitel Sydney Wentworth)   |
| <i>A Day at the Races</i>  | Arrowfield Stud   |
| <i>Harry Seidler Collection</i>  | Mrs Penelope Seidler AM & the late Harry Seidler AC OBE   |
| <i>Architecture: Arrival of Modernism</i>  | DesignInc   |
| <i>Architecture: Temples of Commerce</i>   | Woodhead International  |
| <i>Photography: Sydney Exposed</i>   | Moran Health Care Group   |
| People & Places  |   |
| <i>Caergwrle, Allynbrook</i>   | Mr Peter Hunt AM & Mrs Ellie Hunt   |
| <i>Looking East: Darling Point &amp; Beyond</i>  | Ms Belinda Hutchinson AM & Mr Roger Massy-Greene  |
| <i>Looking North: Sydney's Upper North Shore</i>   | Mr Geoffrey & Mrs Rachel O'Connor   |
| Special digitisation projects  |   |
| Holtermann Photographic Collection <a href="http://blog.sl.nsw.gov.au/holtermann/">http://blog.sl.nsw.gov.au/holtermann/</a> | over 60 individual benefactors  |
| Sir William Dixon Map Collection <a href="http://blog.sl.nsw.gov.au/dixonmaps/">http://blog.sl.nsw.gov.au/dixonmaps/</a>     | over 30 individual benefactors  |



01 ABOVE: ONE  
HUNDRED EXHIBITION  
MERCHANDISE

02/03  
DISCOVER  
COLLECTIONS  
WEB SCREEN

## Secure funding to realise vision

The Foundation has developed a fundraising campaign titled *Preserving our Future: Mitchell Library Centenary Appeal 2010* to support the preservation of key collection items from the Mitchell Library's nationally significant collection. The target for the campaign is \$500,000, with \$261,000 raised by the end of the 2009/10 financial year.

## High-impact retail footprint

The State Library raises revenue through the sale of goods in the Library Shop, and fine art prints from Imaging Services.

The Library Shop is owned and operated by the Library Council of NSW. The Shop's comprehensive range of Australian titles is complemented by a quality selection of gifts and souvenirs. In January 2010, T-shirts, key rings and KeepCups, branded with the Library's new interrobang logo, were developed and are selling well. A new range of merchandise based on items from the *ONE hundred* exhibition was also introduced, with postcard sets, compact mirrors, fridge magnets and wrapping paper being popular.

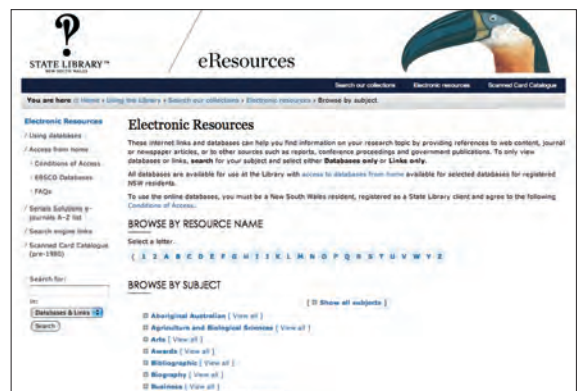
Sales of digital archival art prints, reproduced from the Library's pictorial collections, continue to grow steadily.



/01



/02



/03

# Achievements summary: Sustainability

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## Reduce environmental impact

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### WASTE RECYCLING AND PURCHASING PLAN

The purchase of stationery and consumables and the Library's copying services agreement with Fuji Xerox positively affected results in the use of recycled material. The 2009/10 outcomes in this area were:

- better staff education led to an increase in purchasing recycled stationery goods
- all toner cartridges were returned for reuse.

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### SUSTAINABILITY POLICY FOR NSW GOVERNMENT

The Library is committed to achieving savings in energy usage and sustainable energy management principles. The Library purchases electricity on the contestable electricity market via State Contracts Control Board Electricity Contract 777, with 6% of their electricity usage from renewable sources.

The commissioning of the new Mitchell Library environment control systems will allow for the staged removal of numerous, inefficient, temporary airconditioning units.

There has been a 0.84% reduction in light and power electricity consumption from 2008/09 to 2009/10 purchased by the State Library from Energy Australia. This continues the trend from a 1.8% decrease from the previous year. This reduction is due to a continual energy efficiency drive throughout the entire complex.

The overall heating, ventilation and air conditioning (HVAC) load in kWh, as purchased from Parliament House, increased by 0.29%. This change in energy requirements is a result of the unusually high humidity levels during the 2009/10 summer period and the Plant Room 2 airconditioning system being out of service for the year. A return to lower power usage levels would be expected for the 2010/11 year with the commissioning of the new Mitchell Library environmental control system and a return to a more normal weather cycle over the upcoming summer period. Total reduction in energy consumption was 0.11% for 2009/10.

### ENERGY PURCHASE FROM PARLIAMENT HOUSE

| Fuel                                     | Total energy consumed (kWh) |                  | Total energy consumed (GJ) |               |
|--|-----------------------------|------------------|----------------------------|---------------|
|  | 2008/09                     | 2009/10          | 2008/09                    | 2009/10       |
| Electricity (black coal) and natural gas | 5'419'138                   | 5'319'426        | 19'509                     | 19'150        |
| Electricity (green power)                | 223'478                     | 339'538          | 804                        | 1'222         |
| <b>TOTAL</b>                             | <b>5'642'616</b>            | <b>5'658'964</b> | <b>20'313</b>              | <b>20'372</b> |

The Library established a 'Greening the Library' staff group in early 2010 to engage staff in improving our performance in this area. The Greening the Library team has undertaken desktop research and preliminary benchmarking to investigate the best methods to reduce the Library's environmental impact, especially in the areas of paper and energy consumption.

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## Develop efficient and effective processes

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### MANAGING THE COLLECTION

The State Library's collection is one of the State's major assets, valued this year at more than \$2.142 billion. The collection is selected in accordance with the Library's Collection Development Policy and managed strategically within a policy framework. This year the Library adopted its first Library-wide Collection records policy or metadata framework to govern the standard and levels of eRecords for all categories of collection material. The Library Acquisitions Committee meetings, held on a monthly basis, provide a forum to discuss acquisition priorities, processing issues, the Library's existing collection strengths and the needs of the research community.

The Library's stocktaking policy was revised and a five-year cyclical stocktaking schedule implemented in 2009/10. A stocktake of items that are individually valued in the Library's five-yearly collection valuation was completed. Additional stocktakes completed this year included the Dixon maps collection, MacPherson art and literature collection, Richardson collection, Robbins stage magic collection and the twentieth century British drama collection.

A new Digitisation Strategy commenced in early 2010 to increase the volume of digitisation of the Library's collections. A Digitisation Steering Committee has been established with cross-Library membership to support the digitisation program. This increase in digitisation capacity was supported by the purchase of a Zeutschel book/document scanner. In June 2010, the Digitisation Steering Committee endorsed business transformation recommendations that will streamline Library-wide processes and will increase efficiencies of digitisation workflow.

#### **TOTAL ASSET MANAGEMENT (TAM) PLAN**

The State Library was allocated \$1.332m in TAM funding for 2009/10, and an additional \$842,000 carried forward from 2007/08. As a result, the total TAM budget for 2009/10 was \$2.174m.

#### **MANAGING THE BUILDINGS**

The following Total Asset Management (TAM) funded building and maintenance projects were carried out in 2009/10:

- demolishing the redundant Plant Room 2 and installing a new environment control system on the Mitchell Library roof to control the environment in 30% of the building
- upgrades to the Mitchell Galleries to improve facilities for the public display of the Library's collection
- installing a screen cover to protect patrons in the Library cafe
- installing new stonework parapet blocks and associated lead lining and bird-proofing on the north-east façade of the Mitchell Library as part of the NSW Government Centenary Stonework program
- new stonework weatherproofing works on the top of the Mitchell entrance pediment to prevent water ingress and damage to the Mitchell vestibule, as part of the Centenary Stonework program
- removing excess growth to the Macquarie St fig trees to prevent damage to the Mitchell Library
- converting the redundant photo processing lab in the Mitchell Library to a new digital surface imaging facility

- replacing early warning smoke detection systems
- refurbishing the Macquarie building north atrium to remove overgrown plantings that were damaging the structure and also allow natural light to enter the LG2 staff area
- jet cleaning of external drainage system to prevent flooding during major rainfall
- installing additional CCTV security cameras.

#### **HERITAGE REPORT**

The Mitchell Library was listed as a place of state significance on the State Heritage Register on 10 April 2002 (Inventory Number 5,045,212). This listing recognises that the Mitchell Library is important to the whole of NSW and has been identified as a significant place that enriches the community's understanding of the State's history. It also requires us to comply with Section 170A (4) of the *NSW Heritage Act 1977*.

The Library produced a Heritage Asset Management Strategy for the Mitchell Library, which was approved by the NSW Heritage Office in April 2007. This management plan will be reviewed in late 2010.

The condition of the Mitchell Library building was assessed as fair at its most recent inspection in April 2000. Building maintenance and alterations are carried out, although maintenance funding has been limited. Building and maintenance work in 2009/10 on the heritage-listed Mitchell Library included:

- removing damaging growth on the perimeter sandstone balustrade and applying growth inhibitor
- removing excess fig tree growth on Macquarie St to prevent damage to the external sandstone façade and reduce drain blockage and flooding caused by foliage debris
- repairs and upgrades to the Mitchell Galleries
- protective painting of the north-east façade window frames
- protection and bird-proofing installed to the north-east façade and entrance pediment to protect the stonework from decay
- weatherproofing the Mitchell vestibule roof to prevent water ingress and damage to the internal vestibule walls.



## FINANCIAL OVERVIEW 2009/10

### LIBRARY COUNCIL OF NEW SOUTH WALES INCORPORATING THE STATE LIBRARY OF NEW SOUTH WALES AND THE STATE LIBRARY OF NEW SOUTH WALES FOUNDATION

|   | Consolidated<br>Budget 2010<br>\$'000 | Consolidated<br>Actual 2010<br>\$'000 | Consolidated<br>Budget 2011<br>\$'000 |
|---|---------------------------------------|---------------------------------------|---------------------------------------|
| <b>Income</b>                             |                                       |                                       |                                       |
| Sale of goods & services                  | 1,873                                 | 1,644                                 | 1,735                                 |
| Investment income                         | 1,600                                 | 2,671                                 | 2,390                                 |
| Grants & contributions                    | 79,946                                | 82,929                                | 84,201                                |
| Other income                              | 10                                    | 183                                   | 15                                    |
| <b>Total income</b>                       | <b>83,429</b>                         | <b>87,427</b>                         | <b>88,341</b>                         |
| <b>Less:</b>                              |                                       |                                       |                                       |
| <b>Expenses</b>                           |                                       |                                       |                                       |
| Other expenses                            | 42,163                                | 44,753                                | 44,416                                |
| Depreciation & amortisation expense       | 16,300                                | 15,504                                | 16,300                                |
| Grants & subsidies                        | 23,528                                | 25,648                                | 25,538                                |
| <b>Total expenses</b>                     | <b>81,991</b>                         | <b>85,905</b>                         | <b>86,254</b>                         |
| <b>Surplus/(deficit)<br/>for the year</b> | <b>1,438</b>                          | <b>1,522</b>                          | <b>2,087</b>                          |

The table above compares the 2009/10 consolidated actual result with the 2009/10 budget and the 2010/11 budget.

The budget is as published in the NSW State Budget Papers. There has been a net increase in the Library's budget surplus of \$0.649 million, due mainly to additional funding for the refurbishment of the Library's reading rooms. The Library continues to meet efficiency targets, including an unfunded 1.5% increase in salaries for 2009/10.

The consolidated actual result for the Library Council of New South Wales for 2009/10 is a surplus of \$1.522 million (compared with a deficit in 2008/09 of \$4.180 million).

Total actual revenue for 2009/10 of \$87.427 million was higher than 2009/10 by \$6.891 million. Capital funding has increased by \$5.992 million as detailed below. During the November 2008 mini-budget process an additional \$9 million over five years was provided to the Library for grant funding to regional libraries through the Country Libraries Fund. The second payment of \$2 million was granted to regional libraries in 2009/10 with a further \$2 million budgeted in each of the next three years.

## GOVERNMENT GRANT FUNDING

|                           | 2007/08<br>\$'000 | 2008/09<br>\$'000 | 2009/10<br>\$'000 |
|---------------------------|-------------------|-------------------|-------------------|
| Recurrent funding         | 55,923            | 57,642            | 58,133            |
| Capital funding           | 11,386            | 10,446            | 16,438            |
| Employment grants (Crown) | 4,423             | 2,799             | 3,307             |
| Other government grants   | 352               | 1,259             | 2,200             |
| <b>Total</b>              | <b>72,084</b>     | <b>72,146</b>     | <b>80,078</b>     |

The Library's funding from Government has risen slightly in 2009/10. Capital funding has risen by \$5.992 million, with the two biggest items being \$3.4 million for the airconditioning upgrade in the Mitchell Library and \$1.5 million for information communication technology infrastructure. The increase in other government grants reflects the second payment of \$2 million for the Country Libraries Fund mentioned above.

## SELF-GENERATED REVENUE

|                                  | 2007/08<br>\$'000 | 2008/09<br>\$'000 | 2009/10<br>\$'000 |
|----------------------------------|-------------------|-------------------|-------------------|
| Sale of goods & services         | 1,786             | 1,811             | 1,644             |
| Investment income                | 2,504             | 2,401             | 2,671             |
| Other grants                     | 3,724             | 2,887             | 2,144             |
| Other revenue                    | 192               | 137               | 183               |
| Services received free of charge | 0                 | 1,154             | 707               |
| <b>Total</b>                     | <b>8,206</b>      | <b>8,390</b>      | <b>7,349</b>      |

The table above shows the breakdown of self-generated revenue for the last three years. Investment income continues to perform strongly, but other grants are down in 2009/10 by \$0.743 million and reflect the adverse impact of the global financial crisis on charitable fundraising. The Library received additional services free of charge through the Department of Commerce and the Federal Government for the restoration of stonework on the Mitchell Library. This is a non-cash item and an offsetting amount appears in the Library's other expenditure.

## TOTAL EXPENDITURE

|                                     | 2007/08<br>\$'000 | 2008/09<br>\$'000 | 2009/10<br>\$'000 |
|-------------------------------------|-------------------|-------------------|-------------------|
| Personnel services expense          | 29,891            | 28,401            | 28,804            |
| Other expenses                      | 15,956            | 16,230            | 15,949            |
| Depreciation & amortisation expense | 15,845            | 15,487            | 15,504            |
| Grants & subsidies                  | 23,748            | 24,598            | 25,648            |
| <b>Total expenses</b>               | <b>85,440</b>     | <b>84,716</b>     | <b>85,905</b>     |

Total expenses increased by \$1.189 million in 2009/10. The major item was the distribution of \$2 million to regional libraries from the Country Libraries Fund. Personnel services expense continues to be controlled within budget limits while other expenses fell slightly.

#### FINANCIAL MANAGEMENT

The Library's finance-related Business Process Mapping (BPM) project was further developed during 2009/10. However, major improvements to the electronic integrated financial management information system have been put on hold pending the development of a central corporate services strategy by Communities NSW.

The project to align the financial chart of accounts and cost centres with the Library's organisational structure was satisfactorily completed and provided the platform for the introduction of zero-based budgeting for 2009/10. This allowed greater transparency, flexibility and accountability in management reporting across the Library.

During 2009/10 a framework for monthly forecasting has been developed which will allow managers to regularly measure progress towards budget targets and to take remedial action where required.

In 2009/10 the focus continued to be on compliance, internal control and financial management. Achievements included:

- an unqualified audit report for the Library Council's Annual Financial Statements for 2009/10
- revaluation of the Library's collection assets with the fair value of the collection increasing by \$271 million to \$2,142 million
- responding to internal audit reviews and recommendations in a timely and effective manner
- meeting all requirements of the various state and federal taxation regimes
- managing the Library's accounts receivable and accounts payable in accordance with Library policy
- optimising the Library's cash flow position by utilising a mixture of medium and short-term investment with daily cash management.

#### USE OF CONSULTANTS

The Library did not use consultants during the reporting period.

#### CREDIT CARD CERTIFICATION

The Library has two credit cards, one issued to the State Librarian and Chief Executive and the other issued to the Director, Public Library and Community Learning Services.

No irregularities were recorded during the year in the use of corporate credit cards and the Library complied with the Premier's Memoranda and the Treasurer's Directions.

#### INVESTMENT PERFORMANCE

|   | 2007/08<br>% | 2008/09<br>% | 2009/10<br>% |
|---|--------------|--------------|--------------|
| Treasury Corporation<br>Medium-term Growth Facility | (0.6%)       | 0.7%         | 8.7%         |
| Treasury Corporation<br>short-term cash investments | 6.8%         | 4.7%         | 4.1%         |

The Library Council of New South Wales has arranged for its investments to be managed by the NSW Treasury Corporation (TCorp).

The value of financial assets within TCorp's Hour Glass Medium-term Growth Facility is \$18.382 million as at 30 June 2010, compared with \$17.258 million at the end of the previous year. The Library achieved a very satisfactory investment return of 8.7% in its medium-term growth facility in 2009/2010. Given the performance of the global markets, this was an excellent performance by our fund managers.

The Library Council's Finance & Audit Committee has confirmed that TCorp's Medium-term Growth Facility is an appropriate investment vehicle to achieve the Library's objectives.

Short-term cash-related investments achieved a slightly lower rate of return in 2009/10 than in previous years. The average rate in 2009/10 was 4.1%, compared to 4.7% in 2008/09.

## PAYMENT OF ACCOUNTS

### ACCOUNTS PAID ON TIME WITHIN EACH QUARTER

| Quarter        | Actual number % | Target number % | Total paid \$'000 | Total paid on time \$'000 |
|----------------|-----------------|-----------------|-------------------|---------------------------|
| September 2009 | 86%             | 100%            | 10,579            | 7,422                     |
| December 2009  | 87%             | 100%            | 22,349            | 21,317                    |
| March 2010     | 83%             | 100%            | 14,380            | 13,345                    |
| June 2010      | 87%             | 100%            | 16,169            | 14,171                    |

### ACCOUNTS PAYABLE PERFORMANCE – AGED ANALYSIS AT END OF EACH QUARTER

| Quarter        | Current up to 30 days \$'000 | 30 days overdue \$'000 | 60 days overdue \$'000 | More than 60 days overdue \$'000 |
|----------------|------------------------------|------------------------|------------------------|----------------------------------|
| September 2009 | 433                          | 35                     | 0                      | 0                                |
| December 2009  | 496                          | 18                     | 0                      | 0                                |
| March 2010     | 432                          | 576                    | 0                      | 0                                |
| June 2010      | 1,599                        | (2)                    | 0                      | 537                              |

The Library's accounts payable performance in 2009/10 was similar to the previous year. The Library needs to focus more closely on procurement and payment practices in the coming year. The Accounts Payable Performance Report above was affected by a single large invoice which was paid two days late. In June 2010 three very old invoices for large amounts were received on 5 July 2010, just before accounts payable closed and were paid the following month. These invoices were paid promptly.

## INSURANCE

The Library's insurance activities are conducted through the NSW Treasury Managed Fund. Annual insurance costs were again significantly reduced in 2009/2010. Premiums were \$0.872 million, compared with \$1.206 million in 2008/09 and \$1.804 million in 2007/08. The savings were achieved within the Property cover, where the premium decrease is mainly due to a decrease in incurred claims since 2006/07.

## RISK MANAGEMENT

Deloitte Touche Tohmatsu (Deloitte) was appointed in 2008/09 to deliver ongoing internal audit services for the Library and assist in reviewing a wide variety of risk management issues. This work complies with the Australian/New Zealand Standard AS/NZS 4360:2004 Risk Management. A Business Risk Assessment prepared by Deloitte in 2008/09 forms the basis of the Library's approach to managing risk exposures.

During 2009/10, Deloitte specifically examined the following areas:

- Occupational Health and Safety review – an incident reporting & investigation procedure is being developed
- Records Management review – audit report received and the recommendations have been implemented
- Private Funding – Library Shop and Donations & Bequests review – recommendations are being progressively implemented
- Procurement and Contracting review.

Assessments conducted this year did not materially impact on our risk exposure. Recommendations made by Deloitte form part of the Library's ongoing activities and are monitored on a regular basis.

In 2008/09, the State Library commenced a new Enterprise Risk Management process. Sessions were conducted with staff to canvass views on current risks and identify the various controls that are in place. During 2009/10, a draft Risk Management Framework was developed in accordance with Treasury Managed Fund Guidelines. This framework is expected to be further refined and adopted in the 2010/11 year. As part of the implementation process, all staff will be trained in the use of the framework when assessing and managing project and operational risk.

## OVERSEAS TRAVEL BY STAFF

| Name   | Destination | Period of travel | Purpose  | Cost, including to the State Library (excl. GST)  |
|--|-------------|------------------|--|---|
| Regina Sutton, State Librarian & Chief Executive | Europe      | August 2009      | To attend the IFLA World Library and Information Conference in Milan and to visit national and major public libraries and galleries of significance in Europe. | Total cost of travel was \$32,325. Cost to the Library was nil. Travel costs were covered by the Gordon Darling Foundation Travel Grant and the Qantas contra travel grant. |
| Dana Kahabka                                     | Germany     | August 2009      | To act as courier for 12 moveable cultural items loaned to the Art & Exhibition Hall (KAH) in Bonn, Germany.   | Total cost of travel was \$17,565. Cost to the Library was nil. All travel and accommodation costs were met by the borrower.  |



In addition, the Library carried out the following activities:

- Workshops on Risk Management were conducted in 2008/09 to identify and manage all physical and corporate risk for the Plant Room 2 project. During 2009/10, the project has been successfully managed in accordance with the updated Risk Management Framework.
- A new system for reporting hazards was implemented across the Library. The new system enables staff to register hazards in an electronic hazard register. Managers are responsible for monitoring the register and for ensuring that corrective actions are taken to deal with hazards identified. A corporate key performance indicator (KPI) was set by the Library Executive involving a target of 80% of corrective actions taken on hazards and incidents within agreed time frames. Managers are required to report to the Executive against this KPI on a quarterly basis.
- Access, tracking and management of the Library's corporate records improved as a result of the records backlog project with the assessment and registration of over 200 linear metres of corporate records into the records management system TRIM.
- With commencement of the new right to information laws on 1 July 2010, a new Right to Information section was created on the Library's website, providing information to the public about the system for accessing government information under the *Government Information (Public Access) Act 2009*.
- Privacy, record-keeping and freedom of information awareness training was delivered to new staff through the induction process, and records management workshops conducted for existing and new staff, as part of the Library's ongoing commitment to privacy, records management and freedom of information obligations.
- Preservation staff attended the BlueShield Australia & DISACT Symposium in Canberra on Disaster-proofing Heritage Collections held at the National Library. The symposium focused on updating guidelines for environmental conditions and ALIA Guidelines for Disaster Preparedness.
- The Library's Counter-disaster Management revised plan was relaunched for staff with the presentation of the Collections and Services Disaster Response Plan wall chart. This chart was made available on the intranet and was also delivered at branch meetings throughout the Library. The chart highlights roles and responsibilities of key staff throughout the Library in the event of a disaster.
- A five-year cyclical stocktaking schedule was implemented in 2009/10. The Library's first stocktake of items that are individually valued in the Library's five-yearly collection valuation was completed as well as stocktakes of the Dixon maps collection, MacPherson art and literature collection, Richardson collection, Robbins stage magic collection and the twentieth century British drama collection.
- Security for the Library's collection was increased as a result of the eRecords project with electronic catalogue records being created for over 296,000 existing titles in the collection.
- Zero-based budgeting was successfully introduced during the reporting period to more effectively manage the Library's capital and recurrent budgets. During 2010/11, monthly forecasting will be incorporated into the reporting module to assist evidence-based decision making for line managers and the Executive.

# Internal audit and risk management statement

## **Internal Audit and Risk Management Statement for the 2009-2010 Financial Year for the Library Council of New South Wales**

The Library Council of New South Wales is of the opinion that it has internal audit and risk management processes in place that are, in all material respects, compliant with the core requirements set out in Treasury Circular NSW TC 09/08 *Internal Audit and Risk Management Policy*.

The Library Council of New South Wales is of the opinion that its Audit and Risk Committee is constituted and operates in accordance with the independence and governance requirements of Treasury Circular NSW TC 09/08 through the Communities NSW Audit and Risk Committee framework. The Chair and Members of the Audit and Risk committee are:

- Richard Fisher – non-independent Chairperson (Term: 1 Jan 2008 – 31 Dec 2010)
- Rob Thomas – non-independent Member (Term: 1 Jan 2009 – 31 Dec 2011)
- Susan Doyle - independent Member (Term: 11 Aug 2010 – 10 Aug 2013).

These processes provide a level of assurance that enables the senior management of Library Council of New South Wales to understand, manage and satisfactorily control risk exposures.

In accordance with a resolution of the Library Council of New South Wales.



Richard Fisher AM

Date: 30.08.2010

Note: During the 2009/10 financial year this committee was known as the Audit and Finance committee

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## Strengthen capability of our people

In 2009/10 the Library ensured staff had the skills and knowledge to provide high-quality service and programs, and continued to build a vibrant, collaborative, engaged and respectful team culture through the following:

- a reference group was established and work progressed to develop a program of staff exchanges and placements within NSW; the EEO program was implemented and supported through recruitment and training initiatives
- 24 staff were provided with financial assistance and study leave to undertake tertiary studies; an initiative was undertaken with TAFE to support staff sourcing recognition of prior learning towards a Diploma in Library and Information
- a new staff induction program was developed and implemented and launched with all staff at the May Towne meeting; people leaders were trained in the new process
- an Early Career Development Program was launched and programs designed for two successful applicants; the internal Graduate Development Program was completed by a Library Assistant with library technician qualifications
- training was provided in client service, understanding difference, communication, technical skills, project management, policy and OHS. Staff knowledge was enhanced through attendance at seminars and conferences with a total number of 2270 attendance hours in 2009/10.
- a review of the Library's position description and job evaluation processes resulted in a significant reduction in the cycle time needed for formal job evaluations as well as for the revision of existing position descriptions.

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### IMPROVING OCCUPATIONAL HEALTH AND SAFETY

The following works were completed to ensure the health and safety of staff and visitors to the library:

- installing hand railing and signage to Mitchell stairs to assist access for mobility-impaired patrons
- covers installed on sprinkler heads in the basement level, Mitchell Library, in areas with a low ceiling height

- an audit of all emergency electrical services throughout the Library to confirm compliance to statutory regulations
- upgrading and installing new emergency and evacuation lighting
- removing asbestos from redundant Plant Room 2 area
- temporary repairs to badly worn carpet areas on level 2
- replacing several fire doors throughout the Mitchell Library
- replacing vandalised glass panels on the glass roof structure over the LG2 staff area
- installing new bicycle racks to promote staff health and wellbeing
- increasing pest control to reduce the impact of CBD rodent infestation.

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## Maximise value of emerging technologies

A core part of the Library's sustainability strategy is to maximise the value of emerging technologies. The technology platform supporting the State Library's online collections was further developed in 2009/10. The platform provides a sustainable, extensible and secure software platform for managing web content, digital assets, business processes and original materials collections.

In 2009/10, the Library's Information and Communication Technologies (ICT) Service Desk resolved 4211 queries from internal and external clients for ICT-related incidents, problems and service requests, compared to 4693 in 2008/09.

The Library also implemented a strategy for sustainable technologies through the virtualisation (Virtual Desktop Interface or VDI) of the State Library's servers and desktop environment; upgrading the server virtualisation infrastructure, increasing storage capacity for digital images by 150% and purchasing 400 desktop PCs to replace existing PCs to improve the computing environment. The benefits of new PCs and VDI infrastructure are:

- ease of managing virtual desktops from a single point of control
- efficient use of time resources with rapid desktop provisioning and advanced image management

- lowering the total cost of ownership for desktops through centralised management and reduced storage requirements
- providing remote secure access to State Library IT resources
- protecting sensitive data and intellectual property with built-in security.

In 2009/10, the Library purchased new multifunction devices (MFD: printers, copiers, fax) to replace the existing fleet of MFD for staff and public clients in the reading rooms and implemented a staff communication system for the reading rooms to enhance service delivery for clients. The new communication system will:

- improve client service through flexibility of staff resources
- increase efficiency of the use of staff
- increase security of staff and clients.

Key business processes were mapped in July to August 2009 as part of the eRecords project. The Digitisation Process was analysed using the Outside In methodology and recommendations to deliver substantial improvements in the process cycle time will be implemented in 2010/11.

The eRecords project is now delivering efficiencies such as 20% savings in staff time in some areas, as staff are increasingly able to carry out their work from their desks rather than going to check cards in reading rooms.

The new upgraded DECT system for security staff will increase phone system coverage and the functionality of the existing system such as duress, 'man-down' and alarm notification to the handset.

The Cardax and security systems were also upgraded to increase CCTV recording capabilities from 32 cameras to 64 cameras.

In 2009/10, the Library was provided with additional funds to upgrade the audiovisual infrastructure for its public venues. This will improve revenue generation through meeting customer expectations for venue hire. It will also facilitate internal and external communication channels through podcasts, vodcasts and the provision of content to third-party users such as the Australian Broadcasting Corporation.



# Corporate overview: Library Council

*The Library Act 1939*, as amended by the *Cultural Institutions (Miscellaneous Amendments) Act 1989*, provides that the Library Council of New South Wales shall be the governing body of the State Library of New South Wales.

The Library Council is constituted under Part 2 of the *Library Act 1939*. The nine members of the Library Council are members of the public nominated by the Minister and appointed for a three-year term by the Governor of NSW. The Act stipulates that members must include:

- at least one person who has knowledge of, or experience in, education, and
- at least one person who has knowledge of, or experience in, local government.

The Library Council members fulfilling these requirements are Dr John Vallance and Mr Robert Knight respectively. The State Librarian and Chief Executive is the Secretary of the Library Council.

The council's responsibilities relate to the promotion, provision and maintenance of library and information services for the people of NSW; and advising the Minister and local authorities on matters of policy and administration relating to Library services.

Library Council members are appointed for a term not exceeding three years and may be reappointed, but no council member shall hold office for four consecutive terms. Council members do not receive remuneration for the board activities.

## COUNCIL ATTENDANCE RECORD

| Six meetings were held in 2009/10                                      |        |
|--|--------|
| Mr Rob Thomas, President   | 6 of 6 |
| Ms Elsa Atkin  | 5 of 6 |
| Mr Graham Bradley AM   | 5 of 6 |
| Mr Michael Caulfield   | 3 of 3 |
| Mr Richard Fisher AM   | 4 of 6 |
| Associate Professor Bridget Griffen-Foley                              | 5 of 6 |
| Mr Robert Knight   | 6 of 6 |
| Ms Lynette Nixon   | 5 of 6 |
| Mr Ian Smith (to January 2010)   | 1 of 3 |
| Dr John Vallance   | 6 of 6 |
| Ms Regina Sutton,<br>Secretary and State Librarian and Chief Executive | 6 of 6 |

## MR ROBERT THOMAS BEC, MSDIA, SF FIN, FAICD



COMPANY DIRECTOR  
APPOINTED 2006,  
CURRENT TERM ENDS DECEMBER 2011  
APPOINTED PRESIDENT 1 JANUARY 2007

AUDIT AND FINANCE COMMITTEE  
GRANTS COMMITTEE  
PUBLIC LIBRARIES  
CONSULTATIVE COMMITTEE  
CHAIR, STATE LIBRARY OF NSW  
FOUNDATION BOARD  
STATE LIBRARY OF NSW  
FOUNDATION TRUSTEES

It has been a privilege to be President of the Library Council at such an exciting time. The Mitchell Library Centenary Exhibition and all the attendant events are a marvellous celebration of an extraordinary collection. I obviously get great enjoyment from working with Regina Sutton and the Executive team and the rest of the Library Council. The passion and enthusiasm of all our staff, volunteers, beneficiaries and friends continues to amaze me.

## MS ELSA ATKIN BA, MAICD



APPOINTED 1 JANUARY 2007,  
CURRENT TERM ENDS DECEMBER 2012

FELLOWSHIPS COMMITTEE  
STATE LIBRARY OF NSW  
FOUNDATION TRUSTEES

I have long been focused on Australia's cultural and social development and I currently serve on non profit boards and committees involved in classical music, medical research, and social and educational programs. It is a great honour for me to be involved with the Library and to have the opportunity to contribute to its development, making use of my experience in caring for and enhancing the accessibility of our cultural heritage.

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**MR GRAHAM BRADLEY AM**  
**BA, LLB (SYDNEY), LLM (HARVARD), FAICD**



COMPANY DIRECTOR  
APPOINTED 2004,  
*CURRENT TERM ENDS DECEMBER 2010*

STATE LIBRARY OF NSW  
FOUNDATION BOARD

My association with the Library goes back over 10 years when, in my former role as CEO at Perpetual Trustees, I was proud to sponsor some of the superb exhibitions staged by the Library. This led to my appreciation of the deep, diverse and priceless collection of absorbing materials held in the Mitchell Collection.

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**MR RICHARD FISHER AM**  
**LLB, MEd**



GENERAL COUNSEL TO THE  
UNIVERSITY OF SYDNEY AND  
AN ADJUNCT PROFESSOR IN ITS  
GRADUATE SCHOOL OF GOVERNMENT  
APPOINTED 2005,  
*CURRENT TERM ENDS DECEMBER 2010*

CHAIR, AUDIT AND FINANCE COMMITTEE  
CHAIR, GRANTS COMMITTEE  
LIAC ADVISORY BOARD  
PUBLIC LIBRARIES CONSULTATIVE  
COMMITTEE  
CHAIR, STATE LIBRARY OF NSW  
FOUNDATION TRUSTEES

Beyond my involvement with the establishment of the Blake Dawson Prize for Business Literature, which the Library administers, it has been very rewarding to become involved with the most impressive programs undertaken by the Library to support both the Public Library Network and Specialist collections.

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**MR MICHAEL CAULFIELD**



FILM-MAKER / WRITER  
APPOINTED 10 FEBRUARY 2010,  
*CURRENT TERM ENDS DECEMBER 2012*

My first sight of the Library was as a young boy from the western suburbs of Sydney and the addiction was immediate. I am particularly interested in the Library's future in the digital age and the utilisation of its cultural wealth across all media platforms.

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**ASSOCIATE PROFESSOR BRIDGET GRIFFEN-FOLEY**  
**BA (Hons), PhD**



DIRECTOR OF THE CENTRE FOR MEDIA  
AND ARC QUEEN ELIZABETH II FELLOW  
IN MODERN HISTORY AND POLITICS,  
MACQUARIE UNIVERSITY  
APPOINTED 2003,  
*CURRENT TERM ENDS DECEMBER 2012*

CHAIR, FELLOWSHIPS COMMITTEE

I have been a member of the Friends of the State Library of NSW for several years; and in 2000 I was awarded a Harold White Fellowship by the National Library of Australia. I serve on the New South Wales Working Party of the *Australian Dictionary Biography*, which meets in the State Library, and I write for a range of other publications.

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**MR ROBERT KNIGHT**  
**BA**



DIRECTOR, RIVERINA REGIONAL LIBRARY  
APPOINTED 2003,  
*CURRENT TERM ENDS DECEMBER 2011*

CONVENOR, PUBLIC LIBRARIES  
CONSULTATIVE COMMITTEE

I am now in my third term as Local Government appointee to Library Council, and am enjoying the opportunity to contribute to the growth and development of the State Library and the NSW Public Library Network. I have a longstanding commitment to the recognition and development of public libraries in Australia.

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**MS LYNETTE NIXON**  
**MCom**



DIRECTOR, INNOVATION,  
KNOWLEDGE AND RESEARCH,  
PRICEWATERHOUSECOOPERS  
APPOINTED 2009,  
*CURRENT TERM ENDS DECEMBER 2011*

GRANTS COMMITTEE

I am the Director of Innovation – Deals at PricewaterhouseCoopers where I have worked for the past 10 years. In this role I am able to apply my passion for creativity and bringing people together to work differently so they can achieve better than expected outcomes. As a member of the council I am excited by the prospect of contributing to the success of New South Wales' very own icon.

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**DR JOHN VALLANCE**  
**BA, MA, PHD (CAMBRIDGE)**



HEADMASTER OF  
SYDNEY GRAMMAR SCHOOL  
APPOINTED 1 JANUARY 2008,  
*CURRENT TERM ENDS DECEMBER 2010*

FELLOWSHIPS COMMITTEE  
STATE LIBRARY OF NSW  
FOUNDATION BOARD

I am currently Headmaster of Sydney Grammar School. My published work centres on ancient Greek science and medicine. I have also worked as a musician and have a deep interest in art, especially sculpture. The State Library has been part of my life since I was a child, and I am delighted now to have the opportunity to support its work in a practical way.

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**MS REGINA A SUTTON**  
**BSc, MBA**



STATE LIBRARIAN AND CHIEF EXECUTIVE  
APPOINTED 10 JULY 2006

SECRETARY TO THE LIBRARY COUNCIL  
LIAC ADVISORY BOARD  
PUBLIC LIBRARY  
CONSULTATIVE COMMITTEE  
STATE LIBRARY OF NSW  
FOUNDATION TRUSTEES

My local library helped to shape my view of the world and what I could accomplish with my life as a child. I have spent over 25 years of my professional career in senior leadership roles that have focused on providing people with products and services that inform, enlighten, or enhance their ability to engage and interact with others for a variety of purposes. That's why I believe in what the State Library represents and the unique value it provides to our community.

# Standing committees of the Library Council of NSW

as at 30 June 2010

## AUDIT AND FINANCE COMMITTEE

In accordance with the *Library Act 1939*, section 7B (1), the Audit and Finance Committee is delegated council's powers of investment, makes decisions concerning the management of council and Library Foundation funds, and advises council when these powers are exercised. The committee met twice during the year.

### MEMBERS:

Mr Richard Fisher AM (Chair)

Mr Robert Thomas

The State Library is currently implementing Circular 2009/13 Prequalification Scheme on the selection of Audit and Committees 2009–2012.

## FELLOWSHIPS COMMITTEE

The committee is responsible for judging and recommending the following awards: the annual CH Currey Memorial Fellowship, the Nancy Keesing Fellowship, the Milt Luger Fellowships, the National and State Libraries Australasia Fellowship and the Library Council of NSW Honorary Fellowship. More recently, the annual David Scott Mitchell Memorial Fellowship for the research and writing of Australian history using the Mitchell Library, and the Merewether Scholarship for the research and writing of 19th century NSW history using the Mitchell Library have been added to the committee's portfolio. The Fellowships Committee also manages fellowships awarded on a one-off basis. It calls for applications for the fellowships, selects suitable recipients according to fellowship guidelines and makes recommendations to council for the awards. The Fellowships Committee meets as required.

### MEMBERS:

Associate Professor Bridget Griffen-Foley (Chair)

Ms Elsa Atkin

Dr John Vallance

Mr Paul Brunton, Senior Curator, Mitchell Library (Executive Officer)

Mr Richard Neville, Mitchell Librarian

## GRANTS COMMITTEE

The committee is responsible for assessing applications for Library Development Grants received from local authorities in NSW. It defines priority areas for grants and recommends their allocation to the Library Council. The Grants Committee meets as required.

### MEMBERS

Mr Richard Fisher AM (Chair)

Mr Robert Thomas

### IN ATTENDANCE

Ms Frances Sims, Director, Public Library and Community Learning Services

Mr Cameron Morley, Manager, Funding and Advisory Services, Public Library Services

## PUBLIC LIBRARIES CONSULTATIVE COMMITTEE

The committee provides:

- policy advice to Library Council in relation to the provision of public library services in NSW
- a consultative framework for the Library Council, the State Library and key stakeholders in local government concerning public library services
- advice to Library Council in relation to the funding arrangements for the allocation of State Government funding to public libraries
- advice to Library Council concerning the development of guidelines for Library Development Grants; the committee does not evaluate grant applications nor allocate Library Development Grants. Membership of the committee also includes representatives of key stakeholder bodies. The committee meets four times per year.

### MEMBERS

*Library Council of NSW*

Mr Robert Knight (Convenor)

Mr Richard Fisher AM

Mr Robert Thomas

*Public Libraries NSW – Metropolitan*

Councillor Win Gaffney, Lane Cove Council,

President, Public Libraries NSW – Metropolitan

Ms Jennifer Bice, Library Manager, Lane Cove Council

Ms Lyn Barakat, Manager, Sutherland Shire Libraries

*Public Libraries NSW – Country*

Councillor Graham Smith, Cessnock City Council,



President, Public Libraries NSW – Country  
 Mr Martin Field, Manager, Richmond Tweed  
 Regional Library  
 Mr Ian Greenhalgh, Manager, Armidale Dumaresq  
 Council Library  
*Local Government and Shires Associations of NSW*  
 Councillor Julie Hegarty, Pittwater Council  
 Mr Noel Baum, Strategy Manager, Social Policy Team  
*Local Government Managers Australia, NSW Division*  
 Ms Lia Chinnery, Governance Coordinator,  
 Canterbury City Council  
*State Library of NSW*  
 Ms Regina Sutton, State Librarian and Chief Executive  
 Ms Frances Sims, Director, Public Library and  
 Community Learning Services  
 Mr Cameron Morley, Manager, Funding and  
 Advisory Services, Public Library Services

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#### **STATE LIBRARY OF NEW SOUTH WALES FOUNDATION TRUSTEES**

Their role is to provide strategic direction, policy  
 and financial management of the Foundation funds.  
 The Trustees at any time during the financial year are:

- Mr Rob Thomas
- Ms Regina Sutton
- Ms Elsa Atkin
- Mr Ian Smith
- Mr Richard Fisher AM.

#### **GOVERNANCE & MEETING ATTENDANCE**

In accordance with the constitution, the Foundation  
 can have both a Board and Trustees. Initially, the Board  
 and Trustees met as one group. The Library Council  
 decided that from 15 March 2010, the Board and  
 Trustees would function independently.

Two (2) Trustees meetings were held during the  
 period on the following dates:

26 October 2009 and 15 March 2010. The Board  
 held one (1) meeting on 13 May 2010.

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#### **LIAC ADVISORY BOARD**

The Board guides the strategic development of the  
 Legal Information Access Centre (LIAC) service.

#### **MEMBERS**

The Hon. Mahla Pearlman AO (Chair)  
 Mr Richard Fisher AM, General Counsel, University  
 of Sydney; Adjunct Professor, Graduate School  
 of Government, University of Sydney; Member,  
 Library Council of NSW  
 Ms Maria Girdler, representing Combined Community  
 Legal Centres' Group (NSW) Inc; Manager, Macquarie  
 Legal Centre  
 Mr Alan Kirkland, Chief Executive Officer,  
 Legal Aid Commission of NSW  
 Mr Geoff Mulherin, Director, Law and Justice  
 Foundation of NSW  
 Mr Nicolas Patrick, National Pro Bono Director,  
 DLA Phillips Fox  
 Ms Jane Pritchard, Director, LawAccess NSW  
 The Hon. Paul Stein AM, Chair, Board of Governors,  
 Law and Justice Foundation of NSW  
 Ms Regina Sutton, State Librarian and Chief Executive  
 Mr Michael Talbot, Assistant Director General,  
 Courts and Tribunal Services, NSW Attorney-  
 General's Department  
 Mr Michael Tidball, Chief Executive Officer,  
 Law Society of NSW  
 Mr Tom Alegounarias, President, Board of  
 Studies NSW

# Review of the Library Regulation 2005

Under Section 10 of the *Subordinate Legislation Act 1989* the State Library is required to review the Library Regulation 2005 every five years by preparing a Regulatory Impact Statement (RIS) and conducting a public consultation. In accordance with the *Premier's Memorandum M2009-20*, the RIS should consider the economic and social costs of the regulation and investigate the best options to deliver the greatest public good.

The Library Regulation makes provision in respect of the following matters:

- a the management of the State Library and of local libraries (including the making of rules for the use of libraries and the maximum fee that may be charged for the late return of borrowed library material)
- b the conduct of users of the State Library and local libraries
- c the amount used for the purposes of calculating the yearly subsidy payable to certain councils in respect of library services and related facilities provided by those councils
- d the determination of local populations for subsidy purposes.

The Library Regulation Review process was managed by the Director, Public Library and Community Learning Services in consultation with Arts NSW. Hawkless Consulting Pty Ltd was engaged to prepare the RIS according to the NSW Government's *Better Regulation Guidelines*, and to conduct preliminary consultation with key stakeholders. Following ministerial approval, the draft Regulation and RIS were released for a one-month public consultation period.

In June 2010, The Library Council endorsed the key outcomes and recommendations of the consultation process documented in a report entitled *Remaking the Library Regulation 2005*. This report was submitted to Arts NSW for referral to the Parliamentary Counsel's Office to begin the parliamentary process to remake the Library regulation.

# State Librarian's performance statement

Ms Regina Sutton  
State Librarian and Chief Executive, SES Level 5  
Appointment commenced on 10 July 2006  
Total remuneration package \$296,150 per annum

The Director-General has expressed her satisfaction with Ms Sutton's performance of her responsibilities.


The State Library has maintained its delivery of high-quality library and information services that meet a diverse range of interests and needs.

As the State Librarian, Ms Sutton is responsible for the administration and management of the State Library and the library and information services it provides, including access to greatly expanded online products and databases and a suite of learning programs that connect the Library's collections to the broader community.

Under Ms Sutton's leadership, key achievements for the State Library in 2009/10 include:

- the efficient pace of the eRecords card catalogue conversion program which exceeded targets by 20%
- a significant increase in community awareness to 96%, supported by the wide range of events, exhibitions and media linked to the Mitchell Library centenary
- the successful execution of the first phase of transforming the Library's physical and public presence, which delivered a new air conditioning system, refurbished exhibition gallery spaces, new signage and more welcoming public spaces.

Information regarding key activities undertaken as part of the State Librarian's responsibilities is contained in this report.



Carol Mills  
Director-General, Communities NSW

September 2010

# Organisational structure

as at 30 June 2010

LIBRARY COUNCIL OF NSW



**REGINA SUTTON**  
STATE LIBRARIAN  
AND CHIEF EXECUTIVE

DEPARTMENT OF COMMUNITIES NSW



**RICHARD NEVILLE**  
MITCHELL LIBRARIAN



**NOELLE NELSON**  
DIRECTOR, LIBRARY  
SERVICES



**FRANCES SIMS**  
DIRECTOR, PUBLIC  
LIBRARY AND COMMUNITY  
LEARNING SERVICES



**LUCY MILNE**  
DIRECTOR, MARKETING  
AND BUSINESS  
DEVELOPMENT

APPOINTED AS OF 1 NOVEMBER 2010

**HAKAN HARMAN**  
DIRECTOR,  
OPERATIONS & CHIEF  
FINANCIAL OFFICER (CFO)

**GEOFF HINCHCLIFFE**  
DIRECTOR, DIGITAL  
LIBRARY SERVICES  
& CHIEF INFORMATION  
OFFICER (CIO)

FUNCTIONS REPORTING TO DIVISIONS

Curation  
Fellowships Program  
Dixon Collection

Access & Information  
Original Materials  
Collection Services  
Collection Preservation  
& Storage  
eRecords

Public Library Services  
Community  
Learning Services  
Drug info @ your library  
Legal Information  
Access Centre  
NSW.net Services

State Library  
Foundation (including  
Volunteer Program)  
Events  
Exhibitions  
Information Officers  
Merchandising/ Bookshop  
Venue Hire  
Media & Communications  
Publications & Design  
Research & Development  
Government Relations

Human Resources  
Facilities & Security  
Financial Services  
Enterprise Information

ICT Operations  
Digital Library Systems  
Digitisation & Imaging  
Discover Collections



# State Library committees

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## **EXECUTIVE COMMITTEE AS AT 30 JUNE 2010**

The committee is responsible for the strategic development and corporate management of the Library.

REGINA SUTTON, BSC, MBA  
State Librarian and Chief Executive

KAREN GOLLAN, B BUSINESS COMMUNICATION  
(PUBLIC RELATIONS)  
Director, Marketing and Business Development  
(Currently taking maternity leave)

LUCY MILNE, BA (HONS), MA (HONS), GRAD CERT ARTS  
Director, Marketing and Business Development  
(Position covering maternity leave period)

NOELLE NELSON, BA, GRAD DIP ED, GRAD DIP L&IM  
Director, Library Services

RICHARD NEVILLE, BA (HONS), MA (HONS)  
Mitchell Librarian

FRANCES SIMS, BA, GRAD DIP APP SC (INFO)  
Director, Public Library and Community  
Learning Services

(VACANT AS AT 30 JUNE 2010)  
Director, Operations and CFO

(VACANT AS AT 30 JUNE 2010)  
Director, Digital Library Services and CIO

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## **COLLECTION DEVELOPMENT AND ACQUISITION WORKING GROUP**

The working group articulates a shared Library-wide vision for developing the collection and ensures that appropriate collecting strategies are in place to fulfil the vision.

Chaired by Jerelynn Brown, Manager,  
Collection Services

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## **COLLECTION STORAGE AND ACCESS WORKING GROUP**

Investigates and advises on high-level collection storage and access strategies.

Chaired by Catherine Thomson, Senior Conservator,  
Collection Preservation & Storage

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## **COUNTER-DISASTER MANAGEMENT COMMITTEE**

Maintains awareness of potential threats to the collection and updates counter-disaster plans.

Chaired by Catherine Thomson (to January 2010)  
Acting Manager, Collection Preservation and  
Storage Branch

Chaired by Agata Rostek-Robak (from February 2010)  
Acting Manager, Collection Preservation and  
Storage Branch

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## **DIGITISATION STEERING COMMITTEE**

The purpose of this steering committee is to facilitate the decision making process and prioritisation for digital activity at the Library.

Chaired by Scott Wajon, Acting Manager,  
Digitisation and Imaging

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## **GREENING THE LIBRARY COMMITTEE**

This team is helping the Library become more environmentally sustainable in line with our strategic framework and government policy. Greening the Library team members are Anne Doherty (Executive Officer), Sara Fishwick, Pauline Fitzgerald, Gerry Quach, Phil Riggs, Frances Sims (Executive sponsor) and Therese Weiss

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## **OCCUPATIONAL HEALTH AND SAFETY COMMITTEE**

Forum for internal consultation on occupational health and safety matters within the Library.

Chaired by Rachel Blackburn, Librarian, Digital  
and Library Systems

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## **PERMISSIONS AND COPYRIGHT COMMITTEE**

Coordinates and monitors issues concerning intellectual property and copyright within the Library. The committee works towards disseminating information about rights issues across the Library, addresses policies and procedures to ensure legislative compliance and client awareness, and looks at ensuring that the Library's practices align with industry standards.

Chaired by Richard Neville, Mitchell Librarian

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## **PUBLIC LIBRARY NETWORK RESEARCH COMMITTEE**

Conducts research and evaluation to inform the promotion, planning, development and review of NSW public library services.

Chaired by Cameron Morley, Manager, Funding  
and Advisory Services, Public Library Services



/01



/02

#### **STAFF RECOGNITION PROGRAM COMMITTEE**

Oversees the Staff Recognition Program  
The committee is comprised of staff members from across the Library and a representative from Human Resources.

#### **STATE LIBRARIAN'S STAFF FELLOWSHIP SELECTION COMMITTEE**

Coordinates the selection of, and advises the State Librarian on, the successful State Librarian's Staff Fellow. The committee looks for applicants who demonstrate that their project aligns to the Library's strategic vision, challenges their skills and delivers an improved outcome or service for clients.  
Chaired by Richard Neville, Mitchell Librarian

#### **STATE LIBRARY JOINT CONSULTATIVE COMMITTEE**

Forum for formal consultation on industrial relations issues within the Library.  
Chaired by Director, Operations (vacant as at 30 June 2010); Dennis Green, Chair, Workplace Committee

#### **TECHNOLOGY STEERING COMMITTEE**

Provides advice and guidance to the Library Executive on information management and information technology strategic directions.  
Chaired by Director, Operations (vacant as at 30 June 2010)

#### **VOLUNTEER AND STAFF COUNCIL**

The council's aim is to ensure the principles and policy underpinning the Volunteer Program are achieved and communicated to Volunteers and Library staff. The council forms a communication link between Library staff and Volunteers to ensure the Library maximises the use of volunteer services.  
Chaired by Susan Hunt, Executive Director, Foundation

#### **YR 7 - 12 LEARNING PANEL**

This consultative panel was established in 2010 to support the delivery of the Library's learning services for Years 7-12 history students and teachers.  
Chaired by Frances Sims, Director Public Library and Community Learning Services

- 01 STAFF DISCUSSIONS IN THE MACQUARIE STREET FOYER
- 02 PAUL BRUNTON GIVES A PUBLIC TOUR OF THE ONE HUNDRED EXHIBITION

# Representation on key external committees

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**AUSTRALIAN LIBRARY INFORMATION ASSOCIATION CHILDREN'S AND YOUTH SERVICES (NSW) COMMITTEE**

Member: Mylee Joseph

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**AUSTRALIAN LIBRARY INFORMATION ASSOCIATION NATIONAL SIMULTANEOUS STORYTIME COMMITTEE**

Chair: Mylee Joseph

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**AUSTRALIAN LIBRARY INFORMATION ASSOCIATION NATIONAL SUMMER READING CLUB COMMITTEE**

Chair: Mylee Joseph

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**ANZAC MEMORIAL COLLECTION COMMITTEE**

Louise Anemaat, Head of Section Pictures, Original Materials

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**AUSERITAGE LTD**

Secretary & Board member: Heather Mansell, Manager, Original Materials

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**AUSTRALIAN AND NEW ZEALAND MAPS SOCIETY**

Vice President: Maggie Patton, Head of Section Maps, Original Materials

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**AUSTRALIAN LIBRARY AND INFORMATION ASSOCIATION PUBLIC SECTOR INFORMATION ADVISORY COMMITTEE**

Cheryl Grant, Government Publications Librarian, Collection Services

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**AUSTRALIAN NEWSPAPER DIGITISATION PROGRAM (ANDP)**

Jerelynn Brown, Manager, Collection Services

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**AUSTRALIAN NEWSPAPER PLAN (ANPLAN), CONVENOR, NSW**

Jerelynn Brown, Manager, Collection Services

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**AUSTRALIAN STANDARDS IT-019 COMMITTEE (COMPUTER APPLICATIONS INFORMATION AND DOCUMENTATION)**

Susanne Moir, Coordinator, Bibliographic Access, Collection Services

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**CHILDREN'S BOOK COUNCIL NSW LADY CUTLER AWARD JUDGING PANEL**

Member: Mylee Joseph

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**COLLECTIONS COUNCIL OF AUSTRALIA**

Regina Sutton, State Librarian and Chief Executive (Director) (as part of the role of NSLA Chair from January 2009)

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**COMMUNITIES NSW STORAGE STRATEGY**

Catherine Thomson, Senior Conservator, Collection Preservation and Storage

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**DEVELOPMENTS IN GOVERNMENT PUBLISHING AND DIGITAL PRESERVATION (NSW GOVERNMENT)**

Jerelynn Brown, Manager, Collection Services  
Kate Curr, Manager, Library Systems  
Cheryl Grant, Government Publications Librarian, Collection Services  
Susanne Moir, Coordinator, Bibliographic Access, Collection Services

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**DICTIONARY OF AUSTRALIAN ARTISTS ONLINE EDITORIAL BOARD**

Richard Neville, Mitchell Librarian

---

**DISNSW (DISASTERS NSW)**

Catherine Thomson (to January 2010), Agata Rostek-Robak (from February 2010), Acting Manager, Collection Preservation and Storage Branch

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**ELECTRONIC RESOURCES AUSTRALIA (ERA)**

Jim Tindall, Online Resources and Licensing Librarian, Collection Services

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**GEOGRAPHICAL NAMES BOARD MEMBER**

Richard Neville, Mitchell Librarian

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**HISTORY COUNCIL OF NSW**

Richard Neville, Mitchell Librarian (General Councillor)

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**KATHLEEN MITCHELL AWARD JUDGING PANEL**

Member: Pauline Fitzgerald

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**LIBRARIES AUSTRALIA ADVISORY COMMITTEE**

Noelle Nelson, Director, Library Services (Elected member)

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**LIBRARIES AUSTRALIA USER GROUP, NSW**

Cheryl Grant, Government Publications Librarian, Collection Services (Convenor)

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**MACQUARIE 2010 COMMITTEE**

Richard Neville, Mitchell Librarian  
(Committee member)

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**MARKETING WORKING GROUP**

Member: Victoria Anderson

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**MAY GIBBS TRUST (NSW) COMMITTEE**

Member: Mylee Joseph

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**MILES FRANKLIN JUDGING PANEL**

Richard Neville, Mitchell Librarian

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**MULTILINGUAL GLOSSARY PROJECT**

Working Group on Multicultural Library Services  
(MPLA) in partnership with the State Library  
Member: Oriana Acevedo

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**MYLANGUAGE PROJECT**

Member: Oriana Acevedo

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**NATIONAL AND STATE LIBRARIES AUSTRALASIA  
(NSLA)**

Regina Sutton, State Librarian and Chief Executive  
(Chair from January 2009)

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**NATIONAL AND STATE LIBRARIES AUSTRALASIA  
(NSLA), CONSORTIUM**

Jim Tindall, Online Resources and Licensing  
Librarian, Collection Services

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**NATIONAL AND STATE LIBRARIES AUSTRALASIA  
(NSLA), MARKETING WORKING GROUP**

Lucy Milne, Director, Marketing and  
Business Development

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**NATIONAL AND STATE LIBRARIES  
AUSTRALASIA (NSLA), PERFORMANCE  
MEASURES WORKING GROUP**

Olwen Pryke, Project Officer, Research & Development

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**NATIONAL AND STATE LIBRARIES  
AUSTRALASIA (NSLA), RE-IMAGINING****LIBRARIES PROJECT GROUPS:**

Susanne Moir, Louise Anemaat (Description  
and cataloguing), Grazyna Tydda, Karen Small,  
Mark Hilderbrand, Richard Neville (Do it now!),  
Kate Curr (Open borders), Josephine Hennock,  
Grazyna Tydda (Virtual reference), Karen Small  
(Delivery), Louise Prichard, Vanessa Bond

(Community created content), Philipa Armfield  
(Changing capability and culture), Noelle Nelson,  
Director, Library Services (co-Project Leader),  
Jerelynn Brown (Collaborative collections).

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**NATIONAL AND STATE LIBRARIES AUSTRALASIA  
(NSLA), STACK MANAGEMENT GROUP**

Catherine Thomson, Senior Conservator,  
Collection Preservation and Storage  
Richard Chester, Project Officer, Collection Storage  
and Access, Collection Preservation and Storage

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**NATIONAL ORAL HISTORY ASSOCIATION  
OF AUSTRALIA**

Vice President: Rosemary Block, Curator, Oral History

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**NITA B KIBBLE LITERARY AWARDS JUDGING PANEL**

Maggie Patton, Head of Section Maps,  
Original Materials

---

**NSW CULTURAL INSTITUTIONS DATA  
WORKING GROUP**

Olwen Pryke, Project Officer, Research & Development

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**ORAL HISTORY ASSOCIATION OF AUSTRALIA  
(NSW BRANCH)**

President: Rosemary Block, Curator, Oral History,  
Original Materials

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**PUBLIC LIBRARIES EVALUATION GROUP**

Member: Leanne Perry

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**SALVATION ARMY AUSTRALIAN EASTERN  
TERRITORY HISTORICAL SOCIETY COMMITTEE**

Tracy Bradford, Head of Section Manuscripts,  
Original Materials

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**UNIVERSITY OF WESTERN SYDNEY  
INDIGENOUS EMPLOYMENT AND  
ENGAGEMENT ADVISORY BOARD**

Tracy Bradford, Head of Section Manuscripts,  
Original Materials

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**WORKING GROUP ON MULTICULTURAL  
LIBRARY SERVICES**

Member: Oriana Acevedo



# Collection additions

| ADDITIONS AT A GLANCE 2009/10                                |               |
|--|---------------|
| Items added this year (excluding manuscripts & oral history) | <b>51,555</b> |
| Linear metres of manuscripts acquired this year              | <b>61.96</b>  |
| Current serial titles (paper)                                | <b>14,997</b> |
| Full-text online serial titles                               | <b>39,421</b> |
| Web publications archived                                    | <b>965</b>    |
| Digital images created (inhouse)                             | <b>36,015</b> |

| STATE REFERENCE COLLECTION                             |                      |                      |                      |                           |
|--|----------------------|----------------------|----------------------|---------------------------|
|  | Additions<br>2007/08 | Additions<br>2008/09 | Additions<br>2009/10 | Total as at<br>30 June 10 |
| Monograph volumes                                      | 13,258               | 12,641               | 11,324               | 1,004,258                 |
| Bound serials  | 4125                 | 2252                 | 2627                 | 490,895                   |
| Newspaper volumes                                      | 789                  | 732                  | 1402                 | 57,829                    |
| Microforms —<br>reels & fiche                          | 15,709               | 7714                 | 2511                 | 1,073,587                 |
| Computer files   | 56                   | 87                   | 47                   | 6,130                     |
| Audiovisual material<br>— tapes, discs,<br>film, video | 221                  | 360                  | 215                  | 35,698                    |
| Vertical file material                                 | 0                    | 0                    | 0                    | 25,440                    |
| <b>Rare Books and<br/>Special Collections</b>          |                      |                      |                      |                           |
| Monograph volumes<br>and bound serials                 | 0                    | 0                    | 21                   | 25,178                    |
| <b>Donald MacPherson<br/>Collection</b>                |                      |                      |                      |                           |
| Monograph volumes<br>and bound serials                 | 0                    | 0                    | 0                    | 4643                      |
| <b>Shakespeare<br/>Tercenary Library</b>               |                      |                      |                      |                           |
| Monograph volumes<br>and bound serials                 | 0                    | 3                    | 11                   | 5595                      |
| <b>Multicultural Service</b>                           |                      |                      |                      |                           |
| Monograph volumes,<br>talking books, kits              | 892                  | 3494                 | -3629 <sup>1</sup>   | 64,182                    |
| <b>Disability Access Service</b>                       |                      |                      |                      |                           |
| Large print,<br>talking books,<br>captioned videos     | 598                  | 967                  | 451                  | 17,651                    |

<sup>1</sup> 6134 new items were acquired in 2009/10. The reduction in collection items is due to 9763 out-of-date and worn items being removed.

| MITCHELL COLLECTION               |                      |                      |                      |                           |
|-----------------------------------|----------------------|----------------------|----------------------|---------------------------|
|                                   | Additions<br>2007/08 | Additions<br>2008/09 | Additions<br>2009/10 | Total as at<br>30 June 10 |
| Monograph volumes                 | 8190                 | 7066                 | 7700                 | 416,824                   |
| Bound serials                     | 1437                 | 992                  | 1939                 | 178,546                   |
| Sheet music                       | 317                  | 24                   | 159                  | 22,781                    |
| Microforms                        | 593                  | 1016                 | 167                  | 161,433                   |
| Computer files                    | 8                    | 22                   | 18                   | 479                       |
| Audiovisual material              | 0                    | 0                    | 0                    | 590                       |
| Posters                           | 234                  | 152                  | 376                  | 9532                      |
| Bookjackets                       | 450                  | 455                  | 572                  | 23,925                    |
| Ephemera                          | 2672                 | 1785                 | 2882                 | 117,730                   |
| <b>Manuscripts</b>                |                      |                      |                      |                           |
| Manuscripts<br>(in linear metres) | 50.20                | 15.92                | 61.96                | 11,189.70                 |
| Oral history (in hours)           | 272                  | 274                  | 658                  | 10,983                    |
| <b>Maps</b>                       |                      |                      |                      |                           |
| Individual                        | 268                  | 80                   | 26                   | 21,084                    |
| Series sheets                     | 158                  | 0                    | 0                    | 79,091                    |
| Aperture cards                    | 0                    | 0                    | 0                    | 71,921                    |
| <b>Pictures</b>                   |                      |                      |                      |                           |
| Paintings                         | 2                    | 10                   | 2                    | 2107                      |
| Prints and drawings               | 61                   | 806                  | 316                  | 129,398                   |
| Realia                            | 22                   | 73                   | 33                   | 3251                      |
| Photographs<br>and negatives      | 8393                 | 41,261               | 21,535               | 1,205,279                 |
| Architectural plans               | 629                  | 1042                 | 850                  | 114,760                   |
| <b>DIXSON COLLECTION</b>          |                      |                      |                      |                           |
| Monographs and<br>bound serials   | 0                    | 0                    | 0                    | 20,970                    |
| Manuscripts<br>(in linear metres) | 0                    | 0                    | 0                    | 42.9m                     |
| <b>Pictures</b>                   |                      |                      |                      |                           |
| Portfolios                        | 0                    | 0                    | 0                    | 205                       |
| Single items                      | 0                    | 0                    | 0                    | 1581                      |
| Maps                              | 0                    | 0                    | 0                    | 1082                      |
| Realia                            | 0                    | 0                    | 0                    | 268                       |
| Coins, tokens, medals             | 0                    | 0                    | 0                    | 8156                      |
| Paper currency                    | 0                    | 0                    | 0                    | 800                       |
| Postage stamps                    | 0                    | 0                    | 0                    | 9707                      |

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## DEPOSITS AND DONATIONS

Each year the Library's collection is strengthened and extended by material received through deposit, donation and transfer including through the legal deposit provisions of the NSW *Copyright Act 1879*, and for NSW government publications, as required by the Premier's Memorandum 00-15: *Access to published information: laws, policy and guidelines*.

The Library accepts donations in good condition if they support research level collections that document life in NSW as defined in the Library's *Collection Development Policy* available at <[www.sl.nsw.gov.au/about/cdp/documenting/index.html](http://www.sl.nsw.gov.au/about/cdp/documenting/index.html)>.

Significant donations consistent with the *Collection Development Policy* will be considered for acceptance under the Federal Government's Cultural Gifts Program which provides taxation benefits for donors.

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### HIGHLIGHTS IN 2009/10

- 1012 books and 1056 journal titles including 96 new journal titles were deposited by NSW government agencies
- 965 new 'born digital' titles originating in NSW were archived in PANDORA, Australia's online archive; 594 of these were published by NSW government agencies
- 4412 books and 6447 journal titles, including 249 new journal titles as well as posters, calendars and performance programs, were received from commercial and private NSW publishers through legal deposit
- Published material accepted from donors included 26 new journal titles and 1530 books
- Donations of original material valued at \$15,483 were accepted this year under the Federal Government's Cultural Gifts Program.

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### SELECTED DONATIONS AND DEPOSITS

*Annual report. Sydney, NSW: Barangaroo Delivery Authority, 2010-*. The Barangaroo Delivery Authority was established under the *Barangaroo Delivery Authority Act 2009* to manage the city waterfront development at Barangaroo and to deliver world class benchmarks in urban design, public domain and sustainability. Deposited by the publisher through the Premier's Memorandum 2000-15. ML F1499

*A picture of Australia's children 2009*. Canberra: Australian Institute of Health and Welfare, 2009. This report delivers the latest information on how, as a nation, we are faring according to key indicators of child health, development and wellbeing. Deposited by the publisher through the Commonwealth Government Library Deposit Scheme. SRL NQ613.0432/13

*Architectural plans archive of Neville Gruzman, 1950s-2003*. The work of architect Neville Gruzman (1925-2005) was focused on Sydney. As a student at Sydney University during the 1940s, he was taught by Hungarian-born architect George Molnar and artist Lloyd Rees. Gruzman's working life spans the development of post-WWII architecture in Australia. ML332/01

*The AWW cooking school* by Pamela Clark. Sydney: ACP Books, 2010. From the Australian Women's Weekly test kitchens, this work provides guidelines for cooking all types of food and ingredients and step-by-step instructions for more than 450 triple-tested recipes and techniques. Deposited by the publisher. NSW legal deposit. ML 641.5/901

*John Bevins company records, c. 1982-2010*. John Bevins P/L, a Sydney-based advertising agency, operated for 28 years until 2010. The firm's clients included major banks and financial institutions, medical research centres, state government departments and private sector companies. The company was involved with some significant advertising campaigns, covering products ranging from stone fruit and airconditioners to road safety, including the random breath testing campaigns. ML10/59

*The big book of baddies: How to catch the most wanted villains of all time* by John Townsend, illustrated by Simon Lewis. Newtown, NSW: Walker Books Australia, 2009. Featuring 100 of the best-known baddies from history, literature, film, TV and mythology, this book contains many facts to delight children and stimulate their interest in history. The book features a 'prison bars' cover and includes 80 perforated 'baddie trump cards' for a memory game. Deposited by the publisher. NSW legal deposit. ML Q364.1/4

*The big fella: The rise and rise of BHP Billiton* by Peter Thompson and Robert Macklin. North Sydney, NSW: Random House, 2009. Winner of the 2010 Blake Dawson Prize for Business Literature, this is the

compelling story of the rise of BHP and its partner Billiton. Based on 60 exclusive interviews, the book uncovers political and industrial forces that drive big business in the 21st century. Deposited by the publisher. NSW legal deposit. ML 338.7622/7

*Breaking free: The newsletter of adults surviving child abuse.* Milsons Point, NSW: ASCA, 2009-. ASCA is a national organisation which works to improve the lives of adult survivors of child abuse throughout Australia. Their monthly newsletter contains articles and news items of interest to adults surviving child abuse. Deposited by the publisher. NSW legal deposit. ML Q362.76805/1

*Bushfire survival plan* [electronic resource] Sydney, NSW: NSW Rural Fire Service, 2009. This plan provides the information people need to survive a bushfire. Notified by the publisher through the Premier's Memorandum 2000-15, and archived in PANDORA, Australia's online archive at <<http://nla.gov.au/nla.arc-110983>>.

*Caring together: The health action plan for NSW* [electronic resource] North Ryde, NSW: NSW Dept of Health, 2009. This publication is the NSW Government's response to recommendations made by Mr Peter Garling SC, following his inquiry into acute care services in NSW public hospitals and is the foundation of the NSW government's plan to improve the health care system. Notified by the publisher through the Premier's Memorandum 2000-15, and archived in PANDORA, Australia's online archive at <<http://nla.gov.au/nla.arc-114001>>.

*Critical path* [electronic resource] Sydney, NSW: Critical Path, 2009. This is the website of a choreographic research and development centre for dance artists in NSW based at The Drill, a large rehearsal space on the harbour in central Sydney. Archived in PANDORA, Australia's online archive at <<http://nla.gov.au/nla.arc-108841>>.

*Discovering Cook's collections* edited by Michelle Hetherington and Howard Morphy. Canberra: National Museum of Australia Press, 2009. Focuses on the collections of art and material culture sourced in the Pacific as a result of Captain Cook's voyages and contains essays by leading historians and anthropologists. Deposited by the publisher through the Commonwealth Government Library Deposit Scheme. SRL NQ709.043/2, ML 709.043/1

*European Union – Australia partnership framework: A strategic partnership built on shared values and common ambition.* Yarralumla, ACT: Delegation of the European Commission to Australia, 2009.

Documents an agreement between Australia and the EU to develop common approaches to a broad range of important global and regional challenges. Deposited under agreement with the European Union. SRL NQ337.4094/1

*Grand visions: Marvels of building and engineering by Xavier Waterkeyn.* Chatswood, NSW: New Holland, 2009. Including the Sydney Opera House and the Sydney Harbour Bridge, this work goes behind the scenes of some of the world's most ambitious designs in both ancient and modern times, illustrating the enormity of the visions and the importance of these to civilisation. Deposited by the publisher. NSW legal deposit. ML Q720/6

*Illustrated glossary of Australian rural fence terms* [electronic resource] by John Pickard. Sydney, NSW: Heritage Branch, NSW Dept of Planning, 2009. Records, describes, illustrates and explains terms applied to rural fences in Australia. Notified by the publisher through the Premier's Memorandum 2000-15, and archived in PANDORA, Australia's online archive at <<http://nla.gov.au/nla.arc-110601>>.

*Keeping family treasures* by Elizabeth Masters and Ian Batterham. Canberra: National Archives of Australia, 2010. Provides expert advice on how to care for letters, photographs, diaries, albums, scrapbooks, CDs, audio and videotapes and other keepsakes. Deposited by the publisher through the Commonwealth Government Library Deposit Scheme. SRL N745.10288/7, ML 745.10288/1

*Mambo puppies and Mambo 2000 – millennium spring*, designed by Reg Mombassa. Sydney: Mambo Graphics, 1999-2001. Mambo is an Australian surfwear company, established in 1984 and known for graphic designs with strong political, religious or humorous themes. The youthful, cartoon-like designs are colourful and convey thought-provoking messages through quirky images of everyday Australian life. Deposited by the publisher. NSW legal deposit. ML POSTERS/2268 and ML POSTERS/2269

*Nerriga nugget.* Oallen, NSW: Nerriga Nugget, 2009-. Community newsletter for Nerriga and the surrounding area. Covers local news and events,

community contacts, calendar, social events and customs of a country town. The title comes from a 45-ounce nugget found in Nerriga. Deposited by the publisher. NSW legal deposit. ML Q307.7205/7

*NSW state plan: Investing in a better future.* Sydney: Department of Premier and Cabinet, 2010-. More than 4000 groups and individuals across NSW shared their views during the consultation process to facilitate the preparation of the State Plan. This document reflects their hopes and goals for the future of NSW. Deposited by the publisher through the Premier's Memorandum 2000-15. SRL NQ351.94405/4 2010-, ML Q351.94405/4 2010-

*NSW women's hockey association archives.* Founded in 1908, the NSWVHA was a forerunner of Hockey NSW, the body which administers the sport of hockey in this state. The archive includes minutes, photographs, scrapbooks, correspondence, programs, and realia (including an extensive badge collection) and was used in the research for the publication celebrating the centenary of women's hockey in NSW. It makes a valuable addition to the Library's holdings of sporting material and to its holdings of records of NSW women's organisations. ML05/657

*Reducing trauma as a result of crashes involving utility poles* [electronic resource] North Sydney, NSW: NSW Centre for Road Safety, RTA. 2009. This guide has been prepared for use by local government designers and engineers and telecommunications and utility agencies to aid in the reduction of trauma as a result of crashes involving utility poles on the NSW road network. Notified by the publisher through the Premier's Memorandum 2000-15, and archived in PANDORA, Australia's online archive at <http://nla.gov.au/nla.arc-107941>.

*Report of the conference on the world financial and economic crisis and its impact on development.* New York, 24-30 June 2009. New York: United Nations, 2009. Includes UN Member States' responses that identify emergency and long-term strategies to mitigate the impact of the crisis, especially on vulnerable populations. Deposited through the UN Depository Libraries Program. SRL NQ330.90511/1

*Slow food Sydney* [electronic resource] Cammeray, NSW: Slow Food Sydney. 2009. *Slow Food Sydney* is linked to Slow Food, an international non-profit organisation founded in Italy in 1986 by Carlo Petrini.

Members focus on using local, seasonal produce, sharing food and maintaining food traditions. Archived in PANDORA, Australia's online archive at <http://nla.gov.au/nla.arc-83123>.

*Soundings: Quarterly journal of Marine Rescue NSW.* Camperdown, NSW: Marine Rescue NSW, 2009-.

Covers boating safety, strategies for prevention of boating accidents, training for rescue activities, as well as stories of bravery and survival. Check the Library's online catalogue for the link to the online version of *Soundings*. Deposited by the publisher. NSW legal deposit. ML Q363.1237/2

*SPC and the Pacific plan.* Noumea, New Caledonia: Secretariat of the Pacific Community. 2009. The Pacific plan provides a platform linking the region's developmental initiatives/priorities and acts as a framework within which development partners can provide assistance to the region. Deposited by the Secretariat of the Pacific Community. ML 338.918/3

*Sustainability: Australia's future.* Sydney, NSW: Palamedia Limited, 2008-. This annual is a unique platform for Australian organisations, associations, councils and governments to provide an overview of services, solutions, research and technology capable of securing a sustainable future. Check the Library's online catalogue for the link to the online version of *Sustainability*. Deposited by the publisher. NSW legal deposit. ML Q338.92709/2

*War in the Pacific* by Richard Overy. Crows Nest, NSW: Allen & Unwin, 2010. Providing a detailed look at the war against Japan in the Pacific Islands during World War II, this book includes 15 facsimile documents such as military orders, propaganda leaflets and personal letters that bring these events to life. Deposited by the publisher. NSW legal deposit. ML Q940.5426/54

*Beryl Whiteley, further records.* The mother of acclaimed Australian artist Brett Whiteley, Beryl Whiteley was born in 1917 and left Australia in 1957 to live in London, returning to Australia in the 1990s. In 1999 Beryl Whiteley established the Brett Whiteley Travelling Art Scholarship to enable young Australian artists to live and work in Paris. This collection of further papers adds to the Library's existing holdings of Whiteley material. ML96/1354



## NEWSPAPERS

The Library aims to acquire, preserve and provide access to all NSW newspapers, past and present. NSW newspapers are received from publishers through legal deposit. This year two NSW newspapers were published for the first time:

- *Rouse Hill – Stanhope Gardens News*. Castle Hill, NSW: Fairfax Community Newspapers, December, 2009, SRL TN1160
- *The Inner West Independent*. Broadway, NSW: Alternative Media Group Australia, August 2009, SRL TN1242

This makes a total of 319 current NSW newspapers, and brings the total number of newspapers known to have been published in NSW to 1996.

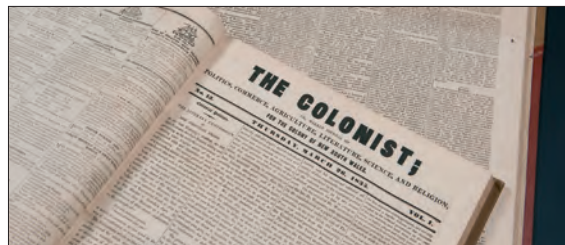
Donations of newspapers received this year include:

- *Lakes Mail*, Morisset NSW: *Lakes Mail*, September 1997 – July 2009 resulted in the microfilm copy at RAV/FM4/1723, loan from Lake Macquarie City Library
- *Valley Advertiser*, Port Macquarie NSW: *The Valley Advertiser*, February 1971 – June 1977, donated by Port Macquarie–Hastings Library, TN1241.

## MAJOR PURCHASES

The Library receives a capital allocation from the State Government to acquire material for the collection, which is now valued at \$2.142 billion. In 2009/10 the capital allocation was \$6,665,000 accompanied by a recurrent allocation of \$899,000 for online resources. The Library Foundation contributed a further \$17,798 towards specific collection acquisitions. Purchases are selected to meet the research and information needs of people throughout NSW, adding depth to the published and original materials in the Mitchell and Dixon libraries; and reinvigorating the Library's general reference collection with published and online resources. A selection of the purchases made in 2009/10 follows.

*A collection of 29 digital photographs by Jeff Carter.* These exceptional photographs, taken between 1952 and 1996, include a variety of subjects. Of particular interest are surf culture images from 'long boarders' to Midget Farrelly, Australia's first world



### HERITAGE NEWSPAPERS GOING ONLINE!

Through collaboration with the National Library of Australia, this year the Library provided content to facilitate digitisation of 21 NSW newspapers and the *Australian Women's Weekly*.

- *The Australian* 1824–1848
- *The Australian Abo Call* 1938
- *Australian Town and Country Journal* 1870–1900
- *Australasian Chronicle* 1839–1843
- *Morning Chronicle* 1843–1846
- *Sydney Chronicle* 1846–1848
- *Barrier Miner* 1898–1954
- *Bathurst Advocate* 1848–1849
- *Bathurst Free Press* 1849–1851
- *Bathurst Free Press and Mining Journal* 1851–1904
- *Bell's Life in Sydney and Sporting Reviewer* 1845–1860
- *Bell's Life in Sydney and Sporting Chronicle* 1860–1870
- *Clarence and Richmond Examiner and New England Advertiser* 1859–1889
- *Clarence and Richmond Examiner* 1889–1915
- *The Colonist* 1835–1840
- *Empire* 1850–1875
- *The Monitor* 1826–1828
- *The Sydney Monitor* 1828–1838
- *The Sydney Monitor and Commercial Advertiser* 1838–1841
- *Northern Star* 1876–1954
- *Queanbeyan Age* 1864–1926

Watch as these titles become accessible throughout the coming year at Australian newspapers on Trove at <http://trove.nla.gov.au/newspaper>.

HERITAGE NEWSPAPERS FROM THE LIBRARY'S COLLECTIONS

surfing champion. Bush photographs include Jimmy Sharman's Touring Stadium, rabbit shooters, a hop-picker and the iconic 'Drover's Wife'. ML File 10 / 167

*A significant collection of eight rare printed works, 1775–1805, documenting Australian and Pacific insects collected on the voyages of James Cook and Joseph-Antoine Bruny d'Entrecasteaux, 1770–1793. The first major study of the insects collected by Joseph Banks and Daniel Solander on the Endeavour voyage, Mantissa insectorum ... by Johann Fabricius (Hafniae: CG Proft, 1787), is a highlight of the collection.* ML MRB / 150-158, MRB / Q63

*Australian clean energy directory, 2009/10.* Melbourne: Great Southern Press, 2009–. An annual directory listing products and services that provide and support the use of clean and renewable energy. SRL N333.79405/2

*Cambridge histories online.* Cambridge: Cambridge University Press. *Cambridge companions online.* West Nyack, NY: Cambridge University Press. These online resources provide access to over 600 e-books, including the Cambridge ancient, medieval and modern histories, the Cambridge histories of China, India, Japan and other countries, and material on humanities and social sciences subjects as diverse as economic history, politics, philosophy, the performing arts and literature. Accessible to clients via the Library's website.

*Hemisphere meridional pour voir plus distinctement les Terres Australes, by Dezauche, Jean-Claude, 1745?–1824 Paris: Chez l'auteur rue des Noyers [1783?].* This hemispherical map of the Southern Hemisphere, centred on the South Pole, was published by French cartographer Jean-Claude Dezauche around 1782. The map includes the routes of explorers, up to and including Captain Cook's third and last voyage.

*Company360 (online).* Sydney: Dun & Bradstreet. A new resource from Dun & Bradstreet, *Company360* provides key information on 50,000 Australian private and public companies, including company overviews, director and executive profiles, corporate structures and shareholdings, financial information and much more. A particular strength of *Company360* is the information supplied by ASIC on 10,000 unlisted Australian companies. Accessible to clients via the Library's website.

*Dictionary of ecodesign: An illustrated reference* by Ken Yeang and Lillian Woo. London: Routledge, 2010. Written by international experts in the field of sustainable design, this book is one of the first to deal with the terminology. An essential reference tool for architects, engineers, environmentalists and planners. SRL REF 720.47/31

*Farm Cove 'man of war roads' Sydney as taken from Fort Denison, by James Glen Wilson.* This topographical watercolour shows Farm Cove from Fort Denison and was painted between October 1859 and January 1860. A key to ships and other features is included below the image, adding to the Library's strong documentation of the development of Sydney. ML V / 198

*Frank Lloyd Wright 1943–1959: Volume 3 of the complete works* by Bruce Brooks Pfeiffer, Hong Kong, Taschen, 2009. The mature work of Wright's final years is the subject of this volume. The book is beautifully illustrated with a wealth of personal photographs, plans and drawings. This volume starts with Wright's organic 'living architecture', including ideas for the use of solar energy and curved open spaces. Wright's astonishing plans for a new Baghdad are included. SRL NF720.92/6

*Geschichte Peter Clausens* by Adolph F von Knigge. Frankfurt am Main: Andreaischen Verlage, 1783–1785. The second volume of this illustrated novel tells the story of Christoph Heinrich Brick's 'imaginary voyage' on Cook's *Resolution*. Brick jumps ship at Tahiti and travels around 'Terra Australis' beyond the ice which had stopped Cook, finding a fertile land and the perfect society. This rare novel is not recorded in the standard bibliographies. ML MRB / 134

*Gordon's Mill, Paddington, 1848.* The artist of this pen and ink drawing is unknown but could be George Roberts (c. 1800–1865). Gordon's Mill, a wooden post mill that revolved on a stone base, was erected in 1829 to grind wheat and was run by the Gordon family. It remained a prominent and increasingly outdated feature as the surrounding area was converted to housing, and wind power was replaced by steam. It continued to mill grain as late as 1870. ML File 10 / 198

*The Greenwood encyclopedia of LGBT issues worldwide* edited by Chuck Stewart. Santa Barbara, Cal: Greenwood Press, 2010. This three-volume set contains information aimed towards creating a broader

- 01 MAMBO PUPPIES AND MAMBO 2000 —  
MILLENNIUM SPRING,  
POSTERS,  
REG MOMBASSA,  
SYDNEY 1999-2001
- 02 *THE PICNICKERS*,  
WANDA, 1960,  
JEFF CARTER
- 03 PUBLISHED BY  
AUSTRALIAN  
CONSOLIDATED  
PRESS, THIS BOOK  
WAS DEPOSITED ON  
9 MARCH 2010, THE  
CENTENARY OF THE  
MITCHELL LIBRARY  
OPENING, AND BRINGS  
THE NUMBER OF  
VOLUMES ADDED  
TO THE MITCHELL  
LIBRARY COLLECTION  
TO A TOTAL OF  
593,459
- 04 INTAGLIO PORTRAIT  
OF SIR JOSEPH BANKS,  
C. 1780



/01



/03



/02



/04



understanding of the issues for lesbian, gay, bisexual and transgender people in our society. It provides an international overview of issues in 82 countries. SRL REF N306.76609/34

[The Illustrated London News historical archive: 1842–2003 \(online\)](#). Andover: Gale. The world's first illustrated weekly newspaper, *The Illustrated London News* reported on society, science, culture and political events from around the world. The archive is reproduced in full colour and contains over 500,000 images including engravings, paintings, sketches and photographs. Accessible to clients via the Library's website.

[Intaglio portrait of Sir Joseph Banks, c. 1780](#). This small portrait, cut into chalcedony, shows a young Sir Joseph Banks, perhaps at the time of his election to the Presidency of the Royal Society. The intaglio portrait (in which the image is engraved deep into the surface of the stone) was a fashionable form of celebratory portraiture in the late 18th century. The portrait is a rare example of its type, and complements a collection strength. Presented to the State Library by the Foundation through donations by Rob Thomas and Stephen Menzies. ML File 09 / 377

[JSTOR \(online\)](#). New York: JSTOR. A high-quality, interdisciplinary archive that supports scholarship and teaching, JSTOR includes the full text of 1000+ scholarly journals from the humanities, social sciences and sciences, as well as selected books. The content is included from the first issue of each up to those published three to five years ago. Accessible to clients via the Library's website.

[Library PressDisplay \(online\)](#). Vancouver: NewspaperDirect. Current issues of 1000+ newspapers in 40 languages from 84 countries can be read on the day of publication, and the back file can be browsed or searched for up to 60 days. The papers are displayed in full-colour, full-page format, and are complete, including all articles, advertisements and notices. Accessible to clients via the Library's website.

*Monatliche correspondenz ...* edited by Franz von Zach, volumes 3, 4, 16, 17. Gotha: Becker, 1801, 1807–1808. These volumes contain important information about European exploration and settlement in Australia, such as the letter dictated by Bennelong to Mr Phillips, steward to Lord Sydney and dated 29 August 1796. The original letter is not extant,

only a later manuscript copy. Also included is the letter of 6 February 1801 from Joseph Banks with details of the planned circumnavigation of Australia by Matthew Flinders. ML MRB / 136-139

*Noord en oost Tartarye ... [north and east Tartary ... an account of the hitherto unknown and for the most part undescribed Tartary and neighbouring regions ... in the northern and eastern parts of Asia and Europe]* by Nicolaas Witsen. Amsterdam: M François Halma, 1705. One of only two contemporary printed accounts of Willem de Vlamingh's voyage of 1696–97, charting the western coastline of Australia, this significant work relates information from a variety of sources. Witsen's account has added significance because of his close involvement with the voyage. SAFE Q915 / 28 SET

[Océanique centrale 1809 by Pierre Lapie](#). Paris, Tardieu. This map of Nouvelle Hollande is based on the Baudin voyage and includes many French place names. Engraved by Jean-Baptiste Tardieu, the coastline on the map is hand-coloured. This map is significant as an early depiction of Australia before Flinders' official map of Australia was published with the title *Terra Australis or Australia*. ML M1 804 / 1809 / 1

[The Oxford international encyclopedia of peace by Nigel Young, editor-in-chief](#). Oxford: Oxford University Press, 2010. This multi-volume work charts the interdisciplinary field of Peace Studies. It is a survey of historical, political, theoretical and philosophical issues relating to peace and conflict; 850+ entries each include a bibliography. For scholars, professionals and people concerned with the global future. SRL REF NQ327.172/24 SET

[Personal letters by John Septimus Roe, 1807–1829, mainly to his father](#). This collection of 201 letters is the most significant early colonial archival material to come on the market in over 50 years. A range of subjects is covered such as major surveying voyages along the coasts of Australia, detailed accounts of Aboriginal peoples, daily life on board ship and social life in Sydney. The collection reflects the experience of establishing a naval career in the early nineteenth century, and provides a rich and colourful representation of the period. ML MSS 7964

[Photographic album of the employees and inhabitants of the Coolangatta Estate, Shoalhaven River, NSW, presented to John Hay, Esq. by his employees, November 1891](#). The album records all families



on the former Berry estate in 55 albumen prints, unusually, including photographs of all 324 mainly Indigenous individuals on the estate. This album adds to the Library's rich holdings of Coolangatta material. ML PXA 1252

*ProQuest historical newspapers: The Guardian, The Observer, The Irish Times, Weekly Irish Times, The Scotsman and The Times of India (online).*

Ann Arbor: ProQuest. These titles from England, Ireland, Scotland and India expand the archive of historical newspapers accessible to clients. Each newspaper is complete from the earliest issue, continuing to recent times. A significant addition to the collection for historians and researchers. Accessible to clients via the Library's website.

*Regent Bird*, by Richard Browne. Watercolour, 1820. Transported to NSW in 1810, Browne served the majority of his seven-year sentence in Newcastle. In 1813, Lieutenant Thomas Skottowe, Commandant of the Newcastle penal settlement, commissioned Browne to illustrate a natural history of Australia, *Select specimens from nature of the birds, animals, &c. &c. of New South Wales*. The Regent, depicting the Regent Bower bird, is plate 31 in the Skottowe manuscript held in the Mitchell Library collection. This more decorative version was completed after Browne's sentence had expired. ML V/200.

*Robin Dalton papers, 1927–2008*. Robin Dalton, expatriate writer, film producer and literary agent is best known for her 1965 classic memoir, *Aunts up the Cross*. This collection documents Dalton's life, containing substantial correspondence with significant Australian actors, film producers, scriptwriters and authors including Hal Porter, Peter Carey, Peter Weir, Patricia Lovell and Gillian Armstrong. These papers significantly build on the Library's collecting strength in arts and culture in Australia. Purchase supported by the Library Foundation with a donation from Professor Ros Pesman and Ms Janelle Parsons in memory of their sister, the late art and cultural historian, Dr Robyn Cooper. ML File 94 / 883

*Sarah Scarvell and John Larking Scarvell, oil portraits on canvas, 1855*, by Richard Noble. Little is known of Richard Noble's life and training but he was clearly an accomplished and sophisticated portrait painter. These portraits, forming part of a large multi-portrait commission (the Library already holds portraits of

three of their children), are a powerful statement of colonial success and aspiration, adding to our knowledge about the Scarvell family and of Noble's work. ML File 10 / 122

*Stitching the stock route: Eileen Lanagan, first woman down the Canning*, edited by Phil Bianchi. Carlisle, WA: Hesperian press, 2010. This story starts when Eileen Lanagan accompanies her husband along the Canning stock route with a mob of cattle in 1940, and is told through extracts from Eileen's diary and journals, letters, recipes and illustrations. ML Q305.4092/1

*This is what we said: Australian Aboriginal people give their views on the Northern Territory Intervention*. Compiled by Concerned Australians and illustrated by Chris Adam. East Melbourne, Vic: Concerned Australians, 2010. This book puts on record the views expressed by Indigenous people during the NTNER consultations. Pictures and footage taken at the consultations are used in the book, providing a graphic account of the depth of frustration and despair felt by Indigenous people about the intervention by the government. ML 362.84991/29

*Twenty-first-century kids, twenty-first-century librarians* by Virginia A Walter. Chicago, American Library Association, 2010. Walters, inspired by a new generation of librarians and children, brings readers vital information on the current state of library services to children. This thought-provoking book covers current issues and trends of outcome-based planning, early literacy, homework centres in libraries, and children's spaces. SRL N027.625/53

# Public library grants and subsidies

## PUBLIC LIBRARY FUNDING STRATEGY 2009/10

The State Government provided \$25,528,000 in 2009/10 to assist local authorities in the provision of public library services. The funds were allocated according to the *Library Act 1939*, the *Library Regulation 2005* and the *Public Library Funding Strategy as approved by the Minister for the Arts*, as follows:

|  | 2009/10 Budget      |
|--|---------------------|
| <b>Subsidy: \$1.85 per capita, as prescribed</b><br>• \$1.85 per capita, as prescribed in the <i>Library Act 1939</i> and the <i>Library Regulation 2005</i>   | \$12,914,983        |
| <b>Disability &amp; geographic adjustments</b><br>• Allocated to each council and calculated on previous financial year payments to local government authorities, adjusted for population increase/decrease. Councils receive a weighting according to demographic factors such as children, older people, multicultural communities, dispersed populations and relative isolation.  | \$6,299,103         |
| <b>NSW.net</b><br>Provides subsidised internet connectivity and online content to NSW public libraries   | \$1,940,000         |
| <b>Outback Letterbox Library</b><br>The Outback Letterbox Library service is operated by Broken Hill City Council on behalf of residents of the Unincorporated Area of NSW and Central Darling Shire.  | \$100,000           |
| <b>Strategic network projects</b><br>Projects that support the development of the NSW public library network, including the purchase of multicultural collections, professional development, research, statistical collection and dissemination, sector-wide communication and programs, association support etc   | \$470,560           |
| <b>State Library services to public libraries</b><br>Funding to support the delivery of services from the State Library to public libraries  | \$422,235           |
| <b>Library Development Grants (LDG)</b><br>• A competitive grant program for the purpose of improving library services<br>• Grants are approved by the Minister for the Arts on the recommendation of the Library Council<br>The \$2m Country Libraries Fund component of the State Government's 'Building the country' package is allocated via the Library Development Grants program. Note: these funds are additional to the \$1,381,119 available.* | \$1,381,119         |
| <b>Total Public library grants and subsidies</b>   | <b>\$23,528,000</b> |

\*The Country Libraries Fund allocation of \$2m takes the total 2009/10 State Government funding for NSW public libraries to **\$25,528,000**.

## STATE FUNDING FOR PUBLIC LIBRARIES AND LOCAL GOVERNMENT VOTED EXPENDITURE

| Council              | Population<br>2008 | State<br>funding<br>subsidy &<br>disability/<br>geographic<br>adjustment<br>2009/10 | Total local<br>government<br>expenditure<br>voted<br>July 2009<br>to June<br>2010 | Notes | Per<br>head |
|----------------------|--------------------|---|---|-------|-------------|
|                      |                    | \$  | \$  |       | \$          |
| Albury               | 49,779             | 132,467   | 3,159,028   |       | 63.46       |
| Armidale<br>Dumaresq | 25,228             | 84,999  | 1,644,063   |       | 65.17       |
| Ashfield             | 41,863             | 110,929   | 1,465,607   | #     | 35.01       |
| Auburn               | 73,495             | 192,627   | 2,053,800   |       | 27.94       |
| Ballina              | 41,677             | 112,258   | 1,175,000   |       | 28.19       |
| Balranald            | 2,488              | 20,035  | 60,850  |       | 24.46       |
| Bankstown            | 182,178            | 447,808   | 8,566,576   | *     | 47.02       |
| Bathurst<br>Regional | 38,326             | 114,595   | 1,367,320   |       | 35.68       |
| Bega Valley          | 32,956             | 102,531   | 864,215   |       | 26.22       |
| Bellingen            | 13,153             | 49,859  | 421,900   |       | 32.08       |
| Berrigan             | 8,494              | 38,744  | 641,638   |       | 75.54       |
| Blacktown            | 291,612            | 724,939   | 8,708,817   |       | 29.86       |
| Bland                | 6,289              | 32,977  | 276,500   |       | 43.97       |
| Blayney              | 6,985              | 31,219  | 105,655   |       | 15.13       |
| Blue Mountains       | 76,719             | 197,992   | 1,532,917   |       | 19.98       |
| Bogan                | 2,989              | 21,943  | 205,759   |       | 68.84       |
| Bombala              | 2,601              | 21,386  | 83,548  |       | 32.12       |
| Boorowa              | 2,390              | 19,424  | 62,012  |       | 25.95       |
| Botany Bay           | 38,628             | 103,209   | 1,755,200   |       | 45.44       |
| Bourke               | 3,091              | 22,530  | 205,040   |       | 66.33       |
| Brewarrina           | 1,983              | 20,372  | 56,935  |       | 28.71       |
| Broken Hill          | 20,001             | 68,472  | 772,124   |       | 38.60       |
| Burwood              | 33,269             | 92,061  | 1,227,592   |       | 36.90       |
| Byron                | 31,503             | 88,750  | 993,800   |       | 31.55       |
| Cabonne              | 12,994             | 46,440  | 179,467   |       | 13.81       |
| Camden               | 53,394             | 141,267   | 1,759,100   |       | 32.95       |
| Campbelltown         | 149,071            | 366,911   | 5,706,000   |       | 38.28       |
| Canada Bay           | 72,262             | 197,138   | 2,417,350   |       | 33.45       |
| Canterbury           | 139,985            | 349,643   | 4,642,960   |       | 33.17       |
| Carrathool           | 2,916              | 21,984  | 351,035   |       | 120.38      |
| Cessnock             | 49,888             | 133,463   | 1,185,300   |       | 23.76       |
| Clarence Valley      | 51,007             | 198,309   | 1,235,432   |       | 24.22       |
| Cobar                | 5,120              | 31,970  | 268,192   |       | 52.38       |
| Coffs Harbour        | 70,371             | 179,360   | 1,554,700   |       | 22.09       |
| Conargo              | 1,710              | 30,034  | 62,127  |       | 36.33       |
| Coolamon             | 4,177              | 24,433  | 131,327   |       | 31.44       |
| Cooma-Monaro         | 10,202             | 41,414  | 255,940   |       | 25.09       |
| Coonamble            | 4,287              | 25,412  | 194,175   |       | 45.29       |
| Cootamundra          | 7,530              | 33,283  | 272,840   |       | 36.23       |

|                      |         |         |           |          |
|----------------------|---------|---------|-----------|----------|
| Corowa               | 11,481  | 48,114  | 241,068   | 21.00    |
| Cowra                | 12,835  | 45,631  | 271,800   | 21.18    |
| Deniliquin           | 7,635   | 34,553  | 550,972   | 72.16    |
| Dubbo                | 40,306  | 108,900 | 2,199,518 | 54.57    |
| Dungog               | 8,447   | 34,426  | 196,382   | 23.25    |
| Eurobodalla          | 37,064  | 110,999 | 1,255,477 | 33.87    |
| Fairfield            | 190,657 | 474,213 | 5,068,982 | 26.59    |
| Forbes               | 9,649   | 38,190  | 210,014   | 21.77    |
| Gilgandra            | 4,564   | 24,679  | 224,138   | 49.11    |
| Glen Innes<br>Severn | 9,145   | 52,884  | 564,509   | 61.73    |
| Gloucester           | 5,001   | 27,180  | 180,320   | 36.06    |
| Gosford              | 163,957 | 407,062 | 5,462,673 | 33.32    |
| Goulburn<br>Mulwaree | 27,706  | 87,898  | 706,118   | 25.49    |
| Great Lakes          | 34,853  | 105,179 | 1,213,690 | 34.82    |
| Greater Hume         | 10,273  | 59,405  | 178,040   | 17.33    |
| Greater Taree        | 47,781  | 127,049 | 1,423,700 | 29.80    |
| Griffith             | 25,278  | 78,769  | 743,422   | 29.41    |
| Gundagai             | 3,827   | 23,759  | 121,356   | 31.71    |
| Gunnedah             | 11,985  | 43,705  | 552,899   | 46.13    |
| Guyra                | 4,435   | 24,908  | 161,562   | 36.43    |
| Gwydir               | 5,328   | 43,552  | 257,809   | 48.39    |
| Harden               | 3,636   | 22,789  | 103,830   | 28.56    |
| Hawkesbury           | 62,828  | 166,796 | 2,614,033 | 41.61    |
| Hay                  | 3,389   | 24,336  | 194,695   | 57.45    |
| Hills, The           | 170,965 | 419,431 | 5,534,836 | 32.37    |
| Holroyd              | 97,638  | 243,530 | 3,884,873 | 39.79    |
| Hornsby              | 159,211 | 391,019 | 5,471,905 | 34.37    |
| Hunters Hill         | 14,092  | 45,665  | 445,500   | 31.61    |
| Hurstville           | 78,036  | 195,831 | 5,149,356 | 65.99    |
| Inverell             | 16,375  | 55,879  | 1,019,416 | 62.25    |
| Jerilderie           | 1,657   | 16,439  | 163,927   | 98.93    |
| Junee                | 6,107   | 28,935  | 536,316   | ** 87.82 |
| Kempsey              | 28,856  | 83,722  | 885,262   | 30.68    |
| Kiama                | 20,258  | 60,499  | 834,597   | 41.20    |
| Kogarah              | 56,591  | 144,776 | 3,329,062 | 58.83    |
| Ku-ring-gai          | 108,135 | 267,719 | 3,661,600 | 33.86    |
| Kyogle               | 9,683   | 38,181  | 294,455   | 30.41    |
| Lachlan              | 6,838   | 35,347  | 280,750   | 41.06    |
| Lake Macquarie       | 195,559 | 481,931 | 8,817,929 | 45.09    |
| Lane Cove            | 31,638  | 84,536  | 2,598,876 | 82.14    |
| Leeton               | 11,727  | 46,040  | 488,361   | 41.64    |
| Leichhardt           | 53,217  | 135,848 | 2,268,766 | 42.63    |
| Lismore              | 44,993  | 116,949 | 1,336,200 | 29.70    |
| Lithgow              | 20,620  | 62,809  | 1,743,687 | 84.56    |
| Liverpool            | 176,903 | 450,021 | 7,233,102 | 40.89    |
| Liverpool Plains     | 7,880   | 38,865  | 309,500   | 39.28    |

| Council                        | Population<br>2008 | State<br>funding<br>subsidy &<br>disability/<br>geographic<br>adjustment<br>2009/10 | Total local<br>government<br>expenditure<br>voted<br>July 2009<br>to June<br>2010 | Notes | Per<br>head |
|--------------------------------|--------------------|---|---|-------|-------------|
|                                |                    | \$  | \$  |       | \$          |
| Lockhart                       | 3,275              | 21,090  | 90,688  |       | 27.69       |
| Maitland                       | 67,621             | 174,338   | 1,831,023   |       | 27.08       |
| Manly                          | 39,667             | 103,236   | 1,734,916   |       | 43.74       |
| Marrickville                   | 77,141             | 193,447   | 3,949,041   |       | 51.19       |
| Mid-Western                    | 22,359             | 84,877  | 732,539   |       | 32.76       |
| Moree Plains                   | 14,338             | 54,815  | 373,487   |       | 26.05       |
| Mosman                         | 28,356             | 77,443  | 2,178,067   |       | 76.81       |
| Murray                         | 7,076              | 35,808  | 157,236   |       | 22.22       |
| Murrumbidgee                   | 2,547              | 20,474  | 25,603  |       | 10.05       |
| Muswellbrook                   | 16,116             | 54,692  | 474,707   |       | 29.46       |
| Nambucca                       | 18,921             | 60,980  | 408,400   |       | 21.58       |
| Narrabri                       | 13,507             | 49,326  | 494,038   |       | 36.58       |
| Narrandera                     | 6,181              | 29,494  | 277,454   |       | 44.89       |
| Narromine                      | 6,785              | 30,301  | 289,304   |       | 42.64       |
| Newcastle                      | 152,659            | 375,210   | 8,786,507   |       | 57.56       |
| North Sydney                   | 62,668             | 158,581   | 3,269,048   |       | 52.16       |
| Oberon                         | 5,291              | 26,849  | 257,129   |       | 48.60       |
| Orange                         | 37,991             | 101,469   | 1,320,860   |       | 34.77       |
| Palerang                       | 13,852             | 62,378  | 285,213   |       | 20.59       |
| Parkes                         | 14,956             | 51,696  | 562,331   |       | 37.60       |
| Parramatta                     | 161,912            | 398,403   | 6,003,043   |       | 37.08       |
| Penrith                        | 180,766            | 444,162   | 5,854,342   |       | 32.39       |
| Pittwater                      | 57,018             | 144,856   | 1,298,546   |       | 22.77       |
| Port<br>Macquarie-<br>Hastings | 73,870             | 189,225   | 2,401,787   |       | 32.51       |
| Port Stephens                  | 65,464             | 176,092   | 1,574,185   |       | 24.05       |
| Queanbeyan                     | 39,603             | 109,370   | 1,177,614   |       | 29.74       |
| Randwick                       | 129,171            | 318,682   | 8,779,575   |       | 67.97       |
| Richmond Valley                | 22,672             | 85,375  | 571,100   |       | 25.19       |
| Rockdale                       | 100,007            | 249,109   | 3,028,813   |       | 30.29       |
| Ryde                           | 103,597            | 257,284   | 4,934,729   |       | 47.63       |
| Shellharbour                   | 65,587             | 167,083   | 1,875,338   |       | 28.59       |

|                      |         |         |           |       |
|----------------------|---------|---------|-----------|-------|
| Shoalhaven           | 93,900  | 251,599 | 2,834,647 | 30.19 |
| Singleton            | 23,458  | 70,320  | 1,441,412 | 61.45 |
| Snowy River          | 7,894   | 38,650  | 214,617   | 27.19 |
| Strathfield          | 35,124  | 97,534  | 1,124,436 | 32.01 |
| Sutherland           | 215,868 | 526,943 | 5,939,507 | 27.51 |
| Sydney               | 172,685 | 433,871 | 8,288,721 | 48.00 |
| Tamworth<br>Regional | 57,182  | 199,541 | 2,210,916 | 38.66 |
| Temora               | 6,022   | 28,916  | 260,930   | 43.33 |
| Tenterfield          | 6,907   | 34,181  | 346,600   | 50.18 |
| Tumbarumba           | 3,672   | 24,133  | 232,801   | 63.40 |
| Tumut                | 11,236  | 41,959  | 236,486   | 21.05 |
| Tweed                | 86,833  | 235,648 | 2,269,230 | 26.13 |
| Upper Hunter         | 13,785  | 71,254  | 724,519   | 52.56 |
| Upper Lachlan        | 7,392   | 43,214  | 345,400   | 46.73 |
| Uralla               | 6,081   | 28,381  | 312,875   | 51.45 |
| Urana                | 1,270   | 15,476  | 46,500    | 36.61 |
| Wagga Wagga          | 61,656  | 157,510 | 1,674,975 | 27.17 |
| Wakool               | 4,414   | 28,117  | 149,710   | 33.92 |
| Walcha               | 3,276   | 22,248  | 97,331    | 29.71 |
| Walgett              | 7,093   | 36,746  | 240,143   | 33.86 |
| Warren               | 2,799   | 19,668  | 207,885   | 74.27 |
| Warrindah            | 141,686 | 348,495 | 5,380,714 | 37.98 |
| Warrumbungle         | 10,197  | 56,413  | 435,081   | 42.67 |
| Waverley             | 66,852  | 168,936 | 5,735,023 | 85.79 |
| Weddin               | 3,752   | 23,918  | 168,755   | 44.98 |
| Wellington           | 8,711   | 35,366  | 249,441   | 28.64 |
| Wentworth            | 7,159   | 33,342  | 380,160   | 53.10 |
| Willoughby           | 68,008  | 171,874 | 3,656,400 | 53.76 |
| Wingecarribee        | 45,418  | 121,620 | 1,796,553 | 39.56 |
| Wollondilly          | 42,397  | 118,665 | 1,267,409 | 29.89 |
| Wollongong           | 198,324 | 485,915 | 8,766,786 | 44.20 |
| Woollahra            | 53,866  | 137,238 | 3,215,453 | 59.69 |
| Wyong                | 146,589 | 364,292 | 4,143,064 | 28.26 |
| Yass Valley          | 14,395  | 56,196  | 398,385   | 27.68 |
| Young                | 12,547  | 47,626  | 309,629   | 24.68 |

# excluding depreciation

\* includes capital expenditure

\*\* includes \$252,000 for the written down value of the sale of the old library building.



## LIBRARY DEVELOPMENT GRANTS PROGRAM 2009/10

The Hon. Virginia Judge MP, Minister for the Arts, announced the 2009/10 Library Development Grants and Country Libraries Fund recipients in Parliament on 10 March 2010.

Eighteen councils were awarded Library Development Grants, and 24 councils received grants under the Country Libraries Fund program. The grants were used by councils to enhance public library services, systems and facilities, and to build collections for local communities across the State.

| Council                 | Project  | Project type  | Grant              |
|-------------------------|--|---------------|--------------------|
| Canterbury              | Library resources for Bengali community                        | Collection    | \$60,106           |
| Liverpool Plains        | Connect, reconnect and stay connected: Internet services       | Technology    | \$23,289           |
| Gilgandra               | The elastic library: better use of space                       | Building      | \$55,966           |
| Byron                   | New Byron Bay Library  | Building      | \$200,000          |
| Great Lakes             | New Stroud Library   | Building      | \$198,700          |
| Mosman                  | Mosman faces   | Local studies | \$13,394           |
| Liverpool               | Roving customer service project                                | Technology    | \$71,888           |
| Muswellbrook            | Muswellbrook Library fit-out and refurbishment                 | Building      | \$200,000          |
| Greater Taree           | Audio anytime anywhere   | Collection    | \$96,303           |
| Coffs Harbour           | Home library service development                               | Outreach      | \$53,823           |
| Hurstville              | Revitalising spaces, collections and services for young people | Collection    | \$67,689           |
| Woollahra               | From home library service to special clients                   | Outreach      | \$52,600           |
| Ryde                    | Reinventing recreational reading                               | Collection    | \$90,000           |
| Manly                   | A-Z artist book and zine collection                            | Collection    | \$15,000           |
| Port Macquarie-Hastings | Digital newspaper resource project                             | Digitisation  | \$42,854           |
| Marrickville            | Capturing memories   | Digitisation  | \$26,400           |
| Penrith                 | Upgrade of microfilm reader-printers                           | Technology    | \$24,413           |
| Canada Bay              | Read for life: collection enhancement                          | Collection    | \$88,694           |
| <b>Total (18)</b>       |  |               | <b>\$1,381,119</b> |

## COUNTRY LIBRARIES FUND

An additional \$2 million was provided as part of the State Government's 'Building the country' package.

| Council           | Project   | Project type  | Grant              |
|-------------------|---|---------------|--------------------|
| Parkes            | Branch collection revitalisation                      | Collection    | \$65,111           |
| Carrathool        | Youth zone: collection and access to library services | Collection    | \$25,981           |
| Inverell          | Community literacy collection                         | Collection    | \$35,000           |
| Richmond Valley   | Casino Library extension                              | Building      | \$200,000          |
| Warren            | Youth services and technology                         | Technology    | \$140,262          |
| Bourke            | Resources for men, young people and old persons       | Collection    | \$30,000           |
| Deniliquin        | Books for blokes                                      | Collection    | \$34,810           |
| Kyogle            | Answering questions: non-fiction enhancement          | Collection    | \$36,115           |
| Berrigan          | Finley Library relocation                             | Building      | \$100,000          |
| Warren            | Future designs: enhancement of Warren Shire Library   | Building      | \$184,781          |
| Lake Macquarie    | Engaging our Aboriginal community                     | Collection    | \$37,147           |
| Wyong             | Client selection of audio books                       | Collection    | \$60,000           |
| Nambucca          | Enhancement of junior fiction collection              | Collection    | \$90,000           |
| Kempsey           | A super-cool library for kids                         | Collection    | \$84,705           |
| Mid-Western       | A new library for the Mid-Western region (Mudgee)     | Building      | \$200,000          |
| Port Stephens     | Taking the library to the community: outreach van     | Outreach      | \$40,463           |
| Muswellbrook      | Books into the future                                 | Collection    | \$100,000          |
| Corowa            | New Corowa Library                                    | Building      | \$200,000          |
| Cooma-Monaro      | RFID for Monaro Regional Library                      | Technology    | \$119,693          |
| Walcha            | Our community living room                             | Building      | \$37,665           |
| Albury            | Development of MP3 collection                         | Collection    | \$20,000           |
| Clarence Valley   | Local studies strategy for Clarence Regional Library  | Local studies | \$72,417           |
| Lachlan           | Resource development project                          | Collection    | \$20,000           |
| Tumut             | Large print and audio book collection                 | Collection    | \$15,750           |
| Young             | Large print liaisons                                  | Collection    | \$31,900           |
| Goulburn-Mulwaree | Southern Tablelands regional book clubs               | Collection    | \$18,200           |
| <b>Total (26)</b> |   |               | <b>\$2,000,000</b> |

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as at 30 June 2010

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NOTE: 262 OF 391 STAFF  
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THE PUBLICATION  
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## 01/02

A VOLUNTEER-LED TOUR IN THE MITCHELL LIBRARY READING ROOM

## 03

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 ANONYMOUS (161)

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 ANONYMOUS (1)

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 ANONYMOUS (5)

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 THE HON FRANCA ARENA AM  
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 PROFESSOR ANTONY BASTEN AO FAA FTSE  
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 DR RICHARD BODEN AM & MRS JAN BODEN  
 MS MAXINE BRODIE  
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 ANONYMOUS (10)

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# MITCHELL CENTENARY APPEAL 2010 — *PRESERVING OUR FUTURE*

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## SILVER — UP TO \$50,000

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## GOLD — UP TO \$100,000

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DR ROBERT B WILLIAMS  
MR GRAHAM J & MRS HELEN WILSON  
MR RICHARD J B WINGATE  
MR HUBERT O WOODHOUSE  
DR DONALD I WRIGHT  
MR NEIL E WYKES OAM  
ANONYMOUS (61)

## THE LIBRARY CIRCLE

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MR KEVIN HEWITT  
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- 01 MACQUARIE VISIONS  
— LIGHT PROJECTIONS  
ON THE MITCHELL  
LIBRARY'S WESTERN  
FAÇADE
- 02 MITCHELL LIBRARY  
VESTIBULE



/01



/02

# Publications and information available

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## STAFF PUBLICATIONS, CONFERENCE PAPERS AND PRESENTATIONS

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### PUBLICATIONS

Block, R. 2009. 'Corporate Australia: histories in sound in the oral history collection in the State Library of New South Wales', *Oral History Association of Australia Journal* no. 31

Brunton, P. & Neville R. 2010. *One Hundred: A tribute to the Mitchell Library*. State Library of NSW

Brunton, P. 2010. 'D. S. Mitchell: founder of a Library', *Australian heritage*, Autumn 2010, pp. 33-36

Forsyth, E, Joseph, M and Perry, L. 2009 'Learning about Learning 2.0: Evaluating the New South Wales Public Library Learning 2.0 Program', *Australian Academic & Research Libraries*, v40 n3 pp. 172-191 September 2009

Forsyth, E and Perry, L. 2010. 'Picturing your community: Flickr use in public libraries', *Library Hi Tech News*. Bradford CT, 2010. Vol. 27, Iss. 1, pp. 6-9

Kelly, P. and Joseph, M. 2010. 'Developing a Youth Services Strategy Framework for public libraries', *APLIS*, Vol. 23, Number 2, June 2010 pp. 56-60

Riley, M. 2010. 'Picturing Innocence: Images of Children in the collections of the State Library of NSW', *Scenes from Childhood*, NSW Chapter Papers and Proceedings: Independent Scholars Association of Australia Inc., Canberra

Riley, M. 2010. 'Images as a Resource for the Study of Australian Dress', *Encyclopaedia of World Fashion*, vol. 7, Australia, New Zealand & the Pacific Islands: Berg, Oxford

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### CONFERENCE PAPERS

Condie, S. and Hammer, C. 2010, 'Locating resources for legal studies: the new preliminary course', Legal Studies State Conference, Rosehill, 26 March 2010

Patton, M. 2010. 'Primary Evidence — rare surveys of Eastern Australia from the Sir William Dixon collection' *ANZMaps Conference*, Adelaide, April 2010

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### PRESENTATIONS

Acevedo, O. 2009, 'let me in' Social inclusion, Queensland Public Library Association Conference, Townsville 14 October 2009

Alexander, K. 2010. 'Towne Meeting — Health Information Workshop', *PL&CLS Team Presentation* at State Library of NSW, Sydney, April 2010

Azzopardi, J. 2009. 'Towne Meeting — NSW.net Services', *PL&CLS Team Presentation* at State Library of NSW, Sydney, September 2009

Balharrie, R. 2010. 'Advances in Image Search Applications', *VALA Conference attendees report* — at State Library of NSW, Sydney, March 2010

Anemaat, L. 2009. 'Opening Address' *Shadows of the Past*, a major solo exhibition by Jane Bennett, Taylor Galleries, Summer Hill, Sydney, 6 July 2009

Block R. 2010. 'Seminar on Practice and Technique of Oral History' Walla Walla Historical Society, Walla Walla, NSW, 20 February 2010

Bradford, T. 2010. Curator's talk: 'Lachlan Macquarie Touring Exhibition', Penrith Library, Penrith, 19 March 2010

Bradford, T. 2010. 'Access Across the Generations: Mitchell Library collection highlights relating to Russia' *Royal Australian Historical Society / State Records NSW seminar*, History House, Sydney, 31 May 2010

Brunton, P. 2009. '*The Origin of Species* — the book that changed the world', Australian Booksellers Association, NSW, Sydney, 13 July

Brunton, P. 2009. 'Building Great Library Collections', Australian and New Zealand Society of Indexers, Sydney, 29 July

Brunton, P. 2009. '*The Origin of Species* — the book that changed the world', Insects Study Group, Sydney, 11 August; Northern Territory Library, Darwin, 10 September

- Brunton, P. 2009. 'Charles Darwin in Australia', Cambridge Society of New South Wales, Sydney, 20 August; Art Gallery Society, Sydney, 30 August; Australian Federation of University Women, Sydney, 17 September
- Brunton, P. 2009. 'Charles Darwin through his letters', Northern Territory Library, Darwin, 24 September
- Brunton, P. 2009. 'Galileo', Orange Conservatorium of Music, Orange, 15 October; Forbes Library, 16 October
- Brunton, P. 2009. 'Historiography', Fleet Air Arm Museum, Nowra, 23 October
- Brunton, P. 2009. 'Australia's greatest book collector, D.S. Mitchell', State Library, Sydney, 27 October; West Ryde Library, 29 October; Macquarie Readers, 3 December
- Brunton, P. 2010. 'Matthew Flinders — indomitable explorer', Royal Commonwealth Society, Sydney, 20 January; Australian Decorative and Fine Arts Society, Armidale, 15 April
- Brunton, P. 2010. 'One hundred — the Mitchell Library's centenary', Union Club, Sydney, 10 February; Beecroft Discussion Group, 15 February; Botany Bay Family History Society, 3 March; Abbotsleigh Discussion Group, 4 March; Friends of the State Library, 10 and 11 March; Royal Australian Historical Society, 13 March; State Library Foundation, 16 March; The Queen's Club, Sydney, 3 May; Friends of Kiama Library, 5 May; Bankstown Historical Society, 18 May; Friends of the National Trust, Sydney, 3 June; Melbourne University Alumni Association, Sydney, 10 June; Australian Society of Archivists, Sydney, 15 June
- Brunton, P. 2010. 'The Argonautic expedition for the study of nature: Banks' artists and his Endeavour collections', Art and Australia: European Preludes and Parallels, Art Gallery of New South Wales, 10 and 11 March; The Launceston Club, Launceston, 26 March
- Brunton, P. 2010. 'Charles Darwin in Australia', Australian Decorative and Fine Arts Society, Blue Mountains, 19 April; Australian Decorative and Fine Arts Society, Ku-ring-gai, 2 June; Australian Decorative and Fine Arts Society, Scone, 8 June; Australian Decorative and Fine Arts Society, Pokolbin, 28 June
- Brunton, P. 2010. 'Lachlan Macquarie: Extending the Boundaries', Bathurst City Library, 29 April; Riverina Regional Library, Wagga Wagga, 14 May; Mid North Coast Library Service, Port Macquarie, 20 May; Macquarie Regional Library, Wellington, Dubbo and Narromine, 17, 18, June; Newcastle Region Art Gallery, 24 June
- Brunton, P. 2010. 'The letters of John Septimus Roe', St Ives Library, 27 May; Australian Booksellers Association, NSW, Sydney, 22 June
- Brunton, P. 2010. 'Arthur Phillip and the Portuguese Navy', Connections Brazil and Australia, Gallery of Australian Design, Canberra, 9 June
- Carr, A., 'A day in the life of a Librarian at the SLNSW: Radio interview', State Library of New South Wales, Sydney, 23 April 2010
- Forsyth, E. 2009. 'Choosing to read : readers advisory services for children', Blacktown Library, Western Sydney Young People's Literature PD day 23 October 2009
- Forsyth, E. 2009. 'Using web 2.0 for communication and collaboration', Allsorts Online: the collecting sector, academia, the arts and the media 1 December 2009, State Library of South Australia, Adelaide
- Forsyth, E. 2009. 'Masterclass on using web 2.0 for communication and collaboration', Allsorts Online: the collecting sector, academia, the arts and the media 2 December 2009, Adelaide
- Forsyth, E. 2010. 'Wiki ecosystems: the development and growth of online communities of practice', VALA 2010 15th biennial conference and exhibition 9 – 11 February 2010



- Forsyth, E. 2010. 'From *Assassins creed 2* to *The five greatest warriors* : games and reading', *12 to 24s@Your Public Library In Australia And New Zealand*, Beenleigh 10 – 11 June 2010
- Gray, E., 'Discover Collections and Digitisation overview', Charles Sturt University students, State Library of NSW, Sydney, 14 May 2009
- Gray, E., 'Mary Poppins and P.L. Travers Collection on display in Heritage Gallery', Interview for Daily Telegraph print and online video, State Library of NSW, Sydney, 2 July 2009
- Gray, E., 'Mary Poppins and P.L. Travers Collection on display in Heritage Gallery', Interview for German Radio station, State Library of NSW, Sydney, 30 July 2009
- Gray, E., & Edmonds, E., 'Realia showing', State Library of New South Wales, Sydney, 30 September 2009
- Gray, E., & O'Callaghan, J., 'Discover Collections: Jewish-Australian collections', State Library of New South Wales Sydney, 9 February 2010
- Gray, E., & O'Callaghan, J., 'White glove presentation to accompany French fashion parade', Wentworth Hotel, Sydney, 30 July 2009
- Harvey, C. and Thomson, C., 2010. 'De Dramatizing Disasters Workshop' at the State Library of NSW, Sydney, 19–20 November 2009
- Joseph, M. 2010. 'An exquisite paradox: making teens and young adults welcome in public libraries' *12 to 24s@Your Public Library In Australia And New Zealand*, Beenleigh 1–11 June 2010
- Joseph, M. 2010. 'Measuring youth programs – counting what counts' PLM-SE CYA group workshop: Working with Teens Wednesday 9 June 2010 @ Waverley Library
- Kahabka, D. 2010. 'Care and Preservation of Photographs' at South West Zone Libraries Conservation Workshop, Wagga Wagga Civic Centre, 1 June 2010
- Kelly, P. and Joseph, M. 2010. 'Developing a Youth Services Strategy Framework for public libraries' *12 to 24s@Your Public Library In Australia And New Zealand*, Beenleigh 10–11 June 2010
- Ngo, L. and Rostek-Robak, A., 2009. 'Out of the Vaults Trade Union Banner', at State Library of NSW, Sydney, 5 November 2009
- Neville, R. 2010. 'Bricks & Mortar (and terabytes)' *City of Sydney Library – Surry Hills*, Sydney, 15 April
- Neville, R. 2010. 'The Mitchell Library turns 100: stories from the past – visions for the future', State Library of NSW in conjunction with U3A, Sydney, 27 April
- Neville, R. 2010. 'Making a living. Early artists in Australia', *Art Gallery of NSW Art and Australia lecture series 2010*, Sydney, 28–29 April
- Neville, R. 2010. 'Looking Good. early landscape painting in Australia', *Art Gallery of NSW Art and Australia lecture series 2010*, Sydney, 19–20 May
- O'Callaghan, J., 'Trade Union Banner', Out of the Vaults at State Library of New South Wales, Sydney, 5 November 2009
- O'Callaghan, J., 'Discover Collections update: Religion and Exploration', State Library of New South Wales, Sydney, 2 February 2010
- O'Callaghan, J., 'Digital Futures Australasia presentation', State Library of New South Wales, Sydney, 3 February 2010
- O'Callaghan, J., 'Modern Architectural Drawings and Plans', Out of the Vaults, State Library of New South Wales, Sydney, 4 June 2010
- Parshall, N., 2009. 'Preserving Family History' at State Library of NSW, Sydney, 27 November 2009
- Patton, M. 2010. 'Medieval Manuscripts and Maps' *Richard III Society*, North Sydney Leagues Club, Sydney, 15 May 2010



Perry, L, Joseph, M and Forsyth, E. 2009. 'Tooling up for web 2.0: together, alone' *ALIA 2009 National Library and Information Technicians Conference* 15 – 18 September 2009

Riley, M. 2009. Keynote speaker: 'Second Hand Fashion: turning old clothes into new trends'. Home Economics Institute of Australia (HEIA), Brisbane Convention Centre, Brisbane, 7 August, 2009

Riley, M. 2009. 'Eco-Fashion & Sustainable Style', Brisbane City Council workshop, Brisbane City Library, Brisbane, 7 November 2009

Sims, F. 2009. 'The value of public libraries', presentation at the opening of Stanhope Gardens Library, 7 August 2009

Sims, F. 2009. 'Address to the Switch Public Libraries NSW Joint Conference', 24 November 2009

Sims, F. 2010. 'Address to Port Macquarie Library 10th anniversary', 14 April 2010

Sims, F. 2009. 'Opening of Culcairn Library', Culcairn, 11 September 2009

Sims, F. 2009. 'Launch of Overdrive elibrary', Canada Bay Library, 17 March 2010

Thomson, C., 2010. 'Preserving Family History' at State Library of NSW, Sydney, 29 April 2010

Wajon, S., 'Digitisation at the State Library of New South Wales', University of Sydney course 'Western Images of the South Pacific', State Library of NSW, Sydney, 19 May 2010

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## SELECTED PUBLICATIONS AND INFORMATION AVAILABLE 2009/10

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### PUBLICATIONS

*Library Council of NSW Annual Report 2008/09*  
*State Library of NSW Foundation Annual Report 2008/09*

*The Bookends Scenarios: Alternative futures for the public library network in 2030*

*A Benefit Cost Analysis: Outsourcing of acquisitions, cataloguing and processing in NSW public libraries*  
*One Hundred: a tribute to the Mitchell Library*

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### HOT TOPICS: LEGAL ISSUES IN PLAIN LANGUAGE

Four issues a year published by the Legal Information Access Centre (LIAC).

\$22 an issue, \$82.50 annual subscription (incl GST).

Hot Topics 69: *International law*

Hot Topics 70: *Cyberlaw*

Hot Topics 71: *Courts*

Hot Topics 72: *Consumer credit*

Complimentary copies are provided to legal agencies including NSW community legal centres and Legal Aid. Two free copies are also provided to all NSW public libraries.

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### MAGAZINES AND NEWSLETTERS

*SL* magazine (four issues)

*Public Library News* (three issues)

*Volunteers Voices* (two issues)

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### LIBRARY BLOGS

Public blogs have been developed to allow engagement with curators and experts about State Library collections, exhibitions and recent projects:

Dixson Map Collection Digitisation Project

<http://blog.sl.nsw.gov.au/dixsonmaps/>

eRecords Project <http://blog.sl.nsw.gov.au/erecords/>

Exploring Heritage: Nelson Meers Heritage Collection  
<http://blog.sl.nsw.gov.au/heritage/>

HSC Legal Studies: News Watch

[http://blog.sl.nsw.gov.au/hsc\\_legal\\_studies/](http://blog.sl.nsw.gov.au/hsc_legal_studies/)

Holtermann Collection Digitisation Project

<http://blog.sl.nsw.gov.au/holtermann/>

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## FREEDOM OF INFORMATION ANNUAL STATEMENT OF AFFAIRS

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### STRUCTURE AND FUNCTIONS OF THE STATE LIBRARY OF NEW SOUTH WALES

The State Library is the major public reference and information service for the people of New South Wales. It has over 5 million items in its collection and provides access to electronic information services around the world. The Library's origins date back to 1826, with the opening of the Australian Subscription Library. The NSW Government took over the private subscription library in 1869 and created the Sydney Free Public Library. From 1895 to 1975 the Library was known as the Public Library of New South Wales. It was renamed the State Library of New South Wales in 1975.

The Library Council of New South Wales is the governing body of the State Library of New South Wales. The *Library Act 1939* and *Library Regulation 2005* define the powers, authorities, duties and functions of the Library Council.

The State Library is managed by an Executive comprising the State Librarian and Chief Executive, and four Directors responsible for Library Services, Marketing and Business Development, Public Library and Community Learning Services, and Operations, and the Mitchell Librarian. An organisational chart is shown on page 78.

The Library's strategic priorities and objectives are set out in the corporate plan which is available at <[www.sl.nsw.gov.au/about/strategic\\_plan/index.html](http://www.sl.nsw.gov.au/about/strategic_plan/index.html)>.

The Library is responsible for administering the *Library Act 1939* and *Library Regulation 2005*.

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### KEY FUNCTIONS WHICH DIRECTLY AFFECT THE PUBLIC

State Library services are designed for the public to meet the diverse range of interests and information needs of the people of NSW. Services are provided directly to people of NSW in Macquarie Street, Sydney, and to remote clients who make contact via telephone, mail, fax, email, or through the Library's website <[www.sl.nsw.gov.au](http://www.sl.nsw.gov.au)>.

Clients who visit the Library in Macquarie Street Sydney have direct access to the Collections and services in the reading rooms, exhibitions and

displays, Library tours, special events for friends and supporters, education and school holiday programs, the Library Shop, and Cafe Trim. The State Library also provides services to clients of the NSW public library network including document delivery services and NSW.net.

State Library services are evaluated and monitored by a program of surveys and performance measurement. These indicate a high level of satisfaction with Library services, and help to inform ongoing improvements in service delivery strategies.

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### ARRANGEMENTS FOR THE PUBLIC TO PARTICIPATE IN POLICY DEVELOPMENT

The *Library Act 1939* provides that there shall be a Library Council of nine members of the public, nominated by the Minister for the Arts, and appointed for a three year term by the Governor of NSW.

The Public Libraries Consultative Committee and the Grants Committee of Library Council enable representatives of local government to participate in decision making and policy formulation with regard to the provision of public library services.

The State Library welcomes public comment. Suggestion forms are available for this purpose at the information desks, at service points in the Reading Rooms, and on the Library website. The Library also conducts client research. The findings are used to improve our services and develop standards against which our performance levels in key areas of service provision are measured.

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### CATEGORIES OF DOCUMENTS HELD BY THE STATE LIBRARY

Documents relating to the exercise of the Library's diverse functions are housed at the State Library in Macquarie Street and at the Government Records Repository at Kingswood. These include documents relating to administrative, personnel and financial matters common to most NSW government organisations. Other records relate to the provision of library and information services to members of the community, services and support provided by the Library to NSW public libraries, and the management of the Library's collections.

Documents containing personal information are described in the Library's Privacy Management Plan, a copy of which is available from the Privacy Contact Officer.

The NSW *Government Information (Public Access) Act 2009* came into effect on 1 July 2010. The new right to information legislation replaced the NSW *Freedom of Information Act 1989* (FOI Act).

From 1 July 2010 formal applications for access to State Library information under the provisions of the *Government Information (Public Access) Act 2009* should be made in writing, accompanied by a \$30 application fee, and addressed to:

Right to Information Officer  
State Library of New South Wales  
Macquarie Street  
Sydney NSW 2000  
Tel: (02) 9273 1796 or (02) 9273 1433  
Fax: (02) 9273 1255  
Email: [rti@sl.nsw.gov.au](mailto:rti@sl.nsw.gov.au)  
Web: [www.sl.nsw.gov.au/about/rti/index.html](http://www.sl.nsw.gov.au/about/rti/index.html)

Publications and information available from the State Library are listed on pages 104 to 107.

#### **FREEDOM OF INFORMATION STATISTICS**

The following information is provided in accordance with the *Freedom of Information Act 1989* (FOI Act) and 'The NSW FOI Manual', a joint publication of the NSW Department of Premier and Cabinet and NSW Ombudsman.

During 2009/10, the State Library received one Freedom of Information application which was granted in part, with an exemption applied to part of the document under Schedule 1 clause 4(1)(c). The State Library also received one application for Internal Review which was withdrawn.

Compliance with the FOI Act had minimal impact in 2009/10.

## **SUMMARY OF AFFAIRS OF THE STATE LIBRARY OF NSW JUNE 2010**

### **POLICY DOCUMENTS**

Policy documents held by the State Library include:

Access to information in New South Wales  
public libraries guideline  
Access to Restricted Material  
Acquisition of Collection Material Policy –  
Collection Acquisition Policy  
Asbestos Register  
Australian InterLibrary Resource Sharing (ILRS) Code  
Booking Guidelines: Galleries, Mitchell Vestibule  
& Commercial Filming  
Children's policy guidelines for NSW Public Libraries  
Client Code of Conduct  
Client Own Material Policy  
Code of Conduct  
Collection Development Policy  
Conditions of Using Library Material  
Copyright and Reproduction  
Disability Action Plan 2010 to 2014  
Email Policy  
Ethnic Affairs Priorities Statement  
Exhibition Policy  
Free Internet Access in Public Libraries:  
Law and Policy  
Guidelines and Conditions for External  
Exhibitions Loans  
Guidelines for Local Government Authorities,  
Library Act 1939  
Guidelines for school students visiting the  
State Library  
Guidelines for the use of public-facing Library blogs  
Guidelines relating to section 10, Library Act, 1939  
Hazardous Materials & Hazardous Substances Register  
Hazardous Materials Management Plan  
Information and Communications Technology  
(ICT) Services Policy  
Information Request Service Policy  
Information Security Policy  
Interim Influenza Pandemic Policy and Action Plan  
Legal Information Access Centre (LIAC) Service Policy  
Lending Policy  
Library Development Grant Guidelines 2009/10

Living Learning Libraries: Standards and  
 Guidelines for NSW Public Libraries  
 Media Protocol  
 Offsite Storage Policy  
 Password Policy  
 People places: A guide for public library buildings  
 in New South Wales  
 Pesticide Notification Plan  
 Privacy Guidelines for NSW Public Libraries  
 Privacy Management Plan  
 Reading Room Internet Usage Policy  
 Records Management Policy  
 Retention and Disposal Policy for Collection  
 Materials and Donations  
 Security Systems Policy  
 Stack Access for Clients Policy and Procedures  
 Staff guidelines for blogging  
 Use of the State Library Under the Library  
 Regulation 2005 Part 3  
 Venue and safety information for school excursions  
 Volunteer Policy  
 Web Privacy Statement

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#### **PRIVACY MANAGEMENT PLAN**

The State Library supports the objectives of the privacy laws and is committed to the ongoing protection of personal information through our normal protocols, privacy management program, compliance strategies, policies and procedures.

The State Library's Privacy Management Plan outlines how the Library complies with the *Privacy and Personal Information Protection Act 1998* (Privacy Act) and the *Health Records and Information Privacy Act 2002*.

The plan is available to staff on the Library's  
 intranet. Copies may be obtained by contacting:  
 Library's Privacy Contact Officer  
 State Library of New South Wales  
 Macquarie Street  
 Sydney NSW 2000  
 Tel: (02) 9273 1796  
 Fax: (02) 9273 1255  
 Email: [privacy@sl.nsw.gov.au](mailto:privacy@sl.nsw.gov.au)  
 The Library's website privacy statement is  
 published on the website.

As part of the Library's ongoing actions, privacy  
 awareness was included in compulsory induction  
 sessions for all new staff and contractors to notify  
 them of their privacy obligations and to provide  
 information on matters relating to managing  
 personal information. Information about the nature  
 of surveillance conducted by the Library was also  
 included. In addition, timely advice was provided to  
 staff on privacy matters affecting staff and clients with  
 minor amendments made to administrative practices  
 such as a privacy review and authorisation step  
 included in the production process for all State  
 Library forms and publications.

A person aggrieved by the conduct of the Library  
 is entitled to seek an 'internal review', if they believe  
 the Library has breached its privacy obligations.  
 No privacy complaints were received by the Privacy  
 Contact Officer during 2009/10 or carried over from  
 the previous year.



# *Financial*/Report 2009/10

# Independent Auditor's Report

Library Council of New South Wales and Controlled Entities



GPO BOX 12  
SYDNEY NSW 2001

To Members of the New South Wales Parliament

I have audited the accompanying financial statements of the Library Council of New South Wales (the Council), which comprise the statement of financial position as at 30 June 2010, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, a summary of significant accounting policies and other explanatory notes for both the Council and the consolidated entity. The consolidated entity comprises the Council and the entity it controlled at the year's end or from time to time during the financial year.

## Auditor's Opinion

In my opinion, the financial statements:

- present fairly, in all material respects, the financial position of the Council and the consolidated entity as at 30 June 2010, and of their financial performance for the year then ended in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations)
- are in accordance with section 41B of the *Public Finance and Audit Act 1983* (the PF&A Act) and the Public Finance and Audit Regulation 2010

My opinion should be read in conjunction with the rest of this report.

## Council's Responsibility for the Financial Statements

The members of the Council are responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the PF&A Act. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

## Auditor's Responsibility

My responsibility is to express an opinion on the financial statements based on my audit. I conducted my audit in accordance with Australian Auditing Standards. These Auditing Standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal controls. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the members of the Council, as well as evaluating the overall presentation of the financial statements.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

My opinion does *not* provide assurance:

- about the future viability of the Council or consolidated entity
- that they have carried out their activities effectively, efficiently and economically
- about the effectiveness of their internal controls.

### Independence

In conducting this audit, the Audit Office of New South Wales has complied with the independence requirements of the Australian Auditing Standards and other relevant ethical requirements. The PF&A Act further promotes independence by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of public sector agencies, but precluding the provision of non-audit services, thus ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their role by the possibility of losing clients or income.



Steven Martin  
Director, Financial Audit Services

18 October 2010  
SYDNEY


# Financial statements

for the year ended 30 June 2010

## STATEMENT IN ACCORDANCE WITH SECTION 41C (1C) OF THE *PUBLIC FINANCE AND AUDIT ACT, 1983*

Pursuant to Section 41C (1C) of the Public Finance and Audit Act, 1983, and in accordance with a resolution of the members of the Library Council of New South Wales, on recommendation of the Audit and Finance Committee, we declare on behalf of the Library Council of New South Wales that, in our opinion:

- a. The accompanying financial report has been prepared in accordance with applicable Australian Accounting Standards and other mandatory professional reporting requirements, the requirements of the *Public Finance and Audit Act 1983 and Regulation 2010* and Treasurer's Directions or issued by the Treasurer under section 9(2)(n) of the Act.
- b. The accompanying financial report exhibits a true and fair view of the financial position and the financial performance of the Library Council as at 30 June 2010 and transactions for the year then ended.
- c. There are no circumstances which would render any particulars included in the financial report to be misleading or inaccurate.



**Richard Fisher AM**  
Member  
Library Council of New South Wales



**Elsa Atkin**  
Member  
Library Council of New South Wales

SYDNEY, 14 October 2010



# Statement of comprehensive income

for the year ended 30 June 2010

|   |       | Consolidated   |                | Parent Entity  |                |
|---|-------|----------------|----------------|----------------|----------------|
|   | Notes | 2010<br>\$'000 | 2009<br>\$'000 | 2010<br>\$'000 | 2009<br>\$'000 |
| <b>Income</b>   |       |                |                |                |                |
| Sale of goods and services  | 2a.   | 1,644          | 1,811          | 1,644          | 1,811          |
| Investment income   | 2b.   | 2,671          | 2,401          | 1,707          | 1,708          |
| Grants and contributions  | 2c.   | 82,929         | 76,187         | 82,402         | 75,720         |
| Other income  | 2d.   | 183            | 137            | 109            | 68             |
| <b>Total income</b>   |       | <b>87,427</b>  | <b>80,536</b>  | <b>85,862</b>  | <b>79,307</b>  |
| Less:   |       |                |                |                |                |
| <b>Expenses</b>   |       |                |                |                |                |
| Personnel services expense  | 3a.   | 28,804         | 28,401         | 28,329         | 28,099         |
| Other expenses  | 3b.   | 15,945         | 16,228         | 15,752         | 15,438         |
| Depreciation and amortisation   | 3c.   | 15,504         | 15,487         | 15,504         | 15,487         |
| Grants and subsidies  | 3d.   | 25,648         | 24,598         | 25,648         | 24,598         |
| Share of net loss of associates accounted for using the equity method | 3e.   | 4              | 2              | -              | -              |
| <b>Total expenses</b>   |       | <b>85,905</b>  | <b>84,716</b>  | <b>85,233</b>  | <b>83,622</b>  |
| <b>Surplus/(Deficit) for the year</b>                                 | 16    | <b>1,522</b>   | <b>(4,180)</b> | <b>629</b>     | <b>(4,315)</b> |
| <b>Other comprehensive income for the year</b>                        |       |                |                |                |                |
| Collection Revaluation  |       | 271,082        | -              | 271,082        | -              |
| Land & Buildings Revaluation  |       | -              | (1,853)        | -              | (1,853)        |
| <b>Total other comprehensive income for the year</b>                  |       | <b>271,082</b> | <b>(1,853)</b> | <b>271,082</b> | <b>(1,853)</b> |
| <b>Total comprehensive income for the year</b>                        |       | <b>272,604</b> | <b>(6,033)</b> | <b>271,711</b> | <b>(6,168)</b> |

The accompanying notes form part of these financial statements

# Statement of changes in equity

for the year ended 30 June 2010

| 2010  | Notes     | Consolidated         |                                 |                |                  | Parent Entity        |                                 |                |                  |
|---|-----------|----------------------|---------------------------------|----------------|------------------|----------------------|---------------------------------|----------------|------------------|
|   |           | Accumulated<br>Funds | Asset<br>Revaluation<br>Surplus | Other Reserves | Total            | Accumulated<br>Funds | Asset<br>Revaluation<br>Surplus | Other Reserves | Total            |
|   |           | \$'000               | \$'000                          | \$'000         | \$'000           | \$'000               | \$'000                          | \$'000         | \$'000           |
| <b>Balance at 1/7/2009</b>                                  |           | <b>1,604,652</b>     | <b>517,074</b>                  | <b>-</b>       | <b>2,121,726</b> | <b>1,593,377</b>     | <b>517,074</b>                  | <b>-</b>       | <b>2,110,451</b> |
| Changes in accounting policy                                |           | -                    | -                               | -              | -                | -                    | -                               | -              | -                |
| Correction of errors  |           | -                    | -                               | -              | -                | -                    | -                               | -              | -                |
| Restated total equity at 1/7/09                             |           | -                    | -                               | -              | -                | -                    | -                               | -              | -                |
| <b>Surplus/deficit for the year</b>                         |           | <b>1,522</b>         | <b>-</b>                        | <b>-</b>       | <b>1,522</b>     | <b>629</b>           | <b>-</b>                        | <b>-</b>       | <b>629</b>       |
| <b>Other comprehensive income</b>                           |           |                      |                                 |                |                  |                      |                                 |                |                  |
| Net increase/(decrease) in property plant & equipment       |           | -                    | -                               | -              | -                | -                    | -                               | -              | -                |
| Available for sale financial assets:                        |           | -                    | -                               | -              | -                | -                    | -                               | -              | -                |
| Valuation gains/(losses)                                    | <b>13</b> | -                    | 271,079                         | -              | 271,079          | -                    | 271,079                         | -              | 271,079          |
| Transfers on disposal                                       |           | -                    | -                               | -              | -                | -                    | -                               | -              | -                |
| Change in restoration liability                             |           | -                    | -                               | -              | -                | -                    | -                               | -              | -                |
| Other   |           | -                    | 3                               | -              | 3                | -                    | 3                               | -              | 3                |
| <b>Total other comprehensive income</b>                     |           | <b>-</b>             | <b>271,082</b>                  | <b>-</b>       | <b>271,082</b>   | <b>-</b>             | <b>271,082</b>                  | <b>-</b>       | <b>271,082</b>   |
| <b>Total comprehensive income for the year</b>              |           | <b>1,522</b>         | <b>271,082</b>                  | <b>-</b>       | <b>272,604</b>   | <b>629</b>           | <b>271,082</b>                  | <b>-</b>       | <b>271,711</b>   |
| <b>Transactions with owners in their capacity as owners</b> |           | <b>-</b>             | <b>-</b>                        | <b>-</b>       | <b>-</b>         | <b>-</b>             | <b>-</b>                        | <b>-</b>       | <b>-</b>         |
| Increase/(decrease) in net assets from equity transfers     |           | -                    | -                               | -              | -                | -                    | -                               | -              | -                |
| <b>Balance 30/6/2010</b>                                    |           | <b>1,606,174</b>     | <b>788,156</b>                  | <b>-</b>       | <b>2,394,330</b> | <b>1,594,006</b>     | <b>788,156</b>                  | <b>-</b>       | <b>2,382,162</b> |

The accompanying notes form part of these financial statements

# Statement of changes in equity (continued)

for the year ended 30 June 2010

| 2009  | Notes | Consolidated         |                                 |                   |                  | Parent Entity        |                                 |                   |                  |
|---|-------|----------------------|---------------------------------|-------------------|------------------|----------------------|---------------------------------|-------------------|------------------|
|   |       | Accumulated<br>Funds | Asset<br>Revaluation<br>Surplus | Other<br>Reserves | Total            | Accumulated<br>Funds | Asset<br>Revaluation<br>Surplus | Other<br>Reserves | Total            |
|   |       | \$'000               | \$'000                          | \$'000            | \$'000           | \$'000               | \$'000                          | \$'000            | \$'000           |
| <b>Balance at 1/7/2008</b>                                  |       | <b>1,608,832</b>     | <b>518,927</b>                  | -                 | <b>2,127,759</b> | <b>1,597,692</b>     | <b>518,927</b>                  | -                 | <b>2,116,619</b> |
| Changes in accounting policy                                |       | -                    | -                               | -                 | -                | -                    | -                               | -                 | -                |
| Correction of errors  |       | -                    | -                               | -                 | -                | -                    | -                               | -                 | -                |
| Restated total equity at 1/7/09                             |       | -                    | -                               | -                 | -                | -                    | -                               | -                 | -                |
| <b>Surplus/deficit for the year</b>                         |       | <b>(4,180)</b>       | -                               | -                 | <b>(4,180)</b>   | <b>(4,315)</b>       | -                               | -                 | <b>(4,315)</b>   |
| <b>Other comprehensive income</b>                           |       |                      |                                 |                   |                  |                      |                                 |                   |                  |
| Net increase/(decrease) in property plant & equipment       |       | -                    | -                               | -                 | -                | -                    | -                               | -                 | -                |
| Available for sale financial assets:                        |       | -                    | -                               | -                 | -                | -                    | -                               | -                 | -                |
| Valuation gains/(losses)                                    |       | -                    | (1,853)                         | -                 | (1,853)          | -                    | (1,853)                         | -                 | (1,853)          |
| Transfers on disposal                                       |       | -                    | -                               | -                 | -                | -                    | -                               | -                 | -                |
| Change in restoration liability                             |       | -                    | -                               | -                 | -                | -                    | -                               | -                 | -                |
| Other   |       | -                    | -                               | -                 | -                | -                    | -                               | -                 | -                |
| <b>Total other comprehensive income</b>                     |       | <b>-</b>             | <b>(1,853)</b>                  | -                 | <b>(1,853)</b>   | <b>-</b>             | <b>(1,853)</b>                  | -                 | <b>(1,853)</b>   |
| <b>Total comprehensive income for the year</b>              |       | <b>(4,180)</b>       | <b>(1,853)</b>                  | -                 | <b>(6,033)</b>   | <b>(4,315)</b>       | <b>(1,853)</b>                  | -                 | <b>(6,168)</b>   |
| <b>Transactions with owners in their capacity as owners</b> |       |                      |                                 |                   |                  |                      |                                 |                   |                  |
| Increase/(decrease) in net assets from equity transfers     |       | -                    | -                               | -                 | -                | -                    | -                               | -                 | -                |
| <b>Balance 30/6/2009</b>                                    |       | <b>1,604,652</b>     | <b>517,074</b>                  | -                 | <b>2,121,726</b> | <b>1,593,377</b>     | <b>517,074</b>                  | -                 | <b>2,110,451</b> |

The accompanying notes form part of these financial statements

# Statement of financial position

as at 30 June 2010

|   |       | Consolidated     |           | Parent Entity    |           |
|---|-------|------------------|-----------|------------------|-----------|
|   | Notes | 2010             | 2009      | 2010             | 2009      |
|   |       | \$'000           | \$'000    | \$'000           | \$'000    |
| <b>Assets</b>   |       |                  |           |                  |           |
| <b>Current assets</b>                                 |       |                  |           |                  |           |
| Cash and cash equivalents                             | 7     | 6,960            | 6,721     | 6,502            | 6,276     |
| Trade and other receivables                           | 8     | 2,343            | 1,572     | 2,530            | 1,986     |
| Inventories   | 9     | 252              | 203       | 252              | 203       |
| Financial assets at fair value through profit or loss | 10    | 18,382           | 17,258    | 6,745            | 6,280     |
| <b>Total current assets</b>                           |       | <b>27,937</b>    | 25,754    | <b>16,029</b>    | 14,745    |
| <b>Non-current assets</b>                             |       |                  |           |                  |           |
| Investments accounted for using the equity method     | 11    | 317              | 321       | -                | -         |
| Property, plant and equipment                         | 12    | 2,374,750        | 2,102,550 | 2,374,750        | 2,102,550 |
| <b>Total non-current assets</b>                       |       | <b>2,375,067</b> | 2,102,871 | <b>2,374,750</b> | 2,102,550 |
| <b>Total assets</b>                                   |       | <b>2,403,004</b> | 2,128,625 | <b>2,390,779</b> | 2,117,295 |
| <b>Liabilities</b>                                    |       |                  |           |                  |           |
| <b>Current liabilities</b>                            |       |                  |           |                  |           |
| Trade and other payables                              | 15    | 8,674            | 6,899     | 8,617            | 6,844     |
| <b>Total current liabilities</b>                      |       | <b>8,674</b>     | 6,899     | <b>8,617</b>     | 6,844     |
| <b>Total liabilities</b>                              |       | <b>8,674</b>     | 6,899     | <b>8,617</b>     | 6,844     |
| <b>Net assets</b>                                     |       | <b>2,394,330</b> | 2,121,726 | <b>2,382,162</b> | 2,110,451 |
| <b>Equity</b>   |       |                  |           |                  |           |
| Reserves  | 16    | 788,156          | 517,074   | 788,156          | 517,074   |
| Accumulated funds                                     | 16    | 1,606,174        | 1,604,652 | 1,594,006        | 1,593,377 |
| <b>Total equity</b>                                   |       | <b>2,394,330</b> | 2,121,726 | <b>2,382,162</b> | 2,110,451 |

The accompanying notes form part of these financial statements



# Statement of cash flow

for the year ended 30 June 2010

|   |       | Consolidated    |                | Parent Entity   |                |
|---|-------|-----------------|----------------|-----------------|----------------|
|   | Notes | 2010            | 2009           | 2010            | 2009           |
|   |       | \$'000          | \$'000         | \$'000          | \$'000         |
| <b>Cash flows from operating activities</b>                                   |       |                 |                |                 |                |
| <b>Payments</b>   |       |                 |                |                 |                |
| Personnel services  |       | 31,823          | 28,094         | 31,391          | 27,792         |
| Grants and subsidies  |       | 26,706          | 24,598         | 26,706          | 24,598         |
| Other   |       | 16,279          | 15,707         | 15,323          | 14,231         |
| <b>Total payments</b>   |       | <b>74,808</b>   | <b>68,399</b>  | <b>73,420</b>   | <b>66,621</b>  |
| <b>Receipts</b>   |       |                 |                |                 |                |
| Sale of goods and services  |       | 1,495           | 1,867          | 1,495           | 1,867          |
| Cash flows from government  |       | 80,517          | 68,676         | 80,517          | 68,622         |
| Interest received   |       | 623             | 738            | 617             | 712            |
| Other   |       | 9,291           | 9,529          | 7,734           | 8,327          |
| <b>Total receipts</b>   |       | <b>91,926</b>   | <b>80,810</b>  | <b>90,363</b>   | <b>79,528</b>  |
| <b>Net cash flows from operating activities</b>                               | 19    | <b>17,118</b>   | <b>12,411</b>  | <b>16,943</b>   | <b>12,907</b>  |
| <b>Cash flows from investing activities</b>                                   |       |                 |                |                 |                |
| Proceeds from sale of financial assets at fair value through profit or loss   |       | 379             | -              | 79              | -              |
| Purchases of property, plant and equipment, collection assets and intangibles |       | (16,529)        | (9,701)        | (16,529)        | (9,701)        |
| Purchases of financial assets at fair value through profit or loss            | 10    | (729)           | -              | (267)           | -              |
| <b>Net cash flows from investing activities</b>                               |       | <b>(16,879)</b> | <b>(9,701)</b> | <b>(16,717)</b> | <b>(9,701)</b> |
| <b>Net increase (decrease) in cash and cash equivalents</b>                   |       | <b>239</b>      | <b>2,710</b>   | <b>226</b>      | <b>3,206</b>   |
| Cash and cash equivalents at beginning of financial year                      |       | 6,721           | 4,011          | 6,276           | 3,070          |
| <b>Cash and cash equivalents at end of financial year</b>                     | 7     | <b>6,960</b>    | <b>6,721</b>   | <b>6,502</b>    | <b>6,276</b>   |

The accompanying notes form part of these financial statements

# Notes to the financial statements

for the year ended 30 June 2010

## 1. Summary of significant accounting policies

### a. Reporting entity

The Library Council of New South Wales (the Library), as a reporting entity, comprises the State Library of New South Wales (the parent entity) and its controlled entity, the State Library of New South Wales Foundation.

The State Library of New South Wales Foundation's Trust Deed provides for monetary support for the development of the Australian cultural heritage collections of the Library. To benefit the Library, the Foundation also attracts and encourages donations, gifts, bequests, endowments, raises finance for the acquisition and preservation of objects of historic, educational and/or social interest, collections and artefacts. The Foundation maintains and supports the work of the Friends of the Library who are a vital part of the Library's operational and fundraising efforts.

In the process of preparing the consolidated financial report for the Library, all inter-entity transactions and balances have been eliminated.

The Library is a not-for-profit organisation and it has no cash generating units. The reporting entity is consolidated as part of the NSW Total State Sector Accounts.

The consolidated financial report for the year ended 30 June 2010 has been authorised for issue by the Library Council on 14 October 2010.

### b. Basis of preparation

The Library's financial report is a general purpose financial report which has been prepared in accordance with:

- applicable Australian Accounting Standards including Australian Accounting Interpretations;
- the requirements of the *Public Finance and Audit Act, 1983* and Regulation;
- the requirements of the *Public Authorities (Financial Arrangements) Act 1987* and Regulation;
- *Charitable Fundraising Act 1991* and Regulation
- Treasurer's Circulars issued by NSW Treasury;
- *Library Act 1939* and Regulation;
- Trust deed of the State Library of NSW Foundation

Property, plant and equipment and collection assets and financial assets "at fair value through profit or loss" are measured at fair value. Other financial report items are prepared on an accrual basis and prepared in accordance with the historical cost convention.

Judgements, key assumptions and estimations management have made are disclosed in the relevant notes to the financial report.

Amounts in the financial report are rounded to the nearest one thousand dollars and are expressed in Australian currency.

### c. Comparative information

Comparative amounts are disclosed from year to year to ensure that consistency of presentation is maintained, except when an Australian Accounting Standard requires otherwise.

### d. Income tax

The Library is exempt from income tax.

### e. Statement of compliance

The consolidated and parent entity financial statement and notes comply with Australian Accounting Standards including Australian Accounting Interpretations.

# Notes to the financial statements

for the year ended 30 June 2010

## 1. Summary of significant accounting policies (continued)

### f. Presentation

Comparative amounts have been amended where changes in presentation are required.

### g. Income recognition

Income is measured at the fair value of the consideration or contribution received or receivable. Additional comments regarding the accounting policies for the recognition of income are discussed below.

#### i. Sale of goods

Revenue from the sale of goods is recognised as revenue when the Library transfers the significant risks and rewards of ownership of the assets.

#### ii. Rendering of services

Revenue is recognised when the service is provided or by reference to the stage of completion.

#### iii. Investment income

Interest revenue is recognised using the effective interest method as set out in *AASB 139 Financial Instruments: Recognition and Measurement*. Rental revenue is recognised in accordance with *AASB 117 Leases* on a straight-line basis over the lease term. Royalty revenue is recognised in accordance with *AASB 118 Revenue* on an accrual basis in accordance with the substance of the relevant agreement. Imputation tax credits on investment income are recognised as revenue when the application for refund is approved by the Australian Taxation Office. Dividend revenue is recognised in accordance with *AASB 118 Revenue* when the right to receive the revenue is established.

#### iv. Grants and contributions

Grants and contributions, including donations and government grants, are generally recognised as income when the Library obtains control over the assets comprising the grants and contributions. Control over grants and contributions is normally obtained upon the receipt of cash.

### h. Personnel services expense and other payables

#### i. Personnel services arrangements

The Library and the Department of Arts, Sport and Recreation (DASR) entered into a Memorandum of Understanding (MOU) effective from 17 March 2006 which sets out the arrangements for employment and payment of staff working at the Library who are considered to be employees of DASR (now Communities NSW (CNSW)). All payments to employees and related obligations are done in the CNSW name and Australian Business Number (ABN) (previous year DASR) and are classified as "Personnel Services Expense" in the financial report.

#### ii. Salaries and wages, annual leave, sick leave and on-costs

Based on the MOU with DASR, liabilities for personnel services are stated as liabilities to the service provider, CNSW (previous year DASR). Salaries and wages (including non-monetary benefits), annual leave and paid sick leave that fall due wholly within 12 months of the reporting date are recognised and measured in respect of employees' services up to the reporting date at undiscounted amounts based on the amounts expected to be paid when the liabilities are settled.

If applicable, long term annual leave that is not expected to be taken within 12 months is measured at present value in accordance with *AASB 119 Employee Benefits*. Where applicable, market yields on government bonds are used to discount long term annual leave.

Unused non-vesting sick leave does not give rise to a liability as it is not considered probable that sick leave taken in the future will be greater than the benefits accrued in the future.

# Notes to the financial statements

for the year ended 30 June 2010

## 1. Summary of significant accounting policies (continued)

### h. Personnel services expense and other payables (continued)

#### iii. Salaries and wages, annual leave, sick leave and on-costs (continued)

The outstanding amounts of payroll tax, workers' compensation insurance premiums and fringe benefits tax, which are consequential to the provision of personnel services by CNSW (previous year DASR), are recognised as liabilities and expenses where the personnel services to which they relate have been recognised.

#### iv. Long service leave and superannuation

In the financial report of CNSW (previous year DASR), long service leave is measured at present value in accordance with *AASB 119 Employee Benefits*. This is based on the application of certain factors (specified in NSWTC 10/04) to employees with five or more years of service, using current rates of pay. These factors were determined based on an actuarial review to approximate present value. The Library reports the equivalent expense and liability in its financial statements to reflect this provision of personnel services.

The superannuation expense for the financial year is determined by using the formulae specified in the Treasurer's Directions. The expense for certain superannuation schemes (i.e., Basic Benefit and First State Super) is calculated as a percentage of the equivalent of employees' salary. For other superannuation schemes (i.e., State Superannuation Scheme and State Authorities Superannuation Scheme), the expense is calculated as a multiple of the equivalent of employees' superannuation contributions.

### i. Finance costs

Finance costs are recognised as expenses in the period in which they are incurred in accordance with Treasury's mandate to general government sector agencies.

### j. Insurance

The Library's insurance activities are conducted through the NSW Treasury Managed Fund Scheme of self insurance for Government agencies. The expense (premium) is determined by the fund manager based on past experience.

### k. Accounting for the Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except that:

- i. the amount of GST incurred by the Library as a purchaser that is not recoverable from the Australian Taxation Office is recognised as part of the cost of acquisition of an asset or as part of an item of expense; and
- ii. receivables and payables are stated with the amount of GST included;

The net amount of GST recoverable from the Australian Taxation Office is included as a current asset in the Statement of Financial Position.

Cash flows are included in the cash flow statement on a gross basis. However, the GST components of cash flows arising from investing and financing activities which is recoverable from, or payable to, the Australian Taxation Office are classified as operating cash flows.

## l. Assets

### i. Acquisition of assets

The cost method of accounting is used for the initial recording of all acquisitions of assets controlled by the Library. Cost is the amount of cash or cash equivalents paid or the fair value of the other consideration given to acquire the asset at the time of its acquisition or construction or, where applicable, the amount attributed to that asset when initially recognised in accordance with the specific requirements of Australian Accounting Standards.



# Notes to the financial statements

for the year ended 30 June 2010

## 1. Summary of significant accounting policies (continued)

### I. Assets (continued)

#### i. Acquisition of assets (continued)

Assets acquired at no cost, or for nominal consideration, are initially recognised as assets and revenues at their fair value at the date of acquisition (refer Note 13).

Fair value is the amount for which an asset could be exchanged between knowledgeable, willing parties in an arm's length transaction.

Where payment for an item is deferred beyond normal credit terms, its cost is the cash price equivalent, ie., the deferred payment amount is effectively discounted at an asset specific rate.

The personnel services directly involved in the preservation and conservation of original materials, such that they become available and ready for use by the Library, are capitalised as part of collection assets and are being depreciated in accordance with the Library's depreciation policy.

#### ii. Capitalisation thresholds

Property, plant and equipment and intangible assets costing \$5,000 and above individually, or forming part of a network costing more than \$5,000, are capitalised.

#### iii. Revaluation of property, plant and equipment

Physical non-current assets are valued in accordance with NSW Treasury's policy and guidelines paper TPP 07-1 "Valuation of Physical Non-Current Assets at Fair Value". This policy adopts fair value in accordance with *AASB 116 Property, Plant and Equipment*.

Property, plant and equipment is measured on an existing use basis, where there are no feasible alternative uses in the existing natural, legal, financial and socio-political environment. However, in the limited circumstances where there are feasible alternative uses, assets are valued at their highest and best use.

Fair value of property, plant and equipment is determined based on the best available market evidence, including current market selling prices for the same or similar assets. Where there is no available market evidence, the asset's fair value is measured as its market buying price, the best indicator of which is depreciated replacement cost.

Collection assets are valued on a deprival basis as a surrogate for fair value ie. using current market buying price where the asset can be replaced and current market selling price when the asset cannot be replaced.

Each class of property, plant and equipment is revalued at least every five years and with sufficient regularity to ensure that the carrying amount of each asset in the asset class does not differ materially from its fair value at reporting date. The Collection assets revaluation was completed as at 30 June 2010 and was undertaken by an independent valuer. The last revaluation for Land and Buildings was conducted as at 30 June 2009 and was also based on an independent assessment.

Non-specialised assets with short useful lives are measured at depreciated historical cost as a surrogate for fair value.

When revaluing non-current assets by reference to current prices for assets newer than those being revalued (adjusted to reflect the present condition of the assets), the gross amounts and the related accumulated depreciation amounts are separately restated.

# Notes to the financial statements

for the year ended 30 June 2010

## 1. Summary of significant accounting policies (continued)

### I. Assets (continued)

#### iii. Revaluation of property, plant and equipment (continued)

For other assets, any balances of accumulated depreciation existing at the revaluation date in respect of those assets are credited to the asset accounts to which they relate. The net asset accounts are then increased or decreased by the revaluation increments or decrements.

Revaluation increments are credited directly to the asset revaluation reserve, except that, to the extent that an increment reverses a revaluation decrement in respect of that class of asset previously recognised as an expense in the surplus/deficit, the increment is recognised immediately as revenue in the surplus/deficit.

Revaluation decrements are recognised immediately as expenses in the surplus/deficit except that, to the extent that a credit balance exists in the asset revaluation reserve in respect of the same class of assets, they are debited directly to the asset revaluation reserve.

As a not-for-profit entity, revaluation increments and decrements are offset against one another within a class of non-current assets, but not otherwise.

Where an asset that has previously been revalued is disposed of, any balance remaining in the asset revaluation reserve in respect of that asset is transferred to accumulated funds.

#### iv. Impairment of assets

As a not-for-profit entity with no cash generating units, the Library is effectively exempted from *AASB 136 Impairment of Assets* and impairment testing. This is because *AASB 136 Impairment of Assets* modifies the recoverable amount test to the higher of fair value less costs to sell and depreciated replacement cost. This means that, for an asset already measured at fair value, impairment can only arise if selling costs are material. Selling costs are regarded as immaterial.

#### v. Assets not able to be reliably measured

The Library holds certain assets that have not been recognised in the Statement of Financial Performance because they cannot be reliably valued. These assets comprise 10,983 hours (2009: 10,325 hours) of original oral history and sound recordings on reel to reel and cassette tapes, accompanied by transcriptions and logs, covering all aspects of life in NSW.

### m. Depreciation of property, plant and equipment

- i. Except for certain heritage assets, depreciation is provided for on a straight-line basis for all depreciable assets so as to write off the depreciable amount of each asset as it is consumed over its useful life to the Library. Useful lives, residual values and depreciation rates are reviewed on an annual basis.
- ii. All material separately identifiable component assets are depreciated over their shorter useful lives.

The following estimated useful lives are used in the calculation of depreciation:

|                     |           |
|---------------------|-----------|
| Buildings           | 50 years  |
| Plant and equipment | 7 years   |
| Computer equipment  | 4 years   |
| Library IT system   | 4 years   |
| Collection assets   | see below |

# Notes to the financial statements

for the year ended 30 June 2010

## 1. Summary of significant accounting policies (continued)

### m. Depreciation of property, plant and equipment (continued)

- iii. Collection assets are depreciated under both the double declining balance (DDB) and straight line bases according to the following major asset groupings:

|   |                       |
|---|-----------------------|
| Monographs, bound serials, microfilm and microfiche | 60 years DDB          |
| Multicultural materials                             | 3 years straight line |
| Audio visual/electronic resources                   | 7 years straight line |

The use of DDB for monographs, bound serials, microfilm reels and microfiche is based on studies showing that usage is highest when an item is newly acquired and decreases over time, more rapidly in the earlier years than in the later, but never reaches the point of having no information value.

Even if rarely used there is utility in being able to refer to an historical item for a piece of information missing from other sources, or to use a particular item as part of a longitudinal survey or contextual data. Items in this asset group have a particularly long service life and DDB reflects their pattern of use over their useful life.

The straight line depreciation method is for collection asset groups with much shorter service lives. Multicultural materials have continuing high levels of usage which impact service life and audio visual/electronic resources can incur, in addition to regular wear and tear, technical obsolescence. In both these two asset groups usage is more evenly distributed across their service life.

- iv. Land is not a depreciable asset. Certain heritage assets have an extremely long useful life, including original art works and collections and heritage buildings. Depreciation for these items cannot be reliably measured and, in these cases, depreciation is not recognised. The decision not to recognise depreciation for these assets is reviewed annually.

### n. Maintenance

The costs of day-to-day servicing or maintenance are charged as expenses as incurred, except where they relate to the replacement of a part or component of an asset, in which case the costs are capitalised and depreciated.

### o. Leased assets

A distinction is made between finance leases, in which there is an effective transfer from the lessor to the lessee of substantially all the risks and benefits incidental to ownership of the leased assets, and operating leases, under which the lessor effectively retains all such risks and benefits.

Where a non-current asset is acquired by means of a finance lease, the asset is recognised at its fair value at commencement of the lease term. The corresponding liability is established at the same amount. Lease payments are allocated between the principal component and the interest expense.

Operating lease payments are charged to the Statement of Comprehensive Income in the periods in which they are incurred.

### p. Intangible assets

The Library recognises intangible assets only if it is probable that future economic benefits will flow and the cost of the asset can be measured reliably. Intangible assets are measured initially at cost. Where an asset is acquired at no or nominal cost, the cost is its fair value at the date of acquisition.

### q. Inventories

Inventories are held for sale and are stated at the lower of cost and net realisable value. Cost is calculated using the weighted average cost method.

# Notes to the financial statements

for the year ended 30 June 2010

## 1. Summary of significant accounting policies (continued)

### r. Financial assets and liabilities

Financial instruments give rise to positions that are a financial asset or a financial liability (or equity instrument). For the Library these financial instruments categories include cash and cash equivalents, financial assets at fair value through profit or loss, receivables, payables and borrowings.

The information in Note 21 discloses the risks associated with financial instruments. All such amounts are carried in the accounts at fair value unless otherwise stated. The specific accounting policy in respect of each class of such financial instruments is stated below.

#### i. Cash and cash equivalents

Cash and cash equivalents includes cash on hand and deposits held at call with financial institutions.

#### ii. Financial assets at fair value through profit or loss

These financial assets are initially recognised at fair value. Gains or losses emanating from mark to market on these assets are recognised in the Statement of Comprehensive Income. These assets comprise units in TCorp Hour-Glass facilities.

The management of these investments is in accordance with a documented risk management strategy and the information about these assets is provided on that basis to key management personnel.

#### iii. Payables and receivables

Payables and receivables are non derivative financial instruments with fixed or determinable payments that are not quoted in an active market. These instruments are recorded at amortised cost.

#### iv. Borrowings

Borrowings are loans not held for trading or designated at fair value through profit or loss and are recognised at amortised cost utilising the effective interest rate method. Gains or losses are recognised in the Statement of Comprehensive Income on derecognition.

The Library Council has no current borrowings.

### s. Trade and other payables

Trade and other payables represent liabilities for goods and services provided to the Library. These liabilities are recognised initially at fair value, usually based on the transaction cost or face value. Subsequent measurement is at amortised cost using the effective interest method. Short term payables with no stated interest rate are measured at original invoice amount where the effect of discounting is immaterial.

### t. Trade and other receivables

Trade and other receivables are non derivative financial assets with fixed or determinable payments that are not quoted in an active market. These assets are recognised initially at fair value, usually based on the transaction cost or face value. Subsequent measurement is at amortised cost using the effective interest method, less an allowance for any impairment of receivables. Any changes are accounted for in the Statement of Comprehensive Income when impaired, derecognised or through the amortisation process.

Short term receivables with no stated interest rate are measured at the original invoice value where the effect of discounting is immaterial.



# Notes to the financial statements

for the year ended 30 June 2010

## 1. Summary of significant accounting policies (continued)

### u. Investments in associates

Investments in associates are accounted for using the equity method after initially being recognised at cost (refer Note 11). Under this method, the Library's share of its associate's post acquisition profits or losses is recognised in the Statement of Comprehensive Income.

### v. Equity transfers

There have been no transfers of net assets between the Library and other agencies.

### w. Adjustments through changes in accounting policy or prior period errors

In the event that there are changes to accounting policies or errors that require prior period adjustments, they will be shown in the Statement of Changes in Equity and detailed in Notes to the Accounts. There are no changes in accounting policy for this period.

### x. New accounting standards and interpretation

Certain new accounting standards and interpretations have been published that are not mandatory for 30 June 2010 reporting periods. The following new Accounting Standards and Interpretations have not yet been adopted and are not yet effective:

- AASB 9 and AASB 2009-11 regarding financial instruments
- AASB 2009-5 regarding annual improvements
- AASB 2009-8 regarding share based payments
- AASB 2009-9 regarding first time adoption
- AASB 2009-10 regarding classification of rights
- AASB 124 and AASB 2009-12 regarding related party transactions
- Interpretation 19 and AASB 2009-13 regarding extinguishing financial liability with equity instruments
- AASB 2009-14 regarding prepayments of a minimum funding requirement
- AASB 2010-1 regarding AASB 7 comparatives for first time adopters.

It is considered that the impact of these new Standards and Interpretations in future periods will have no material impact on the financial report of the Library Council.

# Notes to the financial statements

for the year ended 30 June 2010

|  | Consolidated |        | Parent Entity |        |
|--|--------------|--------|---------------|--------|
|  | 2010         | 2009   | 2010          | 2009   |
|  | \$'000       | \$'000 | \$'000        | \$'000 |
| <b>2. Income</b>   |              |        |               |        |
| <b>a. Sale of goods and services</b>                                       |              |        |               |        |
| Sale of goods  |              |        |               |        |
| Library Shop sales   | 455          | 587    | 455           | 587    |
| Other sales  | 671          | 495    | 671           | 495    |
| Rendering of services  |              |        |               |        |
| Fees   | 439          | 611    | 439           | 611    |
| Admissions   | 49           | 89     | 49            | 89     |
| Subscriptions  | 30           | 29     | 30            | 29     |
| Total sale of goods and services income                                    | 1,644        | 1,811  | 1,644         | 1,811  |
| <b>b. Investment income</b>  |              |        |               |        |
| Interest received  | 660          | 738    | 655           | 712    |
| Unit distribution on investment  | 727          | 1,046  | 267           | 381    |
| Dividends received   | -            | 2      | -             | -      |
| Rent   | 448          | 566    | 448           | 566    |
| Royalties  | 60           | 49     | 60            | 49     |
| Fair value gains on fair value assets at fair value through profit or loss | 776          | -      | 277           | -      |
| Total investment income  | 2,671        | 2,401  | 1,707         | 1,708  |
| <b>c. Grants and contributions</b>   |              |        |               |        |
| Government contributions   |              |        |               |        |
| Grants for operating activities  | 58,133       | 57,642 | 58,133        | 57,642 |
| Grants for capital activities  | 16,438       | 10,446 | 16,438        | 10,446 |
|  | 74,571       | 68,088 | 74,571        | 68,088 |
| Employment grants  |              |        |               |        |
| Superannuation   | 1,628        | 1,643  | 1,628         | 1,643  |
| Long service leave   | 1,586        | 1,059  | 1,586         | 1,059  |
| Payroll tax  | 93           | 97     | 93            | 97     |
|  | 3,307        | 2,799  | 3,307         | 2,799  |
| Total grants from Communities NSW (previous year DASR)                     | 77,878       | 70,887 | 77,878        | 70,887 |

# Notes to the financial statements

for the year ended 30 June 2010

|  | Consolidated |        | Parent Entity |        |
|--|--------------|--------|---------------|--------|
|  | 2010         | 2009   | 2010          | 2009   |
|  | \$'000       | \$'000 | \$'000        | \$'000 |
| <b>2. Income (continued)</b>                               |              |        |               |        |
| <b>c. Grants and contributions (continued)</b>             |              |        |               |        |
| Other grants and contributions                             |              |        |               |        |
| Blake Dawson   | 29           | 56     | -             | -      |
| Capital Campaign – Discover Collections web design project | 397          | 549    | -             | -      |
| Robmar Investments Mitchell Library Centenary              | 125          | -      | -             | -      |
| Law Society of NSW Public Purpose Fund                     | 774          | 750    | 774           | 750    |
| Nelson Meers Foundation                                    | 25           | 25     | -             | -      |
| NSW Dept of Education & Training                           | -            | 59     | -             | 59     |
| NSW Department of Health                                   | 150          | 150    | 150           | 150    |
| NSW Premiers' Department                                   | 50           | 50     | 50            | 50     |
| NSW Department of State & Regional Development             | 2,000        | 1,000  | 2,000         | 1,000  |
| Bequests   | 75           | 70     | -             | -      |
| Donations of Original Material at Fair Value               | 95           | 857    | 95            | 857    |
| Custodians Contributions                                   | 163          | -      | -             | -      |
| Other donations and grants                                 | 386          | 580    | 98            | 92     |
| Contribution from State Library of NSW Foundation          | -            | -      | 650           | 721    |
| Westpac  | 35           | -      | -             | -      |
| QANTAS   | 40           | -      | -             | -      |
| Total other grants and contributions                       | 4,344        | 4,146  | 3,817         | 3,679  |
| Services received free of charge – refer Note 3b.          | 707          | 1,154  | 707           | 1,154  |
| Total grants and contributions                             | 82,929       | 76,187 | 82,402        | 75,720 |
| <b>d. Other income</b>                                     |              |        |               |        |
| Franking credit refund                                     | 28           | 28     | 11            | 9      |
| Member subscriptions                                       | 53           | 49     | -             | -      |
| Other  | 102          | 60     | 98            | 59     |
| Total Other Income   | 183          | 137    | 109           | 68     |
| <b>3. Expenses</b>   |              |        |               |        |
| <b>a. Personal services expense</b>                        |              |        |               |        |
| Salaries and wages (including recreation leave)            | 21,758       | 22,304 | 21,283        | 22,002 |
| Superannuation – defined benefit plans                     | 1,628        | 1,643  | 1,628         | 1,643  |
| Superannuation – defined contribution plans                | 1,451        | 1,318  | 1,451         | 1,318  |
| Long service leave   | 1,570        | 1,050  | 1,570         | 1,050  |
| Workers' compensation insurance                            | 543          | 417    | 543           | 417    |
| Payroll tax on superannuation                              | 93           | 97     | 93            | 97     |
| Other payroll tax and fringe benefits tax                  | 1,761        | 1,572  | 1,761         | 1,572  |
| Total personnel services expense                           | 28,804       | 28,401 | 28,329        | 28,099 |

Personnel services expense of \$4.2 million has been capitalised as part of Collection Assets and the e-Records Project during the year (2009: \$2.6 million). Personnel services expense of \$0.9 million has been reclassified to Grants and Subsidies (2009: \$0.2 million).

# Notes to the financial statements

for the year ended 30 June 2010

|  | Consolidated  |               | Parent Entity |               |
|--|---------------|---------------|---------------|---------------|
|  | 2010          | 2009          | 2010          | 2009          |
|  | \$'000        | \$'000        | \$'000        | \$'000        |
| <b>3. Expenses (continued)</b>   |               |               |               |               |
| <b>b. Other Expenses</b>   |               |               |               |               |
| Advertising and promotions   | 230           | 403           | 228           | 383           |
| Adjustment to Investment in Associates   | -             | 32            | -             | -             |
| Auditor's remuneration – audit of the financial reports                        | 84            | 84            | 64            | 64            |
| Cleaning   | 554           | 608           | 554           | 608           |
| Computer software and licences   | 39            | 204           | 39            | 204           |
| Cost of sales  | 243           | 349           | 243           | 349           |
| Courier, freight and postage   | 238           | 203           | 236           | 203           |
| Electricity  | 919           | 566           | 919           | 566           |
| Exhibitions  | 355           | 290           | 355           | 290           |
| Fees – contractors/projects  | 972           | 1,134         | 941           | 1,110         |
| Fees – contractors/temps   | 831           | 665           | 831           | 665           |
| Fees – general   | 394           | 786           | 383           | 778           |
| Information retrieval  | 168           | 186           | 168           | 186           |
| Insurance  | 872           | 1,206         | 872           | 1,206         |
| Revaluation loss of financial instruments at fair value through profit or loss | -             | 921           | -             | 335           |
| Maintenance and repairs  | 3,291         | 2,647         | 3,291         | 2,636         |
| Maintenance undertaken free of charge – refer Note 2c.                         | 707           | 1,154         | 707           | 1,154         |
| Offsite storage costs  | 1,570         | 1,484         | 1,570         | 1,484         |
| Operating lease and rental expenses  | 8             | 6             | 8             | 6             |
| Printing   | 900           | 630           | 858           | 619           |
| Purchases – multicultural co-operative   | 526           | 361           | 526           | 361           |
| Staff development  | 251           | 225           | 246           | 224           |
| Stationery and consumables   | 308           | 211           | 306           | 210           |
| Subscriptions  | 1,060         | 973           | 1,060         | 971           |
| Telephone and other telecommunication costs                                    | 92            | 498           | 92            | 498           |
| Travel and accommodation   | 134           | 122           | 128           | 119           |
| Sundry expenses  | 1,199         | 280           | 1,127         | 209           |
| Total other expenses   | <b>15,945</b> | <b>16,228</b> | <b>15,752</b> | <b>15,438</b> |
| Reconciliation of total maintenance  |               |               |               |               |
| Maintenance as per above   | <b>3,291</b>  | <b>2,647</b>  | <b>3,291</b>  | <b>2,636</b>  |
| Maintenance included in personnel services expense Note 3a.                    | <b>888</b>    | <b>767</b>    | <b>888</b>    | <b>767</b>    |
| Total maintenance.   | <b>4,179</b>  | <b>3,414</b>  | <b>4,179</b>  | <b>3,403</b>  |



# Notes to the financial statements

for the year ended 30 June 2010

|  | Consolidated |        | Parent Entity |        |
|--|--------------|--------|---------------|--------|
|  | 2010         | 2009   | 2010          | 2009   |
|  | \$'000       | \$'000 | \$'000        | \$'000 |
| <b>3. Expenses (continued)</b>   |              |        |               |        |
| <b>c. Depreciation</b>   |              |        |               |        |
| Computer equipment   | 499          | 567    | 499           | 567    |
| Plant and equipment  | 725          | 716    | 725           | 716    |
| Collections  | 8,797        | 8,988  | 8,797         | 8,988  |
| Buildings  | 5,483        | 5,216  | 5,483         | 5,216  |
| Total Depreciation   | 15,504       | 15,487 | 15,504        | 15,487 |
| <b>d. Grants and subsidies</b>   |              |        |               |        |
| Public library subsidies including disability & geographic grants  | 19,214       | 18,965 | 19,214        | 18,965 |
| Library development grants   | 3,381        | 2,620  | 3,381         | 2,620  |
| NSW.net service  | 1,918        | 1,980  | 1,918         | 1,980  |
| Co-operative and state wide projects   | 587          | 611    | 587           | 611    |
| Services to public libraries   | 548          | 278    | 548           | 278    |
| Vision Australia grant   | -            | 144    | -             | 144    |
| Total grants and subsidies   | 25,648       | 24,598 | 25,648        | 24,598 |
| <b>e. Share of loss in associate</b>   | 4            | 2      | -             | -      |
| Total share of loss in associate   | 4            | 2      | -             | -      |
| <b>4. The State Library of New South Wales Foundation</b>  |              |        |               |        |
| At 30 June 2010 the Foundation had \$12.2 million in net assets (2009: \$11.3 million). During the year the Foundation made a total contribution of \$0.650 million to the State Library (2009: \$0.721 million).  |              |        |               |        |
| <b>5. Charitable fundraising</b>   |              |        |               |        |
| No fundraising appeals, as defined by the <i>Charitable Fundraising Act 1991</i> and <i>Charitable Fundraising Regulations 2003</i> , have been conducted by the Library. The Library's controlled entity (the Foundation) did conduct fundraising appeals and these have been disclosed in the Foundation's financial report. |              |        |               |        |
| <b>6. Conditions of contributions</b>  |              |        |               |        |
| The balance of conditional contributions received during the year that were not spent at the end of year amounted to \$0.17 million (2009: \$0.10 million).  |              |        |               |        |
| <b>7. Cash and cash equivalents</b>  |              |        |               |        |
| Cash at bank and on hand   | 820          | 1,111  | 762           | 666    |
| Short term deposits  | 6,140        | 5,610  | 5,740         | 5,610  |
| Total cash and cash equivalents  | 6,960        | 6,721  | 6,502         | 6,276  |

# Notes to the financial statements

for the year ended 30 June 2010

|   | Consolidated  |               | Parent Entity |              |
|---|---------------|---------------|---------------|--------------|
|   | 2010          | 2009          | 2010          | 2009         |
|   | \$'000        | \$'000        | \$'000        | \$'000       |
| <b>8. Trade and other receivables</b>   |               |               |               |              |
| Sale of goods and services  | 215           | 228           | 215           | 228          |
| Less: Allowance for impairment  | (5)           | (1)           | (5)           | (1)          |
| Other debtors   | 122           | 61            | 119           | 61           |
| Communities NSW (previous year DASR) – long service leave                             | 50            | -             | 50            | -            |
| State Library of New South Wales Foundation   | -             | -             | 187           | 414          |
| Prepayments   | 773           | 388           | 773           | 388          |
| Australian Taxation Office – GST recoverable  | 1,188         | 896           | 1,191         | 896          |
| Total trade and other receivables   | <b>2,343</b>  | <b>1,572</b>  | <b>2,530</b>  | <b>1,986</b> |
| <b>9. Inventories</b>   |               |               |               |              |
| Held for resale finished goods (Library Shop) – at cost                               | 252           | 203           | 252           | 203          |
|   | <b>252</b>    | <b>203</b>    | <b>252</b>    | <b>203</b>   |
| <b>10. Financial assets at fair value through profit or loss</b>                      |               |               |               |              |
| TCorp Hour-Glass Medium term Growth facilities  | 18,382        | 17,258        | 6,745         | 6,280        |
|   | <b>18,382</b> | <b>17,258</b> | <b>6,745</b>  | <b>6,280</b> |
| Reconciliation of financial assets  |               |               |               |              |
| Carrying amount at the start of the year  | 17,258        | 17,132        | 6,280         | 6,233        |
| Additions   | -             | -             | -             | -            |
| Distributions   | 727           | 1,046         | 267           | 381          |
| Disposals   | (379)         | -             | (79)          | -            |
| Revaluation gain/(loss) of financial instruments at fair value through profit or loss | 776           | (920)         | 277           | (334)        |
| Carrying amount at the end of the year  | <b>18,382</b> | <b>17,258</b> | <b>6,745</b>  | <b>6,280</b> |
| <b>11. Investments accounted for using the equity method</b>                          |               |               |               |              |
| Investments in associates   | 317           | 353           | -             | -            |
| Less adjust prior period error (see Note 1u. & 3b.)                                   | -             | (32)          | -             | -            |
| Total investments accounted for using the equity method                               | <b>317</b>    | <b>321</b>    | <b>-</b>      | <b>-</b>     |

The State Library of New South Wales Foundation, being a controlled entity of the Library, is a one-third shareholder in a private company, Max Dupain & Associates Pty Ltd, as a result of a donation received 29 June 2007. The Foundation's share of assets as at 30 June 2010 is \$0.330 million (2009: \$0.330 million), share of liabilities is \$0.014 million (2009: \$0.010 million, share of revenue is \$0.022 million (2009: \$0.025 million) and share of the loss \$0.004 million (2009: loss \$0.002 million).

# Notes to the financial statements

for the year ended 30 June 2010

|  | Consolidated     |           | Parent Entity    |           |
|--|------------------|-----------|------------------|-----------|
|  | 2010             | 2009      | 2010             | 2009      |
|  | \$'000           | \$'000    | \$'000           | \$'000    |
| <b>12. Property, plant and equipment</b> |                  |           |                  |           |
| <b>a. Land and Buildings</b>             |                  |           |                  |           |
| Land                                     |                  |           |                  |           |
| At gross carrying amount                 | <b>64,682</b>    | 64,682    | <b>64,682</b>    | 64,682    |
| Carrying amount at fair value            | <b>64,682</b>    | 64,682    | <b>64,682</b>    | 64,682    |
| Buildings                                |                  |           |                  |           |
| At gross carrying amount                 | <b>199,876</b>   | 199,727   | <b>199,876</b>   | 199,727   |
| Less accumulated depreciation            | <b>(46,337)</b>  | (40,854)  | <b>(46,337)</b>  | (40,854)  |
| Carrying amount at fair value            | <b>153,539</b>   | 158,873   | <b>153,539</b>   | 158,873   |
| Total land and buildings                 | <b>218,221</b>   | 223,555   | <b>218,221</b>   | 223,555   |
| <b>b. Plant and equipment</b>            |                  |           |                  |           |
| Computer equipment                       |                  |           |                  |           |
| At gross carrying amount                 | <b>4,988</b>     | 3,424     | <b>4,988</b>     | 3,424     |
| Less accumulated depreciation            | <b>(3,011)</b>   | (2,503)   | <b>(3,011)</b>   | (2,503)   |
| Carrying amount at fair value            | <b>1,977</b>     | 921       | <b>1,977</b>     | 921       |
| Other plant and equipment                |                  |           |                  |           |
| At gross carrying amount                 | <b>5,759</b>     | 5,651     | <b>5,759</b>     | 5,651     |
| Less accumulated depreciation            | <b>(3,521)</b>   | (2,826)   | <b>(3,521)</b>   | (2,826)   |
| Carrying amount at fair value            | <b>2,238</b>     | 2,825     | <b>2,238</b>     | 2,825     |
| Total plant and equipment                | <b>4,215</b>     | 3,746     | <b>4,215</b>     | 3,746     |
| <b>c. Library collection</b>             |                  |           |                  |           |
| At gross carrying amount                 | <b>2,142,242</b> | 1,910,971 | <b>2,142,242</b> | 1,910,971 |
| Less accumulated depreciation            | -                | (37,998)  | -                | (37,998)  |
| Carrying amount at fair value            | <b>2,142,242</b> | 1,872,973 | <b>2,142,242</b> | 1,872,973 |
| <b>d. Work in progress</b>               | <b>10,072</b>    | 2,276     | <b>10,072</b>    | 2,276     |
| Total property, plant and equipment      | <b>2,374,750</b> | 2,102,550 | <b>2,374,750</b> | 2,102,550 |

The Library Collection was subject to a full revaluation on 30 June 2010 and the next full revaluation will be conducted in the 2014/2015 financial year (refer note 1.1.iii). Accumulated depreciation was netted against gross book value prior to revaluation. The net value was then uplifted to the valuation provided by the independent valuer. (AASB116). Therefore there is no accumulated depreciation stated for Collection Assets as at 30 June 2010. The 2010 depreciation expense for Collection Assets for the 2010 year was \$8.797 million and is included in the total depreciation charge of \$15.504 million shown in the Statement of Comprehensive Income.

# Notes to the financial statements

for the year ended 30 June 2010

## 13. Reconciliation of property, plant & equipment and collection assets

### 2010 Consolidated (including parent at same values)

Reconciliations of the carrying amounts of each class of property, plant and equipment and collection assets at the beginning and end of the current financial year are set out below.

| 2010                                     | Land   | Building | Computer Equipment | Plant & Equipment | Library Collection | Work in Progress | Total     |
|--|--------|----------|--------------------|-------------------|--------------------|------------------|-----------|
| At Fair Value                            | \$'000 | \$'000   | \$'000             | \$'000            | \$'000             | \$'000           | \$'000    |
| Net carrying amount at start of year     | 64,682 | 158,873  | 921                | 2,825             | 1,872,973          | 2,276            | 2,102,550 |
| Additions                                | -      | -        | 1,555              | 138               | 6,892              | 7,945            | 16,530    |
| Donated materials revalued at fair value | -      | -        | -                  | -                 | 95                 | -                | 95        |
| Revaluation – gross carrying amount      | -      | -        | -                  | -                 | 271,079            | -                | 271,079   |
| Revaluation – accumulated depreciation   | -      | -        | -                  | -                 | -                  | -                | -         |
| Disposals – at cost                      | -      | -        | -                  | (30)              | -                  | -                | (30)      |
| Disposals – accumulated depreciation     | -      | -        | -                  | 30                | -                  | -                | 30        |
| Depreciation charge                      | -      | (5,483)  | (499)              | (725)             | (8,797)            | -                | (15,504)  |
| Transfer from WIP to asset account       | -      | 149      | -                  | -                 | -                  | (149)            | -         |
| Net carrying amount at close of year     | 64,682 | 153,539  | 1,977              | 2,238             | 2,142,242          | 10,072           | 2,374,750 |

During the year, original materials valued at \$0.095 million were donated to the Library (2009: \$0.857 million).

Accumulated depreciation was netted against gross book value prior to revaluation. The net value was then uplifted to the valuation provided by the independent valuer. (AASB116). Therefore there is no accumulated depreciation stated for Collection Assets as at 30 June 2010. The 2010 depreciation expense for Collection Assets for the 2010 year was \$8.797 million and is included in the total depreciation charge of \$15.504 million shown in the Statement of Comprehensive Income.



# Notes to the financial statements

for the year ended 30 June 2010

## 13. Reconciliation of property, plant & equipment and collection assets (continued)

### 2009 Consolidated (including parent at same values)

| 2009                                     | Land   | Building | Computer Equipment | Plant & Equipment | Library Collection | Work in Progress | Total     |
|--|--------|----------|--------------------|-------------------|--------------------|------------------|-----------|
| At Fair Value                            | \$'000 | \$'000   | \$'000             | \$'000            | \$'000             | \$'000           | \$'000    |
| Net carrying amount at start of year     | 62,000 | 168,493  | 1,322              | 3,263             | 1,874,253          | -                | 2,109,331 |
| Additions                                | -      | 130      | 166                | 278               | 6,851              | 2,276            | 9,701     |
| Donated materials revalued at fair value | -      | -        | -                  | -                 | 857                | -                | 857       |
| Revaluation – gross carrying amount      | 2,682  | (8,907)  | -                  | -                 | -                  | -                | (6,225)   |
| Revaluation – accumulated depreciation   | -      | 4,373    | -                  | -                 | -                  | -                | 4,373     |
| Disposals – at cost                      | -      | -        | -                  | (7)               | -                  | -                | (7)       |
| Disposals – accumulated depreciation     | -      | -        | -                  | 7                 | -                  | -                | 7         |
| Depreciation charge                      | -      | (5,216)  | (567)              | (716)             | (8,988)            | -                | (15,487)  |
| Net carrying amount at close of year     | 64,682 | 158,873  | 921                | 2,825             | 1,872,973          | 2,276            | 2,102,550 |

The professional valuations undertaken in the years 2000 & 2005 were technically incorrect for both the Mitchell and Macquarie buildings. Also, in 2005 the Macquarie building was revalued by using the replacement new cost rather than the depreciated replacement cost in accordance with TPP05-03. These errors have been corrected in the 2009 financial statements and valuations reflect the requirements of TPP07-01.

# Notes to the financial statements

for the year ended 30 June 2010

## 14. Restricted assets

The Library has assets valued at \$12.9 million as at 30 June 2010 (2009: \$12.5 million) which were originally received as bequests and other contributions. They are under different levels of restriction according to the conditions stipulated in the relevant documents. These assets have been invested with TCorp Hour Glass investment facilities.

In addition, as at 30 June 2010, the Library had unexpended conditional grants and contributions which were received during 2009/10 of \$0.17 million (2009: \$0.10 million) in cash and other financial assets.

|   | Consolidated |              | Parent Entity |              |
|---|--------------|--------------|---------------|--------------|
|   | 2010         | 2009         | 2010          | 2009         |
|   | \$'000       | \$'000       | \$'000        | \$'000       |
| <b>15. Trade and other payables</b>                       |              |              |               |              |
| Trade payables  | 2,134        | 1,901        | 2,132         | 1,899        |
| Accrued payables  | 2,427        | 1,195        | 2,373         | 1,142        |
| Personnel services and on-costs                           | 4,073        | 3,798        | 4,067         | 3,798        |
| Income received in advance                                | 40           | 5            | 5             | 5            |
| State Library of New South Wales Foundation               | -            | -            | 40            | -            |
|   | <b>8,674</b> | <b>6,899</b> | <b>8,617</b>  | <b>6,844</b> |
| Reconciliation of personnel services and related on-costs |              |              |               |              |
| Recreation leave and on-costs                             | 2,699        | 2,490        | 2,699         | 2,490        |
| Long service leave on-costs                               | 809          | 755          | 809           | 755          |
| Accrued personnel services                                | 443          | 427          | 437           | 427          |
| Accrued payroll tax                                       | 122          | 126          | 122           | 126          |
| Total   | <b>4,073</b> | <b>3,798</b> | <b>4,067</b>  | <b>3,798</b> |

# Notes to the financial statements

for the year ended 30 June 2010

## 16. Changes in equity

|  | Accumulated Funds |                | Asset Revaluation Reserves |                | Total Equity     |                |
|--|-------------------|----------------|----------------------------|----------------|------------------|----------------|
|  | 2010<br>\$'000    | 2009<br>\$'000 | 2010<br>\$'000             | 2009<br>\$'000 | 2010<br>\$'000   | 2009<br>\$'000 |
| <b>Consolidated</b>  |                   |                |                            |                |                  |                |
| Balance at the beginning of the financial year                           | <b>1,604,652</b>  | 1,608,832      | <b>517,074</b>             | 518,927        | <b>2,121,726</b> | 2,127,759      |
| <b>Changes in equity - other than transactions with owners as owners</b> |                   |                |                            |                |                  |                |
| Surplus/(Deficit) for the year   | <b>1,522</b>      | (4,180)        | -                          | -              | <b>1,522</b>     | (4,180)        |
| Increments/(decrements) on revaluation of property, plant and equipment  | -                 | -              | <b>271,082</b>             | (1,853)        | <b>271,082</b>   | (1,853)        |
| Total changes in equity  | <b>1,522</b>      | (4,180)        | <b>271,082</b>             | (1,853)        | <b>272,427</b>   | (6,033)        |
| Balance at the end of the financial year                                 | <b>1,606,174</b>  | 1,604,652      | <b>788,156</b>             | 517,074        | <b>2,394,330</b> | 2,121,726      |
| <b>Parent</b>  |                   |                |                            |                |                  |                |
| Balance at the beginning of the financial year                           | <b>1,593,377</b>  | 1,597,692      | <b>517,074</b>             | 518,927        | <b>2,110,451</b> | 2,116,619      |
| <b>Changes in equity - other than transactions with owners as owners</b> |                   |                |                            |                |                  |                |
| Surplus/(Deficit) for the year   | <b>629</b>        | (4,315)        | -                          | -              | <b>629</b>       | (4,315)        |
| Increments/(decrements) on revaluation of property, plant and equipment  | -                 | -              | -                          | (1,853)        | -                | (1,853)        |
| Increments/(decrements) on revaluation of collection                     | -                 | -              | <b>271,082</b>             | -              | <b>271,082</b>   | -              |
| Total changes in equity  | <b>629</b>        | (4,315)        | <b>271,082</b>             | (1,853)        | <b>271,711</b>   | (6,168)        |
| Balance at the end of the financial year                                 | <b>1,594,006</b>  | 1,593,377      | <b>788,156</b>             | 517,074        | <b>2,382,162</b> | 2,110,451      |

# Notes to the financial statements

for the year ended 30 June 2010

| Consolidated |        | Parent Entity |        |
|--------------|--------|---------------|--------|
| 2010         | 2009   | 2010          | 2009   |
| \$'000       | \$'000 | \$'000        | \$'000 |

## 17. Commitments for expenditure

### a. Capital commitments

Aggregate capital expenditure for the acquisition of general capital items contracted for at balance date and not provided for:

|                         |     |     |     |     |
|-------------------------|-----|-----|-----|-----|
| Not later than one year | 372 | 176 | 372 | 176 |
| Total (including GST)   | 372 | 176 | 372 | 176 |

### b. Other expenditure commitments

Aggregate other expenditure for the acquisition of offsite storage and other general items contracted for at balance date and not provided for:

|  |        |        |        |        |
|--|--------|--------|--------|--------|
| Not later than one year                        | 4,654  | 4,669  | 4,654  | 4,669  |
| Later than one year and not later than 5 years | 7,972  | 8,209  | 7,972  | 8,209  |
| Later than 5 years                             | 15,919 | 18,007 | 15,919 | 18,007 |
| Total (including GST)                          | 28,545 | 30,885 | 28,545 | 30,885 |

### c. Operating lease and rental commitments

Future non-cancellable operating leases and rentals not provided for and payable:

|  |   |    |   |    |
|--|---|----|---|----|
| Not later than one year                        | 3 | 7  | 3 | 7  |
| Later than one year and not later than 5 years | - | 3  | - | 3  |
| Total (including GST)                          | 3 | 10 | 3 | 10 |

Commitments disclosed above include input tax credits of \$2.63 million that are expected to be recoverable from the Australian Taxation Office (2009: \$2.82 million).

## 18. Contingent assets and liabilities

The Library Council is not aware of any contingent liabilities or contingent assets relevant to its activities as at 30 June 2010 (2009: nil).

# Notes to the financial statements

for the year ended 30 June 2010

|   | Consolidated    |          | Parent Entity   |          |
|---|-----------------|----------|-----------------|----------|
|   | 2010            | 2009     | 2010            | 2009     |
|   | \$'000          | \$'000   | \$'000          | \$'000   |
| <b>19. Reconciliation of cash flows from operating activities to deficit for the year</b> |                 |          |                 |          |
| Net cash flows from operating activities  | <b>17,118</b>   | 12,411   | <b>16,943</b>   | 12,907   |
| <b>Non-cash items</b>   |                 |          |                 |          |
| Depreciation  | <b>(15,504)</b> | (15,487) | <b>(15,504)</b> | (15,487) |
| Written down value of disposals   | -               | -        | -               | -        |
| Donation of original material at fair value   | <b>95</b>       | 857      | <b>95</b>       | 857      |
| Gains/(losses) on revaluation of financial instruments                                    | <b>775</b>      | 126      | <b>277</b>      | 47       |
| (Increase)/decrease in payables   | <b>(1,778)</b>  | (2,035)  | <b>(1,775)</b>  | (2,207)  |
| Increase/(decrease) in receivables  | <b>771</b>      | 16       | <b>544</b>      | (398)    |
| Increase/(decrease) in investments in associates  | <b>(4)</b>      | (34)     | -               | -        |
| Increase/(decrease) in inventory  | <b>49</b>       | (34)     | <b>49</b>       | (34)     |
| Surplus/(deficit) for the year  | <b>1,522</b>    | (4,180)  | <b>629</b>      | (4,315)  |

## 20. Non-cash financing and investing activities

Non-cash financing and investing activities represented the acceptance of personnel services of \$3.3 million (2009: \$2.8 million) by NSW Government.

## 21. Financial instruments and risk management

The Library's principal financial instruments, which are identified below, arise directly from the Library's operations or are required to finance the Library's operations. The Library does not enter into or trade financial instruments, including derivative financial instruments, for speculative purposes. The Library's primary investments are placed with NSW Treasury Corporation (TCorp).

The Library's main risks arising from financial instruments are outlined below together with the Library's policies for measuring and managing risk. Further qualitative and quantitative disclosures are included throughout this financial report.



# Notes to the financial statements

for the year ended 30 June 2010

## 21. Financial instruments and risk management (continued)

### a. Financial instruments

| Financial Instrument Categories    | Note | Category   | Consolidated Carrying Amount |             | Parent Entity Carrying Amount |             |
|------------------------------------|------|--|------------------------------|-------------|-------------------------------|-------------|
|                                    |      |  | 2010 \$'000                  | 2009 \$'000 | 2010 \$'000                   | 2009 \$'000 |
| <b>Financial Assets Class</b>      |      |  |                              |             |                               |             |
| Cash and cash equivalents          | 7    | N/A  | 6,960                        | 6,721       | 6,502                         | 6,276       |
| Receivables*                       | 8    | Loans and receivables (at amortised cost)        | 332                          | 288         | 516                           | 702         |
| Financial assets at fair value**   | 10   | At fair value through profit or loss             | 18,382                       | 17,258      | 6,745                         | 6,280       |
| <b>Financial Liabilities Class</b> |      |  |                              |             |                               |             |
| Payables                           | 15   | Financial liabilities measured at amortised cost | 8,674                        | 6,899       | 8,617                         | 6,844       |

\* Excludes prepayments of \$0.773 million, long service leave owed by the Crown, \$0.050 million, and statutory receivables of \$1.188 million (2009: \$0.388 million, Nil, and \$0.896 million respectively) as these items are not within scope of AASB 7.

\*\* The average rate of return for financial assets at fair value held in the TCorp Hour-Glass Investment Facility for the 2010 year was 8.698% (2009: 0.73%).

### Fair value recognised in the statement of financial position

The Library uses the following hierarchy for disclosing the fair value of financial instruments by valuation technique:

- Level 1 – Derived from quoted prices in active markets for identical assets/liabilities.
- Level 2 – Derived from inputs other than quoted prices that are observable directly or indirectly.
- Level 3 – Derived from valuation techniques that include inputs for the asset/liability not based on observable market data (unobservable inputs)

| 2010                                 | Consolidated   |                |                |                   | Parent Entity  |                |                |                   |
|--------------------------------------|----------------|----------------|----------------|-------------------|----------------|----------------|----------------|-------------------|
| Financial assets At fair value       | Level 1 \$'000 | Level 2 \$'000 | Level 3 \$'000 | 2010 Total \$'000 | Level 1 \$'000 | Level 2 \$'000 | Level 3 \$'000 | 2010 Total \$'000 |
| Derivatives                          |                |                |                |                   |                |                |                |                   |
| TCorp Hour-Glass Investment Facility |                | 18,382         |                | 18,382            |                | 6745           |                | 6,745             |
| Shares                               |                |                |                |                   |                |                |                |                   |
| Total                                |                | 18,362         |                | 18,362            |                | 6745           |                | 6,745             |

# Notes to the financial statements

for the year ended 30 June 2010

| 2009                                    | Consolidated      |                   |                   |                         | Parent Entity     |                   |                   |                         |
|---|-------------------|-------------------|-------------------|-------------------------|-------------------|-------------------|-------------------|-------------------------|
| Financial assets<br>At fair value       | Level 1<br>\$'000 | Level 2<br>\$'000 | Level 3<br>\$'000 | 2010<br>Total<br>\$'000 | Level 1<br>\$'000 | Level 2<br>\$'000 | Level 3<br>\$'000 | 2010<br>Total<br>\$'000 |
| Derivatives                             |                   |                   |                   |                         |                   |                   |                   |                         |
| TCorp Hour-Glass<br>Investment Facility |                   | 17,258            |                   | 17,258                  |                   | 6,280             |                   | 6,280                   |
| Shares                                  |                   |                   |                   |                         |                   |                   |                   |                         |
| Total                                   |                   | 17,258            |                   | 17,258                  |                   | 6,280             |                   | 6,280                   |

## b. Credit risk

Credit risk arises where there is the possibility of the Library's debtors defaulting on their contractual obligations, resulting in a financial loss to the Library. Credit risk can also arise from the financial assets of the Library, including cash, receivables, Hour-Glass investment facilities and authority deposits. The Library's maximum exposure to credit risk is represented by the carrying amounts of the financial assets included in the Statement of Financial Position. Credit risk associated with the Library's financial assets is regarded as minimal as the counterparty of the Library's main financial assets is NSW Treasury Corporation. The risk of default is minimised as the Library is subject to effective performance management and monitoring by the NSW Government.

### Authority deposits

The Library has placed funds on deposit with TCorp, which has been rated "AAA" by Standard and Poor's. These deposits are similar to money market or bank deposits and can be placed "at call" or for a fixed term. For fixed term deposits, the interest rate payable by TCorp is negotiated initially and is fixed for the term of the deposit, while the interest rate payable on at call deposits can vary. The deposits at balance date were earning an average interest rate of 4.37% (2009: 3.0%), while over the year the weighted average interest rate was 4.08% (2009: 4.7%). None of these assets are past due or impaired.

### Receivables

The only financial assets that are past due or impaired are 'Sales of goods and services' in the 'Receivables' category of the Statement of Financial Performance as per the table below.

# Notes to the financial statements

for the year ended 30 June 2010

## 21. Financial instruments and risk management (continued)

### b. Credit risk

|                        | Consolidated<br>Total | Parent Total | Consolidated<br>Past due but<br>not impaired | Parent Past<br>due but not<br>impaired | Consolidated<br>considered<br>impaired | Parent<br>considered<br>impaired |
|------------------------|-----------------------|--------------|--|--|--|----------------------------------|
|                        | \$'000                | \$'000       | \$'000                                       | \$'000                                 | \$'000                                 | \$'000                           |
| <b>2010</b>            |                       |              |  |  |  |                                  |
| < 3 months overdue     | 71                    | 71           | 69   | 69                                     | 2                                      | 2                                |
| 3 to 12 months overdue | 1                     | 1            | -  | -                                      | 1                                      | 1                                |
| > 12 months overdue    | 2                     | 2            | -  | -                                      | 2                                      | 2                                |
| Impairment             | (5)                   | (5)          | -  | -                                      | (5)                                    | (5)                              |
| <b>Total</b>           | <b>69</b>             | <b>69</b>    | <b>69</b>                                    | <b>69</b>                              | <b>-</b>                               | <b>-</b>                         |
| <b>2009</b>            |                       |              |  |  |  |                                  |
| < 3 months overdue     | 151                   | 151          | 151  | 151                                    | -                                      | -                                |
| 3 to 12 months overdue | 1                     | 1            | -  | -                                      | 1                                      | 1                                |
| > 12 months overdue    | -                     | -            | -  | -                                      | -                                      | -                                |
| Impairment             | (1)                   | (1)          | -  | -                                      | (1)                                    | (1)                              |
| <b>Total</b>           | <b>151</b>            | <b>151</b>   | <b>151</b>                                   | <b>151</b>                             | <b>-</b>                               | <b>-</b>                         |

### c. Liquidity risk

Liquidity risk is the risk that the Library will not be able to meet its payment obligations when they fall due. The Library continually manages this risk through monitoring its cash flows and maintaining sufficient cash and cash equivalents to meet projected outgoings. The Library's exposure to liquidity risk is considered insignificant based on the data from prior periods and the current assessment of risk.

### d. Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. The Library's exposures to market risk are primarily through interest rate risk on borrowings and other price risks associated with the movement in the unit price of TCorp's Hour-Glass investment facilities. The Library has no borrowings and does not enter into commodity contracts. The Library's exposure to interest rate risk is set out below.

# Notes to the financial statements

for the year ended 30 June 2010

## 21. Financial instruments and risk management (continued)

### d. Market risk (continued)

|                                |      | -1%             | -1%    | 1%     | 1%     |
|--------------------------------|------|-----------------|--------|--------|--------|
| Consolidated                   | 2010 | Carrying Amount | Profit | Equity | Profit |
|                                |      | \$'000          | \$'000 | \$'000 | \$'000 |
| Financial assets:              |      |                 |        |        |        |
| Cash and cash equivalents      |      | 6,960           | (70)   | (70)   | 70     |
| Receivables                    |      | 334             | -      | -      | -      |
| Financial assets at fair value |      | 18,382          | (184)  | (184)  | 184    |
| Financial liabilities:         |      |                 |        |        |        |
| Payables                       |      | 8,801           | -      | -      | -      |

|                                |      | -1%             | -1%    | 1%     | 1%     |
|--------------------------------|------|-----------------|--------|--------|--------|
| Consolidated                   | 2009 | Carrying Amount | Profit | Equity | Profit |
|                                |      | \$'000          | \$'000 | \$'000 | \$'000 |
| Financial assets:              |      |                 |        |        |        |
| Cash and cash equivalents      |      | 6,721           | (67)   | (67)   | 67     |
| Receivables                    |      | 288             | -      | -      | -      |
| Financial assets at fair value |      | 17,258          | (173)  | (173)  | 173    |
| Financial liabilities:         |      |                 |        |        |        |
| Payables                       |      | 6,899           | -      | -      | -      |

|                                |      | -1%             | -1%    | 1%     | 1%     |
|--------------------------------|------|-----------------|--------|--------|--------|
| Parent                         | 2010 | Carrying Amount | Profit | Equity | Profit |
|                                |      | \$'000          | \$'000 | \$'000 | \$'000 |
| Financial assets:              |      |                 |        |        |        |
| Cash and cash equivalents      |      | 6502            | (65)   | (65)   | 65     |
| Receivables                    |      | 553             | -      | -      | -      |
| Financial assets at fair value |      | 6,745           | (67)   | (67)   | 67     |
| Financial liabilities:         |      |                 |        |        |        |
| Payables                       |      | 8,744           | -      | -      | -      |

# Notes to the financial statements

for the year ended 30 June 2010

## 21. Financial instruments and risk management (continued)

### d. Market risk (continued)

|                                |       | -1%             | -1%    | 1%     | 1%     |
|--------------------------------|-------|-----------------|--------|--------|--------|
| Parent                         | 2009  | Carrying Amount | Profit | Equity | Profit |
|                                |       | \$'000          | \$'000 | \$'000 | \$'000 |
| Financial assets:              |       |                 |        |        |        |
| Cash and cash equivalents      | 6,276 | (63)            | (63)   | 63     | 63     |
| Receivables                    | 288   | -               | -      | -      | -      |
| Financial assets at fair value | 6,280 | (63)            | (63)   | 63     | 63     |
| Financial liabilities:         |       |                 |        |        |        |
| Payables                       | 6,844 | -               | -      | -      | -      |

### e. Price risk

The Library is exposed to price risk primarily through its investment in the TCorp Hour-Glass investment facilities, which are held for strategic rather than trading purposes. The value of a unit in each Hour-Glass facility is the net asset value of the facility divided by the number of units on issue. The Hour-Glass facilities are also discussed under 'credit risk' above. Investment in the Hour-Glass facilities limits the Library's exposure to risk, as it allows diversification across a pool of funds, with different investment horizons and a mix of investments.

TCorp determines what is regarded as a 'reasonably possible change' in the unit price for each of its facilities, using historically based volatility information. The TCorp Hour-Glass investment facilities are designated at fair value through profit or loss and, therefore, any change in unit price impacts directly on profit.

## 22. After balance date adjustments

The Library has not identified any event or transaction that is sufficiently material to require adjustment or disclosure in the financial report.

**End of audited financial statements**



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The *long* and the *short*  
The *big* and the *small*  
The *old* and the *new*  
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STATE LIBRARY OF NSW  
Macquarie Street  
Sydney NSW 2000 Australia  
Phone: + 61 2 9273 1414  
Fax: +61 2 9273 1255  
Email: [library@sl.nsw.gov.au](mailto:library@sl.nsw.gov.au)  
[www.sl.nsw.gov.au](http://www.sl.nsw.gov.au)



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